

**LISBURN CITY & CASTLEREAGH DISTRICT COUNCIL**

**Minutes of Meeting of Shadow Planning Committee held in the Chestnut Room, Lisburn City Council offices, Island Civic Centre, The Island, Lisburn on Monday 13<sup>th</sup> October 2014 at 5.00 pm**

**PRESENT:**

Councillor D Drysdale (Chairman)

Presiding Member/Member of Committee  
Councillor J Tinsley

Deputy Presiding Member  
Councillor S Martin

Councillors N Anderson, R T Beckett, R Butler, P Catney, W J Dillon, A P Ewing, A Girvin, A Grehan, B Hanvey, M Henderson, T Jeffers, A McIntyre, U Mackin, T Mitchell, John Palmer, L Poots, G Rice and M H Tolerton,

**OTHER MEMBERS:**

Councillors O Gawith and Jenny Palmer

**IN ATTENDANCE:**

Lisburn City & Castlereagh District Council

Chief Executive

Lisburn City Council

Director of Environmental Services  
Transition Manager  
Committee Secretary

Castlereagh Borough Council

Planning Officer  
Transition Manager

Planning Service NI

Area Planning Manager

1. Apologies

There were no apologies.

2. Declarations of Interest

The Chairman sought Declarations of Interest from Members and reminded them to complete the supporting form which had been left at each desk.

There were no Declarations of Interest made.

3. Minutes of Meeting of Shadow Planning Committee held on the 8<sup>th</sup> September 2014

It was proposed by Councillor G Rice, seconded by Councillor W J Dillon and agreed that the Minutes of the Meeting of the Shadow Planning Committee held on the 8<sup>th</sup> September 2014 as adopted by the Shadow Council at its Meeting held on the 24<sup>th</sup> September 2014 be confirmed and signed.

Councillors L Poots and U Mackin entered the Meeting. (5.02 pm & 5.03 pm)

4. Presentations – Planning Roles in Lisburn City and Castlereagh Borough Councils

Dealt with later in the Meeting.

5. Presentation – Area Planning Manager

Dealt with later in the Meeting.

6. Reports of Chief Executive

It was proposed by Councillor M Henderson, seconded by Councillor A Grehan and agreed that the reports and recommendations of the Chief Executive be adopted, subject to any decisions recorded below:-

6.1 Presentations by Directors

Members had been provided with copies of presentations from the undernoted Officers on the key areas of their Council's work in regards to the planning role:-

- Director of Environmental Services, Lisburn City Council
- Planning Officer, Castlereagh Borough Council

With the aid of PowerPoint, the Officers explained the content of their presentations and responded to Members' questions. It was noted that a familiarisation visit to the strategic development areas of the new Council area would be arranged.

The Chairman thanked the Officers for their informative presentations and they remained at the Meeting.

Councillors N Anderson and M H Tolerton entered the Meeting. (5.37 pm)

6.2 Presentation by Area Planning Manager

The Chairman of the Committee welcomed the Area Planning Manager to the Meeting and with the aid of PowerPoint, she made a presentation on the following:-

- planning powers transferring to Councils, ie preparation of Development Plans, Development Management and Planning Enforcement;
- statistical information as at the 31<sup>st</sup> August 2014 regarding planning applications and planning enforcement cases currently under consideration by both Councils.

After the Area Planning Manager had responded to Members' questions, the Chairman thanked her for her informative presentation and she remained at the Meeting.

Councillors Jenny Palmer, S Martin and A McIntyre left the Meeting during the presentation. (5.44 pm, 5.45 pm and 5.47 pm)

6.3 Draft Bicycle Strategy Consultation (Closing date: 21<sup>st</sup> November 2014)  
Public Consultation Events

Members had been provided with a copy of a letter dated the 17<sup>th</sup> September 2014 from the Department for Regional Development providing details of a number of public consultation events being held in respect of the above consultation, the said consultation being available at [www.drdni.gov.uk/publications](http://www.drdni.gov.uk/publications).

It was agreed to recommend:-

- that any Member wishing to attend any of the consultation events notify Members' Services accordingly so that the organisers might be informed;
- that a draft response to the consultation document be presented to the next Meeting of the Committee, such a response to include any comments which Members might wish to submit after any attendance at the consultation events;
- on a Proposal made by Councillor N Anderson and seconded by Councillor R Butler that the response to the consultation document should ask that the Department consider:-
  - an extension and enhancements to the Lagan Towpath;
  - the provision of cycle routes that are feasible and acceptable to both cyclists and motorists.

- 6.4 Conference – “How to operate skilfully and advantageously within the Scottish Planning System”  
Playfair Building, Surgeons’ Hall, Edinburgh  
4<sup>th</sup> November 2014

It was proposed by Councillor M Henderson, seconded by Councillor P Catney and agreed to recommend that the Chairman and Vice-Chairman of the Committee, or their nominees, be nominated to attend the above conference, the conference fee being £174.00 per delegate.

- 6.5 Building Control Convention  
“Building communities beyond 2015: How the new Councils will shape the future”  
Hilton Hotel, Templepatrick  
13<sup>th</sup> & 14<sup>th</sup> November 2014

It was proposed by Councillor P Catney, seconded by Councillor G Rice and agreed to recommend that the Chairman and Vice-Chairman of the Committee, or their nominees, be nominated to attend the above conference, the full conference fee being £270.00 per delegate.

- 6.6 Councillors’ Code of Conduct  
Consultation on Guidance on Planning Element  
(Closing date: 21<sup>st</sup> November 2014)

Members had been provided with a copy of a letter dated the 25<sup>th</sup> September 2014 from the Department of the Environment regarding the above consultation which was available at [www.planningni.gov.uk](http://www.planningni.gov.uk).

It was noted that a draft response to the consultation would be presented to the Committee at its next Meeting and Members were invited to submit any comments they might wish to make in this regard to either of the Transition Managers.

#### Tabled Report

- 6.7 Royal Town Planning Institute  
Conference – “Applying the principles of planning: Making better decisions for places”  
The Guildhall, Derry/Londonderry  
11<sup>th</sup> November 2014

It was proposed by Councillor M Henderson, seconded by Councillor P Catney and agreed to recommend that each of the political parties represented on the Council be invited to nominate a delegate to the above conference, the conference fee being £25.00 per delegate.

Councillors O Gawith, A McIntyre and S Martin entered the Meeting. (5.55 pm)

#### 7. Any Other Business

There was no other business.

8. Confidential Business

None.

There being no further business, the Meeting concluded at 5.56 pm.

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PRESIDING MEMBER/CHAIRMAN