

**LISBURN & CASTLEREAGH CITY COUNCIL**

**Minutes of the Meeting of the Environmental Services Committee held in the Island Civic Centre, The Island, Lisburn, on Wednesday, 9 January 2019 at 5:30 pm**

**PRESENT:**

Vice-Chairman, Alderman J Tinsley

The Right Worshipful the Mayor, Councillor U Mackin

Aldermen T Jeffers and P Porter

Councillors J Baird, B Bloomfield MBE, O Gawith, A Givan, A McIntyre, B Mallon and R Walker

**OTHER MEMBERS:**

Alderman S Martin

Councillor N Anderson

**IN ATTENDANCE**

Chief Executive

Director of Environmental Services

Head of Service (Building Control)

Head of Service (Technical & Estates)

Head of Service (Waste Management and Operations)

Interim Head of Service (Environmental Health) (SC)

Business Support Manager

Member Services Officer

**Commencement of Meeting**

The Vice-Chairman, Alderman J Tinsley, welcomed everyone to the January meeting of the Environmental Services Committee.

The Vice-Chairman referred to the recent death of the Chairman, Councillor Gray's father and passed on condolences on behalf of the Committee.

The Vice-Chairman then proceeded to outline the evacuation procedures in the case of an emergency.

1. **Apologies**

Apologies for non-attendance were received on behalf of the Chairman, Councillor J Gray MBE, the Deputy Mayor, Councillor A Grehan, Councillor B Hanvey, Councillor H Legge and Councillor T Mitchell

2. Declarations of Interest

The Vice-Chairman invited Members to declare any Conflicts of Interest they might have in relation to the business of the meeting and reminded them of the requirement to complete Declaration of Interest forms in this regard, which had been provided at the meeting. No Declarations of Interest were received.

3. Minutes

3.1 Minutes of the Environmental Services Committee Meeting held on 5 December 2018

It was agreed that the minutes of the meeting of the Environmental Services Committee held on 5 December 2018, as adopted at the meeting of Council held on 18 December 2018, be confirmed and signed.

“In Committee”

It was proposed by Councillor A McIntyre, seconded by Councillor O Gawith, and agreed that the following matters be considered “in committee”, in the absence of members of the press and public.

4. Confidential Business

It was agreed that the report and recommendations of the Director of Environmental Services be adopted, subject to any decisions recorded below.

The Vice-Chairman, Alderman J Tinsley, advised that the matters contained in the confidential report would be dealt with “In Committee” for the following reasons:

Item 4.1: Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information

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Item 4.3: Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information

Item 4.4: Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information

Item 4.5: Confidential due to information in which a claim to legal professional privilege could be maintained in legal proceedings

4. Confidential Business (Contd)

Item 4.6: Confidential due to information relating to the financial or business affairs of the organisation concerned [including the Council holding that information]

4.1 Estimates

The Committee was provided with copy of the following: a summary report for the 2019/20 estimates in respect of the Environmental Services Directorate; a schedule of the changes applied since the Corporate Services Committee meeting of 10 December 2018; and a detailed narrative report by way of background for the overall proposed budget for the Directorate.

It was proposed by Councillor B Mallon, seconded by Councillor R Walker, and agreed to recommend that Council accept the draft estimates as presented for the Environmental Services Directorate and that they be submitted into the overall Estimates of the Council for the year commencing 1 April 2019.

4.2 Implementation of Local Government Resilience Resourcing Model

The Committee was provided with copy of a report setting out proposals for the new arrangements to support regional civil contingencies arrangements.

It was proposed by Councillor A McIntyre, seconded by Councillor J Baird, and agreed to recommend that Council

- Note the content of the report and confirmed position regarding funding for the next two financial years;
- Agree to the proposed structure, subject to any liabilities as a result of delivering the structure being addressed
- Agree in principle to the signing of the Service Level Agreement

4.3 Financial Appraisals

The Committee was provided with copy Financial Appraisals in respect of 1 x replacement precinct sweeper and 4 x 26 tonne refuse collection vehicles.

It was proposed by Alderman P Porter, seconded by Councillor A Givan, and agreed to recommend that Council approve the Financial Appraisals for the precinct sweeper and 4 refuse collection vehicles.

4.4 Dog Pound Options Report

The Committee was provided with copy of a report in relation to the services required and options for the Council dog pound.

It was proposed by Councillor B Mallon, seconded by Councillor A McIntyre, and agreed to recommend that the Council approve option 3 as outlined in the report for provision of dog pound services.

Items for Noting

#### 4.5 Ongoing Legal Proceedings – Noise Complaint

The Committee was provided with copy and noted an update report on the ongoing legal proceedings relating to a noise complaint.

#### 4.6 Award of Tenders

The Committee was provided with copy reports and noted the tender awards for the planned preventative maintenance of sewerage pumps; Legionella prevention; lightening conductors and chimneys; and for play park repairs within Lisburn & Castlereagh City Council as outlined in the tender reports.

#### Additional Confidential Verbal Report

#### 4.7 Arc21 – Contract Variation Update

The Director of Environmental Services advised regarding the variation proposals being considered in respect of the arc21 contract.

It was proposed by Councillor J Baird, seconded by Councillor O Gawith and agreed to recommend to Council that independent advice to inform options be obtained if required.

#### Resumption of Normal Business

It was proposed by Alderman P Porter, seconded by Councillor A McIntyre, and agreed to come out of committee and normal business was resumed.

### 5. Report from the Director of Environmental Services

#### Items for Decision

(Alderman S Martin arrived at 5.56 pm)

#### 5.1 Sustainable Development - Member Champion

The Committee was provided with copy information from Sustainable NI requesting 2 Elected Members to sit on the new All Party Group on Sustainable Development.

It was agreed to recommend that Council defer consideration of this nomination until after the forthcoming local government elections and that the issue be brought back to the Committee meeting after the election in May 2019.

#### 5.2 Environmental Services Performance Reports

The Committee was provided with copy of two reports that had been considered by the Governance and Audit Committee at its meeting on 13 December 2018. The first report was a quarterly monitoring document covering the period July – September 2018 and was an update on all the projects that would demonstrate improvement against the 2018/19 Performance Improvement Objectives.

## 5.2 Environmental Services Performance Reports (Contd)

The second report was the Performance Summary Report taken from the 'Performance Manager' System (Dashboard) detailing Key Performance Indicators (KPIs) for each service within the organisation. This report was in a summary format detailing the KPI results for Quarter 2 covering the period July 2018 – September 2018 inclusive.

The Committee was advised that the areas relating specifically to the Environmental Services Directorate were as follows:

- Environmental Health
- Operational Services
- Waste Collection
- Street Cleansing
- Fleet
- Technical Services
- Building Control
- Planning Enforcement

In response to a query by Alderman P Porter, the Chief Executive advised that he would ask the Performance Officer to investigate whether an indicator as to how long a particular service remained in the red zone could be built into the Performance Summary Report.

It was agreed to recommend that Council approve the Performance Summary Report and the performance of KPIs relating to the Environmental Services Directorate.

## 5.3 Report from the Interim Head of Service (Environmental Health)

### Items for Decision

#### 5.3.1 Consultation for Approval

The Committee was provided with copy of a response by the Environmental Health Service Unit to consultation on Historical Institutional Abuse that had been received from The Executive Office with a response date of 10 February 2019.

It was proposed by Councillor R Walker, seconded by Alderman T Jeffers, and agreed to recommend that Council approve the response to the Historical Institutional Abuse Consultation to be submitted on behalf of Lisburn & Castlereagh City Council.

### 5.3.2 High Hedge Charges

The Committee was provided with copy of a report regarding a complaint in relation to a high hedge.

The Interim Head of Service (Environmental Health) responded to Members' queries and comments regarding the options around payment of a fee along with when the works could be carried out.

Following discussion, It was proposed by Councillor J Baird, seconded by Councillor R Walker, and agreed to recommend that officers be asked to approach the owner of the hedge regarding the scheduling of the cutting in March rather than later in the summer and to investigate the options around payment of fees and that a further report on the matter be brought to the next meeting of the Committee.

### 5.3.3 Lisburn & Castlereagh City Council Health & Safety Policy

The Committee was provided with copy of the Council's Health & Safety Policy which had been updated following the recruitment of the new Chief Executive to reflect the current Council Structure.

It was proposed by Councillor J Baird, seconded by Councillor O Gawith, and agreed to recommend that Council approve the updated Lisburn & Castlereagh City Council Health and Safety Policy

#### Item for Noting

### 5.4 New Committee Report Format: Items for Noting Template

The Committee noted the new Committee Report Format – Items for Noting Template. Alderman P Porter requested that the new procedures be reviewed after a period of 6 months.

## 6. Any Other Business

(Councillor N Anderson left the meeting briefly at 6.11 pm and returned at 6.14 pm)

### 6.1 Household Recycling in Dundonald – Alderman T Jeffers

Alderman T Jeffers advised that there had been issues in Dundonald over the Christmas period regarding the build-up of recyclable materials such as cardboard and the fact that there was not a HRC nearby where people could bring these materials.

The Director of Environmental Services referred to a previous spatial analysis carried out that had identified the most appropriate locations within the Council area for HRCs. She advised however that Dundonald would be one of the first areas included in the pilot project for the revised kerbside collections that was

6.1 Household Recycling in Dundonald – Alderman T Jeffers (Contd)

being rolled out across the Council and this might go some way to alleviating the problem. She indicated that officers would keep the matter under review.

There being no further business, the meeting was terminated at 6.16 pm.

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Mayor/Chairman