

**LISBURN & CASTLEREAGH CITY COUNCIL**

**Minutes of the Monthly Meeting of Council held in the Island Civic Centre, The Island, Lisburn, on Tuesday, 27<sup>th</sup> February 2018 at 7:00 pm.**

**PRESENT:**

The Right Worshipful The Mayor  
Councillor T Morrow

Deputy Mayor  
Councillor H Legge

Aldermen W J Dillon MBE, D Drysdale, A G Ewart MBE,  
T Jeffers, W A Leathem, S Martin, S P Porter, G Rice MBE  
and J Tinsley

Councillors N Anderson, J Baird, R T Beckett, R B Bloomfield  
MBE, S Carson, D J Craig, A P Ewing, J Gallen, O Gawith,  
A Givan, B Hanvey, V Kamble, J McCarthy, A McIntyre,  
U Mackin, B Mallon, T Mitchell, J Palmer, C Quinn,  
A Redpath, S Skillen and R Walker

**IN ATTENDANCE:**

Chief Executive  
Director of Environmental Services  
Director of Leisure and Community Wellbeing  
Director of Service Transformation  
Lead Head of Planning & Building Control  
Head of Marketing and Communications (Mrs C Bethel)  
Member Services Officer  
Attendance Clerk

**Commencement of the Meeting**

The Right Worshipful The Mayor, Councillor T Morrow, welcomed all present to the meeting, following which the Chief Executive outlined the evacuation procedures in the event of an emergency.

Councillor Morrow requested that all mobile phones be switched off or put on silent for the duration of the meeting.

**Prayers**

The Right Worshipful The Mayor, Councillor T Morrow, expressed condolences in respect of the recent deaths of:-

- Mr Jack Kerr, Father of Mrs Barbara Smart (Member Services Officer)
- Mr Jack Beattie MBE , a former Mayor of Castlereagh Borough Council
- Mr William Ward, a former Member of Lisburn City Council (who had passed away in November 2017).

The Right Worshipful The Mayor asked that the families of the deceased be held in Members' thoughts and prayers.

The Right Worshipful The Mayor spoke of the late Mr Beattie with whom he had served on Castlereagh Borough Council and for whom he had the highest personal regard. These sentiments were echoed by Alderman G Rice. Mr Beattie's funeral would take place on Thursday 1<sup>st</sup> March 2018 at 2.30 pm in Carryduff Presbyterian Church.

As a mark of respect to the late Mr Jack Beattie and as an acknowledgment of his civic and community service, The Right Worshipful The Mayor invited those present to observe a minute's silence.

The Right Worshipful The Mayor, Councillor T Morrow, welcomed Gen Kelsang Chitta from the Potala Buddhist Centre, Ormeau Road, Belfast, to the meeting. Gen Chitta is a Buddhist nun and a resident teacher at the centre where she takes classes on meditation which is central to the Buddhist way of life. Gen Chitta spoke of the Buddhist religion and read a passage and a poem from two publications.

The Right Worshipful The Mayor, Councillor T Morrow, thanked Gen Chitta for her attendance and she left the meeting. (7.15 pm).

#### 1. Business of The Right Worshipful The Mayor

The Right Worshipful The Mayor, Councillor T Morrow, outlined the engagements he had attended and visits made during the month as follows:-

- "Volunteer Now" reception
- Reception at LVI to mark the 60<sup>th</sup> anniversary of Lisnagarvey High School
- Business visit to Olympic Lifts along with the Chairman of the Development Committee
- Northern Ireland Motorcycle Festival at the Eikon Centre
- Lagan Navigation Trust story-making awards event
- Adult Health Fair at Lisburn Library
- Waitangi Day lunch at Ballance House
- Lisburn Business Education Partnership Careers Convention
- Start of the Business Games
- Transformational Leadership conference at LVI
- Belfast Regional City Deal update at Downpatrick
- Reception at LVI to mark the 175<sup>th</sup> anniversary of Christ Church Lisburn
- Launch of new defibrillator at Drumbo
- "Care Day" at TSL House, Lisburn
- Service at LVI to mark the 40<sup>th</sup> anniversary of the La Mon House Hotel bombing
- Meeting of Sir Richard Wallace Bi-Centenary Working Group
- Reception for Midwives
- Dromara Youth Group cookery final
- Royal Ulster Rifles Association dinner at Lighters, LVI
- Book launch of "Putting the Creative into Creative Writing"
- Meeting with Lambeg Ladies' Golf Club

The Right Worshipful The Mayor, Councillor T Morrow, made specific mention to the poignant event at Lagan Valley Island on the 17<sup>th</sup> February 2018 to mark the 40<sup>th</sup> anniversary of the La Mon House Hotel bombing in which 12 persons had lost their lives.

The Right Worshipful The Mayor expressed his appreciation to all who had attended the event and to the staff of the Council, in particular the Head of Central Support Services, the Civic Events Officer and MCU, for their significant contribution to the research for the event and the organisation of the event itself. Councillor Morrow asked that his appreciation be conveyed to the staff involved. Councillor Morrow also thanked Councillor S Carson for his contribution and assistance in regard to the event in his role as Chairman of the Corporate Services Committee.

During the Mayoral business, Councillors N Anderson and V Kamble left the meeting at 7.16 pm and 7.17 pm respectively.

The Right Worshipful The Mayor, Councillor T Morrow, expressed his appreciation to the Deputy Mayor, Councillor H Legge, for having attended a number of events on his behalf during the last month, as follows:-

- Holocaust Day event in Londonderry
- “Stop Smoking Campaign” event
- Lagan Valley Navigation Trust story-making festival
- Team NI celebration for the 21<sup>st</sup> Commonwealth Games
- Book launch of “The Maze Prison”

The Right Worshipful The Mayor advised that he had two copies of “The Maze Prison” publication which Members were welcome to borrow.

## 2. Apologies

It was agreed to accept apologies for non-attendance at the meeting on behalf of Alderman M Henderson MBE; Councillors A Girvin, J Gray MBE, A Grehan, L Poots, M H Tolerton and N Trimble.

The Right Worshipful The Mayor, Councillor T Morrow, welcomed Alderman G Rice back to the Council following a recent spell of illness. Alderman Rice thanked Councillor Morrow for his good wishes and expressed her thanks to all who had conveyed their best wishes to her during her period of ill health.

Councillor N Anderson returned to the meeting. (7.21 pm)

3. Declarations of Interest

Declaration of Interest forms were submitted as follows:-

- Councillor H Legge – Item 7(i) – Business Required by Statute – Signing of Legal Document regarding “Lisburn and Castlereagh City Council and Northern Ireland Housing Executive of The Housing Centre, 2 Adelaide Street, Belfast, BT2 8PB – Contract (Memorandum of Sale) in respect of the purchase of lands known as Glenmore Drive, Lisburn, County Antrim”. (Member of the Board of the Northern Ireland Housing Executive.)
- Councillor H Legge – Item 6 of the Report of Chief Executive – “Northern Ireland Housing Executive Independent Reference Group Report into Fire Safety in Housing Executive Tower Blocks”. (Member of the Board of the Northern Ireland Housing Executive.)
- Alderman S Martin – Item 8 of the Report of Chief Executive – “Increase in Court Fees”. (Officer of the Court of Judicature of Northern Ireland.)

4. Council Minutes

On the Proposals as detailed below, it was agreed that the undernoted minutes of the meetings of Council be confirmed and signed:-

- Meeting of Council held on the 23<sup>rd</sup> January 2018 as proposed by Councillor A Redpath and seconded by Alderman A G Ewart;
- Special Meeting of Council held on the 8<sup>th</sup> February 2018 as proposed by Councillor S Carson and seconded by Alderman A G Ewart;
- Special Meeting of Council held on the 12<sup>th</sup> February 2018 as proposed by Alderman T Jeffers and seconded by Councillor A P Ewing;
- Special Meeting of Council held on the 19<sup>th</sup> February 2018 as proposed by Councillor A Givan and seconded by Alderman A G Ewart

Councillor V Kamble returned to the meeting. (7.22 pm)

5. Matters Arising

There were no matters arising.

6. Deputations

There were no deputations.

7. Business Required by Statute

(i) Signing of Legal Documents

On a Proposal made by Councillor D J Craig and seconded by Alderman G Rice, it was agreed that the following legal documents be signed at the meeting:

- Lisburn and Castlereagh City Council and Northern Ireland Housing Executive of The Housing Centre, 2 Adelaide Street, Belfast, BT2 8PB – Contract (Memorandum of Sale) in respect of the purchase of lands known as Glenmore Drive, Lisburn, County Antrim.
- Lisburn and Castlereagh City Council and Mount Charles Group Limited of Annon House, 261-263 Ormeau Road, Belfast, BT7 3GG – Contract for the Provision of Cleaning Services.
- Lisburn and Castlereagh City Council and OHRD Limited of Princes House, 44-46 Princes Street, Belfast, BT1 3FP – Contract for the Supply and Delivery of Occupational Health Service.

8. Adoption of Minutes of Committees

It was agreed that the minutes and recommendations of the undernoted meetings be adopted, subject to any changes recorded below:

**Leisure and Community Development Committee**

**6 February 2018**

Proposed by Alderman J Tinsley

Seconded by Councillor R Walker

Page 144, Item 7.5

Community Festival Funding Application Process

It was proposed by Alderman S P Porter, seconded by Alderman J Tinsley and agreed that – under exceptional circumstances and so as to address confusion over an earlier than usual closing date and to ensure that all groups were in receipt of the prior notification - a further three weeks be allowed for the receipt of Community Festival Funding applications. (The Chairman of the Committee and the Director of Leisure & Community Wellbeing were both in agreement with this course of action.)

**Environmental Services Committee**

**7 February 2018**

Proposed by Alderman T Jeffers

Seconded by Councillor A Givan

**MM 27.02.2018**

**Development Committee**

**7 February 2018**

Proposed by Alderman A G Ewart  
Seconded by Councillor A P Ewing

Page 157, Item 4.1.1  
Guidance Note LDP and Soundness

Councillor U Mackin advised that further information in regard to the above matter had been received from the Department.

It was proposed by Councillor U Mackin, seconded by Councillor J Baird and agreed that the above item of business be referred back to the Development Committee so as to allow consideration of the information referred to above. (The Chairman of the Committee was in agreement with this course of action.)

**Corporate Services Committee**

**13 February 2018**

Proposed by Councillor S Carson  
Seconded by Councillor C Quinn

For Noting

**Planning Committee**

**8 January 2018**

The minutes of the Planning Committee meeting of the 8<sup>th</sup> January 2018 had been circulated for noting only as these minutes had been agreed at the subsequent meeting of the Planning Committee on the 5<sup>th</sup> February 2018. It was proposed by Councillor N Anderson, seconded by Alderman W J Dillon and agreed that their contents be noted.

9. Reports from Chief Executive

Item for Decision

9.1 #PARTOFHERE Campaign - Request for Delegated Authority

Members were advised that the Leisure & Community Development Committee had considered the above matter at its meeting held on the 6<sup>th</sup> February 2018 and would again consider it at its meeting to be held on the 6<sup>th</sup> March 2018.

To ensure that any agreed campaign could be delivered within the timescales agreed within the action plan and financial year, it was agreed on a Proposal made by Councillor C Quinn and seconded by Alderman G Rice that delegated authority be provided to the Leisure & Community Development Committee at its meeting to be held on the 6<sup>th</sup> March 2018 to consider and agree the #PARTOFHERE Campaign.

Items for Noting

It was proposed by Councillor J McCarthy, seconded by Councillor B Mallon and agreed that the report and recommendations of the Chief Executive in regard to the undernoted items be adopted, subject to any decisions recorded below.

9.2 Questions asked by Members following presentation of DFI Roads Progress Report on 27<sup>th</sup> November 2017

Members were reminded of the presentation in regard to the Eastern Division Report which officials of that Division had made to the Special Meeting of Council on the 27<sup>th</sup> November 2017.

Copy of a letter dated the 9<sup>th</sup> February 2018 from the Department for Infrastructure responding to issues raised in regard to the presentation had been provided with the Chief Executive's report.

It was agreed that:-

- Item 1 of the response (LDI/Article 40 road improvements) be discussed "in Committee";
- in noting the response of the 9<sup>th</sup> February 2018, Members' comments be also noted in regard to the inadequate responses which they considered were being provided to items raised with Eastern Division and also the fact that Eastern Division was failing to arrange meetings with Members on certain items on which they had given a commitment to do so.

9.3 Carryduff/Saintfield Road Traffic Issues – Update on Action Plan

Aldermen W J Dillon and D Drysdale; Councillors N Anderson, D J Craig, B Hanvey and U Mackin left the meeting. (7.30 pm)

Members noted the content of a letter dated the 13<sup>th</sup> February 2018 from the Department for Infrastructure by way of response to a request for an update on the action plan for the above which had been drawn up following a meeting on the 11<sup>th</sup> October 2017. Traffic surveys were being carried out in seven locations and on receipt of a report in respect thereof (expected in March 2018), detailed speed limit analysis in line with the current policy document "Setting Local Speed Limits in Northern Ireland" could be progressed.

Alderman G Rice expressed concern at the volume of traffic using the above route and stated that she had observed no evidence as to how Eastern Division was or was going to deal with this matter.

Alderman W J Dillon and Councillors N Anderson, D J Craig, B Hanvey and U Mackin returned to the meeting. (7.31 pm)

9.3 Carryduff/Saintfield Road Traffic Issues – Update on Action Plan  
(Continued)

Councillor B Hanvey requested that the letter dated the 13<sup>th</sup> February 2018 as referred to above be shared with the Carryduff Regeneration Forum as they had been part of the meeting with the Department on the 11<sup>th</sup> October 2017. This was agreed on a Proposal made by Councillor Hanvey and seconded by Councillor N Anderson.

Aldermen D Drysdale returned to the meeting. (7.33 pm)

9.4 Centenary of the Representation of the People Act 1918

Members were reminded of a decision of Council on the 23<sup>rd</sup> January 2018 that a launch initiative in regard to the above be supported and that the Chief Executive and other relevant Officers be supported in the development of a programme of events in this regard.

The Chief Executive now reported receipt of the 2018 Centenary Events Programme from the Department for Communities, copies thereof having been provided to Members at the meeting. Details of further events in Northern Ireland marking this centenary would also be made available through [www.nidirect.gov.uk/rotpa](http://www.nidirect.gov.uk/rotpa).

9.5 Works by NI Water at Queensway, Lisburn

It was agreed that the content of a letter dated the 26<sup>th</sup> January 2018 from the Private Secretary, Department of Infrastructure, responding in the absence of a Minister to representations from the Council in regard to the above issue be noted.

Councillor D J Craig highlighted an inaccuracy in the letter. The inaccuracy related to the period during which NI Water had indicated they would carry out the works at Queensway. NI Water had stated at a meeting that work would continue during the next school holiday period. However a few days later, the work had been completed at night.

It was proposed by Councillor D J Craig, seconded by Councillor A Redpath and agreed that the inaccuracy referred to above be brought to the attention of NI Water.

9.6 Northern Ireland Housing Executive  
Independent Reference Group Report into Fire Safety in Housing  
Executive Tower Blocks

It was agreed that the content of an e-mail dated the 29<sup>th</sup> January 2018 from the Chief Executive of the Northern Ireland Housing Executive providing information on the establishment of an Independent Reference Group to review fire safety arrangements within the Housing Executive's 33 tower blocks be noted. Attendant documentation had been forwarded to Elected Members under separate cover and was also available on request from the Chief Executive's Office.



9.6 Northern Ireland Housing Executive  
Independent Reference Group Report into Fire Safety in Housing  
Executive Tower Blocks (Continued)

It was noted that staff from the local offices of the NI Housing Executive would be visiting all tower blocks to distribute individualised Tower Block Fire Safety Leaflets over the next couple of weeks and that these would also be forwarded to the Council for information.

9.7 2018 Review of Parliamentary Constituencies  
Publication of Boundary Commission for NI Revised Proposals  
(Closing date: 26<sup>th</sup> March 2018)

Members noted the content of an e-mail dated the 30<sup>th</sup> January 2018 from the Boundary Commission for NI regarding the above matter on which comments are sought by the 26<sup>th</sup> March 2018.

Full details of the consultation are available at [www.bcni2018.uk](http://www.bcni2018.uk) and at [www.boundarycommission.org.uk](http://www.boundarycommission.org.uk). Public display areas were detailed in the Chief Executive's report, it be noted that – for Lisburn & Castlereagh City Council – the display points were the reception areas of Lagan Valley Island and Bradford Court.

9.8 Increase in Court Fees as from 1<sup>st</sup> April 2018

It was agreed that the content of an e-mail dated the 21<sup>st</sup> February 2018 from the NI Courts and Tribunals Service providing notice in regard to the increase in court fees as from the 1<sup>st</sup> April 2018 be noted. The new fees were available in the fees section of the Department of Justice website <https://www.justice-ni.gov.uk/articles/court-fees-0>.

9.9 Annual Meeting of Council - 2018

Members noted that - following consultation with The Right Worshipful The Mayor, Councillor T Morrow, and in accordance with Standing Orders – it had been agreed that the Annual Meeting of Council be convened on Friday 8<sup>th</sup> June 2018 at 12 noon.

9.10 Away Day – 24<sup>th</sup> January 2018

Members noted that the Outcomes Report from the Away Day of the 24<sup>th</sup> January 2018 would be presented for consideration to the Corporate Services Committee at its meeting to be held on the 13<sup>th</sup> March 2018 with all Members being invited to be in attendance.

Additional Report

It was agreed that the additional report and recommendations of the Chief Executive be adopted, subject to any decisions recorded below.

9.11 Nuclear Free Local Authorities (NFLA)  
All Ireland Forum Spring Policy Seminar  
“The future direction of Irish energy policy – A seminar for Irish Councils”  
9<sup>th</sup> March 2018  
Omagh Council Offices, Mountjoy Road, Omagh

Members had been provided with details of the above seminar for which there was no fee, the only expenses applicable being those in relation to travel.

It was proposed by Alderman J Tinsley and seconded by Councillor N Anderson that no nominations be made to the above seminar.

Councillor O Gawith proposed that the Council be represented at the seminar and indicated his interest in attending. There was no seconder.

The proposal in the name of Alderman J Tinsley was put to the meeting and – on a show of hands – declared “carried”, the voting being 19 votes in favour and 14 votes against. No nominations to the seminar would therefore be made.

9.12 Northern Ireland Local Government Association  
Code of Conduct - Refresher Information Sessions

Members were advised of the following refresher information sessions being organised by NILGA in regard to the Code of Conduct:-

- 7<sup>th</sup> March 2018 at Glenavon Hotel, Cookstown (12.30 pm – 2.30 pm)
- 27<sup>th</sup> March 2018 at Bangor Castle, Bangor (5.30 pm – 7.30 pm)

Officials from the Local Government Commission for Standards would address the sessions for which there was no fee, the only expenses applicable being those in relation to travel.

The Local Government Commission for Standards would:-

- discuss how they deal with allegations that councillors have breached their Code of Conduct
- outline a councillor’s responsibilities under the Code and explain in practical terms how councillors can maintain compliance.

Members were reminded that a training session by the Local Government Commission for Standards was being organised by the Council and would address various issues including those relating to planning.

9.12 Northern Ireland Local Government Association  
Code of Conduct - Refresher Information Sessions (Continued)

It was proposed by Councillor A P Ewing, seconded by Councillor J McCarthy and agreed:-

- to note that a date was awaited from the Local Government Commission for Standards in regard to Code of Conduct training which would address various issues including those relating specifically to planning;
- that any Member interested in attending either of the NILGA training events referred to above notify Member Services accordingly so that registration might be organised.

10. Reports from Members on Boards

There were no reports from Members on Boards.

11. Reports on Decisions subject to the Reconsideration Procedure

11.1 Call-In re Overturn of decision by Council at its meeting on the 23<sup>rd</sup> January 2018 on the appointment of an independent member to the Governance & Audit Committee

A report on the above matter had been contained in the Chief Executive's confidential report.

Councillor O Gawith advised that the Call-In had been withdrawn. The Chief Executive did not therefore present her report on this matter.

In response to comments made by Alderman W A Leathem, the Chief Executive apologised for the omission of certain items of correspondence in her report associated with the Call-In. The Chief Executive undertook to provide all Members with all papers associated with the Call-In and gave an assurance that they would all be held on file.

As a point of information, The Right Worshipful The Mayor, Councillor T Morrow, advised that a comment contained in the legal opinion and attributed to him, had not been made by him at all.

12. Notice of Motion

There were no Notices of Motion.

13. Confidential Business

13.1 Call-In re Overturn of decision by Council at its meeting on the 23<sup>rd</sup> January 2018 on the appointment of an independent member to the Governance & Audit Committee

Dealt with under Item 11.1.

The Council had earlier agreed at Item 9.2 that an issue in relation to LD1/Article 40 junction improvements would be discussed “in Committee”.

It was proposed by Alderman W A Leathem, seconded by Councillor N Anderson and agreed that the above item be considered “in Committee”, in the absence of members of the press and public being present.

13.2 LD1 and Article 40 road improvements

It was proposed by Alderman W A Leathem, seconded by Alderman S P Porter and agreed that the Lead Head of Planning & Building Control discuss with the Council’s legal advisors, ways in which matters relating to the above could be progressed as a matter of urgency as the DFI Roads Division was not achieving adequate progress in this regard.

The Right Worshipful the Mayor, Councillor T Morrow, asked for any other items of a confidential nature to be raised at this point in the meeting.

13.3 Councillor M H Tolerton

Alderman W A Leathem updated Members in regard to Councillor M H Tolerton who remained seriously ill in hospital. Alderman Leathem reminded those present to keep both Councillor Tolerton and her family in their thoughts and prayers.

13.4 Lisburn & Castlereagh Policing & Community Safety Partnership  
Councillor A McIntyre

Councillor A McIntyre, Chairman of Lisburn & Castlereagh PCSP, updated Members on a recent item of business relevant to that body.

It was proposed by Alderman A G Ewart, seconded by Councillor A Redpath and agreed to come “out of Committee” and normal business was resumed.

14. Any Other Business

14.1 Mill Street, Hilden – Pipe bomb explosions on 27<sup>th</sup> February 2018  
Councillor D J Craig

Councillor D J Craig referred to an incident in the early hours of that morning when two pipe bombs had exploded in a house in Mill Street, Hilden which was occupied at the time. Councillor Craig commended the members of Lisburn North who had arrived at the scene to express their condemnation and to offer support. There was a fear that this incident could have further ramifications.

It was proposed by Councillor D J Craig, seconded by Alderman J Tinsley and agreed that The Right Worshipful The Mayor and the members of Council representing Lisburn North:-

- seek a meeting with the PSNI and the housing association associated with the Mill Street area to (i) raise concerns about how the incident of the 27<sup>th</sup> February 2018 had been handled and (ii) address issues which could arise in its aftermath;
- meet in the Mayor's Parlour immediately after the Council meeting so as to discuss this matter and the proposed deputation to the PSNI and the housing association in question.

14.2 International Women's Day – 8<sup>th</sup> March 2018  
Deputy Mayor, Councillor H Legge

It was proposed by the Deputy Mayor, Councillor H Legge, seconded by Alderman G Rice and agreed that the Island Civic Centre be lit up on the 8<sup>th</sup> March 2018 to mark International Women's Day, the preferred colour combination being purple, green and white and – if not practical – then purple.

14.3 Item of personal belongings found adjacent to Lagan Valley Island  
The Right Worshipful The Mayor, Councillor T Morrow

The Right Worshipful The Mayor, Councillor T Morrow, made Members aware of an item of personal belongings which had been found adjacent to the River Lagan at Lagan Valley Island.

14.4 Councillor C Quinn – Resignation from Council

Councillor C Quinn advised those present that the meeting was the last he would attend in his capacity as an Elected Member as he had decided to resign from the Council for personal reasons. Councillor Quinn paid tribute to the Directors of the Council for their support and advice during his period of service and also to his Elected Member colleagues for their support and friendship.

Representatives from all parties thanked Councillor Quinn for his contribution to the activities of the Council and wished him all the best for the future.

**MM 27.02.2018**

There being no further business for consideration, the meeting concluded at 8.17 pm.

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Mayor