

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of the proceedings of the Environmental Services Committee Meeting of Lisburn & Castlereagh City Council, held in the Island Civic Centre, Lisburn, BT27 4RL, on Wednesday 1 June 2016, at 5.30 pm

PRESENT	<p>Councillor Brian Harvey (Chair)</p> <p>The Right Worshipful the Mayor, Councillor RT Beckett</p> <p>Aldermen: T Jeffers, SP Porter</p> <p>Councillors: N Anderson, J Baird, B Bloomfield, P Catney, J Craig, A Givan, J Gray MBE, T Mitchell, T Morrow, L Poots</p>
IN ATTENDANCE	<p>Alderman J Tinsley Councillor M Tolerton</p> <p>Director of Environmental Services Head of Service (Technical and Estates) Head of Service (Environmental Health) Head of Service (Operational Services) Parks and Cemeteries Manager Member Services Officer</p>

Commencement of Meeting

The Chair welcomed everyone to the meeting of the Environmental Services Committee.

1. Apologies

It was agreed to accept apologies from the Deputy Mayor, Councillor A Redpath and Councillor A McIntyre

2. Declarations of Interest

The Chair invited Members to declare any Conflicts of Interest they might have in relation to the business of the meeting and reminded them of the requirement to complete Declaration of Interest forms in this regard, which had been provided at the meeting. No Declarations of Interest were made.

3. Minutes of the Environmental Services Committee Meeting held on 12 May 2016

It was proposed by Councillor P Catney, seconded by Councillor B Bloomfield, and agreed that the minutes of the Environmental Services Committee meeting held on 12 May 2016, as adopted at the Council meeting on 31 May 2016, be confirmed and signed.

4. Report from the Director of Environmental Services

4.1 Item Brought Forward

It was proposed by Councillor J Baird, seconded by Councillor J Gray MBE and agreed that Item 4.1 (Venturei Presentation) of the Report of the Head of Service (TE) be brought forward and considered at this stage of the meeting.

(Councillor J Craig arrived at 5.35 pm)

4.2 Welcome to New Member

The Chair welcomed Councillor J Craig, who had been co-opted to replace Councillor Jenny Palmer, to his first meeting of the Environmental Services Committee.

4.3 Venturei Presentation

The Chair welcomed Mr John O'Neill of Venturei Network who took Members through a powerpoint presentation on Future Cemetery Provision Economic Appraisal highlighting options for consideration. He then answered Members' questions.

The Chair thanked Mr O'Neill for his attendance and he left the meeting.

Items for Noting:

It was proposed by Councillor L Poots, seconded by Councillor A Givan, and agreed that the following items (4.4 to 4.6) be noted.

4.4 Environmental Services Trading Accounts 2016/2017

Members noted that the trading accounts were not available and would be provided on completion

4.5 Rolling Year Absence Figures for Environmental Services

Members noted that, due to the amalgamation of recording systems, rolling

year absence figures for Environmental Services were not available.

4.6 Northern Ireland Recycling Performance Study Update

Members noted an update report on the Northern Ireland Recycling Performance Study commissioned by the Department of Agriculture, Environment and Rural Affairs (formerly the Department of the Environment) and were provided with copy of a presentation delivered at a recent workshop. It was noted that Members would continue to be updated regarding progress.

4.7 Report of Head of Service (Environmental Health)

Items for Decision

4.7.1 The Welfare of Animals Act (Northern Ireland) 2011

Members were provided with copy correspondence from the Department of Agriculture, Environment and Rural Affairs (DAERA) regarding 2016/17 funding of Councils for enforcement of the Welfare of Animals Act (Northern Ireland) 2011. Members were advised that the current allocation was not sufficient to meet the needs of the service throughout this financial year and, if not increased, was likely to result in cuts in the resources.

It was proposed by Councillor J Baird, seconded by Councillor T Morrow and agreed to recommend that the Council write to the Minister for the Department of Agriculture, Environment and Rural Affairs (DAERA) requesting that further funding be provided in-year to supplement the current provision and ensure that the animal welfare service could continue to provide an efficient and effective service to the public.

4.7.2 The Licensing of Pavement Cafes Act (Northern Ireland) 2014

Members considered a report on the Licensing of Pavement Cafes Act (Northern Ireland) 2014 which would become fully operational with effect from 1 October 2016. In particular Members were asked to consider the duration of the licence period and the fee to be charged for granting and renewing pavement café licences.

It was proposed by Councillor P Catney, seconded by Councillor T Morrow, and agreed to recommend that

- Council approve the initial grant of a new pavement café licence for a period of 3 years with the presumption that thereafter a 5-year/open-ended licence would be issued for the location.
- Council further approve the licensing fee structure for pavement cafes as proposed by the Northern Ireland Licensing Forum

4.7.3 Response to the Department of the Environment “Policy Consultation” on Dilapidated/Dangerous Buildings and Neglected Sites

Members were provided with and considered a final single Council response to the consultation which included input from Environmental Health, Building Control and the Planning Service.

It was proposed by Councillor T Morrow, seconded by Councillor N Anderson and agreed to recommend that Council approve the final Council response to be forwarded to the Department of Agriculture, Environment and Rural Affairs (DAERA) in relation to the policy consultation on Dilapidated/Dangerous Buildings and Neglected Sites

4.7.4 Heart City Steering Group – 100th Anniversary of Professor Frank Pantridge – Appropriate Civic Event to Mark the Launch of the LCCC Celebrations

Members were advised that this year marked the 100th anniversary of Professor Frank Pantridge and were provided with a paper prepared by CMT outlining a proposal to mark the anniversary with a formal launch event and the provision of 10 defibrillators and housing stations within the Council area.

Councillor Tolerton asked that the proposal for the launch event be reviewed to ensure that it appropriately reflected Professor Pantridge’s achievements.

It was proposed by Councillor N Anderson, seconded by Councillor J Gray MBE and agreed that it be recommended that the Council approve the proposal to mark the 100th anniversary of Professor Frank Pantridge with an appropriate civic lunch event and the provision of defibrillators as outlined in the CMT paper.

Items for Noting

It was proposed by Councillor N Anderson, seconded by Councillor J Craig, and agreed that the following items (Item 4.7.5 to 4.7.9) be noted.

4.7.5 Noise Complaint Statistics

Members were provided with and noted the Lisburn & Castlereagh City Council Noise Complaint Statistical Report for 2015-2016.

4.7.6 Review of Animal Welfare

Members were advised that a report on the Review of the Implementation of the Welfare of Animals Act (NI) 2011 had been completed and was available on the Department of Agriculture, Environment and Rural Affairs (DAERA) website.

Members were provided with and noted the content of a draft Action Plan in relation to actions taken by Councils to date to implement recommendations of the Animal Welfare Review.

4.7.7 Application for an Occasional Licence

Members noted the application for an occasional licence for The Hillside Bar, Main Street, Hillsborough.

4.7.8 Safeguarding Working Group Guidance on Adult Supervision at Lisburn & Castlereagh City Council Organised Activities

Members were provided with and noted the content of a paper produced by the Safeguarding Working Group providing guidance for staff in relation to the level of adult supervision at Council-organised activities.

4.7.9 Safety Advisory Group Minutes

Members were provided with and noted the minutes of the Safety Advisory Group meeting held on 16 March 2016.

4.8 Report of Head of Service (Operational Services)

Items for Decision

4.8.1 Replacement Vehicle, Plant & Equipment Schedule 2016/17

Members were provided with copy of the replacement vehicle, plant and equipment schedule for 2016/17.

It was proposed by Councillor B Bloomfield, seconded by Councillor J Gray MBE, and agreed to recommend that Council approve the commencement of the process to procure vehicles, plant and equipment for 2016/17 and that the Committee be provided with an update report once the procurement process had been completed.

Items for Noting

It was proposed by Councillor J Baird, seconded by Councillor A Givan, and agreed that the following items (Item 4.8.2 to 4.8.3) be noted.

4.8.2 Roads (NI) Order 1993 - Proposed Abandonment At Baronscourt Lane

Members were reminded that, at its meeting in May, the Committee had sought additional information from Transport NI in respect of the proposed abandonment of lands at Baronscourt Lane, Carryduff. Members noted that the abandonment was to facilitate the reconfiguration of a turning head at the end of Baronscourt Lane to accommodate a new dwelling.

4.8.3 Roads (NI) Order 1993 - Abandonment Of Public Rights-Of-Way – Canal Street, Lisburn

Members were provided with copy and noted correspondence from Transport NI regarding the Council's application to abandon public rights-of-way at a specified area of Canal Street.

4.9 Report of Head of Service (Technical and Estates)

Items for Decision

4.9.1 Venturei Presentation – Future Cemetery Provision

It was noted that this item had been considered earlier in the meeting.

4.9.2 Future Cemetery Provision

Members were advised on current and planned cemetery provision within the Council area. They were also provided with and considered the economic appraisal and business case report for future cemetery provision by Venturei Network.

It was proposed by Councillor P Catney, seconded by Councillor J Baird, and agreed to recommend that Council approve the recommendations contained in the report as follows:-

- i. That the Council progress the investigation of extending into land currently within the Council's ownership at the Lisburn New Cemetery Extension, Blaris Road, Lisburn, by progressing hydrogeological site investigations and preparation of a suitable cemetery extension design for submission to Planning.
- ii. That the Council proceed to invite expressions of interest from the private sector for a future cemetery provision solution and further consider these within a strategic business case to secure future long term cemetery provision for the Lisburn & Castlereagh City Council area.

4.9.3 Proposal for a Pilot “Real Nappy” Scheme

Members were provided with a detailed report on the feasibility of implementing a pilot ‘real nappy’ scheme as part of ongoing efforts to reduce volumes of waste sent to landfill and to promote a sustainable waste management message to householders.

It was proposed by Councillor N Anderson, seconded by Councillor T Morrow, and agreed to recommend that the Council approve a budget of £2,000 to be allocated to operating a pilot real nappy incentive scheme providing a trial pack and refund option within the Council area for a 12 month period.

Items for Noting

It was proposed by Councillor J Baird, seconded by Councillor N Anderson and agreed that the following items (Item 4.9.4 to Item 4.9.6) be noted.

4.9.4 Planning Application Blaris Road Lisburn

Members were provided with and noted copy correspondence from the Planning Manager regarding an amended planning application for a housing development at Blaris Road, Lisburn. Members noted that any comments should be forwarded to the Planning Manager at Lisburn & Castlereagh City Council.

4.9.5 Update on International Compost Awareness Week 2016

Members were provided and noted copy paper outlining the activities that had been organised by the Waste Management Team to promote International Compost Awareness Week 2016.

4.9.6 Update on the Introduction of Rigid Plastic Packaging to Household Recycling Bins

Members noted planned promotional activities to raise awareness of household recycling, focusing on the recent addition of rigid plastic packaging to recycling bin collections

5 Confidential Report by the Director of Environmental Services

The Director reported that the items contained in her Confidential Report required to be considered under confidential business due to the reasons outlined

Item 5.1: Confidential for reasons relating to the financial and business affairs of any particular person (including the Council holding that information)

Item 5.2: Confidential due to information relating to individuals

Item 5.3: Confidential for reasons relating to the financial and business affairs of any particular person (including the Council holding that information)

Item 5.4: Confidential due to information relating to individuals

Item 5.5: Confidential due to information in relation to which a claim to legal professional privilege could be maintained in legal proceedings

It was proposed by Councillor N Anderson, seconded by Councillor J Gray MBE, and agreed that the items in the Confidential Report be considered 'In Committee' in the absence of members of the press and public.

In Committee

Items for Decision

5.1 Planned Preventative Maintenance Contracts for Period up to 31 May 2017

It was proposed by Councillor L Poots, seconded by Councillor J Baird, and agreed to recommend that Council agree to accept the recommendations in the associated reports in relation to the following Planned Preventative Maintenance Contracts:

Air condition and air handling
 Boilers and associated plant
 Building energy management systems
 Emergency lighting
 Fire alarms
 Intruder alarms
 Legionella prevention

5.2 Essential Capital Works: Extension to Current Fixed-Term Contracts to Complete Scheduled Capital Works at Castlereagh Hills Golf Course, Dundonald International Ice Bowl and Lough Moss Leisure Centre

It was proposed by Councillor P Catney, seconded by Councillor T Morrow, and agreed to recommend that Council approve the extension of two fixed-term contracts to enable completion of essential leisure capital works at Castlereagh Hill Golf Club, Dundonald International Ice Bowl and Lough Moss Leisure Centre.

5.3 arc21 Joint Committee Meeting 19 May 2016

5.3.1 arc21 -- Agenda and Papers and Monthly Bulletin

Members were provided with and noted papers in relation to arc21 Joint Committee meeting held on 19 May 2016 and the arc21 Members' Bulletin

5.3.2 arc21 - Supply and Delivery of Wheeled Refuse Collection Containers, Bottle Banks and Other Supplies Contract

It was proposed by Councillor J Baird, seconded by Councillor P Catney and agreed to recommend that Council endorse and approve the arc21 procurement exercise and recommendations for the supply and delivery of wheeled refuse collection containers, bottle banks and other supplies contract

Additional Confidential Report (Verbal)

5.4 Amendment to OSU Organisational Design

Members were advised of an amendment to the OSU organisational design and noted that this would not result in any adverse financial impact. It was proposed by Councillor A Givan, seconded by Councillor P Catney and agreed to recommend that the amendment to the OSU organisational design be referred for consideration to the Corporate Services Committee as a HR issue.

5.5 Nutts Corner Noise Nuisance

Members were advised regarding a recent legal judgement relating to a noise nuisance emanating from the Nutts Corner race track.

Members noted that, in accordance with the scheme of delegation, instruction had now been given to Counsel to lodge an appeal to the County Court against the judgement.

It was proposed by Councillor P Catney, seconded by Alderman SP Porter, and agreed to come out of committee and normal business was resumed.

Resumption of Normal Business

6, Any Other Business

6.1 Duncan's Dam

In furtherance to the matters as raised at Council, Members were provided with a verbal update regarding works carried out at Duncan's Dam. It was confirmed that reporting on the works would continue and once the final site visit to the Dam had been completed a final update would be issued.

6.2 Grass Cutting at Sprucefield Roundabouts

In furtherance to the matters as raised at Council, Members were updated regarding issues that had arisen in respect of grass cutting at the roundabouts at Sprucefield. It was noted that officers had met with the company responsible for maintenance and works to resolve the issue would be completed within the next week.

6.3 Planting Schemes- Moira

In furtherance to the matters as raised at Council, Members were advised that, following the matter being raised in March, an update had previously been brought to Committee. The Director confirmed the circumstances that had predicated the inadequacies of the scheme and assured Members that officers were working to ensure adequate arrangements were in place to prohibit such a recurrence.

6.4 Environmental Services Issues

The Chair referred to the operational issues that had been raised at the Council meeting the previous evening and stated that it would have been preferable and more appropriate for these issues to be raised directly with the Committee Chair and/or the Environmental Services Director rather than at Council.

The Chair stated that he wished to put on record his appreciation of the hard work and professionalism of the officers within the Environmental Services Department during his tenure as Chairman. He also expressed thanks to the Vice Chair and to Committee Members for their support throughout his year of office. Councillor P Catney and Alderman J Tinsley supported the Chair's comments

6.5 The Cutts Amenity Site - Placement of Cones

It was noted that officers would liaise directly with Councillor M Tolerton regarding her concern about the placement of cones at the Cutts Amenity Site.

6.6 Shop Fronts at Moss Road

Councillor J Craig expressed disappointment that the previous Lisburn City Council had not resolved issues arising at the shop fronts at Moss Road and

referred to tripping incidents caused by the uneven state of the pavement. Members noted that an office meeting had been arranged for Tuesday 2 June, to investigate and explore options for resolving the matter.

6.6 Clinical Waste

Members noted that officers would liaise directly with Councillor M Tolerton regarding her query on clinical waste and medicines disposal bins.

There being no further business, the meeting ended at 7.05 pm.

Chairman