

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of Meeting of the Corporate Services Committee held in the Cherry Room, Island Civic Centre, The Island, Lisburn on Wednesday 12th September 2018 at 6.00 pm.

PRESENT: Councillor N Anderson (Chairman)

The Right Worshipful The Mayor
Councillor U Mackin

Deputy Mayor
Councillor A Grehan

Aldermen A G Ewart MBE and S Martin

Councillors R B Bloomfield MBE, S Carson, D J Craig, A P Ewing,
B Hanvey, A McIntyre, B Mallon, T Morrow and R Walker

OTHER MEMBERS Councillor A Girvin

IN ATTENDANCE: Chief Executive
Director of Service Transformation
Head of Central Support Services
Acting Head of Human Resources & Organisation Development
Interim Head of Finance & IT
Member Services' Officer

Commencement of Meeting

The Chairman, Councillor N Anderson, extended a welcome to all present and proceeded to outline the evacuation procedures in the case of an emergency.

The Chairman asked that any Member entering or leaving the Meeting alert him accordingly so that the Member Services' Officer might accurately reflect arrival and departure times in the minutes.

1. **Apologies**

Apologies for non-attendance at the meeting were accepted and recorded on behalf of Councillor O Gawith. It was noted that Councillor AP Ewing would be arriving later in the meeting.

2. Declarations of Interest

The Chairman invited Members to declare any Interests they might have in relation to the business of the Meeting and reminded them of the requirement that they complete Declaration of Interest forms in this regard which had been provided at the Meeting.

The following declarations were made during the course of the Meeting:-

- Alderman S Martin declared an interest in Item 7.1 Elected Member Development Steering Group on the basis of his attendance at NILGA Leadership programme.

3. Minutes of Meeting

It was proposed by Councillor S Carson, seconded by Councillor T Morrow, and agreed that the minutes of the following Meetings of Committee as adopted by the Council at its Meeting held on the 26th June 2018 be confirmed and signed:-

- Meeting of Committee held on the 12th June 2018
- Special Meeting of Committee held on the 21st June 2018

4. Confidential Report of Chief Executive

The Chairman advised that the reasons for confidentiality were as set out in the agenda, ie:-

- Insurance Report & Attendance of Officer re Insurances. Confidential for reason of (i) information relating to the financial or business affairs of any particular person (including the Council holding that information); and (ii) information relating to individuals.
- Cleaning & Security Contract. Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information).
- Recruitment of Post. Confidential for reason of information which is likely to reveal the identity of an individual.
- Employee Engagement - liP Event. Confidential for reason of information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Council or a Government Department and employees of, or office holders under, the Council.
- HR & OD Workforce Data. Confidential for reason of information which is likely to reveal the identity of individuals.

4. Confidential Report of Chief Executive (Contd)

- Freedom of Information Requests. (Confidential for reason of (i) information relating to the financial or business affairs of any particular person (including the Council holding that information); and (ii) information relating to individuals.
- Leasing of Bradford Court & Relocation of Staff to Lagan Valley Island. Confidential for reason of information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matters arising between the Council or a Government Department and employees of, or office holders under, the Council.

In Committee

It was proposed by Alderman AG Ewart, seconded by Councillor S Carson, and agreed that the confidential report of the Chief Executive be considered “in Committee”, in the absence of members of the press and public being present.

It was proposed by Councillor A McIntyre, seconded by Councillor S Carson, and agreed that the confidential report and recommendations of the Chief Executive be adopted, subject to any decisions recorded below and other items noted:-

4.1 Insurance Report & Attendance of Officer re Insurances

The Chairman extended a welcome to the Interim Head of Finance and IT who provided clarification on various aspects of the Council’s insurance renewal cover being put in place for the year commencing the 1st April 2019 and responded to Members’ questions about Insurances.

(Alderman WA Leathem arrived at 6.09 pm)

It was proposed by Councillor T Morrow, seconded by Councillor B Hanvey, and agreed to recommend that the report on insurance claims up to the 30th June 2018 be noted.

4.2 Cleaning & Security Contract

It was proposed by Alderman AG Ewart, seconded by Councillor S Carson, and agreed to recommend that the Cleaning & Security Contract be extended for a further period of 12 months in line with the terms of that contract.

4.3 Recruitment of Post

It was proposed by Councillor B Hanvey, seconded by Councillor B Mallon, and agreed to recommend that the request of the Environmental Services Department to recruit on a permanent basis the current post of Business Manager as outlined be approved.

4.4 Employee Engagement - liP Event

It was proposed by Alderman AG Ewart, seconded by Councillor R Walker, and agreed to recommend that, subject to a report on the logistics and costs for the event being presented to the October meeting of the Committee, the request for a lunchtime engagement event in December 2018 under the auspices of Investors in People be agreed in principle.

4.5 HR & OD Workforce Data

It was proposed by Councillor T Morrow, seconded by Alderman AG Ewart, and agreed to recommend that reports in respect of the following be noted, such reports being in accordance with the Council's Strategic Workforce Plan:-

- Absence Management Report (including schedule of Long-Term Absence)
- Schedule of rolling year absence
- Graph of "Total Sickness Days Lost"
- Workforce Profile - Headcount, Contract (permanent/fixed term/full-time/part-time) and Agency Workers.
- Schedule of Internal Trawls and Open Competition.

In addition to the above, a detailed report on absenteeism as requested by the Committee on the 12th June 2018 had been provided and was duly noted.

The Chief Executive paid tribute to the work undertaken by HR & OD staff working with Heads of Service to successfully manage and reduce absenteeism within the Council. The Chair also expressed his appreciation for the efforts of staff in this regard.

4.6 Freedom of Information Requests

It was agreed to recommend that the summary of Freedom of Information requests received in June – August 2018 be noted.

4.7 Leasing of Bradford Court & Relocation of Staff to Lagan Valley Island

It was agreed to recommend that the progress report in respect of the above matter be noted. Members were advised that a Special Meeting of the Committee to discuss this matter would be held on Thursday 20th September 2018 at 5.30 pm with all Members of the Council being invited to attend this meeting.

Resumption of Normal Business

It was proposed by Councillor A McIntyre, seconded by Alderman AG Ewart, and agreed to come "out of Committee" and normal business was resumed.

5. Report of Interim Head of Finance & IT

It was proposed by Councillor S Carson, seconded by Councillor T Morrow, and agreed that the report and recommendations of the Interim Head of Finance & IT be adopted, subject to any decisions recorded below and other items noted:-

5.1 Estimates 2019-2020 – Schedule of Meetings

It was proposed by Alderman AG Ewart, seconded by Councillor S Carson, and agreed to recommend that the schedule of meetings for the preparation of the Estimates for 2019/2010 be approved.

5.2 Financial Statement

The Interim Head of Finance and IT and the Director of Service Transformation responded to Members' queries on various aspects of the Financial Statement.

It was proposed by Alderman AG Ewart, seconded by Councillor S Carson, and agreed to recommend that the financial statement for the period ended the 31st July 2018 be noted, the net profiled expenditure being 0.80% above the approved estimates for the financial year 2018/2019.

Additional Item

5.3 Interim Head of Finance and IT

The Chief Executive advised Members that the Interim Head of Finance and IT would be leaving at the end of September 2018 and this was therefore his last attendance at Committee. She expressed appreciation of his contribution to the Council's financial management. The Chairman also thanked the Interim Head of Finance and IT for his service to the Council.

(Councillor JD Craig and the Director of Service Transformation left the meeting at 6.21 pm)

6. Reports of Head of Central Support Services

It was proposed by Alderman AG Ewart, seconded by Councillor R Walker, and agreed that the reports and recommendations of the Head of Central Support Services be adopted, subject to any decisions recorded below and other items noted:-

6.1 Terms of Reference – Council Standing Committees

Members were advised that the Terms of Reference for Standing Committees had been reviewed and subsequently approved by the Corporate Management Team. Drafts of the Terms of Reference had been provided with the report.

6.1 Terms of Reference – Council Standing Committees (Contd)

It was proposed by Alderman AG Ewart, seconded by Councillor B Hanvey, and agreed to recommend that the revised Terms of Reference for Committees as presented in draft form be approved and be appended to Standing Orders.

(The Interim Head of Finance & IT left the meeting at 6.24 pm)

6.2 Lagan Valley Island – Requests for lighting up of

- (a) Action Mental Health (AMH) New Horizons Derriaghy & AMH Men's Sheds
World Mental Health Day – 10th October 2018

It was proposed by Councillor A McIntyre, seconded by Councillor B Bloomfield, and agreed to recommend that, at the request of Action Mental Health (AMH) New Horizons Derriaghy & AMH Men's Sheds, the Council offices would be lit in purple on the 10th October 2018 to mark World Mental Health Day.

- (b) Stillbirth & Neo-Natal Death Support charity (SANDS)
Global Wave of Light Day – 15th October 2018

It was proposed by Councillor A McIntyre, seconded by Councillor B Bloomfield, and agreed to recommend that, at the request of the Stillbirth & Neo-Natal Death Support charity (SANDS), the Council offices would be lit in pink and blue on the 15th October 2018 to mark the Global Wave of Light Day which remembers those babies who have been lost through miscarriage, stillbirth and neo-natal death.

- (c) Pancreatic Cancer UK
World Pancreatic Cancer Day - 15th November 2018

It was proposed by Councillor A McIntyre, seconded by Councillor B Bloomfield, and agreed to recommend that, at the request of Pancreatic Cancer UK, the Council offices would be lit in purple on the 15th November 2018 to mark World Pancreatic Cancer Day.

Additional Item

- (d) Remembrance Sunday

Alderman WA Leathem stated that Lagan Valley Island would be lit up for Remembrance Sunday. He referred to a commemorative service being held at LVI on the preceding Friday and enquired whether the Council building could be lit up over the weekend to cover both events.

(d) Remembrance Sunday (Contd)

It was proposed by Councillor B Mallon, seconded by Councillor S Carson, and agreed to recommend that Lagan Valley Island be lit up during the weekend Friday 9th November to Sunday 11th November 2018 to cover commemorative events.

6.3 Motor Neurone Disease Charter
Notice of Motion from Councillor A McIntyre

A notice of motion in the name of Councillor A McIntyre on the subject of a Motor Neurone Disease Charter had been referred to the Committee by the Council at its meeting held on the 24th July 2018.

It was proposed by Councillor A McIntyre, seconded by Councillor T Morrow, and agreed to adopt the Notice of Motion as follows:

“This Council recognises that Council services affect people with Motor Neurone Disease (MND) and their carers. The delivery of these services is already highly geared to recognising the differing needs of our residents but the MND Association has produced a Charter that aims to make sure that everyone understands and respects the rights of people with MND and their carers. This charter ensures that they are given the very best opportunity to access the support they need to live the highest quality of life possible and achieve dignity in death. It affects people from all communities and it has no cure.

This Council notes that it is important that people with MND receive a rapid response to their needs, good quality care and support, ensuring the highest quality of life as possible. The MND Charter serves as a tool to help make this happen.

This Council resolves to sign the up to the MND Charter and the Council formally commits to ensuring that Council services are be delivered in accordance with this Charter.”

6.4 Use of Medical Cannabis
Notice of Motion from Derry City & Strabane District Council

It was agreed to recommend that Council note a Notice of Motion from Derry City & Strabane District Council on the subject of the use of medical cannabis.

6.5 Definition of Terminal Illness used for eligibility of benefits
Notice of Motion from Derry City & Strabane District Council

It was proposed by the Deputy Mayor, Councillor A Grehan, seconded by Councillor S Carson, and agreed to recommend that Council support the notice of motion from Derry City & Strabane District Council on the subject of the definition of terminal illness used for the eligibility of benefits and to write to the Secretary of State in this regard.

6.6 Health Working Group – Frequency of Meetings

Members were reminded of a previous decision that the Health Working Group be stood down for routine health-related matters, which would be considered by the Corporate Services Committee, and that the Working Group would only be convened on an ad-hoc basis for matters having a significant impact on the Council area with the decision to call such a meeting being left to the discretion of the Chairman.

The Committee was asked to consider a suggestion made to the Health Working Group at its meeting on the 4th July 2018 that the Group meet on a quarterly basis.

(Councillor R Walker left at 6.30pm)

It was proposed by Alderman S Martin, seconded by Councillor S Carson, and agreed that the Health Working Group continue to be convened on an ad hoc basis as previously agreed.

6.7 Northern Ireland Hospice Palliative Care Learning Academy Launch – Wednesday 12th September 2018

It was proposed by Councillor B Mallon, seconded by Councillor B Hanvey, and agreed to recommend that the attendance of the Chairman of the Committee at the launch of the Northern Ireland Hospice's Palliative Care Academy on the 12th September 2018 be retrospectively approved with the Council being responsible for the payment of approved expenses in this regard.

6.8 Policy Forum for Northern Ireland Conference – “Next steps in delivering healthcare reform in Northern Ireland: Securing consensus, shaping services and meeting future needs”
Belfast – 6th December 2018 (8.30 am – 1.30 pm)

Members had been provided with details of the above conference, the cost of a Member's attendance thereat having been estimated at £241.70.

It was proposed by Alderman AG Ewart, seconded by Alderman S Martin, and agreed to recommend that Council approve the attendance of any interested Member at the above conference, the Council to be responsible for the payment of approved expenses in this regard.

(Councillor R Walker returned at 6.33 pm)

6.9 Northern Ireland Confederation for Health & Social Care Autumn Series of Discussion Events

Members noted that the Autumn series of Discussion Events as provided by the Northern Ireland Confederation for Health & Social Care comprised as follows:-

6.9 Northern Ireland Confederation for Health & Social Care
Autumn Series of Discussion Events (Contd)

| Date | Time | Venue | Title |
|-------------------|----------------------|--|--|
| 11.09.2018 | 2.00 pm – 4.00 pm | Ormeau Baths, Ormeau Avenue, Belfast | “Securing the future – Funding of Health & Social Care into the 2030s” |
| 18.10.2018 | 2.00 pm – 4.00 pm | Central Belfast venue to be confirmed | “One year on – HSC’s journey to collective and compassionate leadership” |
| 21.11.2018 | 3.00 pm – 5.00 pm | To be confirmed | “The role of the Mental Health Network – Exploring the opportunities for learning and collaborating on NI?” |
| 13.12.2018 | 3.00 pm – 5.00 pm | To be confirmed | “Preparing for Brexit” |
| 16-19 May 2019 | | To be confirmed | 2019 Conference |

The Committee noted that, apart from the May 2019 conference for which details were yet to be received, there was no fee for any of the discussion sessions.

It was proposed by Alderman AG Ewart, seconded by Councillor A McIntyre, and agreed that any Member of the Committee wishing to attend any of the NICON discussion sessions on the 18th October, 21st November or 13th December 2018 contact Member Services accordingly so that registration might be made.

It was further agreed to recommend that the Council be responsible for the payment of approved expenses at any of the discussion sessions referred to above.

6.10 Safeguarding Board for NI/Health & Social Care/Children & Young
People’s Strategic Partnership
Briefing Session on Adverse Childhood Experiences in Northern
Ireland
Lagan Valley Island – Thursday 6th September 2018

All Members of Council had been advised on the 29th August 2018 in relation to a number of briefing sessions throughout Northern Ireland on the subject of Adverse Childhood Experiences in Northern Ireland with any interested Member being asked to contact Member Services for the purposes of registration at the briefing session.

It was proposed by Councillor A McIntyre, seconded by Alderman AG Ewart, and agreed to recommend that approved expenses be paid to any Member of Council who had attended the briefing session at Lagan Valley Island on the 6th September 2018 or any of the other briefing sessions in this regard.

6.11 Department of Justice – Consultations

- (a) “Domestic Homicide Reviews”
(Closing date: 28th September 2018)

It was proposed by Councillor R Walker, seconded by Councillor B Bloomfield, and agreed that, subject to any comments made by the Lisburn & Castlereagh PCSP at its meeting on 18th September 2018, the draft response of the PCSP Manager be accepted as the Council’s response to the above consultation and be submitted to the Department of Justice by the stipulated closing date.

- (b) “Draft Northern Ireland Modern Slavery Strategy 2018-2019”
(Closing date: 18th October 2018)

It was proposed by Councillor S Carson, seconded by Councillor R Walker, and agreed to recommend that, subject to any comments made by the Lisburn & Castlereagh PCSP at its meeting on 18th September 2018, the draft response of the PCSP Manager be accepted as the Council’s response to the above consultation and be submitted to the Department of Justice by the stipulated closing date.

6.12 Requests to be received by Committee

- (a) The Laurence Trust

It was proposed by Alderman AG Ewart, seconded by Councillor B Hanvey, and agreed to recommend that Council accede to a request from the Laurence Trust, a group supporting men with eating disorders, to make a presentation to the Committee at a future meeting...

The Head of Service pointed out that, due to other deputations and consideration of draft estimates, it could be 2019 before the Laurence Trust could be afforded the opportunity to meet with the Committee.

- (b) Everyday Harmony Music Therapy

It was proposed by Councillor R Walker, seconded by Councillor S Carson, and agreed to recommend that Council accede to a request from Everyday Harmony Music Therapy to make a presentation to the Committee at a future meeting.

The Head of Service pointed out that, due to other deputations and consideration of draft estimates, it could be 2019 before Everyday Harmony Music Therapy could be afforded the opportunity to meet with the Committee.

Additional Item

(c) Special Committee Meeting to Receive Presentations

It was proposed by Councillor S Carson, seconded by Councillor T Morrow, and agreed to recommend to Council that a special meeting of the Corporate Services Committee be convened early in 2019 to receive the above presentations and that Head of Central Support Services consult with the Chairman regarding a suitable date.

6.13 Maryland Healthcare, Knockbracken Road, Castlereagh

In furtherance of decisions of the Health Working Group at its meeting held on the 4th July 2018, the Committee noted the undernoted items of correspondence in regard to the uptake of the Maryland facility:-

- letter dated the 29th August 2018 from The Rt Hon Sir Jeffrey Donaldson MP enclosing a response dated the 3rd August 2018 from the Permanent Secretary at the Department of Health advising that the matter had been referred to the Health & Social Care Board;
- letter dated 30th August 2018 from the Chief Executive of the Health & Social Care Board advising that the uptake of the Maryland facility was one for the Health Trusts.

In an additional report tabled at the meeting, the Committee was provided with and noted the content of a letter dated the 4th September 2018 from The Rt Hon Sir Jeffrey Donaldson MP enclosing a response dated the 30th August 2018 from the Chief Executive of the Health & Social Care Board offering an assurance that the relevant healthcare organisations were aware of the Maryland Healthcare facility and of the potential it provided to the local community.

6.14 Dunmurry Manor Care Home

In furtherance of decisions of the Health Working Group at its meeting held on the 4th July 2018, the Committee noted the undernoted items of correspondence in respect of concerns associated with Dunmurry Manor Care Home:-

- letter dated the 2nd August 2018 from the Chief Executive of the South Eastern Health & Social Care Trust advising that the Trust would welcome the opportunity to meet with the Health Working Group but would be happy if other Elected Members wished to join the meeting:-

6.14 Dunmurry Manor Care Home (Contd)

- letter dated the 9th August 2018 from the Commissioner for Older People for NI advising that he would be happy to meet with the Council to discuss the “Home Truths” report and referring to different options which such a meeting could take place at which different levels of information would be available.

It was proposed by Alderman AG Ewart, seconded by Alderman S Martin, and agreed that the Chief Executive of the South Eastern Health & Social Care Trust be invited to a private meeting with the Health Working Group with that meeting being open to other Council Members wishing to attend.

It was also agreed that a meeting with the Commissioner for Older People regarding the “Home Truths” report be arranged at a later stage.

6.15 Health Working Group – Membership 2018/2019

Further to the Annual Meeting of Council on the 8th June 2018, the Committee noted that the confirmed membership of the Health Working Group for 2018/2019 was as follows:-

| PARTY/POST | REPRESENTATIVE |
|-----------------------------------|---------------------------|
| Chairman of CSC (of the day) | Councillor N Anderson |
| Vice-Chairman of CSC (of the day) | Councillor B Mallon |
| Mayor of the day | Councillor U Mackin |
| DUP | Alderman D Drysdale |
| UUP | Alderman M Henderson, MBE |
| ALLIANCE | Alderman S Martin |
| SDLP | Councillor B Hanvey |
| TUV | Councillor A Girvin |

6.16 Works to and Maintenance of War Memorials

It was agreed to recommend that the progress report in relation to works to and maintenance of the Council’s war memorials be noted.

(Alderman WA Leathem left at 6.50 pm)

6.17 National Malaya & Borneo Veterans Association (NI Branch)
Professor Pantridge Memorial – Ceremony on 15th September 2018

The Committee noted that the ceremony by the National Malaya & Borneo Veterans Association (NI Branch) would take place at the Professor Pantridge Memorial at Lagan Valley Island on the 15th September 2018. Information about the event had been conveyed to all Members.

6.18 RAF 100 – Celebratory event

The Committee noted details of a celebratory event in November 2018 to mark 100 years of the Royal Air Force.

6.19 Lisburn & Castlereagh Policing & Community Safety Partnership

(a) Chairman 2018/2019

The committee noted that the Chairman of the Lisburn & Castlereagh PCSP for 2018/2019 was Councillor B Hanvey.

(b) Schedule of Meetings

It was agreed to recommend that the schedule of forthcoming meetings of the Lisburn & Castlereagh PCSP be noted.

Additional Report

6.20 Maryland Healthcare, Knockbracken Road, Castlereagh

It was noted that this matter had been dealt with under Item 6.13

6.21 Church Lads' & Church Girls' Brigades
125th Anniversary Service – Armagh - 30th September 2018
Request for Financial Assistance

It was proposed by Alderman AG Ewart, seconded by Councillor A McIntyre, and agreed to recommend that Council accede to a request from the Church Lads' & Church Girls' Brigade for financial assistance towards costs associated with the Lisburn District Battalion's attendance at the 125th anniversary service in Armagh Cathedral on 30th September 2018 and that the sum of £330 be awarded to the group.

(The Head of Central Support Services left at 6.56 pm)

7. Report of Acting Head of Human Resources & Organisation Development

It was proposed by Councillor A McIntyre, seconded by Councillor S Carson, and agreed that the report and recommendations of the Acting Head of Human Resources & Organisation Development be adopted, subject to any decisions recorded below and other items noted:-

7.1 Elected Member Development Steering Group
Meeting – 3rd July 2018

It was agreed to recommend that the report and action notes from the meeting of the Elected Member Development Steering Group held on 3rd July 2018 be noted.

7.1 Elected Member Development Steering Group Meeting – 3rd July 2018 (Contd)

Further to the meeting of Committee held on the 12th June 2018, Members noted that one Elected Member had registered for the NILGA Leadership Programme.

7.2 Appointment of Heads of Service

The Committee noted the following appointments:-

- Head of Planning & Capital Development – Mr Conor Hughes
- Head of Waste Management & Operations – Mr Wilfred Muldrew

It was also noted that recruitment for the posts of Head of Finance & IT and Head of Audit & Risk was under way.

It was agreed that the new Heads of Service would be invited to attend a Council meeting to be introduced to Members. The Acting Head of Human Resources & Organisation Development undertook to circulate contact details of all Heads of Service including those newly appointed to all Council Members.

(The Acting Head of Human Resources & Organisation Development left at 6.56 pm)

8. Report of Chief Executive

It was proposed by Alderman AG Ewart, seconded by Councillor A McIntyre and agreed that the report and recommendations of the Chief Executive be adopted, subject to any decisions recorded below and other items noted:-

8.1 Day & Time of monthly meetings of Corporate Services Committee

The Committee was reminded that revised day/time arrangements for meetings of the Standing Committees had been presented to the Council at its meeting on the 24th July 2018 and each Committee had been asked to review its arrangements at its September meeting.

It was proposed by Councillor T Morrow, seconded by Alderman S Martin, and agreed that, for a trial period of 3 months, the monthly meetings of the Corporate Services Committee be held at 6.00 pm on the 2nd Wednesday of each month.

8.2 Scheme of Allowances payable to Councillors 1st April 2018 – 31st March 2019

Members had been provided with copy of Circular LG 12/2018 from the Local Government & Housing Regulation Division of the Department for Communities. The circular provided a consolidated record of all current councillor allowances and superseded Local Government Circular LG 03/2017.

8.2 Scheme of Allowances payable to Councillors
1st April 2018 – 31st March 2019 (Contd)

The revised rates within the circular (an increase in Dependants' Carers' Allowance and maximum Basic & Responsibility Allowances), had been used to update the Council's Scheme of Allowances Payable to Councillors for the period 1st April 2018 – 31st March 2019.

It was proposed by Alderman AG Ewart, seconded by Councillor S Carson, and agreed to recommend that:-

- the revised rates for Dependants' Carers' Allowance and maximum Basic & Responsibility Allowances applicable from the 1st April 2018 be accepted and applied from that date;
- Circular LG 12/2018 from the Local Government & Housing Regulation Division which consolidates all Councillor allowances be noted;
- the Council's updated Scheme of Allowances Payable to Councillors for the period 1st April 2018 – 31st March 2019 be approved.

8.3 National Police Memorial Day
Belfast Waterfront – 30th September 2018

It was proposed by Alderman AG Ewart, seconded by Councillor S Carson, and agreed to recommend that:-

- the registration of The Right Worshipful The Mayor, Councillor U Mackin; the Deputy Mayor, Councillor A Grehan; Councillor N Anderson (Corporate Services Committee chairman); Councillor B Mallon (Corporate Services Committee vice-chairman) at the National Police Memorial Day in Belfast on the 30th September 2018 be approved on a retrospective basis;
- the registration of The Right Worshipful The Mayor, Councillor U Mackin, at the pre-reception on the 29th September 2018 be approved on a retrospective basis;
- the payment of approved expenses be agreed.

8.4 Northern Ireland Local Government Association - Council Contribution
to National Employer & Related External Partnership Work

Members were advised that external agencies had carried out work for the Northern Ireland Local Government Association on behalf of the member Councils. The Chief Executive reported receipt of an invoice from NILGA in the sum of £3,769.27 representing the Council's contribution to fees for work carried out by the National Employers (LGA, England/NI/Wales) and CEEP & CEMR (LGA, England/NI/Scotland/Wales).

8.4 Northern Ireland Local Government Association - Council Contribution to National Employer & Related External Partnership Work (Contd)

It is proposed by Alderman AG Ewart, seconded by Councillor S Carson, and agreed to recommend that the invoice from NILGA in the sum of £3,769.27 in regard to the Council's contribution to fees for work carried out by external agencies be paid.

8.5 Friends of the Somme – Annual Subscription 2018/2019

Members had been provided with a copy of a letter dated the 29th August 2018 from the Somme Association advising that the Council's annual subscription as a "Friend of the Somme" was £1,000.00 plus VAT, thus representing an increase of £350.00 on the previous year.

It was proposed by Alderman AG Ewart, seconded by Councillor S Carson, and agreed to recommend that the annual subscription to the Somme Association in the sum of £1,000.00 be paid.

8.6 Moss Road Post Office, 102-104 Moss Road, Lambeg, BT27 4NU Temporary closure as from 24th September 2018

At its meeting held on the 10th April, the Committee had offered no comment on a proposed relocation of Moss Road Post Office from 102-104 Moss Road, Lambeg, BT27 4NU to G&T Beacom Ltd, 105-107 Moss Road, Lambeg, BT27 4NX, as from June or July 2018.

The Committee now noted the content of a letter dated the 24th August 2018 from the Post Office advising that they were not able to confirm the final decision on this relocation at the present time and that the branch would be closing temporarily on the 24th September 2018.

8.7 Somme Pilgrimages

(a) 2018 Pilgrimage – Report of Attendance

The Committee noted that the following persons had represented the Council at the Battle of the Somme commemorations in France and Belgium from the 29th June – 2nd July 2018:-

Councillor H Legge
Councillor U Mackin (The Right Worshipful The Mayor)
Councillor T Mitchell
Councillor T Morrow
Councillor J McCarthy
Councillor J Palmer
Alderman J Tinsley
Mr Ross Gillanders, Head of Parks & Amenities
Dr Ciaran Toal, Irish Linen Centre & Lisburn Museum Research Officer

(a) 2018 Pilgrimage – Report of Attendance (Contd)

The Committee also noted a report on the Pilgrimage as prepared by the Head of Parks & Amenities.

(b) 2019 Pilgrimage – Attendees & Arrangements

Further to the meeting of Council on the 24th July 2018, the Committee noted that the matter of nominations to the 2019 Somme Pilgrimage was progressing and that the CMT had agreed that Mr Ross Gillanders be the Lead Officer for this visit.

The Council had agreed that the same mandate for attendance should apply, ie that over the course of the four year Council term, all members should be given the opportunity to attend. By way of information, the Shadow Council at its meeting held on the 28th January 2015 had agreed that:-

- a) each Member be given the opportunity to attend once during the Council's 4-year term;
- b) a maximum of 8 Members plus supporting officers/drivers/guides attend each year.

8.8 Mood Lighting at Lagan Valley Island

In furtherance of a previous decision that mood lighting at Lagan Valley Island be progressed, the Committee noted that work was due to commence to provide new lighting in the main dome of the building. This work would be concluded by the end of October and would enable the Council to better facilitate requests for the lighting up of the Civic headquarters.

Furthermore a policy on lighting up the building was being prepared and would be presented to a future meeting of Committee.

8.9 Service Support – Annual Departmental Plan 2018/2019

Members had been provided with a copy of the Service Support Annual Departmental Plan for 2018/2019 which was set within the Council's plan for 2018-2022 and beyond.

It was agreed to recommend that the adoption of the Service Support Annual Departmental Plan for 2018/2-19 be noted.

(Councillor AP Ewing arrived at 7.02 pm)

9. Any Other Business

9.1 Mental Health Issues
Chairman, Councillor N Anderson

At the request of the Chairman, the Chief Executive undertook to bring a report back to the Health Working Group outlining how the Council was addressing mental health issues for staff and what it was planning to do with regard to mental health issues in the local community.

At the request of Councillor B Hanvey, it was agreed to include in the report an update on the proposed new psychiatric facility planned for Belfast City Hospital.

There being no further business, the Meeting concluded at 7.04 pm.

MAYOR/CHAIRMAN