

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of the proceedings of the Environmental Services Committee Meeting of Lisburn & Castlereagh City Council, held in the Island Civic Centre, Lisburn, BT27 4RL, on Wednesday 2 March 2016, at 5.30 pm

PRESENT Councillor Brian Hanvey (Chair)

The Right Worshipful the Mayor
Councillor R T Beckett

Deputy Mayor, Councillor A Redpath

Aldermen: T Jeffers and S P Porter

Councillors: N Anderson, J Baird, B Bloomfield MBE, P Catney, A Givan, A McIntyre, T Mitchell, T Morrow, Jenny Palmer and L Poots

IN ATTENDANCE Councillors: O Gawith and A Grehan
Director of Environmental Services
Head of Service (Technical and Estates)
Head of Service (Environmental Health)
Head of Service (Operational Services)
Member Services Officer

Commencement of Meeting

The Chair welcomed everyone to the meeting of the Environmental Services Committee.

1. Apologies

It was agreed to accept apologies from Councillor J Gray MBE and Councillor R Walker and also from Alderman J Tinsley who was not a Committee Member.

2. Declarations of Interest

The Chair invited Members to declare any Conflicts of Interest they might have in relation to the business of the meeting and reminded them of the requirement to complete Declaration of Interest forms in this regard, which had been provided at the meeting. The following Declaration of Interest was made:

- Alderman SP Porter in Item 5.7.4 "Public Health Agency/Local Government Joint Working on the basis that he was a member of the Public Health Agency

3. Minutes of the Environmental Services Committee Meeting held on 3 February 2016

It was agreed that the minutes of the Environmental Services Committee meeting held on 3 February 2016, as adopted at the meeting of Council held 23 February 2016, be confirmed and signed.

4. Environmental Youth Speak Competition

The Chairman advised the Committee that, in the 2016 Lisburn & Castlereagh round of the Environmental Youth Speak Competition, Riverdale Primary School had been successful in the junior section and Friends School Lisburn had been successful in the senior section.

It was agreed to write to all the participants in the competition, congratulating the winners and acknowledging every school's contribution.

5. Report from the Director of Environmental Services

It was proposed by Councillor P Catney, seconded by Councillor Jenny Palmer, and agreed that the following items (5.1 to 5.4) be noted.

Items for Noting:

5.1 Environmental Services Trading Accounts Period 10 Position

Members were provided with a copy of Period 10 Trading Accounts. Members noted the accounts together with the additional financial information provided relating to yearend adjustments.

5.2 Application for Final Grant of Restaurant Licence for Beef and Bird Ltd, Unit 14, Lisburn Leisure Park, BT28 1LP

Members were provided with and noted copy of the application for final grant of restaurant licence for Beef and Bird Ltd, Unit 14, Lisburn Leisure Park, BT28 1LP.

5.3 Organisational Design Update

Members noted that, rather than individual organisational design reports being presented to Standing Committees, the Head of Human Resources & Organisation Development would present a composite update report through the Corporate Services Committee in March.

5.4. Rolling Year Absence Figures for Environmental Services from 1 April to 31 December 2015

Members were provided with and noted copy of a table outlining the Environmental Services' rolling year absence figures from 1 April to 31 December 2015.

5.5 Report of Head of Service (Operational Services)

It was agreed that the report and recommendations of the Head of Service (Operational Services) be adopted, subject to any decisions recorded below

Item for Decision

5.5.1 Formal Bedding Requests 2016

Members were advised that the following bedding and anniversary requests had been received for 2016:

Bedding requests

Hillsborough Scout Troop
Hillsborough Oyster Festival
Moira Scout Troop

Anniversary bedding:

Prof. Frank Pantridge
Sir Hamilton Harty

Councillor Jenny Palmer sought clarification on the arrangements for routine winter maintenance of planting containers. The Head of Service undertook to address this query and bring back the current arrangements.

It was proposed by Councillor J Baird, seconded by Councillor Jenny Palmer and agreed to recommend that the Council approve the bedding requests as detailed and it was noted that the bedding schemes could be accommodated within the 2016/17 budget allocation.

(Alderman SP Porter left the meeting at 5.44 pm)

Items for Noting

It was proposed by Councillor A McIntyre, seconded by Councillor B Bloomfield MBE and agreed that the following items (Item 5.5.2 to 5.5.4) be noted.

5.5.2 Recycling & Refuse Collection Arrangements: Easter 2016

Members were provided with and noted copy of the recycling and refuse collection arrangements for Easter 2016. Members were advised that

information regarding the arrangements would be circulated via the Council website, household leaflets and bin stickers.

5.5.3 Best Kept Awards 2016: Moira

Members were provided with copy correspondence from the NI Amenity Council and it was noted that Moira had been nominated for inclusion in Ireland's Best Kept Awards 2016.

5.5.4 Provision of a Roundabout – A24 Temple Crossroads, Lisburn - Notice of Making of Vesting Order

Members were provided with and noted copy correspondence from TransportNI regarding Notice of Making of Vesting Order in relation to provision of a roundabout at A24 Temple Crossroads, Lisburn.

In response to Members' concerns, it was agreed to write to TransportNI seeking assurances that, while works were ongoing, adequate off road parking facilities would be retained at the location and effective traffic management systems and equipment would be introduced to minimise traffic disruption.

5.6 Report of Head of Service (Technical and Estates)

Items for Decisions

5.6.1 Decommissioning of Fuel Tanks at Carryduff Household Recycling Centre

Members were advised that Carryduff Household Recycling Centre (HRC) had reopened on 29 February 2016 following drainage and infrastructure works.

It was recommended that, while the contractor was still on site, the opportunity should be taken to decommission the former fuel tanks. Members were advised that this work would not affect operations on the reopened site.

It was proposed by Councillor P Catney, seconded by Alderman T Jeffers and agreed to recommend that Council agree to extend the terms of the contract to include the decommissioning of the fuel tanks at Carryduff HRC at an additional cost of £9,130 plus VAT.

5.6.2 Options Appraisal – Future Cemetery Provision

It was proposed by Councillor Jenny Palmer, seconded by Councillor A Givan and agreed to recommend that Venturei be invited to present the

Options Appraisal on Future Cemetery Provision in the Lisburn & Castlereagh City Council area to the April meeting of the Environmental Services Committee.

Items for Noting

It was proposed by Councillor T Morrow, seconded by Councillor A Givan and agreed that the following items (Item 5.6.3 to 5.6.6) be noted.

5.6.3 Reopening of Carryduff HRC

Members noted that Carryduff HRC had reopened on Monday 29 February 2016.

5.6.4 Waste Education Update

Members noted the following waste educational initiatives undertaken in February 2016:

- Talks and visits to 1st Lisburn Church Senior Citizens Group and to Longstone Special School, Dundonald.
- Visits to the following schools by arc21 waste education vehicle:

Knockbreda Primary School
 Pond Park Nursery School, Lisburn
 St Ita's Primary School, Newtownbreda
 St Joseph's Nursery, Carryduff
 Parkview School, Lisburn
 Harmony Hill, Primary School, Lisburn

It was noted that the next series of visits by the education vehicle would take place in May 2016.

(Alderman SP Porter returned to the meeting at 5.50 pm)

5.6.5 Update on Additional Material that can be Included for Recycling

Members noted that the commencement of the arc21 Dry Material Recovery Facility Contract would allow the inclusion of mixed rigid plastic packaging to be collected in mixed dry recyclable bins. It was anticipated that the additional material would lead to an increase in recycling rates.

Members were advised that the pricing mechanism of the new contract encouraged the delivery of quality feedstock by Councils and it was therefore essential that contamination levels were kept as low as possible. With this in mind, arc21 was establishing a working group to develop an

action plan for minimising monthly contamination rates. Members were advised however that it was likely that any contamination would need to be reinforced by local robust enforcement measures.

Members expressed concerns regarding separation of wastes at source, changes to collection of food waste and contamination rates, They were advised that the Waste Harmonisation Steering Group would be addressing these issues and option papers would be brought to the Committee for consideration as this work progressed.

5.6.6 Waste Harmonisation Steering Group Progress Update and Outline Work Stream

Members were provided with a report on the work of the Waste Harmonisation Project Steering Group dealing with waste related issues.

Members noted the work streams currently being dealt with under the two key areas of harmonisation and development. They were advised that a detailed work plan was being completed and progress on issues to be addressed in 2016/17 would be brought forward for Members' consideration as appropriate.

5.7 Report of Head of Service (Environmental Health)

5.7.1 EC Approval of Food Premises - Application for Approval of Hannan Meats under Regulation (EC) No. 853/2004

It was proposed by Councillor P Catney, seconded by Councillor T Morrow and agreed to recommend that Council approve Hannan Meats, 9 Moira Industrial Estate, Old Kilmore Road, Moira, Co Armagh, BT23 5WE, as being fully compliant with Regulation (EC) No 853/2004 and that the unique identification number currently allocated to this establishment by the Food Standards Agency (UK 9061 EC) be retained.

Items for Noting

It was proposed by Alderman SP Porter, seconded by Councillor Jenny Palmer and agreed that the following items (Item 5.7.2 to Item 5.7.7) be noted.

5.7.2 The Safety Advisory Group Minutes

Members were provided with and noted minutes of the Lisburn and Castlereagh City Council Safety Advisory Group meetings held on 16 December 2015 and 20 January 2016.

5.7.3 The Disabled Persons (Badges for Motor Vehicles) (Amendment) Regulations (Northern Ireland) 2016

Members were provided with and noted copy of The Disabled Persons (Badges for Motor Vehicles) (Amendment) Regulations (Northern Ireland) 2016 which would come into operation on 1 April 2016.

5.7.4 Public Health Agency/Local Government Joint Working

Members were advised that, arising from the Public Health Agency's engagement with Council as part of the community planning process, a number of themes were emerging including:

- Neighbourhood and Communities;
- Physical Activity;
- Regeneration;
- Space and Place and
- Old People and Healthy Aging.

Members noted that, along with other sections within the Council, the Environmental Health Service Unit was engaging with the Public Health Agency and the community in progressing a number of local, sub-regional and regional health and wellbeing initiatives.

5.7.5 Off Street Car Parking Charges

Members were reminded that, during the estimates process, it had been agreed that the pilot car parking tariff of £1.00 for 5 hours would be modified to £1.00 for 3 hours as part of a review of the charges for off-street car parking.

(Councillor N Anderson left the meeting briefly at 6.10 pm and returned at 6.11 pm)

Members were advised of the overheads associated with this service and therefore, as part of the Car Parking Strategy, consideration would be had to the needs, the desired outputs and also the cost of sustaining the overall service.

It was noted that the strategy was being developed to balance the needs of all interested parties involved in car parking provision and further meetings with Economic Development would take place in this regard. This strategy would be taken to the Development Committee and Environmental Services Committee for Members' consideration.

Members noted the change to the pilot scheme tariff to £1.00 for 3 hours, in line with the agreed Environmental Health budget.

(The Deputy Mayor, Councillor A Redpath, arrived at 6.20 pm)

Report of Head of Service (Environmental Health) - Any Other Business

5.7.6 Review of Welfare of Animals Act

Members noted that an Executive Summary of the Review of the Welfare of Animals Act would be brought to the next meeting of the Committee for consideration.

5.7.7. The Licensing (Northern Ireland) Order 1996 – Applications for Liquor Licences

Members noted that applications for liquor licences had been received from

- The Auld House, 27 Church Road, Moneyreagh, BT23 6BB
- Premises at 3a Market Lane, Lisburn, BT28 1YG

(Councillor N Anderson left the meeting briefly and returned at 6.23 pm)

6 Confidential Report by the Director of Environmental Services

The Director reported that the items contained in her Confidential Report required to be considered under confidential business due to the reasons outlined

Item 6.1: Confidential for reasons relating to the financial and business affairs of any particular person (including the Council holding that information)

Item 6.2: Confidential for reasons relating to the financial and business affairs of any particular person (including the Council holding that information)

Item 6.3: Confidential for reasons relating to the financial and business affairs of any particular person (including the Council holding that information)

Item 6.4: Confidential for reasons relating to the financial and business affairs of any particular person (including the Council holding that information)

Item 6.5: Confidential for reasons relating to the financial and business affairs of any particular person (including the Council holding that information)

Item 6.6: Confidential for reasons relating to the financial and business affairs of any particular person (including the Council holding that information)

It was proposed by Councillor A McIntyre, seconded by Alderman T Jeffers, and agreed that the items in the Confidential Report be considered 'In Committee' in the absence of members of the press and public.

In Committee

Members were reminded that the Environmental Services Committee had been given delegated authority to approve the award of the arc21 tenders for Municipal Waste Disposal Contract and the Dry Material Recovery Facility Contract in order to allow the new contracts to commence on 1 April 2016

6.1 arc21 Landfill Tender – Municipal Waste Disposal Contract

Members were provided with a copy of the tender evaluation report prepared by arc21 in relation to the Tender for The Municipal Waste Disposal Contract which recommended award of the contract in two Lots

It was proposed by Councillor Jenny Palmer, seconded by Councillor P Catney, and agreed to approve the recommendations of arc21 for the award of contracts as outlined in the arc21 Landfill Tender Report as follows:

- A contract be awarded to Alpha Resource Management Ltd for Lot 1 for the disposal of Municipal Waste predominantly from Ards and North Down Borough Council, Belfast City Council and Lisburn & Castlereagh City Council at Mullaghglass Landfill Site subject to pre-award conditions being met.
- A contract be awarded to Alpha Resource Management Ltd for Lot 2 for the disposal of Municipal Waste predominantly from Antrim and Newtownabbey Borough Council and Mid and East Antrim Borough Council at Mullaghglass Landfill Site subject to pre-award conditions being met.
- Should the pre-award conditions not be met by Alpha Resource Management Ltd, the contract be then awarded to the next most economically advantageous tender, subject to the same pre-award conditions being met and the comments on them would not prejudice views expressed throughout the rest of the hearing.

6.2 arc21 MRF Tender Report

Members were provided with a copy of the executive summary and tender evaluation report in relation to the renewal of the Dry Material Recovery Facility Contract.

Members noted that arc21's requirements had been divided into two lots as follows

- Lot 1 comprised mixed dry recyclable material, including the addition of mixed rigid plastic packaging with separately collected mixed glass in respect of applicable areas of Antrim and Newtownabbey Borough Council, Ards and North Down Council, Belfast City Council, Lisburn & Castlereagh City Council, Mid and East Antrim Borough Council and Newry, Mourne and Down District Council.
- Lot 2 comprised of the mixed dry recyclable material inclusive of glass in respect of applicable areas of Newry, Mourne and Down District Council.

It was proposed by Alderman T Jeffers, seconded by Councillor A McIntyre and agreed to endorse the award of the contract for Lot 1 to Bryson Recycling subject to pre-award conditions being met; and the award of the contract for Lot 2 to Regen Waste Limited subject to pre-award conditions being met.

(Councillor A Grehan left the meeting at 6.26 pm)

Items for Noting

It was proposed by Councillor A McIntyre, seconded by Councillor A Givan, and agreed that the following items (Item 6.3 to Item 6.6) be noted.

6.3 Residual Waste Treatment Project – Update

Members were provided with and noted copy reports and correspondence relating to the PAC hearing in respect of the Residual Waste Treatment Project (RWTP).

(Councillor A Grehan returned to the meeting at 6.29 pm)

6.4 Minute Clarification from January Meeting of Environmental Services Committee

Members noted clarification provided by Antrim and Newtownabbey Borough Council following publication of the Environmental Services Committee minute of 6 January 2016 in respect of the position relating to RWTP Option 1, i.e. pursuing the PAC enquiry. Clarification had been received to advise that Antrim and Newtownabbey Borough Council had not yet made any decision on this matter.

6.5 Members' Monthly Bulletin

Members were provided with and noted the arc21 Members' Monthly Bulletin tabled at the arc21 Joint Committee Meeting of 28 January 2016.

6.6 arc21 Contracts Update

Members were provided with and noted details of arc21 contracts that were in place or at various stages in the procurement process.

It was proposed by Councillor N Anderson, seconded by Councillor P Catney, and agreed to come out of committee and normal business was resumed.

Resumption of Normal Business

7, Any Other Business

7.1 Extension to Blaris Cemetery – Councillor A McIntyre

Councillor A McIntyre raised the issue of the unauthorised installation of grave surrounds in a lawned cemetery and the adverse impact this had on those grave owners who adhered to the regulations. The Director of Environmental Services advised that a report was being prepared to address this situation and legal advice was being sought as to the most appropriate way in which to address the needs where graves did not comply with the Council's current regulations.

It was noted that the Council had advised monumental masons within the Council area of the restrictions that applied to graves in the Council's cemeteries.

(During discussion of this item, Councillor T Morrow left at 6.35 pm; Alderman SP Porter left the meeting and Councillor T Morrow returned at 6.40 pm)

There being no further business, the meeting ended at 6.47 pm.

Chairman