

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of the Meeting of the Governance and Audit Committee held in the Island Civic Centre, The Island, Lisburn, on Monday, 25 September, 2017 at 4:30 pm

PRESENT:

Councillor A Grehan (Chairman)

The Right Worshipful the Mayor
Councillor T Morrow

Aldermen W A Leathem, S Martin

Councillors J Baird, R T Beckett, B Bloomfield, S Carson, A Givan, C Quinn, and N Trimble

IN ATTENDANCE:

Chief Executive
Director of Service Support
Director of Service Delivery (Regulated)
Director of Service Delivery (Non-Regulated)
Audit and Risk Manager
Policy Officer
Performance Improvement Officer
Financial Accounting Manager
Member Services Officer

Northern Ireland Audit Office
Ms C Kane

1. Apologies

It was agreed to accept apologies for non-attendance at the meeting on behalf of The Deputy Mayor, Councillor H Legge, Councillor M Tolerton, Councillor J Gallen and Councillor A Girvin.

2. Declarations of Interest

There were no declarations of interest made.

3. Report by the Chief Executive

It was agreed that the reports and recommendations of the Chief Executive be adopted, subject to any decisions recorded below.

3.1 Performance Improvement Report 2016/17

Members had been provided with a copy of the Council Performance Improvement Report 2016/17. The Performance Improvement Officer went through the document advising that it had been produced to meet Statutory Requirements with little guidance having been received to indicate required content. She highlighted salient points and responded to several questions from members.

The Vice-Chairman, Councillor J Baird congratulated the Performance Improvement Officer on the production of the report in the absence of guidance from the Department after which it was proposed by Councillor J Baird, seconded by Alderman S Martin and agreed to recommend that it be approved.

It was noted that a verbal update would be presented at the Council Meeting on 26 September 2017.

4. Confidential Business

It was agreed that the report and recommendations of the Chief Executive be adopted, subject to any decisions recorded below.

The matters contained in the confidential reports would be dealt with "In Committee" due to containing information (a) relating to the financial or business affairs of any particular person (including the Council holding that information).

"In Committee"

It was proposed by Councillor C Quinn, seconded by Councillor N Trimble and agreed that the following matters be considered "in committee", in the absence of members of the press and public being present.

(Councillor R T Beckett arrived at 4.40 pm)

4.1 Lisburn & Castlereagh City Council Report to Those Charged with Governance 2016-2017

The Chairman, Councillor A Grehan, welcomed Mrs C Kane from the Northern Ireland Audit Office (NIAO) to the meeting.

Members had been provided with a draft copy of the Lisburn & Castlereagh City Council Report to Those Charged with Governance 2016-2017. Mrs Kane made a verbal presentation on the report during which she thanked all Council Officers involved for the co-operation and assistance afforded to NIAO staff during the audit process.

After the Financial Accounting Manager responded to several questions from members, it was proposed by Alderman W Leathem, seconded by Councillor S Carson and agreed to recommend that the Lisburn & Castlereagh City Council Report to Those Charged with Governance 2016-2017 be approved with the caveat that, as Council officers had not yet had an opportunity to provide a

response, a Traffic Light Report in response to recommendations should be produced in due course.

It was also noted that a verbal report would be presented at the Council Meeting on 26 September 2017.

4.2 Lisburn & Castlereagh City Council Statement of Accounts For Year Ended 31 March, 2017

Members had been provided with a copy of the Lisburn & Castlereagh City Council Statement of Accounts for the Year Ended 31 March, 2017. After consideration it was proposed by Councillor N Trimble, seconded by Councillor C Quinn and agreed that the Statement of Accounts be accepted and signed by the Chairman, Councillor A Grehan, and the Chief Executive.

It was also noted that a verbal report would be presented at the Council Meeting on 26 September 2017.

Resumption of Normal Business

It was proposed by Alderman S Martin, seconded by Alderman W Leathem and agreed to come out of committee and normal business was resumed.

6. Any Other Business

Chief Executive
Council Meeting 26 September 2017

The Chief Executive reminded members that a verbal update would be made on decisions taken at tonight's meeting at the Monthly Meeting of full Council scheduled for the following evening.

There being no further business, the meeting was terminated at 5.00 pm.

Mayor/Chairman