

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of the Meeting of the Environmental Services Committee held in the Island Civic Centre, The Island, Lisburn, on Wednesday, 4 April 2018 at 5:30 pm

PRESENT:

Alderman T Jeffers (Chairman)

The Right Worshipful the Mayor, Councillor T Morrow

The Deputy Mayor, Councillor H Legge

Aldermen, SP Porter and J Tinsley

Councillors O Gawith, A Givan, J Gray MBE, B Hanvey, A McIntyre, B Mallon and L Poots

IN ATTENDANCE:

The Director of Environmental Services
Head of Service (Technical and Estates)
Acting Head of Service (Operational Services).
Environmental Health Manager
Business Improvement Manager
Member Services Officer

Commencement of Meeting

The Chairman, Alderman T Jeffers, welcomed everyone to the April meeting of the Environmental Services Committee.

The Chairman then proceeded to outline the evacuation procedures in the case of an emergency.

1. **Apologies**

Apologies for non-attendance were received on behalf of Councillor N Anderson, Councillor J Baird, Councillor T Mitchell, the Head of Service (Environmental Health) and the Head of Service (Building Control).

2. **Declarations of Interest**

The Chairman invited Members to declare any Conflicts of Interest they might have in relation to the business of the meeting and reminded them of the requirement to complete Declaration of Interest forms in this regard, which had been provided at the meeting. During the course of the meeting, the following Declaration of Interest was made:

- Councillor H Legge declared an interest in both Item 4.4, Department for Communities (DfC) – Affordable Warmth Scheme (AWS) Funding for 2018/19, and Item 5.6.6, Department for Communities (DfC) – Affordable Warmth Scheme, on the basis that she was a Member of the Board of the NI Housing Executive

3. Minutes of the Environmental Services Committee Meeting held on 7 March 2018

It was proposed by Councillor B Mallon, seconded by Alderman J Tinsley, and agreed that the minutes of the meeting of the Environmental Services Committee held on 7 March 2018, as adopted at the meeting of Council held on 27 March 2018, be confirmed and signed.

4. Confidential Business

It was agreed that the report and recommendations of the Director of Environmental Services be adopted, subject to any decisions recorded below.

The Chairman, Alderman T Jeffers, advised that the matters contained in the confidential report would be dealt with "In Committee" for the following reasons:

Item 4.1: Confidential for reason of information relating to any individual; information which is likely to reveal the identity of an individual; and information in relation to which a claim to legal professional privilege could be maintained in legal proceedings

Item 4.2: Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information

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Item 4.6: Confidential due to information relating to the financial or business affairs of the organisation concerned [including the Council holding that information

Item 4.7 Confidential due to information relating to the financial or business affairs of the organisation concerned [including the Council holding that information

Item 4.8 Confidential for reason of information which is likely to reveal the identity of an individual

“In Committee”

It was proposed by Alderman SP Porter, seconded by Councillor J Gray, and agreed that the following matters be considered “in committee”, in the absence of members of the press and public.

Items for Noting

It was proposed by Alderman J Tinsley, seconded by Councillor A Givan, and agreed that the following items (Items 4.1 to 4.8) be noted.

4.1 Planning Enforcement – Cases with Court Proceedings for April 2018

The Committee was provided with and noted copy of a table on enforcement cases with court proceedings for April 2018.

4.2 Crematorium Update and Future Cemetery Provision

The Committee was provided with copy and noted correspondence that had been forwarded to Antrim and Newtownabbey Council’s regarding the Crematorium update.

4.3 Ongoing Legal Proceedings – Noise Complaint

The Committee noted an update in relation to the ongoing legal proceedings noise complaint.

4.4 Department for Communities (DfC) – Affordable Warmth Scheme (AWS) Funding for 2018/19

The Committee was provided with copy and noted correspondence from the DfC in relation to the Affordable Warmth Scheme and funding for the financial year 2018/2019.

4.5 Award Notification of Tender for the Supply of Natural Gas

The Committee was provided with copy information detailing the tender and evaluation process for the supply of natural gas. Delegated authority had been granted to the Chairman and the Director of Environmental Services in January 2018 to deal with this matter and the Committee noted the award of the tender for the supply of natural gas as set out in the officer’s report.

4.6 Award Notification of Tender for the Supply of Electricity

The Committee was provided with copy information detailing the tender and evaluation process for the supply of electricity. Delegated authority had been granted to the Chairman and the Director of Environmental Services in January 2018 to deal with this matter and the Committee noted the award of the tender for the supply of electricity as set out in the officer’s report.

4.7 arc21 Joint Committee Meeting – Thursday 29 March 2018

The Committee was provided with copy and noted papers in relation to the arc21 Joint Committee meeting held on Thursday 29 March 2018 and the associated arc21 Members Bulletin and noted particularly item 8, Contracts and Performance Update section of the report.

4.8 Rolling Year Absence Figures for Environmental Services Directorate

The Committee was provided with copy and noted information in relation to the absence figures for the Environmental Services Directorate

Resumption of Normal Business

It was proposed by Alderman J Tinsley, seconded by Councillor J Gray, and agreed to come out of committee and normal business was resumed.

5. Report from the Director of Environmental Services

Items for Noting

It was agreed that the following items (Item 5.1 to Item 5.3) be noted

5.1 Environmental Services Trading Accounts – Period 11

The Committee was provided with copy and noted the Environmental Services Trading Accounts for Period 11.

5.2 Letter from Firmus Energy Limited to their Domestic and Business Tariff Customers

The Committee was provided with copy and noted a letter that Firmus Energy has sent to its domestic and business tariff customers explaining a rise in domestic and business tariffs in the Ten Towns Network.

5.3 General Data Protection Regulations (GDPR) Update

The Committee noted a GDPR update.

5.4 Report by Head of Service (Environmental Health)

Items for Noting

It was proposed by Alderman J Tinsley, seconded by Councillor O Gawith, and agreed that the following items (Item 5.4.1 to Item 5.4.5) be noted

5.4.1 Consultations for Noting

The Committee was provided with copy and noted the following consultations

- Consultation – Proposals to Implement the Fourth List of Indicative Occupational Exposure Limit Values (Commission Directive (EU) 2017/164), response date 11 May 2018.
- Consultation – Proposal to Amend the Motor Vehicles (construction and Use) Regulations 1999.

5.4.2 Dog Control Orders

The Committee was provided with copy and noted a report regarding the extension of the consultation period to 20 April 2018 in relation to the proposed Dog Control Orders.

The Environmental Health Manager responded to Members' queries regarding recording of incidents in parks and open spaces where dogs running free had caused obstruction or injury to cyclists and other park users.

5.4.3 Service Delivery – Agile Working

The Committee noted an update report in relation to Agile Working within the Environmental Health Service Unit.

The Director of Environmental Services responded to Members' queries regarding the timeline for transfer of staff from Bradford Court to Lagan Valley Island, practical arrangements for agile working and advised that the future plans for the Bradford Court building were being progressed through the Corporate Services Committee.

Councillor A McIntyre arrived at 5.51 pm

5.4.4 The Roads (Miscellaneous Provisions) Act (Northern Ireland) 2010 – Road Closure

The Committee was provided with copy and noted a report in relation to the external costs for a road closure under the Roads (Miscellaneous Provisions) Act (Northern Ireland) 2010.

Following queries from Members, it was agreed that officers would circulate to all Council Members the report previously brought to the Committee outlining the application process and requirements for road closures. Clarification would also be provided on training provision in this regard for Council officers and/or community groups.

5.4.5 Health and Safety

5.4.5.1 The Safety Advisory Group Minutes

The Committee was provided with copy and noted minutes of the Safety Advisory Group meetings held on Wednesday 24 January 2018 and Wednesday 21 February 2018.

5.5 Report by Acting Head of Service (Operational Services)

Items for Noting

It was proposed by Councillor A Givan, seconded by Councillor B Hanvey, and agreed that the following items (Item 5.5.1 to 5.5.3) be noted.

5.5.1 Service Update – Refuse Collection

5.5.1.1 Adverse Weather Update – March 2018

The Committee noted an update report on the impact of the adverse weather that had occurred in March 2018 on cleansing services delivery.

5.5.1.2 Refuse Collection Data

The Committee was provided with copy and noted refuse collection data together with graphs depicting the current trends in relation to residual, compost and mixed dry refuse collections.

5.5.2 Route Planning and Fleet In-Cab Intelligence Devices

The Committee noted an update report regarding the site visit to the City of Bradford Council in respect of the route optimisation project.

5.5.3 Cleansing Services: Illegal Dumping Update

The Committee was provided with copy and noted illegal dumping statistics for February 2017.

5.6 Report from Head of Service (Building Control)

Item for Decision

5.6.1 Street Naming off Ballynahinch Road, Lisburn

The Committee was advised that Alan Patterson Design had proposed the street name for a development of 30 dwellings off Ballynahinch Road, Lisburn.

The Committee had been provided with a copy of the development layout.

It was proposed by Councillor J Gray, seconded by Councillor A Givan, and agreed that the street name, Strawberry Hill Lane, be allocated to this proposed development of 30 dwellings off Ballynahinch Road, Lisburn.

5.6.2 Street Naming off Dromore Road, Hillsborough

The Committee was advised that Brayfield Developments Limited had proposed the street name for a development of 15 dwellings off Dromore Road, Hillsborough.

The Committee had been provided with a copy of the development layout.

It was proposed by Councillor B Mallon, seconded by Councillor A McIntyre, and agreed that the street name, Pantridge Lane, be allocated to this proposed development of 15 dwellings off Dromore Road, Hillsborough.

5.6.3 Street Naming off Millmount Village, Dundonald

The Committee was advised that Alan Patterson Design had proposed the street names for a development of 32 dwellings at Millmount Village, Dundonald.

The Committee had been provided with a copy of the development layout.

It was proposed by Councillor H Legge, seconded by the Right Worshipful the Mayor, Councillor T Morrow, and agreed that the street names, Millmount Village Meadows and Millmount Village Close, be allocated to this proposed development of 32 dwellings at Millmount Village, Dundonald.

Items for Noting

It was proposed by Councillor J Gray, seconded Alderman J Tinsley, and agreed that the following items (Item 5.6.4 to Item 5.6.7) be noted

5.6.4 Building Control Applications – Full Plan Applications and Regularisation Certificates

The Committee noted the undernoted information in regard to the Full Plan Applications ‘Approved’ and Regularisation Certificates issued in the months of November and December 2017 and January 2018

Month	Full Plan Approvals	Regularisation Certificates
December 2017	75	23
January 2018	94	49
February 2018	93	36

5.6.5 Department of Finance – Completion Notice Ready Report to Land & Property Services

The Committee noted the undernoted information in regard to Completion Notice Ready Reports for the months of November 2017 to January 2018 returned to the Department of Finance, Land and Property Services.

Month	Completion Notice Ready Numbers
December 2017	49
January 2018	45
February 2018	57

5.6.6 Department for Communities (DfC) – Affordable Warmth Project

The Committee noted the undernoted information in relation to visits and referrals made in respect of the Affordable Warmth Project.

Month	Home Visits Carried Out	Completed and Eligible Referrals to NIHE (after financial checks)	DfC requested Target	'Make the Call'
July 2017	87	40	40	21
August 2017	52	32	40	8
September 2017	58	13	40	13
October 2017	24	27	40	19
November 2017	35	20	40	11
December 2017	55	14	40	6
January 2018	113	31	30	13
February 2018	112	45	30	29

5.6.7 Land and Property Services (LPS) New Dwelling Statistical Report for Q4, 2017

The Committee noted information in relation to Land and Property Services New Dwelling Statistical Reports for Q4, 2017.

Alderman J Tinsley congratulated the Building Control unit on the excellent results achieved by the team. In response to a query by Councillor A Givan, the Business Improvement Manager clarified the various reasons for the disparity between new building starts and new building completions.

5.7 Report from Head of Service (Technical and Estates)

Items for Noting

It was proposed by Councillor B Mallon, seconded by O Gawith, and agreed that the following items (Items 5.7.1 to 5.7.2) be noted.

5.7.1 Waste Education Activities January – March 2018

The Committee was provided with copy and noted a report on waste education activities carried out during the period January – March 2018.

The Chairman congratulated staff on the success of the Youthspeak event in which he was a judge.

The Director of Environmental Services advised that, in partnership with the Leisure and Community Wellbeing Directorate, Environmental Services was participating in an information evening for community groups to make them aware of grants and funding opportunities available through Keep Northern Ireland Beautiful for litter collection and other neighbourhood improvement projects.

In response to a query by the Right Worshipful the Mayor, Councillor T Morrow, the Director of Environmental Services advised that officers would investigate the best way to support groups and individuals who wished to undertake litter collection and general environmental improvement initiatives in their neighbourhood.

Item for Noting

5.7.2 NIEA Council Food Waste Update

The Committee was provided with copy and noted NIEA's findings in relation to implementation of Council obligations under the Food Waste Regulations (Northern Ireland) 2015.

6. Any Other Business

6.1 DAERA Consultation: Working with Communities Implementing Geological Disposal – Head of Services (Technical and Estates)

The Head of Service (Technical and Estates) referred to consultation issued by DAERA on the geological disposal of radioactive waste and advised that he would circulate this to Members for information.

6.2 Animal Welfare – Environmental Health Manager

The Environmental Health Manager provided an update on current resource constraints affecting provision of the animal welfare service at weekends. She advised that it was hoped that current difficulties would be resolved by the end of April.

6.3 Abandoned Horses on Belfast Hills – the Right Worshipful the Mayor, Councillor T Morrow

The Right Worshipful the Mayor, Councillor T Morrow, referred to the number of horses abandoned on the Belfast Hills and advised that PSNI had recently lifted 10-15 horses. The Environmental Health Manager clarified that the issue was a matter for the PSNI where animals were on a highway and the Council was not involved unless there was an issue regarding the animal welfare.

6.4 Participation in the Commonwealth Games – the Right Worshipful the Mayor, Councillor T Morrow

The Right Worshipful the Mayor, Councillor T Morrow, advised that the Business Improvement Manager's son was a member of the Northern Ireland Commonwealth Games gymnastics team. The Committee wished him good luck in the event.

6.5 Ground Mounted Bins at Emler Centre, Ballybeen – the Chairman, Alderman T Jeffers

Alderman T Jeffers referred to a nuisance caused by seagulls scavenging from uncovered bins at Emler Centre, Ballybeen, and asked officers to investigate whether either new bins or canopies for existing bins could be provided to reduce the problem.

There being no further business, the meeting was terminated at 6.35 pm.

Mayor/Chairman