

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of the proceedings of the Environmental Services Committee Meeting of Lisburn & Castlereagh City Council, held in the Island Civic Centre, Lisburn, BT27 4RL, on Wednesday 6 April 2016, at 5.30 pm

PRESENT	Councillor Brian Hanvey (Chair)
	Deputy Mayor, Councillor A Redpath
	Alderman: SP Porter
	Councillors: N Anderson, J Baird, A Givan, J Gray MBE, T Mitchell, L Poots, R Walker
IN ATTENDANCE	Director of Environmental Services Head of Service (Technical and Estates) Head of Service (Environmental Health) Head of Service (Operational Services) Member Services Officer

Commencement of Meeting

The Chair welcomed everyone to the meeting of the Environmental Services Committee.

1. Apologies

It was agreed to accept apologies from the Right Worshipful the Mayor, Councillor RT Beckett, Alderman T Jeffers, Councillors B Bloomfield MBE, P Catney, A McIntyre, T Morrow and Jenny Palmer

2. Declarations of Interest

The Chair invited Members to declare any Conflicts of Interest they might have in relation to the business of the meeting and reminded them of the requirement to complete Declaration of Interest forms in this regard, which had been provided at the meeting. The following Declaration of Interest was made:

- Alderman SP Porter in Item 4.6 'Report of Head of Service (Environmental Health)' on the basis that he was a member of the Public Health Agency

3. Minutes of the Environmental Services Committee Meeting held on 2 March 2016

It was proposed by Councillor J Baird, seconded by Councillor A Givan and agreed that the minutes of the Environmental Services Committee meeting held on 2 March 2016, as adopted at the Council meeting on 22 March 2016, be confirmed and signed.

4. Report from the Director of Environmental Services

It was proposed by Alderman SP Porter, seconded by Councillor A Givan, and agreed that the following items (4.1 to 4.5) be noted.

Items for Noting:

4.1 Environmental Services Trading Accounts Period 11 Position

Members were provided with and noted a copy of Period 11 Trading Accounts.

4.2 Rolling Year Absence Figures for Environmental Services from 1 April to 31 January 2016

Members were provided with and noted a table outlining the Environmental Services' rolling year absence figures from 1 April to 31 January 2016.

4.3 arc21 Capacity Building Conference – Recovering Value from our Waste

Members noted a report on the arc21 Capacity Building Conference held in February 2016 and were provided with copies of the following conference presentations:

- Setting the Context and Background to the Residual Waste Treatment Project
- Waste Infrastructure Needs for Northern Ireland
- Establishing and Operating an Energy from Waste Plant
- Waste and Energy from Waste - The Bexley Riverside Experience
- The Cardiff Energy from Waste Story
- Energy from Waste - Health Impacts
- The European Landscape- Circular Economy

4.4. Information Cards from Keep Northern Ireland Beautiful

Members were provided with and noted information cards circulated by Keep Northern Ireland Beautiful.

4.5 Report on the Management of the Environmental Services' Customer Care System

It was agreed to defer to the next meeting of the Committee consideration of

a report containing an analysis of the Environmental Services data logged within the Customer Care System from 1 April 2015 to 29 February 2016.

4.6 Report of Head of Service (Environmental Health)

Item for Decision

4.6.1 Removal of Graffiti

Members considered a detailed report outlining the Council's powers and responsibilities with regard to the removal of graffiti and referring to ongoing complaints received in regard to graffiti occurring on TransportNI property and structures.

Members considered a number of options available to the Council in view of the fact that TransportNI had indicated that it did not have the resources to respond to graffiti complaints.

(Alderman SP Porter left the meeting at 5.50 pm)

After discussion it was proposed by Councillor N Anderson, seconded by Councillor J Baird and agreed to recommend:

- (a) that the Council accept the recommended option whereby Council officers, when carrying out graffiti inspections, would remove or cover small areas of graffiti deemed to be offensive with neutral coloured paint
- (b) that proceeding with the recommended option should be subject to parallel work being undertaken to develop and expand the working partnership with TransportNI
- (c) that a progress report on this matter be brought back to Committee after 6 months.

Items for Noting

It was proposed by Councillor J Baird, seconded by Councillor J Gray MBE and agreed that the following items (Item 4.6.2 to 4.6.9) be noted.

4.6.2 The Welfare Reform (Northern Ireland) Order 2015 – Reduced Fee for Dog Licences

Members noted the implementation of The Welfare Reform (Northern Ireland) Order 2015, which came into force on 17 February 2016, together with its implications for Council income from dog licences.

4.6.3 Food Hygiene Rating Scheme – Statutory Display of Food Hygiene Rating

Members noted a detailed report on the proposed Food Hygiene Rating Regulations (Northern Ireland) 2016, and associated Orders, which were currently progressing through the Assembly and which included statutory requirements for the display of Food Hygiene Ratings for food businesses.

4.6.4 Test Purchase Exercise for Tobacco Products

Members were advised about a test purchase exercise for tobacco products carried out on Saturday 5 March 2016.

It was noted that the exercise had covered 20 retail premises and formal investigations would be conducted in respect of 2 retailers who had sold tobacco to the child volunteer with the outcome being reported to a future meeting of the Environmental Services committee

4.6.5 Application for Transfer of Licence

Members were provided with copy and noted an application for the transfer of a licence for Laganview Arms, 20 Dromore Street, Dromara, BT25 2BJ.

4.6.6 Application for an Occasional Licence

Members were provided with copy and noted an application for an occasional licence in relation to the Balmoral Show, Balmoral Park, Maze, Lisburn.

4.6.7 Application for Provisional Grant of a Licence

Members were provided with copy and noted an application for the provisional grant of a licence for Mace, Unit 1 Enler Business Centre, Craigleith Drive, Dundonald, BT16 2QP.

4.6.8 Application for Final Grant of a Licence

Members were provided with copy and noted an application for the final grant of a licence for Mace, Unit 1 Enler Business Centre, Craigleith Drive, Dundonald, BT16 2QP.

(Councillor A Redpath left the meeting at 6.01 pm)

4.6.9 The Safety Advisory Group Minutes

Members were provided with and noted copy of the Safety Advisory Group meeting held on Wednesday 17 February 2016.

4.7 Report of Head of Service (Operational Services)

Items for Decision

4.7.1 Ulster in Bloom and NI Amenity Council 2016 Entries

Members were reminded that the Environmental Services Committee had been given delegated authority to agree the 2016 entries in the Ulster in Bloom and NI Amenity Awards

It was proposed by Councillor N Anderson, seconded by Councillor J Baird, and agreed to enter the following Council areas into the 2016 Ulster in Bloom and NI Amenity Council Awards:

City	Lisburn City
Large/Medium Town	Dundonald
Small Town	Moira and Carryduff
Large Village	Hillsborough
Small Village	Dromara and Purdysburn

Items for Noting

It was proposed by Councillor R Walker, seconded by Councillor N Anderson, and agreed that the following items (Item 4.7.2 to 4.7.6) be noted.

4.7.2 Britain in Bloom 2016 – Letter from Royal Horticultural Society

Members were provided with and noted copy correspondence from the Royal Horticultural Society regarding the Council's participation in the 2016 Britain in Bloom finals.

4.7.3 Roads (NI) Order 1993 - Proposed Abandonment at Station Road, Moira

Members were provided with and noted copy correspondence from TransportNI regarding proposed abandonment at Station Road, Moira.

4.7.4 Roads (NI) Order 1993 - Stopping Up at A26 Glenavy Road, Lisburn

Members were provided with and noted copy correspondence from TransportNI regarding proposed stopping up at A26 Glenavy Road, Lisburn.

4.7.5 Roads (NI) Order 1993 - Stopping Up at Market Square, Lisburn

Members were provided with and noted copy correspondence from TransportNI regarding proposed stopping up at Market Square, Lisburn.

(Councillor A Redpath returned to the meeting at 6.03 pm)

4.7.6 Planting in Moira

Members noted an update report on planting in Moira.

4.8 Report of Head of Service (Technical and Estates)

(Councillor R Walker left the meeting at 6.04 pm)

Items for Decision

4.8.1 arc21 Presentation – Residual Waste Treatment Project – Deferral of May Committee Meeting

It was proposed by Councillor A Redpath, seconded by Councillor L Poots and agreed to recommend that Council approve receiving a presentation on Residual Waste Treatment from arc21 at the Environmental Services Committee meeting in May 2016 and that, due to the election taking place on 5 May, the Committee's meeting be deferred to the 2nd week of the month, with Members being advised of the rescheduled date when finalised.

4.8.2 Annual Tenders for Goods and Services – Technical and Estates Services

Members were advised that tenders for the provision of the goods and services relating to Waste and Estates Management, as detailed below, were currently being advertised and evaluated.

1.	The Collection, Recycling And Recovery Of Wood From Council Household Recycling Centres	8.	Intruder alarm systems
2.	Tender For The Collection And Recycling Of Rubble/Hardcore From Council Household Recycling Centres	9.	Boilers and associated Plant
3.	Tender For The Collection, Recycling & Recovery Of Paints & Aerosols From Council Household Recycling Centres	10.	Air Conditioning Air Handling and Ventilation Equipment
4.	Tender For The Collection & Recycling Of Metals From Council Household Recycling Centres	11.	Fire alarm
5.	Building Maintenance and Minor Works	12.	Emergency lighting

6.	Hire of Plant and Machinery	13.	Legionella Prevention
7.	Supply/Delivery/Laying Of Quarry & Bituminous Bound Materials And Associated Items	14.	Building Energy Management Systems

In order to allow the contracts to commence in as timely a manner as possible, it was proposed by Councillor J Baird, seconded by Councillor J Gray MBE, and agreed to recommend that Council grant delegated authority to the Environmental Services Committee to approve recommendations in relation to the outcome of the tendering exercise.

Items for Noting

It was proposed by Councillor J Baird, seconded by Councillor N Anderson and agreed that the following items (Item 4.8.2 to Item 4.8.10) be noted.

4.8.3 Northern Ireland Landfill Allowance Scheme (NILAS)

Members noted copy correspondence from the Northern Ireland Environment Agency giving details of the final reconciliation for the scheme year 2014/2015 for the former Lisburn City Council and the former Castlereagh Borough Council.

(Councillor R Walker returned to the meeting at 6.07 pm)

4.8.4 Maximising Food Waste Diversion in Household Brown Bins

Members were advised that the Council's Waste Harmonisation and Development Steering Group was addressing a number of work streams in order to harmonise and develop services to the new Council. Members were provided with and noted an overview of the areas that would be considered to address the diversion of food waste from landfill as required by the Food Waste Regulations 2015.

4.8.5 Residual Civic Amenity Site Waste Disposal

Members noted that residual waste from civic amenity sites within the former Lisburn City Council area had been managed through a residual waste treatment contract while the waste from the Carryduff site had been landfilled.

Members were advised that the contract for the former Lisburn City Council sites had expired on 31 March 2016 and, due to staff resource commitments relating to other waste contract priorities, it had not been possible to carry out a tendering process for the whole of the Lisburn & Castlereagh City Council area.

Members were advised that a business case was being produced for Members' consideration that would take account of financial and non-monetary matters associated with these waste management arrangements.

Members noted that from 1 April 2016 residual waste from all Lisburn & Castlereagh City Council Civic Amenity Sites would be disposed of via landfill, until such times as a business case was in place and the tendering process was complete.

4.8.6 Introduction to the Circular Economy

Members were provided with and noted a brief outline of the principles behind the new Circular Economy Package being adopted by the European Commission and the potential impact on waste management policy and practice. They were advised that further updates would be provided as appropriate.

4.8.7. International Compost Week, 2-8 May 2016

Members noted that, in recognition of International Compost Week, the Waste Management team had organised a range of events to promote compost awareness. Members were provided with and noted copy leaflet which would be distributed during International Compost Week.

4.8.8 Environmental Youth Speak 2016

Members noted that the Lisburn & Castlereagh City Council heat of Environmental Youth Speak 2016 had taken place on 25 February 2016 and the winners had gone on to participate in the regional finals held in Newtownabbey on 8 March 2016.

4.8.9 Estates Strategy

Members were advised that work to produce an Estates Strategy was in progress and, to facilitate this, an Estates Strategy Workshop for Members would take place on 13 April 2016 at Lagan Valley Island. A detailed report on the key elements of the project work was provided for Members who noted that, while it was led by Environmental Services, this was a corporate project which required input from the full Council including Members and staff.

4.8.10 Options Appraisal – Future Cemetery Provision

Members noted that the Venturei presentation to the Environmental Services Committee has been deferred to the June meeting

5 Confidential Report by the Director of Environmental Services

The Director reported that the items contained in her Confidential Report required to be considered under confidential business due to the reasons outlined

Item 5.1: Confidential for reasons relating to the financial and business affairs of any particular person (including the Council holding that information)

Item 5.2: Confidential for reasons relating to the financial and business affairs of any particular person (including the Council holding that information)

It was proposed by Councillor N Anderson, seconded by Councillor A Givan, and agreed that the items in the Confidential Report be considered 'In Committee' in the absence of members of the press and public.

In Committee

Item for Decision

5.1 Council Seal in respect of the Horticultural Machinery Tender

Members noted the report detailing the outcome of the horticultural machinery tendering process and that the tender had been awarded to the following firms, being the most economically advantageous tenders received:

- Lot 1 Johnston Gilpin
- Lot 2 Brodricks
- Lot 3 Brodricks
- Lot 4 Laird Grass Machinery

It was proposed by Councillor N Anderson, seconded by Councillor A Givan and agreed to recommend that the Council approve the sealing of the Horticultural Machinery Tender T15/16-01

Item for Noting

It was proposed by Councillor N Anderson, seconded by Councillor J Baird and agreed that the following item be noted.

5.2 Residual Waste Treatment Project (RWTP) – Update following the Pre-hearing on 9 March 2016

With regard to the pre-hearing with the Planning Appeals Commission (PAC) for the RWTP on 9 March 2016, Members were provided with and noted the outcome summary and the PAC timetable that had been

circulated by arc21 for Member Councils' information. It was also noted that the hearing would now open on 11 October 2016 and a more detailed update would be given to the next meeting of the Joint Committee.

It was proposed by Councillor N Anderson, seconded by Councillor R Walker, and agreed to come out of committee and normal business was resumed.

Resumption of Normal Business

6, Any Other Business

6.1 Electricity Tender

The Director referred to the delegated authority given to the Chairman and the Director at the February meeting of the Environmental Services Committee for the purpose of the award of the Electricity Tender. Members noted that the electricity tendering process had been completed and that the tender had been awarded to the following firms, being the most economically advantageous tenders received:

- Lot 1 Power Ireland
- Lot 2 Go Power

The Director advised that a further report would be brought to the May Committee to detail the outcome of the evaluation of the tender

6.2 Emergency Financial Assistance Scheme

Members were provided with and noted details of a scheme for financial assistance for non-domestic properties following heavy rainfall or tidal surge during the period 7 November 2015 to 31 January 2016 and it was noted that the Environmental Health section would administer the scheme on behalf of DoE.

6.3 Environmental Services Issues

The Chair asked Members that any concerns they might have that related to the remit of the Environmental Services Committee should, where possible, be raised at the Committee meeting rather than at Council.

There being no further business, the meeting ended at 6.20 pm.

Chairman