## CONTENTS

1.0 INTRODUCTION

2.0 SCI COMPLIANCE - STAGE 1 INITIAL PLAN PREPARATION

3.0 SCI COMPLIANCE - STAGE 2 PREPARATION AND ADOPTION OF PLAN STRATEGY
Appendices

Appendix 1  Key Consultees
Appendix 2  Community / Voluntary Groups
Appendix 3  Section 75 Groups
Appendix 4  SCI Confirmation from DfI
Appendix 5  SCI Public Notice
Appendix 6  SCI Available on Website
Appendix 7  LDP Timetable
Appendix 8  Timetable-DfI Agreement
Appendix 9  PAC Acknowledgement of LDP Timetable
Appendix 10  PAC Advised of DfI Approval of Timetable
Appendix 11  LDP Timetable – Key Consultee Notification
Appendix 12  LDP Timetable Public Notices
Appendix 13  LDP Timetable Available on Website
Appendix 14  LDP Stakeholder Group
Appendix 15  Dates of Stakeholder Meetings
Appendix 16  POP - Key Consultee Notification
Appendix 17  POP Drop-In Session for Community / S75 Groups
Appendix 18  Joint LCCC Community Plan / LDP Workshops
Appendix 19  NIEA Consultation of POP SA Scoping Report
Appendix 20  POP - Available on Website
Appendix 21  POP – Public Notices
Appendix 22  POP Launch
Appendix 23  POP Public Consultation Report on Website
Appendix 24  Draft Plan Strategy - Available on Website
Appendix 25  Draft Plan Strategy - Public Notice / Local Advertisement (Pre-Consultation)
Appendix 26  Draft Plan Strategy - Public Notice / Local Advertisement (Formal)
Appendix 27  Draft Plan Strategy Launch
Appendix 28  Draft Plan Strategy Key Consultee Notification
Appendix 29  Draft Plan Strategy - Other Consultee Notification
Appendix 30  Draft Plan Strategy - Notification to those who submitted a representation to the POP
Appendix 31  Representations to Draft Plan Strategy on Council’s Website
Appendix 32  Counter Representations - Notification to those who submitted a representation to Draft Plan Strategy
Appendix 33  Counter Representations – Notification to Key Consultees
Appendix 34  Publication of Representations and Counter Representation period – Public Notice & Local Advertisement
Appendix 35  Counter Representations – COVID-19 Notice on Website
Appendix 36  Focussed & Minor Changes Public Notice
Appendix 37  Focussed & Minor Changes Available on Council’s Website
Appendix 38  Focussed and Minor Changes Notification
1.0 INTRODUCTION

1.1 From the 1st April 2015 Lisburn & Castlereagh City Council assumed the role of decision maker for the vast majority of planning applications within its area, along with powers to produce its Local Development Plan (LDP).

1.2 It is a requirement under Section 4(1) of the Planning Act (Northern Ireland) 2011 (“the Planning Act”) for the Council to prepare a Statement of Community Involvement (SCI) that sets out a statement of the Council’s policy to ensure its citizens (or those who have an interest in the development of the district) have opportunity to participate in the different stages of preparation of the LDP and in the range of planning functions, including planning applications and enforcement.

1.3 The purpose of this report is to review how the Council has fulfilled the LDP requirements of the SCI with regards to Stage 2 Preparation and Adoption of the Plan Strategy (pages 12-15 of SCI, December 2020) up to its submission to the Department for Infrastructure for independent examination. Additionally, the report details how consultation was carried out on the key stages of preparation including the SCI and LDP Timetable; Preferred Options Paper; and draft Plan Strategy, having regard to legislative requirements set out in the Planning (Statement of Community Involvement) Regulations (Northern Ireland) 2015 and the Planning (Local Development Plan) Regulations (Northern Ireland) 2015.

1.4 A key feature of the development plan system is ‘soundness’ which involves testing the principles, content and preparation process of the LDP against a list of key criteria based on three categories – procedural, consistency, coherence/effectiveness. The criteria most relevant to this paper is procedural test P1:

\[ P1 \quad \text{Has the Development Plan Document been prepared in accordance with the council’s timetable and the Statement of Community Involvement?} \]
A further paper has been prepared to identify how the Council has met with and complied with the 12 tests of soundness (see Self-Assessment of Soundness, December 2020).
2.0 SCI COMPLIANCE - STAGE 1 INITIAL PLAN PREPARATION

2.1 This section 2 of the SCI sets out Community Involvement in the Council’s Local Development Plan process has been achieved in relation to Stage 1 Initial Plan Preparation, and Stage 2 Preparation and Adoption of the Plan Strategy. Detail on how each ‘action’ of the SCI has been achieved is provided below.

ACTIONS

| SCI Requirement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| ---                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
| Prepare and publish a **Statement of Community Involvement (SCI)**, listing the key consultees, Community Groups and under-represented (Section 75) groups who will be actively encouraged to participate in the process. These lists will be kept under review and written requests for inclusion from additional bodies will be considered.                                                                                                                                                                                                                                                                                                                                                       |  |

2.2 In accordance with Section 4 of the Planning Act, Lisburn & Castlereagh City Council published its initial SCI in April 2016 setting out its policy for involving the community and stakeholders in the production of its Local Development Plan (LDP). The SCI describes how and when those who have an interest in matters relating to development in the district will be invited to participate in the different stages of the LDP formulation.

2.3 In addition to the general public, the SCI identifies the involvement of the following groups who have an interest in development of the district through the LDP process:-

- **Key Consultees** (Appendix 1) - consists of Statutory and Non-Statutory Consultees. These are listed in Annex 2 of the SCI. The LDP team met with Key Consultees throughout the formulation of the Local Development Plan (details provided in subsequent sections of this paper).
- **Community Groups and Under-represented Section 75 Groups** (Appendix 2 and Appendix 3 respectively) – community/voluntary
groups provide a voice for the local community, whilst Section 75 Groups include those that have traditionally been under represented or disadvantaged. Community/Voluntary Groups within the Council area are listed in Annex 4 of the SCI. A separate list did not exist specifically for Section 75 groups in the early formation of the SCI, however this has since been developed by the Council (December 2018) and was used to inform the preparation of the draft Plan Strategy stage.

2.4 The initial SCI was approved by Members at Planning Committee on the 7th March 2016 and subsequently by full Council on 26th March 2016. In accordance with the Planning (Statement of Community Involvement) Regulations (Northern Ireland) 2015, the SCI was submitted to the former Department of Environment (now Department for Infrastructure) for its agreement. Confirmation was subsequently received from Department for Infrastructure on 26th April 2016 (Appendix 4).

2.5 The SCI was made available for viewing at the Council’s Civic Headquarters, Lagan Valley Island, Lisburn and subsequently advertised in the Belfast Telegraph for two successive weeks on the 13th and 20th May 2016 (Appendix 5). The advertisement advised where and how copies could be obtained or inspected. The SCI was also made available on the Council’s website.

Revision 1 to SCI (November 2019)

2.4 A revision to the SCI was undertaken in conjunction with the preparation of the draft Plan Strategy to take account of an extension to the formal consultation period as a consequence of consultation falling over a holiday period. This was approved by Members at Development Committee on 7th November 2019 and subsequently by full Council on 26th November 2019. In accordance with the Planning (Statement of Community Involvement) Regulations (Northern Ireland) 2015, the revised SCI was submitted to the Department for Infrastructure on 26th April 2020.
Department for Infrastructure (DfI) for its agreement, and confirmation was subsequently received from DfI on 13 December 2019 (Appendix 4).

2.5 The revised SCI was made available for viewing at the Council’s Civic Headquarters, Lagan Valley Island, Lisburn and subsequently advertised in the Belfast Telegraph for two successive weeks in December 2019 and January 2020 (Appendix 5). The advertisement advised where and how copies could be obtained or inspected. The SCI was also made available on the Council’s website (Appendix 6).

**Revision 2 to SCI (December 2020)**

2.6 After consideration of the representations received to the draft Plan Strategy, the Council published a focussed change schedule, proposing a number of changes to the document. This was published on the 14th January 2021 for an 8 week consultation period, concluding on the 12th March 2021. As a result, the SCI was revised to take account of this additional public consultation period, providing details of how the Council would consult on its focussed changes and how the public could get involved. This was approved by Members at Development Committee on 2nd December 2020 and subsequently by full Council on 15th December 2020. In accordance with the Planning (Statement of Community Involvement) Regulations (Northern Ireland) 2015, the revised SCI was submitted to the Department for Infrastructure (DfI) for its agreement, and confirmation was subsequently received from DfI on the 14th January 2021 (Appendix 4).

2.7 The revised SCI was made available for viewing at the Council’s Civic Headquarters, Lagan Valley Island, Lisburn and subsequently advertised in the Belfast Telegraph for two successive weeks in January 2021 (Appendix 5). The advertisement advised where and how copies could be obtained or inspected. The SCI was also made available on the Council’s website (Appendix 6).
**SCI Requirement**

Prepare, agree and make available at the Council’s Civic Headquarters a Timetable (including advertising and placing on the Council’s website) which will provide indicative dates for:

- each stage of the preparation of the Local Development Plan process, including publication of the Preferred Options Paper, Plan Strategy and Local Policies Plan, through to adoption;
- the carrying out of the Sustainability Appraisal and the report on the findings

2.6 The initial LDP Timetable was approved by full resolution of the Council on the 28th June 2016 (Appendix 7). This was subsequently agreed by the Department for Infrastructure (DfI) on 12th August 2016 (Appendix 8). This set out dates for key stages of Plan preparation and accompanying Sustainability Appraisal, namely:

- Stage 1 – Plan Preparation (including Preferred Options Paper)
- Stage 2 – Plan Strategy
- Stage 3 – Local Policies Plan
- Stage 4 – Monitoring and Review.

2.7 Prior to consultation on the Timetable, officers in the LDP Team met with the Planning Appeals Commission (PAC) on 18th May 2016 to discuss the formulation of the Timetable. The PAC were advised of the Timetable, who acknowledged this by letter on the 16th June 2016 (Appendix 9). The PAC were consequently advised of DfI’s agreement to the LDP Timetable on 12th September 2016 (Appendix 10).

2.8 Statutory consultees were consulted by letter on 19th August 2016 on the approved Timetable and asked to provide any comments they may have within two weeks of that letter (Appendix 11). Comments were received from four statutory consultees which indicated no changes to the timetable.
2.9 The Timetable was made available for viewing at the Council’s principal offices at Civic Headquarters, Lagan Valley Island, Lisburn and advertised in the Belfast Telegraph for two successive weeks on 19th and 26th August 2016 (Appendix 12). The advertisement advised where and how copies could be obtained or inspected. The Timetable was also made available on the Council’s website (Appendix 13).

**Revision 1 to Timetable (November 2018)**

2.10 Following updated advice from Department for Infrastructure regarding detail associated with the preparation of the Plan Strategy evidence base and detailed requirements for meeting the soundness tests, the publication of the Plan Strategy was delayed and it was considered necessary to revise the Timetable. Statutory consultees were consulted by letter on 9th November 2018 on the revised Timetable and asked to provide any comments they may have within two weeks from the date of that letter (Appendix 11). Comments were received from ten statutory consultees which indicated no changes to the revised timetable.

2.11 On the 27th November 2018 the Council approved its revised LDP Timetable (Appendix 7) which was subsequently agreed by the Department for Infrastructure (DfI on 20th December 2018 (Appendix 8). The PAC were advised of the revised Timetable, who acknowledged this by letter on the 15th November 2018 (Appendix 9). The PAC were consequently advised of DfI’s agreement to the LDP Timetable on 7th January 2019 (Appendix 10).

2.12 The revised Timetable was made available for viewing at the Council’s principal offices at Civic Headquarters, Lagan Valley Island, Lisburn and advertised in the Belfast Telegraph for two successive weeks in January 2019 (Appendix 12). The advertisement advised where and how copies could be obtained or inspected. The Timetable was also made available on the Council’s website (Appendix 13).
Revision 2 to Timetable (December 2020)

2.13 After consideration of the representations received to the draft Plan Strategy, the Council published a focussed change schedule, proposing a number of changes to the document. This was published on the 14th January 2021 for an 8 week consultation period and as a result, the Timetable was revised to take account of this additional public consultation period and to amend the remaining stages of the Local Development Plan (Appendix 7).

2.14 Statutory consultees were consulted by letter on 3rd December 2020 on the revised Timetable and asked to provide any comments they may have within ten days from the date of that letter (Appendix 11). Comments were received from four statutory consultees which indicated no changes to the revised timetable.

2.15 On the 15th December 2020 the Council approved its revised LDP Timetable which was subsequently agreed by the Department for Infrastructure (DfI) on 18th December 2020 (Appendix 8). The PAC were advised of the revised Timetable, who acknowledged this by letter on the 4th December 2020 (Appendix 9). The PAC were consequently advised of DfI’s agreement to the LDP Timetable on 22nd January 2021 (Appendix 10).

2.12 The revised Timetable was made available for viewing at the Council’s principal offices at Civic Headquarters, Lagan Valley Island, Lisburn¹ and advertised in the Belfast Telegraph for two successive weeks in January 2021 (Appendix 12). The advertisement advised where and how copies could be obtained or inspected. The Timetable was also made available on the Council’s website (Appendix 13).

¹ By appointment only, owing to restrictions imposed due to COVID-19 (see SCI, December 2020)
SCI Requirement
Set up a Steering Group and Project Management Team/Stakeholder Group to oversee development of the Local Development Plan.

2.13 The Council’s Steering Group is comprised of Members on the Planning Committee, the Chief Executive and Senior Planning Officials within the Council. Members were fully involved in the development of the LDP from the outset of plan preparation including monthly briefings. The topic-based Position Papers were agreed through Planning Committee and Members were invited to several rounds of workshops prior to the publication of the POP and the Plan Strategy. Updates on the LDP were provided on a regular basis to the Steering Group.

2.14 Details of Members involvement in each stage of the process is further outlined in the following sections of this paper.

2.15 A Stakeholder Group (See Appendix 14) was set up as per the requirements of the SCI to oversee development of the LDP. An initial meeting of the Stakeholder Group was held in June 2016 to outline the LDP process and how the Stakeholders could get involved. Details of Stakeholder Group meetings are outlined in Appendix 15. To further enhance transparency and ensure effective communication, the LDP team also met with various key consultees individually throughout the formulation of the POP and draft Plan Strategy.

2.16 In addition to engaging with the above groups, the LDP team consulted with Members and Officials within the Council to ensure that a range of non-statutory Masterplans and Strategies were taken into account and informed the preparation of the LDP, as follows:

Economic Development
2.17 LDP met with officials from the Economic Development team to discuss the range of non-statutory plans the Council was responsible for and to
ensure there was no conflict with the LDP. In particular, regard was had to the following documents in the development of the various LDP strategies, polices and proposals with the aim of supporting sustainable economic growth in the Council area:-

- Lisburn City Centre Masterplan;
- West Lisburn Development Framework;
- Council Car Park Strategy; and,
- Tourism Strategy.

**Leisure & Community Development**

2.18 Meetings took place with the Council’s Countryside and Biodiversity Officers to gain an understanding of the issues around accessibility and rights of way, particularly in relation to the Belfast Hills and the Lagan Valley Regional Park.

2.19 In addition the Parks and Amenity Officer provided the following documents to help inform the preparation of the LDP and Open Space Strategy:-

- LCCC’s Audit of existing Fixed Play Provision and Review of Supply/Demand for Play
- LCCC’s Audit of Pitch Provision 2015 (Revised Edition August 2016)
- A list of all Equipped Play Areas within the Council area.

2.20 Officials from other Council departments, such as Environmental Services, Building Control and Leisure Services sit on the Stakeholder Group (See Appendix 14) and the Heads of Service and Directors of each team were invited to the LDP Members workshops.
2.21 The LDP team met with key consultees (Appendix 1) individually throughout the formulation of the POP and a meeting with the Stakeholder group was held on the 30th June 2016, outlining the LDP process and the Sustainability Appraisal process was also explained. A draft consultation copy of the POP was provided to all key consultees for comment in January 2017, in advance of its publication in March 2017. The key issues and preferred options were discussed in detail as part of consultation pre-publication of the POP. Following publication, key consultees (Statutory Consultees, Non-Statutory Consultees and Stakeholders) were advised in writing that the POP had been published and given details on how to comment. (Appendix 16).

2.22 Elected members were actively involved in the preparation of the POP through a series of workshops during September, October and November 2016. This was followed by a Special Planning Committee on the 23rd February 2017 during which Members considered the POP and associated documents and agreed the key issues and preferred options prior to their publication.

**SCI Requirement**

Inform key consultees requesting them to participate in the plan making process by providing information on the key strategic issues that the Local Development Plan should address.

**SCI Requirement**

Provide opportunity for under-represented (Section 75) groups to identify whether there are any types of planning policies which are likely to have a significant impact on the groups they represent. They will also be provided opportunity to identify any particular issues or needs which they feel the plan should address. Where requested this can be done through face to face meeting with a planning official. Any comments received will be taken into account in preparing the Equality Impact Assessment (EQIA).
2.24 Community Groups and Section 75 Groups were invited to take part in the consultation process on the LDP (Appendix 17). The Community Plan team ran a series of public engagement sessions in July and August 2015 which brought together partners of the Community Plan, including the PSNI, NI Fire and Rescue Service, Northern Ireland Housing Executive, Education Authority, South Eastern Health & Social Care Trust, Libraries NI, Invest NI and Tourism NI. The LDP team participated at these meetings to listen to the concerns of the community and consider how their views could be incorporated spatially into the LDP. Details of all Community Plan Workshops and joint events can be found at Appendix 18.

<table>
<thead>
<tr>
<th>SCI Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Send the Scoping Report of the Sustainability Appraisal incorporating SEA to the statutory Consultation Body and if necessary, Central Government may be requested to undertake transboundary consultation with the Republic of Ireland.</td>
</tr>
</tbody>
</table>

2.25 In December 2016, a Sustainability Appraisal (SA) was carried out on the Preferred Options Paper to consider the social, environmental and economic impacts of the Local Development Plan. This was undertaken jointly by the Council and the Shared Environmental Service (SES) based in Mid and East Antrim Borough Council. NIEA were consulted on the draft SA Scoping Report on the 5th December 2016. (Appendix 19).

2.26 In order to consider the social, environmental and economic impacts of the POP, internal consultation included engagement with the following Council officers:

- Social impacts – Community Planner
- Environmental – Biodiversity Officer / Countryside Officer
- Economic – Economic Development (including Tourism Officer)
**SCI Requirement**

Publish a Preferred Options Paper (POP) which will set out the key plan issues and the preferred options available to address them (and make available at the Council’s Civic Headquarters and on the Council’s website). The Preferred Options Paper is a consultation paper to promote debate on issues of strategic significance which are likely to influence the shape of future development within Lisburn & Castlereagh City Council area.

2.27 On the 30th March 2017, the Council published its LDP Preferred Options Paper (POP) for public consultation. The purpose of the POP was to identify the Council’s preferred LDP options and to stimulate debate and receive feedback on issues of strategic significance which may have influenced the shape of future development within the Council area.

2.28 The POP and associated documents were made available to view at the Council’s Civic Headquarters, Lagan Valley Island, Lisburn and to view and download on the Council’s website (Appendix 20).

**SCI Requirement**

Issue a local advertisement, press release and hold a launch/exhibition to announce publication of the POP, with public meetings and exhibitions/drop-in sessions in various locations across the Council area.

2.29 A local advertisement was placed for two consecutive weeks (30th March 2017 and 7th April 2017) in the Belfast Telegraph and the Ulster Star. The advertisement (Appendix 21) gave notification of the POP’s publication, a brief description, where it was available for inspection and how to respond. Details of the Drop-in sessions were also provided. An advertisement also appeared for one week in the Ards Chronicle, Carryduff Focus Magazine and the April 2017 edition of the Council’s resident’s magazine, Citywide.

2.30 The launch event took place at Hillsborough Castle on the 30th March 2017 (Appendix 22) and all attendees were provided with a copy of the POP.
2.31 Notification of drop-in sessions was publicised in the local advertisement of the POP launch. Eight drop-in sessions were organised in venues across the Lisburn & Castlereagh City Council area. These are detailed in the following table.

<table>
<thead>
<tr>
<th>Venue</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oak Room, Lagan Valley Island, Lisburn</td>
<td>Thursday 6\textsuperscript{th} April 2017</td>
<td>14.00 – 16.00</td>
</tr>
<tr>
<td>Oak Room, Lagan Valley Island, Lisburn</td>
<td>Thursday 6\textsuperscript{th} April 2017</td>
<td>18.30 – 20.30</td>
</tr>
<tr>
<td>Bradford Court, Upper Galwally, Belfast</td>
<td>Tuesday 11\textsuperscript{th} April 2017</td>
<td>14.00 – 16.00</td>
</tr>
<tr>
<td>Bradford Court, Upper Galwally, Belfast</td>
<td>Tuesday 11\textsuperscript{th} April 2017</td>
<td>18.30 – 20.30</td>
</tr>
<tr>
<td>Lough Moss Leisure Centre, Hillsborough Road, Carryduff</td>
<td>Thursday 13\textsuperscript{th} April 2017</td>
<td>18.30 – 20.30</td>
</tr>
<tr>
<td>Enler Community Centre, Craigleith Drive, Dundonald</td>
<td>Wednesday 19\textsuperscript{th} April 2017</td>
<td>18.30 – 20.30</td>
</tr>
<tr>
<td>Maghaberry Community Centre, Maghaberry Road, Maghaberry</td>
<td>Wednesday 26\textsuperscript{th} April 2017</td>
<td>18.30 – 20.30</td>
</tr>
<tr>
<td>Hillsborough Village Centre, Ballynahinch Road, Hillsborough</td>
<td>Tuesday 2\textsuperscript{nd} May 2017</td>
<td>18.30 – 20.30</td>
</tr>
</tbody>
</table>

2.32 Display exhibitions for the POP were provided on a permanent basis for the duration of the eight week consultation period at the Council’s two principal offices, Civic Headquarters, Lagan Valley Island, Lisburn and Bradford Court, Upper Galwally.

2.33 Social media was also used widely to publicise the POP throughout the eight week consultation period, including the Council’s Facebook and Twitter pages.
SCI Requirement
Make any relevant supporting documents including the Sustainability Interim Report and Position Papers (such as the Countryside Assessment and Settlement Appraisal) available at the Council’s Civic Headquarters and on the Council’s website and provide hard copies on request at a specified price.

2.34 The Sustainability Appraisal Scoping and Interim reports, along with topic-based Position Papers, were made available for inspection at the Council’s Civic Headquarters, Lagan Valley Island, Lisburn. These documents were also made available to view and download on the Council’s website (Appendix 20).

2.35 As well as being downloadable, hard copies of the documents were available, free of charge, from the Council’s Civic Headquarters for anyone who requested them.

SCI Requirement
Inform key consultees, elected members, local community groups and under-represented (Section 75) groups of the public events and advise them how they can view or obtain a copy of the Preferred Options Paper and ask for comment within a minimum 8 week consultation period.

2.36 The eight public drop-in sessions organised across the Council area sought to engage and generate awareness of the POP. Attendees were encouraged to submit, in writing, points they wished to raise via the on-line response form on the Council’s website, by email to the LDP Inbox or by letter to the LDP Team at Lagan Valley Island, Lisburn.

2.37 A draft consultation copy of the POP was provided to all Key Consultees for comment in January 2017, in advance of the publication in March 2017. An initial meeting of the Stakeholder Group (see Appendix 14 for details of members) was held in June 2016 to outline the LDP process and how the Stakeholders could get involved. The LDP team met with key consultees individually throughout the formulation of the POP and a draft
consultation copy of the POP was provided to all Key Consultees for comment in January 2017, in advance of the publication in March 2017.

2.38 Key Consultees (Statutory Consultees, Non-Statutory Consultees and Stakeholders) were advised in writing that the POP had been published and given details on how to comment (Appendix 16).

2.39 A total of 92 Community / voluntary and 160 Section 75 groups were contacted by email and advised how to view, obtain a copy of and respond to the POP. A further drop-in session, additional to the ones advertised in the local press was arranged specifically for these groups on the 5th May 2017 at Lagan Valley Island, Lisburn (Appendix 17). Details of how to contact the LDP team were also provided in the event that the Community Group / Section 75 Group were unable to attend the drop-in session but wished to raise an issue in relation to the LDP.

<table>
<thead>
<tr>
<th>SCI Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Present a Public Consultation Report to elected Members following the 8 week consultation period.</td>
</tr>
</tbody>
</table>

2.40 A Public Consultation Report detailing the process of consultation on the POP as well as the findings of the consultation exercise was presented to Members in September 2017 and subsequently published on the Councils website (Appendix 23).
3.0 SCI COMPLIANCE - STAGE 2 PREPARATION AND ADOPTION OF PLAN STRATEGY

3.1 The draft Plan Strategy was prepared taking account of:
- responses to the consultation on the POP (this is covered in a separate Public Consultation Report)
- on-going consultation with key consultees, workshops with Members and engagement with Council officials.

Key Consultees

3.2 A series of individual meetings were held with statutory consultees during January/February 2018 to discuss policy formulation, including the suite of policies that required view as specified in the SPPS transitional arrangements. Key consultees were advised of the next steps and the draft Plan Strategy framework, being focussed on the six themes/objectives that were carried forward from the Preferred Options Paper. Meetings took place with DfI Rivers, DfI Strategic Planning, DfI Roads, DETI Mineral & Petroleum Branch, Tourism NI, Translink, DfI Water & Drainage Policy Division, NI Water, NIEA, RDS Plan Scrutiny Team, DfI Public Transport Service, DfI Transport Modelling Unit, NIHE and Historic Environment Division. Detailed discussion on policy development was utilised to further develop and shape the draft Plan Strategy.

3.3 Stakeholder Meetings were held in Lagan Valley Island in September 2017, March 2018 and September 2018 (Appendix 15). The September 2017 meeting gave feedback on the POP public consultation exercise, the key issues raised and the next steps in the LDP process. The March 2018 Stakeholder meeting gave an overview of issues raised during the meetings with Consultees, feedback from the Policy Review Workshops with the Members, emerging new policies and provided information on the next steps. The September 2018 meeting provided Stakeholders with an
update on the preparation of the draft Plan Strategy and the issues raised at the ongoing workshops with Members.

**Member Engagement**

3.4 A series of Policy Review Workshops were held with Members from September to December 2017 to discuss current planning policy position and any proposed amendments to be carried forward in the draft Plan Strategy. Comments received were carefully considered in the drafting of the Plan Strategy policies.

3.5 A Housing Workshop was held with Members in September 2018, followed by a further two workshops in October and November 2018 to fully discuss and debate the issues raised in the initial workshop. These focussed on social and affordable housing and education provision with key consultees attending both workshops to help outline the current position and how provision could be made over the lifetime of the Plan. A further round of Member Workshops were held between December 2018 and February 2019 to finalise the strategic operational policy direction of the LDP.

3.6 Members were also updated on the LDP through the monthly Development Committee meetings. Updates were also provided to the Planning Committee on a regular basis.

**Officer Engagement**

3.7 Officers from the various Council departments attended the Stakeholder meetings whilst the Heads of Service attended various Members’ Workshops.
3.8 On the 11th October 2019, the Council published its draft Plan Strategy (dPS) (LCCC draft Plan Strategy) for pre-consultation. This was to enable those with an interest in the Plan to read and digest the dPS in advance of the formal consultation period.

3.9 The period of pre-consultation was followed by formal consultation on the 8th November 2019 for a period of 9 weeks to 10th January 2020. Whilst the formal period for consultation was eight weeks (statutory requirement under Regulation 16(2)(a) of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015), the Council provided further flexibility by the addition of an extra week to allow for the Christmas period. This was detailed in the revised SCI (which gained Departmental approval on the 13th December 2019 (Appendix 4)).

3.10 The dPS sets out the strategic direction for the Council area over the 15 year period up to 2032. The dPS was published in two parts; Part One sets out the introduction to the dPS (Chapter 1); the policy and spatial context (Chapter 2); the vision and Plan objectives (Chapter 3); and strategic policies and spatial strategy (Chapter 4); followed by monitoring and review (Chapter 5). Part Two provides the operational policies which will supersede the Department’s suite of Planning Policy Statements (PPSs) upon adoption of the Plan Strategy.

3.11 The Sustainability Appraisal (SA) including Strategic Environmental Assessment, Habitats Regulations Assessment, Rural Needs Impact Assessment, Equality Impact Screening Report, Technical Supplements, containing evidence to support the dPS, and Supplementary Planning
Guidance, to be read in conjunction with the operational policies, were published to support the dPS. The dPS and supporting documents were made available to inspect at the Council’s Civic Headquarters, Lagan Valley Island, Lisburn. It was also made available to view and download on the Council’s website (Appendix 24).

### SCI Requirement

| Issue a public notice, local advertisement, press release and hold a launch/exhibition to announce publication of the draft Plan Strategy, with public meetings, exhibitions or drop-in sessions as appropriate in various locations across the Council area. |

3.12 To coincide with the pre-consultation period, a public notice was placed in the Belfast Gazette on the 11th October 2019 and an advertisement was placed for two successive weeks in the Belfast Telegraph on the 4th and 11th October 2019 (Appendix 25). These gave notification of the dPS publication, a brief description of purpose, where and how it was available for inspection and how to respond. Details on the location, dates and times of public engagement events were provided (see below). The formal consultation public notice was placed in the Belfast Gazette on the 8th November 2019 and advertised in the Belfast Telegraph for two successive weeks on the 1st and 8th November 2019 (Appendix 26).

3.11 The launch event took place at the Council’s Civic Headquarters, Lagan Valley Island, Lisburn on the 11th October 2019 (Appendix 27), all those attending were provided with a copy of the dPS.

3.12 Notification of drop-in sessions was publicised in the public notice and local advertisement announcing the dPS launch. Fourteen Drop-in sessions were organised in venues across the seven District Electoral Areas (DEAs) of Lisburn & Castlereagh City Council area. These are detailed in the following table.
3.13 The drop-in sessions sought to engage and generate awareness of the dPS throughout the duration of the public consultation period. All attendees were encouraged to submit their comments via the on-line response form (Smartsurvey); by email using the online response form; or by letter to the LDP Team at Lagan Valley Island, Lisburn.

<table>
<thead>
<tr>
<th>Venue</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enler Centre, 9 Craigleith Drive, Dundonald</td>
<td>Thursday 24th October 2019</td>
<td>14.00 – 16.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>18.00 – 20.00</td>
</tr>
<tr>
<td>Lough Moss Leisure Centre, Hillsborough Road, Carryduff</td>
<td>Wednesday 6th November 2019</td>
<td>14.00 – 16.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>18.00 – 20.00</td>
</tr>
<tr>
<td>Lagan Valley Island, Lisburn</td>
<td>Thursday 14th November 2019</td>
<td>14.00 – 16.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>18.00 – 20.00</td>
</tr>
<tr>
<td>Hillsborough Village Centre, 7 Ballynahinch Road, Hillsborough</td>
<td>Tuesday 19th November 2019</td>
<td>14.00 – 16.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>18.00 – 20.00</td>
</tr>
<tr>
<td>Maghaberry Community Centre, Maghaberry Road, Maghaberry</td>
<td>Wednesday 27th November 2019</td>
<td>14.00 – 16.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>18.00 – 20.00</td>
</tr>
<tr>
<td>Bridge Community Centre, 50 Railway Street, Lisburn</td>
<td>Wednesday 4th December 2019</td>
<td>14.00 – 16.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>18.00 – 20.00</td>
</tr>
<tr>
<td>Ballymacash Community Centre, 29 Rathvarna Drive, Lisburn</td>
<td>Wednesday 11th December 2019</td>
<td>14.00 – 16.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>18.00 – 20.00</td>
</tr>
</tbody>
</table>

3.14 Display Exhibitions for the dPS were provided on a permanent basis, for the duration of thirteen weeks during the consultation period, at the Council’s Civic Headquarters, Lagan Valley Island, Lisburn. Additionally permanent displays were provided at the Council’s facilities with the greatest footfall, namely Dundonald International Ice Bowl, Lisburn Leisureplex and the Irish Linen Centre and Lisburn Museum, Market Square, Lisburn.

3.15 Social Media was also used widely to publicise the dPS and the drop-in events organised throughout the consultation period, including the Council’s Facebook and Twitter pages.
A further event was organised for Planning Agents on Monday 28th October 2019 to outline and discuss aspects of the dPS and policies contained within it to ensure they had a wider understanding of both the policy content and the plan process. It was emphasized at this event that any representations submitted to the draft Plan Strategy should focus on soundness issues.

Officials in the Local Development Plan Team also attended the Frock Around the Clock Vintage Fair event on Saturday 7th December 2019 in Market Square, Lisburn to further raise awareness of the dPS and the period for representations to be made.

**SCI Requirement**

Make any relevant supporting documents including the draft Sustainability Appraisal Report, draft Equality Impact Assessment and Public Consultation Report available at the Council’s Civic Headquarters and on the Council’s website and provide hard copies on request at a specified price.

In addition to the dPS, the draft Sustainability Appraisal Report (incorporating Strategic Environmental Assessment) and non-technical Summary and Scoping Report; draft Equality Impact Assessment Screening Report; draft Habitats Regulations Assessment Report; and Rural Needs Impact Assessment Statement were made available on the Council’s website (Appendix 24).

A range of Technical Supplements, as the evidence base to the dPS, were also made available to view on the Council’s website:

- Technical Supplement 1 – Housing Growth Study
- Technical Supplement 2 – Urban Capacity Study
- Technical Supplement 3 – Employment Land Review
- Technical Supplement 4 – Office Capacity Study
- Technical Supplement 5 – Retail Capacity Study
- Technical Supplement 6 – Countryside Assessment
3.20 In addition Supplementary Planning Guidance to accompany the operational policies of the dPS (Part Two) was also published. A summary document of the dPS was also published and widely used at the public drop-in sessions.

3.21 As well as being able to download all of the documents from the Council’s website, a hard copy of each of these supporting documents was made available for inspection at the Council’s Civic Headquarters, Lagan Valley Island, Lisburn. Hardcopies of the dPS and its summary document were made available, free of charge, for anyone requesting copies of them.

<table>
<thead>
<tr>
<th>SCI Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inform statutory consultees of the public events and provide them with a copy of the draft Plan Strategy and ask for comments within the formal consultation period (specified as 8 weeks in legislation which may be extended to allow flexibility for holiday periods where necessary)</td>
</tr>
</tbody>
</table>

3.22 On the 11th October 2019 the Council issued a letter to inform all statutory consultees that the dPS had been launched (Appendix 28). The letter was issued via email, with copies of Parts 1 and 2 of the dPS attached electronically, and detailed that hardcopies would be made available if requested. The letter advised consultees of how to view details of the public events, the period for consultation, informal and formal; and the start and end dates for formal representations to be received.
3.23 On the 11th October 2019 the Council issued a letter to inform other non-statutory consultees, local community groups and Section 75 groups that the dPS had been launched (Appendix 29). The letter was issued via email, advising that the dPS could be viewed on the Council’s website and that hard copies of the Plan were available on request. The letter advised how to view details of the public events, the period for consultation, informal and formal; and the start and end dates for formal representations to be received.

3.24 All elected members of Lisburn & Castlereagh City Council were invited to the Plan launch event where they received a hard copy of the dPS and were advised on the process of public consultation and the drop-in events that had been organised.

3.25 On the 11th October 2019 the Council issued an email or letter to those who made representation to the POP (Appendix 30). This correspondence included a summary of the dPS and informed its recipients of where and how the dPS could be viewed or obtained, the dates, times and venues of the public drop-in sessions and how, and when to make representation.
Plan Strategy - Representations

<table>
<thead>
<tr>
<th>SCI Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Make copies of representations available for inspection in the Council’s Civic Headquarters and on its website and notify those who made representations of this.</td>
</tr>
</tbody>
</table>

3.26 Copies of the **128 representations received** in response to the draft Plan Strategy were made available to view at the Council’s Civic Headquarters, Lagan Valley Island, Lisburn and on the Council’s website (Appendix 31). On the 21st February 2020 the Council issued an email or letter to those who made a representation to the draft Plan Strategy and informed its recipients that representations could be viewed on the Council’s website and details of the place and times hardcopies could be inspected. (Appendix 32).

<table>
<thead>
<tr>
<th>SCI Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inform statutory consultees and elected members that representations are available for inspection and the places and times at which they can be inspected.</td>
</tr>
</tbody>
</table>

3.27 On the 21st February 2020 the Council issued a letter to inform all key consultees that representations could be viewed on the Council’s website and details of the place and times hardcopies could be inspected (Appendix 33).

3.28 Elected members within the Development Committee were notified on the 5th February 2020 (ratified at Full Council on the 25th February 2020) that officials were preparing the representations for publication. Details were confirmed at the following Development Committee meeting on the 4th March 2020 (ratified at Full Council on the 26th May 2020) that the representations had been uploaded onto the Council’s website and details provided of the consultation period for counter representations.
<table>
<thead>
<tr>
<th><strong>SCI Requirement</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Issue a Public Notice, local advertisement and make available on the Council’s website details of representations for inspection and the 8 week consultation period, including closing date for counter-representations.</td>
</tr>
</tbody>
</table>

3.29 A public notice was placed in the Belfast Gazette on the 21\textsuperscript{st} February 2020 and an advertisement was placed for two consecutive weeks in the Belfast Telegraph on the 21\textsuperscript{st} and 28\textsuperscript{th} February 2020. These gave notification of the publication of the representations to the draft Plan Strategy, where and how they were available for inspection and how to respond (Appendix 34).

3.30 The period for submission of counter representations was scheduled to run from the date the representations were first published and made available for inspection for a period of eight weeks.

3.31 This was interrupted with the closure of the Council offices as a result of the COVID-19 emergency. As a consequence the Council extended its formal period for receipt of counter representations. A notice was placed on the Council’s website (Appendix 35) advising that the period for receipt of counter representations would be deferred until the Civic Headquarters reopened to the public. All representations remained available for inspection on the Council’s website.

3.32 Following a relaxation of travel restrictions and the re-opening of Lagan Valley Island (on an appointment basis), the period for receipt of counter representations was able to recommence on Monday 27\textsuperscript{th} July 2020. The Council’s website was amended to advise that from that date a five week counter representation consultation period would run until the 1\textsuperscript{st} September 2020. This would ensure full compliance with the 8 week period for consultation, in accordance with Regulation 18(2)(a) of the 2015 (Local Development Plan) Regulations. A copy of that notice is also contained in Appendix 35.
3.33 The updated notice of the 27th July 2020 advised that representations could be inspected by way of appointment, to ensure social distancing, during normal working hours (9am-5pm) at the Civic Headquarters, Lagan Valley Island. The notice also advised that all representations to the draft Plan Strategy remained available to view on the Council’s website.

3.34 During the period of COVID-19 (where travel restrictions were imposed) the Council received a small number of emails from individuals seeking confirmation if the period for counter representations was to be extended. The Local Development Plan team responded to each of these, advising that the period for counter representations had been extended and the arrangements, as set out above, for when the consultation period would resume. When, following appropriate advice, the decision was taken to reopen the Civic Headquarters those individuals were again contacted by email, advising that the consultation period had resumed on the 27th July 2020 and would close on the 1st September 2020

<table>
<thead>
<tr>
<th>SCI Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Make copies of counter-representations available for inspection in the Council’s Civic Headquarters and on the Council’s website.</td>
</tr>
</tbody>
</table>

3.35 Copies of all Counter Representations were made available on the Council’s website. Hard copies are also available for inspection at the Civic Headquarters, Lagan Valley Island, Lisburn during normal office hours, in accordance with the arrangements outlined above.

<table>
<thead>
<tr>
<th>SCI Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Report counter-representations to elected members</td>
</tr>
</tbody>
</table>

3.36 A summary of the issues raised within the counter representations was reported to elected members within the Development Committee on the 7th October 2020 (and ratified at Full Council on the 27th October 2020). Members were also advised that the counter representations were
available for inspection on the Council’s website and hard copies were available for inspection at the Council’s Civic Headquarters, Lagan Valley Island, Lisburn during normal office hours in accordance with the arrangements outlined.

3.37 A workshop was held for all elected members on the 15th October 2020, giving details of the main findings of the public consultation exercise on the draft Plan Strategy and outlining the next steps for submission of the draft Plan Strategy and its supporting documents to the Department for Infrastructure (DfI) to cause an Independent Examination.

### SCI Requirement

<table>
<thead>
<tr>
<th>SCI Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fully consider representations &amp; counter-representations &amp; where necessary, publish an addendum to the draft Plan Strategy detailing any proposed changes to the Draft Plan Strategy, along with an addendum to the Sustainability Appraisal and other supporting assessments as necessary.</td>
</tr>
<tr>
<td>Issue a public notice, local advertisement and make available on the Council’s website details of the addendum of proposed changes to the draft Plan Strategy for inspection and details of the 8 week consultation period.</td>
</tr>
</tbody>
</table>

3.38 After consideration of the representations received to the draft Plan Strategy, the Council published its ‘Consultation on Focussed Changes including Minor Changes Schedule, January 2021’ proposing a number of changes to the document. The Sustainability Appraisal, Equality Impact Assessment, Habitats Regulations Assessment and the Rural Needs Impact Assessment were also amended and updated.

3.39 These documents were published on the 14th January 2021 for an 8 week consultation period, finishing on the 12th March 2021 and a public advertisement was placed in the local press for two consecutive weeks on the 7th and 14th January 2021 (Appendix 36). The advertisement advised
where and how copies could be obtained or inspected. Hard copies were made available to view at the Council’s Civic Headquarters, Lagan Valley Island, Lisburn and on the Council’s website (Appendix 37).

3.40 In addition to the consultation requirements set out in the SCI, the Council notified all Statutory Consultees and those who made a representation to the draft Plan Strategy, that the Council had published a focussed change schedule for public consultation (Appendix 38).

Conclusion

3.38 This report provides details of how the Council has complied with all of the requirements of its SCI in the preparation and consultation of its Local Development Plan. This takes account of the period from initial consultation (the Preferred Options Paper) through to the publication of the draft Plan Strategy and its submission to the Department for Infrastructure in order for an Independent Examination to be caused.
Appendix 1: Consultees Development Plan²

The following consultation bodies are statutory consultees for the Local Development Plan process:

1. Northern Ireland Government departments;
2. The adjoining Council(s);
3. Water or sewerage undertakers;
4. The Northern Ireland Housing Executive;
5. The Civil Aviation Authority;
6. Any person to whom the electronic communications code applies;
7. Any person who has a licence granted under Article 10(1) of the Electricity (Northern Ireland) Order 1992;
8. Any person who has a licence granted under Article 8 the Gas (Northern Ireland) Order 1996.

The following consultation bodies are non-statutory consultees for the Local Development Plan Process:

1. Sustrans
2. Lagan Valley Regional Park
3. Royal Society of Ulster Architects (RSUA)
4. Royal Society for Protection of Birds
5. Renewable NI
6. The Woodland Trust
7. Mencap NI
9. MLK Development Corporation
10. Ulster Aviation Society
11. National Trust

² As set out in The Planning (Local Development Plan) Regulations (Northern Ireland) 2015 Part 1 Section 2 (1 a-h)
Appendix 2: LCCC Community / Voluntary Groups

2nd Lisburn Boys Brigade
3D Youth Centre
Aghalee Village Hall
ASCERT
Atlas Women’s Centre
Autism NI Support Group
Ballinderry War Memorial Committee
Ballybeen Improvement Group
Ballybeen Men’s Motivation Group
Ballybeen Women’s Centre
Ballymacash Regeneration Network
Ballymacward Pre-School Play Group
Ballycarrickmaddy Primary School
Ballyoran Community & Arts Group
Bandanas for the Brave
Beechland Community Group
Brookmount Cultural & Educational Society
Calligraphy Group
Carryduff Historical Society
Carryduff Playcare Centre
Carryduff Pre School
Carryduff Regeneration Forum
Carryduff Retirement Group
Castlereagh Lifestyle Forum
Causeway Meadows Community Assoc
Community Advice Lisburn & Castlereagh
Community Dementia Care NI
Compassionate Friends (The)
Crosspoint Youth
Derrighy Village Community Assoc.
Dream Scheme NI
Dromara Community Group
Dromara Connect
Dromara Local History Group
Drumbeg Community Association
Drumbeg Women’s Institute
Drumbo & District Community Assoc.
Drumlough Community Association
Dundonald Bowling Club
Dundonald Elim
Dundonald FC
Dundonald Food Bank
Dundonald Ladies Group
Dundonald Women’s Institute
Lagan Valley Vineyard Church
Laganview Enterprise Centre
Lambe & District Ratepayers
Larchfield Community Development Assoc.
LCC Community Trust
LCC Community Choir
LCCC Cross Community Group
Lisburn Downtown Centre
Lisburn LEO Talking Newspaper Assoc.
Lisburn North Community Association
Lisburn Historical Society
Lisburn Outlook
Lisburn Sea Cadets
Lisburn Temperence Junior
Lisburn YMCA
Logic
Lurganville & District Community Assoc.
Maghaberry Community Assoc
Maghaberry Parent Teacher Association
Manor Park Community Association
Manor Park Resident’s Association
Maze Brookfield Women’s Institute
Mazetown Rural Action Collective
Moat Park Rangers
Moira Friendship Group
Moneyreagh & District Community Association
Needlecraft
Maze Brookfield Women’s Institute
Mazetown Rural Action Collective
Newtownbreda Community Association
Newtownbreda WI
Old Mills Bowling Group
Old Warren Community Association
Pride of Ballybeen Community Flute Band
Pound Bridge & District Community Association
Redwoods Tenants Associated
Resurgam Community Development Trust
Resurgam Youth Initiative
Rural Community Network
Saintfield Road Presbyterian Church
St Patrick’s Youth Club
St Patrick’s Pastoral Centre
Sarah Crothers Centre
Senior Citizens Saturday Club
Seymour Hill & Conway Residents Association

3 Provided by LCCC Community Services (Correct as at October 2019)
Dundonald Historical Society
Edgar Boyd Tennant’s Association
Emerge Counselling
Friday Fun Club
Gap Community Centre Moira
Glenavy Community Partnership
Glenavy Youth Project
Glenclare Friendship Group (Formerly Feumore FG)
Halftown Resident’s Association
Harmony Hill Community Group
Hilden Community Association
Hillhall Regeneration Group
Hillsborough & District Village Committee
Hillsborough Community Centre Ltd
Homestart Lisburn / Colin
Intercultural Friendship
Killynure Community Association
Knockbreda Parish Thursday Club
Knockmore Community Association

Shopmobility Lisburn
Stoneyford Youth & community Association
Stoneyford Jubilee Committee
Supporting Communities
Surestart
The Thursday Club
The Lambeg Project
The Waterways Community
The Welcome Project
Timeout
Toddle In Pre School (Moneyreagh)
Tonagh Neighbourhood Initiative
Ulster New Zealand Trust
University of the 3rd Age
Whitemountain & District Community Assoc.
Yalla
YOGA
Appendix 3: LCCC Section 75 Groups

Accord NI
Action Cancer
Action for Children NI
Action on Hearing Loss
Action Mental Health
Action MS
Adopt NI
Advice NI
Age NI
Age Sector Platform
Alliance Party NI
Alzheimer’s Society NI
Antrim & Newtownabbey Borough Council
An Munia Tober
Ards & North Down Borough Council
Armagh City, Banbridge & Craigavon BCl
Arthritis Care NI
Arts Council NI
Arts & Disability Forum
Autism NI
Aware NI
Bahai Council NI
Baptist Union of Ireland (NI)
Belfast Butterfly Club
Belfast City Council
Belfast Islamic Centre
British Deaf Association
Bryson Charitable Group
Cancer Focus NI
Cara Friend
CARE NI
Carers Forum on Learning Disability (Lisburn)
Carers NI
Causeway Coast & Glens Borough Council
Cedar Foundation
Chief Officers 3rd Sector
Chinese Welfare Association NI
Children in NI
Children’s Law Centre
Chrysalis Women’s Centre
Jewish Faith

Coiste
Commissioner for Older People NI
Committee on the Administration of Justice
Community Development & Health Network NI
Community Places
Consumer Council NI
Council for Homeless NI
Cruse Bereavement Care
Democratic Unionist Party
Department for Communities
Department for the Economy
Department for Health
Department for Infrastructure
Dept of Agriculture, Environment & Rural Affairs
Department of Education
Department of Finance
Department of Justice
Derry City & Strabane District Council
Diabetes UK
Disability Action
Disability Forum
Disability Sport NI
Early Years
Education Authority NI
Employers for Childcare
Employers for Disability NI
Enable NI
Equality Coalition
Equality Commission NI
Extern NI
Fermanagh & Omagh District Council
Gender Jam NI
Guide Dogs (NI)
IMTAC
Include Youth
Inspire Mental Health
Institute of Directors
Irish Congress of Trade Unions NI
Irish Council of Churches
Irish Methodist
Rural Development Council NI

* Correct as at October 2019
L&CCC
Lagan Valley Rural Transport
Law Centre NI
Leonard Cheshire Disability
Lisburn Chamber of Commerce
Lisburn Enterprise
Local Government Staff Commission
Mencap
Mid & East Antrim Borough Council
Mid Ulster District Council
Mind Wise NI
Mind Yourself
Muscular Distrophy
MS Society NI
National Deaf Children’s Society
NSPCA
Newry Mourne & Down District Council
NI Assoc Care & Resettlement of Offenders
NI Commissioner for Children & Young People
NI Community Relations Council
NI Chest Heart & Stroke Association
NICVA
NI Downs Syndrome Association
NIHE
NI Muslim Family Association
NI Public Service Alliance
NI Youth Forum
Playboard NI
Parenting NI Ltd
Pobal
Polish Association NI
Polish Educational & Cultural Association
Praxis Care
Presbyterian Ireland
Progressive Unionist Party
PSNI
Queen’s University Belfast
Radar NI
Respond (Ostomy Supplier)
Rethink Mental Illness
RNIB NI
Rural Community Network
Rural Support
SAIL
Save the Children (NI)
Sense NI
SDLP
Simon Community NI
SEHSC Trust
Sinn Fein
South Eastern Regional College
Sport NI
The Executive Office
Tourism NI
Training for Women Network
Transgender NI
Translink
Ulster Scots Agency
Ulster Unionist Party
Unison
Ultach
Volunteer Now
Women’s Aid NI
Women’s Forum NI
Women’s Resource & Development Agency
Women’s Support Network
Workers Party
Youth Link
Appendix 4: Confirmation of DfI Agreement to SCI

Initial SCI

Barbara Elliott
Planning Manager
Lisburn and Castlereagh City Council
Civic Headquarters
Lagan Valley Island
LISBURN
BT27 4RL

4th Floor
Causeway Exchange
17 Bedford Street
Town Parks
Belfast
BT2 7EG

Telephone: 028 9002 3540
Email: carol.ramsey@doeni.gov.uk

Your Ref: 
Our Ref: 

Date: 26 April 2016

Dear Barbara

Lisburn and Castlereagh City Council - Statement of Community Involvement

Thank you for your recent correspondence enclosing Lisburn and Castlereagh City Council's Statement of Community Involvement (SCI) which was received by the Department initially on 23 March 2016 and following the provision of comments again on 21 April 2016. You have indicated that the SCI was agreed by resolution of the Council on 22 March 2016.

In accordance with Section 4(3) of the Planning Act (Northern Ireland) 2011 and Regulation 6 of the Planning (Statement of Community Involvement) Regulations (Northern Ireland) 2015, the Department hereby agrees the Council's statement of community involvement.

You are reminded of the requirements regarding availability of the statement of community involvement under Regulation 7 of the Planning (Statement of Community Involvement) Regulations (Northern Ireland) 2015.

If you have any further queries regarding this matter please do not hesitate to myself or Suzanne Bagnall.

Yours faithfully

CAROL RAMSEY
Director of Strategic Planning
Dear Conor

RE: Lisburn & Castlereagh City Council – Revised Statement of Community Involvement (SCI)

Thank you for your correspondence which was received on 7 November 2019 and subsequently 5 December 2018 enclosing Lisburn & Castlereagh City Council’s revised Statement of Community Involvement (SCI) for agreement.

In accordance with Section 4(3) of the Planning Act (Northern Ireland) 2011 and Regulation 6 of the Planning (Statement of Community Involvement) Regulations (Northern Ireland) 2015, the Department hereby agrees the Statement of Community Involvement received on 5 December 2019.

The copy provided by the Council details the proposed changes for information. I would be grateful if you could forward a final copy of the document for the Department’s records.

You are reminded of the requirements regarding availability of the Statement of Community Involvement under Regulation 7 of the Planning (Statement of Community Involvement) Regulations (Northern Ireland) 2015.

If you have any further queries regarding this matter please do not hesitate to contact myself or Suzanne Bagnall.

Yours sincerely

Susan Wilkin
Deputy Director
Dear Conor

Re: Lisburn & Castlereagh City Council – Revised Statement of Community Involvement (SCI)

Thank you for your correspondence received 16 December 2020 and 5 January 2021 regarding Lisburn & Castlereagh City Council’s revised Statement of Community Involvement (SCI) for agreement.

In accordance with Section 4(3) of the Planning Act (Northern Ireland) 2011 and Regulation 8 of the Planning (Statement of Community Involvement) Regulations (Northern Ireland) 2015, the Department hereby agrees the Statement of Community Involvement received on 5 January 2021.

You are reminded of the requirements regarding availability of the Statement of Community Involvement under Regulation 7 of the Planning (Statement of Community Involvement) Regulations (Northern Ireland) 2015.

If you have any further queries regarding this matter please do not hesitate to contact myself, Susanne Bagnall or Claire Patton.

Yours sincerely

SUSAN WILKIN
Deputy Director
Appendix 5 – Local Advertisement for SCI
Initial SCI – 1st Advertisement 13th May 2016

Planning Applications

The details of the following planning applications, including detailed plans and maps, are accessible online from the Planning Applications section of the Lagan Valley Renewable Energy Park at www.belfastcouncil.gov.uk/planning. Those interested in the development of their properties or the environment may wish to submit comments to the Planning Authority (Belfast City Council) for consideration in the decision-making process.

Please note that the applications are subject to public inquiry and the Planning Authority will be consulted on the views of any comments made.

Amended application for approval of a 4.5m high TPD at 15 Netherley Road, Lisburn, Co. Antrim

1. Proposed Location: 15 Netherley Road, Lisburn, Co. Antrim
2. Proposed Development: The proposed development is to increase the height of the existing TPD to 4.5m from the existing height of 3.5m. The increase in height is to accommodate the installation of additional machinery and equipment on the site.

Public Consultation:

The Planning Authority is required to consult with relevant stakeholders and the public on the proposed development. Interested parties are encouraged to submit comments on the proposal, which may be submitted in writing or through electronic means. Comments should be submitted by 28th May 2016.

Planning Applications

1. Application Type: Proposed Development
2. Proposed Location: 15 Netherley Road, Lisburn, Co. Antrim
3. Proposed Development: The proposed development is to increase the height of the existing TPD to 4.5m from the existing height of 3.5m. The increase in height is to accommodate the installation of additional machinery and equipment on the site.

Public Consultation:

The Planning Authority is required to consult with relevant stakeholders and the public on the proposed development. Interested parties are encouraged to submit comments on the proposal, which may be submitted in writing or through electronic means. Comments should be submitted by 28th May 2016.
Planning Applications

Belfast City Council

Full details of the below planning applications, including methods, plans and proposals, are available to view at www.planning.belfast.gov.uk on the Local Government Website. For further information on Planning Applications, contact the Planning Department on 028 9023 4646.

Application for Planning permission:

**42**

*Initial SCI - 2nd Advertisement 20th May 2016*

---

**Planning Applications**

Full details of the below planning applications, including methods, plans and proposals, are available to view at www.planning.belfast.gov.uk on the Local Government Website. For further information on Planning Applications, contact the Planning Department on 028 9023 4646.

**Application for Planning permission:**

42

*Initial SCI - 2nd Advertisement 20th May 2016*

---

**Planning Applications**

Full details of the below planning applications, including methods, plans and proposals, are available to view at www.planning.belfast.gov.uk on the Local Government Website. For further information on Planning Applications, contact the Planning Department on 028 9023 4646.

**Application for Planning permission:**

42

*Initial SCI - 2nd Advertisement 20th May 2016*
Planning Applications

Full details of the following planning applications, including detailed proposals and plans, are available to view at www.planning.ni.gov.uk. Interested parties should contact the Belfast City Council or the applicant directly. The council reserves the right to refuse to publish applications where appropriate.

New applications for Belfast area

<table>
<thead>
<tr>
<th>Ref</th>
<th>Location</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>2F57</td>
<td>43-47 Union St, Belfast</td>
<td>Planning consent for extension to existing building</td>
</tr>
<tr>
<td>2F58</td>
<td>125-127 Shankill Rd, Belfast</td>
<td>Planning consent for extension to existing building</td>
</tr>
<tr>
<td>2F59</td>
<td>38-40 Donegall Rd, Belfast</td>
<td>Planning consent for extension to existing building</td>
</tr>
<tr>
<td>2F60</td>
<td>1-3 Elmwood Park, Belfast</td>
<td>Planning consent for extension to existing building</td>
</tr>
</tbody>
</table>

Roadworks/Investments

<table>
<thead>
<tr>
<th>Ref</th>
<th>Location</th>
<th>Proposed to Start</th>
</tr>
</thead>
<tbody>
<tr>
<td>2F71</td>
<td>10-12 Donegall Rd, Belfast</td>
<td>Proposed to start in April 2020</td>
</tr>
<tr>
<td>2F72</td>
<td>56-58 Donegall Rd, Belfast</td>
<td>Proposed to start in May 2020</td>
</tr>
</tbody>
</table>

Statement of Community Involvement

Section 4 of the Planning Act (Northern Ireland) 2011 allows a planning authority to prepare a Statement of Community Involvement (SCI) for its planning functions. In accordance with Regulation 7 of the Planning (Statement of Community Involvement) Regulations (Northern Ireland) 2016, Lismore & Carrickfergus Borough Council has prepared a draft SCI for the Carrickfergus area which sets out how residents, businesses and other interested parties in the area can become involved in the planning process.

The draft SCI relates to an extension of the current consultation period for the Local Development Plan that is due to the conclusion of the online consultation leading to the planning process from an early stage.

The draft SCI explains that, rather than how you can get involved in the production of Lismore & Carrickfergus Borough Council’s new Local Development Plan and how to comment on planning applications.

The SCI is available for inspection at the Council’s Customer Services at the public counter during normal office hours at Lismore & Carrickfergus Borough Council Planning Office, Circular Road Lower, Lismore.

Copies of this document can also be viewed or downloaded from the Council’s website at www.lismorecarrickfergus.gov.uk. A copy can also be obtained by writing to the above address, by making an enquiry at lismorecarrickfergus.gov.uk or by telephoning 028 6833 5566.
Planning Applications

Applicant Location Proposed (in brief)

New applications for Belfast area

2005 F2 Lowther Court, Belfast, BT9 5QY

2006 D4 12-14 St SYDNEY RD. Belfast, BT7 1LT

2007 A4 Llanbradach, Cardiff, CF15 8NG

2008 A2 44 Thomas St, Derry, BT97 6FW

2009 A3 2A Ramelton, Londonderry, BT50 5NY

2010 A5 Avenham, Belfast, BT4 2LA

2011 A5 40 University St, Belfast, BT9 5NQ

2012 A1A 61 Mosque Rd, Lisburn, BT27 6AP

2013 A2A 49 Longstone Rd, Belfast, BT15 3AE

2014 A2A 13 Abbeydale Rd, Belfast, BT9 6LY

2015 A2A 35 Hardwicke Rd, Enniskillen, BT74 7HD

2016 A2A 30 Randalstown Rd, Belfast, BT15 3AP

2017 A2A 37 Cambridge Rd, Belfast, BT15 3QX

2018 A2A 13 Abbeydale Rd, Belfast, BT9 6LY

2019 A2A 35 Hardwicke Rd, Enniskillen, BT74 7HD

2020 A2A 37 Cambridge Rd, Belfast, BT15 3QX

2021 A2A 13 Abbeydale Rd, Belfast, BT9 6LY

2022 A2A 35 Hardwicke Rd, Enniskillen, BT74 7HD

2023 A2A 37 Cambridge Rd, Belfast, BT15 3QX

2024 A2A 13 Abbeydale Rd, Belfast, BT9 6LY

2025 A2A 35 Hardwicke Rd, Enniskillen, BT74 7HD

2026 A2A 37 Cambridge Rd, Belfast, BT15 3QX

2027 A2A 13 Abbeydale Rd, Belfast, BT9 6LY

2028 A2A 35 Hardwicke Rd, Enniskillen, BT74 7HD

2029 A2A 37 Cambridge Rd, Belfast, BT15 3QX

2030 A2A 13 Abbeydale Rd, Belfast, BT9 6LY

2031 A2A 35 Hardwicke Rd, Enniskillen, BT74 7HD

2032 A2A 37 Cambridge Rd, Belfast, BT15 3QX

The schedule of applications is available to be downloaded from the Planning Committee website at www.belfastcity.gov.uk. A copy can also be obtained by writing to the address of the Applications and Planning development Committee, Belfast City Council, City Hall, Belfast BT1 5SF.
Planning Applications

SCI Revision 2 (December 2020) 1st Advertisement 22nd January 2021

Scenic Planning Planning Office is currently open to the public from Monday to Friday, 9:00 am to 5:00 pm. Planning applications are available at the Planning Office website at www.planning.gov.ie. Any queries or difficulties in accessing the plans should be directed to the Planning Office at 053 4531100. The deadline for objection to this planning application is 31st January 2021.

New applications for bell area

<table>
<thead>
<tr>
<th>Application</th>
<th>Location</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>19998</td>
<td>Rathsallagh, village</td>
<td>Rectangular dormer extension to upper dormer dormer</td>
</tr>
<tr>
<td>19987</td>
<td>Kildare, town</td>
<td>Single storey extension to existing dwelling</td>
</tr>
<tr>
<td>19986</td>
<td>Naas, county</td>
<td>Rectangular dormer extension to upper dormer dormer</td>
</tr>
<tr>
<td>19985</td>
<td>Naas, county</td>
<td>Single storey extension to existing dwelling</td>
</tr>
</tbody>
</table>

Baby Centre

The following projects are currently open to the public from the Planning Office website at www.planning.gov.ie. Any queries or difficulties in accessing the plans should be directed to the Planning Office at 053 4531100. The deadline for objection to this planning application is 31st January 2021.

<table>
<thead>
<tr>
<th>Application</th>
<th>Location</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>19998</td>
<td>Rathsallagh, village</td>
<td>Rectangular dormer extension to upper dormer dormer</td>
</tr>
<tr>
<td>19987</td>
<td>Kildare, town</td>
<td>Single storey extension to existing dwelling</td>
</tr>
<tr>
<td>19986</td>
<td>Naas, county</td>
<td>Rectangular dormer extension to upper dormer dormer</td>
</tr>
<tr>
<td>19985</td>
<td>Naas, county</td>
<td>Single storey extension to existing dwelling</td>
</tr>
</tbody>
</table>

SCI Revision 2 (December 2020) 2nd Advertisement 29th January 2021

Planning Applications

Scenic Planning Planning Office is currently open to the public from Monday to Friday, 9:00 am to 5:00 pm. Planning applications are available at the Planning Office website at www.planning.gov.ie. Any queries or difficulties in accessing the plans should be directed to the Planning Office at 053 4531100. The deadline for objection to this planning application is 31st January 2021.

New applications for bell area

<table>
<thead>
<tr>
<th>Application</th>
<th>Location</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>19998</td>
<td>Rathsallagh, village</td>
<td>Rectangular dormer extension to upper dormer dormer</td>
</tr>
<tr>
<td>19987</td>
<td>Kildare, town</td>
<td>Single storey extension to existing dwelling</td>
</tr>
<tr>
<td>19986</td>
<td>Naas, county</td>
<td>Rectangular dormer extension to upper dormer dormer</td>
</tr>
<tr>
<td>19985</td>
<td>Naas, county</td>
<td>Single storey extension to existing dwelling</td>
</tr>
</tbody>
</table>

Baby Centre

The following projects are currently open to the public from the Planning Office website at www.planning.gov.ie. Any queries or difficulties in accessing the plans should be directed to the Planning Office at 053 4531100. The deadline for objection to this planning application is 31st January 2021.

<table>
<thead>
<tr>
<th>Application</th>
<th>Location</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>19998</td>
<td>Rathsallagh, village</td>
<td>Rectangular dormer extension to upper dormer dormer</td>
</tr>
<tr>
<td>19987</td>
<td>Kildare, town</td>
<td>Single storey extension to existing dwelling</td>
</tr>
<tr>
<td>19986</td>
<td>Naas, county</td>
<td>Rectangular dormer extension to upper dormer dormer</td>
</tr>
<tr>
<td>19985</td>
<td>Naas, county</td>
<td>Single storey extension to existing dwelling</td>
</tr>
</tbody>
</table>
Appendix 6 SCI on Council’s Website

SCI Revision 1 (November 2019)

What is the Statement of Community Involvement (SCI)?
Community involvement is an integral part of the planning process. Following the introduction of the Planning Act (Northern Ireland) 2011 each Council is required to publish a Statement of Community Involvement (SCI) to show how people can become involved in the planning process.

The Benefits of Community Involvement
The Council's approach to community involvement aims to provide:
- The opportunity to comment on proposals at an early stage
- Increased opportunity to make representations on proposals
- Fair, transparent and proportionate consultation appropriate to the scale of proposals
- Access to clear and timely information with documents available in various formats where requested

The Statement of Community Involvement was first published in April 2016 with the approval of the Department for Infrastructure on the 28th April 2016.

On the 6th November 2019 the Council revised its Statement of Community Involvement. The main change relates to an extension of the formal consultation period for the Local Development Plan as a consequence of the consultation falling over a holiday period.

This was subsequently approved by the Department for Infrastructure on the 15th December 2019 in accordance with Regulation 4(3) of the Planning Act (Northern Ireland) 2011 and Regulation 6 of the Planning (Statement of Community Involvement) Regulations (Northern Ireland) 2015.

For convenience a Summary on the Statement of Community Involvement (SCI) outlines how to get involved in the Planning process.

SCI Revision 2 (December 2020)

What is the Statement of Community Involvement (SCI)?
Community involvement is an integral part of the planning process. Following the introduction of the Planning Act (Northern Ireland) 2011 each Council is required to publish a Statement of Community Involvement (SCI) to show how people can become involved in the planning process.

The Benefits of Community Involvement
The Council's approach to community involvement aims to provide:
- The opportunity to comment on proposals at an early stage
- Increased opportunity to make representations on proposals
- Fair, transparent and proportionate consultation appropriate to the scale of proposals
- Access to clear and timely information with documents available in various formats where requested

The Statement of Community Involvement was first published in April 2016 with the approval of the Department for Infrastructure on the 28th April 2016.

On the 6th November 2019 the Council revised its Statement of Community Involvement. The main change relates to an extension of the formal consultation period for the Local Development Plan as a consequence of the consultation falling over a holiday period.

On the 15th June 2020 the Council revised its Statement of Community Involvement. The revision relates to the inclusion of a consultation on focussed changes to ensure that issues impacting upon the soundness of the draft Plan Strategy are addressed before submission to the Department for Infrastructure to cause an Independent Examination.

This was subsequently approved by the Department for Infrastructure on the 14th January 2021 in accordance with Regulation 4(3) of the Planning Act (Northern Ireland) 2011 and Regulation 6 of the Planning (Statement of Community Involvement) Regulations (Northern Ireland) 2015.

For convenience a Summary on the Statement of Community Involvement (SCI) outlines how to get involved in the Planning process.
## Appendix 7 - LDP Timetable

### Initial Timetable (June 2016)

<table>
<thead>
<tr>
<th>Key Stages</th>
<th>Key Actions</th>
<th>Timescale</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1 Plan Preparation</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Agree/Publish Statement of Community Involvement</td>
<td>Informal Community Engagement carried out for 8 week period (last quarter 2015)</td>
<td>May 2016</td>
</tr>
<tr>
<td>Agree and publish Timetable for LDP</td>
<td>- Consult PAC and other consultation bodies; - Swa agreement with DR following Council approval of timetable (4 weeks)</td>
<td>August 2016</td>
</tr>
<tr>
<td>Utilise Evidence Base in consultation with statutory consultees and key stakeholders</td>
<td>- Commission specific studies required; - Identification of key issues with relevant statutory consultees and key stakeholders; - Consult with Consultation Bodies on scope of Sustainability Appraisal (SA); - Initial EQA and HRA Screening; - Consult with Council in advance of publication</td>
<td>September- December 2016</td>
</tr>
<tr>
<td>Publish Preferred Options Paper with Sustainability Appraisal Interim Report</td>
<td>- Publish SA Scoping and Interim Reports; - Minimum 4 week statutory consultation period; - Input representations on LDP database</td>
<td>December 2016</td>
</tr>
<tr>
<td>Consider responses to POP</td>
<td>Prepare Public Consultation Report for Council</td>
<td></td>
</tr>
<tr>
<td><strong>2 Plan Strategy</strong></td>
<td>Publish SA Report; - Publish draft Habitats Regulations Assessment, EQA and Rural Proofing; - 8 week consultation period for representations; - 6 week period for counter representations; - Prepare Public Consultation Report for Council</td>
<td>3rd Quarter 2017</td>
</tr>
<tr>
<td>Independent Examination</td>
<td>- Advisory Report from PAC sent to DR; - DR issues Binding Report to Council; - Council considers Binding Report</td>
<td>2nd Quarter 2018</td>
</tr>
<tr>
<td>ADOPTION OF PLAN STRATEGY</td>
<td>- Publish SA Adoption Statement; - Publish Habitats Regulations Assessment, EQA and Rural Proofing</td>
<td>1st Quarter 2019</td>
</tr>
<tr>
<td><strong>3 Local Policies Plan</strong></td>
<td>Publish updated Scoping Report and updated SA Report; - Publish draft Habitats Regulations Assessment, EQA and Rural Proofing; - 8 week consultation period for representations; - 6 week period for counter representations; - Prepare Public Consultation Report for Council</td>
<td>3rd Quarter 2019</td>
</tr>
<tr>
<td>Independent Examination</td>
<td>- Advisory Report from PAC sent to DR; - DR issues Binding Report to Council; - Council considers Binding Report</td>
<td>1st Quarter 2020</td>
</tr>
<tr>
<td>ADOPTION OF LOCAL POLICIES PLAN</td>
<td>- Publish Sustainability Appraisal Adoption Statement (incorporating SEA); - Publish Habitats Regulations Assessment, EQA and Rural Proofing</td>
<td>Last Quarter 2020</td>
</tr>
<tr>
<td><strong>4 Monitor and Review</strong></td>
<td>- Annual Monitoring including Housing Monitor Reports; - 5 and 10 year review leading to commencement of a replacement LDP; - Monitoring of SA and other Assessments</td>
<td></td>
</tr>
</tbody>
</table>

---

47
# Timetable (Revision 1 – November 2018)

## Lisburn & Castlereagh City Council Local Development Plan Timetable

<table>
<thead>
<tr>
<th>Key Stages</th>
<th>Key Actions</th>
<th>Timescale</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1 Plan Preparation</strong></td>
<td><strong>Agree/Publish Statement of Community Involvement</strong></td>
<td>Informal Community Engagement carried out for 8 week period (last quarter 2015) - Consult PAC and other consultation bodies; - Seek agreement with DfI following Council approval of timetable (4 weeks)</td>
</tr>
<tr>
<td></td>
<td><strong>Agree and publish Timetable for LDP</strong></td>
<td>- Commission specific studies required; - Identification of key issues with relevant statutory consultees and key stakeholders; - Consult with Consultation Bodies on scope of Sustainability Appraisal (SA); - Initial EQIA and HRA Screening; - Consult with Council in advance of publication</td>
</tr>
<tr>
<td></td>
<td><strong>Utilise Evidence Base in consultation with statutory consultees and key stakeholders</strong></td>
<td>- Publish SA Scoping and Interim Reports; - Minimum 8 week statutory consultation period; - Input representations on LDP database</td>
</tr>
<tr>
<td></td>
<td><strong>Publish Preferred Options Paper with Sustainability Appraisal Interim Report</strong></td>
<td></td>
</tr>
<tr>
<td><strong>2 Plan Strategy</strong></td>
<td><strong>Consider responses to POP</strong></td>
<td>Prepare Public Consultation Report for Council</td>
</tr>
<tr>
<td></td>
<td><strong>Publish Draft Plan Strategy with Sustainability Appraisal Report (incorporating SEA)</strong></td>
<td>Preparation and publication of Draft Plan Strategy &amp; Associated documents for Informal viewing—4 weeks* - 8 week statutory consultation period for representations; - 8 week statutory period for counter representations; - Consideration of representations (statement including summary of main issues)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>*Includes SA Report, draft Habitats Regulations Assessment, EQIA and Rural Proofing;</td>
</tr>
<tr>
<td></td>
<td><strong>Soundness Based Independent Examination</strong></td>
<td>- Submit documents to Department for IE; - Advisory Report from PAC sent to DfI; - DfI issues Binding Report to Council;</td>
</tr>
<tr>
<td></td>
<td><strong>ADOPTION OF PLAN STRATEGY</strong></td>
<td>- Council considers Binding Report - Changes made to finalise Plan Strategy; - Publish Sustainability Appraisal Adoption Statement (incorporating SEA); - Publish Habitats Regulations Assessment, EQIA and Rural Proofing</td>
</tr>
<tr>
<td><strong>3 Local Policies Plan</strong></td>
<td><strong>Publish Draft Local Policies Plan with Sustainability Appraisal Report (incorporating SEA)</strong></td>
<td>Preparation and publication of draft Local Policies Plan &amp; Associated documents for Informal viewing—4 weeks* - 8 week statutory consultation period for representations; - 8 week statutory period for counter representations; - Consideration of representations (statement including summary of main issues)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>*Includes SA Report, draft Habitats Regulations Assessment, EQIA and Rural Proofing;</td>
</tr>
<tr>
<td></td>
<td><strong>Soundness Based Independent Examination</strong></td>
<td>- Submit documents to Department for IE; - Advisory Report from PAC sent to DfI; - DfI issues Binding Report to Council;</td>
</tr>
<tr>
<td></td>
<td><strong>ADOPTION OF LOCAL POLICIES PLAN</strong></td>
<td>- Council considers Binding Report - Changes made to finalise Local Policies Plan - Publish Sustainability Appraisal Adoption Statement (incorporating SEA); - Publish Habitats Regulations Assessment, EQIA and Rural Proofing</td>
</tr>
<tr>
<td><strong>4 Monitor and Review</strong></td>
<td><strong>Monitoring and Review of Local Development Plan</strong></td>
<td>- Annual Monitoring including Housing Monitor Reports; - 5 and 10 year review leading to commencement on a replacement LDP; - Monitoring of SA and other Assessments</td>
</tr>
</tbody>
</table>
# Lisburn & Castlereagh City Council Local Development Plan Timetable

<table>
<thead>
<tr>
<th>Key Stages</th>
<th>Key Actions</th>
<th>Timescale</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Plan Preparation</strong></td>
<td><strong>Agree/Publish Statement of Community Involvement</strong></td>
<td>Informal Community Engagement carried out for 8 week period (last quarter 2015)</td>
</tr>
<tr>
<td></td>
<td><strong>Agree and publish Timetable for LDP</strong></td>
<td>- Consult PAC and other consultation bodies; - Seek agreement with DfI following Council approval of timetable (4 weeks)</td>
</tr>
<tr>
<td></td>
<td><strong>Utilise Evidence Base in consultation with statutory consultees and key stakeholders</strong></td>
<td>- Commission specific studies required; - Identification of key issues with relevant statutory consultees and key stakeholders; - Consult with Consultation Bodies on scope of Sustainability Appraisal (SA); - Initial EQIA and HRA Screening; - Consult with Council in advance of publication</td>
</tr>
<tr>
<td></td>
<td><strong>Publish Preferred Options Paper with Sustainability Appraisal Interim Report</strong></td>
<td>- Publish SA Scoping and Interim Reports; - Minimum 8 week statutory consultation period - Input representations on LDP database</td>
</tr>
<tr>
<td><strong>Plan Strategy</strong></td>
<td><strong>Consider responses to POP</strong></td>
<td>Prepare Public Consultation Report for Council</td>
</tr>
<tr>
<td></td>
<td><strong>Publish Draft Plan Strategy with Sustainability Appraisal Report (incorporating SEA)</strong></td>
<td>Publish Draft Plan Strategy &amp; Associated documents for informal viewing – 4 weeks* - 8 week statutory consultation period for representations; - 8 week statutory period for counter representations; - Consideration of representations (statement including summary of main issues) - Consideration of any focussed or minor changes</td>
</tr>
<tr>
<td></td>
<td><strong>Soundness Based Independent Examination</strong></td>
<td>- Submit documents to Department for IE; - Advisory Report from PAC sent to DfI; - DfI issues Binding Report to Council;</td>
</tr>
<tr>
<td></td>
<td><strong>ADOPTION OF PLAN STRATEGY</strong></td>
<td>- Council considers Binding Report - Changes made to finalise Plan Strategy; - Publish Sustainability Appraisal Adoption Statement (incorporating SEA); - Publish Habitats Regulations Assessment, EQIA and Rural Proofing</td>
</tr>
<tr>
<td>3</td>
<td>Local Policies Plan</td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>---</td>
<td></td>
</tr>
</tbody>
</table>
| **Publish Draft Local Policies Plan with Sustainability Appraisal Report (incorporating SEA)** | Publish Local Policies Plan & Associated documents for informal viewing – 4 weeks*  
- 8 week statutory consultation period for representations;  
- 8 week statutory period for counter representations;  
- Consideration of representations (statement including summary of main issues) |
| **Soundness Based Independent Examination** |  
- Submit documents to Department for IE;  
- Advisory Report from PAC sent to DfI;  
- DfI issues Binding Report to Council; |
| **ADOPTION OF LOCAL POLICIES PLAN** |  
- Council considers Binding Report  
- Changes made to finalise Local Policies Plan  
- Publish Sustainability Appraisal Adoption Statement (incorporating SEA);  
- Publish Habitats Regulations Assessment, EQIA and Rural Proofing |
| Q4 2023 | Q4 2024 | Q4 2025 |

<table>
<thead>
<tr>
<th>4</th>
<th>Monitor and Review</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Monitoring and Review of Local Development Plan</strong></td>
<td></td>
</tr>
</tbody>
</table>
- Annual Monitoring including Housing Monitor Reports;  
- 5 and 10 year review leading to commencement on a replacement LDP;  
- Monitoring of SA and other Assessments |
| On-going |
Appendix 8: Timetable Agreement with DfI

Initial Timetable (June 2016)

Dear Lois,

Lisburn and Castlereagh City Council Local Development Plan Timetable

Thank you for your correspondence enclosing Lisburn and Castlereagh City Council’s local development plan timetable which was received by the Department on 19 July 2016.

In accordance with Section 7(2) of the Planning Act (Northern Ireland) 2011 and Regulation 7 of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015, the Department hereby agrees the Council’s Local Development Plan timetable.

You are reminded of the publicity requirements regarding availability of the timetable under Regulation 8 of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015.

If you have any further queries regarding this matter please do not hesitate to contact myself or Suzanne Bagnall.

Yours faithfully,

CAROL RAMSEY
Director of Strategic Planning
Dear Conor,

**LISBURN & CASTLEREAGH DISTRICT COUNCIL – REVISED LOCAL DEVELOPMENT PLAN TIMETABLE**

Thank you for your correspondence received 30 November 2018, enclosing Lisburn & Castlereagh District Council’s revised Local Development Plan Timetable for agreement.

In accordance with Section 7(2) of the Planning Act (Northern Ireland) 2011 and Regulation 7 of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015, the Department hereby agrees the Council’s Local Development Plan timetable.

Council must satisfy itself that any changes to the Timetable are, where necessary, reflected in the Statement of Community Involvement.
You are reminded of the publicity requirements regarding availability of the Timetable under Regulation 8 of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015.

If you have any further queries regarding this matter please do not hesitate to contact myself or Suzanne Bagnall.

Yours sincerely,

Alistair Beggs
Director
Dear Conor,

Re: Lisburn & Castlereagh City Council – Revised Local Development Plan Timetable

Thank you for your correspondence received 16 December 2020 enclosing Lisburn & Castlereagh City Council’s revised Local Development Plan timetable for agreement.

In accordance with Section 7(2) of The Planning Act (Northern Ireland) 2011 and regulation 7 of The Planning (Local Development Plan) Regulations (Northern Ireland) 2015, the Department hereby agrees the Council’s Local Development Plan timetable.

It is noted the Council has acknowledged that there are a number of factors that could potentially impact upon the timescale for LDP delivery. Whilst no further details are provided in relation to these risk factors, the Department would encourage the Council to continue to monitor potential risks, including the wider situation in respect of any impact on the LDP programme as a consequence of the current pandemic.

The Council must also be satisfied that any changes made to the timetable are, where necessary, reflected in the Statement of Community Involvement.

You are reminded of the publicity requirements regarding availability of the timetable under regulation 8 of The Planning (Local Development Plan) Regulations (Northern Ireland) 2015.

E-mail: planning@infrastructure-ni.gov.uk
Website: www.planningni.gov.uk

If you have any further queries regarding this matter please do not hesitate to contact myself, Suzanne Bagnall or Claire Patton.

Yours sincerely

SUSAN WILKIN
Deputy Director
Appendix 9 – PAC Acknowledgement of LDP Timetable

Initial Timetable – June 2016

Park House
87/91 Great Victoria Street
Belfast
BT2 7AG

Phone: (028) 9024 4710 (switchboard)
Email: info@paoni.gov.uk
Website: www.pacni.gov.uk

Dear Ms Elliott

RE: LISBURN AND CASTLEREAGH CITY COUNCIL
LOCAL DEVELOPMENT PLAN DRAFT TIMETABLE

I refer to your letter dated 9 June 2016 enclosing the draft timetable for the above Plan.

I can confirm that the Commission does not anticipate a difficulty in providing resources to conduct the independent Examinations in accordance with the timescales set out in the timetable provided.

I would appreciate confirmation of the final timetable once agreed with the Department. I would also ask you to notify me of any changes to the timetable during the course of plan preparation which would impact on the timing of the Examination.

Yours sincerely

ELAINE KINGHAN
Chief Commissioner
Timetable (Revision 1 – November 2018)

Planning Appeals Commission

Ms Lois Jackson
 Lisburn and Castlereagh City Council
 Civic Headquarters
 Lagan Valley Island
 Lisburn
 BT27 4RL

Park House
 87/91 Great Victoria Street
 Belfast
 BT2 7AG

Phone: 028 9024 4710 (switchboard)
Email: info@pacni.gov.uk
Website: www.pacni.gov.uk
Our Ref: L&C LDP
Date: 15 November 2018

BY EMAIL

Dear Lois

RE: LISBURN AND CASTLEREAGH – LOCAL DEVELOPMENT PLAN

I refer to the letter dated 9 November enclosing a draft amended timetable for the above Local Development Plan and our subsequent telephone conversation which confirmed the use of calendar year quarters as opposed to financial year quarters within the document.

I greatly appreciate that the Council are keeping us up to date in respect of proposed changes and I will incorporate the proposed amendment into our business planning. I would be grateful if you could confirm the timetable once you have agreed it with the Department and that you notify me of any changes to the timetable during the course of the plan preparation which would impact on anticipated timings.

Yours sincerely

[Signature]

Andrea Keils
Chief Commissioner

19 NOV 2018

Page 56
BY EMAIL

Dear Conor

RE: LISBURN AND CASTLEREAGH - LOCAL DEVELOPMENT PLAN

I refer to the letter dated 3 December 2020 enclosing a draft amended timescale for the above Local Development Plan and a subsequent email with your office which confirmed the use of calendar year quarters within the timeline.

I greatly appreciate that the Council are keeping us up to date in respect of proposed changes and I will incorporate the proposed amendment into our business planning. I would ask you to note that restrictions relating to the COVID-19 pandemic may impact on how we progress with the independent examination. At present we may need to plan on holding the oral hearing sessions virtually or in person with social distancing in place. Our experience to date indicates that this is likely to affect programming and extend the time required for the hearing stage of the independent examination. I would be grateful if you could confirm the timetable once you have agreed it with the Department and that you notify me of any changes to the timetable during the course of the plan preparation which would impact on anticipated timings.

Yours sincerely

Andrea Kells
Chief Commissioner
Appendix 10: PAC Advised of DfI Timetable Approval

Initial Timetable – June 2016

Date: 12 September 2016

Mr Trevor Rue
Planning Appeals Commission
Park House
87-91 Great Victoria Street
Belfast
BT2 7AG

Dear Trevor

REF: Agreement of Timetable for Lisburn & Castlereagh LDP by Department for Infrastructure

In previous correspondence from the Commission dated 14 June 2016, you had asked for confirmation of the final timetable once it had been agreed by the Department. I can confirm that the Department for Infrastructure agreed the Timetable on 12 August 2016. The Timetable has been advertised in accordance with Regulation 8 of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015 and is available to view on the Council’s website at www.lisburncastlereagh.gov.uk.

Yours sincerely

Barbara Elliott
Planning Manager
Timetable (Revision 1 – November 2018)

Ms Kells

Further to your letter of the 15th November 2018 to Lois Jackson regarding the draft amended Local Development Plan Timetable, I wish to advise that the Department for Infrastructure approved the document on the 20th December 2018.

The revised Timetable is available on the Council’s website and I have attached a copy for your information.

Kind regards,

Joanne Doran

Planning Officer | Civic Headquarters | Lagan Valley Island | Lisburn | BT27 4RL
Email: joanne.doran@lisburncastlereagh.gov.uk | Tel: 028 9250 9250
Date: 21st January 2021

Ms Andrea Kells
Planning Appeals Commission
Park House
87-91 Great Victoria Street
Belfast
BT2 7AG

Our Ref: COR/LDP/PAC/Timetable Revision 2

Dear Ms Kells

REF: Agreement of Timetable for Lisburn & Castlereagh LDP by Department for Infrastructure

Further to your previous correspondence dated 4th December 2020, I wish to advise that the Department for Infrastructure agreed the Timetable on the 18th December 2020. The Timetable has been advertised in accordance with Regulation 8 of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015 and is available to view on the Council’s website at www.lisburncastlereagh.gov.uk

Yours faithfully

Lois Jackson
Principal Planner
Initial Timetable – June 2016

Dear Sir/Madam

REF: The Local Development Plan Timetable for Lisburn & Castlereagh City Council

In accordance with Regulation 5 of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015, Lisburn & Castlereagh City Council wishes to consult with you on its Timetable for the Local Development Plan. The Timetable has been approved by resolution of the Council and agreed by the Department for Infrastructure. The Timetable will be advertised and published on the Council’s website in due course.

I would be grateful if you have any comments to forward them to the Local Development Plan Team at the above address, within two weeks of the date of this letter.

Yours faithfully

Barbara Elliott
Planning Manager
Date: 9th November 2018

Our Ref: Our Ref COR/LDP/SC/Revised Timetable

Dear Sir/Madam

Re: The Local Development Plan Timetable for Lisburn & Castlereagh City Council – Revised

In accordance with Regulation 5 of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015, Lisburn & Castlereagh City Council wishes to consult with you on its revised Timetable for the Local Development Plan.

I would be grateful if you have any comments to forward them to the Local Development Plan Team at the above address or at LDP@lisburncastlereagh.gov.uk, within two weeks of the date of this letter.

Following approval by resolution of the Council, the Timetable will be submitted to the Department for Infrastructure prior to it being advertised and published on the Council’s website.

Yours faithfully,

[Name Redacted]

Head of Planning and Capital Projects
Timetable (Revision 2 – December 2020)

Date: 3rd December 2020

By email

Our Ref: Our Ref COR/LDP/SC/Timetable Revision 2

Dear Sir/Madam

Re: Local Development Plan for Lisburn & Castlereagh City Council – Revised Timetable

In accordance with Regulation 5 of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015, Lisburn & Castlereagh City Council wish to consult with you on its revised Timetable for the Local Development Plan.

I would be grateful if you have any comments to forward them to the Local Development Plan Team at the above address or email LDP@lisburncastlereagh.gov.uk within ten days of the date of this letter.

Following approval by resolution of the Council, the Timetable will be submitted to the Department for Infrastructure for agreement prior to it being advertised and published on the Council’s website.

Yours faithfully

[Name Redacted]

Conor Hughes
Head of Planning and Capital Development
Initial Timetable (2nd Advertisement – 26th August 2016)
Timetable Revision 1 (2nd Advertisement – 11th January 2019)
Timetable Revision 2 (1st Advertisement – 22nd January 2021)

Timetable Revision 2 (2nd Advertisement – 29th January 2021)
Appendix 13 – LDP Timetable on Council’s Website

Initial Timetable – June 2016

The Local Development Plan is made up of different stages (see diagram 1), each presenting opportunities for community involvement. There are 4 key stages to plan preparation:

1. Stage 1 – Initial Plan Preparation
   - The purpose of the plan preparation stage is to establish what is required of the new plan, the key issues to be addressed and the options for addressing them. This is undertaken using a topic-based approach which will address particular issues relevant to the Council area.
   - This stage includes preparation of the Statement of Community Involvement (SCI) and the Timetable for the Local Development Plan. Position Papers subject to review set out the evidence base and will assist in the preparation of the Preferred Option Paper. The Position Papers are as follows:
     - Population and Growth
     - Housing and Settlement
     - Employment and Economic Development
     - Retailing, Offices and Town Centres
     - Transport
     - Telecommunications/Public Services and Utilities
     - Multi-Hazard
     - Natural Heritage
     - Coastal/Marine Assessment
     - Development Constraints (Flood risk, Drainage and Minerals)
     - Tourism
     - Open Space, Sport and Outdoor Recreation
     - Waste Management
### Timetable (Revision 1 – November 2018)

The Planning Act (Northern Ireland) 2011 requires the Council to publish a *Plan Timetable* which sets out the Council's programme for the production of its Local Development Plan.

The Timetable sets out:
- Information about the main stages in the Local Development Plan process and the indicative timeframe that we are aiming for in meeting each stage;
- Information on the Sustainability Assessment process that will run in parallel with the LDP process.

The Council (in accordance with the Planning (Local Development Plan) Regulations (Northern Ireland) 2015 Regulations) approved its revised *Timetable* in November 2018 which was agreed by the Department of Infrastructure in December 2018.

As there are many factors that could cause the Timetable to change the timeframe set out is indicative in nature. Progress against the Timetable will be monitored annually and the Council will publish further revisions to the timetable should this be considered necessary.

### Timetable (Revision 2 – December 2020)

The Planning Act (Northern Ireland) 2011 requires the Council to publish a *Plan Timetable* which sets out the Council's programme for the production of its Local Development Plan.

The Timetable sets out:
- Information about the main stages in the Local Development Plan process and the indicative timeframe that we are aiming for in meeting each stage;
- Information on the Sustainability Assessment process that will run in parallel with the LDP process.

The Council (in accordance with the Planning (Local Development Plan) Regulations (Northern Ireland) 2015 Regulations) approved its revised *Timetable* on 15th December 2020 which was agreed by the Department of Infrastructure on the 18th December 2020.

As there are many factors that could cause the Timetable to change the timeframe set out is indicative in nature. Progress against the Timetable will be monitored annually and the Council will publish further revisions to the timetable should this be considered necessary.
### Appendix 14: LDP Stakeholder Group

<table>
<thead>
<tr>
<th>LCCC Director of Service Transformation</th>
<th>LCCC Statistician</th>
<th>LCCC Director of Service Support</th>
</tr>
</thead>
<tbody>
<tr>
<td>LCCC HOS Planning</td>
<td>LCCC Director of Leisure Services</td>
<td>LCCC Biodiversity Officer</td>
</tr>
<tr>
<td>LCCC HOS Economic Development</td>
<td>LCCC HOS Building Control</td>
<td>LCCC Community Planner</td>
</tr>
<tr>
<td>LCCC Director Environmental Services</td>
<td>LCCC Community Support Team</td>
<td>Shared Environmental Service</td>
</tr>
<tr>
<td>LCCC HOS Parks and Leisure</td>
<td>NI Water</td>
<td>RDS - Plan Scrutiny Team</td>
</tr>
<tr>
<td>Translink</td>
<td>Rivers Agency</td>
<td>DFI, Advice and Guidance Team</td>
</tr>
<tr>
<td>Historic Building Council</td>
<td>Inland Fisheries</td>
<td>Education Authority</td>
</tr>
<tr>
<td>Ministerial Advisory Group</td>
<td>Lagan Canal Trust</td>
<td>Department for Infrastructure Transport NI, Eastern Division</td>
</tr>
<tr>
<td>Lagan Valley Regional Park</td>
<td>Natural Environment Division, NIEA</td>
<td>SERC</td>
</tr>
<tr>
<td>NIHE</td>
<td>Historic Environment Division Heritage Records &amp; Designation Branch</td>
<td>SIB</td>
</tr>
<tr>
<td>Invest NI</td>
<td>LCCC Performance Improvement Officer</td>
<td>Tourism NI</td>
</tr>
<tr>
<td>DETI Minerals &amp; Petroleum Branch</td>
<td>LCCC Waste Services Manager</td>
<td>Quarry Products Association NI</td>
</tr>
</tbody>
</table>

---

5 Correct as at October 2019 (Publication of draft Plan Strategy)
### Appendix 15: Dates of Stakeholder Meetings

<table>
<thead>
<tr>
<th>Date</th>
<th>Purpose of Meeting</th>
</tr>
</thead>
</table>
| 30<sup>th</sup> June 2016 | • Presentation on LDP Process  
• Overview on Sustainability Appraisal |
| 13<sup>th</sup> September 2017 | • Presentation on Public Consultation Report on POP |
| 7<sup>th</sup> March 2018   | • Issues identified during Public Consultation  
• Feedback from Policy Review Workshops  
• Summary of New or Emerging Policies |
| 26<sup>th</sup> September 2018 | • Update on preparation of draft Plan Strategy  
• Evidence Base preparation  
• Feedback on Members’ Workshops |
| 27<sup>th</sup> June 2019 | • Update on progress  
• Feedback on Statutory Consultee Meetings / Neighbouring Councils Consultation  
• Feedback on Member’s Workshops |
| 14<sup>th</sup> January 2021 | • Update on progress  
• Feedback from consultation on draft Plan Strategy  
• Focussed Changes / Minor Changes publication |
Dear Consultee,

RE: LOCAL DEVELOPMENT PLAN PREFERRED OPTIONS PAPER

In accordance with Regulation 10 of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015, Lisburn & Castlereagh City Council wishes to consult with you on its Preferred Options Paper for the Local Development Plan.

The Preferred Options Paper and accompanying Sustainability Scoping and Interim Reports are available on the Council’s website at www.lisburncastlereagh.gov.uk/LDP.

The consultation for the Preferred Options Paper runs from the 30th March 2017 to 26th May 2017.

All responses to this consultation should be submitted to the Planning Unit via the following options:-

By Online Survey:  www.lisburncastlereagh.gov.uk/LDP
By Email:  LDP@lisburncastlereagh.gov.uk
By Post:  Local Development Plan Team
          Civic Headquarters
          Lagan Valley Island
          Lisburn
          BT27 4RL

I look forward to hearing from you.

Yours sincerely,

[Redacted]

For Planning Manager
Appendix 17: Preferred Options Paper Invite to Section 75 / Community / Voluntary Groups

Dear Community / Voluntary Group

Lisburn & Castlereagh City Council has prepared a Preferred Options Paper as the first step in developing its new Local Development Plan. The Preferred Options Paper is a consultation paper intended to promote debate on the key strategic planning issues which will influence and shape the Council area and is also a key opportunity for the public to shape the future Local Development Plan.

The Preferred Options Paper provides a vision, strategic objectives, key issues and a range of options on how the Council will deliver new development and planned growth across the Council area.

The paper is available (along with accompanying Sustainability Scoping and Interim Reports) on the Council’s website at [www.lisburncastlereagh.gov.uk/ldp] and the 8 week consultation period ends on the 29th May 2017.

The Council is keen to hear the views of our community and voluntary groups and you are therefore invited to attend the following drop-in session where planning staff will be available to answer any queries you may have in relation to the POP.

Friday 5th May 2.00pm to 5.00pm
Oak Room, Logan Valley Island, Lisburn

Alternatively, if you have any queries or require a copy of the document please contact the LDP team on [LDP@lisburncastlereagh.gov.uk](mailto:LDP@lisburncastlereagh.gov.uk) or telephone on 0300 200 7820.

We look forward to hearing from you.

LDP Team

[Logo: Lisburn & Castlereagh City Council]
## Appendix 18: Joint LCCC Community Plan / LDP Workshops

### Pre-POP Publication Events

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>27th July 2015</td>
<td>Community Engagement Session</td>
<td>Dromara Hall</td>
</tr>
<tr>
<td>29th July 2015</td>
<td>Community Engagement Session</td>
<td>Hillsborough Village Community Centre</td>
</tr>
<tr>
<td>3rd August 2015</td>
<td>Community Engagement Session</td>
<td>Glenaiden Centre, Glenavy</td>
</tr>
<tr>
<td>5th August 2015</td>
<td>Community Engagement Session</td>
<td>Island Civic Centre</td>
</tr>
<tr>
<td>5th August 2015</td>
<td>Community Engagement Session</td>
<td>Island Civic Centre</td>
</tr>
<tr>
<td>10th August 2015</td>
<td>Community Engagement Session</td>
<td>Enler Centre</td>
</tr>
<tr>
<td>12th August 2015</td>
<td>Community Engagement Session</td>
<td>Bradford Court</td>
</tr>
<tr>
<td>12th August 2015</td>
<td>Community Engagement Session</td>
<td>Lough Moss</td>
</tr>
<tr>
<td>13th August 2015</td>
<td>Community Engagement Session</td>
<td>Drumbo Orange Hall</td>
</tr>
<tr>
<td>20th August 2015</td>
<td>Community Engagement Session</td>
<td>Maghaberry Community Centre</td>
</tr>
<tr>
<td>July / August 2016</td>
<td>Community Planning Thematic Workshops – Economic, Environmental &amp; Social Well-Being</td>
<td>Various Locations</td>
</tr>
<tr>
<td>18th November 2016</td>
<td>Joint Community Plan &amp; LDP Workshop</td>
<td>Civic Centre, Lagan Valley Island</td>
</tr>
<tr>
<td>Feb / March 2017</td>
<td>Community Plan Workshops</td>
<td>Various Locations</td>
</tr>
</tbody>
</table>

### Pre-DPS Publication Events

<table>
<thead>
<tr>
<th>Date</th>
<th>Type of Event</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>18 May 2017</td>
<td>Public event</td>
<td>Launch of Community Plan</td>
</tr>
<tr>
<td>4 October 2017</td>
<td>Themed workshop</td>
<td>Our Community</td>
</tr>
<tr>
<td>4 October 2017</td>
<td>Themed workshop</td>
<td>Health and Wellbeing</td>
</tr>
<tr>
<td>5 October 2017</td>
<td>Themed workshop</td>
<td>Children and Young People</td>
</tr>
<tr>
<td>9 October 2017</td>
<td>Themed workshop</td>
<td>The Economy</td>
</tr>
<tr>
<td>9 October 2017</td>
<td>Themed workshop</td>
<td>Where We Live</td>
</tr>
<tr>
<td>6 November 2017</td>
<td>Themed workshop</td>
<td>Children and Young People</td>
</tr>
<tr>
<td>6 November 2017</td>
<td>Themed workshop</td>
<td>Health and Wellbeing</td>
</tr>
<tr>
<td>9 November 2017</td>
<td>Themed workshop</td>
<td>The Economy</td>
</tr>
<tr>
<td>9 November 2017</td>
<td>Themed workshop</td>
<td>Where We Live</td>
</tr>
<tr>
<td>13 November 2017</td>
<td>Themed workshop</td>
<td>Our Community</td>
</tr>
<tr>
<td>31 January 2018</td>
<td>LPD and Community Plan Links Meeting</td>
<td>All themes</td>
</tr>
<tr>
<td>3 May 2018</td>
<td>Themed workshop</td>
<td>Where We Live</td>
</tr>
<tr>
<td>11 June 2018</td>
<td>Public launch of Community Plan Action Plan</td>
<td>All outcomes and themes</td>
</tr>
<tr>
<td>22 August 2018</td>
<td>LPD and Community Plan Links meeting</td>
<td>All themes</td>
</tr>
<tr>
<td>Date</td>
<td>Event Type</td>
<td>Theme/Link</td>
</tr>
<tr>
<td>--------------------</td>
<td>-----------------------------------------</td>
<td>----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>18 September 2018</td>
<td>Themed workshop</td>
<td>Where We Live</td>
</tr>
<tr>
<td>6 December 2018</td>
<td>Themed workshop</td>
<td>Where We Live</td>
</tr>
<tr>
<td>7 December 2018</td>
<td>LPD and Community Plan Links meeting</td>
<td>All themes</td>
</tr>
<tr>
<td>9 January 2019</td>
<td>LPD and Community Plan Links meeting</td>
<td>All themes</td>
</tr>
<tr>
<td>23 January 2019</td>
<td>Public consultation event</td>
<td>Action Plan</td>
</tr>
<tr>
<td>20 March 2019</td>
<td>Themed workshop</td>
<td>Where We Live</td>
</tr>
<tr>
<td>10 May 2019</td>
<td>Workshop with Stratagem</td>
<td>All links between LDP and Community Plan</td>
</tr>
</tbody>
</table>
Appendix 19: NIEA Consultation of POP SA Scoping Report

Mark, please regard this as a formal consultation on the draft SA Scoping Report for the LCCC LLP, under regulation 11 (5) of the Environmental Assessment of Plans and Programmes Regulations (Northern Ireland) 2004.

Alan Moore
Dev Plan Team
Larne & Castlereagh City Council

From: Gwyneth Evans
Sent: 02 December 2020 10:34
To: Alan Moore; Lois Jackson
Cc: Susanna Allen; Lois Jackson
Subject: NIEA consultation for the SA Scoping process.

Dear Alan,

As we have previously discussed, consultation is required under regulation 11 (5) of The Environmental Assessment of Plans and Programmes Regulations (Northern Ireland) 2004 as below.

Preparation of environmental report

11.—(1) Where an environmental assessment is required by any provision of Part II, the responsible authority shall prepare, or secure the preparation of, an environmental report in accordance with paragraphs (2) and (3).

(5) When deciding on the scope and level of detail of the information that must be included in the report, the responsible authority shall consult the consultation body.

I advise that you now commence this consultation. Please note that this is a draft template document, and contains some drafting notes in red.

I understand that Mark Hammond from NIEA is heading the DAERA SEA Team SEATeam@daera-ni.gov.uk

Best Wishes

Gwyneth

Gwyneth Evans
Shared Environmental Service
Mid and East Antrim Borough Council
County Hall
182 Gallyfin Road
Ballymena
BT42 1QF
Appendix 20: Preferred Options Paper on the Council’s Website

The Local Development Plan for Lisburn Castlereagh Has Been Launched

March 31, 2017

Lisburn & Castlereagh City Council launched its Local Development Plan Preferred Options Paper on the 30th March at Hillsborough Castle.

This consultation paper is a first step in developing the new Local Development Plan for the Lisburn Castlereagh area and the eight week consultation period will close at 5:00pm on Thursday 28th May 2017.

The Mayor, Councillor Brian Bloomfield MBE, welcoming guests to the launch, said: “Our Local Development Plan is strongly linked to the Council’s investment message that Lisburn Castlereagh is the number one choice for investment due to its unique location on the North South economic corridor, its talented and skilled workforce, its competitive costs and its superb infrastructure. A number of key issues have been identified within the Local Development Plan that open up a number of development opportunities across the Council area.”

Dr Therma Donohue, Chief Executive added: “Significant time and partnership working has been invested in this project to date and the Council would like to hear the views of its stakeholders on this plan that will shape the development of the area, now and in the future. Through the implementation of this plan, which will grow our area strategically and sustainably, there is the potential for 6,000 new jobs to be created alongside increased housing stock and retailing opportunities.”

Councillor Alexander Redpath, Chairman of the Planning Committee, speaking at the launch, said: “As the spatial reflection of the Community Plan, the Local Development Plan strives to maximise the assets and advantages of our regionally valuable location, encourage a high quality built and natural environment and create welcoming shared spaces and vibrant communities.

“In partnership with everyone who lives, works and invests in the area, the Council has set challenging goals to create sustainable communities and drive economic growth and employment. This will be achieved through the provision and promotion of business, investment, trade development in new international markets, tourism, recreation, leisure and open space.” concluded Councillor Redpath.

Residents and local businesses are encouraged to get involved and have your say about shaping the future of our Council area.

The POP and all relevant supporting documents can be viewed on the Council’s website at www.lisburncastlereagh.gov.uk/LDP and will also be available for examination from 9:00am – 5:00pm (Monday to Friday) in the Council offices at Lagney Valley Island.

You can respond in a number of ways complete our online survey at www.lisburncastlereagh.gov.uk/LDP, complete the Preferred Options Response Form and email to LDP@lisburncastlereagh.gov.uk or send a written submission to the Local Development Plan Team at Lisburn & Castlereagh City Council, Civic Headquarters, Lagney Valley Island, Lisburn, BT27 4RL.

The planned drop in sessions will provide an opportunity to speak with the Local Development Team. They will be taking place at the following dates and times:

- Thursday 6th April, 2.00pm – 4.00pm
  Chestnut Suite, Lagney Valley Island, Lisburn, BT27 4RL.
- Thursday 6th April, 6.30pm – 8.30pm
  Chestnut Suite, Lagney Valley Island, Lisburn, BT27 4RL.
- Tuesday 11th April, 2.00pm – 4.00pm
  Function Suite, Bradford Court, Upper Galway, Belfast, B18 6R9
- Tuesday 11th April, 6.30pm – 8.30pm
  Function Suite, Bradford Court, Upper Galway, Belfast, B18 6R9
- Thursday 13th April, 2.00pm – 4.00pm
  Committee Room, Lough Mourne Leisure Centre, Hillsborough Road, Carryduff, BT8 8HT
- Wednesday 19th April, 2.00pm – 4.00pm
  Main Hall, Eric Community Centre, 9 Craigavon Rd, Dervock, BT71 2GP
- Wednesday 26th April, 2.00pm – 4.00pm
  Function Room, Maghaberry Community Centre, Maghaberry Road, Maghaberry, BT67 0UG
- Wednesday 3rd May, 2.00pm – 4.00pm
  Hillsborough Village Centre, 7 Balbynamric Road, Hillsborough, BT26 6AR
Sustainability Appraisal

A Sustainability Appraisal (SA) is a process that is undertaken during the preparation of the Local Development Plan. It promotes sustainable development by assessing the extent to which the emerging plan will help to achieve the environmental, economic and social objectives.

A Strategic Environmental Assessment (SEA) is to ensure a high level protection of the environment and to integrate environmental considerations into the preparation and adoption of plans. Together, these processes will ensure that the options outlined in the Preferred Options Paper (POP) are the most appropriate and sustainable, having regard to the reasonable alternatives.

Documentation

- Download the Sustainability Appraisal – Scoping Report (PDF - 6MB)
- Download the Sustainability Appraisal – Interim Report (PDF - 4MB)

To share your responses on the Sustainability Appraisal documents, you can:

- complete our online survey, or
- download our response form and email it to LDP@ludlowcouncilsag.gov.uk
LOCAL DEVELOPMENT PLAN

PREFERRED OPTIONS PAPER

In accordance with Regulation 10 of the Planning and Development (Local Development Plan) Regulations (Northern Ireland) 2011, Lisburn & Castlereagh City Council hereby gives notice that, on 30th March 2017, the Council will commence consultation on the Preferred Options Paper (POP) for its emerging Local Development Plan for a period of 28 days commencing on 30th March 2017.

The POP is a consultation paper intended to promote debate in relation to key strategic planning issues which will influence the preparation of Council’s new Local Development Plan. It presents the latest strategic framework, key issues and a range of possible options on how the Council will deliver new development and infrastructure for the Council area. The Council’s preferred options are indicated in the POP together with relevant justification.

The POP is presented along with a number of other key supporting documents which are subject to an 8 week public consultation period. These documents include a Sustainability Appraisal Initial Report, Appraising Strategic Environmental Assessment, a Sustainability Scoping Report and an Equality Impact Assessment.

The POP and all relevant supporting documents may be viewed on the Council’s website at www.lisburnandcastlereagh.gov.uk and will also be available for inspection between the hours of 8am–5pm Monday to Friday at the Council offices at Civic Headquarters, Lagan Valley Island, Lisburn, BT27 3HL.

Planning Staff will be available at Lagan Valley Island during normal working hours as part of our public consultation on the POP:

How to Respond

You are entitled to a number of rights but we would like to encourage you to submit your views on line by visiting our Local Development Plan webpage and completing the online survey for the Preferred Options Paper at www.lisburnandcastlereagh.gov.uk. Alternatively you can complete the Preferred Options Response Form and email it to LDP@lisburnandcastlereagh.gov.uk

A written submission may also be forwarded to the Local Development Plan Team, Lisburn & Castlereagh City Council, Civic Headquarters, Lagan Valley Island, Lisburn, BT27 3HL.

PUBLIC CONSULTATION WILL CLOSE AT 5PM ON THURSDAY 26TH MAY 2017

Planning Drop-In Events

We are also holding a number of drop-in events during this period across the Council area, and interested parties are invited to attend and discuss aspects of the Preferred Options Paper with Council Officials. Details of these events are listed below:

<table>
<thead>
<tr>
<th>Venue</th>
<th>Event Type</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Logan House, Lisburn</td>
<td>Drop-In</td>
<td>Thursday 6th April</td>
<td>11:00 - 16:30</td>
</tr>
<tr>
<td>Lagan Valley Island</td>
<td>Drop-In</td>
<td>Thursday 6th April</td>
<td>18:30 - 20:30</td>
</tr>
<tr>
<td>Function Suite, Blodford Court</td>
<td>Drop-In</td>
<td>Tuesday 11th April</td>
<td>11:00 - 16:30</td>
</tr>
<tr>
<td>Upper Galley, Belfast</td>
<td>Drop-In</td>
<td>Tuesday 11th April</td>
<td>18:30 - 20:30</td>
</tr>
<tr>
<td>Lough Mourne Leisure Centre, Hillsborough Road, Carrickfergus</td>
<td>Drop-In</td>
<td>Thursday 13th April</td>
<td>18:30 - 20:30</td>
</tr>
<tr>
<td>Crumlin Community Centre</td>
<td>Drop-In</td>
<td>Wednesday 19th April</td>
<td>18:30 - 20:30</td>
</tr>
<tr>
<td>Castlerock Community Centre</td>
<td>Drop-In</td>
<td>Wednesday 19th April</td>
<td>18:30 - 20:30</td>
</tr>
<tr>
<td>The outcome of this public consultation will inform the Plan Strategy for the new Local Development Plan and subsequent Local Policies Plan.</td>
<td>Drop-In</td>
<td>Tuesday 2nd May</td>
<td>18:30 - 20:30</td>
</tr>
</tbody>
</table>

80
**LOCAL DEVELOPMENT PLAN**

**PREFERRED OPTIONS PAPER**

In accordance with Regulation 10 of the Planning Development Plan Regulations (Northern Ireland) 2015, Lisburn & Castlereagh City Council hereby gives notice that, on 30th March 2017, the Council will commence consultation on the Preferred Options Paper (POP) for its emerging Local Development Plan for a period of 8 weeks which closes on 28th May 2017.

The POP is a consultation paper intended to promote debate in relation to key strategic planning issues which will influence the preparation of the Council’s new Local Development Plan. It provides the vision, strategic objectives, key issues and a range of possible options on how the Council will deliver new development and planned growth for the Council area. The Council’s preferred options are indicated in the POP together with relevant justification.

The POP is being published along with a number of other key supporting documents which are subject to an 8 week public consultation period. These documents include a Sustainability Appraisal Interim Report incorporating Strategic Environmental Assessment, a Sustainability Scoping Report and an Equality Impact Assessment.

The POP and all relevant supporting documents may be viewed on the Council’s website at www.lisburncastlereagh.gov.uk and will also be available for examination between the hours of 9am - 5pm (Monday to Friday) in the Council offices at:

Civic Headquarters, Logan Valley Island, Lisburn BT27 4RJ

Planning staff will be available at Logan Valley Island during normal working hours as part of public consultation on the POP.

How to Respond

You can respond in a number of ways but we would like to encourage you to submit your views on line by visiting our Local Development Plan webpage and completing the online survey for the Preferred Options Paper at www.lisburncastlereagh.gov.uk Alternatively you can complete the Preferred Options Response Form and email it to LDCPlanning@lisburncastlereagh.gov.uk

A written submission may also be forwarded to Local Development Plan Team, Lisburn & Castlereagh City Council, Civic Headquarters, Logan Valley Island, Lisburn, BT27 4RJ

**THIS CONSULTATION WILL CLOSE AT 5PM ON THURSDAY 25TH MAY 2017**

Planning Drop-In Events

We are also hosting a number of drop in events during this period across the Council area, and invite interested parties to attend and discuss aspects of the Preferred Options Paper with Council Officers. Details of these events are listed below:

<table>
<thead>
<tr>
<th>Venue</th>
<th>Event Type</th>
<th>Dates</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>One Room, Logan Valley Island</td>
<td>Drop-In</td>
<td>Thursday 6th April</td>
<td>14.00 - 16.00</td>
</tr>
<tr>
<td>One Room, Logan Valley Island</td>
<td>Drop-In</td>
<td>Thursday 6th April</td>
<td>13.30 - 15.30</td>
</tr>
<tr>
<td>Function Suite, Bradford Court, Upper Galway, Belfast</td>
<td>Drop-In</td>
<td>Tuesday 11th April</td>
<td>14.00 - 16.00</td>
</tr>
<tr>
<td>Function Suite, Bradford Court, Upper Galway, Belfast</td>
<td>Drop-In</td>
<td>Tuesday 11th April</td>
<td>13.30 - 15.30</td>
</tr>
<tr>
<td>Loughview Leisure Centre, Hilltown Road, Castlereagh</td>
<td>Drop-In</td>
<td>Thursday 13th April</td>
<td>13.30 - 15.30</td>
</tr>
<tr>
<td>Glencree Community Centre, 8- Craigath Drive, Dundonald</td>
<td>Drop-In</td>
<td>Wednesday 11th April</td>
<td>13.30 - 15.30</td>
</tr>
<tr>
<td>Magherban Community Centre, Magherban Road, Magherban</td>
<td>Drop-In</td>
<td>Wednesday 18th April</td>
<td>13.30 - 15.30</td>
</tr>
<tr>
<td>Hilltown Golf Club, 7 Ballymacnab Road, Hilltown</td>
<td>Drop-In</td>
<td>Tuesday 2nd May</td>
<td>13.30 - 15.30</td>
</tr>
</tbody>
</table>

The outcome of this public consultation will inform the Plan Strategy for the new Local Development Plan and subsequent Local Policies Plan.
Appendix 22: Preferred Options Paper Launch at Hillsborough Castle
Appendix 23: POP Public Consultation Report on Council’s Website

Local Development Plan Public Consultation Report

This Public Consultation Report provides an overview of the main findings of the public consultation exercise on the Council’s LDP Preferred Options Paper.

It is not intended to be a comprehensive report on every comment received, but rather a summary of the key issues raised in the responses. To view the report please click here.

The Council would like to take this opportunity to thank all those who contributed to the consultation exercise.

This report was prepared following a detailed assessment of the comments received to the public consultation. It is structured so as to respond to each consultation question contained within the Preferred Options Paper and sets out for each question the main points received.
Lisburn & Castlereagh City Council has published its draft Plan Strategy, the first stage of the new Local Development Plan 2032, for public consultation.

The Plan Strategy for Lisburn & Castlereagh City Council is the first document in a two-stage process, the second being the Local Policies Plan. Together these will constitute the council’s new Local Development Plan.

The draft Plan Strategy provides the strategic direction for the council area over a 15 year period, which will be reviewed following adoption of the Local Policies Plan. The draft Plan Strategy aims to promote and deliver sustainable development by improving the overall quality of life and wellbeing across the entire council district up to 2032.

Contained within this draft plan strategy are Strategic Policies underpinned by a suite of Operational Policies which are the means of securing appropriate high quality development meeting both the needs of residents and the council. The Plan Strategy is based on six objectives which will help shape the council area over the Plan period.

Copies of the draft Plan Strategy and supporting documents are available to view and download from the links below and are available in different formats upon request.

Part 1 Plan Strategy

Part 2 Operational Policies

Supplementary Planning Guidance

Our online map viewer can be accessed on our ArcGIS page

A Summary Document of the draft Plan Strategy is also available to view and download.

Public Notice

Local Advertisement
Accompanying Assessments & Technical Supplements
The following Assessments to the draft Plan Strategy will be available to view and download from Friday 8th November 2019 in line with the commencement of the formal 9 week public consultation period.

- Sustainability Appraisal of the Draft Plan Strategy (incorporating Strategic Environmental Assessment) Sustainability Appraisal Report
- Sustainability Appraisal of the Draft Plan Strategy (incorporating Strategic Environmental Assessment) Non-technical Summary
- Sustainability Appraisal of the Draft Plan Strategy (incorporating Strategic Environmental Assessment) Scoping Report
- The Draft Equality (Section 75) Screening Report of the Draft Plan Strategy
- The Rural Needs Impact Assessment of the Draft Plan Strategy

Representations to the Sustainability Appraisal, Draft Equality (Section 75) Screening Report/Draft Rural Needs Impact Assessment can be made in the following ways:

- Online – complete the relevant surveys by clicking here
- Email – email us the appropriate form below to LDP@lisd Burncastlereaghan.gov.uk
- In writing – Local Development Plan Team, Civic Headquarters, Lagan Valley Island, Lisburn, BT27 4RL

Equality Impact Screening Report Representation Form

Habitats Regulations Assessment Report Representation Form

Rural Needs Impact Assessment Representation Form

Sustainability Appraisal incorporating Strategic Environmental Assessment Representation Form

A range of Technical Supplements have also been produced which provide the evidence base to the draft Plan Strategy which will be available to view and download from Friday 8th November 2019 in line with the commencement of the formal 9 week public consultation period.

Technical Supplement 1 – Housing Growth Study
Technical Supplement 2 – Urban Capacity Study
Technical Supplement 3 – Employment Land Review
Technical Supplement 4 – Office Capacity Study
Technical Supplement 5 – Retail Capacity Study
Technical Supplement 6 – Countryside Assessment
Technical Supplement 7 – Open Space, Sport and Outdoor Recreation
Technical Supplement 8 – Local Transport Study
Appendix 25: Draft Plan Strategy Public Notice / Local Advertisement (Pre Consultation)

**Notice details**

**Type:** Planning

**> Town and Country Planning**

**Publication date:** 11 October 2019, 12:00

**Edition:** The Belfast Gazette

**Notice ID:** 3300082

**Notice code:** 1601

---

**Town and Country Planning**

**LISBURN AND CASTLEREGE CITY COUNCIL**

**TOWN AND COUNTRY PLANNING**

LISBURN AND CASTLEREGE CITY COUNCIL PUBLIC NOTICE

LISBURN AND CASTLEREGE LOCAL DEVELOPMENT PLAN 2022 PUBLICATION OF DRAFT PLAN STRATEGY

THE PLANNING (LOCAL DEVELOPMENT PLAN) REGULATIONS (NORTHERN IRELAND) 2016

ADVANCE PUBLICATION OF LISBURN AND CASTLEREGE CITY COUNCIL LOCAL DEVELOPMENT PLAN 2022 - DRAFT PLAN STRATEGY

Lisburn and Castlereagh City Council is publishing the first key document for its new Local Development Plan 2022 – the draft Plan Strategy.

The draft Plan Strategy is being published 4 weeks in advance of the statutory consultation period to provide additional time for the public and interested parties to consider the detail of the draft plan strategy document.

**Availability of documents**

The draft Plan Strategy will be publicly available and published on the Council’s website from Friday 11 October 2019.

The supporting documents including a Sustainability Appraisal incorporating Strategic Environmental Assessment, draft Habitats Regulations Assessment, Section 75 Equality Impact Screening and Rural Needs Impact Assessment and 4 Technical Supplements will only be publicly available from the start of the statutory consultation period on 8 November 2019.

These will also be published on the Council’s website at www.lisburncastlereagh.gov.uk/ILDP.

All documentation will be freely downloadable.

These documents will be available for inspection between the hours of 9.00 am – 5.00 pm, from Monday to Friday, at Planning Unit, Civic Headquarters, Lagan Valley Island, Lisburn, BT27 4PL.

**The statutory consultation period**

The statutory consultation period will start on Friday 8 November 2019 and end on Friday 10 January 2020 at 5.00pm. While normally carried out over an 8 week period an additional week is being added to account for the fact that the consultation falls over the Christmas period. Another public notice will follow to provide further information relating to the statutory consultation. Any representations made after the statutory consultation period is closed will not be accepted.

**Public Engagement Events**

As part of its consultation on the draft Plan Strategy, the Council is undertaking a number of public engagement events in the four weeks following the publication of the draft strategy and during the statutory consultation period as outlined below.

**Public Meetings**

**Date** | **Venue** | **Time**
---|---|---
5th October | The Mason Hall, The Inner Centre, 9 Craigieath Drive, Dunmoad, BT10 2GP | Session 1 – 2.00pm - 4.00pm Session 2 – 6.00pm - 8.00pm
6th November | Mezzanine Room, Lough Moss Leisure Centre, Hillsborough Road, Carrickfergus, BT21 8HR | Session 1 – 2.00pm - 4.00pm Session 2 – 6.00pm - 8.00pm
14th November | The Oak Room, Lagan Valley Island, Lisburn, BT27 4FL | Session 1 – 2.00pm - 4.00pm Session 2 – 6.00pm - 8.00pm
19th November | Hillsborough Village Centre, 7 Ballynahinch | Session 1 – 2.00pm - 4.00pm Session 2 – 6.00pm - 8.00pm
<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
<th>Session 1</th>
<th>Session 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>27 November</td>
<td>Maghagber Community Centre, Maghagber Road, Maghagber, Craigaivon, BT7 0JG</td>
<td>2.00pm - 4.00pm</td>
<td>6.00pm - 8.00pm</td>
</tr>
<tr>
<td>4 December</td>
<td>Bridge Community Centre, 50 Railway Street, Lisburn, BT28 1XP</td>
<td>2.00pm - 4.00pm</td>
<td>6.00pm - 8.00pm</td>
</tr>
<tr>
<td>11 December</td>
<td>Ballymacash Community Centre, 20 Rathvarna Drive, Lisburn, BT28 2UB</td>
<td>2.00pm - 4.00pm</td>
<td>6.00pm - 8.00pm</td>
</tr>
</tbody>
</table>

If you require further information you may wish to email us at LDPalisburncastiereagh.gov.uk or by telephone on 028 9250 9250.

Mr. David Burns  
Chief Executive  
www.lisburncastiereagh.gov.uk
THE PLANNING (LOCAL DEVELOPMENT PLAN) REGULATIONS (NORTHERN IRELAND) 2015
ADVANCE PUBLICATION OF LISBURN AND CASTLEROY CITY COUNCIL LOCAL DEVELOPMENT PLAN 2022 – DRAFT PLAN STRATEGY

Lisburn and Castlereagh City Council is publishing the draft key document for their new Local Development Plan 2022 – the draft Plan Strategy.

The draft Plan Strategy is being published 4 weeks in advance of the statutory consultation period to provide an indication of the policy and legislative framework to be considered as part of the draft plan strategy.

Accessibility of documents

The draft Plan Strategy will be available for inspection and can be obtained on the Council’s website from Friday 11 October 2019.

The supporting documents including a Sustainability Appraisal accompanying Strategic Environmental Assessment, draft Public Participation Supplement and Technical Supplement will also be publicly available from the start of the 60-day consultation period on 11 November 2019.

The draft Plan Strategy can be obtained from the Council’s website at www.lisburncastlereagh.gov.uk or from Lisburn City Library.

Publication of the draft Plan Strategy will be advertised in the local press.

The statutory consultation period

The statutory consultation period will start on Friday 11 November 2019 and end on Friday 10 January 2020 at 5.00pm. Any comments made during this period will be carefully considered.

Public Events

As part of this consultation on the draft Plan Strategy, the Council is undertaking a number of public engagement events in the following weeks following the publication of the draft strategy and during the statutory consultation period as outlined below.

<table>
<thead>
<tr>
<th>Date</th>
<th>Venue</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>11 November</td>
<td>The Manor Hall, Lisburn</td>
<td>6.00pm – 8.30pm</td>
</tr>
<tr>
<td>12 November</td>
<td>The Manor Hall, Lisburn</td>
<td>6.00pm – 8.30pm</td>
</tr>
<tr>
<td>13 November</td>
<td>The Manor Hall, Lisburn</td>
<td>6.00pm – 8.30pm</td>
</tr>
<tr>
<td>14 November</td>
<td>The Manor Hall, Lisburn</td>
<td>6.00pm – 8.30pm</td>
</tr>
<tr>
<td>15 November</td>
<td>The Manor Hall, Lisburn</td>
<td>6.00pm – 8.30pm</td>
</tr>
<tr>
<td>16 November</td>
<td>The Manor Hall, Lisburn</td>
<td>6.00pm – 8.30pm</td>
</tr>
<tr>
<td>17 November</td>
<td>The Manor Hall, Lisburn</td>
<td>6.00pm – 8.30pm</td>
</tr>
<tr>
<td>18 November</td>
<td>The Manor Hall, Lisburn</td>
<td>6.00pm – 8.30pm</td>
</tr>
<tr>
<td>19 November</td>
<td>The Manor Hall, Lisburn</td>
<td>6.00pm – 8.30pm</td>
</tr>
<tr>
<td>20 November</td>
<td>The Manor Hall, Lisburn</td>
<td>6.00pm – 8.30pm</td>
</tr>
<tr>
<td>21 November</td>
<td>The Manor Hall, Lisburn</td>
<td>6.00pm – 8.30pm</td>
</tr>
<tr>
<td>22 November</td>
<td>The Manor Hall, Lisburn</td>
<td>6.00pm – 8.30pm</td>
</tr>
<tr>
<td>23 November</td>
<td>The Manor Hall, Lisburn</td>
<td>6.00pm – 8.30pm</td>
</tr>
<tr>
<td>24 November</td>
<td>The Manor Hall, Lisburn</td>
<td>6.00pm – 8.30pm</td>
</tr>
<tr>
<td>25 November</td>
<td>The Manor Hall, Lisburn</td>
<td>6.00pm – 8.30pm</td>
</tr>
<tr>
<td>26 November</td>
<td>The Manor Hall, Lisburn</td>
<td>6.00pm – 8.30pm</td>
</tr>
<tr>
<td>27 November</td>
<td>The Manor Hall, Lisburn</td>
<td>6.00pm – 8.30pm</td>
</tr>
<tr>
<td>28 November</td>
<td>The Manor Hall, Lisburn</td>
<td>6.00pm – 8.30pm</td>
</tr>
<tr>
<td>29 November</td>
<td>The Manor Hall, Lisburn</td>
<td>6.00pm – 8.30pm</td>
</tr>
<tr>
<td>30 November</td>
<td>The Manor Hall, Lisburn</td>
<td>6.00pm – 8.30pm</td>
</tr>
<tr>
<td>31 December</td>
<td>The Manor Hall, Lisburn</td>
<td>6.00pm – 8.30pm</td>
</tr>
</tbody>
</table>

For further information you may wish to refer to the published Plan Strategy on the Council’s website at www.lisburncastlereagh.gov.uk or by telephone on 0238 433 5555.
Appendix 26: Draft Plan Strategy Public Notice / Local Advertisements (Formal Consultation)

Town and Country Planning

LISBURN AND CASTLERAFT CITY COUNCIL
TOWN AND COUNTRY PLANNING
LISBURN AND CASTLERAFT CITY COUNCIL PUBLIC NOTICE
LISBURN AND CASTLERAFT LOCAL DEVELOPMENT PLAN
2022 PUBLICATION OF DRAFT PLAN STRATEGY

THE PLANNING (LOCAL DEVELOPMENT PLAN) REGULATIONS (NORTHERN IRELAND) 2015

In accordance with Regulation 15 of The Planning (Local Development Plan) Regulations (Northern Ireland) 2015 notice is hereby given that Lisburn and Castlereagh City Council is publishing its Local Development Plan 2022 – draft Plan Strategy for a period of public consultation. The statutory consultation period will commence on Friday 6 November 2020 and close at 5pm on Friday 10 January 2020. While normally carried out over an 8 week period an additional week is being added to account for the fact that the consultation falls over the Christmas period. Any representations made after the statutory consultation period closes will not be accepted.

Availability of the draft Plan Strategy and supporting documents

The supporting documents including a Sustainability Appraisal incorporating Strategic Environmental Assessment, draft Habitats Regulations Assessment, Section 75 Equality Impact Screening and Rural Needs Impact Assessment and 8 Technical Supplements will be available from the start of the public consultation period on 6 November 2020.

These will also be published on the Council’s website at www.lisburncastlereagh.gov.uk/LDP

All documentation will be freely downloadable.

These documents will be available for inspection between the hours of 9.00am – 5.00pm from Monday to Friday at:
Planning Unit, Civic Headquarters, Lagan Valley Island, Lisburn, BT27 4RL.

How to Respond

Representations should be made in writing using one of the following methods:

• Via our online consultation portal
• Downloading a copy of the response form from our website and emailing it to the Local Development Plan Team at LDP@lisburncastlereagh.gov.uk
• Requesting a copy of our response form to be posted to you or collecting a hard copy from the Planning Unit, Civic Headquarters, Lagan Valley Island, Lisburn, BT27 4RL and returning it to the Local Development Plan team at the same address.

Further information on how to respond and how the Council will deal with representations made is available on the Council’s website.

Public Engagement Events

Further to the public meetings held during the 4 week pre-consultation period the Council is undertaking a further ten drop-in sessions where the draft Plan Strategy and associated documents will be available and planning officials present to respond to any queries.

These are as follows:-

<table>
<thead>
<tr>
<th>Date</th>
<th>Venue</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>14 November</td>
<td>The Oak Room, Lagan Valley Island, Lisburn, BT27 4RL</td>
<td>Session 1 - 2.00pm - 4.00pm, Session 2 - 6.00pm - 8.00pm</td>
</tr>
<tr>
<td>19 November</td>
<td>Hillsborough Village Centre, 7 Ballymacash Road, Hillsborough, BT20 6AR</td>
<td>Session 1 - 2.00pm - 4.00pm, Session 2 - 6.00pm - 8.00pm</td>
</tr>
<tr>
<td>27 November</td>
<td>Maghaberry Community Centre, Maghaberry Road, Maghaberry, BT67 0X3</td>
<td>Session 1 - 2.00pm - 4.00pm, Session 2 - 6.00pm - 8.00pm</td>
</tr>
</tbody>
</table>
6 December Bridge Community Centre, 50 Railway Street, Lisburn, BT28 1XP
Session 1 – 2.00pm - 4.00pm
Session 2 – 6.00pm - 8.00pm

11 December Ballymacash Community Centre, 29 Rathivane Drive, Lisburn, BT28 2UB
Session 1 – 2.00pm - 4.00pm
Session 2 – 6.00pm - 8.00pm

If you require further information you may wish to email us at LDP@lisburncastlereagh.gov.uk or by telephone on 028 9250 9250. Please note that any representations received later than 5.00pm on 10th January 2020 will not be considered.
Mr David Burns
Chief Executive
www.lisburncastlereagh.gov.uk
Local Advertisements (Formal Consultation) 1st & 8th November 2019

PLANNING APPLICATIONS

www.lisburncouncil.gov.uk

Applications for Planning Permission should be accompanied by a planning fee. The fee can be paid at the Planning Service, 3rd Floor, 25-31 South Street, Lisburn, BT28 1BG, or by telephone on 028 9266 6666. The fee is non-refundable. The Council will not be held responsible for loss or damage to any documentation submitted. The fee must be paid before planning permission is issued. A planning application can be withdrawn at any time before permission is granted. Paperback copies of applications can be obtained from the Council office. A planning application should include as much information as possible. The fee for planning applications should be paid in full before the planning application is registered. The fee is non-refundable. The fee for planning applications should be paid before planning permission is issued. The fee must be paid before planning permission is issued. A planning application can be withdrawn at any time before permission is granted. Paperback copies of applications can be obtained from the Council office. A planning application should include as much information as possible. The fee for planning applications should be paid in full before the planning application is registered. The fee is non-refundable. The fee for planning applications should be paid before planning permission is issued. The fee must be paid before planning permission is issued. A planning application can be withdrawn at any time before permission is granted. Paperback copies of applications can be obtained from the Council office. A planning application should include as much information as possible. The fee for planning applications should be paid in full before the planning application is registered. The fee is non-refundable. The fee for planning applications should be paid before planning permission is issued. The fee must be paid before planning permission is issued. A planning application can be withdrawn at any time before permission is granted. Paperback copies of applications can be obtained from the Council office. A planning application should include as much information as possible. The fee for planning applications should be paid in full before the planning application is registered. The fee is non-refundable. The fee for planning applications should be paid before planning permission is issued. The fee must be paid before planning permission is issued. A planning application can be withdrawn at any time before permission is granted. Paperback copies of applications can be obtained from the Council office. A planning application should include as much information as possible. The fee for planning applications should be paid in full before the planning application is registered. The fee is non-refundable. The fee for planning applications should be paid before planning permission is issued. The fee must be paid before planning permission is issued. A planning application can be withdrawn at any time before permission is granted. Paperback copies of applications can be obtained from the Council office. A planning application should include as much information as possible. The fee for planning applications should be paid in full before the planning application is registered. The fee is non-refundable. The fee for planning applications should be paid before planning permission is issued. The fee must be paid before planning permission is issued. A planning application can be withdrawn at any time before permission is granted. Paperback copies of applications can be obtained from the Council office. A planning application should include as much information as possible. The fee for planning applications should be paid in full before the planning application is registered. The fee is non-refundable. The fee for planning applications should be paid before planning permission is issued. The fee must be paid before planning permission is issued. A planning application can be withdrawn at any time before permission is granted. Paperback copies of applications can be obtained from the Council office. A planning application should include as much information as possible. The fee for planning applications should be paid in full before the planning application is registered. The fee is non-refundable. The fee for planning applications should be paid before planning permission is issued. The fee must be paid before planning permission is issued. A planning application can be withdrawn at any time before permission is granted. Paperback copies of applications can be obtained from the Council office. A planning application should include as much information as possible. The fee for planning applications should be paid in full before the planning application is registered. The fee is non-refundable. The fee for planning applications should be paid before planning permission is issued. The fee must be paid before planning permission is issued. A planning application can be withdrawn at any time before permission is granted. Paperback copies of applications can be obtained from the Council office. A planning application should include as much information as possible. The fee for planning applications should be paid in full before the planning application is registered. The fee is non-refundable. The fee for planning applications should be paid before planning permission is issued. The fee must be paid before planning permission is issued. A planning application can be withdrawn at any time before permission is granted. Paperback copies of applications can be obtained from the Council office. A planning application should include as much information as possible. The fee for planning applications should be paid in full before the planning application is registered. The fee is non-refundable. The fee for planning applications should be paid before planning permission is issued. The fee must be paid before planning permission is issued. A planning application can be withdrawn at any time before permission is granted. Paperback copies of applications can be obtained from the Council office. A planning application should include as much information as possible. The fee for planning applications should be paid in full before the planning application is registered. The fee is non-refundable. The fee for planning applications should be paid before planning permission is issued. The fee must be paid before planning permission is issued. A planning application can be withdrawn at any time before permission is granted. Paperback copies of applications can be obtained from the Council office. A planning application should include as much information as possible. The fee for planning applications should be paid in full before the planning application is registered. The fee is non-refundable. The fee for planning applications should be paid before planning permission is issued. The fee must be paid before planning permission is issued. A planning application can be withdrawn at any time before permission is granted. Paperback copies of applications can be obtained from the Council office. A planning application should include as much information as possible. The fee for planning applications should be paid in full before the planning application is registered. The fee is non-refundable. The fee for planning applications should be paid before planning permission is issued. The fee must be paid before planning permission is issued. A planning application can be withdrawn at any time before permission is granted. Paperback copies of applications can be obtained from the Council office. A planning application should include as much information as possible. The fee for planning applications should be paid in full before the planning application is registered. The fee is non-refundable. The fee for planning applications should be paid before planning permission is issued. The fee must be paid before planning permission is issued. A planning application can be withdrawn at any time before permission is granted. Paperback copies of applications can be obtained from the Council office. A planning application should include as much information as possible. The fee for planning applications should be paid in full before the planning application is registered. The fee is non-refundable. The fee for planning applications should be paid before planning permission is issued. The fee must be paid before planning permission is issued. A planning application can be withdraw
Lisburn & Castlereagh City Council invites you to join us at

Local Development Plan 2032
Draft Plan Strategy
October 2019

The launch of its draft Plan Strategy

Friday 11th October, 8.30am (breakfast and registration) for 9am start, Lagan Valley Island

A total of 13 weeks consultation will follow the launch of the draft Plan Strategy consisting of:
Pre-consultation: 11th October 2019 to Thursday 7th November 2019
Format consultation: Friday 8th November 2019 closing at 5pm on Friday 10th January 2020

RSVP Please RSVP by Friday 4th October 2019
Email: LDP@lisburncastlereagh.gov.uk
Appendix 28: Draft Plan Strategy Notification to Statutory Consultees

Date: 11 October 2019

Your Ref:
Our Ref: LDP dPS

Dear Sir/Madam

Re: Publication of Lisburn & Castlereagh City Council Local Development Plan 2032, draft Plan Strategy

Lisburn & Castlereagh City Council is pleased to announce the next stage of its Local Development Plan through publication of the draft Plan Strategy 2032, on Friday 11th October 2019.

As a statutory consultee under the Planning (Local Development Plan) Regulations (Northern Ireland) 2015, under Regulation 15(c) we are providing you a copy of the draft Plan Strategy, and invite you to comment on the attached documents within the specified formal consultation period, details of which are provided below.

The draft Plan Strategy will be accompanied by a number of assessments including a Sustainability Appraisal, incorporating Strategic Environmental Assessment, draft Habitats Regulations Assessment, Section 75 Equality Impact Screening Report and Rural Needs Impact Assessment, which will be available to view and download on the Council’s website at www.lisburncastlereagh.gov.uk from Friday 8th November 2019.

The Council is conducting a 13 week period of consultation on the draft Plan Strategy from 11th October 2019 to 10th January 2020. This is outlined as follows:

Pre-Consultation: To allow further time for consideration of the document, we are publishing it in advance of the formal (statutory) eight week period of public consultation. This period of pre-consultation will run from Friday 11th October 2019 to Thursday 7th November 2019. Please note that no representations should be made within this period as they will not be considered outside the formal consultation period.

Formal Consultation: The draft Plan Strategy will be published for formal consultation on Friday 8th November 2019 closing at 5pm on Friday 10th January 2020. Please note that representations received after the closing date on 10th January 2020 will not be considered.
You may make a representation during the formal consultation period in any of the following ways:

- Online – use online representation form at www.lisburncastlereagh.gov.uk/LDP
- Email – email us using the form available on the Council’s website to LDP@lisburncastlereagh.gov.uk
- In writing – Local Development Plan Team, Civic Headquarters, Lagan Valley Island, Lisburn, BT27 4RL

Details regarding the public events are provided on the Council’s website at www.lisburncastlereagh.gov.uk/LDP and include the dates, times and venues of the public drop-in sessions which you are also invited to attend.

Should you require a hard copy of these documents, please advise the LDP Team at LDP@lisburncastlereagh.gov.uk within 14 days of the date of this letter. If we do not hear from you by this date it will be assumed that you are content with viewing the documentation in digital form.

Please note your response will be made publicly available. All published data will comply with our Local Development Plan Privacy Notice which is available on our website.

We look forward to hearing from you.

Yours sincerely

Conor Hughes
Head of Planning and Capital Development
Appendix 29: Draft Plan Strategy Notification to Other Consultees

Date: 11 October 2019

Your Ref:
Our Ref: LDP dPS

Dear Sir/Madam:

Re: Publication of Lisburn & Castlereagh City Council Local Development Plan 2032, draft Plan Strategy

Lisburn & Castlereagh City Council is pleased to announce the next stage of its Local Development Plan through publication of the draft Plan Strategy 2032, on Friday 11th October 2019.

In accordance with the Council’s Statement of Community Involvement (SCI), we are writing to inform you of the publication of our Local Development Plan (LDP) draft Plan Strategy.

The draft Plan Strategy (Parts 1 and 2) is available to view on the Council’s website at www.lisburncastlereagh.gov.uk/LDP and is available in different formats upon request. Should you require a hard copy of these documents, please advise the LDP Team at LDP@lisburncastlereagh.gov.uk within 14 days of the date of this letter. If we do not hear from you by this date it will be assumed that you are content with viewing the documentation in digital form.

The draft Plan Strategy will be accompanied by a number of assessments including a Sustainability Appraisal, incorporating Strategic Environmental Assessment, draft Habitats Regulations Assessment, Section 75 Equality Impact Screening Report and Rural Needs Impact Assessment, which will be available to view and download on the Council’s website at www.lisburncastlereagh.gov.uk from Friday 8th November 2019.

The Council is conducting a nine week period of consultation on the draft Plan Strategy from 08th November 2019 to 10th January 2020. Please note that representations received after the closing date on 10th January 2020 will not be considered. The extended consultation period takes account of the public holidays over the Christmas period.

In advance of this and to allow further time for consideration of the detail of the document, we are launching the draft Plan Strategy for a period of pre-consultation which will run from Friday 11th October 2019 to Thursday 7th
November 2019. Please note that no representations should be made within this period as they will not be considered outside the formal consultation period.

You may make a representation during the formal consultation period in any of the following ways:

- Online – use online representation form at www.lisburncastlereagh.gov.uk/LDP
- Email – email us using the form available on the Council’s website to LDP@lisburncastlereagh.gov.uk
- In writing – Local Development Plan Team, Civic Headquarters, Lagan Valley Island, Lisburn, BT27 4RL

Details regarding a number of public events organised as part of the consultation are provided on the Council’s website at www.lisburncastlereagh.gov.uk/LDP and include the dates, times and venues of the public drop-in sessions which you are also invited to attend.

Should you require a hard copy of these documents, please advise the LDP Team at LDP@lisburncastlereagh.gov.uk within 14 days of the date of this letter. If we do not hear from you by this date it will be assumed that you are content with the digital documents.

Please note your response will be made publicly available. All published data will comply with our Local Development Plan Privacy Notice which is available on our website.

We look forward to hearing from you.

Yours faithfully

Conor Hughes
Head of Planning and Capital Development
Appendix 30: Notification to Those Who Responded to POP

Dear Sir/Madam,

In accordance with the Council's Statement of Community Involvement (SCI), as you submitted a representation to the Local Development Plan Preferred Options Paper, we are writing to inform you of the publication of our draft Plan Strategy. Details are provided in the attached Summary Document, and include:

- Where to view or obtain the draft Plan Strategy and accompanying documents
- Dates, times and venues of the public drop-in sessions
- How and when to make a representation.

Kind regards,

LDIP Team

Civic Headquarters | Lagan Valley Island | Lisburn | BT27 4RL
Email: LDIP@lisburncastlereagh.gov.uk | Tel: 028 9250 9250
Appendix 31: Representations to Draft Plan Strategy Placed on Council’s Website

Statement regarding Public Consultation on Representations and Counter Representation Period

In accordance with Regulation 17 of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015, Lisburn & Castlereagh City Council is publishing the representations received during the statutory public consultation period for the Lisburn & Castlereagh City Council Local Development Plan 2032 draft Plan Strategy.

The representations are available for inspection for eight weeks from 9am on Friday, 21 February 2020 to 5pm on Friday 17th April 2020 at the Lisburn & Castlereagh City Council Civic Headquarters, Lagan Valley Island, Lisburn, BT27 4RL, during normal office hours. They are also available for inspection on the Council’s website at www.lisburncastlereagh.gov.uk/LDP.

In accordance with Regulation 18 of the above Regulations, counter representations may be made to any site-specific policy representation (which is defined in legislation as any representation which seeks a change to a development plan document by adding a site specific policy to the development plan document; or altering or deleting any site specific policy in the development plan document). Such counter representations must relate to a site-specific policy representation and must not propose any change to the draft Plan Strategy document.

Any counter representations must be received by Lisburn & Castlereagh City Council by 5pm on Friday 17th April 2020 and should clearly state the reference number of the representation that it relates to.

HOW TO RESPOND

Counter representations can be submitted using one of the following methods:

• online: using our Counter Representation Form

• by email: downloading the counter representation response form (you should save a copy of the form to your device, complete and attach) and emailing it to the Local Development Plan Team at: LDP@lisburncastlereagh.gov.uk or

• by mail: requesting a copy of our counter representation response form to be posted to you or collecting a hard copy from the Planning Unit, Civic Headquarters, Lagan Valley Island, Lisburn, BT27 4RL and returning it to the Local Development Plan team at the same address.

Further information on how to respond and how the Council will deal with counter representations made is available on the Council’s website.

DATA PROTECTION

In accordance with the Data Protection Act 2018, Lisburn & Castlereagh City Council has a duty to protect any information we hold on you. The personal information you provide will only be used for the purpose of Plan Preparation and will not be shared with any third party unless law or regulation compels such a disclosure.

It should also be noted that in accordance with Regulation 19 of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015, the Council must make a copy of any counter representation available for inspection. The Council is also required to submit the counter representations to the Department for Infrastructure (DFI) as they will be considered as part of the Independent Examination process. For further guidance on how we hold your information please visit the privacy section at www.lisburncastlereagh.gov.uk/information/privacy. Counter representations will be treated in accordance with the LDP privacy notice which is available to view at www.lisburncastlereagh.gov.uk/LDP or is available on request by emailing LDP@lisburncastlereagh.gov.uk.

Please note that when you make a counter representation to the draft Plan Strategy of the Local Development Plan your personal information (with the exception of personal telephone numbers, signatures, email addresses or sensitive personal data) will be made publicly available on the Council’s website.

SOUNDNESS

Soundness involves testing the principles, content and preparation processes of the draft plan against a list of key agreed criteria which relates to procedural, consistency, and coherence and effectiveness tests. Further detail on soundness is set out in the Department for Infrastructure’s (DFI) Development Plan Practice Note 06: Soundness.

As the main purpose of the Independent Examination is to determine whether the development plan document is ‘sound’, any person wishing to make a counter representation should do so on the basis of soundness.

In accordance with DFI’s Development Plan Practice Note 09 Submission and Handling of Representations, it should also demonstrate how it meets the requirements of sustainability appraisal.
NEXT STEPS

Counter representations received during the statutory 8 week consultation period will in due course be published online and made available for inspection at the Council’s Civic Headquarters, Lagan Valley Island, Lisburn, BT27 4RL.

The Council will prepare a statement setting out the number of representations and counter representations and a summary of the main issues raised in accordance with Regulation 16(2) and Regulation 16(2) of the LDP Regulations respectively.

Representations and counter representations will be submitted to the Department for Infrastructure for Independent Examination, in additional to the supporting documents that the Council wants to have considered at Independent Examination, in accordance with Regulation 29(2) of the LDP Regulations.

Representations to draft Plan Strategy

<table>
<thead>
<tr>
<th>Representation Number</th>
<th>Name</th>
<th>Site Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>MPS - 691</td>
<td>Trevor Lynn MLA on behalf of Individual</td>
<td>MPS 691A Milltown Barnfield Road</td>
</tr>
</tbody>
</table>
Appendix 32: Notification to Those Who Submitted a Representation to the Draft Plan Strategy

Dear Sir/Madam

In accordance with Regulation 17 of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015, Lisburn & Castlereagh City Council is publishing the representations received during the statutory public consultation period for the Lisburn & Castlereagh City Council Local Development Plan 2032 draft plan strategy.

In accordance with Regulation 17(1)(f) of the above regulations, the Council is notifying those persons who have made and not withdrawn a representation to the draft Plan Strategy of the fact that these representations are available for inspection, and the place and times they can be inspected.

The representations are available for inspection for eight weeks from 9am on Friday 21 February 2020 to 5pm on Friday 17 April 2020 at the Lisburn & Castlereagh City Council Civic Headquarters, Lagan Valley Island, Lisburn, BT27 4RL during normal office hours. They are also available for inspection on the Council’s website at www.lisburncastlereagh.gov.uk/LDP.

Yours faithfully

LDP Team
Appendix 33: Notification to Key Consultees that Counter Representations are Available for Inspection

In accordance with Regulation 17 of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015, Lisburn & Castlereagh City Council is publishing the representations received during the statutory public consultation period for the Lisburn & Castlereagh City Council Local Development Plan 2022 Draft Plan Strategy.

In accordance with Regulation 17(1)(a) of the above Regulations, the Council is notifying you as a consultation body of the fact that the representations to the draft Plan Strategy are available for inspection, and the place and times they can be inspected.

The representations are available for inspection for eight weeks from 9am on Friday 21 February 2020 to 5pm on Friday 17 April 2020 at the Lisburn & Castlereagh City Council Civic Headquarters, Ligon Valley Island, Lisburn, BT27 4RL during normal office hours. They are also available for inspection on the Council’s website at www.lisburncastlereagh.gov.uk/LDP.

Yours sincerely,

LDP Team
Appendix 34: Counter Representations - Public Notice & Local Advertisement

**Notice details**

- **Type:** Planning
- **Publication date:** 21 February 2020, 12:00
- **Edition:** The Belfast Gazette
- **Notice code:** 1001

---

**Town and Country Planning**

**TOWN AND COUNTRY PLANNING**

**PUBLIC NOTICE - LISBURN & CASTLETREAGH CITY COUNCIL**

**THE PLANNING (LOCAL DEVELOPMENT PLAN) REGULATIONS (NORTHERN IRELAND) 2015**

**LISBURN & CASTLETREAGH LOCAL DEVELOPMENT PLAN - DRAFT PLAN STRATEGY PUBLICATION OF REPRESENTATIONS CONSULTATION DATES**

In accordance with Regulation 17 of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015, Lisburn & Castlereagh City Council is publishing the representations received during the statutory public consultation period for the Lisburn & Castlereagh City Council Local Development Plan 2025 draft Plan Strategy. These representations will be available for inspection for eight weeks from 9am on Friday 21 February 2020 to 5pm on Friday 17 April 2020 at the Lisburn & Castlereagh City Council Civic Headquarters, Lagan Valley Island, Lisburn, B92 9AH during normal office hours. They are also available for inspection on the Council’s website at www.lisburncastlereagh.gov.uk/LDP.

In accordance with Regulation 18 of the above Regulations, counter representations may be made on any site-specific policy representation (which is defined in legislation as any representation which seeks a change to a development plan document by adding a site specific policy to the development plan document or altering or deleting any site specific policy in the development plan document). Such counter representations must relate to a site-specific policy representation and must not propose any changes to the draft Plan Strategy document.

Counter representations must be received by Lisburn & Castlereagh City Council by 5pm on Friday 17 April 2020. Any counter representation should clearly state the reference number of the representation that it relates to.

**HOW TO RESPOND**

Counter representations can be submitted using one of the following methods:

- Via our online consultation portal (counter representation form)
- Downloading a copy of the counter representation response form from our website and emailing it to the Local Development Plan Team at LLDH@lisburncastlereagh.gov.uk or
- Requesting a copy of our counter representation response form to be posted to you (telephone 028 9050 9250) or collecting a hard copy from the Planning Unit, Civic Headquarters, Lagan Valley Island, Lisburn, BT27 6JZ, and returning it to the Local Development Plan Team at the same address.

Further information on how to respond and how the Council will deal with counter representations made is available on the Council’s website.

**DATA PROTECTION**

In accordance with the Data Protection Act 2018, Lisburn & Castlereagh City Council has a duty to protect any information we hold on you. The personal information you provide will only be used for the purposes of Plan Preparation.

It should also be noted that in accordance with Regulation 16 of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015, the Council must make a copy of any counter representation available for inspection. The Council is also required to submit the counter representations to the Department for Infrastructure (DFI) as they will be considered as part of the independent examination process. For further guidance on how we hold your information please visit the privacy section at www.lisburncastlereagh.gov.uk/information/privacy. Counter representations will be treated in accordance with the LDP Privacy Notice which is available to view at www.lisburncastlereagh.gov.uk/LDP or is available on request by emailing LDP@lisburncastlereagh.gov.uk.

Please note that when you make a counter representation to the Local Development Plan your personal information (with the exception of personal telephone numbers, signatures, email addresses or sensitive personal data) will be made publicly available on the Council’s website.

Counter representations received after 5pm on Friday 17 April 2020 will not be considered.

www.lisburncastlereagh.gov.uk/LDP
Publication of Representations and Counter Representation period – Local Advertisements

1st Advertisement – 21st February 2020
Appendix 35: Counter Representations – Arrangements re COVID-19 Placed on Council’s Website

COVID-19 Notice

Representations to draft Plan Strategy

++IMPORTANT NOTICE++

The Council will continue to operate its Local Development Plan function and process all counter-representations received to the draft Plan Strategy in accordance with the relevant regulations. Given the current situation, however, representations submitted to the draft Plan Strategy may only be viewed online, and not at the Council’s Civic Headquarters.

The period for receipt of counter-representations closes on Friday 17 April 2020, however the Council will extend this time period until such times as the Council’s Civic Headquarters at Lagan Valley Island can be reopened to the public. This will be kept under regular review and decisions to reopen will be made in line with further Government announcements.

From the date the Civic Headquarters is opened the consultation period will continue for four weeks. This period takes account of the time from when the building closed on 23 March 2020 to the end of the published consultation period of 17 April 2020.

Post COVID-19 Notice

++IMPORTANT NOTICE++

The Council continues to operate its Local Development Plan function remotely processing the counter representations received in relation to the draft Plan Strategy.

It was previously advised that the period for submission of counter representations would be extended until the Council was able to allow public inspection of representations at the Council Offices.

The Council can now advise that from Monday, 27 July 2020 anyone seeking to inspect the submitted representations to the draft Plan Strategy can make an appointment to do so during normal working hours (9am-5pm) at the Civic Headquarters, Lagan Valley Island. Please note all representations to the draft Plan Strategy remain available to view on the Council’s website.

The formal closing date for any submission of a counter representation to the draft Plan Strategy will now be extended to 5pm on Tuesday, 1 September 2020. The closing date takes account of the period when the Civic Headquarters was closed as a result of the COVID 19 emergency, prior to the original closing date for receipt of counter representations.

To view representations to the draft Plan Strategy an appointment must be made in advance by contacting the Planning Unit, Lagan Valley Island either by telephone 028 9044 7300 or emailing the LDP team at LDP@lhuburncastrenegh.gov.uk.
Appendix 37: Focussed and Minor Changes on Council’s Website

Public consultation on Focussed Changes to the draft Plan Strategy

In accordance with Regulation 20(1) of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015, the council prior to submitting its draft Plan Strategy to the Department for Independent Examination, has given due consideration to the issues raised in all representations it received during its public consultation into the draft Plan Strategy documents.

In accordance with Section 4 of the Department’s Development Plan Practice Note (DPPN) 10 “Submitting Development Plan Documents for Independent Examination” December 2019, the council, having considered the issues raised, has identified and proposes a number of focussed and minor changes to its draft Plan Strategy. Minor changes are provided as a separate schedule and whilst these do not require public consultation they are being published for information to allow the reader to understand how the council differentiated between what it considered to be a minor and focussed change.

The consultation document on the focussed changes, along with addendums to accompany all corresponding papers affected by these proposed changes can be viewed and downloaded from the following links and are available in different formats upon request.

Consultation on Focussed Changes Addendum Including Minor Changes Schedule

Addendum to the Sustainability Appraisal Report

Addendum to the Draft Habitats Regulations Assessment Report

Addendum to the Draft Equality (Section 75) Screening Report

Addendum to the Rural Needs Impact Assessment

The council will publish comments received to the proposed focussed changes as soon as reasonably practicable after the expiry of the consultation period. It should be noted that any comments received will be made available for public inspection in accordance with Government guidelines in relation to coronavirus (COVID-19) and placed on the council’s website after the consultation period has closed.

Comments received on the proposed focussed changes will be collated and form part of the council’s submission to the Department and the examining body as part of the Independent Examination process.

DATA PROTECTION

In accordance with the Data Protection Act 2018, Lisburn & Castlereagh City Council has a duty to protect any information we hold on you. The personal information you provide will only be used for the purpose of Plan Preparation and will not be shared with any third party unless law or regulation compels such a disclosure.

For further guidance on how we hold your information please visit the privacy section at www.lisburncastlereagh.gov.uk/information/privacy. Comments received will be treated in accordance with the LDP privacy notice which is available to view at www.lisburncastlereagh.gov.uk/LDP or is available on request by emailing LDP@lisburncastlereagh.gov.uk

Please note that when you make a comment to the Focussed Changes Addendum or accompanying documents your personal information (with the exception of personal telephone numbers, signatures, email addresses or sensitive personal data) will be made publicly available on the council’s website.

Comments on the focussed changes can be made in the following ways:

By email: LDP@lisburncastlereagh.gov.uk

By writing to:
Local Development Plan Team
Civic Headquarters
Lagan Valley Island
Lisburn
BT27 4RL

Due to current public health restrictions, it will not be possible in the interim to inspect hard copies of these documents at council offices, however the council will facilitate a request for receipt of any of the above documents in hard copy form. Visits to the council offices may be subject to change at short notice by direction of the Northern Ireland Executive and in accordance with the provisions of the Health Protection (Coronavirus Restrictions) (Northern Ireland) Regulations NI. The council’s website will therefore be updated as necessary.

Please contact the Planning Unit at Lagan Valley Island either by telephone 028 9244 7300 or emailing the LDP team at the above email address.

You should note that there is no opportunity to make any further representations to the draft Plan Strategy at this stage and only comments on the proposed focussed changes will be considered.
Appendix 38: Focussed and Minor Changes Notification

Dear Sir/Madam

Please note that the Council is consulting on a number of focussed and minor changes to its draft Plan Strategy, in accordance with the Department for Infrastructure’s Practice Note 10 Submitting Development Plan Documents for Independent Examination, December 2015.

Please be advised that the consultation period will run for a period of eight weeks from 9am on Thursday 14th January 2021 to 5pm on Friday 12th March 2021. Comments received after the closing date will not be considered.

Full details of the consultation and relevant documents are available on the Council’s website at www.lisburncastlereagh.gov.uk

Yours faithfully

Local Development Plan Team
Lisburn & Castlereagh City Council
Civic Headquarters, Lagan Valley Island, Lisburn BT27 4RL
www.lisburncastlereagh.gov.uk