



**Lisburn &
Castlereagh
City Council**

Statement of Community Involvement (SCI) - Summary

June 2016

**Environmental
Groups**

Residents

**Business
Owners**

Developers

**Community
Forums**

**Voluntary
Groups**

**Elected
Representatives**



What is the Statement of Community Involvement (SCI)?

The purpose of Lisburn & Castlereagh City Council's SCI is to explain **who, when** and **how** you can get involved in the production of the Local Development Plan and how to comment on planning applications.

The Council's vision as set out in our Corporate Plan is:

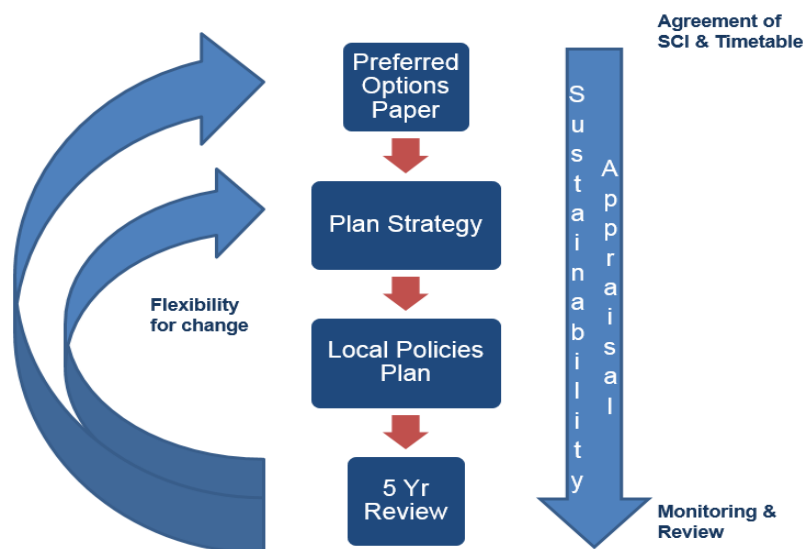
“To be a progressive, dynamic and inclusive council, working in partnership to develop our community.”

Getting Involved in the Local Development Plan

The **Local Development Plan (LDP)** is a spatial land use plan which will guide future development within the Council area up to 2030. The LDP will take account of the Council's Community Plan and cover many land use issues like housing, transport, retailing and open spaces. A Timetable will be published which will clearly set out the timelines associated with the key stage of the plan process.

Anyone who wishes to get involved in the preparation of the LDP will be encouraged to do so during public consultation of the **Preferred Options Paper, Draft Plan Strategy and Draft Local Policies Plan** (key stages indicated in the diagram below).

Key Stages in the Local Development Plan Process



Getting Involved in the Planning Application Process

The Council deals with all planning applications (with the exception of those for Regionally Significant Development determined by Central Government). It also deals with applications for works in conservation areas, works to protected trees, hazardous substances and advertising consent. The public can become involved at the various stages of the application process indicated below.

Pre-Application Stage:

Pre-application Discussions - Pre-application discussions are encouraged for a range of types of applications, both major and local.

Pre-application Community Consultation - The Council strives to inform and involve the wider community in helping to create better quality developments and place making. Applicants submitting **major** applications to the Council must undertake community consultation before submitting their application.

Application Stage:

Statutory neighbour notification - The Council will undertake statutory publicity in accordance with current legislation.

Advertising - The Council will advertise all new applications on a weekly basis in at least one local newspaper in accordance with Section 41 of the Planning Act.

View online - The weekly lists of planning applications received within the Council area will be available to view on the Northern Ireland Planning Portal at www.planningni.gov.uk. Lists can also be accessed from the Council's website at www.lisburncastlereagh.gov.uk

Planning applications including supporting documents and corresponding plans can be viewed via the Planning Portal. Planning applications can also be viewed online at the Council offices during normal office hours (9am – 5pm).

Planning Enforcement - The Council's priorities for enforcement are contained within the Council's Planning Enforcement Strategy. The Enforcement Strategy will be subject to regular review and is available on the Council's website at www.lisburncastlereagh.gov.uk

Getting in Touch

Should you have a planning query, you can contact the Council's Planning Unit in the following ways:

By email to: planning@lisburncastlereagh.gov.uk

By post to: Planning Unit
Lisburn & Castlereagh City Council
Civic Headquarters
Lagan Valley Island
Lisburn
Co. Antrim
BT27 4RL

By telephone on: 0300 200 7830

By text phone on: 028 92 509 508