

**LISBURN & CASTLEREAGH CITY COUNCIL**

**Minutes of the Meeting of the Environmental Services Committee held in the Island Civic Centre, The Island, Lisburn, on Wednesday, 5 September 2018 2018 at 6:30 pm**

**PRESENT:**

Councillor J Gray MBE (Chairman)

The Right Worshipful the Mayor, Councillor U Mackin

Aldermen T Jeffers and J Tinsley

Councillors O Gawith, A Givan, B Hanvey, H Legge, B Mallon, T Mitchell, L Poots and R Walker

**OTHER MEMBERS:**

Alderman WA Leathem

Councillor T Morrow

**IN ATTENDANCE**

Director of Environmental Services

Head of Service (Building Control)

Head of Service (Technical & Estates)

Head of Service (Waste Management and Operations)

Environmental Health Manager

Audit and Risk Manager

Member Services Officer

**Commencement of Meeting**

The Chairman, Councillor J Gray, welcomed everyone to the September meeting of the Environmental Services Committee. In particular, the Chairman welcomed the newly appointed Head of Service (Waste Management and Operations) to his first meeting of the Committee.

The Chairman then proceeded to outline the evacuation procedures in the case of an emergency.

1. **Apologies**

Apologies for non-attendance were received on behalf of The Deputy Mayor, Councillor A Grehan, Alderman SP Porter, Councillor J Baird and Councillor A McIntyre and the Head of Service (Environmental Health),

2. Declarations of Interest

The Chairman invited Members to declare any Conflicts of Interest they might have in relation to the business of the meeting and reminded them of the requirement to complete Declaration of Interest forms in this regard, which had been provided at the meeting. There were no Declarations of Interest.

3. Minutes of the Environmental Services Committee Meeting held on 6 June 2018

It was proposed by Councillor T Mitchell, seconded by Councillor R Walker, and agreed that the minutes of the meeting of the Environmental Services Committee held on 6 June 2018, as adopted at the meeting of Council held on 26 June 2018, be confirmed and signed.

(Councillor L Poots left the meeting at 6.34 pm)

"In Committee"

It was proposed by Councillor B Mallon, seconded by Councillor O Gawith, and agreed that the following matters be considered "in committee", in the absence of members of the press and public.

4. Presentation

4.1 Presentation by WRAP and Resource Futures on Lisburn & Castlereagh City Council's Waste and Recycling Service Outline Business Case and Implementation Plan

The Chairman welcomed to the meeting Mr Keith Patterson, WRAP Local Authority Support Manager, and Mr Will French and Ms Laura Snoulton, Senior Consultants with Resource Futures

With the aid of Powerpoint, Mr French and Ms Snoulton made a presentation on the Council's Waste and Recycling Service Outline Business Case and Implementation Plan, highlighting the following issues:

- Project timeline to date
- Preferred option
- Outline business case
- Implementation Plan
- Phase 1 – Tasks required to inform and produce a Final Business Case
- Phase 2 – Indicative tasks associated with Council wide implementation
- Overall project timeline

(During the course of the presentation, Councillor L Poots returned to the meeting at 6.37 pm, Alderman WA Leathem and Councillor T Morrow arrived at 6.40 pm; Councillor A Givan arrived at 6.42 pm; the Right Worshipful the Mayor arrived at 6.43 pm) Councillor L Poots left the meeting at 6.46 pm; Councillor B Hanvey arrived at 6.47 pm)

4.1 Presentation by WRAP and Resource Futures on Lisburn & Castlereagh City Council's Waste and Recycling Service Outline Business Case and Implementation Plan (Contd)

Following the presentation, Mr French and Ms Snoulton responded to Members' queries on a range of issues The Chairman then thanked the representatives of Resource Futures for their presentation and Mr French, Ms Snoulton and Mr Patterson left the meeting at 7.09 pm

(Alderman WA Leathem left the meeting at 7.09 pm)

5. Confidential Business

It was agreed that the report and recommendations of the Director of Environmental Services be adopted, subject to any decisions recorded below.

The Chairman, Councillor J Gray, advised that the matters contained in the confidential report would be dealt with "In Committee" for the following reasons:

Item 5.1: Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information

Item 5.2: Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information

Item 5.3: Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information

Item 5.4: Confidential due to information relating to the financial or business affairs of the organisation concerned [including the Council holding that information

Item 5.5: Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information

Item 5.6: Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information

Item 5.7 Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information

Item 5.8 Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information

5. Confidential Business (Contd)

Item 5.9 (confidential for reason of information relating to any individual; information which is likely to reveal the identity of an individual; and information in relation to which a claim to legal professional privilege could be maintained in legal proceedings)

Item 5.10 Confidential due to information relating to the financial or business affairs of the organisation concerned [including the Council holding that information

Item 5.11 Confidential due to information in which a claim to legal professional privilege could be maintained in legal proceedings)

Item 5.12 Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information

Item 5.13 Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information

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Item 5.18 Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information

Item 5.19 Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information

Item 5.20 Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information

5. Confidential Business (Contd)

Item 5.21 Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information

Item 5.22 Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information

Item 5.23 Confidential for reason of information which is likely to reveal the identity of an individual.

5.1 Kerbside Waste and Recycling Service Review

The Committee was provided with copy of a summary report on progress on the Kerbside Waste and Recycling Review together with copy of the Waste and Recycling Service Outline Business Case and Implementation Plan.

It was proposed by Alderman J Tinsley, seconded by Councillor T Mitchell, and agreed to recommend that Council approve the Outline Business Case, Implementation Plan, Kerbside Model for Household Refuse Services and engagement of additional project management support requirements as necessary.

5.2 Business Support Manager Proposal

The Committee was provided with copy report outlining the proposed changes to the Business Support Manager secondment within Environmental Services.

It was proposed by Councillor B Hanvey, seconded by Alderman J Tinsley, and agreed to recommend that Council approve the internal appointment for the Business Support Manager post, and that the matter also be reported to Corporate Services Committee.

5.3 Financial Appraisal for Planned Preventative Maintenance – Intruder Alarm Systems

The Committee was provided with copy and it was proposed by Councillor O Gawith, seconded by Councillor R Walker, and agreed to recommend that Council approve the Financial Appraisal for the Planned Preventative Maintenance – Intruder Alarm Systems within the Council buildings.

5.4 Financial Appraisal for Planned Preventative Maintenance – Building Energy Management

The Committee was provided with copy and it was proposed by Councillor O Gawith, seconded by Alderman J Tinsley, and agreed to recommend that Council approve the Financial Appraisal for the Planned Preventative Maintenance – Building Energy Management within the Council buildings.

#### 5.5 WRAP Collaborative Partnership

It was proposed by Councillor O Gawith, seconded by Alderman J Tinsley, and agreed to recommend that Council enter into a new Collaboration Agreement with WRAP to deliver tasks identified within the Implementation Plan, to include agreed tasks for which WRAP would provide support and advice, and detailed costs to be paid by the Council to WRAP for project management and associated services provided under the terms of the agreement.

#### 5.6 Drumlough Closed Landfill Site

The Committee was provided with copy of an update report on various issues associated with the closed landfill site at Drumlough together with copy of the draft Implementation Plan.

It was proposed by Councillor R Walker, seconded by Councillor T Mitchell, and agreed to recommend that Council approve the draft Implementation Plan for Drumlough and agree to proceed as recommended in the officer's report including procurement of design team and consultancy services.

(Councillor T Morrow left the meeting at 7.16 pm)

#### 5.7 Reservoir Safety (Duncan's Dam)

The Committee was provided with copy of Section 10 report, Onsite Plan, recommendations and estimated budget costs prepared by the Registered Reservoirs Board Engineering Consultant in relation to Duncan's Dam.

It was proposed by Alderman J Tinsley, seconded by Councillor R Walker, and agreed to recommend that Council note the Section 10 Report and Onsite Plan and agree to proceed as recommended in the officer's report including procurement of consultancy and contractor services and approval of capital provision to undertake the required works.

#### 5.8 Animal Welfare Service – Update

The Committee was provided with copy of an update report on the resumption of on-call arrangements for the Animal Welfare Service

It was proposed by Alderman J Tinsley, seconded by Councillor B Hanvey, and agreed to recommend that Council note the update report and approve the payment of overtime to the Animal Welfare Officer when responding to these calls.

#### Items for Noting

It was proposed by Councillor T Mitchell, seconded by Councillor B Mallon, and agreed that the following items (Items 5.9 to 5.23) be noted.

5.9 Planning Enforcement – Cases with Court Proceedings for September 2018

The Committee was provided with and noted copy of a table on enforcement cases with court proceedings for September 2018.

5.10 Planning Statistics

The Committee was provided with copy and noted information on Planning Enforcement Statistics for the period April 2017 to March 2018.

(Councillor H Legge left at 7.17pm)

5.11 Ongoing Legal Proceedings – Noise Complaint

The Committee was provided with copy of the legal advice and noted a verbal update on the ongoing legal proceedings relating to a noise complaint.

5.12 arc21 Joint Committee Meeting – Thursday 28 June and Thursday 30 August 2018

The Committee was provided with copy and noted the papers in relation to the arc21 Joint Committee meetings held on Thursday 28 June and Thursday 30 August 2018 and the associated arc21 Members Bulletins together with a series of updates in relation to the Residual Waste Treatment Project.

5.13 Bring Sites Mixed Paper Contract

The Committee noted the contract award for the provision of a Mixed Paper Bring Site Collection Service as detailed in the report.

5.14 Tender for the Collection and Haulage of Residual and Green Waste from Council Household Recycling Centres to Disposal Facilities

The Committee was provided with copy of the tender report for the collection and haulage of residual and green waste from the Council's Household Recycling Centres and noted the award for the tender as detailed in the report.

5.15 Tender Report for Supply of Electrical Goods and Fittings

The Committee was provided with copy of the tender report for the supply of electrical goods and fittings and noted the award for the tender as detailed in the report.

5.16 Tender for the Garden of Reflection

The Committee was provided with copy of the tender report for the design and provision of a Garden of Reflection within the Princess Diana Memorial Garden adjacent to the Island Civic Centre and noted the award for the tender as detailed in the report.

5.17 Tender for Planned Preventative Maintenance – Cooker Hood Cleaning

The Committee was provided with copy of the tender report for Planned Preventative Maintenance - Cooker Hood Cleaning within Lisburn & Castlereagh City Council buildings and noted the award for the tender as detailed in the report.

5.18 Tender for Planned Preventative Maintenance – Legionella Risk Assessments

The Committee was provided with copy of the tender report for Planned Preventative Maintenance - Legionella Risk Assessments within Lisburn & Castlereagh City Council buildings and noted the award for the tender as detailed in the report.

5.19 Tender for Planned Preventative Maintenance – Asbestos Management

The Committee was provided with copy of the tender report for Planned Preventative Maintenance - Asbestos Management within Lisburn & Castlereagh City Council buildings and noted the award for the tender as detailed in the report.

5.20 Household Recycling Centre (HRC) Sites – Update

The Committee noted an update on the award of the staffing contract for site operatives at the Council's HRC sites.

5.21 Cemetery Provision – Update

The Committee was provided with copy of a crematorium report relating to a proposed facility by Antrim and Newtownabbey Borough Council that would also be considered by the Development Committee at its meeting in September.

The Committee received and noted a detailed update report on options for future cemetery provision within the Council area.

5.22 The Safety Advisory Group Minutes

The Committee was provided with copies and noted the Minutes of the Safety Advisory Group meetings held on 9 May, 20 June and 18 July.

5.23 Rolling Year Absence Figures for Environmental Services Directorate

The Committee was provided with copy and noted information in relation to the absence figures for the Environmental Services Directorate.

(Councillor B Mallon left at 7.21 pm)

Resumption of Normal Business

It was proposed by Councillor A Givan, seconded by Councillor O Gawith, and agreed to come out of committee and normal business was resumed.

6. Report from the Director of Environmental Services

Item for Decision

6.1 Committee Schedule – Frequency of Meetings

It was proposed by Alderman J Tinsley, seconded by Councillor B Mallon, and agreed to recommend that Council agree that the Environmental Services Committee be held on the 1<sup>st</sup> Wednesday of each month but with a starting time of 5.30 pm rather than 6.00 pm.

Items for Noting

It was proposed by Councillor O Gawith, seconded by Councillor B Bloomfield, and agreed that the following items (Item 6.2 to Item 6.7) be noted

6.2 Environmental Services Reporting Amendment

The Committee noted the appointment of the new Head of Service for Waste Management and Operations and the proposed reporting amendment with effect from October 2018.

(Councillor H Legge returned and the Audit and Risk Manager left at 7.26 pm)

6.3 Environmental Services Trading Accounts – Periods 2, 3 and 4

The Committee was provided with copies and noted the Environmental Services Trading Accounts for Periods 2, 3 and 4.

6.4 Environmental Services Annual Departmental Plan 2018/2019

The Committee was provided with copy and noted the Environmental Services Annual Departmental Plan 2018/19.

6.5 Environmental Services Directorate Risk Register

The Committee was provided with copies and noted the Departmental and Service Unit Risk Registers for the Environmental Services Directorate.

6.6 Environmental Services Performance Reports

The Committee was provided with copy and noted a Performance Summary Report and the performance of KPIs relating to the Environmental Services Directorate.

6.7 Alpha Programme

The Committee was provided with copy and noted the latest edition of the Alpha newsletter.

6.8 Report from Head of Service (Building Control)

Items for Decision

6.8.1 Street Naming off Old Mill Heights, Dundonald

The Committee was advised that Site Express had proposed the street name for a development of 41 dwellings off Old Mill Heights, Dundonald.

The Committee had been provided with a copy of the development layout.

It was proposed by Councillor H Legge, seconded by Alderman T Jeffers, and agreed that the street name, Orchard Hill Lane, be allocated to this proposed development of 41 dwellings off Old Mill Heights, Dundonald.

6.8.2 Street Naming off Causeway End Road

The Committee was advised that Nickal Developments had proposed the street name for a development of 14 dwellings off Causeway End Road.

The Committee had been provided with a copy of the development layout.

It was proposed by Councillor R Walker, seconded by Councillor T Mitchell, and agreed that the street name, Aikins Hill, be allocated to this proposed development of 14 dwellings off Causeway End Road.

6.8.3 Energy Performance of Buildings (Certificates and Inspections) Regulations

The Committee was provided with copies of and noted the Enforcement Protocol and the Service Level Agreement with Belfast City Council in relation to ongoing arrangements for the enforcement of Energy Performance of Buildings (EPB) Regulations

It was proposed by Alderman T Jeffers, seconded by Councillor B Hanvey, and agreed to recommend that Council grant approval for the Chief Executive to sign and agree the Energy Performance of Buildings Service Level Agreement with Belfast City Council for financial year 2018/19.

(Councillor B Mallon left at 7.31 pm)

6.8.4 Affordable Warmth Scheme – Service Level Agreement

The Committee was provided with copy and noted correspondence from the Department for Communities (DfC) setting out funding and referral targets for the Affordable Warmth Scheme together with copy of the Service Level Agreement with the Department which had been updated to take account of revised targets.

It was proposed by Councillor O Gawith, seconded by Councillor R Walker, and agreed to recommend that Council grant approval for the Chief Executive to sign the Service Level Agreement with the Department for Communities in respect of the Affordable Warmth Scheme.

(Councillor B Mallon returned at 7.32 pm)

Items for Noting

It was proposed by Councillor B Bloomfield, seconded by Councillor A Givan, and agreed that the following items (Item 6.8.5 to Item 6.8.8) be noted

6.8.5 Building Control Applications – Full Plan Applications and Regularisation Certificates

The Committee noted the undernoted information in regard to the Full Plan Applications 'Approved' and Regularisation Certificates issued in the months of May to July 2018

Month	Full Plan Approvals	Regularisation Certificates
May 2018	173	43
June 2018	61	27
July 2018	95	41

6.8.6 Department of Finance – Completion Notice Ready Report to Land & Property Services

The Committee noted the undernoted information in regard to Completion Notice Ready Reports for the months of May to July 2018 returned to the Department of Finance, Land and Property Services.

Month	Completion Notice Ready Numbers
May 2018	82
June 2018	60
July 2018	77

6.8.7 Department for Communities (DfC) – Affordable Warmth Project

The Committee noted the undernoted information in relation to visits and referrals made in respect of the Affordable Warmth Project.

Month	Home Visits Carried Out	Completed and Eligible Referrals to NIHE (after financial checks)	DfC requested Target	'Make the Call'
April 2018	79	27	25	11
May 2018	74	20	25	19
June 2018	59	20	17	11
July 2018	61	28	30	2

The Head of Service (Building Control) updated the Committee on referral targets and project funding for the current financial year.

6.8.8 Land & Property Services (LPS) Vacancy Inspections

The Committee noted information regarding the Council's participation in vacant commercial property inspections on behalf of Land & Property Services.

6.9 Report from Head of Service (Technical and Estates)Items for Decision6.9.1 Vehicle Advertising

The Committee was provided with information regarding a proposed funding application by the Council to DAERA's Behavioural Change Project Fund to deliver communications activities aimed at increasing recycling rates from local householders. It was noted that funding in the region of £50,000 would be available to the Council to develop and deliver a project within the 2018/19 financial year.

It was proposed by Alderman J Tinsley, seconded by Councillor R Walker, and agreed to recommend that Council:

- Endorse the concept in principle that all suitable Council fleet be considered for promotion of a waste/recycling orientated message.
- Agree that this matter be referred to other relevant Council committees for their consideration and endorsement.
- Agree that, upon confirmation of Council endorsement of this approach, Officers scope the potential for utilisation of all suitable Council fleet to promote a waste/recycling orientated message with an exercise in the first instance to identify the number and types of vehicles suitable for these purposes and to provide indicative associated costs.

6.9.2 Council Area Boundary and Village Signage Rebranding

The Committee was provided with an update report on the provision of Council area boundary and village signage that included designs for both the new boundary and village signs.

Following discussion on the design options for boundary signs, officers were asked to liaise with the Council's MCU unit and bring back to Committee revised designs for Options 1 and 2 to include change in background and lettering colours for Option 1 and increasing size of lettering for Option 2.

Items for Noting

It was proposed by Councillor T Mitchell, seconded by Councillor R Walker, and agreed that the following items (Item 6.9.3 to Item 6.9.11) be noted

6.9.3 WRAP Review of Northern Ireland Household Waste Recycling Centres

The Committee was updated on the comprehensive review of Northern Ireland's Household Waste Recycling Centres network that had been commissioned by DAERA and undertaken by WRAP to identify improvements that could be made to further increase recycling performance.

The Committee was provided with copy of and noted the report "HWRC Improvement Recommendations – Lisburn & Castlereagh". The Committee also noted information regarding the formation and on-going work of the HWRC Working Group.

6.9.4 Northern Ireland Recycling Communications Strategy 2018-2021

The Committee was provided with copy and noted a draft Recycling Communications Strategy for Northern Ireland for 2018-2021 that had been developed by WRAP in consultation with a number of key stakeholders including all 11 local Councils.

6.9.5 Lisburn & Castlereagh City Council Draft NILAS Reconciliation

The Committee was provided with copy and noted correspondence from NIEA providing details on the Draft Northern Ireland Landfill Allowances Scheme Reconciliation for Lisburn & Castlereagh City Council for 2017/18.

6.9.6 Council Waste Data Key Performance Indicators 2017/18

The Committee noted an update report on the Council's reuse, recycling and composting rate for 2017/18.

6.9.7 Contamination Policy Implementation Update

The Committee noted an update on the continued implementation of the Council's Contamination Policy. The Committee was provided with copy of the 'Contaminated Landfill Bin' sticker to be used on those occasions when landfill bins were found to contain dry recyclables and/or food waste.

6.9.8 Recycle Week: 24-30 September 2018

The Committee noted details of events planned for Recycle Week 2018.

6.9.9 Waste Education Activities April – June 2018

The Committee noted details of waste education events that had taken place in schools and community groups during the period April - June 2018.

6.9.10 Moss Road Landfill Site Closure Plan

The Committee noted that the Moss Road Landfill Site Closure Plan had been submitted to the Northern Ireland Environment Agency by the Council's Consultant on 2 August 2018.

6.9.11 The Provisional Northern Ireland Local Authority Collected Municipal Waste Management Statistics Report

The Committee noted the publication of the provisional Northern Ireland Local Authority Collected Municipal Waste Management Statistics Report and was provided with a summary of the report's key points.

6.10 Report by Head of Service (Environmental Health)

Items for Decision

6.10.1 Consultations for Decision

The Committee was advised that a consultation document on Domestic Homicide Reviews (DHR) had been received from the Department of Justice with a response date Friday 28 September 2018 and a proposed response to the consultation was provided for consideration.

It was proposed by Councillor B Bloomfield, seconded by Councillor B Hanvey, and agreed to recommend that Council approve the proposed response to the Department of Justice on the Domestic Homicide Reviews Consultation.

6.10.2 Consultation for Retrospective Approval

The Committee was advised that a consultation document on A Fire Safety Guide for Caravan Site Operators had been received from the Northern Ireland Fire and Rescue Service with a response date of 1 August 2018 and was provided with copy of comments submitted to NIFRS on behalf of the Council.

6.10.2 Consultation for Retrospective Approval (Contd)

It was proposed by Alderman J Tinsley, seconded by Councillor A Givan, and agreed to recommend that Council retrospectively approve the response to consultation on Fire Safety Guide for Caravan Site Operators that had been submitted on behalf of the Council.

6.10.3 The Environmental Protection (Microbeads) Regulations (Northern Ireland) 2018

It was proposed by Councillor O Gawith, seconded by Councillor A Givan, and agreed to recommend that Council retrospectively approve the authorisation of Environmental Health Officers by DAERA for the purpose of enforcing proposed legislation to ban the manufacture and sale of rinse-off cosmetic products containing plastic microbeads.

6.10.4 Lisburn & Castlereagh City Council Home Accident Prevention Information Sharing Group

The Committee was provided with copy and noted information on the Lisburn and Castlereagh City Council's Home Accident Prevention Information Sharing Group and noted that the Group was seeking 2 nominations from the Council.

It was proposed by Alderman J Tinsley, seconded by Councillor O Gawith, and agreed to recommend that Alderman T Jeffers and Councillor R Walker be nominated for membership of the Lisburn & Castlereagh City Council Home Accident Prevention Information Sharing Group.

6.10.5 Northern Ireland Local Government Partnership on Traveller Issues

The Committee was advised that, following the recent Council AGM, The Northern Ireland Local Government Partnership on Traveller Issues was seeking nomination of a Member to become a representative on the Group.

It was proposed by Alderman J Tinsley, seconded by Councillor T Mitchell, and agreed to recommend to Council that the nomination for a representative on the Northern Ireland Local Government Partnership on Traveller Issues Group be open to all Council Members.

6.10.6 Dog Control Orders

The Committee was provided with a summary of the responses received in relation to the recent consultation exercise to gather the views of residents and interested groups on the proposed Dog Control Orders.

The Environmental Health Manager responded to a query by Councillor B Hanvey regarding working hours of the Council's Enforcement Officers during the summer months.

It was proposed by Alderman J Tinsley, seconded by Councillor B Mallon, and agreed to recommend that, in addition to the existing working group

6.10.6 Dog Control Orders (Contd)

representatives, Council nominate the Chairman, Councillor J Gray, and Councillor B Hanvey to sit on the Dog Control Working Group to consider the proposed Dog Control Order implementation.

6.10.7 Coordination and Management of Council Defibrillators

The Committee was provided with a report on a recent audit carried out on the Automated External Defibrillators (AEDs) within Council facilities.

It was proposed by Councillor A Givan, seconded by Councillor B Hanvey, and agreed to recommend that Council approve the report in relation to producing a tender for the management of Automated External Defibrillators in Council facilities.

Items for Noting

It was proposed by Councillor B Hanvey, seconded by Councillor A Givan, and agreed that the following items (Item 6.10.8 to Item 6.10.11) be noted

6.10.8 Noise Complaint Statistics 2017-2018

The Committee was provided with copy and noted a report in relation to Noise Complaint Statistics for Lisburn & Castlereagh City Council for 2017/2018.

6.10.9 The Licensing (Northern Ireland) Order 1996 – Liquor Licence Applications

The Committee was provided with copy and noted a report in relation to liquor licensing consultations responded to by the Environmental Health Service Unit between 1 April 2018 and 30 June 2018.

6.10.10 The Litter (Northern Ireland) Order 1994

6.10.10.1 Fixed Penalty Notices

The Committee noted a report in relation to Fixed Penalty Notices issued for littering and illegal dumping related offences during the period 1 April 2018 and 30 June 2018.

6.10.11 The Dogs (Northern Ireland) Order 1983 – Dog Control

6.10.11.1 Issue of Fixed Penalty Notices

The Committee noted a report in relation to the instigation of legal proceedings for failure to pay Fixed Penalty Notices for dog related offences during the period 1 April 2018 and 30 June 2018.

6.10.11.2 Issue of Dog Control Condition Notices

The Committee was provided with copy and noted a report in relation to the issue of Dog Control Condition Notices between 1 April 2018 and 30 June 2018.

6.10.11.3 Dog Control Initiatives

The Committee noted a report in relation to the Dog Control initiatives undertaken by Enforcement Officers from 1 April 2018 to 30 June 2018.

6.10.11.4 Dog Control - Prosecution Outcomes

The Committee noted the report in relation to the outcomes of recent prosecutions progressed by the Environmental Health Service Unit in relation to dog related offences.

6.10.11.5 Dog Pound Opening Hours

The Committee noted a report in relation to the opening times of the Council Dog Pound.

(Councillor B Mallon left at 8.07 pm)

Additional Item

6.10.12 Graffiti in the Four Winds Area

Councillor B Hanvey stated that he had written to the Council on behalf of constituents regarding graffiti in the Four Winds area but had not received a satisfactory response. The Director of Environmental Services stated that she would liaise with the Environmental Health Manager on this issue and would respond directly to Councillor Hanvey.

6.11 Report by Head of Service (Waste Management & Operational Services)

Items for Decision

6.11.1 Street Cleansing Operations – Chapter 8 Safety at Street Works and Road Works (Code of Practice) - Update

The Committee was provided with copy of a report outlining options for street cleansing operations and the associated costs. During the ensuing discussion, the Director of Environmental Services advised on initiatives whereby the Council would also be working in partnership with other agencies and community groups to promote environmental responsibility within the community.

It was proposed by Alderman J Tinsley, seconded by Councillor O Gawith, and agreed to recommend that Council retain the status quo.

6.11.2 Fleet Strategy

The Committee was provided with copy and it was proposed by Councillor T Mitchell, seconded by Councillor R Walker, and agreed to recommend that Council approve the Fleet Strategy which had been prepared for implementation to support wider Council needs.

Items for Noting

It was proposed by Councillor A Givan, seconded by Councillor R Walker, and agreed that the following items (Item 6.7.1 to 6.7.5) be noted.

6.11.3 Service Update – Refuse Collection

6.11.3.1 Refuse Collection Data

The Committee was provided with copy and noted refuse collection data together with graphs depicting the current trends in relation to residual, compost and mixed dry refuse collections.

6.11.4 Cleansing Services: Illegal Dumping Update

The Committee was provided with copy and noted illegal dumping statistics for July 2018.

Additional Items

6.11.5 Acting Head of Service (Operational Services)

Alderman T Jeffers welcomed the new Head of Service (Waste Management and Operations) but also commended the work of the Acting Head of Service (Operational Services) during the period prior to the appointment of the new Head of Service.

6.11.6 Operation of FIDO Machine

In response to a query by Councillor B Hanvey, the Head of Service (Waste Management and Operations) confirmed that the Council now had 2 FIDO machines in operation to deal with dog fouling hotspots.

Councillor Hanvey wished to commend the diligence of the staff member operating the FIDO machine in the Carryduff area and stated that there had been a significant reduction in complaints received by him in relation to dog fouling since the new machine had come into operation. The Head of Service undertook to pass on these comments to the member of staff.

7. Any Other Business

7.1 Pest Control – Director of Environmental Services

The Committee received a verbal update on work being undertaken by the Council's Environmental Health Service unit and the NIHE to deal with a pest control matter within the Council area.

7.2 Heart City Steering Group – Director of Environmental Services

The Committee was advised that, arising from the launch of the Lifesavers Group, the Heart City Steering Group had agreed at its meeting in June 2018 to adjourn further meetings until June 2019.

Councillor B Hanvey stated that the Heart City initiative had been very successful and much of this was due to the efforts of Councillor M Tolerton who had been a force to be reckoned with.

7.3 arc21 – Councillor A Givan

Councillor A Givan referred to a paper circulated to Members at a recent Council meeting which stated that the proposed waste treatment facility would result in over capacity. The Committee was advised that arc21 had prepared a response to the paper prepared by the Noarc21 group and copies of this response would be circulated to Members by arc 21.

7.4 Dog Fouling in Moira – Councillor O Gawith

Councillor O Gawith stated that, while the work of the Council's Parks and Amenities Unit within Moira was much appreciated, there was an increasing problem of dog fouling within the town.

The Committee was advised that officers would investigate measures to address the dog fouling issues in Moira.

7.5 Cleansing Operations – Councillor R Walker

Councillor R Walker asked that the staff be commended for maintaining the delivery of waste collections and street cleansing services during the summer's extreme heat.

7.6 War Memorials – Head of Service (Technical and Estates)

The Head of Service (Technical and Estates) reported on maintenance and other issues relating to war memorials in the Council area as follows:

- Significant works had been carried out on the war memorial in Lisburn that included regrouting, repainting and stonework repair.
- The war memorial in Hilden required repair but this would require specialist attention and, due to the nature of these repairs, they could not be delivered before Armistice Day this year; however general cleaning and tidying would be undertaken.

7.6 War Memorials – Head of Service (Technical and Estates) (Contd)

- Additional names will be added to the war memorials at Hillsborough, Lisburn and Moira.
- 6 WW1 memorial seats are on order and these would be placed at war memorials where appropriate.
- The Council was considering placement of WW1 silhouette figures at appropriate locations within the Council area and the Technical Services unit was liaising with the Council's Parks and Amenities Section in this regard.

Councillor H Legge stated that the Moat Park area did not have a war memorial and she asked that officers consider placement of WW1 benches or silhouette figures at an appropriate location within Moat Park.

There being no further business, the meeting was terminated at 8.34 pm.

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Mayor/Chairman