



Civic Headquarters
Lagan Valley Island
Lisburn BT27 4RL
Tel: 028 9250 9250
www.lisburncastlereagh.gov.uk



LISBURN & CASTLEREAGH CITY COUNCIL

Island Civic Centre
The Island
Lisburn
BT27 4RL

21 February, 2019

TO: **The Right Worshipful the Mayor, Aldermen & Councillors of Lisburn & Castlereagh City Council**

The monthly meeting of Lisburn & Castlereagh City Council will be held in the Council Chamber, Island Civic Centre, The Island, Lisburn, BT27 4RL, on Tuesday, 26 February, 2019 at 7.00 pm for the transaction of the business on the undernoted Agenda.

You are requested to attend.

Food will be available in Lighters Restaurant from 5.30 pm.

DAVID BURNS
Chief Executive
Lisburn & Castlereagh City Council

AGENDA

1 **BUSINESS OF THE RIGHT WORSHIPFUL THE MAYOR**

2 **APOLOGIES**

3 **DECLARATION OF MEMBERS' INTERESTS;**

- (i) **Conflict of interest on any matter before the meeting (Members to confirm the specific item)**
- (ii) **Pecuniary and non-pecuniary interest (Member to complete the Disclosure of Interest form)**

4 **DEPUTATIONS - CONFIDENTIAL**

To Receive Colette Kane, Northern Ireland Audit Office, to Present The Report To Those Charged With Governance (confidential due to containing information relating to the financial or business affairs of any particular person (including the Council holding that information))

Members are requested to go to the Confidential folder on SharePoint to access The Report To Those Charged With Governance

- 5- **COUNCIL MINUTES**
- **Meeting of Council held on 22 January, 2019**
 - **Special Meeting of Council held on 7 February 2019**
 - **Special Meeting of Council held on 16 February 2019**

6 **MATTERS ARISING**

7 **BUSINESS REQUIRED BY STATUTE**

(i) **Signing of Legal Documents**

- Northern Ireland Housing Executive of 2 Adelaide Street, Belfast, BT2 8PB and Lisburn and Castlereagh City Council – Surrender of lands at Ballybeen Square, Dundonald, comprised in Folio 32459 County Down.
- Lisburn and Castlereagh City Council with Invest Northern Ireland of Bedford Square, Bedford Street, Belfast, BT2 7ES – Letter of Offer for Digi Growth Programme.

(i) Signing of Legal Documents (Cont'd)

- Lisburn and Castlereagh City Council and The University of Southampton, GAU- Radioanalytical, National Oceanography Centre, European Way, Southampton, SO14 3ZH – Contract for radiochemical analysis and related interpretation of analytical data.
- Lisburn and Castlereagh City Council and Dunbridge Limited c/o Omniplex Holdings (NI) Limited, Governor's Road, Lisburn, County Antrim, BT28 1PP – Deed of Variation of Lease.
- Lisburn and Castlereagh City Council and Phillips Contracts (DPK) Limited of 76 Killyleagh Road, Downpatrick, BT30 9BN – Contract for Garden of Reflection at Lagan Valley Island, Lisburn.
- Lisburn and Castlereagh City Council and AECOM of 10th Floor, The Clarence West Building, 2 Clarence Street West, Belfast, BT2 7GP – Contract for the framework and collaborative employees agent and project manager services for DIIB.
- Lisburn and Castlereagh City Council and AECOM of 10th Floor, The Clarence West Building, 2 Clarence Street West, Belfast, BT2 7GP – Contract for construction consultancy services from Perfect Circle JV Limited for DIIB.
- The Department of Agriculture Environment and Rural Affairs of Dundonald House, Upper Newtownards Road, Belfast and Lisburn and Castlereagh City Council – Lease of Hillsborough Forest.
- The Department of Agriculture Environment and Rural Affairs of Dundonald House, Upper Newtownards Road, Belfast and Lisburn and Castlereagh City Council – Licence for Hillsborough Forest.

8 ADOPTION OF MINUTES OF COMMITTEES

Leisure and Community Development Committee	5 February 2019
Environmental Services Committee	6 February 2019
Development Committee	6 February 2019
Capital Projects Committee	12 February 2019
Corporate Services Committee	13 February 2019
Planning Committee (For Noting)	7 January 2019

9 **REPORT FROM CHIEF EXECUTIVE**

Items for Noting

9.1 Capacity Building and Planning Function

9.2 Annual Meeting of Council

10 **REPORTS OF MEMBERS ON BOARDS**
(None)

11 **REPORTS ON DECISIONS SUBJECT TO THE RECONSIDERATION PROCEDURE**
(None)

12 **NOTICE OF MOTION**

No. 1 In the name of Councillor J McCarthy on the subject of the Impact of Welfare Reform (copy attached)

13 **CONFIDENTIAL BUSINESS**

Items for Consideration

13.1 A 10 Year Programme of Investment (confidential due to containing information relating to the financial or business affairs of the organisation concerned or any particular person (including the Council holding that information))

13.2 Belfast Region City Deal - Heads of Terms - Update (confidential due to containing information relating to the financial or business affairs of the organisation concerned or any particular person (including the Council holding that information))

Members are requested to go to the Confidential folder on SharePoint

14 **ANY OTHER BUSINESS**

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of the Monthly Meeting of Council held in the Island Civic Centre, The Island, Lisburn, on Tuesday, 22 January, 2019 at 7:00 pm

PRESENT:

The Right Worshipful the Mayor
Councillor U Mackin

Deputy Mayor
Councillor A Grehan

Aldermen W J Dillon MBE, D Drysdale, A G Ewart MBE,
W A Leathem, S Martin, S P Porter, and J Tinsley

Councillors N Anderson, J Baird, R T Beckett,
B Bloomfield MBE, M Cahill, S Carson, D J Craig, A P Ewing,
J Gallen, O Gawith, A Givan, J Gray MBE, B Hanvey,
J McCarthy, A McIntyre, B Mallon, T Mitchell, T Morrow,
J Palmer, L Poots, A Redpath, S Skillen, M Tolerton,
N Trimble and R Walker

IN ATTENDANCE:

Lisburn & Castlereagh City Council

Chief Executive
Director of Leisure and Community Wellbeing
Director of Service Transformation
Head of Marketing and Communications (Mrs C Bethel)
Member Services Officer
Attendance Clerk

Commencement of the Meeting

At the commencement of the meeting, The Right Worshipful the Mayor, Councillor U Mackin, welcomed those present to the first Council meeting of 2019. He stated that Councillor M Tolerton, who had not been at any meetings for the past year, due to ill health, would be joining the meeting this evening.

Aldermen D Drysdale and W A Leathem and Councillors A Givan, J Gray and M Tolerton arrived to the meeting at this point (7.01 pm). Alderman S P Porter and Councillor S Skillen arrived to the meeting at 7.02 pm.

The Chief Executive outlined the evacuation procedures in the case of an emergency.

1. **Business of The Right Worshipful the Mayor**

Prayers

The Right Worshipful the Mayor, Councillor U Mackin, expressed condolences in respect of the recent death of:

1. Business of The Right Worshipful the Mayor (Contd)

- Mr George Allen, father of Mr Frazer Allen, Secretariat, Service Support;
- Mr John Ferguson, father of Mr Mark Ferguson, Environmental Services;
- Miss Sharon McClelland, sister of Mrs Arlene Fleming, Service Transformation;
- Mr John Snowdon, father of Councillor Janet Gray;
- Mr William Mallace, father-in-law of Councillor Tim Morrow; and
- Mrs Margaret Moore, mother-in-law of Mrs Heather Moore, Director of Environmental Services.

At this point, The Right Worshipful the Mayor, Councillor U Mackin, extended a formal welcome to Councillor M Tolerton and those present gave her a round of applause.

The Right Worshipful the Mayor, Councillor U Mackin, welcomed Rev S Hanna to the meeting. Rev Hanna gave an address and said a prayer, during which he too remembered the bereaved families referred to by the Mayor. Councillor Mackin, thanked Rev Hanna for his attendance and he left the meeting (7.10 pm).

The Right Worshipful the Mayor, Councillor U Mackin, requested that all mobile phones be switched off or put on silent for the duration of the meeting.

The Right Worshipful the Mayor, Councillor U Mackin, outlined a number of the engagements attended since the last meeting of Council. In particular, he referred to the trip to Foshan, Southern China, the previous week, on which he had been accompanied by Alderman W J Dillon, Councillor T Morrow, the Head of Economic Development and the Belfast Region City Deal Co-Ordinator. During this very worthwhile trip, the Council delegation had met with a number of influential groups who were all keen to do business with the UK and keen to develop relationships with Lisburn & Castlereagh City Council. The Right Worshipful the Mayor requested that letters be sent from the Council to these groups expressing appreciation for the welcome and hospitality shown to the Council delegation and for their offers to do business in this Council area. An assurance would also be given to commit to developing these relationships to the mutual advantage of the respective councils. Alderman Dillon and Councillor Morrow also stated how beneficial the trip had been and paid tribute to The Right Worshipful the Mayor for how he had led the delegation. All three Members thanked not only the Head of Economic Development and the Belfast Region City Deal Co-Ordinator for their assistance during the visit, but also the staff who had made the arrangements for the trip.

Councillor M Cahill left, and returned to, the meeting during consideration of the above item of business (7.20 pm and 7.24 pm), as did Alderman S P Porter (7.21 pm and 7.35 pm) and Councillor J Gallen (7.27 pm and 7.29 pm).

2. Apologies

It was agreed to accept apologies for non-attendance at the meeting on behalf of Aldermen M Henderson MBE, T Jeffers and G Rice MBE and Councillors A Girvin, V Kamble and H Legge.

3. Declarations of Interest

There were no declarations of interest.

4. Deputations

4.1 Report To Those Charged With Governance 2017-18
Presentation by Northern Ireland Audit Office

The Right Worshipful the Mayor, Councillor U Mackin, advised that the representative from the Northern Ireland Audit Office, who had been scheduled to present the above document at tonight's meeting, was unable to be in attendance due to the current inclement weather conditions.

5. Council Minutes

It was proposed by Councillor A Redpath, seconded by Alderman J Tinsley and agreed that the minutes of the meeting of Council held on 18 December, 2018 be confirmed and signed.

6. Matters Arising

There were no matters arising.

7. Business Required by Statute

(i) Signing of Legal Documents

On a proposal by Councillor A Givan, seconded by Councillor J Gallen, it was agreed that the following legal documents be signed at the meeting:

- Lisburn and Castlereagh City Council and Alan Tinsley, Paul Traynor, Kyle Patterson, Terry Patterson, Nigel Farr, Raymond Holmes, Bryan Tinsley, Brian Burns, James Adams as Trustees of Lisburn Rangers Football Club – Lease of Soccer Pitch No4 at Lisburn Leisure Park, Lisburn;
- Lisburn and Castlereagh City Council and Phillips Contracts (DPK) Limited, 76 Killyleagh Road, Downpatrick, BT30 9BN – Agreement, Deed and Bond, for Works at Moira Sensory Garden; and
- Lisburn and Castlereagh City Council and Civco Limited, 25A Hillside Road, Maghera, BT46 5SD – Contract for Landscape Improvement Works at Duncan's Park, Lisburn.

8. Adoption of Minutes of Committees

It was agreed that the minutes and recommendations of the undernoted meetings be adopted, subject to any changes recorded below:

MM 22.01.2019

Leisure and Community Development Committee

8 January 2019

Proposed by Alderman S P Porter
Seconded by Councillor J Gallen

Environmental Services Committee

9 January 2019

Proposed by Alderman J Tinsley
Seconded by Councillor R Walker

Councillor S Skillen left the meeting at this point (7.38 pm).

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Dog Pound Options Report

It was proposed by Councillor J Palmer and seconded by Alderman W J Dillon that this matter be referred back to the Environmental Services Committee for further consideration. Alderman J Tinsley advised that the decision taken by the Committee on 9 January had been unanimous and had been based on strong recommendations from Officers; he was not in favour of referring this matter back for further consideration. On a vote being taken, the proposal in the name of Councillor J Palmer was 'lost'.

Corporate Services Committee

9 January 2019

Proposed by Councillor N Anderson
Seconded by Councillor B Mallon

Councillor S Skillen returned to the meeting at this point (7.41 pm).

(Special) Governance and Audit Committee

10 January 2019

Proposed by Councillor R T Beckett
Seconded Councillor S Skillen

Development Committee

10 January 2019

Proposed by Alderman A G Ewart
Seconded by Alderman D Drysdale.

Planning Committee

3 December 2018

The minutes of the Planning Committee meeting of 3 December, 2018 had been circulated for noting only as these minutes had been agreed at the subsequent meeting of the Planning Committee on 7 January, 2019. It was proposed by Alderman D Drysdale, seconded by Councillor O Gawith and agreed that their contents be noted.

9. Report from Chief Executive

It was agreed that the report and recommendations of the Chief Executive be adopted, subject to any decisions recorded below.

Item for Decision

9.1 Request for Delegated Authority – Sports Services Catering Contract

In order to meet the contract deadlines for the award of the Sports Services Catering Contract covering Dundonald International Ice Bowl, Lagan Valley LeisurePlex and Castlereagh Hills Golf Course, it was agreed that delegated authority be granted to the Leisure and Community Development Committee to consider the associated Tender Report and progress the award of the contract at the meeting of the Committee in February.

Item for Noting

9.2 Local Government Commissioner for Standards Annual Report 2017-2018

Alderman J Tinsley left, and returned to, the meeting during consideration of this item of business (7.44 pm and 7.45 pm).

Members were provided with a copy of the above document. With reference to the information contained in the report detailing that this Council had four written complaints received, the Chief Executive pointed out that three of those cases were now closed. The findings of the completed cases remained confidential and had been shared with relevant Members.

Discussion ensued during which Members expressed general concern at how complaints were dealt with by the Local Government Commissioner for Standards, the lack of a robust system of internal appeal and the fact that Northern Ireland was the only jurisdiction in the UK where the Code of Conduct for Councillors was mandatory. Members advised that this matter was currently being addressed by the Northern Ireland Local Government Association (NILGA) and the National Association of Councillors (NAC). It was proposed by Alderman S Martin, seconded by Councillor N Anderson and agreed that the Council write to NILGA and the NAC expressing its support for their efforts to make sure the Commissioner's Office was more open and transparent and engaged with Councillors about the work it did.

At this stage, The Right Worshipful the Mayor, Councillor U Mackin, welcomed a number of people who had arrived to the meeting and were seated in the public gallery.

10. Reports from Members on Boards

There were no reports from Members on Boards.

11. Reports on Decisions Subject to the Reconsideration Procedure

There were no reports on decisions subject to the reconsideration procedure.

12. Notice of Motion

12.1 Public Enquiry in Relation to Ill Treatment of Patients at Muckamore Abbey
Alderman S P Porter

A copy of the following Notice of Motion in the name of Alderman S P Porter had been circulated to Members with the notice convening the meeting:

“Following the recent revelations of ill treatment of patients at Muckamore Abbey, this Council calls on the Department of Health to hold a public enquiry. If a decision cannot be made in the absence of a Minister, this Council calls on the Secretary of State to step in and authorise such an enquiry”.

Alderman S P Porter welcomed those people present in the public gallery who were family members and friends of patients in Muckamore Abbey and were in attendance in support of the Notice of Motion. He also requested that, if the Notice of Motion was supported by the Council, that it be forwarded to all other councils seeking their backing.

Councillor D J Craig seconded the Notice of Motion by Alderman S P Porter.

Alderman S P Porter provided the background to his having proposed the above Notice of Motion. A number Members spoke in support of the Notice of Motion and commended Alderman Porter for having brought it forward.

Councillor M Cahill advised that, through the office of Mr P Catney MLA, a letter had been sent to the Permanent Secretary of the Department for Health asking a number of questions. Not only had the questions not been responded to, but the letter had not even been acknowledged. Councillor Cahill put on record that this showed absolute contempt for the families and friends of the patients in Muckamore Abbey.

The Notice of Motion in the name of Alderman Porter having been unanimously supported, it was agreed that it be sent ‘recorded delivery’ to the Permanent Secretary of the Department of Health, Mr R Pengelly, and that he be asked to address the following questions, as referred to by Councillor Cahill:

- in the past 5 years, had Muckamore Abbey been short-staffed, on an individual ward basis, if possible;
- how many incidents of patient-upon-patient abuse were recorded, from serious to minor;
- did any patients need medically referred to Antrim Area Hospital or any other facility;
- how often were there complaints to the Regulation and Quality Improvement Authority (RQIA) and management; and
- were all of those records able to be located.

It was further agreed that the Notice of Motion be forwarded to all other councils seeking their support in calling for a Public Enquiry into the treatment of patients at Muckamore Abbey.

12.1 Public Enquiry in Relation to Ill Treatment of Patients at Muckamore Abbey (Contd)
Alderman S P Porter

Alderman S P Porter also requested that this matter be kept on the agenda of forthcoming meetings of the Council's Health Working Group.

13. Confidential Business

The Right Worshipful the Mayor, Councillor U Mackin, advised that there was a verbal matter that required to be dealt with "In Committee".

"In Committee"

It was proposed by Councillor N Anderson, seconded by Councillor A P Ewing and agreed that the verbal item be considered "in committee", in the absence of members of the press and public being present.

Those members of the public in attendance in the public gallery left the meeting at this point.

13.1 Planning Issue – Social Media

During consideration of this item of business, Councillor J Baird left, and returned to, the meeting (8.25 pm and 8.28 pm), as did Councillor M Cahill (8.25 pm and 8.30 pm), Alderman S P Porter (8.25 pm and 8.30 pm), Councillor A P Ewing (8.30 pm and 8.35 pm) and Alderman A G Ewart (8.46 pm and 8.54 pm).

The Chairman of the Planning Committee, Alderman D Drysdale, condemned comments that had appeared on social media in relation to a recent planning application.

Following lengthy discussion, during which several Members expressed concern in relation to the difficulties faced by Members of the Planning Committee, the Chief Executive agreed that:

- (a) ongoing training would continue to be provided to Members alongside consultation with Members on Planning Policy Development; and
- (b) Officers would consider the recommendations from any legal advice to support wider education of the general public on planning decisions. This may include approaches to social media, protocols to support Members, information sheets within the Chamber and a special focus article within the March version of Citywide. Any recommended action would be presented to the Planning Committee for consideration.

Resumption of Normal Business

It was proposed by Councillor L Poots, seconded by Councillor D J Craig and agreed to come out of committee and normal business was resumed.

14. Any Other Business14.1 Clearance of Snow/Ice from Footways
Alderman W A Leathem

Councillor T Mitchell left, and returned to, the meeting during consideration of this item of business (9.06 pm and 9.09 pm), as did Councillor B Hanvey (9.06 pm and 9.10 pm).

Alderman W A Leathem referred to the response received from the Department for Infrastructure (DFI), as contained in the Items for Noting schedule, in relation to the Agreement between the Department and the Council regarding the clearance of snow/ice from footways. The letter referred to the Council requiring a request from the local DFI Roads Section Engineer. Alderman Leathem sought confirmation that the Chief Executive was content that, should the weather continue to decline in coming months, the Council would be proactive in clearing streets. The Chief Executive advised that the Agreement stated that works would be carried out by the Council only upon receipt of a request by the Department. He confirmed that the Council was available if required by the DFI.

The Chief Executive noted comments by Alderman S P Porter that, no matter how bad the weather, the Department never requested the assistance of the Council.

14.2 Response from DFI Regarding Members' Concerns Following a
Special Council Meeting on 30 October 2018
Alderman W A Leathem

Alderman W A Leathem referred to a response received from the Permanent Secretary of the DFI, as contained in the Items for Noting schedule, in relation to concerns expressed by Members following the special meeting of Council held on 30 October. At the November Council meeting, Councillor J Baird had advised that, in response to a number of queries raised by several Members at the special meeting of Council, the representatives had asked that they speak to them at the end of the meeting to provide details; however, the representatives had left immediately following the meeting without speaking to those Members. However, the letter of response from the Permanent Secretary stated that officials had remained after the meeting and had been given a number of letters by Councillor Baird requesting a footpath at Temple roundabout. Alderman Leathem having sought clarification on this matter, Councillor Baird advised that he had passed the letters regarding the footpath at Temple roundabout to a Department official at the beginning of the meeting, not following it. As the Permanent Secretary had, in her letter of response, welcomed an opportunity to meet with the Chief Executive, Alderman Leathem requested that this matter be highlighted at that meeting, as the Council wished to improve relationships with the DFI.

14.3 Burial Grounds for Islamic Faith
Councillor J McCarthy

Councillor J McCarthy advised that his party had been approached by the Belfast Islamic Centre regarding concerns from people of that faith, who resided in the

14.3 Burial Grounds for Islamic Faith (Contd)
Councillor J McCarthy

Lisburn & Castlereagh City Council area, in relation to the availability of suitable burial locations in the Council area.

Councillor R T Beckett stated that he had had some discussions with the Head of Service (Parks & Amenities) several months ago on this issue and that a report was due to be brought to the Leisure and Community Development Committee in this regard in the near future.

Councillor McCarthy explained that the Belfast Islamic Centre was seeking graves with an appropriate orientation. Councillor McCarthy had spoken to the Head of Service (Parks & Amenities) who had confirmed that there was suitable burial ground within the Council's existing relevant facilities and he requested that the Director of Leisure and Community Wellbeing liaise with the Belfast Islamic Centre in this regard.

14.4 Thanks for Condolence
Councillor J Gray

Councillor J Gray expressed her thanks to the Right Worshipful the Mayor, the Chief Executive, her fellow Members and those members of staff who had sent cards and very kind words of condolence following the recent death of her father. She conveyed her, and her family's, sincerest thanks to all who had come to offer their support on the day of the funeral, this had been much appreciated.

14.5 Alpha-Numeric Parking Meters
Councillor N Trimble

Councillor N Trimble referred to the recent announcement by the Council regarding the introduction of alpha-numeric parking meters, which had since been suspended. He enquired why, with no explicit sign-off by the Council/Committee, this scheme had progressed to the stage it had and asked what could be learned to ensure this situation did not arise again. Councillor Trimble put on record his opinion that the scheme to introduce alpha-numeric parking meters was not a very clever one. It was important that the Council remember it was there for the benefits of the residents of the Council area and, from the scheme proposed, Councillor Trimble could discern no measurable benefit for the user.

In response to Councillor Trimble's comments, the Chief Executive confirmed that no explicit permission existed; however, the presentation of the strategy, followed by verbal updates at several Environmental Services Committee meetings on the planned roll out of alpha-numeric keypads had perhaps given implicit permission. The Chief Executive confirmed that the matter was on the agenda for CMT the following day to consider lessons learned and to improve transparency around decision making.

14.6 Bus Attack in Ballybeen Estate
Alderman D Drysdale

Alderman D Drysdale condemned a bus attack in Ballybeen Estate the previous weekend. He sympathised with the passengers who had been on the bus and thanked the PSNI for having apprehended the perpetrator.

14.7 Alpha-Numeric Parking Meters
Alderman S Martin

Councillor A Redpath left the meeting during consideration of this item of business (9.19 pm).

Alderman S Martin referred to earlier comments by Councillor N Trimble regarding off-street parking. Alderman Martin paid tribute to Officers who had gone above and beyond over the course of the weekend to try to identify and rectify the situation. It was important to send out the message that with car parking, and economic development in general, if one part was changed it would have a knock-on effect elsewhere. It had been unhelpful that there had been implications made that there were other things going on in the background and the Chief Executive had handled the situation extremely well. Alderman Martin put on record his concern that some comments, regardless of party, aimed at the Chairman and Vice-Chairman of the Committee were totally out of line. The Council had a responsibility to give out information, not feed misinformation.

This was the second major incident over the last couple of months where things had progressed to almost an operational stage and Members had either not been aware of all the facts or things had been pushed further than Members wished. From an operational perspective, it was necessary for Members to be over the detail.

14.8 Rates on Non-Domestic Properties
Alderman S Martin

Alderman S Martin referred to a letter, included in the Items for Noting schedule, from the CEOs of Retail NI, Manufacturing NI and Hospitality Ulster requesting that the Council would freeze or consider reducing the district rate on non-domestic properties and requesting to meet with Elected Members to discuss concerns in greater detail. Alderman Martin had raised with the Chief Executive that, whilst this letter had been on the Items for Noting schedule, it contained a number of suggestions that the Council should be responding to in terms of how it set its rates and took cognisance of the fact that non-domestic rates were a priority for the Council in terms of how it set its budgets. In relation to the suggestion in the letter regarding a meeting with Elected Members to discuss concerns, an opportunity for such a meeting to take place should be offered.

14.9 Guidance on Use of Council Photographs by Councillors
Alderman S Martin

Alderman S Martin referred to recent guidance issued by the Marketing & Communications Unit (MCU) regarding the use of Council photographs by Councillors, which had been very useful. He sought a response on how it would

14.9 Guidance on Use of Council Photographs by Councillors (Contd)
Alderman S Martin

be ensured that the guidance was being adhered to and that photographs were not being used inappropriately.

14.10 Lisburn Lights Festival
Alderman S Martin

Alderman S Martin highlighted the recent Lisburn Lights Festival, due to conclude later in the week, which had been an extraordinary example of how the Council came together, backed an Officer's idea and took it to the next level. He paid tribute to everyone in the Development Unit and Lisburn City Centre Management for how they had delivered that project. The Council had put ratepayers' money where it needed to go and the media coverage and feedback from constituents had been outstanding.

14.11 Dog Fouling and Litter in Glenavy
Councillor M Cahill

Councillor M Cahill stated that she was receiving numerous complaints from residents of Glenavy in relation to dog fouling and litter in the village, as well as speeding – although she pointed out that this was not within the remit of the Council. Councillor Cahill had spoken to a Council Officer earlier in the day and was pleased that increased patrols had been agreed. She requested that the Environmental Services Committee consider a joined up strategy in relation to that. She stated that residents of Glenavy felt there was a discrepancy between that village and other areas, where they considered streets to be cleaner.

14.12 Removal of Dead Cows
Councillor M Cahill

Councillor M Cahill expressed her thanks to the Council's Cleansing Manager for having arranged the removal of a number of dead cows that had been dumped in Stoneyford, even though this had not been the responsibility of the Council.

14.13 Kantar Media Emails
Councillor M Cahill

Councillor M Cahill referred to the large number of emails received from Kantar Media and suggested that, in future, these be placed in a folder in SharePoint for Members to peruse if they so wished.

Conclusion of the Meeting

At the conclusion of the meeting, The Right Worshipful the Mayor, Councillor U Mackin, thanked those present for their attendance and for the manner in which the meeting had been conducted.

MM 22.01.2019

There being no further business for consideration, the meeting was terminated at 9.28 pm.

Mayor

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of Special Meeting of the Council held in the Island Civic Centre, The Island, Lisburn, on Thursday 7 February 2019 at 6.00 pm

PRESENT:

The Right Worshipful the Mayor
Councillor U Mackin

Deputy Mayor
Councillor A Grehan

Aldermen W J Dillon MBE, A G Ewart MBE,
M Henderson MBE, T Jeffers, W A Leatham, S Martin,
S P Porter and J Tinsley

Councillors N Anderson, J Baird, R T Beckett,
B Bloomfield MBE, A P Ewing, J Gallen, O Gawith,
A Givan, J Gray MBE, B Hanvey, V Kamble, H Legge,
A McIntyre, T Morrow, J Palmer, S Skillen and R Walker

IN ATTENDANCE:

Chief Executive
Director of Environmental Services
Director of Leisure & Community Wellbeing
Director of Service Transformation
Acting Head of Finance
Member Services Officer
Attendance Clerk

Commencement of the Meeting

The Right Worshipful the Mayor, Councillor U Mackin, welcomed all present to the meeting, following which the Chief Executive outlined the evacuation procedures in the case of an emergency.

1. **Apologies**

It was agreed to accept an apology for non-attendance at the meeting on behalf of Aldermen D Drysdale and G Rice MBE, and Councillors M Cahill, S Carson, D J Craig, A Girvin, J McCarthy, B Mallon, T Mitchell, A Redpath, M Tolerton and N Trimble.

At this point, The Right Worshipful the Mayor, Councillor U Mackin requested that all mobile phones be switched off or put on silent for the duration of the meeting.

2. Declarations of Interest

There were no declarations of interest.

3. Minutes of Special Meeting of the Corporate Services Committee held on 30 January 2019

It was proposed by Councillor N Anderson, seconded by Alderman A G Ewart and agreed that the minutes of the Special Meeting of the Corporate Services Committee held on 30 January, 2019 be adopted.

4. Report by the Chief Executive

4.1 Draft Estimates of Income and Expenditure for 2019/20 for the various Departments of the Council

Councillor S Skillen arrived to the meeting during consideration of this item of business (6.09 pm).

A copy of the Draft Estimates of Income and Expenditure for 2019/20 for the various departments of the Council had been made available on SharePoint prior to the meeting.

The Chairman of the Corporate Services Committee, Councillor N Anderson, made a verbal report in respect of the Draft Estimates, which had been set as low as possible while the Council continued to offer a wide range of quality services. He provided a summary of how the Council intended to support its communities over the next year and beyond, focussing on leisure provision, economic growth and environmental services.

Councillor Anderson expressed his thanks to Members, Officers and staff who had participated in the Estimates process. In particular, he extended thanks to the Chief Executive, the Acting Head of Finance and the Finance Team, and to the Chairmen and Members of each Committee for their commitment during the process.

The Right Worshipful the Mayor, Councillor U Mackin, thanked Councillor N Anderson for his detailed report.

It was proposed by Councillor N Anderson, seconded by Alderman M Henderson and unanimously agreed that the Estimates of Income and Expenditure for the year commencing 1 April, 2019 be adopted and that the District Rate for the financial year 2019/20 be set at **22.6672p** in the pound for non-domestic properties, an increase of 0.5074p or 2.29%, and at **0.3037p** in the pound for domestic properties, an increase of 0.0068p or 2.29%.

In seconding the above proposal, Alderman Henderson congratulated the Chairman of the Corporate Services Committee, Councillor N Anderson, on how he had delivered his report this evening. He also paid tribute to Committee Chairmen, Members and Officers for their input into the Estimates process.

Conclusion of the Meeting

At the conclusion of the meeting, The Right Worshipful the Mayor, Councillor U Mackin, referred to the recent announcement that a Minister from the Lisburn & Castlereagh City Council area, and Mayor's Chaplain to former Mayor Councillor M Tolerton, Reverend William Henry, had been elected Moderator Designate of the Presbyterian Church in Ireland. Councillor Mackin advised that, on behalf of the Council, he had sent a letter of congratulations to Reverend Henry.

There being no further business, the meeting concluded at 6.17 pm.

Mayor

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of Special Meeting of the Council held in the Island Civic Centre, The Island, Lisburn, on Saturday 16 February 2019 at 12.05 pm

PRESENT:

The Right Worshipful the Mayor
Councillor U Mackin

Deputy Mayor
Councillor A Grehan

Aldermen W J Dillon MBE, A G Ewart MBE,
M Henderson MBE, T Jeffers, W A Leatham, S Martin,
S P Porter, G Rice MBE and J Tinsley

Councillors N Anderson, J Baird, R T Beckett,
B Bloomfield MBE, S Carson, D J Craig, A P Ewing,
J Gray MBE, V Kamble, H Legge, B Mallon, T Morrow,
J Palmer, N Trimble and R Walker

IN ATTENDANCE:

Chief Executive
Member Services Officer
Attendance Clerk

Commencement of the Meeting

At the commencement of the special meeting, which had been convened in order to bestow the honour of the Freedom of the City of Lisburn & Castlereagh upon Her Majesty's Lord Lieutenant for County Antrim, Mrs Joan Christie CVO, OBE, the Chief Executive outlined the evacuation procedures in the case of an emergency.

The Right Worshipful the Mayor, Councillor U Mackin, welcomed all present to the meeting, particularly the Christie and Young families. He requested that all mobile phones be switched off or put on silent for the duration of the meeting.

At the invitation of The Right Worshipful the Mayor, Rev S Hanna gave an address and said a prayer.

1. **Apologies**

It was agreed to accept apologies for non-attendance at the meeting on behalf of Alderman D Drysdale and Councillors M Cahill, J Gallen, O Gawith, A Girvin, A Givan, B Hanvey, J McCarthy, A McIntyre, T Mitchell, L Poots, A Redpath, M Tolerton and S Skillen.

2. Declarations of Interest

There were no declarations of interest.

3. Election and Admission of the Lord Lieutenant for County Antrim,
Mrs Joan Christie CVO, OBE as Honorary Burgess of the City of Lisburn &
Castlereagh

At the request of The Right Worshipful the Mayor, Councillor U Mackin, Alderman W A Leathem read the following Resolution of the Council, which had been adopted at a meeting of Council held on 27 March, 2018:

“To resolve that this council confers the Honorary Freedom of the City of Lisburn & Castlereagh on Mrs Joan Christie CVO, OBE. The award is in recognition of Mrs Christie’s dedication, service and support to our area in her role as Her Majesty’s Lord Lieutenant for County Antrim”.

The above Resolution was proposed by Alderman W A Leathem, seconded by Alderman S P Porter and agreed.

After Alderman W A Leathem, Alderman S P Porter and The Right Worshipful the Mayor, Councillor U Mackin, had addressed the Council and paid tribute to Mrs Christie, she was invited to sign the Book of Honorary Freemen and was presented with a Certificate of Grant of the Honorary Freedom of the City.

There being no further business, the meeting concluded at 12.25 pm.

Mayor

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of the Meeting of the Leisure and Community Development Committee held in the Island Civic Centre, The Island, Lisburn, on Tuesday, 5th February 2019 at 6.02 pm

PRESENT:

Alderman S P Porter (Chairman)

Councillor J Gallen (Vice-Chairman)

Deputy Mayor, Councillor A Grehan

Aldermen W A Leathem and J Tinsley

Councillors N Anderson, R T Beckett, A Givan, J Gray MBE, H Legge, T Mitchell, and T Morrow

OTHER MEMBERS:

IN ATTENDANCE:

Lisburn & Castlereagh City Council

Director of Leisure & Community Wellbeing

Head of Service (Parks & Amenities)

Head of Service (Sports Service)

Acting Head of Service (Cultural & Community Services)
(Siobhan McCormick)

Member Services Officer

Commencement of Meeting

The Chairman of the Committee, Alderman S P Porter, welcomed all present to the February Meeting of the Leisure and Community Development Committee, and extended a warm welcome to the member of the Public who was also in attendance.

The Chairman outlined the evacuation procedures in the case of an emergency and also stated that should any Member require to leave the meeting to notify the Members Services Officer in order that their departure could be recorded accurately in the minutes.

1. **Apologies**

Apologies for non-attendance at the meeting were accepted and recorded on behalf of The Right Worshipful the Mayor, Councillor U Mackin, Aldermen M Henderson MBE, Councillors A McIntyre, N Trimble, and R Walker.

2. **Declarations of Interest**

The Chairman, Alderman S P Porter, invited Members to declare any interests they might have in relation to the business of the meeting and reminded them of the requirement that they complete Declaration of Interest forms in this regard which had been provided at their places.

There were no declarations of interest made at this stage of the meeting, however during the course of the meeting the following Declarations of Interest were made:

- Councillor J Gray MBE declared an interest in Item 4.3.6 Community Support Grant 2019-20 on the basis that her husband was the Chairman of Ravarnet Community Network.
- Alderman S P Porter declared an interest in Item 3 of the Confidential Report Public Health Agency: Grant Award for Outdoor Gym Equipment Installations on the basis that he was a Board Member of the Public Health Agency.

3. Minutes

It was agreed that the minutes of the Leisure and Community Development Committee held on 8 January, 2019 be taken as read and therefore the minutes were signed by the Chairman, Alderman S P Porter.

4. Report from the Director of Leisure and Community Wellbeing

It was agreed that the main report and recommendations of the Director of Leisure and Community Wellbeing be adopted, subject to any decisions recorded below.

Item for Noting

It was agreed that the recommendations of the Director of Leisure and Community Wellbeing in regard to those items for noting, be accepted, subject to any decisions recorded below and other items noted:-

4.1 Northern Ireland Human Rights Commission: Draft Strategic Plan 2019-2022

Members were provided with a copy of the Northern Ireland Human Rights Commission Draft Strategic Plan for 2019-2022.

It was proposed by Alderman W A Leathem, seconded by Councillor A Givan and agreed that the draft comments prepared by Council Officers by way of a response to the consultation be approved.

4.2 Departmental Budget Report

Members noted the Departmental Budget report for the period 1 April, 2018 to 31 March, 2019 setting out the position as at 31 December, 2018.

4.3 Report from Acting Head of Service (Cultural & Community Services)

It was proposed by Councillor N Anderson, seconded by Councillor T Mitchell and agreed that the report and recommendations of the Acting Head of Service (Cultural & Community Services) be adopted, subject to any decisions recorded below.

Items for Decision

4.3.1 Arts Council of Northern Ireland – Five Year Draft Strategy

Members were provided with a copy of the Arts Council's Draft Five Year Strategy for 2019-2024 and advised that the Arts Council would be inviting a consultation to comment on the Strategy with a response deadline of 22 March, 2019.

Members were also advised that the Arts Council were seeking verbal feedback through three public consultations workshops taking place as follows:-

- Belfast: Monday 11 February 2019, 2pm – 4pm in the Duncairn Centre, Belfast.
- Londonderry: Wednesday 13 February 2019. 10am – 12pm in the Playhouse, Artillery Street, Derry City.
- Armagh: Thursday 14 February 2019, 10am – 12pm in the Market Place Theatre and Arts Centre, Market Street, Armagh City.

It was agreed that the Chairman, Alderman S P Porter would attend one of the associated public consultation workshops and Members were also invited to attend where possible.

It was further agreed that the draft comments prepared by officers by way of the Council's response would be tabled for Members consideration at the next meeting of the Committee and that Members seek delegated authority from the Council to permit the Committee to finalise a response to the Arts Council of Northern Ireland Draft Strategy consultation on behalf of the Council prior to the deadline.

4.3.2 Community Festivals Fund 2019/20

Members were advised of the delay from the Department for Communities in issuing a Letter of Offer for the 2019/2020 Community Festivals Fund.

It was proposed by Councillor T Morrow, seconded by Alderman J Tinsley and agreed to recommend that the Council open the scheme for applications on Friday 28 February, 2019 based on similar circumstances in previous years to permit the application and assessment process being carried out and to allow timely notice of awards to be provided to successful applicants who would be planning festival events over the summer period, on the basis that the scheme would be dependent on a funding allocation from the Department for Communities.

Members noted that the proposed closing dates for applications was 4 pm Friday 15 March, 2019.

It was further agreed to recommend that the Council hosts a Public Information Workshop in February for each of the Lisburn and Castlereagh areas to provide applicant organisation with information relating to the completion of applications to the Community Festivals Fund

4.3.3 Community Services Pricing Review for Community Facilities

Members were reminded that the Council manages and maintains four Community Centres namely Bridge, Ballyoran, Enler and Moneyreagh through its Community Services Unit and were provided with an update of the Council Managed Community Facilities Pricing Policy 2019-20.

It was proposed by Councillor T Morrow, seconded by Councillor A Givan and agreed to recommend that the revised room hire rates in relation to the Community Services facilities as contained in the Council Managed Community Facilities Pricing Policy 2019-20 be approved.

4.3.4 Local Peace IV Partnership Minutes

It was proposed by Councillor N Anderson, seconded by Alderman J Tinsley and agreed that the Minutes of the Lisburn and Castlereagh Local Peace IV Partnership meeting held on 19 November, 2018 be approved.

4.3.5 Schedule of Holiday Opening and Closing for Facilities within the Cultural and Community Services Unit for 2019-2020

Members were provided with a table in relation to the proposed schedule of public holiday opening and closing of facilities within the Cultural and Community Services Unit for 2019-2020.

It was agreed to recommend that the proposed schedule of public holiday opening and closing of facilities within the Cultural and Community Services Unit for 2019-2020 be approved.

Items for Noting

4.3.6 Community Support Grants 2019-20

Members were provided with details of the Community Support Grants 2019-20 awards that were made under delegated authority.

It was proposed by the Deputy Mayor, Councillor A Grehan, seconded by Councillor N Anderson and agreed that Members note the successful organisations awarded the Community Support Grants and that all unsuccessful organisations had a right of appeal under the scheme.

4.3.7 Peace IV Grants – Children & Young People; Building Positive Relations

Members were reminded that at a previous meeting of the Committee it was agreed that delegated authority be given to the Chairman and Vice Chairman in consultation with the Director to consider and approve the recommendations of the Local Peace Partnership in respect of the award of the Peace IV Grants – Children and Young People; Building Positive Relations.

The Director advised that while he had met and obtained the approval of the Chairman in this regard, he was due to meet the Vice Chairman following this

4.3.7 Peace IV Grants – Children & Young People; Building Positive Relations (Contd)

evening's Committee meeting. In view of this the outcome would be reported retrospectively to the Committee next month. Members noted the position.

4.3.8 Peace IV Programme: Proposal

Members were provided with an update on the Peace IV Programme proposal and noted that due to the delays caused by permissions for the Greenway meant that the timescale for the award to fund part of the Carryduff Greenway under the Shared Space & Services could not be accommodated by the Peace funding.

The Special EU Programmes Body had permitted the Peace Partnership to submit two new proposals under this theme and it was agreed that Letters of Offer would follow in due course in respect of the following:-

- a) An increase in the contribution to the Welcome House capital build of £70,000. The original award was for £100,000 toward the capital build, and £5,000 towards project activity. Resurgam Community Development Trust is the Project Partner.
- b) A New proposal called "The Welcoming Place" was developed to help the integration and inclusion of new communities especially the Syrian community. As well as developing clubs and activities for minority groups, it also includes raising awareness around the Arabic and training stakeholders working within local communities dealing with ethnic minority groups. The Project is worth £72,775 and is being tendered out.

It was proposed by Councillor N Anderson, seconded by the Deputy Mayor, Councillor A Grehan and agreed that the above recommendations for the Peace funding be accepted.

Alderman S P Porter extended his thanks to the officers for their work involved in securing this funding.

Councillor N Anderson left the meeting at 6.23 pm and returned at 6.28 pm.

4.3.9 Museum Staff Visit to the Wallace Collection, London

Members noted that the Education Services Officer and the Research Officer from the Irish Linen Centre & Lisburn Museum had travelled to London in January, 2019 to tour the Wallace Collection. The trip had encouraged further research into Sir Richard Wallace's Lisburn links, and had opened up the possibility for future collaboration between the Irish Linen Centre/Lisburn Museum and the Wallace Collection.

Alderman S P Porter outlined that he had attended the exhibition opening at Island Arts Centre on Saturday 2 February, 2019 which had been inspired by the Wallace Collection and had met with Anne Fay, Head of Education from the Wallace Collection, London who had made a special trip for the occasion. He indicated that he welcomed the development of these positive links with the Wallace Collection, London.

4.3.9 Museum Staff Visit to the Wallace Collection, London (Contd)

It was proposed by Councillor J Gray MBE, seconded by Councillor A Givan and agreed that a letter of thanks be sent to Ms Fay for her attendance.

4.3.10 Santa at the Museum 2018

Members noted that the Museum had 2,391 visitors to Santa's Grotto in December, 2018 with donations raising a total of £3,032.61 towards the Mayor's Charity, an increase of £1,148.49 compared to 2017 which was part due the request for a minimum donation of £1 per visit.

4.4 Report from Mr Brendan Courtney, Head of Service (Sports Services)

It was agreed that the report and recommendations of the Head of Service (Sports Service) be adopted, subject to any decisions recorded below.

It was proposed by Councillor A Givan, seconded by Councillor J Gray MBE and agreed that the recommendations of the Head of Service (Sports Services) in regard to those items for noting, be accepted, subject to any decisions recorded below and other items noted:-

4.4.1 Angling Participation Officer

Members were reminded that at a previous meeting of the Committee it was agreed that the Head of Service (Sports Service) would liaise with stakeholders in relation to the proposal for joint funding across all eleven Local Councils to facilitate the appointment of an Angling Participation Officer.

By way of update Members were advised that the Head of Service (Sports Services) met with the Angling Active Clubs co-ordinator and the Chair of the Ulster Angling Federation and explained the Council's position in relation to budgets, precedent and the co-ordination across multiple Councils. The Head of Service (Sports Service) also advised of the opportunity provided by the Be Active Stay Active grants within each Council and agreed to keep in contact given the importance of angling as a form of physical recreation.

4.5 Report from Mr Ross Gillanders MBE, Head of Service (Parks & Amenities)

It was agreed that the report and recommendations of the Head of Service (Parks & Amenities) be adopted, subject to any decisions recorded below.

Items for Decision

It was proposed by the Vice-Chairman, Councillor J Gallen, seconded by Councillor N Anderson and agreed that the recommendations of the Head of Service (Parks & Amenities) in regard to those items for decision, be accepted, subject to any decisions recorded below and other items noted:-

4.5.1 SUSTRANS National Cycle Network

Members noted that the launch of the SUSTRANS National Cycle Network 'Path for Everyone' in collaboration with the Department for Infrastructure would be hosted in the Council's Civic Headquarters at Lagan Valley Island on Wednesday 6 February, 2019 at 10.30 am.

4.5.2 Moira Demesne Wall

Members were provided with and noted the contents of the Structural Assessment Report regarding the condition of the stone boundary wall between Demesne Gardens and the adjacent dwellings which was in need of immediate remedial repair.

The Head of Service (Parks & Amenities) advised that costs to repair the wall were not made available as yet and that Members would receive a further update on the matter in due course.

5. Confidential Report from the Director of Leisure & Community Wellbeing

The Chairman advised that the reasons for confidentiality were as set out in the agenda, i.e.:-

- Byelaws (confidential due to information in relation to which a claim for legal professional privilege could be maintained in legal proceedings).
- Tender Report: Wallace Park Tennis Dome Replacement (confidential due to information relating to the financial or business affairs of any particular person – including the Council holding that information).
- Public Health Agency: Grant Award for Outdoor Gym Equipment Installations (confidential due to information relating to the financial or business affairs of any particular person – including the Council holding that information).
- Dunbridge Ltd – Proposed Lease of Unit 2A, Omnipark Dundonald (confidential due to information in relation to which a claim for legal professional privilege could be maintained in legal proceedings).
- Tender Report – Ice Resurfacing Machine Dundonald International Ice Bowl (confidential due to information relating to the financial or business affairs of any particular person – including the Council holding that information).
- Coca Cola Sponsorship of 2019 Lisburn Half Marathon, 10K and Fun Run (confidential due to information relating to the financial or business affairs of any particular person – including the Council holding that information).
- Correspondence on Behalf of Dunbridge Ltd regarding the Lease of a Unit within the Omnipark, Dundonald, Formally Eastpoint Entertainment Village

(confidential due to information in relation to which a claim to legal professional privilege could be maintained in legal proceedings).

- Sports Services: Tender Report in regard to Catering Contract (confidential due to information relating to the financial or business affairs of any particular person – including the Council holding that information).
- Wallace Park: Tennis Facility Operator – Tender Report (confidential due to information relating to the financial or business affairs of any particular person – including the Council holding that information).
- Departmental Absenteeism Report (confidential due to information which is likely to reveal the identity of an individual).

“In Committee”

It was proposed by Councillor H Legge, seconded by Councillor R T Beckett and agreed that the confidential reports of the Director of Leisure & Community Wellbeing be considered “In Committee”, in the absence of members of the press and public being present.

It was agreed that the confidential reports and recommendations of the Director of Leisure & Community Wellbeing be adopted, subject to any decisions recorded below and other items noted:-

Items for Decision

5.1 Byelaws

Having sought legal advice in respect of the wording of the Byelaw regarding protection of the public of which the particular Byelaw states:-

Protection of the Public

*13. It shall be an offence under these bye-laws for any persons to:
Enter a lavatory or changing facility provided for members of the opposite sex, with the exception of children aged seven years or under who may enter if duly accompanied by a parent or guardian;*

It was proposed by Councillor J Gray MBE, seconded by Councillor A Givan and agreed to recommend that the wording of the current Byelaw remain unchanged on the basis the legal advice received.

5.2 Tender Report: Wallace Park Tennis Dome Replacement

Members were provided with a tender report in respect of the provision for the replacement of the Tennis Dome at Wallace Park and were reminded that at a previous meeting of the Committee delegated authority had been granted to award this tender.

5.2 Tender Report: Wallace Park Tennis Dome Replacement (Contd)

Members approved the successful award of tender to supply, deliver and erect the air supported structure to Rocklyn Engineering Ltd.

It was proposed by Councillor N Anderson, seconded by Alderman J Tinsley and agreed to recommend that due to unanticipated grants received towards the Billy Neill SCE development scheme the provision to cover the capital cost for the replacement dome would be obtained from a reallocation of financial provision of the Billy Neill SCE Development Masterplan.

5.3 Public Health Agency: Grant Award for Outdoor Gym Equipment Installations

Members were advised that following an application submitted by Council Officers, the Public Health Agency had advised of the grant award of approximately £60k for the purpose of purchasing and installing outdoor gym equipment at a number of locations within the Council area. The Letter of Offer from the Public Health Agency is awaited and it is anticipated that the council would require to match fund a percentage of the award which would be met from within existing budgets.

It was agreed that the equipment be procured on the basis outlined in the report and in accordance with Council requirements.

5.4 Dunbridge Ltd – Proposed Lease of Unit 2A, Omnipark Dundonald

It was proposed by Councillor H Legge, seconded by Councillor T Mitchell and agreed to recommend that the request from Dunbridge Ltd to lease unit 2A at Omnipark Dundonald to Shen Cloud Ltd to operate a restaurant be approved.

Items for Noting

5.5 Tender Report – Ice Resurfacing Machine Dundonald International Ice Bowl

Members were provided with a Tender Report in respect of the Ice Resurfacing Machine at Dundonald International Ice Bowl and noted the award of the Tender as detailed in the Directors report.

Members further noted that the anticipated working life of the machine is approximately 10 years and will transfer to operate in the newly developed Dundonald International Ice Bowl when completed.

5.6 Coca Cola Sponsorship of 2019 Lisburn Half Marathon, 10K and Fun Run

Members were reminded that Coca Cola had informed the Council that they would not be in a position to provide any financial sponsorship for the 2019 Lisburn Half Marathon, 10K Fun Run event. Following discussions with representatives of Coca Cola and the Head of Sports Services Members were advised that Coca Cola have now reconsidered their position and have agreed to sponsor the 2019 event at the same level as previous years.

5.6 Coca Cola Sponsorship of 2019 Lisburn Half Marathon, 10K and Fun Run Contd)

Members further noted that Coca Cola had provided notice that this would be their last year as the as the main sponsor of the Lisburn Half Marathon, 10K Fun Run event.

It was proposed by the Deputy Mayor, Councillor A Grehan, seconded by Councillor R T Beckett and agreed that in recognition of Coca Cola's continued support throughout the years the Council should recognise the long term support of Coca Cola both in writing and through an appropriate PR event.

5.7 Correspondence on Behalf of Dunbridge Ltd regarding the Lease of a Unit within the Omnipark, Dundonald, Formally Eastpoint Entertainment Village

Members were reminded that at the December's meeting of the Committee concern had been raised in regards to correspondence received from Solicitors acting on behalf of their client Dunbridge Ltd which required a change to the deed of variation for the lease between Dundonald Leisure L.L.P and the Council.

Members were advised that following consultation with the Council's legal advisors an agreement had been reached between the parties on the wording of the variation to the lease and noted that the Council's concerns in this regard were addressed.

5.8 Sports Services: Tender Report in regard to Catering Contract

Members were provided with a Tender Report in regards to the provision of catering services within Dundonald International Ice Bowl, Castlereagh Hills Golf Course and Lagan Valley LeisurePlex and accepted the recommendations contained therein.

It was proposed by Councillor J Gray MBE, seconded by Councillor A Givan and agreed that the Council accept the recommendations contained within the Directors report and that a holding deposit be retained equating to one month's rent for each facility to cover any loss incurred by breach of contract or outstanding debt at the end of the contract.

It was agreed that Lisburn & Castlereagh City Council would match any contribution from the new contractor up to a maximum of £20,000 to assist in related upgrade work at Dundonald International Ice Bowl. This will be carried out in partnership with the new contractor with the work to be procured and delivered through them.

It was further agreed to investigate the potential to reconfigure an upgrade of the seating area within the restaurant at Castlereagh Hills Golf Club.

5.9 Wallace Park: Tennis Facility Operator – Tender Report

It was proposed by Councillor J Gray MBE, seconded by Councillor A Givan and agreed that the recommendations contained within the Directors report regarding

5.9 Wallace Park: Tennis Facility Operator – Tender Report (Contd)

the Tender Report in respect of the Wallace Park Tennis Facility Operator be accepted.

5.10 Absence Report

The Committee had been furnished with, and noted the content of, a table showing rolling year absence figures for the Leisure & Community Wellbeing Department to 31 December 2018.

Additional Items

5.11 Sports NI: Be Active Stay Active Grant

Members were provided with a verbal update from the Head of Service (Sports Services) regarding feedback from Sports NI who had confirmed that the initial grant awards for the Everybody Active 2020 strand 4 had been increased by £11,478 which totalled £53,400 for the grant award. This would cover all of the Councils expenditure in relation to the associated Be Active Stay Active awards.

Correspondence was also received from the board of Sports NI in relation to Everybody Active 2020 strand 1 which confirmed that they had approved an extension of the Everybody Active 2020 programme for a further year until 31 March 2021.

It was further noted that this year's funding is anticipated to be at the same level as last year.

Members welcomed the news and agreed to make appropriate financial provision in year 2020/2021

5.12 Arthur Terence Robinson Bronze Statue

Members were provided with a picture illustrating a bronze statue of Arthur Terence Robinson holding a bottle of coca cola. Details of the official unveiling of the statue to be held at Tom Robinson Park, Lambeg would be communicated to all Members in the coming weeks.

5.13 Balmoral Show 2019

The Head of Service (Parks and Amenities) provided Members with a verbal update of a letter received from Northern Ireland Local Government Association requesting that the Council provide a floral display to the Ulster in Bloom exhibition stand at the Balmoral Show 2019.

It was proposed by Councillor J Gray MBE, seconded by Councillor N Anderson and agreed to recommend that the Council accede the above request.

“Resumption of Normal Business”

It was proposed by Alderman W A Leathem, seconded by Councillor N Anderson and agreed to come out of Committee and normal business was resumed.

6. Any Other Business

6.1 Councillor Margaret Tolerton
Alderman S P Porter

Alderman S P Porter informed Members that he had recently been approached by members of Seymour Hill Community Group, and unknown to Councillor M Tolerton they had requested Council consider that the sports facility be named in her honour ‘Tolerton Sports Zone’.

Members agreed to recommend that this request be acceded to. Members were further advised that construction work was nearly complete and it was anticipated the opening event would take place next month, in regard to which they would be notified.

6.2 Dromara Football Club Request for Infrastructure
Councillor J Gray MBE

Councillor J Gray MBE advised Members of a forthcoming fund raising event being held in Dromara Football Club in August 2019 and she had been approached to request the Council facilitate infrastructure support. It was agreed that as per Council policy the group would receive infrastructure support and officers would liaise with the Club accordingly.

6.3 Edgar Avenue WW2 Excavation
Councillor N Anderson

It was agreed that Councillor N Anderson would liaise with officers within Parks and Amenities and the Irish Linen Centre and Lisburn Museum in relation to interpretation panels and research into the Edgar Avenue location, in Carryduff which had been used as a former anti-aircraft battery during World War 2.

6.4 Colby Park
Vice-Chairman, Councillor J Gallen

The Vice-Chairman, Councillor J Gallen queried if the Council would provide a permanent surface to fill in pot holes to the lane leading to Colby Park and was advised that as the lane belonged to other bodies the Council would be reluctant to take on board these remedial works.

It was agreed that a site meeting would be arranged with Councillor J Gallen and officers from Parks and Amenities.

6.5 Councillor M Tolerton
Alderman W A Leathem

Members noted the update provided by Alderman Leathem regarding Councillor Margaret Tolerton's ill health.

There being no further business, the meeting concluded at 6.58 pm.

Mayor/Chairman

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of the Meeting of the Environmental Services Committee held in the Island Civic Centre, The Island, Lisburn, on Wednesday, 6 February 2019 at 5:30 pm

PRESENT:

Councillor J Gray MBE (Chairman)

The Right Worshipful the Mayor, Councillor U Mackin

Deputy Mayor, Councillor A Grehan

Aldermen T Jeffers and J Tinsley

Councillors J Baird, B Bloomfield MBE, A Givan, B Hanvey, H Legge, A McIntyre, B Mallon and T Mitchell

OTHER MEMBERS:

Councillor J Palmer

IN ATTENDANCE

Director of Environmental Services

Head of Service (Building Control)

Head of Service (Technical & Estates)

Head of Service (Waste Management and Operations)

Interim Head of Service (Environmental Health) (SC)

Estates Manager

Member Services Officer

Commencement of Meeting

The Chairman, Councillor J Gray, welcomed everyone to the February meeting of the Environmental Services Committee.

The Chairman then proceeded to outline the evacuation procedures in the case of an emergency.

1. **Apologies**

Apologies for non-attendance were received on behalf of Alderman P Porter and Councillor R Walker

2. **Declarations of Interest**

The Chairman invited Members to declare any Conflicts of Interest they might have in relation to the business of the meeting and reminded them of the requirement to complete Declaration of Interest forms in this regard, which had been provided at the meeting. No Declarations of Interest were received.

3. Minutes

3.1 Minutes of the Environmental Services Committee Meeting held on 9 January 2019

It was proposed by Councillor J Baird, seconded by Councillor A Givan, and agreed that the minutes of the meeting of the Environmental Services Committee held on 9 January 2019, as adopted at the meeting of Council held on 22 January 2019, be confirmed and signed.

“In Committee”

It was proposed by Councillor B Mallon, seconded by Councillor A Givan, and agreed that the following matters be considered “in committee”, in the absence of members of the press and public.

4. Presentation by arc21 – Variation to the arc21 Organics Waste Contract

The Chairman welcomed Mr Ricky Burnett, arc21 Acting Chief Executive, Ms Karen Boal, arc21 Project Coordinator, and Mr William Curry of Arthur Cox Solicitors to the meeting.

With the aid of Powerpoint, Ms Boal presented information on the proposed variation to the arc21 Organics Waste Contract which included the background to the contract, issues arising from the planning process, impact on the contract, an options appraisal and finally recommendations, including proposing option D, for approval.

(Councillor H Legge arrived at 5.50 pm)

Following the presentation, Ms Boal responded to Members’ questions. The Chairman thanked the representatives of arc21 for their presentation and they left the meeting at 5.55 pm.

5. Confidential Business

It was agreed that the report and recommendations of the Director of Environmental Services be adopted, subject to any decisions recorded below.

The Chairman, Councillor J Gray, advised that the matters contained in the confidential report would be dealt with “In Committee” for the following reasons:

Item 5.1: Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information

Item 5.2: Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information

Item 5.3: Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information)

Item 5.4: Confidential due to information in which a claim to legal professional privilege could be maintained in legal proceedings

Item 5.5: Confidential due to information which is likely to reveal the identity of an individual

Items for Decision

5.1 arc21: Joint Committee Meeting – Thursday 31 January 2019 and the Organics Waste Contract

The Committee was provided with copy of the following: papers from the arc21 Joint Committee Meeting on Thursday 31 January 2019; the associated arc21 Members' Monthly Bulletin; and a report which had been presented to a special meeting of the arc21 Joint Committee on 17 January 2019 with recommendations for the Organics Waste Contract.

It was proposed by Alderman J Tinsley, seconded by Alderman T Jeffers, and agreed to recommend that Council note the papers in relation to the arc21 Joint Committee meeting on Thursday 31 January 2019 and the associated arc21 Members Bulletin and that, following the presentation by Arc 21 officers, Council approve the recommendations for the Organics Waste Contract contained in the report by arc21 with Option D being approved.

5.2 Kerbside Recycling Project – Requirement for Rented Storage Facility

The Director of Environmental Services and the Head of Waste Management and Operations responded to Members' queries and comments regarding the Kerbside Recycling Project and the proposed pilot. The Officers advised on the scale and proposed areas to be included in the pilot and that, as outlined in the approved Implementation Plan, the draft pilot would be brought back to Committee for approval.

(The Deputy Mayor, Councillor A Grehan, arrived at 6.30 pm)

It was proposed by Alderman J Tinsley, seconded by Alderman T Jeffers, and agreed to recommend that

- Council approve the rental of suitable warehouse space for a period of up to 4 years to meet storage space requirements of the kerbside recycling project and other council needs.
- Officers bring back to Committee at its meeting in March an overview of the timeline and reports presented to the Committee on the details of the Waste and Recycling Services Options Appraisal, Outline Business Case and Implementation Plan. This update also to include the reports

5.2 Kerbside Recycling Project – Requirement for Rented Storage Facility (Contd)

presented and approved at the Special Committee meeting on 17 January 2018, which all Members of Council had been invited to attend, and the Committee meeting on 5 September 2018 where the Outlined Business Case and Implementation Plan had been approved.

5.3 Radiochemical Analysis and Related Interpretation of Analytical Data

The Committee was provided with copy of the tender report for Radiochemical Analysis and related Interpretation of Analytical Data.

It was proposed by Alderman J Tinsley, seconded by Councillor B Hanvey, and agreed to recommend that Council note the tender award for Radiochemical Analysis and related Interpretation of Analytical Data as outlined in the report and that, subject to approval, the contract would be brought to Council on 26 February 2019 for signing and sealing.

(Councillor J Baird left the meeting at 6.42 pm)

Items for Noting

It was proposed by Councillor T Mitchell, seconded by Councillor A Givan, and agreed that the following items (Items 5.4 to 5.5) be noted.

5.4 Ongoing Legal Proceedings – Noise Complaint

The Committee was provided with copy and noted an update report on the ongoing legal proceedings relating to a noise complaint and the Interim Head of Environmental Services provided a further verbal update at the meeting.

5.5 Absence Figures for Environmental Services Directorate – (Quarter 3 – October, November and December 2018)

The Committee noted information provided in relation to the absence figures for the Environmental Services Directorate.

(Councillor J Palmer left the meeting at 6.44 pm)

Resumption of Normal Business

It was proposed by Councillor B Hanvey, seconded by Councillor T Mitchell, and agreed to come out of committee and normal business was resumed.

(Councillor J Baird returned to the meeting at 6.45 pm)

6. Report from the Director of Environmental Services

Item for Noting

6.1 Services Trading Accounts: Quarter 3 (Period 7 - October 2018), (Period 8 - November 2018) and (Period 9 - December 2018)

The Committee was provided with copy and it was proposed by Councillor A Givan, seconded by Councillor B Mallon and agreed to recommend that Council note the Environmental Services Trading Accounts for Period 9.

6.2 Report from the Interim Head of Service (Environmental Health)

Items for Decision

6.2.1 The Food Safety (Northern Ireland) Order 1991 - Public Analyst Appointment

It was proposed by Councillor B Hanvey, seconded by Councillor H Legge, and agreed to recommend that Council approve the report detailing persons to be appointed as Public Analysts to the Council under Article 27 (1) of The Food Safety (Northern Ireland) Order 1991, copy of which had been provided for the Committee.

6.2.2 High Hedge Charges

It was proposed by Councillor J Baird, seconded by Councillor A McIntyre, and agreed to recommend that Council note the update report on a high hedges complaint and agree not to defer the cost of the high hedge application should informal action not achieve a resolution.

Councillor J Baird commended officers for their work in achieving a resolution to this issue that would obviate the formal application process.

6.3 Requests for Financial Assistance

The Committee noted the procedure for Requests for Financial Assistance.

7. Any Other Business

There were no matters of any other business arising.

There being no further business, the meeting was terminated at 6.50 pm.

Mayor/Chairman

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of the proceedings of the Development Committee Meeting of Lisburn & Castlereagh City Council held in the Island Civic Centre, Lisburn, BT27 4RL on Wednesday, 6 February 2019 at 7.00 pm

PRESENT: Alderman W A Leathem (Chairman)
 Deputy Mayor, Councillor A Grehan
 Aldermen W J Dillon MBE, D Drysdale, A G Ewart MBE and T Jeffers
 Councillors J Baird, S Carson, A P Ewing, J Gallen, J Gray MBE, B Hanvey, T Morrow, A Redpath, S Skillen

OTHER MEMBER: Councillor A Givan

IN ATTENDANCE: Lisburn & Castlereagh City Council
 Director of Service Transformation
 Head of Planning & Capital Development
 Head of Economic Development
 BRCD Co-ordinator
 Member Services Officer

Commencement of Meeting

The Chairman, Alderman W A Leathem, having welcomed everyone to the February meeting of the Development Committee outlined the evacuation procedures in the case of an emergency.

The Chairman reminded everyone to ensure mobile phones were turned off or on silent mode for the duration of the meeting and stated that should any Member require to leave the meeting to notify the Members Services Officer in order that their departure could be recorded accurately in the minutes.

1. **Apologies**

It was agreed to accept an apology for non-attendance at the meeting on behalf of Alderman S Martin.

2. **Declarations of Interest**

The Chairman invited Members to declare any Conflicts of Interest they might have in relation to the business of the meeting and reminded them of the requirement that they complete Declaration of Interest forms in this regard, which had been provided at the meeting.

During the course of the meeting Councillor A Givan declared an interest in item 5.5 Public Space CCTV – Lisburn Commerce Against Crime in view of his membership of the Board of LCAC, and submitted a completed Declaration of Interest form accordingly.

3. Minutes

It was agreed that the Minutes of the meeting of Committee held on 10 January 2019, as adopted by the Council at its meeting 22 January 2019 be confirmed and signed.

Matter Arising

Page 46 Item 4.3

Belfast Region City Deal (BRCD) – Proposed Staffing Resources

Further to the decision of the Committee at its meeting on 10 January 2019 in regard to the above proposed staffing resources for the BRCD project the Director of Service Transformation reported that the two Project Manager posts in relation to the BRCD programme of works were two-year fixed term posts. This was approved on a proposal by Alderman A G Ewart and seconded by Councillor T Morrow.

4. Report by the Director of Service Transformation

It was agreed that the report and recommendations of the Director of Service Transformation be agreed subject to any decisions recorded below.

4.1 South Eastern Regional College - Social and Economic Change Conference - Retrospective Approval for Member Attendance

It was agreed to recommend that retrospective approval be granted in respect of Councillor H Legge's attendance at the Social and Economic Change Conference held on Thursday 24 January 2019 at La Mon Hotel, Belfast at an estimated cost of £32.14 plus travel allowance.

Councillor A Redpath entered the meeting at 7.07 pm.

4.2 Replacement Planning Portal - Initial In Principle Investment

The Director reported that the Department for Infrastructure was currently leading the procurement on behalf of the 11 Councils as well as the Department and that the total cost was estimated at the outline business case stage to be approximately £27 million of which £15 million was capital expenditure and £12 million revenue expenditure, with 40% of the cost being met by the Department.

The Committee had been furnished with a copy of a letter dated 14 January 2019 from the Deputy Secretary of the Department for Infrastructure to SOLACE outlining in detail the process and procurement of the system.

It was noted that the apportionment of costs agreement would be discussed further at SOLACE and that provision had been made within the Council's capital programme through this year's estimates process.

The Head of Planning and Capital Development responded to questions from Councillor B Hanvey in relation to the governance arrangements for the above project, and advised that a further report detailing the final business case would be brought back to the Committee in due course.

It was proposed by Councillor B Hanvey, seconded by Councillor A Redpath, and agreed to recommend that:

- a) the Council approves, in principle, the initial investment towards the cost of a new Planning Portal system, as outlined in the report circulated, subject to further reports in examination of the business case along with the options and Financial Service considerations, and
- b) SOLACE be advised of this Council's request that a more appropriate fair and equitable method of calculating each council's apportionment of cost for the above project be considered.

4.3 Policy Framework for Section 76 Developer Agreements

The Director of Service Transformation having reminded the Committee of the intention to develop a framework for use by councils across Northern Ireland collectively and which built on the learning from Belfast City Council's approach to date, outlined a proposed approach in regard to the appointment of an appropriate consultant experienced in this specialist area of work in conjunction with Antrim & Newtownabbey Borough Council and Derry City and Strabane District Council.

The Director reported that there would be economies of scale for consultancy support but it would be for each council to receive their own legal advice in respect of the draft policy. The estimated cost of this work would be approximately £27K representing approximately £9K investment for each of the participating councils.

It was proposed by Councillor A P Ewing, seconded by Councillor J Gallen, and agreed to recommend that the proposed approach in relation to the development of a policy framework for Section 76 Developer Agreements, as outlined, be approved and that work be progressed as expeditiously as possible, it being noted that any draft policy would be subject to an equality impact assessment, other screening and consultation.

Councillor S Skillen congratulated the Director of Service Transformation and Officers for their efforts in working in collaboration with the other Councils in regard to the development of the above-mentioned Policy Framework.

It was agreed that a copy of the draft policy be furnished to NILGA and Alderman W J Dillon, as the Chairman of NILGA's Planning and Regeneration Working Group.

4.4 Correspondence received from the Department for Infrastructure

The Committee, having been furnished with correspondence, and related maps, from the Department for Infrastructure in respect of the undernoted proposals, agreed to recommend that the proposed works be noted and that any Members' comments on the proposals be conveyed to the Director's office in order that the Department could be advised accordingly.

- Antrim Place, Lisburn, Waiting Restrictions (dated 4 January 2019)
- Bridge Street, Hilden, Adoption of Streets (dated 17 January 2019)
- Mill Road And Millburn Close, Adoption of Streets (dated 18 January 2019)
- Prince William Road/Bentrim Road, Adoption of Streets (dated 21 January 2019)
- Breda Court & Breda Mews, Adoption of Streets (dated 21 January 2019)
- Ballygowan Road, Hillsborough, Proposed Abandonment (dated 14 January 2019)
- Lewellyn Drive, Lisburn, Proposed Abandonment (dated 11 January 2019)

4.5 Report of the Principal Planning Officer (LDP)

It was agreed that the report and recommendations of the Principal Planning Officer (LDP) be agreed subject to any decisions recorded below.

In the absence of the Principal Planning Officer, the Head of Planning and Capital Development presented the report.

4.5.1 Draft Consultation Strategy with Neighbouring Councils

Further to the decision of the Committee at its meeting on 10 January 2019 to endorse an in principle approach for collaborative working with neighbouring councils in respect of the Area Plan, the Committee had been furnished with a copy of the draft Consultation Strategy with Neighbouring Councils. It was noted that the draft Consultation Strategy would be further developed with specific topic areas for engagement with neighbouring Councils with full details and responses to the Consultation Strategy and Action Plan being provided to Members as this area of work progressed.

It was agreed on a proposal by Councillor A Redpath and seconded by Councillor J Baird that the update on the draft Consultation Strategy with Neighbouring Council's be noted.

4.5.2 Plan Strategy Linkages with Community Plan

The Head of Planning and Capital Development reported that the Local Development Plan team in conjunction with Community Planning had undertaken to appoint Stratagem Northern Ireland to review the linkages between the outcomes of the Community Plan and the emerging policies and proposals of the draft Plan Strategy. This work would ensure that there was full cognisance of the Community Plan to meet the consistency test of soundness for the Local Development Plan.

It was proposed by Councillor A Redpath, seconded by Councillor J Baird, and agreed to recommend that the approach outlined in the Principal Planning Officer's (LDP) report in regard to the appointment of Stratagem Northern Ireland be endorsed, it being noted that further updates would be brought to the Committee following completion of a report to support the draft Plan Strategy.

4.6 Report of the LCCC BRCD Co-ordinator

At the outset the Chairman, Alderman W A Leathem, congratulated the BRCD Co-ordinator, Ms H King, on her successful appointment to the post of Portfolio Manager within the Council.

It was agreed that the report and recommendation of the BRCD Co-ordinator be agreed subject to any decisions recorded below.

4.6.1 Belfast Region City Deal (BRCD) – Hillsborough Masterplan Financial Appraisal to Commission an Outline Business Case

The BRCD Co-ordinator reported that a Strategic Outline Case had been produced for the above project.

The Committee had been furnished with a copy of the Financial Appraisal to procure a suitably qualified organisation to develop an Outline Business Case (OBC) for this project which had been deemed positive by the Council's Financial Services.

In response to a question from Alderman A G Ewart in regard to the Hillsborough Public Realm project being included in the above BRCD funding allocations, the Director advised that a meeting of the BRCD Steering Group was scheduled to take place on Thursday 14 February 2019.

It was proposed by Alderman W J Dillon, seconded by the Deputy Mayor, Councillor A Grehan, and agreed to recommend that in order to that the Council now proceed to commission an Outline Business Case for the Hillsborough Masterplan project, the Financial Appraisal, as circulated, be agreed.

4.7 Tabled Report by the Community Planning Manager

It was agreed that the report and recommendation of the Community Planning Manager be agreed subject to any decisions recorded below.

The Director of Service Transformation presented the Community Planning Manager's report.

4.7.1 Approval for Members' Attendance at a NILGA Event

It was proposed by Councillor A Redpath, seconded by Councillor J Baird, and agreed to recommend that approval be granted to any Member of Council wishing to attend NILGA's 'Data and Evidence in Community Planning' training event at Antrim Civic Centre on Friday 15 February 2019, it being noted that the cost per Member's attendance was in connection with travel allowance only.

Members wishing to attend this event should contact the Community Planning Manager at their earliest convenience.

4.8 Report by Head of Economic Development

It was agreed that the report and recommendations of the Head of Economic Development be agreed subject to any decisions recorded below.

4.8.1 European Union: ERDF Investment for Growth and Jobs Programme (2014-2020) – Digi Growth Programme

Further to the Council's decision in June 2018 to approve the Financial Appraisal for the proposed ERDF Programme the Head of Economic Development reported that following a successful application assessment, Invest NI had now provided a Letter of Offer for the Digi Growth Programme application which had been submitted in June 2018.

A copy of an indicative summary of the programme had been furnished to the Committee with the summary breakdown of funding being:

ERDF (max 60%)	£207,420
Council Match (min 20%)	£69,140
Invest NI Match (max 20%)	£69,140
TOTAL	£350,700

It was proposed by Councillor T Morrow, seconded by Councillor J Gallen, and agreed to recommend that the offer of funding be agreed that that the Council proceeds to procure specialist third party support to deliver the Digi Growth Programme, it being noted that financial provision for this expenditure had been made in the 2019/2020 budget estimates.

4.8.2 Investment Programme Update – Mansion House, London 3 April 2019

The Head of Economic Development updated the Committee in regard to the requirement to re-issue the tender documents for the procurement in regard to the above programme.

It was proposed by Alderman W J Dillon, seconded by Alderman A G Ewart, and agreed to recommend that:

- a) the update on the Investment Programme by the Head of Economic Development be noted,
- b) the Council grants delegated authority to the Committee to appoint the contracts at an estimated cost of £25,000, and
- c) the Chairman and the Vice-Chairman or their nominees attend the Investment Event on Wednesday 3 April 2019 in London with appropriate officer representation, and additional cross party representation as follows: The Right Worshipful the Mayor, Councillor U Mackin, the Deputy Mayor, Councillor A Grehan, Alderman W J Dillon and Councillor B Hanvey.

In view of the above event coinciding with the April meeting of the Development Committee, it was agreed that the date of the April meeting of the Committee be changed to Tuesday, 2 April at 8.00 am.

Councillor A Redpath left the meeting at 7.38 pm.

4.8.3 China – Recent Civic Delegation – Post-Visit Report

The Committee had been furnished with and noted the content of a post-visit report on the Council's visit to Foshan, China, which had taken place from 12-19 January 2019. The Head of Economic Development referred Members to the extensive list of action points and recommendations in the above-mentioned report.

Councillor A Redpath returned to the meeting at 7.40 pm.

The Chairman, Alderman W A Leathem, extended thanks to The Right Worshipful the Mayor, Alderman W J Dillon and Councillor T Morrow for having taken part in the above civic visit.

Alderman W J Dillon and Councillor T Morrow welcomed the above-mentioned post-visit report and the numerous action points arising out of the many meetings and engagements during the visit. The Members also commended the efforts of the Head of Economic Development and the BRCD Co-ordinator who also had attended this visit and had organised the itinerary for the Civic visit.

The Head of Economic Development having responded to questions from the Committee regarding the potential to develop business with China reported that there may be an inbound civic delegation from China in 2020.

Alderman D Drysdale having referred to a programme run by Inspire Business Centre in which Chinese students studied UK business practices, undertook to pass a contact to the Head of Economic Development.

It was proposed by Councillor A P Ewing, seconded by Councillor T Morrow, and agreed to recommend that the content of the post-event report and action points be endorsed.

4.8.4 2019 Events Guide

The Head of Economic Development reminded the Committee that Belfast Telegraph had been appointed in 2018, following a procurement exercise, to design and produce an LCCC Events Guide that had been inserted into the Belfast Telegraph.

It was proposed by Alderman T Jeffers, seconded by Councillor S Carson, and agreed to recommend that a 2019 Events Guide be designed and produced at a maximum cost of £10,000, to be budgeted from the existing Tourism budgets 2018/2019.

4.8.5 Product Innovation Boot-Camps for EU Erasmus+ Age Friendly Communities Project

The Head of Economic Development reported that as part of the funding contract for the 'Age Friendly Communities' project, the Council was obliged to deliver a two day produce/service innovation boot-camp for SMEs in the Lisburn and Castlereagh area.

It was proposed by Alderman W J Dillon, seconded by the Deputy Mayor, Councillor A Grehan, and agreed to recommend that the Council pays for the estimated expenditure of £4,800 to secure special training services as outlined above and that the expenditure be reimbursed in full by Erasmus+ funds.

The Deputy Mayor, Councillor A Grehan, who was the Council's Age Friendly Champion, welcomed the above boot-camp for SMEs and stated that it was important that the Council's Age Friendly Alliance was made aware of the above initiative.

The Director of Service Transformation undertook to bring a report on the above initiative to the next meeting of the Council's Age Friendly Working Group.

4.8.6 Regeneration Conference, Lagan Valley Island 25 March 2019

Further to the decision of the Committee at its meeting in December 2018 that the Council stages a conference to showcase the regeneration work from a City Centre and Urban Regeneration point of view the Head of Economic Development reported that the event would take place in Lagan Valley Island on Monday 25 March 2019 and advised that a high profile speaker had been secured to present thinking on the future of retail on the high street and beyond.

It was noted that the event would also support the draft Masterplan consultation process which would be launched in February 2019.

The Director advised that a Special Meeting of the Development Committee would be convened in June or August 2019, when the new Council was in place following the forthcoming Local Government Elections, which would focus on the Council's various regeneration strategies and masterplans.

It was agreed to recommend that the approach outlined above in relation to the Regeneration Conference and the Special Meeting of the Committee to consider the Council's regeneration strategies be approved.

4.8.7 India Trade Expo – Tuesday 12 March 2019

The Head of Economic Development reported that the India Britain Trade Expo event would take place on Tuesday 12 March 2019 in London. The event welcomed delegates from the UK and India to do business in London's QEII Centre in Westminster, in particular to discuss best practice, forge new contacts and potential partnerships as well as discuss new trade and emerging opportunities between the two countries

It was proposed by Alderman W J Dillon, seconded by Councillor T Morrow, and agreed to recommend that the Chairman and/or Vice Chairman, or their nominees, along with appropriate Officer representation attend the India Expo event as delegates at an indicative cost of £1,300 for a delegation of three people.

5. Confidential Report by the Director of Service Transformation

The Chairman, Alderman W A Leathem, advised that the items contained in the Confidential Report, as outlined on the agenda, were required to be considered "In Committee" due to:

- a) containing information relating to the financial or business affairs of any particular person (including the Council holding that information), and
- b) to containing information in relation to which a claim to legal professional privilege could be maintained in legal proceedings))

It was proposed by Councillor J Baird, seconded by Alderman A G Ewart, and agreed that the Confidential Business be considered "In Committee" in the absence of press or members of the public.

"In Committee"

It was agreed that the Confidential report and recommendations of the Director of Service Transformation be adopted subject to any decisions recorded below.

Items for Decision

5.1 Proactively Managing Planning Messages – Social Media

Councillor B Hanvey left the meeting at 8.00 pm and returned at 8.02 pm.

A discussion ensued regarding the above matter during which the Director responded to a number of questions and comments from the Committee.

It was proposed by Councillor S Carson, seconded by Councillor S Skillen, and agreed to recommend that the approach to managing Planning messages on social media, as outlined in the Director's report, be endorsed.

In response to issues raised by the Deputy Mayor, Councillor A Grehan, the Director undertook to include training sessions specifically aimed at those Members who do not sit on the Planning Committee, and which would be open for all Members to attend.

5.2 Inward Investment Company

Further to the interest expressed by a potential inward investment company in creating an advanced manufacturing facility within the Council area, the BRCD Co-ordinator updated the Committee in regard to the above inward investment initiative.

It was proposed by Alderman A G Ewart, seconded by Councillor A Redpath, and agreed to recommend that an approach be made to Invest Northern Ireland (INI) as well as the investor to create a political advocacy for the above inward investment opportunity involving both the Council and the local MP's office.

It was also agreed that the Vice Chairman, Alderman A G Ewart, together with cross-party representation, be involved in the above meetings.

5.3 Legal Updates on Cases Pending

The Committee had been furnished with copy correspondence dated 17 January 2019 from Belfast City Council which amongst other matters included an update in respect of a case pending at Drumkeen Retail Park.

It was proposed by Alderman W J Dillon, seconded by Councillor A Redpath, and agreed to recommend that the update report be noted and in order to bring the matters concerned to a conclusion the recommendations of the Council's appointed counsel be approved.

5.4 Article 40 Review for Lands at LD1 South

The Director of Service Transformation updated the Committee in regard to the progress and delivery of the above junction improvement project. A copy of a letter dated 22 December 2018 from Turley, on behalf of the developers, confirming a number of issues in regard to the delivery of the project had been furnished to the Committee.

The Director advised that a meeting of the Brokerstown (LD1) Sub Committee would take place prior to the February meeting of Council in order to update Members further and to ensure full understanding of the delivery of the project.

It was proposed by Councillor T Morrow, seconded by Councillor S Skillen, and agreed to recommend that:

- a) the Director's report be noted, and

- b) in order to regularise the existing Article 40 with a new 'developer's agreement' incorporating both the existing and proposed developments, the recommendation in regard to appropriate legal advisors for the LD1 project be agreed, it being noted that this decision would be subject to Planning Committee determination.

5.5 Public Space CCTV – Lisburn Commerce Against Crime (LCAC) – Update

Councillor S Skillen left the meeting at 8.30 pm and returned at 8.32 pm.

Further to the decision of the Committee at its meeting in January 2019, an updated Independent Review Action Plan on LCAC's progress in achieving the various improvements had been furnished to the Committee.

The Head of Economic Development discussed a number of salient points in relation to the progress of a number of actions, as recorded.

It was proposed by Councillor S Carson, seconded by Councillor J Gallen, and agreed to recommend that:

- a) the updated Action Plan be noted,
- b) the recommendation in relation to the funding allocation for LCAC for 2019/2020 be agreed, and
- c) a further report be provided to the Committee at its meeting to be held on 6 March 2019 on a proposed way forward and taking account of issues raised during the above-mentioned discussion.

5.6 Patrick's Mysterious Adventure – Christ Church, Lisburn

The Committee had been furnished with details of the above drama event which was being produced by Christ Church Lisburn as part of a wider programme of engagement and events during March 2019. It was noted that the main theme of the work would tell local school children through a series of workshops in schools, the story of St Patrick and would conclude with a Community Fun Day Event in Christ Church Hall on Saturday 16 March 2019.

It was proposed by Councillor A P Ewing, seconded by Councillor J Gallen, and agreed to recommend that:

- a) the Council supports the above event by purchasing the production on 16 March 2019 as part of the Council's Good Relations Programme and City Centre activity programme at a cost of £2,750, and
- b) the funding of the event to be met from the Service Transformation (Regeneration/City Centre Management) and Leisure and Community Wellbeing Good Relations Directorates on a 50/50 basis, this proposal having been previously discussed and agreed with the respective Directors.

5.7 Hillsborough Festival of Literature and Ideas

The Committee had been furnished with a copy of the full evaluation of the 2018 Hillsborough Festival of Literature and Ideas event, together with a copy of the application from the event organisers requesting support for this event in 2019.

Councillor B Hanvey left the meeting at 8.57 pm.

It was proposed by Alderman A G Ewart, seconded by Alderman D Drysdale, and agreed to recommend that the Council supports year two of the Hillsborough Festival of Literature and Ideas event up to a maximum of £5,000.

Councillor B Hanvey returned to the meeting at 9.00 pm.

5.8 2019 Easter Stages Rally

The Director reported that a request for funding had been received from the Ulster Automobile Society who planned to run a two day Easter Stages Rally event on 19 and 20 April 2019. The organisers had requested funding of £20,000 from both Antrim & Newtownabbey Council and Lisburn & Castlereagh City Council.

A copy of the original application form for Tourism Events Major Events funding had been furnished to the Committee.

Councillor S Skillen left the meeting at 9.10 pm and returned again at 9.12 pm.

A discussion ensued following which it was proposed by Alderman A G Ewart, seconded by the Deputy Mayor, Councillor A Grehan, and agreed to recommend that the Council does not accede to the request for additional funding over and above the previously agreed limitation of £10,000 to the Ulster Automobile Society.

It was proposed by Alderman D Drysdale, seconded by Councillor A P Ewing, and agreed to come out of Committee and normal business was resumed.

Resumption of Normal Business

6. Any Other Business

6.1 World Rally Championships 2020

The Head of Economic Development reported that the Chairman and Vice Chairman had been approached by the former organiser of the Circuit of Ireland event, Mr Bobby Willis, seeking the Council's support towards the above event.

Councillor B Hanvey left the meeting at 9.20 pm.

It was proposed by Alderman A G Ewart, seconded by Councillor A P Ewing, and agreed to recommend that the Committee receives a presentation from Mr Bobby Willis, at a future meeting of the Committee in relation to the above event.

6.2 Hillsborough Forest Project – TRPSI Funding

The Head of Economic Development reported that the Department of Agriculture, Environment and Rural Affairs (DAERA) had advised the Council that an additional allocation of £500,000 of TRPSI funding was available for the Hillsborough Forest project which increased the total amount of TRPSI funding allocation to the Council to £1 million. This additional funding would mean a reduced Council contribution.

It was proposed by Councillor T Morrow, seconded by Councillor J Baird, and agreed that the additional TRPSI funding allocation from DAERA be endorsed.

6.3 Selfbuild Live Show 22 - 24 February 2019 Chairman, Alderman W A Leathem

The Chairman, Alderman W A Leathem, advised Members that he had a limited number of complimentary tickets for the forthcoming Selfbuild Live Show in the Titanic Exhibition Centre, Belfast.

6.4 Committee Meeting Venue Alderman W J Dillon

Alderman W J Dillon having expressed annoyance in regard to the air conditioning and low temperature during that the meeting, emphasised that the Development Committee meetings should, when possible, be convened in the Cherry Room in the future.

6.5 LD1 Road Improvement Junctions Councillor A Givan

Councillor A Givan having welcomed the upgrade to the Ballinderry Road and Prince William Road junction, expressed concern that the junction improvements at Ballymacash and Glenavy Road would be delayed considerably.

In response the Chairman, Alderman W A Leathem, indicated that this matter could be included for consideration at the next meeting of the Brokerstown (LD1) Sub Committee on 26 February 2019.

6.6 Lisburn Linkages Scheme Councillor S Carson

At the request of Councillor S Carson it was agreed that an update on the Lisburn Linkages Scheme be brought to the next meeting of the Committee.

There being no further business the meeting terminated at 9.28 pm.

Mayor/Chairman

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of the Meeting of the Capital Projects Committee held in the Island Civic Centre, The Island, Lisburn, on Tuesday, 12 February, 2019 at 7:00 pm

PRESENT:

Alderman W J Dillon MBE (Chairman)

The Right Worshipful the Mayor
Councillor U Mackin

Deputy Mayor
Councillor A Grehan

Aldermen D Drysdale, A G Ewart MBE and J Tinsley

Councillors R T Beckett, D J Craig, O Gawith, B Hanvey,
H Legge, T Morrow and A Redpath

OTHER MEMBERS:

Councillor A Givan

IN ATTENDANCE:

Chief Executive
Director of Leisure & Community Wellbeing
Director of Service Transformation
Head of Economic Development
Head of Planning and Capital Development
Head of Service (Sports Services)
Project Manager
Member Services Officer

Commencement of the Meeting

At the commencement of the meeting, the Chairman, Alderman W J Dillon, welcomed those present to the meeting and outlined the evacuation procedures in the case of an emergency.

1. **Apologies**

It was agreed to accept apologies for non-attendance at the meeting on behalf of Aldermen S Martin and S P Porter.

2. **Declarations of Interest**

There were no declarations of interest.

3. Minutes

It was proposed by Councillor B Hanvey, seconded by Alderman D Drysdale and agreed that the following be confirmed and signed:

- meeting of the Capital Projects Committee held on 13 November, 2018, as adopted by Council at its meeting held on 27 November, 2018; and
- special meeting of the Capital Projects Committee held on 11 December, 2018, as adopted by Council at its meeting held on 18 December, 2018.

4. Report by Chief Executive

It was agreed that the report and recommendations of the Chief Executive be adopted, subject to any decisions recorded below.

4.1 City Centre Hotel Project

Members having noted from the Chief Executive's report, an update in respect of the City Centre Hotel Project, it was proposed by Alderman A G Ewart, seconded by Alderman D Drysdale and agreed to recommend that ongoing site preparation works continue, including works elements up to the value of £30,000, to be met from capital contribution and repairs and renewables, where appropriate.

4.2 City Centre Hotel Project – MLA Request

Members were advised that Mr P Catney MLA had approached the Council to discuss parking at St Joseph's Primary School on Seymour Street and had asked the Council to consider whether the Council's Castle Street car park could be used at school 'drop off' and 'pick up' times to assist in addressing traffic issues.

Following discussion, it was proposed by Alderman A G Ewart, seconded by Alderman J Tinsley and agreed to recommend that the school be advised that its request could not be acceded to at this time as (a) the car park had been closed in 2017 because of health and safety issues; and (b) given the decision taken at item 4.1 above that site preparation works be carried out at this location, it would not be safe for use by members of the public.

5. Confidential Business

It was agreed that the confidential report and recommendations of the Chief Executive be adopted, subject to any decisions recorded below.

The matters contained in the confidential report would be dealt with "In Committee" due to containing information relating to the financial or business affairs of any particular person (including the Council holding that information).

“In Committee”

It was proposed by Alderman D Drysdale, seconded by Councillor D J Craig and agreed that the following matters be considered “in committee”, in the absence of members of the press and public being present.

Items for Decision

5.1 Dundonald International Ice Bowl

Councillor H Legge arrived to the meeting during consideration of this item of business (7.19 pm).

Members were provided with (a) a copy of a report prepared by the Project Manager with appendices outlining key issues, the revised programme, global cost report, the emerging risk, project health check and a number of other summary documents; and (b) evaluation criteria for the management options along with weightings, as prepared by MAX Associates. The Director of Leisure & Community Wellbeing advised that a revised design presentation would be made by AECOM at a future meeting.

It was proposed by Alderman A G Ewart, seconded by The Right Worshipful the Mayor, Councillor U Mackin, and agreed to recommend that:

- (i) the updated project risk register be adopted;
- (ii) the final client brief be adopted;
- (iii) approval be given to testing the market with an expression of interest for a pharmacy tenant;
- (iv) the management options evaluation criteria and associated weighting be approved;
- (v) the following be noted:
 - the revised programme submitted by AECOM;
 - the global cost report;
 - submission of the PAN to the February Planning Committee;
 - the Heads of Terms for the two GP practices and the Belfast Giants had been issued for consideration;
 - further meetings had taken place with DfC regarding grant funding for specific elements of the project;
 - EQIA screening was being progressed with the design team;
 - ongoing stakeholder consultations as the design developed; and
 - the extensive and holistic transformation nature of the project proposals.

5.2 Knockmore M1 Link Road

Alderman A G Ewart left the meeting during consideration of this item of business (7.47 pm), as did Alderman D Drysdale (7.49 pm), The Right Worshipful the Mayor, Councillor U Mackin (7.51 pm) and Councillor R T Beckett (7.52 pm).

Members noted an update in relation to the Knockmore M1 Link Road, as set out in the Chief Executive’s report, and further noted that a copy of the outline

5.2 Knockmore M1 Link Road (Contd)

business case was available in the Director of Service Transformation's secretariat for any perusal by any Member wishing to have sight of its contents.

Following discussion, it was proposed by the Deputy Mayor, Councillor A Grehan, seconded by Councillor T Morrow and agreed to recommend that approval be given to:

- (a) the pursuance of funding opportunities;
- (b) exploring the maximisation of community benefits in preparation for negotiations on a development agreement;
- (c) progressing incrementally the recommended steps within the outline business case at the appropriate time; and
- (d) due diligence being commenced with the developer, subject to (c) above being satisfied.

It was noted that (a) to (d) above were predicated on the Planning Committee being minded to approve the current applications lodged for both the road and the outline application for a range of development types.

5.3 Capital Programme Risk Register

Members having been provided with a copy of the quarterly updated Risk Register for the capital programme, it was proposed by the Deputy Mayor, Councillor A Grehan, seconded by Councillor B Hanvey and agreed to recommend that its contents be noted.

Resumption of Normal Business

It was proposed by Councillor D J Craig, seconded by Councillor T Morrow and agreed to come out of committee and normal business was resumed.

6. Any Other Business

There was no other business.

There being no further business, the meeting was terminated at 7.53 pm.

Mayor/Chairman

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of Meeting of the Corporate Services Committee held in the Chestnut Suite, Island Civic Centre, The Island, Lisburn on Wednesday 13th February 2019 at 6.00pm.

PRESENT:

Councillor N Anderson (Chairman)

Councillor B Mallon (Vice-Chairman)

The Right Worshipful The Mayor
Councillor U Mackin

Alderman A G Ewart MBE and S Martin

Councillors R B Bloomfield MBE, S Carson, J Craig, A P Ewing, T Morrow and Rhoda Walker

IN ATTENDANCE:

Chief Executive

Head of Business and Democratic Services

Head of Finance (Acting)

Head of Marketing and Communication Unit

Head of Human Resources & Organisational Development

Head of Building Control

Head of Estates Services

Member Services Officer

Commencement of Meeting

The Chairman, Councillor N Anderson, extended a welcome to all present. He proceeded to outline the evacuation procedures in the case of an emergency.

The Chairman asked that any Member entering or leaving the meeting alert him accordingly so that the Member Services Officer might accurately reflect arrival and departure times in the minutes.

1. **Apologies**

Apologies for non-attendance at the meeting were accepted and recorded on behalf of Alderman M Henderson MBE, Councillor O Gawith and Councillor A McIntyre.

2. **Declarations of Interest**

The Chairman invited Members to declare any interests they might have in relation to the business of the meeting and reminded them of the requirement that they complete Declaration of Interest forms in this regard which had been provided at the meeting. Alderman S Martin and Councillor A Ewing declared an interest in relation to Agenda Item 7.1.

3. Minutes of Meeting

It was proposed by Councillor S Carson, seconded by Councillor J Craig, and agreed that the minutes of the Committee held on 9th January 2019, as adopted by the Council at its meeting on 22nd January 2019, be confirmed and signed.

It was proposed by Councillor S Carson, seconded by Councillor J Craig agreed that the minutes of the Special Committee held on 30th January 2019, as adopted by the Council at its meeting on 7th February 2019, be confirmed and signed.

The Committee was provided with a copy of the minutes of the Health Working Group meeting of 7th February 2019.

It was proposed by Alderman S Martin, seconded by Councillor B Hanvey, and agreed to recommend to Council that the decisions of the Health Working Group be ratified at its meeting on 26th February 2019 so that the appropriate action could proceed.

4. Presentation from The Laurence Trust
(Item 6.1 refers).

The Chairman, Councillor N Anderson welcomed Mrs Pam Nugent, Founding Member and Mr Christopher Nugent, Chairman of The Laurence Trust to the meeting advising Members they were attending the meeting to outline the work undertaken by The Laurence Trust.

With the aid of a power-point presentation, Members were provided with information on:

- The number of eating disorders that could affect people;
- The complexities of eating disorders, which are a psychological condition and often are used as a coping mechanism;
- The facts relating to eating disorders:
 - BEAT - UK Eating Disorder Charity;
 - 1.25m people in UK have eating disorders;
 - 10% of sufferers in NI are male;
 - 3 in 4 suicides in NI are male;
 - Within Mental Health conditions, anorexia is the highest cause of death;
 - Children under 10 with eating disorders are most likely to be male.
- Who The Laurence Trust are;
 - Founded in 2012 following the death of their son/brother Laurence;
 - Their aim is to raise awareness of eating disorders especially among males – have had a number of successful media campaigns and engagement

- sessions with university students and medical personnel and have a webpage and phone line available to the public;
- To provide information and support to those affected and their families;
- Key focuses are early intervention, prevention and recovery; and
- Future aims of The Laurence Trust:
 - Increase public awareness of eating disorders;
 - Improve access to health care;
 - Offer support by using the Maudsley Training Guidebook which provides information for the sufferer and their family in a very difficult situation;
 - Increase collaboration with the HSCNI and Community Services; and
 - Let people know that help is available.

Following the presentation Mrs Nugent and Mr Nugent responded to a number of questions from Members, in particular Members wanted to know what the Council could do to assist their work.

Mrs Nugent highlighted a number of issues which the charity had encountered including the lack of specific facility within NI to assist with eating disorders, the misunderstanding of mental health and eating disorders by GPs and Health Professionals, that death certificates do not list eating disorders as the cause of death which masks the severity of the problem and the lack of engagement by the Health and Social Care NI.

In particular, Mrs Nugent referred to a piece of research that was undertaken by the Health Department to explore the options of NI having a centre of excellence specifically for eating disorders but that she can find no evidence of the outcome of this and highlighted that access to treatment in NI is extremely difficult. People who are severely ill are sent to England or young people can receive treatment in NI at Beechcroft, which is an inpatient facility for children and young people suffering from a range of mental health condition and this is not helpful for those who suffer anxiety linked with their eating disorder. All these issues are coupled with the lack of support on how families can manage at home - where the sufferer spends the majority of their time - which is why the interaction and engagement with the HSC NI is so vital to their work. Mrs Nugent wants The Laurence Trust to engage with young men in schools, hostels and prisons at a pastoral care level to prevent eating disorders and assist with their recovery.

It was agreed to recommend that the Council support the work undertaken by The Laurence Trust by:

- Writing to the HSCNI to ask that the posters provided by The Laurence Trust are accepted and displayed within doctors surgeries or other health centres; and

- Displaying posters within the Council's leisure facilities and educate staff, particularly in gym facilities, of this psychological condition which may affect some of the users they are in daily contact with.

The Chairman, Councillor N Anderson, thanked them for attending and they left the meeting at 6.30pm.

Head of Democratic and Business Services left the meeting at 6.30pm.

5. Confidential Report of Chief Executive

The Chairman advised that the reasons for confidentiality were as set out in the agenda, i.e.

5.1 Recruitment of Posts

(Confidential for reason of information relating to the financial or business affairs of any particular person, including the Council holding that information)

5.2 Efficiency Review

(Confidential for reason of information relating to the financial or business affairs of any particular person, including the Council holding that information)

5.3 Bad Debt Write off

(Confidential for reason of information relating to the financial or business affairs of any particular person, including the Council holding that information)

5.4 Tender for Provision of Photography Services

(Confidential for reason of information relating to the financial or business affairs of any particular person, including the Council holding that information)

5.5 Action Plan – Members of the Planning Committee

The Chief Executive advised Members that Item 5.5 no longer needed to be considered 'In Committee' and it was agreed that this would be considered following the other items in his report, 'Out of Committee'.

In Committee

It was proposed by Councillor J Craig, seconded by Councillor S Carson, and agreed that the Confidential Report of the Chief Executive be considered "in Committee", in the absence of members of the press and public.

It was proposed by Councillor B Bloomfield, seconded by Councillor J Craig, and agreed that the Confidential Report and recommendations of the Chief Executive be adopted, subject to any decisions recorded below and other items noted.

5.1 Recruitment of Posts

It was proposed by Alderman A Ewart, seconded by the Deputy Mayor, Councillor A Grehan and agreed to recommend that the request to extend the fixed term contracts of the Belfast Regional City Deal Coordinator, Project Support Officer and Project Officer until 31st March 2020 be approved. It was further agreed that an additional two fixed term Project Manager posts would be created until the 31st March 2020, within the Service Transformation Directorate.

Councillor T Morrow left the meeting during the discussion of this item at 6.31pm.

The Chief Executive sought Members permission to move Agenda Item 5.2 to the end of the confidential report, which was agreed. Members moved to Agenda Item 5.3.

5.3 Bad Debt Write off

It was proposed by Councillor R Walker, seconded by Councillor J Craig and agreed to recommend that in accordance with the Accounting Manual Volume 1, the Bad Debt totalling £1,000 from Drumbo Football Club would be written off.

The Head of Finance (Acting) left the meeting at the conclusion of this item (6.33pm).

5.4 Tender for Provision of Photography Services

It was proposed by the Vice Chairman, Councillor B Mallon, seconded by Councillor S Carson and agreed to note that the tender for the provision of photographic services were awarded to Pacemaker Press International, McAuley Multimedia Ltd and Press Eye Ltd.

5.2 Efficiency Review

The Head of Marketing and Communications Unit and the Member Services Officer left the meeting for the discussion of this item (6.38pm).

Members were furnished with a confidential tabled paper at this point in the meeting and these papers were returned at the conclusion of this discussion.

In line with a review carried out within the Building Control Team, the Efficiency Review Steering Group had received a presentation of a business case by the Head of Building Control on 12th February 2019. The Efficiency Review Steering Group had welcomed the proposal and were supportive of the recommendations being presented to the Corporate Services Committee.

It was proposed by Alderman A Ewart, seconded by Councillor J Craig and agreed, that under delegated authority the recommendations outlined be approved.

The Head of Building Control left the meeting at 6.42pm.

In line with a review carried out within the Dundonald Ice Bowl Plant Maintenance team, the Efficiency Review Steering Group had received a presentation of a business case by the Head of Estates on 12th February 2019. The Efficiency Review Steering Group had welcomed the proposal and were supportive of the recommendations being presented to the Corporate Services Committee.

It was proposed by Alderman A Ewart, seconded by Alderman S Martin and agreed, that under delegated authority the recommendations outlined be approved.

The Head of Estates Services left the meeting at 6.50pm.

The Chief Executive presented a revised Leadership Team Structure to the Corporate Services Committee, having received support for this from the Efficiency Review Steering Group on 12th February 2019. This proposal aims to strengthen the Council's approach to Community Planning, mitigate risks to the Council and support our continuous improvement journey. Following a range of questions from Members, which the Chief Executive and Head of HR & OD responded to, Members welcomed the revised structure.

It was proposed by the Deputy Mayor, Councillor A Grehan, seconded by Councillor S Carson and agreed, that under delegated authority the proposals outlined be approved.

In line with a review carried out within the Business and Democratic Service, the Efficiency Review Steering Group had received a presentation of a business case from the Chief Executive on 12th February. This proposal aims to streamline the Council's approach to Customer Services with more enquiries being dealt with through the reception on the ground floor. As a first phase, this proposal requested that enquiries to the first floor should only be for Registration, between the hours of 09.30 and 16.15 hours with all other first floor enquiries now being received on the ground floor. Officers would explore further ways to improve the customer service at Lagan Valley Island in due course. The Efficiency Review Steering Group welcomed the report and were supportive of the recommendations being presented to the Corporate Services Committee.

It was proposed by the Councillor J Craig, seconded by Councillor S Carson and agreed, that under delegated authority the recommendations outlined be approved.

Resumption of Normal Business

It was proposed by Councillor S Carson, seconded by Councillor J Craig, and agreed to come “out of Committee” and normal business was resumed.

Head of Business and Democratic Services and the Members Services Officer returned to the meeting at 7.24pm.

5.5 Action Plan – Members of the Planning Committee

Per agreement outlined above, this item was considered ‘Out of Committee’.

Members were advised that in the new Council term, new training would be provided to Members and officers who will be involved with the planning function of the Council. This training is part of the continuous improvement measures being undertaken by the Director and it is anticipated that this training will assist the Members and officers to make more informed decisions, safeguard Members and the Council in relation to the determinations made and enhance customer experience. Member were provided with an action plan which outlined how recommendations, made through the Department for Communities, would be achieved.

It was proposed by Councillor S Carson, seconded by Councillor B Hanvey and agreed to recommend that the Action Plan detailed, including the mandatory training programme for Members and officers of the Planning Committee, be approved.

6. Reports of Head of Business and Democratic Services

It was proposed by Councillor R Walker, seconded by Councillor B Bloomfield, and agreed that the reports and recommendations of the Head of Business and Democratic Services be adopted, subject to any decisions recorded below and other items noted.

6.1 Presentation by The Laurence Trust

It was noted that this item had been dealt with earlier in the meeting at Item 4.

6.2 Commonwealth Fly a Flag Day – Monday 11th March 2019

Members were advised that Commonwealth Day was the second Monday in March and that this commemorative day had been marked by the Council with the flying of a specially commissioned flag and an attendant reception. Commonwealth Day will fall on 11th March 2019 and, in accordance with previous years, this event had been placed in the Mayor’s diary. It was proposed by Councillor R Walker, seconded by Councillor B Bloomfield and agreed to recommend that approval be given to cover any expenditure incurred in relation to the event.

Councillor J Craig left the meeting during the discussion of this item (7.30pm).

6.3 Signing of Council and Committee Minutes

It was proposed by Councillor R Walker, seconded by Councillor B Bloomfield and agreed to recommend that the new procedure relating to the signing of Council and Committee minutes are adopted with the following changes taking affect:

- Council and Planning Committee minutes signed in line with current practice;
- Committee minutes, if ratified without change, will be signed after each Council meeting; if changes have been made, these minutes will be signed prior to the start of each Committee meeting by the Chairman; and
- Signing of minutes (excluding Council and Planning Committee minutes) would no longer be listed on the Agenda or form part of the meeting papers.

Councillor S Carson asked if the procedure regarding the 'Items for Noting Schedule' had been rolled out across all Committees yet, as following papers received for the Development Committee, there were still a number of Items for Noting included in the main report. The Chief Executive advised that if items were deemed significant then they would still be included in the main monthly Committee Report but that he would make the relevant Director aware of these comments.

The Vice Chairman, Councillor B Mallon, left and then returned to the meeting during the discussion of this item at 7.31pm and 7.33pm respectively.

The Head of Business and Democratic Services left the meeting (7.33 pm).

7. Reports of Chief Executive

It was agreed that the reports and recommendations of the Chief Executive be adopted, subject to any decisions recorded below and other items noted.

7.1 NILGA 2019/2020 Work Plan and Subscription Costs

Alderman S Martin declared an interest in relation to this item as he is an alternate office bearer for NILGA. Councillor A Ewing declared an interest as a Member of National Association of Councillors, which was discussed during the course of this item.

It was proposed by Councillor S Carson, seconded by Councillor A Ewing and agreed that the Work Plan of the Northern Ireland Local Government Association for 2019/2020 be approved. It was further noted that the payment of the Council's subscription of 2019/2020 of £43,610 would be paid on receipt of an invoice in April 2019.

Alderman A Ewart commented on the level of subscription being paid by the Council to NILGA and sought clarification regarding what NILGA has achieved for the Lisburn and Castlereagh City Council. It was proposed by Alderman A Ewart, seconded by the Vice Chairman, Councillor B Mallon and agreed that the Chief Executive would write to NILGA seeking this information.

It was further proposed by Alderman S Martin, seconded by The Right Worshipful, the Mayor, Councillor U Mackin and agreed that a similar letter would also be sent to the National Association of Councillors seeking this information.

The Head of Human Resources and Organisational Development left the meeting during the discussion of this item (7.35pm).

7.2 The Royal British Legion Lisburn Branch – Financial Assistance Request

Members were provided with a letter from the Royal British Legion, Lisburn Branch dated 21st January 2019, seeking financial assistance to allow veterans to attend a wreath laying event at the Island Bridge, Dublin on 13th July 2019.

It was agreed by Councillor S Carson, seconded by Councillor R Walker and agreed that under the provisions outlined in the Financial Assistance Policy, that the Royal British Legion Lisburn Branch would be granted £500.

7.3 Local Authorities Members Association Spring Conference

Members were provided with a letter from the Local Authorities Members Association (LAMA) dated the 4th February 2019, inviting Alderman M Henderson MBE to attend the LAMA Spring Conference in Carrick-on-Shannon on 6th – 8th March 2019.

It was proposed by Councillor B Bloomfield, seconded by Councillor B Hanvey and agreed to recommend that Alderman M Henderson MBE attends this conference.

8. Any Other Business

There was no other business.

There being no further business, the meeting concluded at 7.40pm.

MAYOR/CHAIRMAN

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of Meeting of the Planning Committee held in the Council Chamber, Lisburn & Castlereagh City Council Offices, Island Civic Centre, The Island, Lisburn on Monday 7 January 2019 at 10.00 am

PRESENT: Alderman D Drysdale (Chairman)
Councillor O Gawith (Vice-Chairman)
Aldermen J Dillon MBE JP, and T Jeffers
Councillors N Anderson, J Craig, A Givan, A Girvin,
B Hanvey, L Poots and N Trimble

OTHER MEMBERS: The Right Worshipful the Mayor Councillor U Mackin
Councillor S Carson
Alderman S P Porter
Councillor T Mitchell
Councillor R Walker

IN ATTENDANCE: Director of Service Transformation
Director of Environmental Services
Head of Planning and Capital Development
Principal Planning Officer (RH)
Senior Planning Officers (MB and MCO'N))
Environmental Health Officer
Member Services Officer
Attendance Clerk

Legal Advisor:
Brendan Martyn - Cleaver Fulton & Rankin

Commencement of Meeting

The Chairman, Alderman D Drysdale, welcomed everyone to the meeting.

Introductions were made by the Chairman and some housekeeping and evacuation announcements were made by the Director of Service Transformation.

1. Apologies

It was noted that Councillor L Poots would be arriving late.

2. Declarations of Interest

The Chairman sought Declarations of Interest from Members and reminded them to complete the supporting forms which had been left at each desk.

The following Declarations of Interest were made:

- Councillor A Given advised that his son, Paul Given MLA, would be making representations on application reference LAO5/2017/0651/F and that he would therefore be withdrawing from the meeting during that discussion.

3. Minutes

Minutes of the meeting of the Committee held on Monday 3 December 2018.

It was proposed by Alderman T Jeffers seconded by Councillor N Anderson and agreed that the Minutes of the Committee Meeting held on Monday 3 December 2018 as circulated be confirmed and signed.

4. Report of the Director of Service Transformation

It was agreed that the report and recommendations of the Director of Service Transformation be adopted, subject to any decisions recorded below:-

Items for Decision

4.1 Budget Report – Planning Unit

It was proposed by Councillor N Trimble, seconded by Councillor A Girvin and agreed that the Committee note information contained within a Budget Report for the Service Transformation Department for the year to 31 March 2019 as at 30 November 2018.

4.2 Agreement of Local Development Plan Policies

Having received an update on Local Development Plan Policies, it was proposed by Councillor J Craig, seconded by Councillor N Anderson and agreed that Members note the position in relation to the development of the plan strategy and associated planning policies and that a community partner engagement strategy be managed through the Development Committee.

4.3 Report of the Head of Planning and Capital Development

4.3.1 Schedule of Applications:

The Chairman reminded Members that they needed to be present for the entire determination of an application. If absent for any part of the discussion they would render themselves unable to vote on the application.

The Legal Adviser highlighted paragraphs 33 - 46 of the Protocol for the Operation of the Lisburn & Castlereagh City Council Planning Committee which, he advised, needed to be borne in mind when determinations were being made.

The Chairman advised that there were a number of speakers in attendance making representation on some of the applications and therefore the Schedule of Applications would be taken out of order to enable these applications to be taken first.

(Councillor A Givan left the meeting at 10.15 am having declared an interest in the next application).

- (1) LA05/2017/0651/F – Major Application – 99 houses, open space and landscaping, internal site distributor road and access roads, access roundabout on Glenavy Road and associated realignment works, improvements to junction of Glenavy Road / Brokerstown Road, new bus lay-by on Glenavy Road, widening of part of Brokerstown Road to provide a new bus lay-by facility for Ballymacash Primary School and associated site works on agricultural land south of Glenavy Road and west of Brokerstown Road Lisburn; section of Glenavy Road from Penworth Green to Brokerstown Road junction.; and section of Brokerstown Road from Glenavy Road junction to Mourneview Park.

The Principal Planning Officer (RH) presented this application as outlined within the report.

The Committee received Ms M Glasgow from Ballymacash Regeneration Network who wished to speak in opposition to the application highlighting the following:

- There was a serious issue in the area regarding school places, currently local schools were over-subscribed and there was already extreme pressure on the system.
- She outlined the overdevelopment of Lisburn Town South and residents were losing out on facilities.
- Sewerage, drainage and water supplies were already under strain.
- There was currently pressure on the roads network in the area and upgrades previously promised had not been delivered however development continued, she felt that development needed to cease until the road network were to be upgraded.
- BMAP had been declared as unlawful and this application should not be considered under it.
- She urged refusal and stated that the integration of two areas came with its own issues and would put additional pressure on the area.

This was followed by a question and answer session.

The Committee received Councillor T Mitchell who wished to speak in opposition to the application highlighting the following:

- He was in favour of development that meets the needs of existing communities.
- There was over development of Lisburn North.

- The level of flooding was an issue in the area and the totality of the developments are either at the foot of a mountain or on the side of one.
- The loss of arable land has had an effect on wildlife, we need to value natural environments more.
- He highlighted concerns at the volume of traffic both the safety and the environmental impact. There were many school age pedestrians which would increase the risk. The area was already at tipping point.
- There was unworkable pressure on schools and healthcare provision and any additional capacity would not be met.
- Purposeful discussion needed to take place with healthcare providers.
- The application bears no resemblance to what was originally envisaged which incorporated infrastructure and services.

This was followed by a question and answer session.

The Committee received P Givan MLA who wished to speak in opposition to the application highlighting the following:

- He stated that he had submitted a written objection to this proposal.
- He described the surrounding road infrastructure highlighting the narrowness of the road network, its complexities and congestion. He stated that traffic would be showed down by the proposed roundabout but this would not help with congestion.
- He highlighted the lack of capacity at local schools stating that this will mean that it will be displaced and lead to increased traffic. The fact that this issue will be considered under the Local Development Plan will not assist as schooling should be in place before development takes place.
- He outlined the flooding risk and the fact that the planning policy urges prevention.
- He outlined his concern at the response of DfI Roads who have stated that this application could not be included with the Article 40 for the area.
- He stated that local residents were concerned at the lack of progress being made on the Article 40 issue and he asked when the Planning Authority would decide that enough was enough. He felt that there should be no further development in the area until the Article 40 was met and highlighted that, in his opinion, there were other areas of Lisburn that could be developed.

This was followed by a question and answer session.

The Committee received Alderman S P Porter who wished to speak in opposition to the application highlighting the following:

- He wished to put on record that Alderman W Leathem was also opposed to this development and had planned to attend to make representations but unfortunately was ill and unable to do so.
- He said that the Report was like a twilight zone and considered that it did not go into enough detail on LD1 and LD2.
- He stated that the Report did not mention that houses had been built illegally in the area and not in accordance with the conditions imposed on them which included the delivery of infrastructure.
- The report stated that there was capacity in local schools but this was not the case.
- He was concerned that there had been no issues raised during consultation by NI Water yet there was a history of flooding in the area – there had been a flooding issue almost every month in 2018
- He outlined concern at the loss of trees which had Tree Protection Orders.
- He was concerned that play park provision was only promised after the houses were built.
- He stated that a pattern was emerging of promises being made but not delivered.
- The only thing delivered in the area was housing no schools or infrastructure had been delivered as promised.
- He said that congestion will be a serious issue.
- He asked that no further development take place until previous promises made by developers had been delivered.

This was followed by a question and answer session.

The Committee received C Mulligan, C Daly and D Monaghan who wished to speak in support of the application highlighting the following:

- The proposal was for 99 houses in phase 1 and it would be a high quality scheme.
- The homes had been carefully sighted to protect trees and included the planting of new trees.
- A cycle way and footway were incorporated.
- Green space was included as were the improvements to the road network as highlighted in the report.
- The proposed road works were extensive and disproportionate to the proposal.
- Statutory Consultees were content

- Land has been reserved for a school and the Education Authority can take this forward as it sees fit.
- The density of development was low
- It would not be reasonable to hold the applicant responsible for the previous Article 40 over which he has no control.

This was followed by a question and answer session.

During the questions to the planning officers which followed there was a focus on the legal status of the Article 40 Agreements previously made and the situation in respect of land being set aside for a school.

'In Committee'

It was proposed by Councillor J Craig, seconded by Councillor N Anderson and agreed to go 'in Committee' to obtain legal advice in the absence of press and public being present.

Legal Advice

Legal Advice was provided by the Legal Advisor.

Resumption of Normal Business

It was proposed by Councillor J Craig seconded by Councillor N Trimble and agreed to come out of committee and normal business was resumed.

At this juncture, Councillor J Craig asked whether the previous Article 40 agreement could be legally linked to this present application. The Head of Planning and Capital Development clarified that this site was not part of the lands subject to the Article 40 Agreement and that the applicant and landowners had not been signatories to the agreement. It was confirmed that the existing Article 40 agreement could not be linked to this proposal.

The Committee, having considered the information provided within the Report and by those making representations, agreed by a majority of 6:1 with 2 abstentions to approve the application as outlined in the Officer's report and subject to the conditions stated therein.

Adjournment of Meeting

The Chairman, Alderman D Drysdale declared the meeting adjourned at 12.27 pm.

Resumption of Meeting

The Chairman, Alderman D Drysdale declared the meeting resumed at 12.48 pm.

(Councillor A Givan returned to the meeting at this point).

(2) LA05/2017/1277/F – Local Application (Called in) – Temporary planning permission for mobile home (retrospective) at 1 Ballyvannon Road, Upper Ballinderry.

The Senior Planning Officer (MB) presented this application as outlined within the circulated report.

Councillor L Poots entered the meeting at this stage (12.52 pm).

The Committee received Mr G Thompson and the Rev J Farr who wished to speak in support of the application highlighting the following:

- He felt disadvantaged as he was unable to access the Planning Unit Report on the Council website.
- CTY1 does not apply in this case.
- CTY9 states that permission would be granted in exceptional circumstances pending the erection of a dwelling. This is pending the development of an out-building into a dwelling. There would be no detrimental effect on rural character as it was located far from the main road and close to an existing building.
- Another mobile home on the site has been there for some years and no enforcement action has taken place.
- There will be no pollution issue as the mobile home is connected to an existing septic tank and the applicant will apply for discharge consent if this application is approved.
- He considered the application was fully compliant.

This was followed by a question and answer session.

During the questions to the planning officers which followed there was a focus on clarifying the planning status of the other mobile home currently on site.

At this stage it was proposed by Councillor N Trimble and seconded by Councillor A Girvin that the determination of this application be deferred for one month pending the receipt of additional information, however when put to a vote the proposal fell by a majority of 7:2 with 1 abstention. The Committee therefore proceeded to determine the application.

The Committee, having considered the information provided within the Report and by those making representations, agreed by a majority of 10:0 with 0 abstentions to refuse the application for the reasons outlined in the Officer's report.

(Councillor L Poots was unable to vote as he had not been present for the entire discussion).

Adjournment of Meeting

The Chairman, Alderman D Drysdale declared the meeting adjourned at 1.30 pm

Resumption of Meeting

The Chairman, Alderman D Drysdale declared the meeting resumed at 14.15 pm.

- (3) LA05/2017/0926/F – Local Application (Called in) – Demolition of obsolete covered silos and storage buildings and construction of 3 no open silos (retrospective) at 78 Front Road, Drumbo.

The Principal Planning Officer (RH) presented this application as outlined within the circulated report and clarified a typographical error.

Councillor L Poots confirmed he had not been in attendance when the Chair asked for declarations of interest. He wished it to be put on record that neither he nor any member of his family had done business with the applicant or used the facilities despite allegations having been made to that effect and that he had no interest to declare in respect of this application.

The Committee received Mr B Dean, Ms D Anderson, Mr O Cathcart and Mr J Mairs who wished to speak in opposition to the application highlighting the following:

- The business has operated since July 2016 without Planning Permission.
- The operation has subjected residents to noise, odour, dust, vermin, traffic, vapour haze and more.
- There has been a serious loss of amenity for local residents.
- Dr Waldron from the Public Health Agency has expressed concerns.
- No enforcement action has been taken by the Council who were first contacted in 2016. A site inspection did take place in October 2018.
- A number of sites feed into this plant and a more efficient system needs to be found.
- Mr McCulla has stated that he has no animals, it is not an active farm it is a commercial activity.
- The reasons given to justify the size of the silos is erroneous.
- She challenged the statistics provided within the report.
- The agent's calculation of site traffic was not legal on NI roads.

This was followed by a question and answer session.

The Committee received Mr T Lunn MLA who wished to speak in opposition to the application highlighting the following:

- The Planning Unit had made the correct recommendation in this case.
- The scale of the development was excessive.
- This is being operated as a storage facility for the Anaerobic Digester plant at Altona.
- There has been no single farm payment claimed.
- There are no animals on the farm.
- There are other McCulla farms which input to this facility.

- The figures quoted to not add up.
- Consultees seem relaxed about this which he found surprising. There is a weighbridge at the location and tractors are forced to use fields so how can accurate counts take place.
- Residents have lived here for many years and know the difference between country smells and a serious odour.
- The dust during the recent dry summer seriously affected their amenity.

This was followed by a question and answer session.

The Committee received Mr P Catney MLA who wished to speak in opposition to the application highlighting the following:

- This proposal is not necessary.
- There is no doubt that there are links to the Altona Anaerobic Digester plant.
- Residents have lost amenity.
- He outlined the planning history of the site and conditions imposed.
- He provided statistical information on the original planning approval granted.
- He stated that local residents have had to endure loss of amenity since 2016 and the situation is further deteriorating.
- Residents were concerned at the new odours in the area.
- There had been 54,000 tons of silage stored at the site and 6,000 vehicular movements.

This was followed by a question and answer session.

The Committee received Mr H Greene, Dr P Barrett and Mr A McCulla who wished to speak in support of the application highlighting the following:

- There is only one reason for this application being refused and it is flawed.
- The applicant farms the 80 hectares as grassland.
- Dr Barrett submitted a 5,000 tonne calculation crop yield which was examined by Professor Gilliland and he concurred with the calculation.
- The Planning Unit accepted these calculations.
- In the assessment of the application, the DEHRA officer's comments would be comparable to Dr Barrett's calculations.
- The silo tanks were built based on this calculation.
- He hoped to submit supporting information which at the moment was unavailable to him.
- He urged the Committee to approve the application.
- Mr McCulla advised of the history of farming at the site stating that his father had traditionally farmed the land but his brother, who took over the farm, had developed Multiple Sclerosis and had to sell the

livestock. His son was now involved with the farm and had registered it as an arable farm.

This was followed by a question and answer session.

During the questions to the planning officers which followed there was a focus on the accuracy of the information provided to the Planning Unit in respect of the physical capacity of the silos and whether this was necessary for the efficient operation of the farm holding

During the discussion the Chairman, Alderman D Drysdale, invited the Council's Environmental Health Officer to respond to questions from the Committee.

The Environmental Health Officer advised that 10 visits to the site had been made over various periods and whilst odour had been detected it had not been deemed to be significant.

During the discussion it was proposed by Councillor O Gawith and seconded by Councillor N Anderson that the Committee defer the determination of this application pending the provision of further information. When put to the vote however, the proposal fell by a majority of 9:2 and the committee proceeded to determine the application.

At the culmination of further discussion and ensuing debate, the decision was put to a vote and by a majority of 6:5 with 0 abstentions, it was agreed that the recommendation of the Planning Officer would not be upheld.

The Chairman stated that the Professional Officer's recommendation to refuse planning permission had fallen and that a new motion was now under consideration.

'In Committee'

It was proposed by Councillor L Poots, seconded by Councillor J Craig and agreed to go 'in Committee' to obtain legal advice in the absence of press and public being present.

Legal Advice

Legal Advice was provided by the Legal Advisor.

Resumption of Normal Business

It was proposed by Councillor J Craig seconded by Councillor L Poots and agreed to come out of committee and normal business was resumed.

It was then proposed by Councillor N Trimble, seconded by Councillor J Craig and by a majority of 6:5 with 0 abstentions it was agreed that the reasons cited for the approval of the application would be that:

- The Committee consider that the application be approved because, in this finely balanced decision, it was considered that it complied with policies CTY1 and CTY12 of PPS21 and the SPPS in that the size of the silos were deemed necessary for the efficient use of the agricultural holding given that the figures in relation to the total capacity submitted by the agent were agreed to by the Planning Officers and the fact that they were required was borne out by the fact that the silos were full when inspected in October 2017.

The Chairman declared the application approved for the reasons stated.

The Chairman then highlighted that because the application had been recommended for refusal, no conditions had been drafted. It was proposed by Councillor N Trimble, seconded by Councillor N Anderson and agreed by a majority of 6:5 that the drafting of Conditions be delegated to the Planning Unit.

Adjournment of Meeting

The Chairman, Alderman D Drysdale declared the meeting adjourned at 4.20 pm

Resumption of Meeting

The Chairman, Alderman D Drysdale declared the meeting resumed at 4.40 pm.

(Councillor B Hanvey and Councillor A Girvin did not return to the meeting).

- (4) LA05/2018/0328/F – Major Application – Construction of a replacement discount food store, provision of car parking, landscaping and associated site works (Additional information/amendments received) at 2 Dunlady Road, Dundonald.

The Principal Planning Officer (RH) presented this application as outlined within the circulated report.

During the questions to the planning officers which followed there was a focus on drainage issues and the response to consultation from DfI Rivers.

The Committee, having considered the information provided within the Report of the Senior Planning Officer, agreed by a majority of 9:0 with 0 abstentions to approve the application for the reasons outlined in the Officer's report and subject to the conditions stated therein.

- (5) LA05/2017/0922/F – Local Application (Called in) – Removal of condition no 2 of planning approval LA05/2015/0765/F (the dwelling shall be occupied by Arthur Stringer and any dependents only) on lands to the rear of 44 Halfpenny Gate Road, Lisburn.

It was proposed by Councillor J Craig, seconded by Councillor N Anderson and agreed by the Committee that the determination of this application be deferred for a period of 1 month pending the receipt of additional information.

It was noted that the following two applications on the Schedule of Applications would be determined at a future meeting of the Committee.

- (6) LA05/2017/0388/F – Local Application (Called in) – Extensions and alterations to existing nursing home class 3(b) of the schedule of the Planning (Use classes) Order (NI) 2015, to increase from 29 residents to 44 residents, increased dayroom/dining areas, enlarged kitchen (on three floors of accommodation), with new laundry, storage and staff facilities to basement below (amended proposal) at Parkside Private Nursing Home, 4 North Circular Road, Lisburn.
- (7) LA05/2018/0898/F – Local Application – (Called in) – Proposed site for new dwelling and garage to round off the cluster in accordance with policy CTY2A on lands adjacent and 35m south east of 44 Crumlin Road, Upper Ballinderry, Lisburn.

4.3.2 To Advise on handling of Appeals contrary to Officer Recommendation

Members had been provided with a brief report outlining the Options which could be followed in relation to recent notification from the Planning Appeals Commission in respect of an appeal at Lady Wallace Drive together with a copy of recent correspondence from the Planning Appeals Commission.

After due consideration, it was proposed by Councillor N Anderson, seconded by Councillor N Trimble and agreed that the use of a Planning Consultant was not required and that planning officers should progress the appeal.

Items for Noting

4.3.3 Pre-application Notice (PAN) – Proposed residential development on lands north of Ballymaconaghy Road, Castlereagh.

It was proposed by Councillor N Trimble, seconded by Councillor A Givan and agreed that members note the information provided in relation to a Pre-Application Notice received in respect of a potential major application for a proposed residential development on lands north of Ballymaconaghy Road, including Nos 14, 18, 20, 22 and 24 Ballymaconaghy Road, Castlereagh.

4.3.4 Planning Appeal Decisions as at 21 December 2018

It was proposed by Councillor N Anderson, seconded by Alderman T Jeffers and agreed that members note the findings of a Planning Appeals Decision dated 26 November 2018 in relation to planning application LA05/2016/1178/O which advised that the appeal had been dismissed.

4.3.5 Chief Planner's Update issued to Councils

It was proposed by Alderman J Dillon, seconded by Councillor A Givan and agreed that members note information contained within the Chief Planner's Update to Councils dated 7 December 2018.

4.3.6 Listing of Buildings of Special Architectural or Historic Interest

It was proposed by Councillor N Anderson, seconded by Councillor A Givan and agreed that members note information contained within correspondence from the Department for Communities dated 12 December 2018 providing advance notice of listing in respect of 4 Lisburn Road, Hillsborough.

It was proposed by Councillor N Anderson, seconded by Councillor A Givan and agreed that members note information contained within correspondence from the Department for Communities dated 12 December 2018 providing advance notice of listing in respect of 2 Lisburn Road, Hillsborough.

4.3.7 Statutory Performance Indicators April – November 2018

It was proposed by Councillor N Anderson, seconded by Councillor N Trimble and agreed that members noted draft monthly performance indicator statistics from the Department of Infrastructure.

4.3.8 Official Planning Statistics relating to Quarter 2 of 2018/19 (April – September 2019)

It was proposed by Councillor N Anderson, seconded by Councillor A Givan and agreed that members note that the DfI Northern Ireland Planning Statistics 2018/19 Second Quarterly Statistical Bulletin had been released on Thursday 20 December 2018 and were provided with a link to access the information.

4.3.9 Development Management Practice Note 01

It was proposed by Alderman J Dillon, seconded by Alderman T Jeffers and agreed that members note information within the Development Management Practice Note 1 – Hierarchy of developments – a publication by the Department for Infrastructure (DfI) which is designed to guide planning officers and others engaged in the planning system through the hierarchy of developments and deals primarily with procedures as well as good practice.

4.3.10 Development Management Practice Note 04

It was proposed by Councillor A Givan, seconded by Councillor N Trimble and agreed that members note information within the Development Management Practice Note 4 – Types of Planning Applications – a publication by the Department for Infrastructure (DfI). which is designed to guide planning officers and others engaged in the planning system through the various types of planning applications that exist and their associated requirements and deals primarily with procedures as well as good practice.

4.3.11 Programme Update Letter from BMTP Project Board – Delay to Programme

It was proposed by Councillor N Anderson, seconded by Alderman J Dillon and agreed that members note the contents of correspondence dated 12 December 2018 from Tom Reid, Department for Infrastructure (DfI) to the Belfast Metropolitan Transport Plan Project Board regarding an update on the timescale for the Transport Strategy (BMTS).

It was highlighted that the Department's preliminary revised Programme estimates delivery of the detailed Modelling Report by the end of April 2019 with the Draft BMTS subsequently released for Public Consultation by the end of July 2019.

Local Transport Strategies were anticipated for January 2019. These documents will provide an indication of the transport measures required in each of the urban areas and a robust evidence base for both the BMTS and the individual councils' Plan Strategies.

It was highlighted that any slippage in DfI Transport Strategy and related Local Transport Strategy will have implications for the draft Plan Strategy, as the two processes are intended to align.

It was further highlighted that a meeting with Tom Reid and the Transport Planning and Modelling Unit is to be arranged in January 2019 and Members will be advised of the outcome of this and other consultations with DfI in due course.

In response to a question from Councillor N Anderson, the Head of Planning and Capital Development confirmed that pressure was being put on the Department to produce their plan.

4.3.12 Update on Metropolitan Area Spatial Working Group – 17 September 2018

It was proposed by Councillor N Anderson, seconded by Alderman T Jeffers and agreed that members note the update provided within the Report including copies of the Minutes of the meeting which had been held in Lisburn & Castlereagh City Council on 3 December 2018 and which would be reported to the Development Committee in February 2019.

4.3.13 Presentation to Development Plan Working Group (DPWG) on 30 November 2018 from DfI Transport and Modelling Unit

It was proposed by Councillor A Givan, seconded by Councillor J Craig and agreed that members note the information within a copy of the presentation given by DfI Transport Planning and Modelling Unit regarding preparation of the Belfast Metropolitan Transport Strategy and Local Transport Strategy at the last Development Plan Working Group on 30 November 2018.

4.3.14 Presentation to Development Plan Working Group (DPWG) on 30 November 2018 from NI Water

It was proposed by Councillor O Gawith, seconded by Councillor N Anderson and agreed that members note the information within a copy of the presentation given by NI Water regarding matters to be considered during the preparation of the Council's draft Plan Strategy at the last Development Plan Working Group on 30 November 2018.

At this juncture, Councillor N Anderson referred to the stay of development in Saintfield and asked if Lisburn and Castlereagh Council had contacted NI Water on the status in that area. The Head of Planning and Capital Development went on to outline the traffic light system operated by NI Water advising how this affected the Lisburn and Castlereagh area and stated that it would be dealt with through the Local Plan process. It was agreed by the Head of Planning and Capital Development that any information regarding this be circulated to members of the Committee.

5. Confidential Report from the Director of Service Transformation

It was agreed that the report and recommendations of the Confidential Report of the Director of Service Transformation be adopted, subject to any decisions recorded below.

The Chairman advised that the following items would be discussed 'in Committee' for the reasons indicated on the meeting Agenda.

'In Committee'

It was proposed by Councillor N Anderson, seconded by Councillor J Craig and agreed that the items in the Confidential Report of the Director of Service Transformation be considered 'In Committee', in the absence of press and public being present.

5.1 Legal Updates

It was proposed by Councillor N Trimble, seconded by Councillor N Anderson and agreed that members note a verbal update of the lessons learned and interdependency of any Court decision arising from Legal Challenges.

5.2 Cases with Court Proceedings for January 2019.

It was proposed by Alderman J Dillon, seconded by Councillor N Trimble and agreed that members note the information provided on Enforcement Cases with Court Proceedings for the month of January 2019.

5.3 Rolling Year Absence Figures for the Planning Unit

It was proposed by Councillor N Trimble, seconded by Councillor A Givan and agreed that the Committee note information showing monthly absence figures for the Planning Unit and the steps being taken to address this.

5.4 Verbal Item – Budgets

An update on Planning Application income and Budgets was provided by the Director of Service Transformation and was noted by the Committee.

Resumption of Normal Business

It was proposed by Councillor N Trimble seconded by Councillor N Anderson and agreed to come out of committee and normal business was resumed.

6. Any Other Business

Confidential Reports
Councillor N Trimble

Councillor N Trimble referred to the hard copy of the Confidential Report which had been left on Member's desks at the meeting. He stated that whilst he understood that confidential reports could not be put into the post, it would be his preference to have this circulated with the rest of the reports, if possible at the meeting of full Council.

It was explained that the option of circulating Planning Committee Reports at full Council Meetings was dependent on where in the calendar month the two meetings fell. It was highlighted that Members had been advised that the Report had been available on Share-point for a week before the meeting.

There being no further business, the meeting concluded at 5.55 pm.

CHAIRMAN / MAYOR

LISBURN & CASTLEREAGH CITY COUNCIL
MEETING OF COUNCIL – 26 FEBRUARY 2019

REPORT BY CHIEF EXECUTIVE

PURPOSE AND BACKGROUND

The purpose of this report is to set out for Members' consideration a number of recommendations relating to the operation of the Council.

The following decisions are required:-

To note the proposed Action Plan which has been prepared to meet the recommendations of the Local Government Commission for Standards in regard to planning training for Members, as approved by the Corporate Services Committee on 13 February 2019

To note that, following consultation with The Right Worshipful the Mayor, Councillor Uel Mackin, it has been agreed to convene the Annual Meeting of Council on Friday 24 May 2019 at 12 Noon

For Noting

1 CAPACITY BUILDING AND PLANNING FUNCTION

Members will be aware of a request from the Local Government Commissioner for Standards making a recommendation to this Council under section 61 of the Local Government (Act) 2014 to the effect that the Council reviews its processes to ensure that Members do not participate in decision-making on the Planning Committee without first having completed the mandatory training.

In order to address the Commissioner for Standards findings attached under **Appendix 1** is a copy of a proposed Action Plan, which was approved at the Corporate Services Committee at its meeting held on 13 February 2019.

Recommendation

It is recommended to note the proposed Action Plan which has been prepared to meet the recommendations of the Local Government Commission for Standards in regard to planning training for Members, as approved by the Corporate Services Committee on 13 February 2019.

2 **ANNUAL MEETING OF COUNCIL**

Following consultation with The Right Worshipful the Mayor, Councillor Uel Mackin, it has been agreed to convene the Annual Meeting of Council on Friday 24 May 2019 at 12 Noon.

Recommendation

It is recommended to note the above.

DAVID BURNS
CHIEF EXECUTIVE
19 February 2019

**An Action Plan detailing the action the Council has taken or proposes to take as a result of the recommendation by the
Local Government Commissioner for Standards under Section 61 of the Local Government Act (NI) 2014**

February 2019

TASK	DESCRIPTION	TIMESCALES	TARGET GROUP(S)	DELIVERY	KEY OUTPUTS	STATUS (RAG)
Continued training for Planning Committee Members	<p>One to one training for newly appointed Planning Committee Members to include:</p> <ul style="list-style-type: none"> ➤ Code of Conduct and Planning Enforcement ➤ Principles of Decision Making ➤ Material considerations outside planning policy 	Until 01 May 2019	New Members of the Planning Committee	By Head of Planning and Capital Development	<ul style="list-style-type: none"> ➤ Improved awareness of what planning is ➤ Clear understanding of what is expected of a Member of Planning Committee ➤ Feel enabled to make sound planning decisions ➤ Able to perform role to best of abilities 	G
Induction Programme for Members post Local Government Elections May 2019	<p>The Programme is based on Core Training to include sessions on:</p> <ul style="list-style-type: none"> ➤ Code of Conduct and associated protocols ➤ Local government finance ➤ Bribery Act 2010 ➤ GDPR ➤ social media ➤ Equality and decision making ➤ Performance management 	From May 2019 – December 2019	All Members	By External facilitators and in-house expertise	Core training is required for all Members to make them fully aware of their powers and responsibilities in relation to certain statutory duties attaching to their role as members of Council.	A
Specialist Committee Briefing Sessions	<ul style="list-style-type: none"> ➤ Outline Departmental Priorities ➤ Advise of work of the Committee ➤ Identify key issues for the Committee 	June 2019	All Planning Committee Members	Director of Service Transformation and Head of Planning and Capital Development	To assist Planning Committee Members, including the Chair and Vice Chair to understand the challenges and forward work programme for the Committee	R

TASK	DESCRIPTION	TIMESCALES	TARGET GROUP(S)	DELIVERY	KEY OUTPUTS	STATUS (RAG)
Briefing Session for Chair and Vice Chair Planning of Committee	<ul style="list-style-type: none"> ➤ Preparing for meetings ➤ Role of the Chair ➤ Strategies for effective chairing ➤ Standing Orders ➤ Scheme of Delegation ➤ Handling Problems 	May 2019 – June 2019	All Planning Committee Members	External facilitators and in-house expertise	<ul style="list-style-type: none"> ➤ covered the legal duties of the Planning Committee ➤ explored approaches to their management of the role ➤ considered priorities for their own development and support 	A
Prescribed training for Planning Committee Members post Local Government Elections May 2019	<ul style="list-style-type: none"> ➤ Committee Terms of Reference ➤ Code of Conduct and Planning Enforcement ➤ Principles of Decision Making within a planning policy context 	June 2019 Draft to be considered by Elected Member Development Steering Group on 25 February	All Planning Committee Members	External facilitators and in-house expertise	To enable those Members who are decision makers on planning matters to have due regard to the Code, departmental guidance on planning matters and to the Commissioner's Guidance on the Code	A
Agree a Development Framework for Planning Committee Members	It is intended to provide guidance for Members about their roles, and help them identify their priorities for continuing personal and professional development.	December 2019 Draft to be considered by Elected Member Development Steering Group on 25 February	All Council Members Chairs and Vice Chairs	HR & OD Unit and Head of Planning and Capital Development To be agreed by Elected Member Development Steering Group	The Development Framework provides the Council with a structure for self-assessment and action in Member development against the Charter plus standard	A
Ongoing recording of Members attendance at training courses	All Member Training activity and attendance will continue to be recorded by HR & OD Unit	Ongoing	All Council Members	HR & OD Unit	Use the resulting training evaluation to better plan and deliver future training activities	G

TASK	DESCRIPTION	TIMESCALES	TARGET GROUP(S)	DELIVERY	KEY OUTPUTS	STATUS (RAG)
Enhanced Development Training	<p>This training covers:</p> <ul style="list-style-type: none"> ➤ Personal Effectiveness Training ➤ Academic qualifications <p>This also includes specific training for Planning Committee Members, for example:</p> <ul style="list-style-type: none"> ➤ Member liabilities and the issue of surcharging 	May 2019 – April 2020	All Council Members	External facilitators and in-house expertise	All members recognise the continuing need to be kept abreast of current corporate issues centring on their strategic responsibilities for the efficient and effective performance of the Council. When such training is provided, it must be comprehensive and thorough to ensure that members are in no doubt as to the duties required of them.	A
Revision of the Protocol for the Operation of the Planning Committee	Reviewing and revising, where necessary, procedures associated with weekly lists, Calling In applications, Speaking Rights and Site Visits	February 2019 – June 2019	Planning Committee Members	Draft agreed by Planning Committee followed by consultation with internal and external stakeholders	<p>A revised, agreed Protocol for adoption by the Planning Committee.</p> <p>Training and communication plan will be implemented</p>	R
Engagement with Regional networks and Programmes	Ensure Members have opportunities to participate in regional networks and development programmes and encourage their participation	Ongoing	Planning Committee Members	Through regional organisations	A better understanding of best practice and sharing of knowledge	G
Disseminate lessons learnt to date	Through briefing sessions, study visits and awareness sessions from the Ombudsman, Judicial Review, challenges and appeal decisions	May 2019 to December 2019	Planning Committee Members	External facilitators and in-house expertise	A better understanding of best practice and sharing of knowledge to enable better decision making within the Council	A

<p>Training for Members making representation on behalf of continuance/ applicants to the Planning Committee</p>	<p>It is intended to provide a guidance for Members on the material considerations that they can bring to the Planning Committee's attention by way of material consideration. It will include training on preparation addressing Committee and options on appealing Council's planning determination.</p>	<p>May 2019 to December 2019</p>	<p>All Members</p>	<p>Head of Service and Planning Manager</p>	<p>Approved awareness of opportunities and limitations in giving consideration to material factors.</p> <p>Awareness of Appeals process.</p> <p>Awareness of the Planning protocol as amended.</p> <p>Applied learning from previous adverse review of planning decisions</p>	<p>A</p>
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David Burns
Lisburn & Castlereagh Council
Lagan Valley Island
Lisburn
BT27 4RL

11th February 2019

David

Re: Notice of Motion

I would like to put forward this motion to be considered at the full meeting of council on 26th February.

"Lisburn & Castlereagh City Council recognises the severe impact welfare reform has had on the most vulnerable in our society.

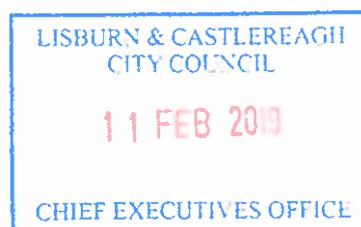
This Council supports the Right to Work: Right to Welfare (R2W) group's 'People's Proposal' which includes introducing a human rights checklist which must be completed and included in the notes of all benefit decisions.

This Council calls on the Permanent Secretary for the Department of Communities to issue guidance to all social security decision makers, requiring them to ensure due process, impact assessments and the human rights checklist are undertaken and fully complied with in the decision making process."

Yours Sincerely



Johnny McCarthy



①