Do you live in the Castlereagh area?
Have you got an idea for a community project?
Do you need up to £1,000 to put it into action?

We are running a Grand Choice event in your area. This means groups can apply for up to £1,000 and it is the community who decides what projects are selected.

**CRITERIA FOR APPLICATION TO GRAND CHOICE**

**Who can apply?**

Applications are welcome from constituted groups or a minimum of three people who have an idea for a project. If your group is not constituted you will need a constituted group to sponsor your entry.

**When and where should projects take place?**

Your project should take place between July 2021 and February 2022 and must be within the Castlereagh East or Castlereagh South District Electoral Area. This includes Ballyhanwood, Carrowreagh, Dundonald, Enler, Graham’s Bridge, Moneyreagh, Beechill, Cairnshill, Carryduff East, Carryduff West, Galwally, Knockbracken and Newtownbreda.

**What can we apply for?**

You can apply for up to £1,000 to pay for things such as equipment, events, tutors, venue hire, transport for trips and other innovative ideas. All projects must adhere to current Health Protection Regulations.

Your project must demonstrate how it relates to one or more of the Take 5 Ways To Wellbeing themes:

- Connect
- Be Active
- Take Notice
- Keep Learning
- Give

We will assess your project to ensure it is legal, safe and achievable within budget and timescale.

There are a few things that we cannot pay for such as salary costs, gift cards or gift vouchers, alcohol, political or religious activities or anything that would be considered contentious. Please contact us if you are not sure.
How do I apply?

Complete this application form or apply online at: www.lisburncastlereagh.gov.uk/grandchoice

If you prefer a hard copy of the application form please email: pcsp@lisburncastlereagh.gov.uk

Completed applications should be submitted no later than 28 May 2021 either online or by post to: PCSP Manager (Grand Choice), Civic Headquarters, Lagan Valley Island, Lisburn, BT27 4RL.

What happens next?

Grand Choice consists of two stages:

1. Generating Ideas and Apply Stage – where groups complete a short application form outlining their project idea.

2. Video Stage – where successful groups will be asked to create a two minute video to showcase their idea, this video will go to the public online vote.

What are the criteria to get to Stage 2?

Applications will be assessed to ensure that they are: safe, legal, feasible within budget and timeframe, and will benefit people in the Castlereagh area.

In line with one or more of the Take 5 Ways to Wellbeing which are:

- **CONNECT** - With the people around you, family, friends, colleagues and neighbours and spend time developing them. Building these connections will support and enrich you every day.

- **BE ACTIVE** - Go for a walk or run, cycle, play a game, garden or dance – even a short 10-minute walk can improve mental alertness and wellbeing.

- **TAKE NOTICE** - Of the world around you, how you are feeling, what matters to you and reflect on your experiences.

- **KEEP LEARNING** - Don’t be afraid to try something new, rediscover an old hobby or sign up for a course. Learning new things will make you more confident, as well as being fun.

- **GIVE** - Do something nice for a friend or stranger, thank someone, smile, volunteer your time or consider joining a community group.

Stage 2 process

- Successful applicants will be requested to submit a short two minute video to showcase their project.

- Videos must be submitted between 3–14 June 2021.

- Successful applicants from Stage 1 will have their videos showcased on the council website for voting.

How does the voting work?

- Voting will take place online through the council website. Voting will be by District Electoral Area and will be open for two weeks between 18 June – 2 July 2021.

- Voters will be given a specified number of votes – you can vote for your own project but you must also use your full allocation of votes within your District Electoral Area to vote for other projects or your vote will be null and void.

- The projects with the most public votes will be awarded up to £1,000 to make their initiatives happen.

- When voting closes, results will be announced on Wednesday 7 July 2021.

What support is available?

Three online information sessions will be delivered via Zoom:

- **Wednesday 5 May 2021 at 3.00pm**
- **Thursday 6 May 2021 at 7.00pm**
- **Friday 7 May at 2021 11.00am**

To register to attend one of the above sessions please email: pcsp@lisburncastlereagh.gov.uk specifying which session you would like to attend.

For any other queries please contact:

**James Bingham, PCSP Officer**
Tel: 028 9244 7284
Email: james.bingham@lisburncastlereagh.gov.uk

**Stephen Addley, PCSP Officer**
Tel: 028 9244 7374
Email: stephen.addley@lisburncastlereagh.gov.uk
**GROUP INFORMATION**

<table>
<thead>
<tr>
<th>Field</th>
<th>Details</th>
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<tbody>
<tr>
<td>Group name</td>
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<tr>
<td>Contact person</td>
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Do you have a written governing document e.g. constitution?  
Yes [ ] No [ ]

If you tick Yes, please include a copy when submitting your application. If you tick No, you need to provide the details of a sponsor below.

**SPONSOR INFORMATION**

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<thead>
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<tbody>
<tr>
<td>Name of constituted group/organisation</td>
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<td>that agreed to sponsor your entry</td>
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<tr>
<td>Sponsor contact</td>
<td>PRINT NAME</td>
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**PROJECT DETAILS**

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<tr>
<td>Which area will your project be located in?</td>
<td>Castlereagh East [ ] Castlereagh South [ ]</td>
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<td>What is the name of your project and when will it take place?</td>
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Please tick the relevant theme(s) that your project relates to

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<thead>
<tr>
<th>Theme</th>
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<tr>
<td>Connect</td>
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<td>Be Active</td>
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<td>Keep Learning</td>
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Please describe how your project relates to one or more of the Take 5 to Wellbeing themes and how it benefits the Lisburn & Castlereagh City Council area?

How much money does your project require and how do you plan to spend it? Remember you can apply for a maximum of £1,000. Please provide a breakdown of your costs.

DECLARATION

By submitting your entry you are agreeing to the following statements:

- You have been authorised by your organisation/group to submit this entry.
- All the information you have provided in the application is accurate and complete and you will notify us of any changes.
- You understand that we will use any personal information you have provided for the purpose described under our GDPR Statement and in line with our Privacy Policy. This can be found at www.lisburncastlereagh.gov.uk/privacy.
- If information about this application is requested under the Freedom of Information Act, we will release it in line with our Freedom of Information Policy.
- You or your sponsor organisation will provide a copy of your (their) signed constitution or set of rules, public liability insurance and child protection/vulnerable adults policy (if applicable) upon request.
- Any information you give us will be used during the assessment and life of your project (if successful) to administrate, evaluate and for our own research purposes. We may give copies of all or some of this information to individuals and organisations we consult with when assessing the bids, administrating the programme and monitoring and evaluation.
- A description of your project may be published by the sponsoring organisations on their media platforms.
- The project will take place within the Castlereagh area.

I confirm my group will follow all current Health Protection Regulations

I confirm my group will attend the community celebration event

ATTENDANCE AT THE CELEBRATION EVENT IS A CONDITION OF FUNDING (Subject to COVID restrictions)