

## **LISBURN & CASTLEREAGH CITY COUNCIL**

Minutes of the proceedings of Leisure and Community Development Committee meeting of Lisburn & Castlereagh City Council, held in the Island Civic Centre, Lisburn, BT27 4RL, on Thursday, 15 January 2015, at 6.00 pm

IN THE CHAIR: Councillor T Beckett

PRESENT: N Anderson, B Bloomfield, J Gallen, A Givan, J Gray, A McIntyre, P Porter, S Skillen, J Tinsley, R Walker

IN ATTENDANCE: Lisburn City Council  
Director of Leisure Services  
Director of Finance / Convergence of IT Systems  
Assistant Director of Leisure Services (Cultural Services)  
Assistant Director of Leisure Services (General Services)  
Assistant Director of Leisure Services (Sports Services)  
Finance Controller

Castlereagh Borough Council  
Director of Leisure Services  
Acting Director of Administration and Community Services  
General Manager Leisure and Marketing  
Business Manager  
Operational Services Manager  
Acting Community Services Manager

### **COMMENCEMENT OF MEETING**

The Chair welcomed Members and officers to the meeting of the Leisure and Community Development Committee.

#### **1. APOLOGIES**

It was agreed to accept apologies for non-attendance at the meeting from Councillors A Girvin, M Henderson and T Morrow.

#### **2. DECLARATIONS OF INTEREST**

The Chairman invited Members to declare any Conflicts of Interest they might have in relation to the business of the meeting and reminded them of the requirement to complete Declaration of Interest forms in this regard, which had been provided at the meeting.

#### **3. MINUTES OF THE LEISURE AND COMMUNITY DEVELOPMENT COMMITTEE MEETING HELD ON 11 DECEMBER 2014**

It was proposed by the Chairman, seconded by Councillor Gray and

AGREED: That the minutes of the Leisure and Community Development Committee meeting held on 11 December 2014 be confirmed and signed.

**4. REPORT FROM THE DIRECTOR OF FINANCE / CONVERGENCE OF IT SYSTEMS**

The Director of Finance / Convergence of IT Systems presented his report in respect of the Estimates 2015/2016.

Following the presentation and discussion, it was agreed to note the report from the Director of Finance / Convergence of IT Systems in respect of the Estimates 2015/2016.

**5. REPORT FROM THE DIRECTOR OF LEISURE SERVICES (CBC)**

**5.1 SPORT NI – ACTIVE COMMUNITIES LETTER OF OFFER 2015/2016**

It was proposed by Councillor J Gallen, seconded by Councillor N Anderson and

AGREED: That the Mayor of Castlereagh Borough Council and the Director of Leisure Services (CBC) sign the form of acceptance from Sport NI regarding financial assistance to deliver the Active Communities programme in the Lisburn & Castlereagh City area with effect from 1 April 2015.

**5.2 LEISURE FACILITY BOOKING TERMS AND CONDITIONS**

The Director of Leisure Services (CBC) advised that the terms and conditions could be subject to further amendments post 1 April 2015 and Members would be informed of any changes.

It was proposed by Councillor N Anderson, seconded by Councillor P Porter and

AGREED: That approval be granted for the adoption of the revised and harmonised terms and conditions of hire for Lisburn & Castlereagh City Council Leisure facilities.

**5.3 AMENDED COMMUNITY SERVICES SEASONAL ACTIVITY SCHEME 2015/2016**

It was proposed by Councillor P Porter, seconded by Councillor B Bloomfield and

AGREED: That approval be granted to review the Community Services Seasonal Activity Scheme 2015/2016 at a later date as part of the Community Support and Development Strategy.

#### **5.4 SERVICE HARMONISATION OF COUNCIL GOLF COURSE FACILITIES**

It was proposed by Councillor J Tinsley, seconded by Councillor B Bloomfield and

AGREED: That approval be granted for the harmonisation of the Council's Golf Course facilities over a four-year period, with regular reviews being brought to the Committee as required.

#### **5.5 COLLECTION OF GREEN FEES AND ANCILLARY SERVICES AT ABERDELGHY GOLF COURSE**

It was proposed by Councillor T Mitchell, seconded by Councillor J Gray and

AGREED: That approval be granted for the contract with Lambeg Golf Shop for the collection of Green Fees and Ancillary Services at Aberdelghy Golf Club be extended until 31 March 2016.

#### **5.6 LISBURN & CASTLEREAGH CITY COUNCIL COMMUNITY CENTRE PRICING POLICY**

During discussion, the Chair and Councillor P Porter raised concerns regarding the potential impact of the policy on Bridge Community Centre and the Director of Leisure Services (LCC) stated that officers could table a report outlining the specific impact on the Bridge Community Centre at the February meeting of the Committee.

It was proposed by the Chair, seconded by Councillor N Anderson and

AGREED: That officers table a further report outlining the specific impact of the Lisburn & Castlereagh City Council Community Centre Pricing Policy on Bridge Community Centre.

#### **5.7 LISBURN & CASTLEREAGH CITY COUNCIL LEISURE FACILITY PRICING SCHEME**

The Directors of Leisure Services (CBC and LCC) advised that there was potential for significant impact on some centres' income, including Lough Moss Leisure Centre, which would require more refinement. The Directors advised that there would be further checks required on the charges as presented in order to ensure the proposals had been consistently and accurately applied in all circumstances

It was proposed by Councillor P Porter, seconded by Councillor J Tinsley and

AGREED: That approval be granted for the Lisburn & Castlereagh City Council Leisure Facility Pricing Scheme.

## **5.8 LISBURN & CASTLEREAGH INTERIM COMMUNITY GROUP GRANT SCHEME**

Following discussion, it was proposed by Councillor J Tinsley, seconded by Councillor P Porter and

AGREED:

- (a) That the decision regarding the Lisburn & Castlereagh City Council interim Community Grant Scheme 2015/2016 be deferred to the February L&CD Committee meeting to allow officers the opportunity to review the category funding levels, festival element and scheme criteria.
- (b) That Officers endeavour to determine the level of funding commitment from the Department for Social Development under the Community Support Programme 2015/2016 to inform the interim Community Support grant fund allocation.
- (c) That the Committee request delegated authority from the shadow Council to deal with this item at the Feb L&CD Committee to allow the scheme to be advertised without further delay.

## **5.9 CORRESPONDENCE FROM MG CAR CLUB**

It was proposed by Councillor J Tinsley, seconded by Councillor R Walker and

AGREED: That the correspondence from MG Car Club be forwarded to Lisburn Council Tourism Office for consideration of support options for an event to celebrate the 60<sup>th</sup> anniversary of the first appearance of the MGA model at the RAC Tourist Trophy Race in 1955.

## **5.10 REVISED WORK PLAN FOR THE LEISURE AND COMMUNITY DEVELOPMENT COMMITTEE**

The Director of Leisure Services (CBC) advised that the work plan for the Leisure and Community Development Committee had been revised to reflect changing priorities in addressing service convergence.

AGREED: That the revised work plan for the Leisure and Community Development Committee be noted.

## **5.11 DRAFT DIRECTORATE RISK REGISTER**

AGREED: That the draft risk register for the Leisure and Community Development Committee be noted.

## **5.12 LAND AT ABERDELGHY GOLF COURSE**

The Director of Leisure Services (LCC) sought approval to meet with representatives from the Department of the Environment in respect of the transfer of land at Aberdelghy Golf Course to the Council.

AGREED: That approval be granted for the Director of Leisure Services (LCC) to meet with representatives from the Department of the Environment regarding the transfer of land at Aberdelghy Golf Course to the Council.

## **6. ANY OTHER BUSINESS**

### **6.1 APPENDIX NUMBERING**

Councillor B Bloomfield asked that officers include numbering on the actual appendices to their reports to enable Members to identify the correct documents.

AGREED: That numbering be included on the actual appendices to reports.

### **6.2 TRIPS TO LEISURE FACILITIES**

The Director of Leisure Services (LCC) advised that 18 and 19 February 2015 had been identified as the most suitable dates for visits to leisure facilities, ie a visit to Lisburn City Council facilities on one day, and Castlereagh Borough Council facilities on the other. He stated that the visits would start at 10.00 am, using the minibus to drive to the facilities, and tea/coffee and lunch would be provided.

Noted.

There being no further business, the meeting ended at 7.19 pm.

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Chair

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Date