

**LISBURN & CASTLEREAGH CITY COUNCIL**

**Minutes of the Meeting of the Environmental Services Committee held in the Island Civic Centre, The Island, Lisburn, on Wednesday, 6 September, 2017 at 5:30 pm**

**PRESENT:**

Alderman T Jeffers (Chairman)

The Right Worshipful the Mayor  
Councillor T Morrow

Aldermen M Henderson MBE, SP Porter and J Tinsley

N. Anderson, J Baird, O Gawith, A Givan, J Gray MBE,  
B Hanvey, H Legge, B Mallon, T Mitchell, A McIntyre, L  
Poots

**IN ATTENDANCE:**

Alderman S Martin  
Councillor B Bloomfield

The Director of Service Delivery (Regulated)  
Head of Service (Technical and Estates)  
Acting Head of Service (Operational Services).  
Head of Service (Parks & Amenities)  
Head of Service (Environmental Health)  
Head of Service (Building Control)  
Member Services Officer

**Commencement of Meeting**

The Chairman, Alderman T Jeffers, welcomed everyone to the September meeting of the Environmental Services Committee.

1. **Apologies**

It was agreed to accept apologies for non-attendance at the meeting on behalf of Councillor N Anderson and Councillor J Baird.

2. Declarations of Interest

The Chairman invited Members to declare any Conflicts of Interest they might have in relation to the business of the meeting and reminded them of the requirement to complete Declaration of Interest forms in this regard, which had been provided at the meeting. The following Declaration of Interest was made during the course of the meeting:

- Alderman P Porter in Item 5.5.2 Allotments on the basis that he was a Director of the Public Health Agency

3. Minutes of the Environmental Services Committee Meeting held on 7 June 2017

It was proposed by B Mallon, seconded by A Givan, and agreed that the minutes of the meeting of the Environmental Services Committee held on 7 June 2017, as adopted at the meeting of Council held on 27 June 2017, be confirmed and signed.

4. Confidential Business

It was agreed that the report and recommendations of the Director of Service Delivery (Regulated) be adopted, subject to any decisions recorded below.

The Chairman, Alderman T Jeffers, advised that the matters contained in the confidential report would be dealt with "In Committee" for the following reasons:

Item 4.1: Confidential due to information relating to financial or business affairs of the organisation concerned [including the Council holding that information

Item 4.2: Confidential due to information relating to financial or business affairs of the organisation concerned (including the Council holding that information)

Item 4.3: Confidential due to information relating to financial or business affairs of the organisation concerned (including the Council holding that information)

Item 4.4: Confidential due to information relating to financial or business affairs of the organisation concerned (including the Council holding that information

Item 4.5: Confidential due to information relating to the financial or business affairs of any particular person (including the Council holding that information)

Item 4.6: Confidential due to information relating to the financial or business affairs of any particular person (including the Council holding that information)

Item 4.7: Confidential due to information which is likely to reveal the identity of an individual

Item 4.8: (confidential due to information relating to the financial or business affairs of any particular person (including the Council holding that information)

4. Confidential Business (Contd)

Item 4.9: Confidential due to information relating to the financial or business affairs of any particular person (including the Council holding that information)

Item 4.10: Confidential due to information relating to the financial or business affairs of any particular person (including the Council holding that information)

Item 4.11: Confidential due to information relating to the financial or business affairs of any particular person (including the Council holding that information)

Item 4.12: Confidential due to information relating to the financial or business affairs of any particular person (including the Council holding that information)

Item 4.13: Confidential due to information relating to the financial or business affairs of any particular person (including the Council holding that information)

Item 4.14: Confidential due to information which is likely to reveal the identity of an individual

Item 4.15: Confidential due to information which is likely to reveal the identity of an individual

“In Committee”

It was proposed by Alderman M Henderson, seconded by Councillor A McIntyre, and agreed that the following matters be considered “in committee”, in the absence of members of the press and public.

Items for Decision

4.1 Preliminary Expenditure Application (PEA) and Financial Appraisal for the Proposed Erection of a Garden of Reflection – Princess Diana Memorial Park

The Committee was provided with copy of the Preliminary Expenditure Application (PEA) for the construction of a Garden of Reflection on the site of Princess Diana Memorial Park together with copy of reports that had been considered at previous Committee meetings.

It was proposed by Alderman M Henderson, seconded by Councillor B Mallon, and agreed to recommend that Council approve the recommendations as set out in the officer’s report.

4.2 Preliminary Expenditure Application (PEA) - Provision of a Haulage Service for Residual and Green Waste from Council Household Recycling Centres

The Committee was provided with copy of the Preliminary Expenditure Application (PEA), for the provision of a haulage service for residual and green waste from Council Household Recycling Centres.

It was proposed by Councillor O Gawith, seconded by Councillor A Givan, and agreed to recommend that Council approve the recommendation as set out in the officer's report.

4.3 Review of Cemeteries – Sunday Burials

It was proposed by Alderman J Tinsley, seconded by Councillor L Poots, and agreed to recommend that Council retain the status quo in respect of Sunday burials.

4.4 The Supply and Delivery of Wheeled Refuse Collection Containers, Bottle Banks and Other Supplies Contract

It was proposed by Alderman M Henderson, seconded by Councillor O Gawith, and agreed to recommend that Council approve the recommendation as set out in the officer's report.

4.5 Tender for the Recycling and Recovery of Residual & Bulky Waste from Council Household Recycling Centres/Civic Amenity Sites

It was proposed by Councillor L Poots, seconded by Councillor A McIntyre, and agreed to recommend that Council approve the recommendation as set out in the officer's report.

4.6 Amenity/Bulky Collection Service

(Alderman S Martin arrived at 5.53 pm)

The Committee was provided with copy of the report considered at its meeting in June 2017 together with copy of costings for two options for bulky waste collections.

It was proposed by Councillor A Givan, seconded by Alderman M Henderson and agreed to recommend that Council retain the status quo in respect of the amenity/bulky collection service.

It was further agreed that a report on brown bin collection would be brought to the next meeting of the Committee.

#### 4.7 Geographical Information (GI) Officer

The Committee was provided with copy of previous Council decisions relating to the employment of a Geographical Information (GI) Officer.

It was proposed by Alderman J Tinsley, seconded by Councillor O Gawith, and agreed to recommend that Council approve the recommendation as set out in the officer's report.

#### Additional Verbal Report by the Director of Service Delivery (Regulated)

#### 4.8 Christmas Car Parking

It was proposed by Councillor J Gray, seconded by Councillor T Mitchell, and agreed that the arrangements for Christmas car parking introduced in 2016 continue to apply for the current year.

#### 4.9 Out of Hours Dog Service

It was proposed by Alderman M Henderson, seconded by Councillor A McIntyre, and agreed to recommend that the tender for the Out of Hours Dog Service be awarded as recommended by the officer.

#### 4.10 Memorandum of Understanding – Cemetery Subsidy

It was agreed to consider this item from the report by the Head of Service (Parks & Amenities) at this stage in the meeting on the basis that it was confidential due to information relating to the financial or business affairs of any particular person (including the Council holding that information). The Officer tabled a further report for Members' consideration

It was proposed by Alderman J Tinsley, seconded by Councillor A McIntyre, and agreed to recommend that Council approve the recommendations as set out in the officer's report with the addition of rented accommodation being added to the eligible criteria and that the subsidy be set at a level of 75%.

#### Items for Noting

It was proposed by Councillor L Poots, seconded by Councillor T Mitchell, and agreed that the following items (Items 4.11 to 4.18) be noted.

#### 4.11 WEEE and Batteries Service Contracts

The Committee noted the extension of the WEEE and batteries service contracts.

4.12 Update on the Use of Overt Cameras to Support the Investigation of Non-Compliance with Environmental Health Statute

The Committee noted a report on the deployment of CCTV surveillance cameras to support the investigation of non-compliance with Environmental Health Statute.

4.13 Department for Communities (DfC) – Affordable Warmth Scheme (AWS), Funding & Targets for 2017/18

The Committee was provided with and noted copy correspondence with the Department for Communities in relation to the Affordable Warmth Scheme.

4.14 WRAP Collaborative Partnership & Collections Options Modelling

The Committee noted update information regarding project costs, the award of the contract for completion of a Waste and Recycling Service Options Appraisal and collection options.

4.15 arc21 Joint Committee Meeting – 29 June and 27 July 2017

The Committee was provided with and noted copy papers for the Joint Committee Meetings held on 29 June and 27 July 2017 and the associated arc21 Members' Monthly Bulletins.

4.16 Britain in Bloom Awards 2018

The Committee were provided with and noted correspondence from RHS Community Horticulture in relation to the Britain in Bloom Awards in 2018.

4.17 Agency Staff

The Committee noted that the agency report for Services Delivery (Regulated) would not be presented in September.

4.18 Rolling Year Absence Figures for Service Delivery (Regulated)

The Committee was provided with and noted details of the rolling year absence figures together with monthly absence figures for the period April 2017 to July 2017.

Resumption of Normal Business

It was proposed by Alderman J Tinsley, seconded by Councillor A Givan, and agreed to come out of committee and normal business was resumed.

5. Report from the Director of Service Delivery (Regulated)

Items for Noting

It was proposed by Alderman M Henderson, seconded by Councillor J Gray, and agreed that the following items (Items 5.1 to 5.4) be noted.

5.1 Environmental Services Trading Accounts – Period 4

Members were provided with copy and noted the Environmental Services Trading Accounts for Period 4.

5.2 Publication of Drinking Water Inspectorate's Drinking Water Quality Report 2016

The Committee was provided with copy and noted an email from DAERA in relation to the Publication of Drinking Water Inspectorate's Drinking Water Quality Report 2016

5.3 Annual Planning Statistical Report Information

The Committee was provided with copy and noted a report on Planning Activity during 2016/2017 together with the Performance Tracker.

5.4 Letter from NI Housing Executive regarding Extinguishment of Public Rights of Way at Gregg Street Mews, Lisburn, Order No 1, 2017

The Committee was provided with copy and noted correspondence from NI Housing Executive regarding extinguishment of public rights of way at Gregg Street Mews, Lisburn, Order No 1, 2017. The Committee also noted comments to be returned regarding the operational needs of Council bin collection services.

5.5 Report from Head of Service (Parks & Amenities)

Items for Decision

5.5.1 Britain in Bloom – Hillsborough

(Councillor B Mallon left the meeting at 6.24 pm)

Councillor J Gray advised that she would not be available to attend the Britain in Bloom awards ceremony in Llandudno in North Wales from 27-28 October 2017.

It was proposed by Alderman M Henderson, seconded by Councillor A McIntyre, and agreed that it be recommended that Council approve the attendance of the Committee Chair at the Britain in Bloom awards ceremony 2017 and that, as the Vice-Chair was unable to attend, the Chair nominate another Member.

(Councillor B Mallon returned at 6.26 pm)

5.5.2 Allotments

It was proposed by Alderman M Henderson, seconded by Councillor O Gawith, and agreed that it be recommended that Council approve the engagement of a suitably qualified consultancy to engage with plot holders at the Council's allotments beside Aberdelgy Golf Club to present costed design options for capital improvements and to oversee delivery of the development of the allotments. It was also noted that £23,000 had been secured from the PHA

5.5.2 Allotments (Contd)

towards delivery of this project and that applications would be made for further grant funding.

Items for Noting

It was proposed by Alderman M Henderson, seconded by Councillor A McIntyre, and agreed that the following items (Item 5.5.3 to 5.5.4) be noted.

5.5.3 Green Flag Awards

The Committee noted an update report in relation to the Green Flag Awards.

5.5.4 Memorandum of Understanding – Cemetery Subsidy

The Committee noted that this item had been considered earlier in the meeting at Item 4.10.

5.6 Report from Head of Service (Technical and Estates)

Item for Noting

It was proposed by Councillor A Givan, seconded by Councillor O Gawith, and agreed that the following items (Item 5.6.1 to 5.6.6) be noted.

5.6.1 Lisburn & Castlereagh City Council Draft NILAS Reconciliation

The Committee was provided with and noted copy correspondence from NIEA regarding the Draft Northern Ireland Landfill Allowances Scheme Reconciliation for Lisburn & Castlereagh City Council for 2016/17 together with correspondence from the Director of Service Delivery (Regulated) to NIEA initiating the transfer protocol.

5.6.2 Northern Ireland Landfill Allowance Scheme 2016/17

The Committee was provided with and noted details of the transfer of allowances to the Council to enable it to meet 2016/17 NILAS requirements in respect of the Northern Ireland Landfill Allowance Scheme.

5.6.3 Provisional Northern Ireland Local Authority Collected Municipal Waste Management Statistics, January to March 2017 Publication

The Committee noted the publication of the provisional Northern Ireland Local Authority Collected Municipal Waste Management Statistics Report for January to March 2017



5.6.4 Northern Ireland Waste Compositional Analysis 2017 – Phase 1

The Committee was provided with copy and noted an update report on results of Phase 1 of the Northern Ireland Waste Compositional Analysis 2017 and implementation of the Council Contamination policy.

5.6.5 Recycling Week 2017

The Committee noted a report on events and activities planned for Recycling Week, 25 September to 1 October 2017.

5.6.6 DAERA 'Social Web' For Food Waste Project

The Committee noted the information provided on the DAERA 'Social Web' for food waste project.

5.7 Report by Head of Service (Environmental Health)

Items for Decision

5.7.1 Consultations for Approval

5.7.1.1 Consultation on the Food Standards Agency Draft Food Hygiene (Amendment) Regulations (Northern Ireland) 2017

The Committee was provided with copy of comments drafted by officers in relation to the proposed enhanced labelling for raw drinking milk

It was proposed by Alderman M Henderson, seconded by Councillor J Gray, and agreed to recommend that Council approve the submission of these comments on the Food Standards Agency consultation on the draft Food Hygiene (Amendment) Regulations (Northern Ireland) 2017.

5.7.1.2 Consultation on Continuing Healthcare in Northern Ireland: Introducing a Transparent and Fair System

The Committee was provided with copy of a proposed response drafted by officers in relation to the 4 options outlined by the Department of Health for changes to continuing health care

It was proposed by Alderman M Henderson, seconded by Councillor J Gray, and agreed to recommend that Council approve the submission of the response in relation to the consultation on Continuing Healthcare in Northern Ireland: Introducing a Transparent and Fair System.

5.7.1.3 Consultation on the Dilapidated/Dangerous Buildings and Neglected Sites – Local Government Resource Costs

The Committee was provided with copy of comments drafted by officers in relation to the local government resource costs in respect of dilapidated/dangerous buildings and neglected sites.

It was proposed by Alderman M Henderson, seconded by Councillor J Gray, and agreed to recommend that Council approve the submission of comments to the Department of Agriculture, Environment and Rural Affairs in relation to the consultation on Dilapidated/Dangerous Buildings & Neglected Sites – Local Government Resource Costs.

5.7.1.4 Consultations in Relation to the Proposed Consolidated Public Drinking Water Regulations and the Proposed Consolidated Private Water Supplies Regulations

The Committee was provided with copy of comments in relation the above consultations which had been forwarded to the Department of Agriculture, Environment and Rural Affairs.

It was proposed by Alderman M Henderson, seconded by Councillor J Gray, and agreed to recommend that Council retrospectively approve the submission of comments on the consultations from the Department of Agriculture, Environment and Rural Affairs in relation to the Proposed Consolidated Public Drinking Water Supplies Regulations and the Proposed Consolidated Private Water Supplies Regulations.

5.7.1.5 Consultation on the Draft Revised UK Air Quality Plan for Tackling Nitrogen Dioxide (Tackling Nitrogen Dioxide in our Towns and Cities)

The Committee was provided with further information on the consultation on the Draft Revised UK Air Quality Plan for Tackling Nitrogen Dioxide (Tackling Nitrogen Dioxide in our Towns and Cities together with copy of the Council's response to the consultation.

It was proposed by Alderman M Henderson, seconded by Councillor J Gray, and agreed to recommend that Council retrospectively approve the comments that had been submitted to the Department of Agriculture, Environmental and Rural Affairs in relation to consultation on the Draft Revised UK Air Quality Plan for Tackling Nitrogen Dioxide (Tackling Nitrogen Dioxide in our Towns and Cities).

5.7.2 Amendment to the Council's Scheme of Delegation

It was proposed by Alderman M Henderson, seconded by Councillor A McIntyre, and agreed to recommend that Council approve the addition of the Consumer Rights Act 2015 and The Criminal Justice & Police Act 2001 to Appendix B of the Council's Scheme of Delegation.

### 5.7.3 Food Control Service Plan 2017/2018

The Committee was provided with copy of the Food Service Plan for the Environmental Health Service Unit for 2017/2018.

It was proposed by Councillor B Hanvey, seconded by Councillor L Poots, and agreed to recommend that Council approve the content of the Food Control Service Plan for 2017/2018 in terms of the service to be provided.

### 5.7.4 Car Parking – Traffic Attendants’ Daily Visits

It was proposed by Councillor A Givan, seconded by Councillor L Poots, and agreed to recommend that Council approve the introduction of a pilot scheme to reduce the number of visits to the 6 named car parks within the Lisburn & Castlereagh City Council area to 2 visits per day with timings to be varied and that a review be carried out after 3 months to determine overall effectiveness.

### Items for Noting

It was proposed by Councillor J Gray, seconded by Councillor B Mallon, and agreed that the following items (Item 5.7.5 to 5.7.18) be noted.

#### 5.7.5 Consultations for Noting

##### 5.7.5.1 Consultation on Proposals for the Freight Containers (Safety Convention) Regulations (Northern Ireland) 2018

The Committee noted the report in relation to the consultation on Proposals for the Freight Containers (Safety Convention) Regulations (Northern Ireland) 2018.

##### 5.7.5.2 Consultation on Proposals for the Ionising Radiations Regulations (Northern Ireland) 2017

The Committee noted the report in relation to the consultation on Proposals for the Ionising Radiations Regulations (Northern Ireland) 2017.

#### 5.7.6 The Resurgam Trust South Eastern Zone Project

The Committee noted an update report in relation to The Resurgam Trust South Eastern Zone Project.

#### 5.7.7 Health and Well-Being

##### 5.7.7.1 Tobacco Control

The Committee was provided with and noted a progress report on the work activities carried out by the Tobacco Control Officer for year 2016/2017.

5.7.7.2 Home Safety

The Committee was provided with and noted a Progress Monitoring Report detailing key initiatives undertaken by the Home Accident Prevention Group and Home Safety Team during 2016-2017.

5.7.8 The Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1985 – Article 3 Licensing of Places of Entertainment – Renewal of Licence

The Committee was provided with copy and noted the list of premises issued with an Entertainment Licence under The Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1985 – Article 3 Licensing of Places of Entertainment between 1 April 2017 to 30 June 2017.

5.7.9 The Petroleum Consolidation (Ni) Act 1929 – Petroleum Licences Issued

The Committee was provided with copy and noted the list of premises issued with a Petroleum Licence under the Petroleum Consolidation Act (Northern Ireland) 1929 between 1 April 2017 and 30 June 2017.

5.7.10 The Licensing (Northern Ireland) Order 1996 – Liquor Licence Applications

The Committee was provided with copy and noted a report in relation to liquor licensing consultations responded to by the Environmental Health Service Unit between 1 April 2017 and 30 June 2017.

5.7.11 Betting and Gaming (Northern Ireland) Order 2005; Betting, Gaming, Lotteries and Amusements (Northern Ireland) Order 1985: Article 114 - Amusement Permits Issued

The Committee was provided with copy and noted the list of premises issued with an amusement permit under the Betting, Gaming, Lotteries and Amusements (Northern Ireland) Order 1985 - Article 114 between 1 April 2017 and 30 June 2017.

5.7.12 Fly-Tipping: Partnership Working - Belfast Hills, Hannahstown and Dundrod Areas

The Committee noted a report in relation to partnership working to address issues regarding fly-tipping within the Council area.

5.7.13 Abandoned Vehicles

The Committee noted a report in relation to how the Environmental Health Service Unit progressed the removal and disposal of abandoned vehicles.

(Councillor H Legge left the meeting at 6.38pm)

5.7.14 The Litter (Northern Ireland) Order 1994

5.7.14.1 Fixed Penalty Notices

The Committee noted a report in relation to Fixed Penalty Notices issued for littering and illegal dumping related offences.

5.7.14.2 Prosecution Outcomes

The Committee was provided with copy and noted a report in relation to recent prosecutions progressed by the Environmental Health Service Unit in relation to litter and illegal dumping related offences.

5.7.15 The Roads (Miscellaneous Provisions) Act (Northern Ireland) 2010 – Roads Closure

The Committee noted a report in relation to the Roads (Miscellaneous Provisions) Act (NI) 2010 – Prohibition or Restriction of Use of Public Roads: Special Events.

5.7.16 Noise Complaint Statistics – 2016/2017

The Committee was provided with copy and noted a report in relation to Noise Complaint Statistics for 2016-2017 for Lisburn & Castlereagh City Council which had been submitted to the Air and Environmental Quality Unit of the Department of Agriculture, Environment and Rural Affairs.

5.7.17 Air Quality Progress Report 2017

The Committee was provided with copy and noted an update in relation to the Air Quality Progress Report 2017.

5.7.18 The Safety Advisory Group Minutes

The Committee was provided with copy and noted the minutes of the Safety Advisory Group meeting held on 19 July 2017.

5.8 Report by Acting Head of Service (Operational Services)

Items for Noting

It was proposed by Councillor A McIntyre, seconded by Councillor B Hanvey, and agreed that the following items (Item 5.8.1 to 5.8.2) be noted.

5.8.1 Service Update: Refuse Collection

The Committee was provided with copy of refuse collection data and noted the refuse collection service update.

### 5.8.2 Cleansing Services: Illegal Dumping Update

The Committee was provided with copy and noted illegal dumping statistics for the three month period up to July 2017.

### 5.9 Report by Head of Service (Building Control)

#### Items for Decision

#### 5.9.1 Street Naming Off Old Dundonald Road, Dundonald

The Committee was advised that TDK Commercial Property Consultants had proposed the street name for an existing development of commercial properties off Old Dundonald Road in Dundonald.

The Committee had been provided with a copy of the development layout. As the Council was the superior landlord for the development, the matter had been considered by the Leisure and Community Development Committee meeting in June and the Committee had been provided with a copy of the relevant minute.

It was proposed by Councillor L Poots, seconded by Alderman M Henderson, and agreed that the street name, Omni Park, be allocated to the proposed development of existing commercial properties off Old Dundonald Road, Dundonald.

#### 5.9.2 Street Naming Off Hillsborough Road, Lisburn

The Committee was advised that CT Developments has proposed the street name for a development of 12 apartments off Hillsborough Road in Lisburn. The Committee had been provided with copy of the development layout.

It was proposed by Councillor J Gray, seconded by Councillor A Givan, and agreed that the street name, Hillsborough Road Mews, be allocated to this proposed development of 12 apartments off Hillsborough Road, Lisburn.

#### 5.9.3 Energy Performance of Buildings (Certificates and Inspections) Regulations

The Committee was provided with copy correspondence from the Department of Finance (DoF) confirming funding for enforcement of EPB regulations for 2017/2018 together with copies of the Enforcement Protocol between DoF and Belfast City Council and the Service Level Agreement with Belfast City Council.

It was proposed by Alderman M Henderson, seconded by Councillor L Poots, and agreed to recommend that Council note Enforcement Protocol and grant approval for the Chief Executive to sign and agree the EPB Service Level Agreement on behalf of the Council for financial year 2017/18.

Items for Noting

It was proposed by Councillor B Mallon, seconded by Councillor B Hanvey, and agreed that the following items (Items 5.9.4 to 5.9.7) be noted.

5.9.4 Building Control Applications – Full Plan Applications and Regularisation Certificates

The Committee noted the undernoted information in regard to the Full Plan Applications 'Approved' and Regularisation Certificates issued in the months of May, June and July 2017

Month	Full Plan Approvals	Regularisation Certificates
May 2017	173	58
June 2017	110	33
July 2017	317	29

5.9.5 Department of Finance – Completion Notice Ready Report to Land & Property Services

The Committee noted the undernoted information in regard to Completion Notice Ready Reports for the months of May to July 2017 returned to the Department of Finance and Personnel, Land and Property Services.

Month	Completion Notice Ready
May 2017	105
June 2017	59
July 2017	57

5.9.6 Department for Communities (DfC) – Affordable Warmth Project

The Committee noted the undernoted information in relation to visits and referrals made in respect of the Affordable Warmth Project:

Month	Home Visits Carried Out	Completed and Eligible Referrals to NIHE (after financial checks)	DfC requested Target	'Make the Call'
April 2017	108	25	25	19
May 2017	202	25	25	19
June 2017	117	25	25	22
July 2017	87	40	40	21

5.9.7 Update on Geographical Information (GI) Projects

The Committee was provided with copy and noted an update report on projects and progress that has been made to date since the Geographical Information Officer had commenced in May 2017.

6. Any Other Business

6.1 Building Control Fees – Councillor L Poots

Councillor L Poots expressed concern that building control fees in Northern Ireland were linked to UK ratings despite variation in building costs across the UK. The Head of Service (Building Control) clarified that, for estimated costs of works based on Building Construction Information Services figures, a Northern Ireland multiplication factor of 0.55 was used, in effect a regional weighting. The other charges in Schedules 1 to 3 of the fees legislation were set by statute.

(Alderman J Tinsley left the meeting at 6.53 pm)

6.2 Control of Dogs – Councillor B Hanvey

Councillor B Hanvey enquired whether the Council could erect signage to encourage dog owners to ensure that dogs off the leash were not annoying other park users. The Head of Service (Environmental Health) advised that an officer working group that included elected member representation was keeping all issues relating to control of dogs under review and this would include appropriate signage.

6.3 Identification of Elected Members – Alderman SP Porter

Alderman SP Porter asked that all Council staff but particularly those holding front of service roles be facilitated in identifying the elected members.

6.4 Dog Fouling and Dog Death – Councillor B Mallon

The Head of Service (Environmental Health) responded to concerns raised by Councillor B Mallon regarding dog fouling issues in Carryduff Park and a recent incident of a dog death in Hillsborough Forest Park, the cause of which had not yet been ascertained.

6.5 Nuclear Free Local Authorities All Ireland Forum

The Committee was provided with copy correspondence from the Nuclear Free Local Authorities All Ireland Forum regarding its Autumn Policy Seminar taking place on 22 September 2017 in Navan, Co Meath.

It was agreed that any Member wishing to attend the seminar should contact Member Services.

There being no further business, the meeting was terminated at 7.04 pm.

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Mayor/Chairman