

**LISBURN & CASTLEREAGH CITY COUNCIL**

**Minutes of the Meeting of the Lisburn & Castlereagh Policing and Community Safety Partnership held in the Island Civic Centre, The Island, Lisburn, on Wednesday, 29 June, 2016 at 5:38 pm**

**PRESENT:** Councillor S Carson (Chairman)

Mr M Busch  
Mrs Y Craig  
Mr P Dean  
Alderman D Drysdale  
Ms D Guy  
Councillor B Hanvey  
Ms P Leeson  
Ms C McCullough  
Councillor A McIntyre  
Ms R Orr  
Councillor J Palmer  
Alderman G Rice MBE  
Councillor M Tolerton  
Councillor N Trimble

**IN ATTENDANCE:** Head of Central Support Services  
PCSP Manager  
Committee Secretary

**Designated Organisations**

Chief Inspector J Wilson, Police Service of Northern Ireland  
Sergeant D Lucas, Police Service of Northern Ireland  
Mr K Doherty, Youth Justice Agency  
Mr A Hannaway, Northern Ireland Housing Executive  
Mr P Thompson, Probation Board for Northern Ireland

**Blu Zebra Consulting**

Ms T Hogg

1. **Apologies**

It was agreed to accept apologies for non-attendance at the meeting on behalf of Alderman M Henderson, Councillor U Mackin, Ms D Hancock and Superintendent S Wright.

The Chairman, Councillor S Carson, advised Members that Councillors J Baird and A Redpath had resigned from the Partnership and had been replaced by Alderman M Henderson and Councillor N Trimble, who was newly elected to Council. The Chairman expressed his thanks to Councillors Baird and Redpath for the contribution they had made during the time they had served on the PCSP and extended a particular welcome to Councillor Trimble.

2. Minutes

It was agreed that the minutes of the private meeting of the Partnership held on 19 April, 2016 and the public meeting of the Partnership held on 17 May, 2016 be confirmed and signed.

3. Declarations of Interest

Councillor J Palmer arrived to the meeting during consideration of this item of business (5.39 pm).

At this stage, Mr P Dean and Mr M Busch declared an interest in item 5.4 “Lisburn Commerce Against Crime – Retail Crime Audit, Strategy and Action Plan”, in light of their membership of the Board of Lisburn Commerce Against Crime.

During the course of the meeting, the following declarations of interest were made:

- Mr P Dean in respect of the Lisburn SAFE project, as considered under item 4 “Blu Zebra Consulting – Strategic Review of PCSP Funded Projects”; and
- Mr A Hannaway in respect of the Lisburn SAFE project, as considered under item 4 “Blu Zebra Consulting – Strategic Review of PCSP Funded Projects”, given his membership of the Steering Group.

4. Blu Zebra Consulting – Strategic Review of PCSP Funded Projects

The PCSP Manager reported that, in order to provide the Partnership with a sound basis for making a decision regarding financial support during 2016/17 for the 4 Tier Home Security Scheme, Lisburn SAFE and the Domestic Violence Liaison post, based at Lisburn police station, it had been agreed by the PCSP to initiate a formal evaluation of the projects and the outcomes achieved. The Partnership had agreed that the results of the evaluation should be presented to its meeting in June 2016 to allow it to make a decision regarding the inclusion of the projects in the PCSP Plan and the submission to the Northern Ireland Policing Board (NIPB) and Department of Justice (DOJ).

Blu Zebra Consulting had been appointed to undertake the strategic review which had been carried out over the last three weeks.

The Chairman, Councillor S Carson, welcomed to the meeting Ms T Hogg, Blu Zebra Consulting (5.42 pm). With the use of visual aid equipment, Ms Hogg made a presentation to the Partnership outlining the key outcomes of the review of the three PCSP funded projects.

4. Blu Zebra Consulting – Strategic Review of PCSP Funded Projects (Contd)

During discussion:

- (a) Alderman D Drysdale suggested that a business plan in respect of social enterprises be established. He offered to liaise with personnel in Dundonald Enterprise Park regarding assistance with this piece of work;
- (b) Chief Inspector Wilson took on board comments by Alderman G Rice regarding the need to communicate to residents in the Carryduff area what services were available for victims of domestic violence;
- (c) Mrs Y Craig suggested that a business case be established for Women's Aid funding and that funding be sourced from various other sources, such as the Department of Justice (DOJ), Department of Health, Northern Ireland Housing Executive (NIHE) and the Office of the First Minister and Deputy First Minister.

Having answered several queries by Members, the Chairman, Councillor S Carson thanked Ms Hogg and she left the meeting (6.37 pm).

The PCSP Manager advised that, at this stage, the Partnership was not in a position to guarantee funding to the three projects for the remainder of the financial year, until the final report outlining recommendations was completed. It was agreed to extend the current level of funding to the end of September 2016, as follows, pending submissions of funding requests from Lisburn SAFE and Women's Aid:

- Lisburn SAFE £5,000
- Domestic Violence Liaison Officer £7,500
- 4 Tier Home Security Scheme £3,750

It was noted that representatives from Lisburn SAFE and Women's Aid would be in attendance at the September meeting of the PCSP to put forward business cases for their projects and advise of the amount of funding they would require for the remainder of the financial year.

5. Report of PCSP Manager

It was agreed that the report and recommendations of the PCSP Manager be adopted, subject to any decisions recorded below.

5.1 Blu Zebra Consulting – Strategic Review of PCSP Funded Projects

It was noted that this matter had been dealt with under item 4.

5.2 Update from Statutory Organisations

5.2.1 Police Service of Northern Ireland

(a) Radio Link Extension to Castlereagh

Sergeant D Lucas confirmed that the radio link system had been extended from Lisburn across to Dundonald. The system was available to retailers and statutory partnerships and was being monitored daily by Lisburn Commerce Against Crime. There had been a number of successes to date as a result of the extension of the system and it was hoped this could be further extended.

(b) CCTV Camera at the Blue Bridge

Sergeant Lucas advised that there had been a delay in the provision of a CCTV camera at the Blue Bridge which had resulted from problems relating to tree cutting. Sergeant Lucas thanked Mr A Hannaway, the PCSP Manager and the Council's Parks Officer for assistance they had provided in dealing with this matter. It was anticipated that work to install the camera would be completed in mid-July.

(c) Part-time Police Officers

Chief Inspector Wright responded to comments by Councillor J Palmer regarding the hours of part-time police officers. Members stated that, in future, matters such as this, which related to operational matters, should be raised directly with the PSNI as they were not relevant for consideration by the PCSP.

5.2.2 Northern Ireland Housing Executive

Mr Hannaway referred to funding for the Domestic Violence Liaison Worker, as considered under item 4. Given the merits of this post and the benefits provided to the area, he agreed to make representation to the NIHE locally for a contribution to be made towards this post from the Supporting People Fund.

Mr Hannaway referred to the benefits of the Lisburn SAFE project, which had brought about a reduction in antisocial behaviour in a number of NIHE estates, and stated that the Executive would continue to lend its support to this scheme.

At the request of Alderman G Rice, Mr Hannaway agreed to provide her with an update in respect of the current review of the Supporting People Fund.

Following discussion regarding the need to establish a forum for all housing providers, the Chairman, Councillor S Carson, advised that some Members of the former Lisburn City Council had participated in a Housing Executive Liaison Committee. The re-establishment of this group had been raised at a recent Council meeting and the Chairman agreed to investigate this matter and report back the Partnership at a future meeting.

### 5.2.3 Probation Board for Northern Ireland

Mr P Thompson advised Members that the Community Service Project was very active in Lisburn and there were specific pieces of work that could be assisted with, eg. grass cutting. He reported that a graffiti bus proposal was being brought forward which would allow for a rapid response to incidents of graffiti.

Mr Thompson reported that, for the first time in a number of years, the Probation Board for Northern Ireland (PBNI) would be carrying out a recruitment exercise for permanent staff in the autumn.

Mr Thompson referred to the large backlog of cases that had been occasioned by the legal aid dispute, as reported previously to the Partnership, and stated that an additional 900 Crown Court reports had been referred to the PBNI. PBNI staff had been required to take these on, whilst trying to maintain services, and this had had a dramatic impact on the Board's operations.

Mr Thompson responded to comments by Councillor M Tolerton regarding the release of prisoners back into the community. He advised that the PBNI had an input if the prisoner was being released under licence. A pre-release risk assessment would be carried out and a risk management plan put in place for each individual. Licence conditions would be focused around risk issues identified.

### 5.3 TransportNI

Members noted the contents of correspondence dated 7 June, 2016 from TransportNI regarding the request from the Partnership for an official from the division to attend a private meeting to discuss community safety and road infrastructure issues of concern in the City.

Following consultation with the Chairman, Councillor S Carson, and further discussion with TransportNI, it had been agreed that a delegation from the PCSP would attend a meeting based at the offices in Hydebank on 28 June. Members were provided with a report on the outcomes of the meeting with TransportNI. Councillor M Tolerton thanked the PCSP Manager for her work in preparing this detailed report. Ms R Orr referred to the "issue of narrowing of road at Warren Gardens" and asked that this be changed to Woodland Park.

### 5.4 Lisburn Commerce Against Crime – Retail Crime Audit, Strategy and Action Plan

Members were provided with a copy of a request from Lisburn Commerce Against Crime (LCAC) for the completion of a City-wide Retail Crime Audit, Strategy and Action Plan. The provision for this was included within the new PCSP Strategy and Action Plan. The Chairman and PCSP Manager had met with LCAC to discuss the proposal and its requirement in order to progress focused retail crime reduction actions across the Council area. LCAC had requested financial assistance of £6,500 and a breakdown of costs was included in the correspondence from LCAC. It was agreed that financial assistance of

5.4 Lisburn Commerce Against Crime – Retail Crime Audit, Strategy and Action Plan (Contd)

£6,500 be provided to LCAC in order to facilitate the delivery of a Retail Crime Audit, Strategy and Action Plan, with LCAC agreeing to report back on progress at regular intervals to the Partnership.

5.5 Inpartnership

Members noted the contents of the latest edition on the Inpartnership newsletter, which included a submission from the Lisburn & Castlereagh PCSP.

5.6 Proposed PCSP Structure to Deliver the Strategy and Action Plan

The PCSP Strategic Plan, as agreed at the last private meeting, identified local priorities that impacted upon more than one theme within and across strategic objectives. Likewise, the outcomes-based planning approach had identified a significant need to create more joined-up solutions to addressing these needs. The community planning process had also identified the need for this more joined-up and collaborative approach. The strategic context analysis had also identified the wide range of outcomes-based strategies, all of which required collaboration with other key stakeholders, including local communities for these strategies to be effectively delivered.

The PCSP Manager advised that there were connections between the impact of drug and alcohol misuse, antisocial behaviour and domestic and sexual violence. Additionally, there were similarities in respect of the issues of people's sense of vulnerability, their fear of crime and confidence in policing.

To effectively address these cross-cutting issues, the strategy proposed the establishment of two PCSP thematic working groups, which would cover the range of inter-related local priorities, as follows:

- **Thematic Group 1:** Antisocial Behaviour, Drugs and Alcohol and other related crimes; Domestic Violence; Confidence in Policing;
- **Thematic Group 2:** Burglary; Road Safety; Vulnerable People and Retail Crime

These two working groups would effectively drive the collaborative approach for each theme by making appropriate recommendations for delivery to the PCSP. Each working group would plan how it intended to roll out the delivery of the action plan and what other stakeholders with whom it needed to engage to make the delivery of the action plan as effective as possible.

The PCSP Manager recommended that each working group consist of a balance of Elected and Independent Members (maximum 9) and designated organisations, with the Chairman and Vice-Chairman being Members of both. The thematic group meetings would be chaired by the Chairman/Vice-Chairman of the PCSP, or their nominee. It was envisaged that the groups would meet on a bi-monthly basis and the meetings would take place during the day.

5.6 Proposed PCSP Structure to Deliver the Strategy and Action Plan (Contd)

It was agreed that (a) Members advise the PCSP Manager which Thematic Group they wished to participate in; and (b) meetings of the working groups would commence in August, with a date and time being advised in the near future.

5.7 PCSP Annual Report

Each year, by 30 June, the PCSP was required to submit to the NIPB an Annual Report outlining its activities for the 12 month period. The Marketing and Communications Unit had been working on the design of the document and Members present at the meeting were provided with a draft copy. It was agreed that the design and content of the Annual Report be approved, subject to an article being included in respect of the three PCSP funded projects (as considered in item 4).

It was noted that the annual report would be distributed to Neighbourhood Watch Co-ordinators, be available at public meetings and emailed to community groups.

Mrs Y Craig left the meeting at this point (7.17 pm).

5.8 Draft Programme for Government 2016-21

The PCSP Manager reported that the consultation on the Programme for Government (PfG) Framework 2016-21 had been launched by the Executive Office. The document and related papers were available to view on the Executive website; however, an easy read two page version had been provided to Members. The PCSP Manager asked that Members provide her with any comments they had on the consultation in order to inform a PCSP response.

5.9 PCSP Letter of Offer

Members were provided with a copy of a letter of offer dated 18 May, 2016 from the NIBP and the DOJ outlining the funding awarded for 2016/17. The total amount awarded was £284,493 and the amount available for operational delivery was £201,000. Members noted that the number of meetings for which an expense was payable was 30 for the Chairman/Vice-Chairman and 20 for Elected/Independent Members. A further detailed breakdown of the funding and agreement against project delivery would be considered at a future meeting of the Partnership.

5.10 Applications for Funding Under £500

It was agreed that retrospective approval be given for the following applications for funding which the Chairman had approved due to the timescales involved for delivery:

- (a) Lisburn North - £270 for the Wednesday Club senior citizens for a crime Prevention session and outing;
- (b) Ballybeen - £500 contribution towards Ballybeen Activity Week;

5.10 Applications for Funding Under £500 (Contd)

- (c) SEDACT - £500 contribution towards the production of a Roadmap of Alcohol and drug services in the South Eastern Trust area; and
- (d) PSNI Tractor for Saintfield Show (18 June) - £200

6. Any Other Business

6.1 Provision of Drug Bin at Seymour Hill/The Dales  
Chairman, Councillor S Carson

The Chairman, Councillor S Carson, advised that an approach had been made to Councillor M Tolerton for the provision of a drug bin at Seymour Hill/The Dales. The proposed location for the drug bin was at the front of the shops at Seymour Hill. It being noted that these premises were in the ownership of the NIHE, the PCSP Manager agreed to email details of the request to Mr Hannaway in order that he could progress this matter with the Executive.

Members present at the meeting were provided with information relating to the types and quantities of drugs deposited in the drug bin located at Laganview Enterprise Centre, Old Warren, from January to May 2016. Discussion took place regarding the large amounts of prescription drugs, particularly anti-psychotics, deposited in the bin which led to concern about the proper distribution of medication. The PCSP Manager agreed to speak to the PSNI in relation to making this information known to healthcare representatives.

6.2 Filter Light at Oakwood Primary School  
Councillor M Tolerton

Councillor M Tolerton referred to a petition by parents of children attending Oakwood Integrated Primary School to have a filter light provided at the junction of The Cutts and McKinstry Road, which was a very dangerous junction that had seen many serious accidents. Councillor Tolerton, who had brought a number of petitions with her, asked Members to take these and get as many signatures as possible. The petition was to be presented to the Minister for Infrastructure in August.

6.3 Traffic Problems at Comber Road  
Alderman D Drysdale

Alderman D Drysdale referred to traffic problems at Comber Road (from The Elk to the Cumberland Road), which had become nearly unmanageable during rush hour. Alderman Drysdale had received numerous complaints regarding this matter from constituents who had requested that yellow lines be provided on at least one side of the road. He asked that the PSNI support a request being made to the Department of Infrastructure to have this work carried out. Chief Inspector Wilson stated that, from memory, this issue had been raised with the PSNI as a cause for concern and agreed to provide Alderman Drysdale with supporting information.



There being no further business, the meeting was terminated at 7.29 pm.

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Chairman