

LISBURN/ & CASTLEREAGH CITY COUNCIL

Minutes of the proceedings of the Development Committee Meeting of Lisburn & Castlereagh City Council held in the Island Civic Centre, Lisburn, BT27 4RL on Wednesday, 4 September 2019 at 7.00 pm

PRESENT:

Alderman A G Ewart (Chairman)

The Right Worshipful the Mayor, Councillor A Givan

Aldermen J Baird, W J Dillon MBE, D Drysdale, A Grehan and T Morrow

Councillors N Anderson, R T Beckett, S Carson, J Gallen, D Honeyford, H Legge, U Mackin, G McCleave, T Mitchell,

OTHER MEMBER:

Councillors D J Craig, C McCreedy and A Swan

IN ATTENDANCE:

Lisburn & Castlereagh City Council

Director of Service Transformation
Head of Planning & Capital Development
Head of Assets and Technical Services
Portfolio Manager
Principal Planning Officer
Regeneration and Infrastructure Manager
Member Services Officer

Down Royal Racecourse

Ms Emma Meehan, Chief Executive
Ms Claire Rutherford, Sales and Marketing Director

Commencement of Meeting

The Chairman, Alderman A G Ewart, welcomed everyone to the September meeting of the Development Committee and in particular to Alderman W J Dillon following his recent period of ill health.

The Chairman outlined the evacuation procedures in the case of an emergency.

The Chairman also reminded everyone to ensure mobile phones were turned off or on silent mode for the duration of the meeting and stated that should any Member require to leave the meeting to notify the Members Services Officer in order that their departure could be recorded accurately in the minutes.

1. Apologies

It was agreed to accept an apology for non-attendance at the meeting on behalf of the Head of Economic Development.

The Director updated the Committee in regard to the absence due to ill health of the Head of Economic Development, and advised that the Regeneration and Infrastructure Manager was acting up into the post of Head of Economic Development meanwhile.

The Director, having also advised that the Economic Development Officer, Ms Sophie Dowie, was on a two-year sabbatical in the United States, expressed thanks and appreciation to the Regeneration and Infrastructure Manager and her team for their efforts in recent weeks as a result of the absence of these key posts within the Economic Development Unit.

It was proposed by Alderman W J Dillon, seconded by Alderman A Grehan, and agreed that the Committee sends a card to the Head of Economic Development expressing best wishes for a full recovery.

Alderman D Drysdale informed the Committee that the Chief Executive of NILGA, Mr Derek McCallan, had undergone surgery in recent times and it was proposed by Alderman D Drysdale, seconded by Alderman A Grehan, that the Council sends a card to Mr McCallan expressing best wishes for a full recovery.

2. Declarations of Interest

The Chairman invited Members to declare any Conflicts of Interest they might have in relation to the business of the meeting and reminded them of the requirement that they complete Declaration of Interest forms in this regard, which had been provided at the meeting.

During the course of the meeting the following declarations of interest were made and Declaration of Interest forms completed accordingly:

Councillor U Mackin – in relation to Item 3.2 Hillsborough Forest Capital Project Update Phase 1a in view of his membership of the Board of Governors of Beechlawn School.

Alderman J Baird – in relation to item 4.1 Rural Connected Communities (RCC) – 5G Testbeds and Trials Programme in view of the possibility of the Mobile 5G programme using a phone mast located on his land at Saintfield Road, Lisburn.

The Right Worshipful the Mayor, Councillor A Givan, in relation to item 6.1 Lisburn Commerce Against Crime: CCTV Project Update – in view of his membership of the Board of LCAC.

3. Report by the Director of Service Transformation

It was agreed that the reports and recommendations of the Director of Service Transformation be agreed subject to any decisions recorded below.

3.1 Down Royal Racecourse Update – Presentation

The Committee noted from the report that the Down Royal Racecourse owners, Merrion Property Group, had appointed a new team to run the course in January 2019 and that Ms Emma Meehan, the new Chief Executive, was in attendance in order to present to the Committee an update on changes at the Racecourse since the start of 2019 and the future plans for the business.

The Chairman, Alderman A G Ewart, on behalf of the Committee, extended a welcome to Ms Emma Meehan, Chief Executive, and Ms Claire Rutherford, Sales and Marketing Director, Down Royal Racecourse.

Ms Meehan thanked the Committee for the invitation to make a presentation and with the aid of PowerPoint proceeded to present on a number of themes including:

- Review Strategy and Business Goals. Ms Meehan outlined the Down Royal Race Course's four year 'flightpath' which set out the strategies and targets for each of the next four years.
- Review Performance against Goals. Ms Meehan discussed the organisation's management structure, the financial strategies in terms of hospitality income, sponsorship targets, control costs, income from non-racing events.
- Overview of Marketing and highlights during 2019 which included the launch of a new website and the first TV advertising campaign under the new management.
- Capital investment – Ms Meehan discussed a measured investment programme for years 2019, 2020 and 2021.

Following the presentation, Ms Meehan responded to questions from the Committee in connection with the number of visitors from further afield, 'buy in' from the Council and other groups within the Council area, and engagement with the local residents.

The Chairman thanked Ms Meehan for her comprehensive presentation following which Ms Meehan and Ms Rutherford left the meeting (7.34 pm).

It was agreed to recommend that the presentation on the Down Royal Racecourse be noted.

3.2 Hillsborough Forest Capital Project Update Phase 1a

Councillor N Anderson left the meeting during consideration of this item and returned again at 7.53 pm.

The Director of Service Transformation outlined a number of key issues in connection with the development works in Hillsborough Forest Phase 1a, namely:

- Digital Sculpture Trail and the extended deadline for applications to the Rural Tourism Scheme to the end of October 2019 which would enable an Outline Business Case (OBC) to be prepared. The Director reported that the Committee was required to consider the approval of seeking delegated authority from the Council to its meeting in October to review and agree the digital sculpture trail Outline Business Case which was required in order to expedite the process and keep in line with the funders' time constraints.
- Harry Ferguson Plane Sculpture Relocation. The Committee had been furnished with copy correspondence from the Friends of Harry Ferguson Celebration Committee endorsing the relocation of the Harry Ferguson plane sculpture to a new home within Hillsborough Forest. It was noted that the costs for the relocation of the plane would be met within the overall digital sculpture trail budget.
- Temporary Car Parking arrangements The Director reported that patrons of the existing Hillsborough Forest Car Park had been redirected to alternative car parks one of which was Beechlawn School, Dromore Road, Hillsborough, during the summer recess and also during weekends for the duration of the redevelopment of the Forest Park. It was noted as a gesture of appreciation to the Beechlawn School for their goodwill that the Council was proposing to purchase an item of equipment, the cost of which would be met from the current budget approved for the project.
- proposed completion dates in regard to the Car Parking and Infrastructure Contract with F P McCann and the Play Area Contract with Hawthorne Heights.
- a proposal to instruct F P McCann to undertake part of the enabling works for the Sculpture Trail project between Phase 1a and the Sculpture Trail project works, at an estimated cost of £69,000. The Director discussed the limited risk to the Council in this regard.
- discussions with officials from DAERA, AFBI and Department Estates Team in respect of a new road access to the AFBI premises. The Director undertook to report back to the Committee in regard to this matter in view of part of the land in question was Council-owned land.

3.2 Hillsborough Forest Capital Project Update Phase 1a (Cont'd)

- Access to the Dark Walk negotiations with HRP and the subsequent proposal to not proceed with the new car park provision close to the Dark Walk, and to keep this matter under review. A discussion ensued regarding the current proposal to not proceed with the new car park provision close to the Dark Walk, some Members expressing the view that the Council should proceed with the new lease in any regard with the new car park provision.

The Director highlighted the various costs that would arise including public liability insurance and also advised that the new car park provision close to the Dark Walk would result in additional parking spaces over and above the target number of spaces in the original designs.

Comments were noted by Councillor S Carson regarding the need for more prominent signage regarding the project works in Hillsborough Forest to include detail of timescales for the various stages of work and also to inform the public of the temporary parking at Beechlawn School.

Following discussion it was proposed by Alderman W J Dillon, seconded by Councillor U Mackin, and agreed to recommend that:

- a) the extension from DAERA to the Rural Tourism Scheme with the application to be submitted before the end of October 2019, as outlined above, be noted.
- b) the Committee seeks delegated authority from Council at its meeting on 24 September 2019 to the October Meeting of the Development Committee to approve the Digital Sculpture Trail Outline Business Case.
- c) the agreement from the Friends of Harry Ferguson Celebration Committee to relocate the plane sculpture to Hillsborough Forest as part of the overall costs for the Digital Sculpture Trail be noted, it being noted also that these costs would be part of the wider Digital Sculpture Trail costs of £850,000 plus fees as agreed at June Development Committee.
- d) the Council agrees to fund an item of equipment for Beechlawn School at a cost of £1,000 as part of the ongoing support to allow forest users to use the school for parking whilst Phase 1a infrastructure works be implemented at Hillsborough Forest.
- e) the Committee agrees to proceed at risk with the enabling works to service the future Sculpture Trail Project through the current FP McCann contract for Phase 1a works.
- (f) the Council postpones the new car park provision close to the Dark Walk, and
- (g) the Council agrees to proceed with negotiations on the lease for the Dark Walk with HRP.

3.2 Hillsborough Forest Capital Project Update Phase 1a (Cont'd)

The Director undertook to write to HRP in regard to a number of matters raised during discussion.

3.3 Belfast Region City Deal – MIPIM Cannes 2020

The Portfolio Manager reported that the Council had once again been asked to participate in MIPIM Cannes in March 2020, as a partner in Belfast Region City Deal. The Director reminded the Committee that the Council had taken a pro-active approach to reviewing the MIPIM Cannes delegate database in March 2019, which had resulted in targeted meetings with four leading hotel groups and an opportunity to extend invitations to London based contacts who then attended Council's Mansion House event in London.

The Portfolio Manager also highlighted a number of key issues in support of a co-ordinated, collaborative and cohesive investment proposition by the BRCD partners and attendance at MIPIM Cannes offering an excellent opportunity to again review the MIPIM delegate database and set up pre-arranged meetings with key contacts prior to the event.

It was noted that a £15,000 sponsorship contribution had been requested from each of the BRCD partner Council's in order to participate in MIPIM Cannes 2020 which would allow for three Council delegates to attend, along with a range of marketing and promotional opportunities during MIPIM and which included attendance with guests at the delegation dinner and a place at an exclusive investor lunch. It was further noted that flight and accommodation costs were anticipated to be in the region of an additional £1000 per Council representative.

The undernoted documents had been furnished to the Committee:

- summary report of the 2019 MIPIM event
- list of delegates who had participated with the BRCD Councils in March 2019
- breakdown of the sponsorship for this event by sector

It was agreed to recommend that:

- a) the Council is represented as part of the BRCD delegation to MIPIM Cannes in March 2020 at the indicative budget of £15,000, and
- b) three Council Officers be nominated to attend, including the Chief Executive or his nominated attendee.

3.4 Service Transformation Departmental Plan

A copy of the Service Transformation Departmental Plan 2019/2020 had been furnished to the Committee which had been cross referenced with the other directorates in order to ensure the relevant support and integration was reflected through the cross directorates.

3.4 Service Transformation Departmental Plan (Cont'd)

The Director of Service Transformation reminded the Committee that the Council's Corporate Plan, which was subject to regular revisions, had been created following extensive consultation both internally and externally. The plan was a demonstration of the Council's requirements to meet statutory and regulatory obligations as well as fulfil the Elected Members' ambitions for the Council.

The Director advised that following the recent revision of portfolios of responsibility some of the 2019/2020 in-year departmental plan had been budgeted for whilst co-located in other directorates and consequently the full realisation of the synergies of that reorganisation may not be fully realised in this in-year structure.

The Director responded to comments from Councillor J Gallen in regard to the need for regeneration in Carryduff, it being noted that the Council had approved regeneration schemes - one in Carryduff and one in Dundonald.

It was proposed by Alderman A Grehan, seconded by Councillor T Mitchell, and agreed to recommend that the in-year 2019/2020 Departmental Plan for the Service Transformation directorate be approved.

3.5 Quarterly Reports on Performance, Budgets and Risk

3.5.1 Performance Improvement KPIs – 1st Quarter Review

The Committee agreed to recommend, on a proposal by Alderman W J Dillon, seconded by Councillor T Mitchell, that the Quarterly Performance report for the Service Transformation Directorate for the period April-June 2019, as circulated, be approved.

3.5.2 Budget Report

The Committee agreed to recommend, on a proposal by Alderman W J Dillon, seconded by Councillor T Mitchell, that the summary Budget Report for Service Transformation for the year to 31 March 2020 as at July 2019 (period 4), as circulated, be approved.

3.5.3 Risk Register

The Committee agreed to recommend, on a proposal by Alderman W J Dillon, seconded by Councillor T Mitchell, that the quarterly updated Risk Register for the Service Transformation Department, as circulated, be approved.

3.6 Special Meeting of the Development Committee – Monday 9 September 2019 re Local Development Plan – Preparation, Publication and Consultation Arrangements

The Principal Planning Officer reported that a Special Meeting of the Development Committee was scheduled for Monday 9th September at 5.30 pm to discuss in full the content and detail of the draft Plan Strategy document to which all Members of Council had been invited to attend.

The Principal Planning Officer provided a brief overview of the draft Plan Strategy which comprised of two parts. Part 1 (the Plan Strategy) set out a 15 year strategy for managing growth in the Council Area and Part 2 (Operational Policies) the planning policies against which planning decisions would be made.

The draft Strategy would also be accompanied by a Sustainability Appraisal (SA); Rural Impact Assessment (RIA); Equality Impact Assessment (EQIA) and Habitats Regulations Assessment (HRA). Additional supporting documents consisted of updated Position Papers; Technical Assessments (the evidence base); and Supplementary Planning Guidance (SPG).

The Principal Planning Officer stated that subject to Member approval and ratification at full Council on Tuesday 24th September 2019, the Council intended to publish the draft Plan Strategy on Friday 11th October 2019 following which there would be a 4 week informal consultation and then a statutory 8 week period of consultation which would run from Friday 1 November 2019 to Friday 3 January 2020. It was noted that this series of proposed dates was in accordance with a published timetable for the Plan which had been agreed with the Department for Infrastructure.

Councillor N Anderson commended the Principal Planning Officer and her team for their efforts in bringing the Council's draft Plan Strategy to this stage.

At the request of the Chairman, Alderman A G Ewart, it was agreed that, where possible, Members' questions be forwarded by email to the Principal Planning Officer in advance of the Special Meeting on 9 September.

It was proposed by Councillor N Anderson, seconded by Alderman J Baird, and agreed that the report on the draft Plan Strategy, and the scheduled Special Meeting of the Committee on 9 September 2019 to consider the draft Plan Strategy, be noted.

3.7 Joint Special Meeting of the Leisure & Community Development Committee and the Development Committee re Irish Linen Centre/Lisburn Museum and associated retail space including the facility's future role in the cultural and economic life of the City

The Committee noted that a Special Joint Meeting of the Leisure & Community Development Committee and the Development Committee was scheduled for Thursday 19 September 2019 in order to consider the Irish Linen Centre/Lisburn Museum and associated retail space including the facility's future role in the cultural and economic life of the City.

3.7 Joint Special Meeting of the Leisure & Community Development Committee and the Development Committee re Irish Linen Centre/Lisburn Museum and associated retail space including the facility's future role in the cultural and economic life of the City (Cont'd)

It was noted that the Joint Special Meeting would be led by the Chairman of the Leisure & Community Development Committee.

It was proposed by Councillor T Mitchell, seconded by Councillor J Legge, and agreed that the Director's report on the Special Joint meeting on 19 September 2019 be noted.

4. Report of the Portfolio Manager

It was agreed that the report and recommendations of the Portfolio Manager be agreed subject to any decisions recorded below.

4.1 Rural Connected Communities (RCC) – 5G Testbeds and Trials Programme

The Portfolio Manager reported that the Department for Digital, Culture, Media & Sport (DCMS) had announced the Rural Connected Communities (RCC) on 27 August 2019 as part of the Government's 5G Testbeds and Trials (5GTT) Programme.

The Portfolio Manager outlined in detail in her report how the RCC would support the overall strategy for improving mobile coverage and driving successful 5G implementation in the UK, it being noted that this fund aimed to bring better mobile coverage to rural parts of the country, investing in the next generation of mobile connectivity and building the business case to help industry deliver it.

The Portfolio Manager reported that Smart IOT were hosting a free conference event which was taking place in central London on Tuesday 10 September which would enable learning about 5G and how to take advantage of connected 'smart' infrastructure.

The Portfolio Manager also discussed the opportunity for the Council to promote the 5GTT funding to local SME's to assess the potential for uptake locally, and also for the Council to make contact with the two universities and colleges of further education who were part of the BRCD to explore further any potential projects which could be developed collaboratively in the Council area.

The Director responded to comments in relation to health-related issues with the use of masts and undertook to report back on the issue raised.

The Portfolio Manager also referred to a launch event by Full Fibre Northern Ireland on Friday 20 September 2019 in the Canal Court Hotel, Newry, 2019.

Councillor D Honeyford left the meeting at 8.13 pm

It was proposed by Councillor N Anderson, seconded by Councillor H Legge, and agreed to recommend that:

4.1 Rural Connected Communities (RCC) – 5G Testbeds and Trials Programme (Cont'd)

- a) the Council agrees to promoting the above funding locally to SME's,
- b) the Council makes contact with other local councils and the two Universities and Colleges to explore further any potential projects which could be developed in the Council area
- c) should there be a viable opportunity, the Council submits a single or partakes in a consortia bid for the funding through FFNI at a cost of £2,000 per council,
- d) the Council be represented at the above-mentioned Smart IOT Connect conference in London on 10 September 2019, the estimated cost of an Officer's attendance being in connection with subsistence allowance only, and
- e) the Council be represented at the Full Fibre Northern Ireland Programme launch event in the Canal Court Hotel, Newry on Friday 20 September 2019.

5. Report of the Head of Economic Development

It was proposed by Alderman W J Dillon, seconded by Councillor T Mitchell, and agreed that the report and recommendations of the Head of Economic Development be agreed subject to any decisions recorded below.

In the absence of the Head of Economic Development, the Director of Service Transformation and the Regeneration and Infrastructure Manager presented his report.

5.1 Business Improvement District Feasibility Study: Lisburn City Centre

The Committee noted details in regard to a Business Improvement District (BID) Feasibility Study on the feasibility of a BID being formed for the Lisburn City Centre that had been carried out by a consultancy organisation "Partnerships for Better Business (pfbUK) and supported by the Council and the Department for Communities.

The Regeneration and Infrastructure Manager discussed the feasibility study and reported that in further consultations with businesses in the City Centre there was the desire for them to have a stronger voice in some City Centre issues and that they felt that a formal group or forum with City Centre stakeholders as members would be more beneficial.

The Director responded to questions from Councillor N Anderson in relation to the larger employers from outside the City Centre area being included in a BID project.

Alderman A Grehan enquired about the involvement of Members and/or Council Officers in a forum of City Centre stakeholders. The Regeneration and Infrastructure Manager advised that this matter would be given consideration and that she would include this matter in the next report to the Committee.

5.1 Business Improvement District Feasibility Study: Lisburn City Centre (Cont'd)

It was proposed by Councillor N Anderson, seconded by Alderman A Grehan, and agreed to recommend that:

- a) the BID feasibility report be noted,
- b) the proposal that a BID is not developed for Lisburn City Centre be approved, and
- c) Officers develop a City Centre Forum ensuring the appropriate staffing compliment was in place for future delivery.

5.2 Pocket Parks & Environmental Improvement Update

The Regeneration and Infrastructure Manager updated the Committee in regard to the Pocket Parks and Environmental Improvement scheme, work to date having included the installation of pocket parks, murals in Haslem's Lane, decorated hoardings and planting.

The Regeneration and Infrastructure Manager outlined further opportunities to develop similar projects including:

- Opportunity to install a pocket park at the front of the property of the Orange Order in Railway Street, it being noted that the Orange Order had been requested to submit more detailed plans for consideration.
- the owners of R Space Gallery had prepared an initial concept plan to develop the derelict parts to the rear of their property and were proposing to submit more detailed plans.
- the owners of R Space Gallery had secured financial support in the sum of £3,500 from the Architectural Heritage Fund (AHF) to develop a feasibility study to include their property and the derelict and unsightly properties on either side of R Space Gallery. The total cost of this feasibility study for the Castle Street premises was £7,000.

The Director responded to issues raised by Councillor D Honeyford in connection with the criteria to be met for a proposal for a pocket park, and also by Alderman J Baird regarding the ownership and maintenance of a pocket park.

It was proposed by Alderman J Baird, seconded by Councillor T Morrow and agreed to recommend that

- the update report on the proposed environmental improvement projects be noted,
- the Council agrees to work in partnership with R Space Gallery in developing a feasibility study,

5.2 Pocket Parks & Environmental Improvement Update (Cont'd)

- the Council contributes £3,500 towards the cost of the feasibility study on the identified properties in Castle Street,
- a further report on this matter be brought to the Committee which would address the issues raised.

5.3 Balmoral Show Evaluation and Future Proposal

The Committee had been furnished with evaluation report on activity at the 2019 Balmoral Show which had ran from Wednesday 16 May 2019 to Saturday 19 May 2019. The 'Visit Lisburn' Marquee and the garden area had been branded with both inside and out with the new "You're Welcome' logo.

It was proposed by Councillor T Mitchel, seconded by Alderman W J Dillon, and agreed to recommend that:

- a) the evaluation report on the activity at the 2019 Balmoral Show be noted.
- b) the Council supports a similar initiative for 2020 with a maximum budget of up to £35,000, and
- c) a sponsorship package, to include entrance costs, to the value of up to £1,750 for an event within the overall show, be agreed.

5.4 Integrated Marketing Campaign 2018-2021: Year 1 Evaluation

The Committee had been furnished with evaluation report on Year 1 of the Integrated Marketing Campaign and a table Year 1 Performance versus Targets.

It was proposed by Councillor N Anderson, seconded by Alderman W J Dillon, and agreed to recommend that the evaluation report on Year 1 of the Integrated Marketing Campaign be noted and that ASG and partners deliver Year 2 of the 3 year campaign.

5.5 Tourism Major Events Funding

The Committee noted a report on the new process for assessing applications for Tourism Major Events funding support, including revised criteria, which had been developed and used for the period 2018/2019. A number of new high profile events in 2019 had been supported by the Council that would not have happened otherwise.

The report circulated included the various proposed grants available from Tourism Development for 2020/2021.

It was noted that an advertisement for applications for 2020/2021 Tourism Major Event Funding would be placed in October 2019 in the local and regional (NI) press with assessments taking place at the end of November 2019 with a view to recommendations

5.5 Tourism Major Events Funding (Cont'd)

for funding being brought to the Development Committee at its meeting in January 2020 for noting.

It was proposed by Alderman W J Dillon, seconded by Alderman T Morrow, and agreed to recommend that the report on the Tourism Major Events Funding be noted and that the criteria changes, as outlined in the report, for the 2020/2021 Tourism Major Events application process be agreed.

5.6 Invitation to Annual Global IIBN Conference – November 2019

The Regeneration and Infrastructure Manager reported that an invitation had been received from the Irish International Business Network (IIBN) to attend the annual Global IIBN Conference on 8 November 2019 at One Great George Street (Institute of Civil Engineers), Westminster. Given the recent support of the Council at investment events including Mansion House in April 2019 and as part of the Council's continued investment activity it was proposed that the Council be represented at this conference.

The Regeneration and Infrastructure Manager responded to questions from Members regarding the type of businesses associated with the Irish International Business Network.

It was proposed by Councillor J Gallen, seconded by Alderman D Drysdale, and agreed to recommend that the appropriate Officers be nominated to represent the Council at the IIBN Annual Global Conference in London on 8 November 2019 at an estimated cost of £500 per person.

It was further agreed to recommend that Councillor J Gallen be nominated to attend on behalf of the Committee should he be available.

5.7 Netherlands Trade Development Programme – January 2020

The Committee noted a report in regard to the Netherlands Trade Development Programme which supported local businesses to develop links and new partners in this market to enable new business development opportunities to be realized.

It was proposed by Alderman T Morrow, seconded by Alderman J Baird, and agreed to recommend that the report on the Netherlands Trade Development Programme – January 2020 be noted and that the Council appoints a delivery agent to deliver a Trade Development Programme to the Netherlands, with a trade mission to take place in January 2020, at total cost of £29,000 + VAT.

5.8 Update on Northern Ireland –Netherlands Trade and Export Society (NI-NL) and Rotterdam Trade and Networking Event

The Committee had been granted delegated authority by the Council at its meeting on 27 August 2019 to consider the Council representation at the NI-NL Rotterdam Trade and Networking Event on 10 October 2019.

5.8 Update on Northern Ireland –Netherlands Trade and Export Society (NI-NL) and Rotterdam Trade and Networking Event (Cont'd)

It was proposed by Alderman A Grehan, seconded by Councillor J Gallen, that the Chairman of the Committee, or his nominee, and a relevant Officer, be nominated to represent the Council at the Rotterdam Trade and Networking Event.

An amendment was proposed by Councillor T Mitchell, seconded by Councillor U Mackin, that the Chairman and Vice Chairman of the Committee, and a relevant Officer, be nominated to represent the Council at the Rotterdam Trade and Networking event.

The amendment was put to the meeting and on a show of hands declared “carried” there being 8 votes in favour and 7 votes against.

The amendment having become the substantive motion was put to the meeting and agreed.

5.9 Northern Ireland Chamber: Corporate Membership Renewal 2019/2020 and President’s Banquet 21 November 2019

It was noted that the Council was a corporate member of the Northern Ireland Chamber of Commerce since 2017 at an annual cost of £2,500 + VAT.

It was proposed by Alderman A Grehan, seconded by Alderman D Drysdale, and agreed to recommend that:

- a) the Council continues to be member of the Northern Ireland Chamber of Commerce at a total cost of £2,500 + VAT for the year 2019/2020, and
- b) the Chairman of the Committee hosts a table of 10 at the President’s Banquet in November 2019 at a total cost of £1,200 + VAT.

5.10 Young Enterprise Youth Entrepreneurship Programme Update

The Committee noted from the Head of Economic Development’s report the background and key outputs achieved during the period April 2018 – March 2019 in regard to the Council’s participation in the Young Enterprise Youth Entrepreneurship Programme; this function being part of the transferring functions awarded to local government under the Review of Public Administration.

A copy of an evaluation report on the above programme had been furnished to the Committee.

It was proposed by Alderman A Grehan, seconded by Councillor T Mitchell, and agreed to recommend that the Council continues to support the Young Enterprise Youth Entrepreneurship Programme in 2019/2020 at a cost of £22,000 +VAT.

5.11 Prince's Trust Youth Entrepreneurship Programme Update

Members were reminded that the Council had agreed to support the Prince's Trust organisation to deliver a range of initiatives to support and encourage Youth Entrepreneurship across the Council area, this function being part of the transferring functions awarded to local government under the Review of Public Administration.

The Committee noted detail in regard to the outputs achieved during the period April 2018 to March 2019 in terms of programme delivery. A copy of an evaluation report on the 2018/2019 programme had been furnished to the Committee.

Details of the proposal for a new programme of activity had been set out in the report circulated.

It was proposed by Alderman T Morrow, seconded by Alderman W J Dillon, and agreed to recommend that the Council agrees to continue to support the Prince's Trust Youth Entrepreneurship Programme in 2019/2020 at a cost of up to £8,500 + VAT.

5.12 Global Entrepreneurship Week 18-24 November 2019

The Committee noted that Global Entrepreneurship week was an annual event which was taking place from 18-24 November 2019. It was anticipated that local enterprise partners would join up to support the Council with resources, hosting, and marketing of events that would take place across the Council area during the celebration week.

A copy of last year's event schedule had been furnished to the Committee for information.

It was proposed by Councillor J Gallen, seconded by Alderman A Grehan, and agreed to recommend that the Council supports the delivery of a range of events within Global Entrepreneurship week 2019 at a total cost of up to £5,000 which would be met from within the current Economic Development budget.

5.13 Made in Lisburn Castlereagh 2020

The Committee noted that the 'Made in Lisburn Castlereagh' initiative provided a unique opportunity to celebrate businesses from across the Council area, as well as showcasing talent and innovation. The initiative also delivered opportunities for participating companies to promote career options to local students and highlight future skill requirements which would help shape the business base of the City.

A copy of the evaluation of the 2018 'Made in Lisburn Castlereagh' event had been furnished to the Committee.

It was proposed by Councillor U Mackin, seconded by Councillor T Mitchell, and agreed to recommend that:

5.13 Made in Lisburn Castlereagh 2020 (Cont'd)

- a) the Council co-ordinates a 'Made in Lisburn Castlereagh' event in Spring 2020 with some revising of the previous event to reflect key lessons learned and recommendations made by the participating companies,
- b) the Council agrees to become the 'main sponsor' of the 2020 event at a total cost of £20,000, with match funding sourced from participating companies and through sponsorship, and
- c) the Council takes the opportunity to work with local 'Lisburn Area Learning Communities' to link in with local post primary schools and neighbouring council area schools to encourage them to attend the event.

It was noted that once the full event had been developed an update report would be presented to the Committee.

5.14 DAERA Stakeholder Engagement Response – Options for Basic Payment Scheme Entitlement Unit Values Post 2019

The Committee noted from the report that DAERA had issued a stakeholder engagement paper seeking views on options for delivery of the Basic Payment Scheme Entitlement Unit Values post 2019. This scheme allocated subsidised payment entitlements to farmers per one hectare of eligible agricultural and would formally have been known as the Single Farm Payment Scheme.

The undernoted documents had been furnished to the Committee:

- a) Stakeholder Correspondence – Options for Basic Payment Scheme Entitlement Unit Values Post 2019
- b) Stakeholder Engagement Consultation Document - Options for Basic Payment Scheme Entitlement Unit Values Post 2019
- c) Stakeholder Engagement Consultation Response from Lisburn & Castlereagh City Council - Options for Basic Payment Scheme Entitlement Unit Values Post 2019

It was proposed by Councillor U Mackin, seconded by Alderman W J Dillon, and agreed to recommend that the Stakeholder Engagement Consultation Response from the Council, as circulated, be agreed and that the response be submitted to DAERA by 30 September 2019.

5.15 Development of a New Rural Development Programme for Northern Ireland

Members were advised that DAERA had commenced work to take forward a new Rural Policy Framework for Northern Ireland and it was expected that DAERA would then develop a new Rural Development Grant Investment Programme with a commencement date of April 2021.

5.15 Development of a New Rural Development Programme for Northern Ireland (Cont'd)

The Committee had been furnished with a copy of DAERA's Draft Rural Policy objectives paper.

It was noted that DAERA had proposed that six Rural Society Working Groups be established to take forward work on how each of the above objectives might be delivered. The Committee had been furnished with a paper entitled "Framework for Rural Society Working Groups" which detailed membership and responsibilities of the working groups.

It was proposed by Alderman J Baird, seconded by Councillor U Mackin, and agreed to recommend that the Council engages in DAERA's work to:

- a) take forward a new Rural Policy Framework for Northern Ireland, and
- b) consider any request from SOLACE NI for Council Officials to sit on one or more of the six identified Rural Society Working Groups.

6. Confidential Report by the Director of Service Transformation

The Chairman, Alderman A G Ewart, advised that the items contained in the Confidential Report, were required to be considered "In Committee" due to the following reasons:

- 6.1 Lisburn Commerce Against Crime: CCTV Project Update - Confidential due to:
 - a) information relating to the financial or business affairs of the organisation concerned (including the Council holding that information), and
 - b) information in relation to which a claim to legal professional privilege could be maintained in legal proceedings
- 6.2 Formation of Steering Group and review of legacy of Article 40 Agreement for Coopers Mill/Millmount, Dundonald - Confidential due to:
 - a) information relating to the financial or business affairs of the organisation concerned (including the Council holding that information), and
 - b) information in relation to which a claim to legal professional privilege could be maintained in legal proceedings
- 6.3 EDRF Mentor Growth Programme 2019-022 Tender Evaluation
- Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information)
- 6.4 Annual Tender Report for Schedule 5 Building Maintenance & Minor Works
- Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information)
- 6.5 Response to Antrim & Newtownabbey Borough Council Draft Plan Strategy
- Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information)

6.6 Response to Ards and North Down Borough Council Preferred Options Paper
- Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information)

It was proposed by Councillor N Anderson, seconded by Alderman T Morrow, and agreed that the Confidential Business be considered “In Committee” in the absence of press or members of the public.

“In Committee”

It was agreed that the Confidential report and recommendations of the Director of Service Transformation be adopted subject to any decisions recorded below.

6.1 Lisburn Commerce Against Crime: CCTV Project Update

Councillor U Mackin left the meeting and returned to the meeting during consideration of this item.

Alderman J Baird left the meeting during consideration of this item of business.

The Committee noted an update in regard to Lisburn Commerce Against Crime: CCTV Project.

A number of documents in relation to the CCTV project had been circulated to the Committee.

The Director responded to comments and questions from Alderman A Grehan and Councillor D Honeyford arising out of the update report on the CCTV Project. The Director confirmed that this was a two year contract (one year plus one year) and officers also confirmed that the funding amount contained within the contract was as per the Committee’s previous decision in June 2019.

It was proposed by Councillor T Mitchell, seconded by Alderman W J Dillon, and agreed to recommend that the recommendations as detailed in the Director’s report be agreed.

It was also agreed that the invitation to the Committee to visit the CCTV control room be accepted.

Councillor G McCleave left the meeting.

6.2 Formation of Steering Group and review of legacy of Article 40 Agreement for Coopers Mill/Millmount, Dundonald

Alderman J Baird returned to the meeting during consideration of the above item (8.58 pm).

The Director outlined the background to the formation of a Steering Group and also the legacy of Article 40 Agreement for Coopers Mill/Millmount, Dundonald.

It was proposed by Alderman T Morrow, seconded by Alderman D Drysdale, and agreed to recommend that

- a) the Council agree to the formation of a Steering Group made up of Castlereagh East DEA
- b) the necessary legal expenditure in order to determine the best methodology for enforcing the legacy Article 40 Agreement be approved, and
- c) the draft terms of reference for the Member Steering Group on Coopers Mill/Millmount and associated developments, as circulated, be agreed.

Alderman T Morrow expressed thanks and appreciation to the Director of Service Transformation and his team for their efforts in relation to this matter.

6.3 ERDF Mentor Growth Programme 2019-022 Tender Evaluation

The Committee had been furnished with a copy of the Tender Report in connection with the Evaluation Mentor Growth Programme. The aim of this programme being to offer local businesses a wide range of generic and specialist mentoring support

It was proposed by Councillor J Gallen, seconded by Alderman D Drysdale, and agreed to recommend that:

- a) the Tender Report in connection with the Evaluation Mentor Growth Programme be noted, and
- b) the tender be awarded as outlined in the tender report, being the most economically advantageous tender, to deliver the ERDF Mentor Growth Programme 2019/2020.

6.4 Annual Tender Report for Schedule 5 Building Maintenance & Minor Works

The Committee had been furnished with a copy of the annual tender report for building maintenance and minor works. The purpose of the annual tender is to support the Council's in-house building maintenance team and provide additional specialist support for planned and reactive asset maintenance requirements.

6.4 Annual Tender Report for Schedule 5 Building Maintenance & Minor Works (Cont'd)

It was proposed by Alderman J Baird, seconded by Councillor J Gallen, and agreed to recommend that the Committee approve the tender award for the Building Maintenance as recommended in the annual tender report, it being noted that the most economically advantageous combination would be used as appropriate.

6.5 Response to Antrim & Newtownabbey Borough Council Draft Plan Strategy

Councillor G McCleave returned to the meeting at 9.00 pm.

The Committee noted the background and key issues in connection with Antrim and Newtownabbey Borough Council's draft Plan Strategy which was at the 8 week formal consultation period.

A copy of a detailed response from this Council to the Antrim and Newtownabbey Borough Council draft Plan Strategy had been furnished to the Committee.

The Head of Planning and Capital Development responded to questions from the Committee in regard to the Council's response following which it was proposed by Alderman J Baird, seconded by Councillor N Anderson, and agreed to recommend that the detailed response to Antrim and Newtownabbey Borough Council's draft Plan Strategy be agreed.

6.6 Response to Ards and North Down Borough Council Preferred Options Paper

The Committee noted the background and key issues in connection with Ards and North Down Borough Council's Preferred Options Paper which had been out to public consultation from 17 May 2019 to 9 August 2019.

A copy of a response from this Council to the Ards and North Down Borough Council Preferred Options Paper had been furnished to the Committee which had been submitted by the stipulated closing date.

It was proposed by Councillor N Anderson, seconded by Alderman D Drysdale, and agreed that the Council's response to Ards and North Down Borough Council's Preferred Options Paper be noted.

It was proposed by Councillor N Anderson, seconded by Alderman T Morrow, and agreed to come out of Committee and normal business was resumed.

Resumption of Normal Business

7. Any Other Business

7.1 NI Planning Conference 2019 Delivering Living Spaces 17 September 2019 Europa Hotel Belfast

It was agreed to recommend that the Chairman and Vice Chairman of the Planning Committee, or their nominees, be nominated to attend the above conference, the cost of a Member's attendance being £120 + VAT and travelling allowance.

7.2 Bow Street Traffic – Safety Issues Councillor S Carson

The Director of Service Transformation responded to comments from Councillor S Carson regarding a number of safety issues in the pedestrian zone in Bow Street, and in particular the number of drivers who ignore the pedestrian zone sign in Bow Street. Councillor Carson advised that he had witnessed one driver driving down the wrong way and doing a three point turn and then stopping at a charity shop. Councillor Carson also expressed concern regarding the speed of some delivery vans in this area and stressed that these issues required to be addressed in view of the Council is trying to encourage people into the event space in Market Square.

In response the Director gave an assurance that the Council had liaised with, and would continue to liaise with, the Department for Infrastructure, Roads, and also with Lisburn Commerce Against Crime (LCAC) regarding such issues in order that they are reported to the PSNI.

7.3 Brexit Alderman D Drysdale

In response to questions from Alderman D Drysdale regarding the Council's position on Brexit, the Director suggested that any enquiries and concerns by local businesses, especially those businesses carrying out work in the South of Ireland, should be directed to InterTradelreland's website who had developed a package of support including a 'toolkit' on their website for enquiries concerning Brexit.

Alderman Drysdale expressed concern that these matters affected people's livelihood and emphasised that the Council should be taking the lead and willing to help.

Alderman A Grehan referred to the Notice of Motion on the subject of Brexit which had been referred to Committee by the Council at its meeting on 23 July 2019 and commended the Chief Executive for having sent out the briefing paper on what the Council had done to date in relation to Brexit. Alderman Grehan stated that she looked forward to having the Brexit working group established.

The Director responded to further comments from Alderman Drysdale in regard to the possibility of the Council highlighting the InterTradelreland 'toolkit' in relation to Brexit on the Council's own website.

7.4 Shortage of HGV Drivers
Alderman D Drysdale

Alderman D Drysdale raised the issue of a shortage of HGV drivers in the Council area and referred to Belfast City Council's scheme to train HGV drivers. The Director undertook to look into the possibility of the Council providing a similar exclusive training scheme for the Lisburn & Castlereagh Council area given the problems with the original partnership agreement.

There being no further business the meeting terminated at 9.27 pm.

Mayor/Chairman