

## **LISBURN & CASTLEREAGH CITY COUNCIL**

Minutes of the proceedings of the Special Meeting of the Leisure and Community Development Committee of Lisburn & Castlereagh City Council, held in the Island Civic Centre, Lisburn, BT27 4RL, on Tuesday, 5 July 2016, at 6.00 pm

### **PRESENT**

Councillor T Morrow (Chairman)

The Right Worshipful the Mayor, Councillor R B Bloomfield MBE

Aldermen: M Henderson MBE, W A Leathem, S P Porter

Councillors: N Anderson, A Givan, J Gray MBE, H Legge, S Scott, N Trimble, R Walker

### **OTHER MEMBERS**

Councillor M Tolerton

### **IN ATTENDANCE**

Director of Leisure & Community Services  
Head of Service (Parks & Amenities)  
Head of Service (Sports Services)  
Committee Secretary

### **Commencement of Meeting**

The Chairman welcomed everyone to the meeting of the Leisure and Community Development Committee. He also thanked Alderman S P Porter and Councillor A McIntyre for their work during the previous year as Chairman and Vice-Chairman.

#### 1. Apologies

It was agreed to accept apologies from Aldermen S Martin and J Tinsley, Councillor V Kamble, and the Head of Service (Cultural & Community Services).

#### 2. Declarations of Interest

The Chairman invited Members to declare any conflicts of interest they might have in relation to the business of the meeting and reminded them of the requirement to complete Declaration of Interest forms in this regard, which had been provided at the meeting. The following declarations were made:

- Alderman M Henderson – Item 3.2 - on the basis that he is a member of the Belfast Local Commissioning Group

- Alderman M Henderson – Item 3.6.4 – on the basis that he is an employee of Zenith and the franchisee of the restaurant at Castlereagh Hills Golf Course is a customer of Zenith
- Alderman M Henderson – Item 5.1 – on the basis that he is a former member of the Royal Irish Regiment

### 3 Report from the Director of Leisure & Community Services

It was agreed that the report and recommendations from the Director of Leisure & Community Services be adopted, subject to any decisions recorded below.

#### Items for Decision

##### 3.1 Ballyoran Centre: Rental Assessments of Letting Units

Members were provided with a report regarding the eight economic development units at the Ballyoran Centre in Ballybeen, which were managed by the Council, and the reviewed rental valuations 2016/2017 for Members' consideration.

The Director drew Members' attention to the rental valuations of the two units occupied by Ballybeen Men's Motivation Group and Members were asked to consider the current valuation. It was agreed to recommend that the Council approve the recommended rental assessments for five of the occupied units in Ballyoran Centre. In regard to the Unit occupied by Surestart it was agreed this remain at the 2015/16 rental level and that Officers discuss the position with the organisation before bringing back a further report in September 2016. Members further agreed that a review of the overall operational and management arrangements for the Letting Units at the Ballyoran Centre be carried out before 1 April 2017.

##### 3.2 Dundonald International Ice Bowl Redevelopment (DIIB): Project Oversight / Governance Arrangements

Members were asked to consider the establishment of a Cross-Party Steering Group in respect of the DIIB redevelopment project. The steering group would report to Council through the Leisure and Community Development Committee.

Following discussion, it was agreed that in the interim the Chairman and the Vice-Chairman liaise with officers to consider development options for the DIIB Project, including project governance and report back to the Committee at its September meeting.

##### 3.3 Race Against Multiple Sclerosis (RAMS): Request for Sponsorship Assistance Toward Family Fun Day

Members were provided with correspondence from RAMS, requesting sponsorship towards the above event to be held at Lisburn Fire Station on 29 June 2016.

It was noted the event had taken place and that the Mayor had been in attendance, it was agreed to recommend that the Council retrospectively approve sponsorship of £200 towards the RAMS Family Fun Day at Lisburn Fire Station on 29 June 2016.

### Items for Noting

#### 3.4 Seeding Grants

Members noted that applications had been received from two community organisations for Seeding Grants of £200. The groups had provided required supporting details and under delegated authority the Director of Leisure and Community Services had approved the applications.

#### 3.5 Report from the Head of Service (Parks and Amenities)

It was agreed that the report and recommendations of the Head of Service (Parks and Amenities) be adopted, subject to any decisions recorded below.

### Items for Decision

#### 3.5.1 Request for Long-Term Lease of Pitch by Aghalee FC

Members were provided with correspondence from Aghalee FC, requesting consideration to enter into a long-term lease of the football pitch in Aghalee, as this might enable the club to establish their own ground and apply for grants to install floodlighting to enable evening training sessions and to gain more control over pitch access.

Members raised concerns that access by community groups and children might be compromised and it was agreed to recommend that the Council decline the request from Aghalee FC for a long-term exclusive lease of the football pitch in Aghalee village.

#### 3.5.2 Crewe United

Members were furnished with correspondence from Crewe Utd, inviting the Council to take a table at their annual formal (black tie) Dinner Dance on 8 October 2016 at the Maldron Hotel, at a cost of £400.

The club had also invited a delegation of Members and officers to the annual Peace Cup football match, which this year would be held in

Warrington on 30 July 2016. Alderman S P Porter and Councillor R Walker expressed an interest in attending the event and it was agreed that the Council be recommended to grant approval for the attendance of Alderman S P Porter and Councillor R Walker at the annual Peace Cup football match in Warrington on 30 July 2016.

Following discussion, it was also agreed to recommend that the Council approve the purchase of a table at the Crewe United annual formal Dinner Dance at a cost of £400 and that Members be given a closing date for notification whether they wish to avail of seats, following which any remaining seats be offered to representatives of Sport Lisburn & Castlereagh.

### 3.5.3 Harmony Hill Community Group

Members were advised that the Head of Service had met with Harmony Hill Community Group regarding their reasons for the perceived lack of play facilities. There was support for an offer to give over a portion of land (approximately 65m x 35m) within the curtilage of the primary school to develop a play area / MUGA (preferred), which would be used by the school in school time and available to the community in the evenings and holiday periods.

Members were asked to consider giving assistance to Harmony Hill Community Group and Harmony Hill Primary School in regard to the project on the basis outlined in the report.

It was agreed to recommend that the Council grant approval for officers to liaise with Harmony Hill Community Group and Harmony Hill Primary School to enable them to seek planning permission, develop a sports development plan with a view to developing a portion of land (approximately 65m x 35m) within the curtilage of the primary school into a play area/MUGA, which would be used by the school in school time and available for community use in the evenings and holiday periods and guide the group towards potential sources of grant funding.

### 3.5.4 Dundonald Historical and Cultural Society

Members were advised that the Dundonald Historical and Cultural Society had been liaising with the PSNI Dundonald in respect of attaching mural panels depicting local history from Neolithic times to the station wall adjoining Moat Park. They had also approached the Council to seek permission.

It was agreed to recommend that the Council approve the installation of murals depicting local history from Neolithic times on the walls of PSNI Dundonald, subject to the content of each mural being approved in

advance by the Chairman in consultation with the Director of Leisure and Community Services and the necessary statutory planning permissions and indemnities being in place.

### Items for Noting

#### 3.5.5 Ulster Grand Prix (UGP) – Update

Members noted that tickets and hospitality packs would be issued at the end of July to those who had requested them. It was also noted that the UGP Committee intended during UGP Bike Week to attempt to break a world record for the most motorbike manufacturers in one location, and that the Classic Car and Bike event was scheduled to take place on 8 August 2016 at the Lagan Valley Island.

#### 3.5.6 Arson Attack on Queen Elizabeth II Changing Pavilion

Members noted that the PSNI and NIFRS had attended a fire on 10 June 2016 at the changing pavilion at Queen Elizabeth II, which was being treated as arson.

### 3.6 Report from the Head of Service (Sports Services)

It was agreed that the report and recommendations of the Head of Service (Sports Services) be adopted, subject to any decisions recorded below.

### Items for Decision

#### 3.6.1 Whanganui Sister Cities Masters Games 2017

Members were advised of correspondence from Whanganui District Council to its Sister Cities, outlining details of the 2017 New Zealand Master Games to be held on 3 to 12 February 2017 and inviting the Sister Cities to participate in the games.

Following discussion it was agreed that officers bring a report to the September meeting of the Committee providing more information for Members' consideration.

#### 3.6.2 Dundonald International Ice Bowl 30<sup>th</sup> Birthday Celebrations

Members were provided with a report outlining a promotional celebration to mark the 30th celebration of the opening of DIIB. As part of the celebrations, it was suggested to host a birthday celebration roll-back promotion on 23 September 2016:

- promotional admission fee of £1.50 and additional charge of 50p for skate hire;
- competition for schools to design a 30<sup>th</sup> birthday card for the facility with prizes presented to the winning pupils;
- theme night with music, prizes and entertainment for families supported with a marketing campaign to raise awareness for the event.

It was agreed to recommend that the Council approve the roll-back promotional admission fee of £1.50 and 50p skate hire on Friday, 23 September 2016, to mark the 30<sup>th</sup> birthday of DIIB, a competition with schools to design a 30<sup>th</sup> birthday card and a theme night with music, prizes and entertainment for families.

### 3.6.3 'Beat the Street' – Walking and Cycling Game

Members were provided with information relating to the Beat the Street initiative, a walking and cycling game coordinated by Intelligent Health and also including British Heart Foundation, Diabetes UK and Tesco. The game involved the placement of beat boxes in strategic locations and young people up to the age of 13 would be given a fob to swipe at each box. The aim was to try and cover as much of the local area as possible either on foot or on bicycle, while their physical activity was tracked.

It was agreed to note the content of the Beat the Street initiative and to recommend that the Council approve assistance to Intelligent Health and other stakeholders to maximise the impact of the programme.

#### Items for Noting

It was proposed by Councillor N Anderson, seconded by Alderman S P Porter and agreed that Item 3.6.4 and the Confidential Report be considered 'In Committee' in the absence of members of the press and public.

### 3.6.4 Catering Franchise – Castlereagh Hills Golf Course

Members noted that the current restaurant franchise holder at Castlereagh Hills Golf Course had indicated that he wished to terminate the agreement originally signed with Castlereagh Borough Council. Officers were currently reviewing catering needs and considering potential options.

Following discussion, it was agreed that officers bring a further report to the Committee, outlining options for the restaurant franchise at Castlereagh Hills Golf Course.

## 4 Confidential Report from the Director of Leisure & Community Services

It was agreed that the Confidential Report and recommendations from the Director of Leisure & Community Services be adopted subject to any decisions recorded below.

The Director advised that the items contained in his Confidential Report required to be considered in Committee due to the reasons outlined:

Item 4.1: Confidential for reasons relating to the financial and business affairs of the organisation concerned (including the Council holding that information)

Item 4.2: Confidential for reasons relating to the financial and business affairs of the organisation concerned (including the Council holding that information)

Item 4.3: Confidential for reasons relating to the financial and business affairs of the organisation concerned (including the Council holding that information)

Item 4.4: Confidential for reasons of information relating to any individual

Item 4.5: Confidential for reasons of information relating to any individual

Item 4.6: Confidential for reasons of information relating to any individual

It was proposed by Councillor N Anderson, seconded by Alderman M Henderson and agreed that the items in the Confidential Report be considered 'In Committee' in the absence of members of the press and public.

### In Committee

#### Items for Decision

##### 4.1 Queen Elizabeth Playing Fields, Ballymacoss: Replacement of Changing Pavilion

Members were asked to consider the tender report for the replacement modular changing accommodation at Queen Elizabeth Playing Fields.

It was agreed to recommend that the Council approve the outcome of the tender for the replacement modular changing accommodation at Queen Elizabeth Playing Fields, Ballymacoss.

##### 4.2 Lough Moss Leisure Centre – X-Force UK Ltd

Members were reminded that the contractor of X-Force UK Ltd had indicated that the company wished to withdraw from its agreement with the Council regarding the operation of the fitness suite at the Lough Moss Centre but had agreed to extend the contract until 31 March 2017, which would allow time to initiate a procurement exercise.

Following discussion, it was agreed to recommend that the Council approve the initiation of a procurement exercise for the operation of the fitness suite at the Lough Moss Leisure Centre.

#### Items for Noting

#### 4.3 Former Derriagh Primary School: Correspondence from the Education Authority

Members were reminded that the Council had previously agreed to acquire part of the site of the former Derriagh Primary School for community use and at the May meeting of the Committee, Members had received a copy of correspondence from the Education Authority, advising that they were no longer intending to dispose of the site in two lots. However, they were enquiring whether the Council would be interested in acquiring the overall site.

Members had also been advised of ongoing discussions with Community Development Trust NI regarding a possible partnership interest in acquiring the overall site and officers had written to the Education Authority requesting a delay in disposing of the site, which they had agreed to for a two-month period until 31 August 2016.

#### 4.4 Staffing Arrangements: Community Services Section

The Director of Leisure and Community Services advised that the Head of Service (Cultural and Community Services) and the Community Services Manager were currently on sick leave and it was not known how long this would last. In light of the busy work schedule, he advised that alternative staffing arrangements would be put in place to enable the efficient running of the Community Services Section.

#### Confidential Report - Any Other Business

#### 4.5 Refugee Resettlement Programme

The Director of Leisure and Community Services outlined for the information of Members details of the anticipated relocation of a limited number of Syrian refugees families to the Council area as part of the Refugee Resettlement Programme agreed by the UK Government. It was noted a briefing in this regard would be organized for Elected Members in early August 2016.

#### 4.6 Autism Services : Lagan Valley LeisurePlex



Following receipt of the recent petition in this regard, Members noted a verbal update from the Director on progress with arrangements in regard to swimming.

Members were also advised that Council Summer schemes operated on an inclusive basis and that Council, through the Leisure and Community Services Department, had already this year arranged with the South Eastern Health & Social Care Trust to operate a two-week summer scheme for children with more complex disabilities, including autism.

The Director also confirmed that arrangements had already been made to provide disability awareness training, including in regard to autism, for staff at Lagan Valley LeisurePlex.

It was proposed by Alderman M Henderson, seconded by Councillor N Anderson and agreed to come out of committee and normal business was resumed.

### In Committee

## 5 Any Other Business

### 5.1 Royal Irish Regiment

The Director of Leisure and Community Services referred to correspondence received from the Royal Irish Regiment advising it would be presented with new colours in the summer of 2017, and requesting Council agree to the presentation event taking place in Wallace Park, Lisburn. It was anticipated that the presentation would be attended by approximately 1,300 officers and soldiers as well as the general public.

It was agreed to recommend that Council accede to the request and that Officers liaise with the Royal Irish Regiment in regard to arrangements.

It was proposed by Councillor N Anderson, seconded by Councillor B Bloomfield and agreed that Item 5.2 be considered 'In Committee' in the absence of members of the press and public.

### 5.2 Breda Park

Councillor N Anderson referred to the near drowning of a child at Breda Park and he asked whether measures could be put in place to prevent future tragedies. The Chairman suggested and it was agreed Councillor Anderson should liaise with officers in this regard.

It was proposed by Alderman M Henderson, seconded by Councillor N Anderson and agreed to come out of committee and normal business was resumed.

### Resumption of Normal Business

#### 5.3 Autism-Friendly Ice Skating Session

Alderman M Henderson stated that the autism-friendly ice skating session held at DIIB on 3 July 2016 had been very successful and positive feedback had been received.

#### 5.4 Delegated authority

It was agreed, in the absence of Monthly Committee Meetings over the July and August holiday period, to recommend approval be given to the Chairman being provided with delegated authority to deal with any urgent operational matters, in consultation with the Director of Leisure & Community Services

#### 5.5 Meeting Protocol

The Chairman proposed the use of first names at Committee meetings and he asked whether Members had any objections. Members were in agreement with this proposal.

There being no further business, the meeting ended at 7.18 pm.

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Mayor / Chairman