

## **LISBURN & CASTLEREAGH CITY COUNCIL**

Minutes of the proceedings of Leisure & Community Development Committee meeting of Lisburn & Castlereagh City Council, held in the Island Civic Centre, Lisburn, BT27 4RL, on Thursday 11 December 2014 at 5.00 p.m.

IN THE CHAIR: Councillor T Beckett

PRESENT: Councillors: N Anderson, B Bloomfield, J Gallen, A Girvin, A Givan, J Gray, M Henderson (from 5.52 p.m.), A McIntyre, T Mitchell, T Morrow, S P Porter, S Skillen (until 5.29 p.m.), R Walker

In Attendance: Councillor D Drysdale (from 5.19 p.m.)

IN ATTENDANCE: Lisburn City Council  
Director of Leisure Services  
Assistant Director of Leisure Services (Cultural Services)  
Assistant Director of Leisure Services (General Services)  
Assistant Director of Leisure Services (Sports Services)  
Peace III Manager

Castlereagh Borough Council  
Director of Leisure Services  
Acting Director of Administration & Community Services  
General Manager Leisure and Marketing  
Transition Manager

### **COMMENCEMENT OF MEETING**

The Chair welcomed Members and Officers to the meeting of the Leisure and Community Development Committee.

#### **1. APOLOGIES**

It was agreed to accept apologies for non-attendance at the meeting from the Presiding Member, Councillor Tinsley and the Deputy Presiding Member, Councillor Martin.

#### **2. DECLARATIONS OF INTEREST**

Members were invited to declare conflicts of interest and to complete Declaration of Interest forms in this regard.

During the course of the meeting, the following declarations of interest were made:

- Councillor Henderson in respect of the Local Commissioning Group (LCG) (DIIB Redevelopment – Any Other Business)

A Declaration of Interest form was also submitted by Councillor Porter in relation to his membership of the Public Health Agency (Item 4.1 of Report of Director of Leisure Services).

### **3. MINUTES OF THE LEISURE AND COMMUNITY DEVELOPMENT COMMITTEE MEETING HELD ON 13 NOVEMBER 2014**

There were no matters arising and it was proposed by Councillor J Gallen, seconded by Councillor B Bloomfield and

AGREED: That the Minutes of the Leisure and Community Development Committee meeting held on 13 November 2014 be confirmed and signed.

### **4. REPORT FROM THE DIRECTOR OF LEISURE SERVICES (LCC)**

#### **4.1 JOINT SPORT & HEALTH ENHANCING PHYSICAL ACTIVITY STRATEGY**

The Assistant Director of Leisure Services (Sports Facilities) gave a presentation outlining the Joint Sport & Health Enhancing Physical Activity Strategy.

The Chairman thanked the Officer for his very comprehensive presentation.

It was proposed by Councillor Morrow, seconded by Councillor Walker and

AGREED: That the Committee accept the Joint Sport & Health Enhancing Physical Activity Strategy as presented to Members.

#### **4.2 REVIEW OF COMMUNITY MINIBUS SERVICE**

It was reported that Lisburn City Council and Castlereagh Borough Council both currently provide a Community Minibus Service but on a differing basis. Members were referred to a report prepared by an Officer Working Group tasked with examining the issue. The recommendations within the report were considered.

It was proposed by Councillor B Bloomfield, seconded by Councillor Gray and

AGREED: That the Committee accept the report which sets out the recommendations for the operation of a Community Mini-bus Service from 1 April 2015.

#### **4.3 ARTS SERVICE CONVERGENCE**

Members were advised that earlier in the year Lisburn City Council and Castlereagh Borough Council jointly appointed Consultants to develop a new Arts Strategy for the emerging Council. Members were advised that this was a comprehensive piece of work and was currently in draft form

as some additional work was required before it would be ready to be presented to the Leisure & Community Development Committee for consideration.

It was proposed by Councillor J Gallen, seconded by Councillor A McIntyre and

AGREED: That given the significant variation in the size of the two extant Council's Art provision, that the two services progress convergence within the framework of the currently larger Lisburn Arts Service.

#### **4.4 THIRD PARTY FUNDING ARRANGEMENTS**

Councillor Drysdale entered the meeting at 5:19 p.m.

Members were referred to a report in regard to current annual revenue funding support provided by the extant Councils to Third Party organisations under the Leisure & Community Development remit.

Members considered the recommendations within the report as to how Lisburn & Castlereagh City might address this issue from 1 April 2015. Councillor Porter highlighted that the geographical areas had changed greatly and asked Officers to consider whether funding provision needed to be at the same level as that from the extant Councils.

It was proposed by Councillor Skillen, seconded by Councillor Mitchell and

AGREED: That Members accept the Officer's report in regard to funding arrangements for Third Party Organisations with the Leisure & Community Development footprint and accept the recommendations therein.

#### **4.5 PRICING AND BOOKING GUIDANCE IN RESPECT OF FACILITIES TRANSFERRING TO BELFAST CITY COUNCIL**

The Director of Leisure Services reported that a Joint Officer Working Group with representation from Belfast City Council, Castlereagh Borough Council and Lisburn City Council had been established with a remit to consider how to deal with booking requests, prices for the use of venues, land, property assets and event spaces that will transfer from Castlereagh Borough Council and Lisburn City Council to Belfast City Council arising from the implementation of RPA on 1 April 2015.

Members' attention was drawn to the agreed pricing and booking guidance that had been prepared by the Working Group and agreed by the Joint Chief Executive Group.

It was proposed by Councillor A Givan, seconded by Councillor N Anderson and

AGREED: That Members accept the report of the Joint Officer's Working Group in regard to guiding arrangements for pricing and booking of facilities transferring to Belfast City Council from 1 April 2015.

#### **4.6 FORMATION OF NEW LOCAL SPORTS ADVISORY FORUM**

Members were advised that scoping work had been completed on the options for moving forward with the formation of the new local sports advisory committee (SAC).

Following consideration of the Officer's report, it was proposed by Councillor J Gray, seconded by Councillor T Morrow and

AGREED: That Members accept the report recommendations setting out the arrangements for the formation of the new sports advisory committee and also the draft constitution for the new sports advisory committee.

#### **4.7 ARRANGEMENTS FOR DIRECT MANAGEMENT OF COUNCIL COMMUNITY CENTRES**

The Director of Leisure Services reported that Lisburn City Council and Castlereagh Borough Council currently have differing methods of managing a number of Community Centres. He reported that this matter had been considered in great detail and Members' attention was drawn to a report detailing recommendations to develop a consistent approach.

Following consideration of the Officer's report and associated documents it was proposed by Councillor J Gallon, seconded by Councillor R Walker and

AGREED: That Members accept the report and associated recommendations in regard to the arrangements for the direct management of the community centres identified in the report.

#### **4.8 CHILD PROTECTION & VULNERABLE ADULT SAFEGUARDING ARRANGEMENTS**

Members' attention was drawn to a copy of a report detailing recommendations with regard to arrangements in respect of the above within the new Council from 1 April 2015. The Director of Leisure Services confirmed that in line with organisational design arrangements, this matter will be considered for adoption by the Environmental Services Committee and was being tabled at the Leisure and Community Development Committee for noting.

Following a query from Councillor Anderson the Director of Leisure Services (CBC) confirmed that the policy would include contractors.

It was proposed by Councillor B Bloomfield, seconded by Councillor N Anderson and

AGREED: That the Committee note the content of the report on Child Protection & Vulnerable Adult Safeguarding Arrangements and the report will be progressed for adoption through the Council's Environmental Services Committee.

#### **4.9 SEASONAL ACTIVITY SCHEMES**

Members considered a report detailing recommendations from an Officer Working Group that had been formed to consider and establish a consistent approach to the provision of Seasonal Activity Schemes by Lisburn & Castlereagh City Council from 1 April 2015.

It was proposed by Councillor A Givan, seconded by Councillor T Mitchell and

AGREED: That Members accept the report and recommendations in relation to arrangements for the operation of Seasonal Activity Schemes by the new Council from 1 April 2015.

#### **4.10 PEACE III BRIEFING PRESENTATION**

The Peace III Programme Manager gave a presentation on the delivery of the Peace III Programme in the Lisburn/Castlereagh Cluster area and updated Members on the anticipated Peace IV Programme.

During this presentation Councillor Skillen left the meeting at 5.29 p.m. Councillor N Anderson left the meeting at 5.33 p.m. and returned at 5.36 p.m.

Councillor J Gallen thanked the Officer for her detailed presentation and it was

AGREED: That the Committee note the content of the presentation by the Peace III Programme Manager.

#### **4.11 CASTLEREAGH HILLS GOLF CLUB: LICENCE AGREEMENT**

AGREED: Members of the Committee approved the signing of the licence for Castlereagh Hills Golf Club by the current Chair of the Castlereagh Hills Golf Course Board.

#### **4.12 CORRESPONDENCE FROM LARGYMORE ROYAL BLACK**

AGREED: Members of the Committee approved that Officers meet with representatives of Largymore Royal Black District Chapter to discuss arrangements for a proposed event on Saturday 27 August 2016, with the agreement that a further update report is to be brought back to the Committee for consideration.

#### **4.13 CORRESPONDENCE FROM DERRIAGHY DISTRICT LOL**

It was proposed by Councillor P Porter, seconded by Councillor A Givan and

AGREED: Members of the Committee agreed in principle to the use of the green area at Killeaton, Derriaghy as a Demonstration and Assembly Field on 12 July 2015. This agreement is subject to Officers meeting with Lodge representatives to discuss detailed arrangements, with a further report to be brought back to the Committee for consideration.

#### **4.14 X FORCE FITNESS SUITE MEMBERS: COMPLIMENTARY SWIM IN LAGAN VALLEY LEISUREPLEX COMPETITION POOL**

AGREED: Members of the Committee agreed that X Force members at the Lough Moss Centre be afforded a complimentary swim in the competition pool at the LeisurePlex during public swim times over the term of their membership.

#### **4.15 CHURCH LADS AND GIRLS BRIGADE: NATIONAL SPORTING COMPETITION (LAGAN VALLEY LEISUREPLEX 1 JUNE 2015)**

AGREED: Members agreed to provide financial assistance of £400.00 to the Church Lads and Church Girls Brigade to help offset costs associated with the hosting of the National Sporting Competition in Lagan Valley LeisurePlex on Saturday 20 June 2015.

#### **4.16 CO-OPERATION IRELAND MARACYCLE 2015**

AGREED: Members agreed to provide financial assistance of £1000.00 to Co-operation Ireland, the use of Moira Demesne for a rest stop and limited technical assistance to help offset the costs in staging the 2015 Maracycle which will pass through the Council area.

#### **4.17 PHYSICAL ACTIVITY LOYALTY RESEARCH PROJECT WITH QUEEN'S UNIVERSITY BELFAST**

Members were advised that Lisburn City Council some time ago, along with other public sector employees in the council area, agreed to participate in a research project organised by Queens University. The Officer explained that this project was aimed at encouraging physical activity among employees through the operation of a Physical Activity Loyalty Scheme.

AGREED: Members noted the details of the Physical Activity Loyalty Extended Pilot Project and agreed to continue to make available the rewards as previously agreed by Lisburn City Council, in support of participation in the Physical Activity Loyalty Scheme.

#### **4.18 GOLF CLUB MEMBERSHIP: VALUE ADDED**

The Director of Leisure Services (CBC) advised that ahead of distributing the Golf Course renewal letters in the new year, Officers were keen to agree some measures that might 'add value' to both membership packages being offered at Castlereagh Hills and Aberdelghy Golf Courses. She advised that it is proposed that each adult member of either Golf Course would receive a 4 x complimentary tickets per annum for the other course (with effect from 1 April 2015), to be used either themselves or by friends but restricted to Monday – Thursday each week.

Councillor Porter requested that this matter be considered in greater detail before proceeding as there were huge differences in how each of the Clubs were run and he would like Officers to firstly consider how operational issues could be merged.

The Director of Leisure Services (CBC) advised that it could take up to 3-4 years for the harmonisation of the two facilities.

AGREED: That Officers will prepare a further report on the merging of the operational matters for the Council's Golf Clubs to be tabled for consideration at the next meeting of the Leisure & Community Development meeting.

#### **4.19 IFA GRASSROOTS FOOTBALL – GOOD PRACTICE VISIT**

Councillor T Morrow stated that this was a very informative report.

AGREED: That the Committee note the content of the report prepared by the Castlereagh Borough Council Sports Development Officer following his participation in a recent "Good Practice" visit organised by the IFA.

### **5. ADDITIONAL REPORT FROM THE DIRECTOR OF LEISURE SERVICES**

#### **5.1 OFFICE OF THE FIRST MINISTER AND DEPUTY FIRST MINISTER: CONSULTATION ON PLAY AND LEISURE SIGNATURE PROGRAMME**

Councillor Porter asked that Officers ensure Special Needs are included within the draft response.

AGREED: That the Committee accept the draft response prepared by Officers for submission on behalf of the Council to the consultation organised by the Office of the First Minister and Deputy First Minister in relation to the "Play and Leisure Signature Programme."

#### **5.2 PRICING/CHARGES REVIEW: CONSIDERATION OF RECOMMENDATIONS ARISING FROM THE MEMBER WORKSHOP HELD ON 3 DECEMBER 2014.**

Councillor Henderson entered the meeting at 5.52 p.m.

Councillor Porter referred to point i of the Draft Recommendations and asked that Officers amend this wording.

AGREED: That the Committee accept the report of the recent Members Workshop to consider Leisure & Community Development Prices/Charges subject to the rewording of point (i) of the draft recommendations. The Guiding Principles were also agreed to allow Officers to prepare a Draft Schedule of Prices and Charges and associated price modelling for consideration by the Committee at its next monthly meeting.

### **5.3 PROVISION OF ADVICE SERVICES 2015-2016**

Councillor Porter advised that as this was an interim arrangement he would be content for the report to be accepted subject to confirmation of DSD funding.

AGREED: That the Committee noted the report in regard to Provision of Advice Services 2015-2016 and agreed to accept the recommendations therein, subject to confirmation of DSD funding.

### **5.4 CHANGE OF DATE OF LEISURE & COMMUNITY DEVELOPMENT COMMITTEE MEETING – JANUARY 2015**

It was noted that the Leisure & Community Development Committee will now take place at 6.00 p.m. on Thursday 15 January 2015.

### **5.5 SITE VISITS TO LEISURE & COMMUNITY DEVELOPMENT FACILITIES**

Members were advised that a tour of the various facilities falling within the responsibility of the Leisure & Community Development Committee would be organised, in consultation with the Chairman, to take place early next year.

## **6. ANY OTHER BUSINESS**

### **6.1 DIIB REDEVELOPMENT - MEETING WITH PARTNERS**

The Director of Leisure Services (CBC) reported that it had previously been agreed that representatives from the new Shadow Council would meet with some of the Partners whom had expressed an interest in the proposal for the DIIB Redevelopment Project.

The Director of Leisure Services stressed that it would be important that this meeting would have a clear agenda and that the expectations of the partners were not raised insofar as the timeframe and scope of the project in the future.

AGREED: The Committee agreed that the Chairman and Vice Chairman of the Leisure & Community Development Committee, along with the



Presiding Councillor and Deputy Presiding Councillor and the relevant officers would meet with the Partners who previously expressed an interest in being included within the DIIB redevelopment proposals.

## **6.2 ADDITIONAL REPORTS**

Councillor N Anderson commented on the number of additional reports for the meeting and expressed concern that Members did not have time to fully consider their content in detail.

The Director Leisure & Community Services accepted the Councillor's comment but advised that unfortunately due to the volume of work required in the run up to the 1 April 2015 there was no way of avoiding this situation.

## **6.3 ESTABLISHING BOARDS**

Councillor T Morrow asked that consideration of establishing separate Boards/additional Committees to deal with the day to day running of the Golf Clubs and DIIB would be given at the next meeting.

Officers confirmed that the Committee Structure of 6 Standing Committees had already been agreed by the Shadow Council and there was no proposals to establish any further Committees/Boards.

The Chairman closed the meeting by wishing both Councillors and Officers a very Happy Christmas.

There being no further business, the meeting ended at 6.11 p.m.

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Chair

\_\_\_\_\_  
Date