

**LISBURN CITY AND CASTLEREAGH DISTRICT COUNCIL**

**Minutes of a Meeting of Lisburn City and Castlereagh District Council held in the Island Civic Centre, The Island, Lisburn, on Wednesday 24<sup>th</sup> September 2014 at 6.00 pm.**

**PRESENT:**

Councillor J Tinsley  
Presiding Councillor

Councillor S Martin  
Deputy Presiding Councillor

Councillors N Anderson, J Baird, R T Beckett, B Bloomfield, R Butler, S Carson, P Catney, W J Dillon, D Drysdale, A G Ewart, J Gallen, A Girvin, A Givan, J Gray, A Grehan, B Hanvey, M Henderson, T Jeffers, V Kamble, W A Leatham, H Legge, A McIntyre, U Mackin, B Mallon, T Mitchell, T Morrow, L Poots, S P Porter, A Redpath, G Rice, S Skillen, M H Tolerton and R Walker

**IN ATTENDANCE:**

Director of Finance/Convergence of IT Systems

Lisburn City Council

Director of Leisure Services (Acting Chief Executive)  
Director of Environmental Services  
Assistant Director of Corporate Services, Mrs C Connolly  
Assistant Director of Corporate Services, Mrs C Bethel  
Transition Manager  
LVI Centre Manager  
PCSP Manager  
IT Manager  
Committee Secretary

Castlereagh Borough Council

Acting Chief Executive  
Director of Leisure Services  
Building Control Manager  
Transition Manager  
Senior IT Officer

1. **Apologies**

Apologies for non-attendance at the meeting were accepted and recorded on behalf of Councillors O Gawith, J McCarthy, Jenny Palmer and John Palmer; the Chief Executive; the Lead Officer for Human Resources & Organisational Development; the Director of Corporate Services (LCC); the Acting Director of Technical & Environmental Services (CBC); and the Acting Director of Finance (CBC).

2. **Declarations of Conflicts of Interest**

Members were invited to declare conflicts of interest and to complete Declaration of Conflict of Interest forms in this regard.

During the course of the meeting, the following declarations of interest were made:-

- Councillor W J Dillon – Member of NILGA (Item 5 of Report of Chief Executive)
- Councillor G Rice - Commissioner at the Local Government Staff Commission (Item 8 of Report of Chief Executive)

A Declaration of Conflict of Interest form was also submitted by Councillor M H Tolerton in relation to her membership of NILGA.

3. **Meeting of Shadow Council held on the 13<sup>th</sup> August 2014**

It was proposed by Councillor M Henderson, seconded by Councillor W J Dillon and agreed that, subject to the following point of accuracy, the minutes of the meeting of the Shadow Council held on the 13<sup>th</sup> August 2014 be adopted and signed:-

Page 42 – Replacement of the name of Councillor N Anderson as seconder of the minutes of the meeting of the Governance & Audit Committee held on the 12<sup>th</sup> August 2014 by that of Councillor S Carson.

4. **Matters Arising**

There were no matters arising.

5. **Business of the Presiding Councillor**

The Presiding Councillor advised that he had had attended a number of meetings and was encouraged by the commitment of the Members and Officers to the business thereof.

6. **Reports of Committees and Adoption of Recommendations**

It was agreed that the Minutes and Recommendations of the undernoted Meetings be adopted, subject to any changes or additions recorded below:-

**Planning Committee**

**8<sup>th</sup> September 2014**

Proposed by Councillor D Drysdale

Seconded by Councillor R Butler

Matters Arising

Page 49 – Item 5 – BMAP

Arising from comments made by Councillor G Rice, it was agreed that – in order to inform and apprise Members and, particularly those Members who had not served as Councillors before - the Chairman of the Planning Committee consider the holding of a briefing session in relation to BMAP and other major planning issues.

**Development Committee**

**8<sup>th</sup> September 2014**

Proposed by Councillor W J Dillon

Seconded by Councillor A G Ewart

**Governance & Audit Committee**

**9<sup>th</sup> September 2014**

Proposed by Councillor W A Leatham

Seconded by Councillor S Carson

Councillor R Walker left the meeting. (6.10 pm)

Matters Arising

Page 56, Item 4.1.1 – Name of New Council

Page 60, Item 4.1.8 – Status of Councils

Arising from comments made by Councillor W A Leatham, it was agreed that a decision on the name and status of the Council be deferred pending receipt and consideration of a consultation document from the Department of the Environment on the subject of “Status of Councils – City and Borough”. It was hoped that the consultation document would be presented to the Governance & Audit Committee on the 16<sup>th</sup> October 2014.

Councillor R Walker entered the meeting. (6.17 pm)

**Governance & Audit Committee**  
(Continued)

**9<sup>th</sup> September 2014**

Page 62, Item 5.1 – Chief Executive’s Appraisal

It was proposed by Councillor N Anderson, seconded by Councillor A G Ewart and agreed that the above item be discussed “in Committee”.

It was proposed by the Deputy Presiding Councillor, Councillor S Martin, seconded by Councillor A G Ewart and agreed to come “out of committee” and normal business was resumed.

On the resumption of normal business, it was noted that the Council had agreed that the training for the sub-group be in respect of the term of the current Council.

**Corporate Services Committee**

**9<sup>th</sup> September 2014**

Proposed by Councillor W A Leathem  
Seconded by Councillor S Carson

**Environmental Services Committee**

**10<sup>th</sup> September 2014**

Proposed by Councillor B Bloomfield  
Seconded by Councillor T Jeffers  
Subject to the following point of accuracy:-

The inclusion of Councillor V Kamble in list of attendees.

**Joint Corporate Services and  
Leisure & Community Development Committee**

**16<sup>th</sup> September 2014**

Proposed by Councillor R T Beckett  
Seconded by Councillor N Anderson

Matters Arising

Page 75, Item 4.3 – Shadow Council’s ability to restrict Castlereagh Borough Council’s decision-making regarding progression of DIIB at Stage E/F and G

It was proposed by Councillor R T Beckett, seconded by the Deputy Presiding, Councillor S Martin, and agreed that this item be discussed “in Committee”.

It was proposed by Councillor J Baird, seconded by Councillor M Henderson and agreed to come out of committee and normal business was resumed.

**Joint Corporate Services and  
Leisure & Community Development Committee**  
(Continued)

**16<sup>th</sup> September 2014**

Page 75, Item 4.3 – Shadow Council’s ability to restrict Castlereagh Borough Council’s decision-making regarding progression of the Development of DIIB at Stage E/F and G  
(Continued)

On the resumption of normal business, it was noted that the Council had agreed that:-

- clarity be sought on the ability of Officers to act on recommendations prior to their ratification by Council;
- further matters of the Development of DIIB be referred back to the Leisure & Community Development Committee.

**Leisure & Community Development Committee**  
Proposed by Councillor R T Beckett  
Seconded by Councillor T Morrow

**16<sup>th</sup> September 2014**

**7. Reports of Chief Executive**

In the absence of the Chief Executive, her reports were presented by the Director of Finance/Convergence of IT Systems.

It was proposed by Councillor T Jeffers, seconded by Councillor J Baird and agreed that the Reports and Recommendations of the Chief Executive be adopted, subject to any decisions recorded below:-

**7.1 Recording of Shadow Council Meetings**

The Council was aware of the mandatory requirement for all meetings to be recorded as from the 1<sup>st</sup> April 2015. In advance of this, there would be a requirement for testing and uploading onto the Council’s intranet site. No public would be in attendance during the “test” situation.

It was proposed by Councillor A Redpath and seconded by Councillor R Butler that testing take place so as to enable a “live” date of January 2015.

It was proposed by Councillor S P Porter and seconded by Councillor A G Ewart that testing take place in February/March 2015 with a “live” date of the mandatory start date of the 1<sup>st</sup> April 2015.

The proposal in the name of Councillor S P Porter was put to the meeting and – on a show of hands – 18 Members voted in favour and 15 Members voted against.

The proposal in the name of Councillor S P Porter and seconded by Councillor A G Ewart became the Substantive Motion, was put to the meeting and agreed.

## 7.2 Transfer of DoE Planning function to the new Lisburn City and Castlereagh District Council – Accommodation Report

Members were aware of the Council decision that the primary business accommodation of the Planning Team would be at the Lagan Valley Island Civic Building, Lisburn.

An options paper as prepared by the LVI Centre Manager had been provided to Members and was presented at the meeting by that Officer.

It was proposed by Councillor U Mackin, seconded by Councillor A Givan and agreed that Option 1 be accepted for the accommodation of the Planning function at Lagan Valley Island, Lisburn, ie Planning Service to be located on the Second Floor front of building with the existing LCC Building Control and Technical Services being located on the Third Floor front of building.

Councillors J Gallen and B Hanvey entered the meeting. (6.34 pm)

## 7.3 Local Government Reform – Off-Street Car Parking

Member had been provided with a copy of a letter dated the 10<sup>th</sup> September 2014 from Ards Borough Council advising of concerns expressed by North Down and Ards District Council in regard to the transferring function of Off-Street Car Parking and seeking the Council's support to ensure that the Department in finalising the budget allocation model addressed the issues in order to deliver the commitment to cost neutrality.

The Council was reminded that Off-Street Car Parking had been the subject of discussion by the Shadow Council's Environmental Services Committee on the 10<sup>th</sup> September 2014 when similar concerns had been expressed.

It was agreed that the views of North Down and Ards District Council in regard to the transferring function of Off-Street Car Parking be supported and that the Department be asked to ensure that Members were provided with more information in relation to this function.

## 7.4 Consent of Expenditure

It was proposed by Councillor M H Tolerton, seconded by Councillor P Catney and agreed that Consent of Expenditure be given in relation to the following projects:-

- Surfacing and Drainage of Castlereagh Borough Council's Household Recycling Centres at Cregagh Road, Belfast and Comber Road, Carryduff;
- Award of Tender by Castlereagh Borough Council for the Supply and Delivery of Cold Drink Vending Products.

7.5 Northern Ireland Local Government Association – Presentation to Council

Councillor W J Dillon, Member of NILGA, declared an interest in the above matter.

It was proposed by Councillor S Carson, seconded by Councillor S P Porter and agreed that NILGA be invited to make a presentation on the work thereof to the next meeting of the Corporate Services Committee.

7.6 Away Days

The Council noted the draft agenda in respect of the following Away Days being facilitated by R O’Rawe and that further papers would be issued in due course:-

- 2<sup>nd</sup> October 2014 (9.00 am – 1.00 pm) – Ramada Hotel, Shaws Bridge
- 18<sup>th</sup> November 2014 (9.00 am – 1.00 pm) – La Mon House Hotel

7.7 Road to Reform

A final draft of the above publication was furnished to those Members present at the meeting and its content duly noted.

7.8 Local Government Staff Commission – Public Appointment Opportunity

Councillor G Rice, Commissioner at the Local Government Staff Commission, declared an interest in the above matter.

The Council noted the content of correspondence from the DoE Appointments Team regarding a public appointment opportunity of new members to the Local Government Staff Commission.

Additional Report

7.9 Northern Ireland Local Government Partnership on Traveller Issues

The Council had been provided with copy of correspondence from the NI Local Government Partnership on Traveller Issues seeking to meet with the Shadow Council.

It was agreed that the above correspondence be referred to the Environmental Services Committee for consideration.

8. Notices of Motion

There were no Notices of Motion for consideration.

9. Confidential Business

There was no confidential business.

10. **Any Other Business**

There was no other business.

There be no further business, the meeting concluded at 6.40 pm.

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Presiding Councillor