

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of the Meeting of the Leisure and Community Development Committee held in the Island Civic Centre, The Island, Lisburn, on Tuesday 1st May 2018 at 5:30 pm

PRESENT:

Alderman J Tinsley (Chairman)

The Right Worshipful the Mayor
Councillor T Morrow

Aldermen W A Leathem and S P Porter

Councillors N Anderson, R B Bloomfield MBE,
J Gallen, A Givan, J Gray MBE, A Grehan,
R T Beckett, T Mitchell, A McIntyre, J Palmer and
R Walker

OTHER MEMBER:

Councillor J Palmer

IN ATTENDANCE:

Director of Leisure & Community Wellbeing
Head of Service (Cultural & Community Services)
Head of Service (Parks & Amenities)
Head of Service (Sports Services)
Member Services Officers

Helen Matthews Consulting

Ms Helen Matthews
Ms Deirdre Fitzpatrick

AECOM

Ms Una Somerville
Mr I Turkington

Dundrod and District Motor Cycle Club

Mr James Courtney
Mr K Murphy
Mr Gerard McAuley

Commencement of Meeting

The Vice-Chairman, Councillor R Walker, extended a welcome to all present and announced that the Chairman, Alderman J Tinsley, would join shortly, and proceeded to outline the evacuation procedures in the case of an emergency.

The Vice-Chairman asked that any Member entering or leaving the meeting alert her accordingly so that the Member Services Officer might accurately reflect arrival and departure times in the minutes.

1. Apologies

Apologies for non-attendance at the meeting were accepted and recorded on behalf of the Deputy Mayor, Councillor H Legge, Alderman M Henderson MBE and Alderman S Martin.

2. Declarations of Interest

The Vice-Chairman, Councillor R Walker, invited Members to declare any Interests they might have in relation to the business of the meeting and reminded them of the requirement that they complete Declaration of Interest forms in this regard which had been provided at their places.

A Declaration of Interest was made by Councillor J Gray in respect of item 5.1, Ulster Sports Museum Association, on the basis that she was a Patron of the Ulster Sports Museum Association.

During the course of the meeting, the following Declarations of Interest were made:

- Councillor J Gray declared an interest in item 5.5.3, Grant Aid to Third Party Organisations 2018-19, on the basis she was a Board Member of the Lagan Valley Regional Park;
- Alderman S P Porter declared an interest in item 5.2, Public Health Agency: Breastfeeding Welcome Here Scheme, on the basis he was a member of the Public Health Agency;
- The Right Worshipful the Mayor, Councillor T Morrow, declared an interest in item 5.5.3, Grant Aid to Third Party Organisations 2018-19 on the basis he was on the Board of Belfast Hills Partnership; and
- Councillor J Palmer declared an interest in item 5.5.2, UK & Ireland Lakes Conference – Lough Neagh, on the basis he was a Board Member of Lough Neagh Partnership representing the Council.

3. Minutes

3.1 Meeting of the Committee held on 11th April, 2018

It was proposed by Councillor A Givan and seconded by Councillor N Anderson and agreed that the minutes of the Meeting of the Committee held on 11th April, 2018, as adopted by the Council at its meeting on 24th April, 2018, be confirmed and signed.

3.2 Special Meeting of the Committee held on 26th March, 2018

It was proposed by Councillor J Gray, seconded by Alderman W A Leathem and agreed that the minutes of the Special Meeting of the Committee held on 26 March, 2018, as adopted by the Council at its meeting on 24th April, 2018, be confirmed and signed.

4. Confidential Report from the Director of Leisure & Community Wellbeing

The Vice-Chairman, Councillor R Walker, advised that the reasons for confidentiality were as set out in the agenda:-

- Information relating to the financial or business affairs or any particular person (including the Council holding that information)

“In Committee”

It was proposed by Councillor A Givan, seconded by Councillor A McIntyre and agreed that the confidential report of the Director of Leisure & Community Wellbeing be considered “In Committee”, in the absence of members of the press and public being present.

It was agreed that the report and recommendations of the Director of Leisure & Community Wellbeing be adopted, subject to any decisions recorded below.

4.1 Former Derriaghy Primary School Site: Proposed Development of Community Facilities – Economic Appraisal

The Director of Leisure & Community Wellbeing welcomed representatives from Helen Matthews Consulting and AECOM to the meeting to discuss the Economic Appraisal for the development of the former Derriaghy Primary School Site and the Planning Appraisal of the Former Derriaghy Primary School lands at Milltown

The Chairman, Alderman J Tinsley, arrived to the meeting at 5.41pm, took the chair and conducted the remainder of the business on the agenda.

4.1 Former Derriaghy Primary School Site: Proposed Development of Community Facilities – Economic Appraisal (Contd)

Members were reminded that the Council had commissioned Helen Matthews Consulting in March 2017 to develop an Outline Business Case which would explore options for the development of a Community Hub and MUGA pitch at the site of the former Derriaghy Primary School.

A lengthy discussion took place in relation to the selection of the best option to provide both economical and advantageous benefit to the Council with minimal risk.

Both organisations answered questions from Members of the Committee which included:

- Existing MUGA being replaced with one which was double in size and would include floodlighting;
- Preferred position of the new facilities and why they would be best situated at the front of the site; and
- Confirmation regarding reasons for the existing play park not to be located in the same area as the MUGA and Community Hub.

The Chairman, Alderman J Tinsley, thanked both organisations for their contribution to the meeting and the representatives left at 6.12 pm.

“Resumption of Normal Business”

It was agreed to come out of Committee and normal business was resumed.

5. Report from the Director of Leisure and Community Wellbeing

It was agreed that the report and recommendations of the Director of Leisure & Community Wellbeing be adopted, subject to any decisions recorded below.

5.1 Ulster Sports Museum Association: Correspondence regarding proposed “Hall of Fame”

The Committee had been provided with a copy of correspondence from the Ulster Sports Museum Association regarding an opportunity to meet the Council to discuss the proposed creation of a “Hall of Fame” facility.

It was agreed to recommend that the correspondence be referred to the Capital Projects Committee for consideration in the context of the planned

redevelopment of Dundonald International Ice Bowl, with a recommendation that the Chairmen of both the Leisure and Community Development and the Capital Projects Committee along with relevant Officers meet with representatives of the Northern Ireland Sports Museum Association to discuss the group's proposals.

5.2 Public Health Agency: Breastfeeding Welcome Here Scheme

Members were provided with a copy of correspondence from the Public Health Agency regarding the Breastfeeding Welcome Here Scheme, the aim of which was to make breastfeeding part of everyday life by making mothers feel they could breastfeed wherever and whenever they and their babies needed to.

It was agreed to recommend that the facilities outlined in the Director's report be designated part of the Breastfeeding Welcome Here Scheme.

Members further noted that the Corporate Services Committee would consider the inclusion of the Civic Headquarters at Lagan Valley Island and Bradford Court within the Scheme in due course.

5.3 Memorial Event to Commemorate the Warrington Bomb

It was agreed to recommend that the Council approve financial assistance of £1,000 to Crewe United FC representatives who had attended the Memorial Event to commemorate the Warrington Bomb on 20th March, 2018 and who took part in a fund raising Fashion Show in aid of the Jonathan Bell & Tim Parry Foundation for Peace, held in Warrington on the evening of 19th March, 2018.

5.4 Departmental Budget Report

Members noted that, at 1st May, 2018, the Departmental Budget Report for the period of 1st April, 2017 to 31st March, 2018 as at 31st March, 2018 was not yet finalised due to Year End adjustments.

Members were further advised that it was anticipated the budget report for the relevant period would be available for information at the June meeting of the Committee.

5.5 Report from Head of Service (Cultural & Community Services)

It was proposed by Alderman S P Porter, seconded by Councillor A Givan and agreed that the report and recommendations of the Head of Service (Culture & Community Services) be adopted, subject to any decisions recorded below.

5.5.1 Lisburn & Castlereagh Local Peace IV Partnership – Minutes of Meeting

The Committee was provided with a copy of the Minutes of the meeting of Lisburn & Castlereagh Local Peace IV Partnership held on 16th April, 2018.

It was agreed that the Minutes of the meeting of Lisburn & Castlereagh Local Peace IV Partnership held on 16th April, 2018 be approved.

5.5.2 Thrive NI – Measuring Impact, Community Festival Fund

The Committee was provided with a copy correspondence from Thrive NI regarding a pilot project opportunity for a number of councils to participate in a review focusing on the impact of practices associated with Community Festival Fund programme.

It was agreed to recommend that the Council formally register interest in participating in the pilot project, at a cost of £2,000 + VAT.

Members discussed concerns articulated to them by a number of local community groups around the bureaucracy associated with the submission of funding applications to Council grant schemes. Following a proposal by Alderman W A Leathem, seconded by Alderman S P Porter, it was agreed to recommend that Officers prepare a draft Terms of Reference for consideration at the June Committee meeting, outlining the proposed remit for the appointment of an external consultant to review current grant application processes, carry out consultation with stakeholders and make recommendations on revised grant application procedures.

5.5.3 Young Artist of the Year 2018

Members were reminded of the Council's Young Artist of the Year Award, which encouraged young people aged 16-25 through support toward arts projects, residencies or approved study.

Members noted that five applications were received for the 2018 Scheme and following assessment, the winner of the Young Artist of the Year 2018 was awarded to Hannah Hornsby. Hannah would intend using the financial award to attend the American Ballet Theatre in New York for intensive ballet training this summer.

Verbal Items

5.5.4 Queen's Birthday Party in Rome

Members were advised of correspondence received from the British Embassy in Rome in regard to the annual flagship event the 'Queen's Birthday Party' held in

5.5.4 Queen's Birthday Party in Rome (Contd)

Rome on 14th June, 2018. The Embassy wished to showcase Linen at the event and had written to the Irish Linen Centre and Lisburn Museum enquiring if the facility could assist and possibly participate in the event.

It was noted that the event offered a unique networking and promotional opportunity for the Council. The Council's logo would be printed on 2,000 brochures/ programmes and pull-up banners. The Museum and Council would be promoted on social media and high resolution photos would be made available and could be downloaded.

It was agreed to recommend that Officers have further discussion with the organisers with a view to the Irish Linen Centre and Lisburn Museum participating in the event on behalf of the Council.

5.5.5 Citizens' Advice Bureau Update

Members were provided with, and noted the contents of, a copy of a letter from the Department for Communities in relation to the Department's withdrawal of funding to Citizens' Advice NI and the resulting arrangements being put in place to support the continuing provision of advice services through local Citizens' Advice Bureaux.

Councillor R T Beckett left the meeting at 6.33 pm.

5.7 Report from Head of Service (Sports Services)

It was proposed by Councillor J Gray, seconded by Councillor A Grehan and agreed that the report and recommendations of the Head of Service (Sports Services) be adopted, subject to any decisions recorded below.

5.7.1 Be Active/Stay Active Awards 2017/18 and 2018/19

Members were reminded that, following confirmation of funding from Sport NI, Council had approved, in July 2017, a report outlining the Council's role in facilitating the above awards, both from a promotional and administrative perspective. Members were provided with a copy of a report outlining the groups and their success in progressing their projects, culminating in the drawdown of their award.

Based on the success of the 2017/18 Be Active/Stay Active Awards, it was agreed to recommend that approval be given to progressing the 2018/19 Awards.

5.7.2 Course Improvement Works – Aberdelghy Golf Course and Castlereagh Hills Golf Course

Members were provided with an update on the proposed Course Improvement works at Aberdelghy & Castlereagh Hills Golf Courses which identified factors that evolved from recent Risk Assessments carried out on both sites and works required to address subsidence on two greens at Aberdelghy Golf Course.

It was agreed to recommend that approval be given to the proposed works to address health & safety and course improvement work at both Castlereagh Hills and Aberdelghy Golf Courses.

5.7.3 Funding Club Development Officers

Members noted from the Head of Service report, the detail of the five local sports clubs that, following public advertisement, had applied for, and been awarded, funding to appoint Club Development Officers.

5.7.4 Autism NI Impact Award – Dundonald International Ice Bowl and Lagan Valley Leisureplex

Members noted the work undertaken by the Autism Champions in both Dundonald International Ice Bowl and Lagan Valley LeisurePlex introducing specific sessions tailored to participants with A.S.D. In partnership with Autism NI, both facilities had undertaken extensive staff training and adapted signage and changing areas. Both centres, as a result, had been awarded Autism NI Impact Awards.

The Right Worshipful the Mayor, Councillor T Morrow, extended his appreciation for the great work and fantastic achievements of both centres.

Verbal Item

5.7.5 Filming at Dundonald International Ice Bowl

The Head of Service (Sports Services) advised Members of a recent email received from Screen NI requesting permission to use the facilities at Dundonald International Ice Bowl to film for a period of 2-4 weeks over the forthcoming summer period.

Members agreed to accede to the request from Screen NI, subject to any use not interfering with normal business hours over the busy holiday period and an appropriate fee being negotiated.

6. Confidential Report from the Director of Leisure & Community Wellbeing
(Continued)

The Chairman, Alderman J Tinsley advised that the reasons for confidentiality were as set out in the agenda:-

- Information relating to the financial or business affairs or any particular person (including the Council holding that information)

“In Committee”

It was proposed by Alderman W A Leathem, seconded by Councillor T Mitchell and agreed that the confidential report of the Director of Leisure & Community Wellbeing be considered “In Committee”, in the absence of members of the press and public being present.

It was agreed that the report and recommendations of the Director of Leisure & Community Wellbeing be adopted, subject to any decisions recorded below.

6.1 Presentation by the Dundrod and District Motorcycle Club on the Funding of the Ulster Grand Prix Bike Week

The Director of Leisure & Community Wellbeing welcomed representatives from Dundrod and District Motor Cycle Club to the meeting to discuss funding for the Ulster Grand Prix Bike Week.

A presentation was provided by Mr J Courtney, Mr K Murphy and Mr G McAuley which included:

- background of Dundrod and District Motorcycle Club;
- the Club’s current status;
- 2018 Event Plans;
- economic return;
- LCCC Partnership;
- 2018 Proposal;
- Vision “A Grand Prix Racing Festival”; and
- NI Tourism Awards.

Following the presentation, representatives of the Dundrod and District Motorcycle Club responded to Members’ questions.

The Chairman, Alderman J Tinsley thanked all the representatives from Dundrod and District Motor Cycle Club for their presentation and they left the meeting at 7.18 pm.

6.1 Presentation by the Dundrod and District Motorcycle Club on the Funding of the Ulster Grand Prix Bike Week (Contd)

During consideration of the above items of business, Members entered and left the meeting as follows:

Councillor A Grehan left the room at 6.44 pm and returned at 6.47 pm.

Councillor T Mitchell left the meeting at 7.00 pm.

Councillor A McIntyre left the meeting at 7.04 pm.

Councillor N Anderson left the meeting at 7.07pm and returned at 7.15 pm.

“Resumption of Normal Business”

It was agreed to come out of committee and normal business was resumed.

7. Report from the Director of Leisure and Community Wellbeing (Continued)

7.1 Report from the Head of Service (Parks & Amenities)

It was proposed by Alderman W A Leathem, seconded by Alderman S P Porter and agreed that the report and recommendations of the Head of Services (Parks & Amenities) be adopted, subject to any decisions recorded below.

Alderman W A Leathem left the meeting at 7.19pm and returned at 7.23 pm.

7.1.2 Sustrans – One Path Initiative

Members were provided with, and noted the contents of, a copy of ‘One Path – Guidance to Shared Paths’, which had been produced by Sustrans and which would be placed on the Council’s website to encourage harmonious shared use of paths by cyclists, pedestrians and dog walkers and could also be used to assist in the resolution of complaints and queries on the subject.

Members having also been provided with a copy of a logo, it was noted that it was intended to leave most of the dividing white line in place due to difficulty in removing it, but to install a thermoplastic stencil of this logo on the path in Wallace Park to encourage a more considered shared use approach.

Sustrans had requested permission to hold an event at the Billy Neill Soccer Centre of Excellence in September to promote a Festival of Cycling on the Comber Greenway and sought Council support for the event by meeting the costs for hire of necessary equipment (barriers, toilets and bins). It was agreed to recommend that this request be acceded to.

7.1.3 UK & Ireland Lakes Conference – Lough Neagh

Members were advised of the UK & Ireland Lakes Conference 2018 being held at the Seamus Heaney Homeplace Centre, Bellaghy.

It was agreed to recommend that the Chairman, or his nominee, represent the Council at the UK & Ireland Lakes Network Conference at Bellaghy on 21st and 22nd May, 2018.

7.1.4 Grant Aid to Third Party Organisations 2018-19

It was agreed to recommend that approval be given to payments being made to the following organisations (where appropriate on a staged payment basis):

Lagan Valley Regional Park	£41,000
Belfast Hills Trust Partnership	£17,620
Lough Neagh Partnership	£3,500
Lough Neagh Rescue	£1,750

It was noted that payment would be subject to either acceptance by each organisation of a formal Letter of Offer from the Council or, where appropriate, a Service Level Agreement setting out the conditions of the financial assistance, and the provision of the organisations' most recent approved accounts.

7.1.5 Carryduff Greenway: Project Update & Request from Advantage NI to make a Presentation to the Committee

The Head of Service (Parks & Amenities) reminded Members of the Council's success in receiving funding support from the Department for Infrastructure to submit a Stage 3 application to the Department for the Carryduff Greenway. The application had been submitted and was now under consideration.

It was agreed to recommend that an update be provided on the project at the next meeting of the Committee and that a presentation be received from Advantage NI, a charity based in the Knockbracken Healthcare Park whose aims complemented the Council's own objectives in regard to the proposed Greenway.

7.1.6 River Road Play Park

Members noted that, following consultation with the Chairman, Alderman J Tinsley, the official opening of the Council's new River Road Play Park in Seymour Hill would take place on Wednesday, 9th May, 2018 at 11.00 am. It was further noted that Members would receive a formal invitation in due course.

Verbal Item7.1.7 Lands at Billy Neill Playing Fields

The Head of Service reminded Members of recent publicity in relation to incidents of attempted dog poisoning in the Comber and Dundonald areas. He advised that evidence of this behaviour had recently been found on Council lands at the Billy Neill Playing Fields. The PSNI was investigating the matter and the Council's Dog Warden Service was aware of, and monitoring, the issue.

8. Confidential Report by the Director of Leisure & Community Wellbeing

The Chairman, Alderman J Tinsley, advised that the reasons for confidentially were set out in the agenda, ie:-

- Matters relating to Ulster Grand Prix Bike Week (confidential due to information relating to financial or business affairs or any particular person – including the Council holding that information)
- Presentation by the Dundrod and District Motor Cycle Club, as organisers of Ulster Grand Prix Bike Week for the event 2018 (confidential due to information relating to financial or business affairs or any particular person – including the Council holding that information)
- Economic Appraisal prepared by the Council's consultants in regard to the Provision of Community Facilities and the Former Derrriaghy Primary School Site (confidential due to information relating to the financial or business affairs or any particular person – including the Council holding that information)
- Report in regard to the Expression of Interest in Lands at Lisburn LeisurePlex (confidential due to information relating to the financial or business affairs or any particular person – including the Council holding that information)
- Tender Report in regard to the provision of a Sensory Garden in Moira Demesne (confidential due to information relating to the financial or business affairs of any particular person – including the Council holding that information)
- Departmental Absenteeism Report (Confidential due to information which was likely to reveal the identity of an individual)

“In Committee”

It was proposed by Alderman S P Porter, seconded by Councillor J Gray and agreed that the confidential report of the Director of Leisure & Community Wellbeing be considered “In Committee”, in the absence of members of the press and public being present.

It was agreed that the confidential report and recommendations of the Director of Leisure & Community Wellbeing be adopted, subject to any decisions recorded below and other items noted.

8.1 Ulster Grand Prix Bike Week

8.1.1 Presentation by the Dundrod and District Motor Cycle Club in relation to the funding of the Ulster Grand Prix Bike Week

It was noted that this item had been considered earlier in the meeting of previous item 6.1.

The Right Worshipful the Mayor, Councillor T Morrow, left the meeting at 7:38 pm.

8.1.2 Ulster Grand Prix Bike Week 2018: Letter of Offer to Dundrod and District Motor Cycle Club

Arising from the presentation received from the Dundrod and District Motor Cycle Club earlier, Members agreed to recommend that the Council’s Ulster Grand Prix Working Group, along with the Director and Head of Service (Parks & Amenities) meet with representatives of the Club to discuss Council support for the event in 2018. It was further agreed to request that the Council provide the Leisure and Community Development Committee with delegated authority to agree the Letter of Offer in relation to Council support to the Ulster Grand Prix Bike Week 2018 at the meeting of the Committee on 4 June, 2018.

8.2 Former Derriaghy Primary School Site: Proposed Development of Community Facilities – Economic Appraisal

Having previously considered this matter under Item 4.1, Members further considered the Economic Appraisal for the proposed development of Community Facilities at the former Derriaghy Primary School and agreed to recommend approval be given to progressing on the basis of Option 9 as outlined in the confidential report.

8.3 Expression of Interest – Land at Lagan Valley LeisurePlex

Members were provided with, and noted the contents of, a report outlining the outcome of the Expression of Interest process in relation to unused land at Lagan Valley LeisurePlex.

It was agreed to recommend that approval be given to Officers, in consultation with the Council's legal advisors, progressing the preparation of a Development Agreement leading to a Lease with The Glass Box Ltd to facilitate the company submitting a planning application for the proposed facility on the lands in question.

8.4 Tender Evaluation Report – Moira Sensory Garden

Members having been provided with a copy of a Tender Report in respect of the above, it was agreed to recommend that the tender be awarded as outlined in the Director's report.

Councillor J Gallen left the meeting at 7.50 pm and returned at 7.51 pm.

8.5 Absence Report

Members noted the information provided detailing the most recent rolling report on Departmental absenteeism.

In line with the request from Members at a previous meeting, the Director of Leisure & Community Wellbeing provided additional analysis at the meeting.

“Resumption of Normal Business”

It was agreed to come out of committee and normal business was resumed.

9. Any Other Business

9.1 Issue of Committee Reports Alderman W A Leathem

Alderman W A Leathem expressed concern regarding the late issue of confidential Committee reports.

The Director of Leisure & Community Wellbeing extended his apology, stating this was due to late ongoing discussions in finalising an item on the Report and his having been out of the office on Council business on two days during the previous week.

9.2 Queen's Awards for Volunteering: Reception for Community Groups
Alderman S P Porter

Alderman S P Porter reminded Members that the Council had, last year, submitted a number of nominations of local community groups to the Queen's Awards for Volunteering. He understood that awards would shortly be confirmed and asked that, in line with previous occasions, the Committee, on behalf of the Council, agree to host a Reception for representatives from all the nominated groups to recognise their success and contribution. Members agreed to recommend that a Reception be held to recognise the contribution and success of all those local community groups nominated under the Queen's Awards for Volunteering.

9.3 Newtownbreda Community Association
Councillor N Anderson

It was agreed to recommend that the Council facilitate the forthcoming event being organised by Newtownbreda Community Association through the provision of crash barriers and mobile toilets.

9.4 Lawrence Trust Organisation
Councillor N Anderson

Councillor N Anderson explained that the Laurence Trust Organisation provided information and support to men living with Eating Disorders and relief for families by promoting their mental and physical wellbeing, giving tools to help support their loved ones. Councillor N Anderson asked if it was possible to display promotional material on behalf of the work of the Trust in Council sports facilities

It was agreed that Councillor N Anderson liaise with Head of Service (Sports Services) in regard to the display of promotional material on behalf of the Trust.

9.5 Ballinderry Memorial Hall
Alderman W A Leathem

Alderman W A Leathem advised Members of a forthcoming application being made to the Heritage Lottery Fund in regard to the refurbishment of Ballinderry War Memorial Hall, by the local Management Committee, and sought support in the provision of a letter of support from the Council to the Heritage Lottery Fund. Members agreed to recommend that Council provide a letter of support in relation to the above application.

9.6 Request for Provision of Event Support Facilities

Councillor J Palmer requested that the Committee agree to providing mobile toilet facilities, waste bins and litter pickers at the forthcoming event being organised by the Lisburn District LOL No.6. It was agreed to recommend that this request be acceded to.

9.7 Crossing at LeisurePlex
Councillor R Walker

Councillor R Walker expressed concern in regard to delay in satisfactory improvement works being carried out to a crossing point at Lagan Valley LeisurePlex. The Head of Service (Sports Services) confirmed that the Council's consultants had already been instructed to urgently arrange for the required works to be carried out and undertook to keep Councillor Walker advised on progress.

There being no further business, the meeting concluded at 8.10 pm.

Mayor/Chairman