

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of the Monthly Meeting of Council held in the Island Civic Centre, The Island, Lisburn, on Tuesday, 19 December, 2017 at 6:00 pm

PRESENT:

Deputy Mayor
Councillor H Legge

Aldermen W J Dillon MBE, D Drysdale, A G Ewart MBE,
M Henderson MBE, T Jeffers, S Martin, S P Porter,
G Rice MBE and J Tinsley

Councillors N Anderson, J Baird, R T Beckett,
B Bloomfield MBE, S Carson, D J Craig, A P Ewing, J Gallen,
O Gawith, A Girvin, A Givan, J Gray MBE, A Grehan,
B Hanvey, V Kamble, J McCarthy, A McIntyre, U Mackin,
B Mallon, T Mitchell, J Palmer, L Poots, C Quinn, A Redpath,
M Tolerton, N Trimble and R Walker

IN ATTENDANCE:

Lisburn & Castlereagh City Council

Chief Executive
Director of Environmental Services
Director of Leisure and Community Wellbeing
Director of Service Support
Director of Service Transformation
Lead Head of Planning & Building Control
Head of Marketing and Communications (Ms C Bethel)
Member Services Officer
Attendance Clerk

Commencement of the Meeting

At the commencement of the meeting, the Deputy Mayor, Councillor H Legge, informed the Council that the mother of The Right Worshipful the Mayor, Councillor T Morrow, had passed away earlier that day.

The Deputy Mayor welcomed those present to the December meeting of Council, in particular Rev Richard McIlhatton, from Christ Church, Dundonald, following which the Chief Executive outlined the evacuation procedures in the case of an emergency.

The Deputy Mayor requested that all mobile phones be switched off or put on silent for the duration of the meeting.

Prayers

Rev McIlhatton having extended thanks to The Right Worshipful the Mayor for his invitation, addressed the Council and said a prayer during which he remembered the family of the Right Worshipful the Mayor on the passing of his mother, Mrs Nancy Morrow, and also the family of Mr Nigel Gregg, electrician within the Council, whose father, Mr John Gregg, passed away in recent days.

1. Business of The Right Worshipful the Mayor

The Deputy Mayor, Councillor H Legge, outlined the engagements that The Right worshipful the Mayor had attended during the month as follows:

- Business Engagement event at Inspire Business Centre
- official opening of the new Danske Bank premises in Lisburn
- hosting of the William Keown Trust in the Chestnut Suite, Lagan Valley Island
- Christmas lights switch-on events in Carryduff, Drumlough, Dundrod, Anahilt and Dundonald
- Civic Dinner in the Great Hall, Stormont, for the UK-China Regional Leaders Summit
- a number of carol services across the City area including an inter-denominational service at Lough Moss and the cross community Christmas Lights Christmas Carol Service at St Malachy's Parish Church, Hillsborough
- Santa's arrival and Christmas Switch-on at Laganview Enterprise Centre
- celebration of Get into Retail with Lidl at the Crescent Arts Theatre
- Joint Secretariat of the UK-Irish Governmental Christmas reception
- visit to the Ulster Hospital Children's Ward
- the Mayoral Charity carol singing event in Forestside and Bow Street Mall
- Lisburn3 District charity fundraising annual carol service in St Marks Parish Church, Ballymacash
- PSNI Community annual carol service at Christ Church Lisburn
- Investors in People employee event to mark the Council's success in achieving IIP Silver Accreditation
- Community Circus Christmas Show in the Studio Theatre
- charity fund raising event at the Cherry Room
- Royal Ulster Agricultural Society Winter Fair at the Eikon Centre, Maze Long Kesh
- Mayor at Home Christmas event
- Laurelhill Community College's musical production Hairspray
- Christmas Jumper Day in the staff canteen Lagan Valley Island and also Bradford Court the proceeds of which went to the Mayoral Charities
- official opening of the Autism Resource Centre at Dundonald
- 22nd anniversary lunch for Inspire Business Centre
- Castlereagh Hills Golf Club annual Christmas Dinner
- Irish National Swimming Championships at Lagan Valley LeisurePlex
- Annahilt Church of the Ascension carol service
- Council's Away Day at Lagan Valley Island
- a business engagement visit to Creative Composites in Lisburn
- Wallace High School Carol Service
- Christmas visits to residential and nursing homes across the Council area

The Deputy Mayor outlined the events that she had attend on behalf of The Right Worshipful the Mayor during the last month, as follows:

- Arts Care exhibition at the Island Arts Centre
- Prize Giving at Beechlawn School
- Christmas lights switch-on event in Stoneyford Village
- annual Co-operation Ireland Pride of Place Awards Ceremony and gala dinner in Letterkenny
- Fusion Theatre anniversary show Ulster Hall Belfast

1. Business of The Right Worshipful the Mayor (Cont'd)

- Drumbeg Residents Association Christmas lights switch-on
- Moneyrea Community Centre Christmas lights switch-on
- Castlereagh Lifestyle Forum celebration event at Bradford Court
- Ballybeen Community Carol Service at the Enler Centre
- the Investors in People employee event in the Island Hall
- Parkview School performance of the musical "Christmas"
- Christmas lights switch-on in Glenavy
- Old Guard Social Club annual concert in Hillsborough Social Club
- Lisburn Chamber of Commerce annual Christmas lunch and toy appeal
- Santa Paws appeal
- Tree of Lights event at the Horizon Group in First Lisburn Presbyterian Church
- Beechlaw School Christmas lunch and Christmas Show

2. Apologies

It was agreed to accept apologies for non-attendance at the meeting on behalf of The Right Worshipful the Mayor, Councillor T Morrow, Alderman W A Leathem and Councillor S Skillen.

The Deputy Mayor welcomed Alderman T Jeffers and Councillor M Tolerton to the meeting both of whom had been absent from Council due to illness.

At this point Councillor M Tolerton wished to thank everyone who had been in touch to express good wishes to her during her illness. Councillor Tolerton paid tribute to the National Health Service for having looked after her so well during the past year. Councillor Tolerton also thanked the Deputy Mayor for her warm welcome that evening.

Alderman T Jeffers also wished to thank everyone who had been in touch with good wishes and words of encouragement during his time in hospital.

Councillor R Walker left the Meeting at 6.18 pm and returned at 6.20 pm.

3. Declarations of Interest

The Deputy Mayor reminded Members to inform the Member Services Officer of their intention to leave the Meeting in order that Members' movements could be recorded accurately in the Minutes.

A Declaration of Interest form was completed by Alderman S Martin in respect of item 7.1 Signing of Legal Documents: Lisburn and Castlereagh City Council and Northern Ireland Local Government Association – Lease Renewal – Unit at Bradford Court, Upper Galwally, Belfast in view of Alderman Martin being an alternate Office Bearer on NILGA.

4. Council Minutes

It was proposed by Alderman A G Ewart, seconded by Councillor O Gawith, and agreed that the minutes of the Special Meeting of Council held on 27 November 2017 be confirmed and signed.

It was proposed by Alderman D Drysdale, seconded by Councillor C Quinn, and agreed that the minutes of the Meeting of Council held on 28 November 2017 be confirmed and signed.

5. Matters Arising

Special Meeting of Council held on 27 November 2017

Page 1024 Item 5

NI Housing Executive – Presentation

It was proposed by Alderman S P Porter, seconded by Councillor N Anderson, and agreed that a letter of thanks and appreciation be sent to the Chief Executive of the NI Housing Executive, Mr Clark Baillie, in respect of his attendance, and that of a number of senior officials from NIHE, at the Special Meeting of Council on 27 November 2017 such a letter to state that the Council welcomed the fact that the deputation had consisted of senior officials on that occasion. It was also noted that the officials from NIHE had a particularly long wait to be received at the Special Meeting and that evening due to the previous presentation by Transport NI having overran.

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Transport NI – Presentation

Alderman W J Dillon expressed disappointment in regard to the length of time it had taken Transport NI to respond to him on the issues raised at the Special Meeting on 27 November 2017. Alderman Dillon also expressed concern in regard to management issues by Transport NI and advised that he had received numerous complaints regarding another issue concerning Transport NI who had been carrying out repair work to potholes on a stretch of road and only returned that day to complete the work in question.

Councillors J Baird, U Mackin and N Anderson concurred with the comments raised by Alderman W J Dillon. Councillor J Baird was of the opinion that statutory bodies often showed disrespect to the Council in relation to responding to issues raised.

Councillor U Mackin also referred to a recent conversation with Phoenix Gas during which concern had been raised about management issues with Transport NI. Councillor Mackin stated that this again was evidence of Transport NI delivering a limited and unsatisfactory service.

It was proposed by Alderman W J Dillon, seconded by Councillor J Baird, and agreed that the Council writes to Transport NI conveying the ongoing concerns of the Council in regard to Transport NI's management and also the manner in which they are treating the Council.

Councillor L Poots left the meeting at 6.30 pm.

Meeting of Council held on 28 November 2017

Page 1029 – Item 4
Hillsborough Golf Resort

In response to comments from Alderman J Tinsley regarding the discussion on the above matter at the meeting of Council held on 28 November 2017 which had been considered “in Committee” the Chief Executive undertook to seek clarity from Mr S Beattie QC in regard to Alderman Tinsley’s comments.

6. Deputations

There were no deputations to be received at the meeting.

7. Business Required by Statute

(i) Signing of Legal Documents

On a proposal by Alderman M Henderson, seconded by Councillor T Mitchell, it was agreed that the following legal documents be signed at the meeting:

- Lisburn and Castlereagh City Council and Northern Ireland Local Government Association of Bradford Court, Upper Galwally, Belfast, BT8 6RB – Renewal Lease – Unit at Bradford Court, Upper Galwally, Belfast
- Lisburn and Castlereagh City Council and TASCMI Limited of The Chimes, 3 Ballynahinch Street, Hillsborough, County Down, BT26 6AW – Contract for the provision of service to supply and maintain bespoke Building Control Management Information System Software

8. Adoption of Minutes of Committees

It was agreed that the minutes and recommendations of the undernoted meetings be adopted, subject to any changes recorded below:

Leisure and Community Development Committee **5 December 2017**

Proposed by Alderman J Tinsley
Seconded by Councillor R Walker

Environmental Services Committee **6 December 2017**

Proposed by Councillor J Gray
Seconded by Alderman S P Porter

Matters Arising

Page 1086 Item 5.9.11.1Lisburn & Castlereagh Home Accident Prevention (LCHAP)

Councillor A Givan who was a Council representative on the Home Accident Prevention Group updated the Council on the reforming of the former Lisburn & Castlereagh Home Accident Prevention Group to become the Lisburn & Castlereagh Home Accident Prevention Information Sharing Group.

Councillor A Givan advised that this new Information Sharing Group had been welcomed in the community, and expressed thanks to the Officers and those Members who served on this group.

Councillor Givan asked Members if they were aware of any community groups, church groups or sporting clubs, etc. within the Council area that could benefit from a visit by the Lisburn & Castlereagh Home accident Prevention Information Sharing group.

The Deputy Mayor, Councillor H Legge thanked Councillor Givan for his update and wished the Lisburn & Castlereagh Home Accident Prevention Information Sharing Group well for the future.

Development Committee**6 December 2017**

Proposed by Alderman A G Ewart

Seconded by Councillor A P Ewing

Special Corporate Services Committee**11 December 2017**

Proposed by Councillor S Carson

Seconded by Councillor C Quinn

Adopted subject to the following:

Page 1117 Item 4.1.2Draft Estimates of Income & Expenditure for 2018/2019 – Decision

At the request of Councillor S Carson, it was agreed that the words “below the current rate of inflation” be included following the words “further reduction”. The decision now reading:

- The report of the Interim Head of Finance & IT be noted and that Officers make every effort to achieve a further reduction below the current rate of inflation in respect of the proposed Rates.

Alderman S Martin sought clarification in relation to the ‘current rate of inflation.’

In response Alderman S P Porter stated that the intention was to have a guiding principle for Officers in taking forward the estimates process in January 2018 in order to keep the rates as low as possible.

Page 1117 Item 4.1.2

Draft Estimates of Income & Expenditure for 2018/2019 – Decision (Cont'd)

Alderman S P Porter put on record that as requested at the Special Meeting on 11 December 2017 Officers had since spoken to him in regard to the information sought.

Alderman S Martin thanked Alderman S P Porter for his clarification thereon.

Corporate Services Committee

12 December 2017

Proposed by Councillor S Carson

Seconded by Councillor C Quinn

Adopted subject to the following amendment:

Page 1123 Item 5.1.1

General Data Protection Regulation (GDPR)

Councillor A Grehan proposed that the following wording be removed from the minutes:

“with consideration then being given to whether there was a necessity for a permanent post to be established”

and that the matter of the permanent post be brought back to the Corporate Services Committee in January 2018 for further discussion.

The Chief Executive responded to Councillor A Grehan’s comments and stated that the legislation had made reference to a ‘designate’ Data Protection Officer, and that a shared service Data Protection Officer was another option that could be considered. The Chief Executive emphasised that there was an urgency around the Data Audit to be undertaken and it was therefore important to continue the recruitment process as agreed by the Corporate Services Committee.

Alderman A G Ewart concurred with Councillor Grehan’s comments and stated also that there was a need to consider the ‘other duties’ associated with this post and seconded Councillor A Grehan’s proposal.

Councillor S Carson, Chairman of the Corporate Services Committee, agreed to the amendment as proposed by Councillor A Grehan, having stated that it was important that the recruitment process for the temporary post be continued.

Matters Arising

Page 1122 Item 4.11

Ulster Special Constabulary Memorial

Councillor C Quinn requested an update on the position of the Royal British Legion Lisburn Branch in regard to the Ulster Special Constabulary’s request to move their memorial from Bradford Court to the War Memorial in Lisburn.

Page 1122 Item 4.11
Ulster Special Constabulary Memorial (Cont'd)

Councillor Quinn also enquired about the Section 75 obligations in regard to this matter in particular in regard to the promotion of good relations.

The Director of Service Support confirmed that the British Legion had considered this matter and had agreed to the moving of the Ulster Special Constabulary Memorial from Bradford Court to the War Memorial in Lisburn.

The Director also reported that this matter had been subject to equality screening by the Council in consultation with the Equality Officer and the decision was the issue be "screened out."

For Noting

Planning Committee

8 November 2017

The minutes of the Planning Committee meeting of 8 November 2017 had been circulated for noting only as these minutes had been agreed at the subsequent meeting of the Planning Committee on 8 November, 2017. It was proposed by Councillor N Trimble, seconded by Alderman W J Dillon, and agreed that their contents be noted.

Councillor A Redpath left the meeting at 6.39 pm and returned again at 6.43 pm.

10. Report from Chief Executive

It was agreed that the reports and recommendations of the Chief Executive be adopted, subject to any decisions recorded below.

Items for Decision

10.1 Belfast Rapid Transit – Belfast City Centre Bus Lanes and East and West Bus Corridors (between Oxford Street and Dunlady Road and Millfield and McKinstry Road Roundabout)

Bus Lane: Belfast Rapid Transit: East and West Corridors

The Chief Executive reported receipt of correspondence from the Department for Infrastructure (DfI) advising that they proposed to make an Order entitled The Bus Lanes (Belfast Rapid Transit, East and West Corridors) Order 2018.

It was noted that the Order would revoke and replace existing bus lanes and introduce new lengths of bus lanes in Belfast and Dundonald. The bus lanes would all operate between 7.00 am and 7.00 pm Monday to Saturday inclusive. During the hours of operation only buses, cycles, motor cycles and permitted taxis and certain specified vehicles would be permitted.

The Council had been furnished with a copy of a summary of the draft Order for Bus Lanes: Belfast Rapid Transit for review.

Bus Lanes: Belfast City Centre

The Chief Executive reported receipt of further correspondence from the Department for Infrastructure (DfI) advising that they proposed to make an Order entitled The Bus Lanes (Belfast City Centre) Order (Northern Ireland) 2018.

It was noted that the Order would revoke and replace existing bus lanes and introduce new lengths of bus lanes in Belfast City Centre. The bus lanes would all operate between 7.00 am and 7.00 pm Monday to Saturday inclusive. During the hours of operation only buses, cycles, motor cycles and permitted taxis and certain specified vehicles would be permitted.

The Council had been furnished with a summary of the draft Order for Bus Lanes: Belfast City Centre review.

It was noted that full details were included in the draft Orders which together with maps showing the roads involved were available on the following web online at www.infrastructure-ni.gov.uk/consultations. It was noted that any person may object or make other representations, specifying the grounds on which they were made, by writing to the Department before Friday 12 January 2018.

It was proposed by Councillor N Anderson, seconded by Alderman T Jeffers, and agreed that any comments that Members wished to make on the above proposals be submitted to the Council's Regeneration & Infrastructure Manager by Friday 5 January 2018.

10.2 Political Engagement Event – 12 February 2018

The Chief Executive reminded Members that at the October meeting of the Corporate Services Committee it had been agreed that the Council should host an event to promote its investment programme, and that the event should be used to showcase the programme of investments and the links to the broader strategic objectives of the Council by highlighting the connections between strategic plans, such as the Council's Community Plan and the Local Development Plan.

In this regard the undernoted had been circulated to the Council:

- a) a copy of a potential guest list had been drawn up and revised in line with guidance provided by the Corporate Management Team and Party Group Leaders' Forum,
- b) a copy of a draft invitation consideration, and
- c) a draft agenda for the event

The Chief Executive reported that the afternoon of 12 February 2018 had been proposed as a suitable date to hold the event as Parliament was in recess, sessions in the European Parliament were limited to Committees, and the Council rate would have been struck for the 2018/19 period.

10.2 Political Engagement Event – 12 February 2018 (Cont'd)

It was agreed that:

- a) the draft guest list, agenda and invitation be approved, as circulated, and
- b) the event takes place within Lagan Valley Island on the afternoon of 12 February 2018.

10.3 Royal Wedding Celebration: Community Grant Fund 2018

Members were advised of the recommendation of the Leisure & Community Development Committee, at its meeting held on 5 December 2017, for the Council to develop a small grants scheme to support Community/Voluntary organisations in marking the upcoming Royal Wedding of HRH Prince Harry to Miss Meghan Markle, in May 2018.

Arising from the recommendation, and given the short timescale, Members had been furnished with a draft Royal Wedding Celebration Community Grant Fund Policy, which detailed the level of funding available, eligibility criteria to be applied, and the objectives of the scheme. Members noted from the attached that it was proposed to offer maximum grants up to £500 with an anticipated fund total of £10,000.

It was also noted that successful applicants would be required to demonstrate how they met the scheme criteria, as outlined below;

- i. the provision of a community led Festival/Street Party which demonstrates community involvement in the organisation and delivery of the event, delivered during the period 23 May – 30 May 2018 (Dates to be confirmed).
- ii. having the Royal Wedding as the central theme of the Festival/Street Party being organised.
- iii. delivery of an inclusive programme that brings individuals together to celebrate the Royal Wedding, encourages relationship development and contributes to the development of a strong community infrastructure.
- iv. a programme that has considered all of the regulations and requirements of organising a Community Festival/Street Party, including Health and Safety, Child Protection and Insurance implications.
- v. activities and programmes that clearly demonstrate value for Money.

Members were further advised that the draft policy would require to be equality screened, therefore the final policy may be subject to necessary amendments following the outcome of this process.

10.3 Royal Wedding Celebration: Community Grant Fund 2018 (Cont'd)

It was agreed that:

- the draft Royal Wedding Celebration Community Grant Scheme 2018 Policy, be agreed subject to any necessary amendments arising from the equality screening process, and
- the utilisation of £10,000 from the current Financial Year Departmental underspend to fund the initiative.

Alderman J Tinsley welcomed the report on the Community Grant Fund in respect of the forthcoming Royal Wedding and commended the Officers for their efforts thereon.

The Chief Executive advised that as the date for the Royal Wedding had been confirmed in recent days as being Saturday, 19 May 2018 the dates within the pack would be amended accordingly.

10.4 Invitation to Honours Seminar

The Chief Executive advised that, as previously requested by the Department for Communities, the Council had submitted comments on the logistics of taking forward a short Honours Award Seminar.

The Chief Executive reported that the Department had now agreed to hold two seminars broadly in line with the geographical split across Councils and was now seeking the names of up to three council representatives who were deemed appropriate to attend the seminar to be hosted by Ards and North Down Borough Council on Wednesday 17 January 2018 commencing at 10 am and concluding at 12.30.

It was agreed that the Chairman and Vice-Chairman of the Corporate Services Committee, or their nominees, together with an appropriate Officer be nominated to attend the Honours Seminar on Wednesday, 17 January 2018 at Ards and North Down Borough Council, Town Hall, Bangor, it being noted that the only cost to the Council would be in respect of travel allowance. Following attendance, a full Report on the event will be presented to Council.

10.5 Northern Ireland Electricity Networks – Preparing for Winter Campaign

The Council had been furnished with a copy of a letter dated 30 November 2017 from Northern Ireland Electricity in regard to their “Preparing for Winter” campaign and issuing their hotline number to all elected representatives. Members were also advised that representatives from Northern Ireland Electricity would be happy to attend a future Council meeting or would welcome Members to visit their Control Centre in Craigavon.

It was agreed that the “Preparing for Winter Campaign” by NI Electricity be noted including the offer by NI to attend a future meeting of Council and the invitation to Members to visit their Control Centre in Craigavon.

10.6 Works by NI Water at Queensway, Lisburn

The Council had been furnished with a copy of a letter dated 23 November 2017 from the Department for Infrastructure in response to Council's representations regarding the response received from the Department in relation to a noise issue associated with contractors working for Northern Ireland Water on Queensway, Lisburn from 7.00pm to midnight in an urban built up area which concluded with the comment that any late-night noise was a matter for the local Council.

It was proposed by Councillor J Craig, seconded by Councillor J McCarthy, and agreed that the Council writes to the Department for Infrastructure requesting that in consultation with NI Water they refuse to carry out works during the night in residential areas.

Councillor S Carson reported that further work was to be undertaken by NI Water in Queensway which would last for approximately four weeks. Councillor Carson reported that he had been given an assurance that this work would be carried out during the day.

10.7 Belfast Region City Deal

The Council had been furnished with a copy of the presentation prepared by KPMG which had been presented to the Finance Directors' Sub-Group meeting on 17 October 2017 in regard to the above.

It was agreed that the presentation by KPMG be noted.

10.8 Meetings – Striking of the Rate/Away Day

The Chief Executive advised Members that, in order to facilitate discussions focusing on financial issues, it was proposed that:

- a Special Meeting of the Corporate Services Committee be held on 29 January 2018 at 6 pm to make a recommendation as to the striking of the rate (rescheduled from 24 January 2018)
- Away Day – 24 January 2018 at 4 pm

The Special Meeting of Council to be held on 8 February 2018 commencing at 6 pm to adopt the rate would remain.

10.9 Special Meeting of Council – 19 February 2018

Members noted that, following consultation with The Right Worshipful the Mayor, Councillor T Morrow, it had been agreed to convene a Special Meeting of Council on 19 February 2018 to commence at 5.30 pm to receive presentations, details of which to be confirmed in due course.

10.10 Central Appointments Unit

Members noted that a copy of Issue 26 of “All Aboard”, the news-sheet of the Central Appointments Unit could be accessed at <https://www.executiveoffice-ni.gov.uk/publications/all-aboard>.

10.11 European Capital of Culture

The Chief Executive reminded Members that at a Meeting of Council held on 24 October 2017 it had been agreed to support Belfast City Council and Derry City & Strabane District Council in progressing a bid for the title of European Capital of Culture for 2023.

The Council had been furnished with, and noted the content of, a copy of an email dated 7 December 2017 received from Belfast City Council providing an update on this matter.

10.12 Notice of Motion - Bombardier Aerospace

The Council had been furnished with, and noted the content of a copy of an acknowledgement letter dated 6 December 2017 received from the Prime Minister in relation to the Council’s Notice of Motion in regard to Bombardier Aerospace.

Additional Report

10.13 Belfast Region City Deal Members Update Meeting

The Chief Executive reported that correspondence had been received in regard to an update meeting to be held on 12 February 2018 in Downshire Civic Centre, Downpatrick, from 9.30 am to 12 noon the purpose of which was to provide an update on the progress of the Belfast Region City Deal. It was noted that the meeting would involve the Chief Executive and eight to ten Elected Members.

It was proposed by Alderman A G Ewart, seconded by Councillor A Grehan, and agreed that delegated authority be granted to the Development Committee at its next meeting in order to consider Members’ attendance at the Belfast Region City Deal Update Meeting.

11. Reports from Members on Boards

There were no reports from Members on Boards.

12. Reports on Decisions Subject to the Reconsideration Procedure

There were no reports on decisions subject to the reconsideration procedure.

13. Notice of Motion

There were no Notices of Motion for consideration at the meeting.

14. Confidential Business

It was agreed that the reports and recommendations of the Chief Executive be adopted, subject to any decisions recorded below.

The Deputy Mayor, Councillor H Legge, advised that Confidential Report would be dealt with "In Committee" due to containing information in relation to the financial or business affairs of any particular person (including the Council holding that information).

The following Directors and Officers left the meeting (6.56 pm): Director of Environmental Services, Director of Leisure and Community Wellbeing, Director of Service Transformation, Director of Service Support, Lead Head of Planning & Building Control, Head of Service (Marketing & Communications), Member Services Officer and Attendance Clerk.

"In Committee"

It was proposed by Councillor A P Ewing, seconded by Councillor B Mallon, and agreed that the confidential report be considered "in Committee", in the absence of members of the press and public being present.

Councillor L Poots returned to the meeting at 6.57 pm.

Items for Decision

14.1 Confidential Briefing for Elected Members

It was proposed by Alderman W J Dillon, seconded by Councillor N Anderson, and agreed that the invitation by the Northern Ireland Office to address the Council in relation to an operational plan be acceded to.

14.2 Staffing Matter

It was proposed by Councillor A Redpath, seconded by Councillor J McCarthy, and agreed that the staffing matter in question be considered by the Governance & Audit Committee at its meeting in January 2018 and that those Members of Council, as agreed by Committee, would deal with the issue thereon.

Resumption of Normal Business

It was proposed by Councillor A McIntyre, seconded by Councillor L Poots, and agreed to come out of committee and normal business was resumed.

The following Directors and Officers re-entered the meeting at 7.15 pm: Director of Service Transformation, Lead Head of Planning & Building Control, Member Services Officer and Attendance Clerk.

15. Any Other Business

15.1 Council Representation on Lagan Navigation Trust
Councillor A McIntyre

Councillor A McIntyre reported that due to work commitments he was unable to continue as one of the Council's representatives on the Lagan Navigation Trust.

It was agreed that the matter of a replacement nomination to the Lagan Navigation Trust be considered at the relevant Committee.

15.2 Adverse Weather – Emergency Plan and Marketing Campaign
Alderman S P Porter

Alderman S P Porter commended Council staff for their efforts across the Council area during the recent period of adverse weather.

Alderman S P Porter referred to the major crisis that had arisen a number of years ago during a prolonged period of snow and ice when Council staff had assisted in Lisburn City Centre making sure the streets were clear of snow and ice, as best as possible.

Alderman S P Porter discussed the need for the Council to put in place an emergency plan for adverse weather which would provide an opportunity to review what had worked well in the past and to plan for the future.

It was proposed by Alderman S P Porter, seconded by Councillor L Poots, and agreed that the Council, through the Environmental Services Committee:

- a) progresses an appropriate emergency plan for adverse weather which would ensure that Council staff were available to assist residents and local businesses during periods of heavy snow and ice, and
- b) promotes a marketing campaign around the Council's Adverse Weather Emergency Plan in order that the message "Lisburn is open for business as usual" was delivered.

15.3 Traffic Disruption in Bachelors Walk, Lisburn
Councillor J Baird

Councillor J Baird reported that in addition to the usual seasonal traffic congestion in the City Centre a significant part of Bachelors Walk had been 'coned off' for road works earlier that afternoon with no work appearing to be carried out.

It was agreed on a proposal by Councillor Baird and seconded by Alderman M Henderson that Council Officers investigate this matter which was causing difficulties for shoppers and businesses in the area, with a view to having the above-mentioned cones removed from Bachelors Walk at the earliest opportunity.

15.4 Winter Fuel Payments
Alderman S Martin

The following Directors re-entered the Meeting at 7.20 pm: Director of Environmental Services, Director of Leisure and Community Wellbeing and Director of Service Support.

Alderman S Martin welcomed the triggering of cold weather payments today for those people on certain benefits which he said would be in bank accounts the following day.

15.5 Passing of Ms Joan Napier – former Lisburn Borough Council Employee
Alderman S Martin

Alderman S Martin informed the Council of the passing in recent days of Ms Joan Napier who had been a long-standing employee as Personal Assistant to the then Town Clerk of the former Lisburn Borough Council, Mr Maurice Fielding.

It was proposed by Alderman S Martin, seconded by Councillor O Gawith, and agreed that the Council's condolences be conveyed to the wider family circle of the late Joan Napier.

15.6 Councillor A McIntyre's Stepping Down from Lagan Navigation Trust
Councillor A Redpath

Councillor A Redpath, being the Council's other representative on Lagan Navigation Trust, expressed thanks to Councillor A McIntyre for his commitment and efforts during his time on the Lagan Navigation Trust.

15.7 Condolences to The Right Worshipful the Mayor, Councillor T Morrow
Alderman W J Dillon

Alderman W J Dillon having referred to the passing of the mother of Councillor T Morrow earlier that day, wished to convey condolences, on behalf of the Council, to Councillor Morrow at this sad time, especially during the run up to Christmas.

It was agreed on a proposal by Alderman W J Dillon and seconded by Alderman M Henderson that a letter of sympathy from the Council be sent to The Right Worshipful the Mayor, Councillor T Morrow and his family.

15.8 Congratulations to Deputy Mayor, Councillor H Legge
Alderman M Henderson

Alderman M Henderson, on behalf of all Members of Council, wished to convey congratulations to the Deputy Mayor, Councillor H Legge, on the manner in which she had chaired the Council Meeting that evening at short notice.

Alderman Henderson, on behalf of all Councillors, wished the Deputy Mayor and her family a Merry Christmas and Happy New Year also to the Chief Executive, Directors and staff.

The Deputy Mayor reciprocated the Christmas wishes and there being no further business for consideration, the meeting was terminated at 7.25 pm.

Mayor