

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of the proceedings of the Development Committee Meeting of Lisburn & Castlereagh City Council held in the Island Civic Centre, Lisburn, BT27 4RL on Wednesday, 3 May 2017 at 7.00 pm

PRESENT: Councillor U Mackin, Chairman
Deputy Mayor, Alderman S Martin
Aldermen W J Dillon MBE, D Drysdale and A G Ewart
Councillors S Carson, A P Ewing, J Gallen, O Gawith, A Givan, A Grehan, T Mitchell, C Quinn and S Skillen

OTHER MEMBERS: Alderman J Tinsley, Councillors N Anderson, J Baird and L Poots

IN ATTENDANCE: Lisburn & Castlereagh City Council
Lead Head of Planning & Building Control
Lead Head of Development
Head of Building Control
Regeneration and Infrastructure Manager
Economic Development Officer
Member Services Officer
Northern Ireland Chamber of Commerce and Industry
Ms Kirsty McManus, Head of Business Development
Hillsborough Public Realm
Mr D Patterson, The Plough Inn, Hillsborough

Commencement of Meeting

The Chairman, Councillor U Mackin, welcomed Members to the May meeting of the Development Committee, in particular those Members who were not members of the Development Committee. The Chairman also welcomed the members of the public seated in the Public Gallery.

The Chairman reminded everyone to ensure mobile phones were turned off or on silent mode for the duration of the meeting and stated that should any Member require to leave the meeting to notify the Members Services Officer in order that their departure could be recorded accurately in the minutes.

1. Apologies

It was agreed to accept apologies for non-attendance at the meeting on behalf of The Right Worshipful the Mayor, Councillor B Bloomfield, Councillors H Legge and M H Tolerton, and the Chief Executive.

2. Declarations of Interest

The Chairman invited Members to declare any Conflicts of Interest they might have in relation to the business of the meeting and reminded them of the requirement that they complete Declaration of Interest forms in this regard, which had been provided at the meeting.

A Declaration of Interest forms had been completed by the following Members:

The Chairman, Councillor U Mackin, declared a non-pecuniary interest in respect of item 13.5 Orange Arch in view of his membership of the Loyal Orange Order.

Councillor A P Ewing – in respect of item 13.5 Orange Arch in view of his membership of the Loyal Orange Order.

Councillor J Gallen – in respect of item 6.3.1 Correspondence from the British Broadcasting Corporation (BBC) in view of a family member being employed by the BBC.

3. Minutes

Meeting of Committee held on 5 April 2017

It was proposed by Councillor A Givan, seconded by Alderman D Drysdale, and agreed that the Minutes of the meeting of Committee held on 5 April 2017, as adopted by the Council at its meeting on 25 April 2017, be confirmed and signed.

Special Joint Meeting of the Leisure & Community Development Committee and the Development Committee held on 4 April 2017

It was agreed that the Minutes of the Special Joint Meeting of the Leisure & Community Development Committee and the Development Committee held on 4 April 2017 as adopted at the meeting of Council held on 25 April 2017 be noted, having been agreed and signed at the Leisure & Community Development Committee Meeting on 2 May 2017.

4. Deputations

4.1 Northern Ireland Chamber of Commerce and Industry – Presentation: Corporate Membership Proposal

The Lead Head of Development reported that the Council had been in discussions with the Northern Ireland Chamber of Commerce in relation to the potential benefits associated with the Council becoming a Corporate Member of the Chamber, and that Ms Kirsty McManus, Head of Business Development was in attendance to present details regarding corporate membership.

The Committee had been circulated with a summary of the total cost of Corporate Membership together with an overview of the key benefits of the Council becoming a Corporate Member. A summary of additional high profile sponsorship options which the Council could avail of, in addition to taking Corporate Membership had been furnished to the Committee also.

The Chairman, Councillor U Mackin, extended a welcome to the Ms McManus who having thanked the Committee for the opportunity to present to the Committee with the aid of PowerPoint commenced the presentation with an overview of the Chamber of Commerce and its Board Members.

Ms McManus discussed the Chamber's objectives which was a 'not for profit' network for businesses in Northern Ireland focused on connecting businesses locally and internationally.

Ms McManus highlighted the benefits of corporate membership of the Northern Ireland Chamber of Commerce and provided detail on the various organisations who were already corporate members of the Chamber, as well as the activity of a number of other councils in Northern Ireland.

At the conclusion of the presentation Ms McManus responded to a number of questions and comments from the Committee arising out of the presentation.

The Chairman, Councillor U Mackin, thanked Ms McManus for the informative presentation following which Ms McManus left the meeting (7.25 pm).

4.2 Hillsborough Public Realm Scheme – Presentation by Mr D Patterson, The Plough Inn, Hillsborough

The Chairman advised that the presentation by Mr Derek Patterson in regard to the Hillsborough Public Realm Scheme, required to be considered "in Committee" due to information relating to the financial or business affairs of the organisation concerned.

4.2 Hillsborough Public Realm Scheme – Presentation by Mr D Patterson, The Plough Inn, Hillsborough (Cont'd)

“In Committee”

It was proposed by Councillor T Mitchell, seconded by Councillor A P Ewing, and agreed that the presentation by Mr Derek Patterson in connection with the Hillsborough Public Realm Scheme be considered “In Committee” in the absence of the press or members of the public.

The members of the public seated in the Public Gallery left the meeting.

The Lead Head of Development advised that following on from the discussion and subsequent decision relating to Hillsborough Public Realm Scheme at the Development Committee in April 2017, Mr Derek Patterson, The Plough Inn, Hillsborough, had requested an opportunity to present to the Committee on the proposals for the Hillsborough Public Realm Scheme.

Further to the request at the previous meeting of the Committee for information in regard to the number of road traffic accidents in the area of the Court House in Hillsborough, the Lead Head of Development advised that he had received statistics from the PSNI which indicated that there had been a relatively low number of road traffic incidents within Hillsborough Village from 1 April 2013 to 31 December 2016.

The Chairman, Councillor U Mackin, extended a welcome to Mr Patterson who thanked the Committee for the opportunity to present to Members on behalf of Hillsborough.

At the outset Mr Patterson welcomed the Public Realm Scheme for Hillsborough but in terms of the commercial viability stated he had concerns regarding the proposals for parking spaces in the Village, which he stated had been detailed in the information booklet showing no parking spaces at the Court House.

Mr Patterson appealed to the Committee to take his concerns on board in taking forward the proposals for the Hillsborough Public Realm Scheme.

At the conclusion of the presentation Mr Patterson responded to a number of questions and comments from the Committee. A discussion ensued during which a number of issues were raised, including:

- the publication of the revised drawings for car parking proposals which had been on display from mid May 2016 - mid June 2016, and which also had been presented to the April Meeting of Committee.
- the concerns of Transport NI regarding some car parking options

4.2 Hillsborough Public Realm Scheme – Presentation by Mr D Patterson, The Plough Inn, Hillsborough (Cont'd)

- the public sessions that had taken place in Hillsborough from 2.00 pm - 4.00 pm and 6.00 pm – 8.00 pm to facilitate as many people as possible
- the proposal regarding the car park at the end of the Dark Walk Way
- the timeframe for the Public Realm works
- the planning application in relation to the Hillsborough Public Realm works which would come before the Planning Committee in due course

Mr Patterson concluded by stating that he welcomed the Council's investment in Hillsborough and confirmed that he would be content to have 12 car parking spaces around the Court House.

At this juncture Alderman W J Dillon stated that he was bitterly disappointed that the residents of Hillsborough had been requested to leave the meeting, and stated that they should have been invited in to hear the presentation. Alderman Dillon stated also that Mr Patterson had made an excellent presentation this evening.

The Chairman, Councillor U Mackin, thanked Mr Patterson for his presentation following which Mr Patterson left the meeting (8.13 pm).

In response to comments by Members the Lead Head of Development provided further clarification in regard to issues arising out of the presentation. He discussed the series of public events and meetings in connection with the proposals for the Hillsborough Public Realm Scheme, and stated that it was regrettable that there appeared to be confusion and apparent miscommunication regarding the car parking proposals. He also reminded the Committee that the current proposals for the Hillsborough Public Realm Scheme, in particular the car parking proposals and options for car parking, had been presented to the Committee at its meeting on 5 April 2017.

The Lead Head of Planning & Building Control and the Head of Building Control left the meeting at 8.16 pm and returned again at 8.30 pm.

It was agreed to recommend that the Council:

- seeks legal advice in relation to the potential perceived conflict of interest issue relating to the Council's consultants being also employed as consultants by Historic Royal Palaces (HRP),
- obtains a signed agreement from HRP in connection with the parking proposals at the end of the Dark Walk Way, and

4.2 Hillsborough Public Realm Scheme – Presentation by Mr D Patterson, The Plough Inn, Hillsborough (Cont'd)

- seeks clarification in regard to access to/from the car park proposed for the end of the Dark Walk Way.

It was also agreed to recommend that the Lead Head of Development brings a further report on the above matters to the Committee at its meeting in June 2017

It was proposed by Alderman A G Ewart, seconded by Councillor A P Ewing, and agreed to come out of Committee and normal business was resumed.

Resumption of Normal Business

5. Reports by the Lead Head of Planning & Building Control and the Lead Head of Development

5.1 Report by Lead Head of Planning and Building Control

It was agreed that the report and recommendations of the Lead Head of Planning & Building Control be adopted subject to any decisions recorded below:

Councillors J Baird and T Mitchell left the meeting at 8.34 pm.

5.1.1 Report by Head of Building Control

Items for Decision

5.1.1.1 Street Naming off River Road, Seymour Hill

The Head of Building Control reported that Connswater Homes Limited had proposed the name for a development that consisted of 94 dwellings off River Road, Seymour Hill.

A copy of the development layout had been circulated to the Committee for Members' information.

It was agreed to recommend that the names Willow Lane, Willow Grove, Willow Drive and Willow Avenue which met the requirements of the Council's Street Naming Policy in that the name proposals were in keeping with the surrounding street name Willow Park, there being no objections to this proposal having been received from the Elected Members of the relevant District Electoral Area or from the Royal Mail Address Management Team.

The Head of Building Control responded to a question from Councillor S Carson in relation to the importance of the installing of name plates on new developments in a timely fashion particularly from the point of view of the requirements of emergency vehicles.

5.1.1.1 Street Naming off River Road, Seymour Hill (Cont'd)

The Head of Building Control asked Members to make him aware of any new developments in the City area that they were aware of that had yet to have a nameplate installed in order that he could approach the developer(s) concerned.

Items for Noting

5.1.1.2 Building Control Applications – Full Plan Applications and Regularisation Certificates

The Committee noted the undernoted information in regard to the Full Plan Applications 'Approved' and Regularisation Certificates issued in accordance with the powers delegated for the Months of January 2017, February 2017 and March 2017.

Month	Full Plan Approvals	Regularisation Certificates
January 2017	65	37
February 2017	181	41
March 2017	54	53

5.1.1.3 Department of Finance – Completion Notice Ready Report to Land and Property Services

The Committee noted the undernoted information in regard to Completion Notice Ready Reports for the months of January 2017 to March 2017 returned to the Department of Finance and Personnel, Land and Property Services, in relation to the number of properties that had been identified as having reached Occupiable Status.

Month	Completion Notice Ready
January 2017	41
February 2017	49
March 2017	82

5.1.1.4 Department for Communities – Affordable Warmth Project

The Committee noted the undernoted information in regard to visits by Home Assessment Officers within the Council's Building Control Service for the months of October 2016 to March 2017:

Month	Home Visits Carried Out	Completed and Eligible Referrals to NIHE (after financial checks)	'Make the Call'
October 2016	224	46	23
November 2016	86	46	24
December 2016	52	46	33
January 2017	164	50	34
February 2017	107	47	28
March 2017	162	37	22

5.1.1.4 Department for Communities – Affordable Warmth Project (Cont'd)

The Head of Building Control reported that the Council had met the targets set by the Department of delivering 506 referrals to the Scheme for the financial year 2016/2017.

In response to a request from a Member at the April 2017 Committee Meeting the Head of Building Control reported that the Building Control team were investigating the creation of a link to the NI Direct website that would provide and direct ratepayers to information on government grants to cavity wall and loft insulation.

It was agreed that the report by the Head of Building Control be noted.

5.1.1.5 Amendment to Concordant between Land & Property Services (LPS) and LCCC

The Head of Building Control referred to the report presented to the April 2017 Committee Meeting in relation to the amendment of terms of a Concordat and the employment of a Geographical Information Officer by the Council.

The Head of Building Control reminded the Committee that it had been agreed to recommend that delegated authority be granted to the Chairman of the Committee, Councillor U Mackin, to discuss the report further with Officers and to make a decision thereon.

It was noted that the Chairman, on behalf of the Committee, had agreed the amendment to the employment terms and to progress with the employment of a Geographical Information Officer, with the following conditions:

- the employment would be through an agency and would not involve substantive employment without further Council agreement
- the employment was agreed for a six month period to be reviewed before the end of September 2017, and
- the financial support for the role was to be found from within the existing allocated budget.

It was agreed that the report by the Head of Building Control on the employment of a Geographical Information Officer be noted.

Councillor T Mitchell returned to the meeting at 8.42 pm.

Alderman W J Dillon left the meeting at 8.43 pm.

5.1.2 Planning Reform in NI: Progress, Economic Development and Forward Strategy, Thursday, 7 December 2017, Belfast

The Committee had been circulated with a details of the above seminar.

It was agreed to recommend that the Chairman and Vice Chairman of the Development Committee, or their nominees, be nominated to attend the above seminar.

5.1.3 Urban Thinkers Campus – The City Centre for Everyone
31 May – 2 June 2017 Belfast and Dublin

The Committee had been furnished with details of the above event which had been received from the Ministerial Advisory Group which was being hosted by the International Federation for Housing and Planning (IFHP).

It was agreed to recommend that the Chairman and Vice Chairman of the Development Committee, or their nominees, be nominated to attend the above event.

Items for Noting

5.1.4 Long-Term Water Strategy – Actions for Local Councils

The Lead Head of Planning and Building Control reported that information regarding the Long-Term Water Strategy had been tabled at the meeting of the Environmental Services Committee in December 2016, a copy of the report item to that Meeting having been furnished to the Committee. It was noted that a further consultation with regard to elements within the Strategy had since been received.

The Lead Head of Planning and Building Control advised that a Working Group comprising officers from several Service Units had been established to discuss the issues raised and to provide a joint response to the Consultation. The response to the Consultation had been approved at the Environmental Services Committee, a copy of which had also been furnished to the Committee.

It was agreed to recommend that the response in relation to the Long-Term Water Strategy – Actions for Local Councils Consultation be noted and that the issue of capacity at the water treatment works at Hilden be included in the Council's response.

Alderman W J Dillon returned to the Meeting at 8.45 pm.

5.1.5 Advertising Arrangements for Planning Unit

The Lead Head of Planning and Building Control reported that there was a requirement to re-tender the current arrangements for Planning Advertisements within the Planning Unit, and that a subsequent report would be brought before the June Development Committee to consider the option proposals following discussion with the Corporate Management Team.

5.1.5 Advertising Arrangements for Planning Unit (Cont'd)

It was agreed that the report in relation to advertising arrangements for the Planning Unit be noted.

5.1.6 Budget Report – Building Control

It was noted that due to the year-end adjustments, the Summary Budget Report for Building Control would not be available until the end of year accounts had been finalised.

Confidential Business

It was agreed that the items in the Confidential Report relating to Planning & Building Control be considered at that point in the meeting.

The Chairman reported that the items for consideration were required to be considered “In Committee” for the reasons outlined below:-

- Department for Communities (DfC) – Affordable Warmth Project - Funding and Targets for 2017/2018 (confidential due to information likely to reveal the identity of an individual(s))
- Request for Voluntary Severance (confidential due to information likely to reveal the identity of an individual(s))
- Rolling Year Absence Figures for Building Control and the Director’s Administration Team for the period 1 April 2015 to 31 March 2017 (Confidential for reason of information likely to reveal the identity of an individual)

It was proposed by Councillor A Givan, seconded by Councillor S Carson, and agreed that the Confidential Report by the Lead Head of Planning & Building Control be considered “In Committee” in the absence of the press or members of the public.

“In Committee”

5.2 Confidential Report by Lead Head of Planning and Building Control

Items for Decision

5.2.1 Confidential Report by Head of Building Control

5.2.1.1 Department for Communities (DfC) – Affordable Warmth Project - Funding and Targets for 2017/2018

The Head of Building Control referred to the on-going Committee discussions in relation to the Department’s proposed funding of the Affordable Warmth Scheme for

5.2.1.1 Department for Communities (DfC) – Affordable Warmth Project - Funding and Targets for 2017/2018 (Cont'd)

the financial year 2017/18 and also to the number of referrals to the Scheme requested of Council.

The following documents had been furnished to the Committee:

- copy of correspondence from the Department dated 29 March 2017. The Head of Building Control reminded the Committee that he had informed Members of receipt of this correspondence at the April Meeting of the Committee when he had also highlighted concerns with the Department's proposals, as outlined again in the report circulated
- copy correspondence dated 6 April 2017 by way of response by the Council to the Permanent Secretary's correspondence
- copy of the Department's further response received by email on 7 April 2017

The Head of Building Control updated the Committee in regard to the meeting that had taken place between Council Officers and Department Officials on Tuesday 25 April 2017 and also in regard to the current position with the Council's current staffing levels.

It was proposed by Councillor J Gallen, seconded by Councillor A Grehan, and agreed to recommend that the Council extends the notice period to the Council's Home Assessment Officers until the end of June 2017 by which time the Council should be in receipt of a communication by the Department later in May which may request an increase in referral numbers by councils. It was noted that any financial risk to the Council would be offset by any recruitment and training costs associated if the Department communication in May requested an increase in referral numbers.

The Chairman commended the efforts of the Head of Building Control and his team in regard to the considerable investment into the Lisburn & Castlereagh City area as a direct result of the work generated through the Council's referrals to the Affordable Warmth Scheme and asked that the Head of Building Control convey the thanks and appreciation of the Committee to his team in this regard.

The Head of Building Control left the meeting, as did the Regeneration & Infrastructure Manager and the Economic Development Officer.

5.2.2 Request for Voluntary Severance

It was proposed by Alderman A G Ewart, seconded by Councillor O Gawith, and agreed to recommend, 'in principle,' that the request for voluntary severance by the Planning Manager to be released through the Northern Ireland Civil Service Voluntary Exit Scheme on 21 July 2017 be acceded to.

5.2.2 Request for Voluntary Severance (Cont'd)

It was noted that there was a business case for such a release which met the requirements of the Scheme and that a further report detailing the business case and associated costs would be brought back to the Committee in June 2017.

Item for Noting

5.2.3 Rolling Year Absence Figures for Building Control and the Director's Administration Team for the period 1 April 2015 to 31 March 2017

The Committee had been furnished with a table showing rolling year absence figures for Building Control and the Director's Administration team for the period 1 April 2015 to 31 March 2017.

It was agreed that the Rolling Year Absence report as at 31 March 2017 be noted.

It was proposed by Councillor J Gallen, seconded by Alderman D Drysdale, and agreed to come out of Committee, and normal business was resumed.

The Regeneration & Infrastructure Manager and the Economic Development Officer returned to the meeting.

Resumption of Normal Business

The Lead Head of Planning & Building Control left the meeting (8.59 pm).

5.3 Report by Lead Head of Development

It was agreed that the report and recommendations of the Lead Head of Development be adopted subject to any decisions recorded below.

Items for Decision

5.3.1 Presentation – Northern Ireland Chamber of Commerce Corporate Membership Proposal

The presentation by the Northern Ireland Chamber of Commerce had been received earlier in the meeting (item 4.1 above refers).

It was proposed by Councillor J Gallen, seconded by Councillor S Carson, and agreed to recommend that the Council becomes a corporate member of the Northern Ireland Chamber of Commerce at a cost of £2,500 + VAT, with a view to seeking sponsorship opportunities on an ongoing basis on a case by case basis.

Councillor N Anderson left the Meeting.

5.3.2 Northern Ireland Local Government Association (NILGA)

5.3.2.1 Request for Socio-Economic Impact Evidence - Brexit

The Lead Head of Development reminded Members that as the representative body for councils in Northern Ireland, NILGA was engaged in a series of early stage interventions and meetings at national and transnational levels on Brexit, in order to strengthen the outcomes associated with Brexit for councils in Northern Ireland.

The Committee had been furnished with a copy of a letter dated 7 April 2017 which requested that the Council forwards any corporately approved Council reports and information on Brexit to NILGA as soon as possible. In addition NILGA requested that the Council supports the proposed development of a fully representative local government sector team to ensure that a strong position evolves for local government in Northern Ireland.

The Committee had also been furnished with additional information referred to as enclosures in the letter of 7 April 2017 from NILGA.

It was proposed by Councillor A Givan, seconded by Councillor T Mitchell, and agreed to recommend that the Council:

- accedes to the request by NILGA that the Council forwards any corporately approved Council reports and information on Brexit to NILGA at the earliest opportunity, and
- supports the development of a fully representative local government sector team to ensure that a strong position evolved for local government in Northern Ireland.

Councillor N Anderson returned to the meeting (9.00 pm).

5.3.3 Hillsborough Oyster Festival

The Lead Head of Development reminded the Committee that representatives of the Hillsborough Oyster Festival Committee had made a presentation to the Committee at its Meeting in February 2017 regarding proposals for the 25th Anniversary of the Hillsborough Oyster Festival to be held in September 2017.

Following the request for further information which had been made by the Committee following the above-mentioned presentation the Lead Head of Development reported receipt of limited information in this regard and advised that the plans for 2017 Festival were in a state of uncertainty, with the possibility of the event taking part for one day only.

Alderman D Drysdale returned to the meeting at 9.02 pm.

Alderman W J Dillon returned to the meeting at 9.07 pm.

5.3.3 Hillsborough Oyster Festival (Cont'd)

Councillor C Quinn left the meeting at 9.11 pm and returned at 9.13 pm.

Following discussion it was agreed to recommend that:

- the Hillsborough Oyster Festival Committee be requested to provide the Council with additional information in regard to the planned programme of activities and associated costs for the 2017 Festival,
- the Council supports the 2017 Festival event up to a sum of £5,000, this being a one-off payment, subject to satisfactory additional information and associated costs having been received from the Festival Committee, and
- a further report on this matter be brought before the Council at its Meeting to be held on 23 May 2017, for consideration and decision thereon.

5.3.4 Castle Street Car Park

The Lead Head of Development reminded the Committee that the Council currently operated a 'Mayor's Charity' car park in Castle Street in Lisburn City Centre, and reported that a number of issues had recently been raised regarding unregulated car parking. Issues raised highlighted the need to review the use of the space as a functioning car park and to make a recommendation for future use.

The Committee had been circulated with a copy of a report, for review, regarding the future operations of the 'Mayor's Charity' car park.

The Lead Head of Development noted comments and concerns from a number of Members in connection with the use of the Mayor's Charity car park, in particular in relation to the conduct of some students from the near-by Southern Regional College who availed of this car park.

In line with delegated authority granted to the Committee by the Council to consider this matter it was proposed by the Deputy Mayor, Alderman S Martin, seconded by Councillor A Givan, and agreed that the Mayor's Charity car park in Castle Street be closed at the end of June 2017 and that an appropriate sign advising of closure be erected on the site.

5.3.5 Northern Ireland Food and Drink Association Limited – Skills Collaboration Network

The Committee had been furnished with a copy of a letter from the Northern Ireland Food & Drink Association (NIFDA) regarding an SME Skills collaboration network called 'Harvesting Tomorrows Skills (HTS)' which this organisation were taking the lead on.

5.3.5 Northern Ireland Food and Drink Association Limited – Skills Collaboration Network (Cont'd)

The Lead Head of Development reported that the project was fully funded by Invest NI and supported by the board of NIFDA, it being noted that the key objective of the HTS network would be to connect Food and Drink SMEs with the regional Schools, Universities and local Government in geographically concentrated clusters. The primary aims would be reducing the skills gaps and improving the attractiveness of the Food sector.

The Lead Head of Development advised that the Clusters would be based around the local council areas, bringing together all stakeholders within a geographical area and building a pipeline of skills to enable continued growth.

Members also noted from the Lead Head of Development's report a number of benefits of participation in this network for SMEs.

The Lead Head of Development advised that the commitment from the Council would be attendance at up to a total of 4 meetings or workshops per year, along with any subsequent liaison with the Food and Drink SMEs and Education bodies from within the Council area.

It was agreed to recommend that the Committee accedes to the request from NIFDA to participate in the SME Skills Collaboration Network and that the Economic Development Manager be the nominated Officer to participate in this initiative.

5.3.6 InterTradelreland Supplier Engagement Event 21 June 2017, Glenavon Hotel, Cookstown

The Committee had been furnished with a copy of a letter from the Chief Executive of InterTradelreland, Mr Thomas Hunter McGowan, requesting that the Council participates in a regional Supplier Engagement event with local authorities from Northern Ireland and the ROI border regions on 21 June 2017 in the Glenavon Hotel in Cookstown. This event would enable local businesses to develop their capacity in relation to submitting and winning public sector led tenders.

The Lead Head of Development reported that the format of the event would be a Meet the Buyer event, with the buyers in the main room and information sessions running in parallel, and with a separate Business Information Zone which the Council would have a dedicated stand in.

It was agreed to recommend that the Council participates in the InterTradelreland Supplier Engagement event on the 21 June 2017 in the Glenavon Hotel.

Items for Noting

5.3.7 Made in Lisburn & Castlereagh Business Showcase Event - Update

The Lead Head of Development reminded the Committee that it had been agreed previously that the Economic Development Unit would develop a unique event to celebrate and showcase the diversity and world class quality of local businesses and the products and services which were produced within the City of Lisburn and Castlereagh.

The Lead Head of Development reported that an event management company had now been appointed to assist the Economic Development Unit to deliver this event which would take place in the Island Hall, Lagan Valley Island, on 13 June 2017.

The Committee had been furnished with a report providing a brief overview of the proposed plans for the event, central to which would be ensuring participation from local businesses, schools and the local community.

The Lead Head of Development advised that Elected Members were invited to attend the event at key times as detailed, and were encouraged to maximise their local networks to ensure as many local business contacts and local residents attended and supported the event on the 13 June 2017.

It was agreed that the Committee notes the above update on the Made in Lisburn & Castlereagh business showcase event.

5.3.8 Northern Ireland Business Start Up Programme (NIBSUP)

The Lead Head of Development reminded Members that Lisburn & Castlereagh City Council was leading on the delivery of the collaborative ERDF application from the ERDF Investment for Growth & Jobs Programme (2014-2020) on behalf of the 11 Councils in Northern Ireland for the delivery of a Northern Ireland wide business start-up programme.

A copy of a report providing an update on NIBSUP had been furnished to the Committee.

It was agreed that the update report on NIBSUP be noted.

5.3.9 Budget Report – Economic Development

It was noted that due to the year-end adjustments, the Summary Budget Report for Economic Development would not be available until the end of year accounts had been finalised.

5.4 Confidential Reports by The Lead Head of Development

The Chairman reported that the items in the Confidential report by The Lead Head of Development were required to be considered “In Committee” for the reasons outlined below:-

- Tender Report for ‘Hillsborough Forest Masterplan Retendered Competition’ Lisburn & Castlereagh City Council (Confidential due to information relating to the financial or business affairs of the organisation concerned)
- Tender Report for ‘Lisburn & Castlereagh Interim Business Start Up Programme Tender Competition’ (Confidential due to information relating to the financial or business affairs of the organisation concerned)
- Lisburn Public Realm Scheme - Update (Confidential due to information relating to the financial or business affairs of the organisation concerned)
- Orange Arch – Market Square (Confidential due to information relating to the financial or business affairs of the organisation concerned)
- Rolling Year Absence Figures for the Director’s Administration Team and Economic Development for the period 1 April 2015 to 31 March 2017 (Confidential for reason of information likely to reveal the identity of an individual)
- Correspondence from the British Broadcasting Corporation (BBC) (Confidential due to information relating to the financial or business affairs of the organisation concerned)
- City Centre Hotel Project (Confidential due to information relating to the financial or business affairs of the organisation concerned)

It was proposed by Councillor O Gawith, seconded by Alderman A G Ewart, and agreed that the confidential reports by The Lead Head of Development be considered “In Committee” in the absence of press or members of the public.

“In Committee”

Items for Decision

5.4.1 Hillsborough Public Realm Scheme – Presentation by Mr D Patterson, The Plough Inn, Hillsborough

It was noted that the above presentation had been received earlier in the meeting (item 4.2 refers).

5.4.2 Tender Report for 'Hillsborough Forest Masterplan – Re-Tendered Competition' Lisburn and Castlereagh City Council

The Committee had been furnished with a copy of the tender documents that had been prepared and advertised to procure the services for Hillsborough Forest Masterplan including a suitably qualified and experienced multi-disciplinary consultancy team to develop Hillsborough Forest Park from RIBA stage 3-7 (to include detailed drawings, design, planning permission, construction and handover).

It was proposed by Councillor O Gawith, seconded by Alderman D Drysdale, and agreed to recommend that the Committee approve the award of the tender for Hillsborough Forest Masterplan Re-Tendered Competition to the Paul Hogarth Company Limited being the most economically advantageous tender received, subject to successful Green Book Economic Appraisal and subject to the legal opinion on the subject of the Paul Hogarth Company's potential Conflict of Interest issue being satisfactory.

5.4.3 Tender Report for 'Lisburn & Castlereagh Interim Business Start Up Programme' Tender Competition

The Committee had been furnished with a copy of the tender documents that had been prepared and advertised to procure the services for delivery of the Interim Business Start Up Programme for Lisburn & Castlereagh, April – June 2017.

It was proposed by Councillor J Gallen, seconded by Councillor S Carson, and agreed to recommend that the Committee note the content of the tender report for the award of tender for the Lisburn & Castlereagh Interim Business Start Up Programme which reported that Vector Improvements Limited had been evaluated and found to be the most economically advantageous tender received.

5.4.4 Lisburn Public Realm Scheme – Update

The Committee had been circulated with, and noted the content of, an update report regarding the Lisburn Public Realm Scheme.

The Lead Head of Development responded to comments from the Committee in regard to issues arising out of the report circulated and also in regard to the delivery and management of Phase II of the Scheme.

In response to a further question the Lead Head of Development confirmed that the fountain in the Public Realm space in the City Centre was now operating daily.

5.4.5 Orange Arch – Market Square

The Committee had been furnished with a background report and proposed options in regard to the relocation of the Orange Arch within Market Square during the construction period of the Lisburn Public Realm Scheme.

5.4.5 Orange Arch – Market Square (Cont'd)

A discussion ensued during which the Lead Head of Development responded to a number of questions and comments from the Committee in regard to the relocation of the Orange Arch.

The Lead Head of Development reminded the Members that the Council had granted delegated authority to the Development Committee to progress this matter.

It was proposed by Councillor A Grehan and seconded by Alderman D Drysdale that the Council replaces the Orange Arch in Market Square, Lisburn, in time for the 2017 Twelfth celebrations at a maximum cost of £9,000, this being a one-off payment for 2017, and subject to conditions underground at the Market Square site being satisfactory.

It was proposed by Councillor C Quinn and seconded by Councillor O Gawith, that the Council re-erect half the Orange Arch in Market Square in 2017, at no additional cost to the Council and seeking contribution of 50% of costs incurred from the Orange Order towards the cost of full reinstatement.

The amendment as proposed by Councillor C Quinn was put to the meeting and on a recorded vote being taken at the request of Alderman D Drysdale the voting was as follows:

In Favour: Councillor J Gallen, Councillor O Gawith and Councillor C Quinn (Total 3)

Against: Deputy Mayor, Alderman S Martin, Alderman D Drysdale, Alderman W J Dillon, Alderman A G Ewart, Councillor S Carson, Councillor A Givan, Councillor A Grehan and Councillor T Mitchell (Total 8)

The proposal in the name of Councillor A Grehan, having become the Substantive Motion, was put to the meeting and declared "carried", the voting being as follows:

In Favour: Deputy Mayor, Alderman S Martin, Alderman D Drysdale, Alderman W J Dillon, Alderman A G Ewart, Councillor S Carson, Councillor A Givan, Councillor A Grehan and Councillor T Mitchell (Total 8)

Against: Councillor O Gawith and Councillor C Quinn (Total 2)

Abstentions: Councillor J Gallen (Total 1)

The Chairman, Councillor U Mackin, did not vote on this matter.

The Lead Head of Development stated that should ground conditions prove unsatisfactory, and additional expenditure may be required as a result, a further report would come back to the Committee for consideration and a decision thereon.

5.4.6 Rolling Year Absence Figures for the Director's Administration Team and Economic Development

The Committee had been furnished with a table showing rolling year absence figures for the Director's Administration Team and Economic Development for the period 1 April 2015 to 31 March 2017.

It was agreed that the Rolling Year Absence report as at 31 March 2017 be noted.

Additional Confidential Report by the Lead Head of Development

5.4.7 Correspondence from the British Broadcasting Corporation (BBC)

Councillor A Givan left the meeting at 10.03 pm.

The Committee had been furnished with and noted the content of a copy of a letter sent by the Council to BBC NI following comments made by the Committee at its Meeting held on 8 March 2017, together with the response from the BBCNI's Director.

5.4.8 City Centre Hotel Project – Update

The Committee had been furnished with an update report by the Lead Head of Development in regard to the City Centre Hotel project.

Alderman W J Dillon put on record the excellent meeting the Council delegation had attended with the Chief Executive of Woking Borough Council last Thursday, 27 April 2017.

Councillor A Givan returned to the meeting at 10.09 pm.

The Lead Head of Development responded to questions from the Committee in connection with the two options to the Council to take forward the hotel project, which were outlined in the report circulated.

In response to a further question from Councillor C Quinn the Lead Head of Development advised that notification would be issued to all relevant parties during the planning application process for this project in due course.

It was agreed that the Committee notes the update report which outlined options and the next stages in the process of the City Centre Hotel project, with further reports being brought to the Committee in due course.

It was agreed to come out of Committee and normal business was resumed.

Resumption of Normal Business

6. Any Other Business

6.1 Lack of Fast Food Bars in Carryduff
Councillor N Anderson

Councillor N Anderson referred to the ongoing work with the Council's Local Development Plan, and asked the Council's Economic Development Unit to investigate opportunities to attract fast food bars and take-away establishments into Carryduff.

There being no further business for consideration the meeting terminated at 10.20 pm.

Mayor/Chairman