

## **LISBURN & CASTLEREAGH CITY COUNCIL**

Minutes of the proceedings of Leisure and Community Development Committee meeting of Lisburn & Castlereagh City Council, held in the Island Civic Centre, Lisburn, BT27 4RL, on Tuesday 6 October 2015, at 5.30 pm

**IN THE CHAIR:** Alderman S P Porter

**PRESENT:** The Right Worshipful the Mayor, Councillor RT Beckett

Aldermen W.J. Leathem

Councillors N Anderson, B Bloomfield, R Butler, J Gallen, A Givan, J Gray, V Kamble, T Morrow, S Skillen and R Walker

**IN ATTENDANCE:** Director of Leisure & Community Services  
Head of Services (Parks & Amenities)  
Head of Services (Sports Services)  
Members' Services Officer

### **COMMENCEMENT OF MEETING**

The Chair welcomed Members and Officers to the meeting of the Leisure and Community Development Committee.

#### **1. APOLOGIES**

It was agreed to accept apologies from Alderman J Tinsley; Councillors H Legge; Councillor A McIntyre; the Deputy Mayor, Councillor A Redpath; and the Head of Service (Cultural & Community)

#### **2. DECLARATIONS OF INTEREST**

The Chairman invited Members to declare any Conflicts of Interest they might have in relation to the business of the meeting and reminded them of the requirement to complete Declaration of Interest forms in this regard, which had been provided at the meeting.

A Declaration of Conflict of Interest form was submitted in respect of the following item:

- The Chair, Alderman SP Porter, declared an interest in Item 4.12.3 Billy Neill Soccer Centre of Excellence on the basis that he was a Board Member of the Public Health Agency

### **3. MINUTES OF THE LEISURE AND COMMUNITY DEVELOPMENT COMMITTEE MEETING HELD ON 3 SEPTEMBER 2015**

It was agreed that the Minutes of the Leisure and Community Development Committee meeting held on 3 September 2015 be confirmed and signed

### **4. REPORT FROM THE DIRECTOR OF LEISURE & COMMUNITY SERVICES**

It was proposed by Councillor S Skillen, seconded by Councillor A Givan, and agreed that the report and recommendations of the Director of Leisure & Community Services be adopted, subject to any decisions recorded below

#### **Items for Decision:**

#### **4.1 PROPOSED LISBURN NORTH SATELLITE COMMUNITY CENTRE: TRANSFER OF LANDS AT RATHVARNA DRIVE FROM NORTHERN IRELAND HOUSING EXECUTIVE**

It was agreed that it be recommended that the Council accept the Land and Property Services' valuation of £25,000 relating to the transfer of lands at Rathvarna Drive, Lisburn, from the Northern Ireland Housing Executive to the Council and that the matter be passed to the Corporate Services Committee to progress the transfer.

#### **4.2 LANDS AT 30 ROSNEATH DRIVE, BALLYBEEN [BALLYORAN COMMUNITY CENTRE]: CORRESPONDENCE FROM NORTHERN IRELAND HOUSING EXECUTIVE**

The Director of Leisure and Community Services referred to the proposal to create a link way from the Council owned car park to the NIHE car park in Brodick Way to improve safety for both pedestrians and vehicles. Members noted that the Northern Ireland Housing Executive [NIHE] had asked the Council to confirm its willingness to purchase the lands

It was agreed that it be recommended that the Council confirm with NIHE its willingness to purchase the lands and seek a valuation thereof. It was also agreed that, in the interim, officers would investigate the construction costs for the link way. A further report covering both land purchase and construction costs would then be brought back to the Committee for consideration.

### **4.3 NOMINATIONS TO EXTERNAL BODIES**

#### **4.3.1 LISBURN COMMERCE AGAINST CRIME**

It was proposed by Alderman W.A. Leathem, seconded by Councillor J Gray and agreed that the Councillor A Givan be nominated as the Council's representative on the Executive Committee of Lisburn Commerce Against Crime for the rest of the Council term.

#### **4.3.2 LAURELHILL SPORTS ZONE**

It was proposed by Alderman W.A. Leathem, seconded by the Right Worshipful the Mayor, Councillor RT Beckett and agreed that Alderman SP Porter be appointed as the Council's representative on the Executive Committee of Laurelhill Sports Zone for the rest of the Council term.

### **4.4 PEACE III – DISALLOWED COSTS**

Members were reminded that in September 2015 the Council had approved payment of £6,985.41 to cover disallowed costs arising from the Peace III Programme. The Director of Leisure and Community Services advised that this figure had been incorrect and that the total disallowed expenditure amounted to £10,684.14.

It was agreed that it be recommended that Council approve the payment of the balance of the disallowed expenditure namely £3,697.73

### **4.5 LISBURN RANGERS FC – REQUEST TO ATTEND AS A DEPUTATION**

Members considered a request from Lisburn Rangers FC to attend a future meeting of the Committee to make a presentation in regard to the Club's future plans. Members noted that the Club was in the seventh year of a ten year lease from the Council in respect of lands at Lisburn Leisure Park. The Chair stated that a Council-wide review of policies and procedures for leasing facilities to clubs was currently being carried out.

It was agreed that, at this stage, officers be asked to meet with Lisburn Rangers FC to discuss leasing arrangements and the Club's future plans in advance of a deputation being invited to make a presentation to the Committee.

### **4.6 GOOD RELATIONS: RE-PRIORITISED DRAFT BUDGET**

Members noted that, following the Council's acceptance in September 2015 of the Letter of Variance confirming the total amount of Good Relations grant for 2015/16 available from the Office of the First & Deputy First Minister, the

Programme Budget was being revised to reflect the available funds and a draft re-prioritised budget would be brought to a future meeting of the Committee.

## **Items for Noting**

### **4.7 DEFERRAL OF ITEMS**

It was agreed to defer consideration of the following items on the Director's report to later in the meeting:

- Culture & Identity Grant Scheme 2015 -2016
- Good Relations Grant Awards 2015-2016 Update
- Christmas Tree Community Switch On Events Grant Scheme

### **4.8 SPORT NI – CORRESPONDENCE REGARDING ACTIVE COMMUNITIES PROGRAMME**

Members noted correspondence dated 9 September 2015 from Sport NI advising that the Active Communities Award, which funded the majority of costs associated with the active Communities Programme, would expire on 31 March 2016. They were advised that a more detailed report on the matter would be brought to a future meeting.

### **4.9 ARTS COUNCIL NI – RELOCATION TO LISBURN & CASTLEREAGH**

Members noted that the Arts Council of Northern Ireland was moving from MacNeice House in South Belfast to accommodation in The Sidings, Lisburn for a period of up to 18 months from 23 October 2015.

### **4.10 COMMUNITY GROUP TRAINING PROGRAMME: SEPTEMBER – DECEMBER 2015**

Members noted the Community Group Training Programme, September – December 2015, copies of which were circulated at the meeting.

### **4.11 REPORT OF MR BRENDAN COURTNEY, HEAD OF SERVICE [SPORTS SERVICES]**

It was proposed by Councillor B Bloomfield, seconded by Councillor T Morrow, and agreed that the report and recommendations of the Head of Service (Sports Services) be adopted, subject to any decisions recorded below.

## **Items for Decision:**

#### **4.11.1 JOINT GYM MEMBERSHIPS: VITALITY HEALTH & FITNESS SUITE**

The Head of Service (Sports Services) reported on abuse issues arising with the joint membership category that formed part of the agreed charging policy for the Vitality Health and Fitness Suite.

It was agreed that the joint membership category be discontinued immediately; that existing joint memberships would continue to be honoured; and that any existing joint memberships requesting a change of partner would not be accepted and the membership would lapse. It was also agreed that the impact of these changes would be monitored as part of the ongoing review of charging policies.

#### **4.11.2 COCA-COLA LISBURN HALF MARATHON, 10K AND FUN RUN: EVENT REPORT**

It was agreed to recommend that the Council note the report on the 2015 Coca-Cola Lisburn Half Marathon, 10K and Fun Run and approve the recommendations contained therein.

At the request of Members, the Head of Service (Sports Services) undertook that in future events officers would seek feedback from participants in order to ascertain the total amount of funding raised for charities as a result of the event.

#### **4.12 REPORT OF MR ROSS GILLANDERS, HEAD OF SERVICE [PARKS & AMENITIES]**

It was proposed by Councillor N Anderson, seconded by Councillor S Skillen, and agreed that the report and recommendations of the Head of Service (Parks & Amenities) be adopted, subject to any decisions recorded below.

##### **Items for Decision:**

#### **4.12.1 PERMISSION TO SIGN LEGAL INDEMNITY AGREEMENT**

The Head of Service (Parks & Amenities) referred to an Armed Forces Community Covenant Grant made to St Patrick's GAA, based at Kirkwoods Road Playing Fields, to enable drainage works to proceed.

It was agreed that it be recommended that Council approve that the Mayor and Chief Executive sign an Indemnity Agreement with St Patrick's GAA to enable drainage works at Kirkwoods Road to proceed.

#### **4.12.2 REQUEST FROM SANTOS FC TO PLACE A STORAGE CONTAINER AT THE CARRYDUFF SCOUT PITCH**

The Head of Service (Parks & Amenities) reported on a request from Santos FC that Carryduff Scout Pitch be marked out for two 35m x 25m areas in accordance with the IFA Small Sided Games Strategy; that the existing full sized goal posts be removed; and that permission be given to placement of a storage container at the pitch.

It was agreed that it be recommended that the Council accede to the request from Santos FC in respect of Carryduff Scout Pitch subject to all necessary statutory approvals, insurances and indemnities being in place and that approval be given for an Indemnity Agreement to be signed by the Mayor and Chief Executive.

#### **4.12.3 BILLY NEILL SOCCER CENTRE OF EXCELLENCE**

It was agreed that it be recommended that the Council give permission for officers to explore and progress the development proposals for the perimeter of Billy Neill Playing Fields utilising Public Health Agency grant funding.

#### **4.12.4 REGENERATION OF FULLERTON PARK AND JUBILEE PARK- OUTLINE CONCEPT PLAN**

It was agreed that it be recommended that Council agree that a copy of the Concept Plan Report for Fullerton Park and Jubilee Park prepared by the RPS Group be provided to Dunmurry Community Association.

The Chair asked that a letter of thanks be forwarded to Mr Billy Thompson, Chair of Dunmurry Community Association, for the contribution made by him and the Association to the local community.

#### **4.12.5 WEST LISBURN YOUTH RESOURCE CENTRE AND LAGANVIEW ENTERPRISE CENTRE EXTENSION PQQ - PART 2**

The Head of Service (Parks & Amenities) provided an update in respect of the West Lisburn Youth Resource Centre and Laganview Enterprise Centre Extension.

It was agreed that it be recommended that, following confirmation of the evaluation process by the Central Procurement Directorate for the West Lisburn Youth Resource Centre and Laganview Enterprise Centre, the Council approve progressing with the ITT stage.

#### **4.12.6 STOCKDAM GLEN – DRAFT MASTER CONCEPT PLAN**

Members considered a Draft Master Plan for Stockdam Glen that had been produced by Groundwork NI through a funded programme.

It was agreed that it be recommended that the Council approve the procurement of Management Consultants to prepare an Economic Appraisal and Business Case for Members' consideration and subsequently, if progressed, the preparation and submission of a planning application for Stockdam Glen Park.

It was also agreed that the Head of Services (Parks & Amenities) would investigate and report back to Committee in respect of a small piece land currently being offered for sale at Duncan's Dam at the entrance to the car park.

#### **4.12.7 PLAYBOARD ANNUAL CONFERENCE**

It was agreed that any Member interested in attending the Playboard Annual Conference in the Ramada Plaza Hotel, Belfast, on 26 November 2015 should contact the Head of Service (Parks & Amenities). It was noted that there was no attendance fee involved.

#### **Items for Noting:**

#### **4.12.8 APPLICATION TO THE ARMY COVENANT FUND**

Members noted the Expression of Interest to the Army Covenant Fund submitted by Co-operation Ireland and the Council's initial support in the venture. They were advised that, depending on the outcome of the Expression of Interest application, further dialogue would be required around the level of support required from the Council.

#### **4.12.9 ULSTER GRAND PRIX BIKE WEEK 2015**

Members noted that an update would be provided to the Committee following a meeting with the Dundrod & District Motorcycle Club and that the UGP Steering Group would be convening to consider the Club's plans for the future.

#### **4.12.10 BIODIVERSITY PROJECT**

The Head of Service (Parks & Amenities) outlined details of a biodiversity project for a wildflower garden/outdoor classroom in Moat Park carried out in conjunction with Dundonald Primary School. Members noted that the school had applied for grant aid from the Challenge Fund and that the outcome of the application would be known in October.

#### **4.13 ADDITIONAL REPORT BY THE DIRECTOR OF LEISURE AND COMMUNITY SERVICES**

It was proposed by the Right Worshipful the Mayor, Councillor RT Beckett, seconded by Alderman WA Leathem and agreed that the additional report and recommendations of the Director of Leisure and Community Services be adopted, subject to any decisions recorded below.

##### **4.13.1 LARGYMORE ROYAL BLACK DISTRICT CHAPTER NO. 9 – COUNTY DEMONSTRATION 27 AUGUST 2016**

The Head of Service (Parks & Amenities) reported that Council had previously granted permission for Largymore Royal Black District Chapter No. 9 to use Wallace Park on 27 August 2016 as the Assembly and Dispersal Point for the County Demonstration. He advised that the Chapter had submitted a further request for the use of Barbour Playing Fields to host the County Down Demonstration.

It was proposed by Alderman WA Leathem, seconded by Councillor A Givan and agreed to recommend that the Council approve the use of Barbour Playing Fields as the Demonstration Field for the Largymore Royal Black District Chapter No. 9 – County Demonstration on 27 August 2016 in addition to the use of Wallace Park as the Assembly and Dispersal Point.

##### **4.13.2 COMMUNITY CHRISTMAS TREE “SWITCH ON” EVENT GRANT AWARDS 2015**

Members noted a report detailing the awards being made under delegated authority from the Community Christmas Tree ‘Switch On’ Event Grant Scheme for 2015.

##### **4.13.3 CULTURE & IDENTITY GRANT SCHEME AWARDS 2015-2016**

Members considered a report on the Culture and Identity Grant Scheme Awards 2015-2016. The Director of Leisure & Community Services updated Members on the assessment of applications and Members noted that officers would be meeting with eligible applicants to review and improve the proposals and determine levels of grant calculation within the grant scheme framework with a further report being brought back to the Committee. Members queried the basis on which one of the applications had been judged ineligible. The Director undertook to check the matter.

##### **4.13.4 GOOD RELATIONS GRANT AWARDS 2015-2016 UPDATE**



Members noted that, following public advertisement, 17 completed applications had been submitted to the above grant scheme and were currently being assessed. It was anticipated that the awards would be reported to the Council's meeting in October

## **5. CONFIDENTIAL REPORT BY THE DIRECTOR OF LEISURE AND COMMUNITY SERVICES**

The Director advised that the items contained in his confidential report would be dealt with "In Committee" and outlined the reason for each item listed in the Confidential report, as follows:

Item 5.1: Confidential for reason of information which is likely to reveal the identity of an individual

Item 5.2: Confidential issue relating to the financial and business affairs of an individual

Item 5.3: Confidential issue relating to the financial and business affairs of an individual

Item 5.4: Confidential issue relating to the financial and business affairs of an individual

### **In Committee**

It was proposed by the Right Worshipful the Mayor, Councillor RT Beckett, seconded by Councillor B Bloomfield and agreed that the items in the Confidential Reports be considered 'In Committee' in the absence of members of the press and public.

#### **5.1 CASTLEREAGH HILLS GOLF COURSE: ISSUE OF POTENTIAL STRAY GOLF BALLS FOLLOWING RECONFIGURATION OF EXISTING SECOND AND EIGHTH HOLES**

Members noted a report by the Head of Service (Sports Services) on the issue of potentially stray balls following reconfiguration of the 2<sup>nd</sup> and 8<sup>th</sup> holes at Castlereagh Hills Golf Course. The Head of Service confirmed the issue had been reported to HSENI but, after further investigation, they agreed that the Council had taken every reasonable precaution and the matter was now closed. Furthermore the Council's professional advisor had confirmed he was happy with the original post reconfiguration risk assessment.

It was agreed to recommend that the Council accept that the measures taken to date were satisfactory in minimising as far as possible the risks of stray balls.

#### **5.2 HILDEN FORMER PRIMARY SCHOOL – APPOINTMENT OF AN ARCHITECTURAL DESIGN TEAM**

Members noted a detailed progress report in respect of the Hilden School Community Project including the appointment of the Boyd Partnership as the architectural design team.

### **5.3 3<sup>RD</sup> GENERATION PITCH AT LAURELHILL SPORTS ZONE – APPOINTMENT OF A BUSINESS CASE CONSULTANT**

Members noted a progress report on the development of a 3<sup>rd</sup> Generation Pitch at Laurelhill Sports Zone including the appointment of Otium Leisure Consultancy for the delivery of Green Book Business Case Economic Appraisal.

### **5.4 MUGA RESURFACING, LAGAN PARK, DROMARA**

Members noted the appointment of Tony Patterson Sportsgrounds Limited for the resurfacing works at Lagan Park having provided the most economically advantageous tender.

#### **Out of Committee**

It was proposed by Councillor R Walker, seconded by Councillor N Anderson and agreed that the Committee come “Out of Committee”.

## **6. ANY OTHER BUSINESS**

### **6.1 CREWE UNITED FC DINNER**

The Head of Services (Parks & Amenities) advised that he was available after the Committee for Members to collect their tickets for the Crewe United FC Dinner taking place on 10 October 2015.

### **6.2 CSAW EVENT AT LAGAN VALLEY LEISUREPLEX**

Councillor Bloomfield reported on the success of a recent CSAW (Castlereagh Safe and Well Project) event that had taken place at Lagan Valley Leisureplex and commended all involved in its organisation.

### **6.3 BRUCE MULLIGAN CUP – INTER-COUNCIL GOLF COMPETITION**

The Right Worshipful the Mayor, Councillor RT Beckett, reported on the Bruce Mulligan Cup, a golfing competition between the Council and Ards and North Down Borough Council that had recently taken place at Castlereagh Hills Golf Course. He advised that the Council's team had been successful and the trophy would be displayed at the forthcoming Council meeting. He expressed thanks to all involved in organising the competition.

#### **6.4 COMMUNITY GROUP TRAINING LEAFLET**

The Director of Leisure and Community Services responded to queries regarding the community group training programme and events.

#### **6.5 FOUNTAIN AT WALLACE PARK**

The Head of Service (Parks & Amenities) reported on a recent incident that had occurred in Wallace Park involving damage to the fountain and updated Members on repair arrangements.

#### **6.6. SKATE BOARDING IN LISBURN PUBLIC REALM**

Councillor A Givan expressed concern that memorial plinths in Lisburn Public Realm were being damaged by skate boarding activities.

There being no further business, the meeting ended at 6.35 pm.

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Chair

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Date