

Part 1. Policy scoping

Information about the policy

Name of the Policy

| |
|---|
| Waste Collection (and related) Policies – Various as detailed in Appendix 1 |
|---|

Is this policy

| | | | | | |
|---------------------|--------------------------|-------------------|-------------------------------------|---------------|--------------------------|
| An existing policy? | <input type="checkbox"/> | A revised policy? | <input checked="" type="checkbox"/> | A new policy? | <input type="checkbox"/> |
|---------------------|--------------------------|-------------------|-------------------------------------|---------------|--------------------------|

What are the intended aims/outcomes the policy is trying to achieve?

| |
|---|
| Provide a clear framework to deliver waste collection services. |
| Source of guidance for residents in relation to the provision of waste collection services. |
| Ensure waste collection services are delivered consistently and equitably across the City. |
| Compliance with Council waste management plan – encourage recycling/landfill diversion |
| Compliance with waste management legislation |
| Take into account individuals with specific needs and appropriate mitigation measures. |

Are there any expected benefits to the Section 75 categories/groups from this policy? If so, please explain

The policy details elements of the service that have been tailored to take account of the needs of elderly people, people with dependents, people with disabilities and residents with medical conditions and well as residents who do not speak English as their first language.

A universal policy will benefit all residents in clearly providing service delivery parameters.

Who initiated or wrote the policy?

Waste Management & Operations Unit

Who owns and who implements the policy?

Lisburn & Castlereagh City Council owns the policy.

Waste Management & Operational Services Unit, Environmental Services, responsible for on the ground implementation.

Implementation factors

Are there any factors which could contribute to/detract from the intended aim/outcome of the policy/decision?

If yes, are they

| | | | | | |
|------------|-------------------------------------|--------------|-------------------------------------|--------|--------------------------|
| Financial? | <input checked="" type="checkbox"/> | Legislative? | <input checked="" type="checkbox"/> | Other? | <input type="checkbox"/> |
|------------|-------------------------------------|--------------|-------------------------------------|--------|--------------------------|

If other, please detail below

| |
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| |
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Main stakeholders affected

Who are the internal and external stakeholders (actual or potential) that the policy will impact upon?

| | |
|-----------------------------------|--|
| Staff | Refuse Collection Crews, Waste Management & Operational Services Staff, Administration Staff |
| Service Users | All householders |
| Other Public Sector Organisations | N/A |
| Voluntary/Community/Trade Unions | N/A |
| Other | Elected Members, Trade Waste Customers, |

| | |
|--|-------------------------------------|
| | schools, charities, community halls |
|--|-------------------------------------|

If other, please detail below

| |
|--|
| Elected Members must agree with the rationale for adoption of Council policy and as such enable the implementation of such policies. |
|--|

Other policies with a bearing on this policy

| Name of policy | Who owns or implements policy? |
|--|--------------------------------|
| 1 Waste Management Plan | Arc21 |
| 2 Preferred Model for Household Kerbside Collections | LCCC |
| 3 Waste Management Legislation | Central Government |
| 4 | |
| 5 | |

Available evidence

What evidence/information (both qualitative and quantitative) have you gathered to inform this policy? Specify details for each of the Section 75 categories.

| Sec 75 Category | Details of evidence/information |
|-------------------|--|
| Religious Belief | N/A |
| Political Opinion | N/A |
| Racial Group | <p>Lisburn & Castlereagh City Council incorporate graphics into information leaflets which pictorially illustrate which items are suitable for which containers. Information leaflets will also be translated on request for residents who do not speak English as their first language.</p> <p>The Waste Collection Policies have considered the requirements of Travellers and ensure that the same waste service is provided for all residents.</p> |
| Age | <p>NISRA Statistical Bulletin, 26 March 2015 shows a project change in population aged 65 and over between 2012 and 2022 of 26.6% and between 2012 and 2037 of 90.2%.</p> <p>The policy states that a second/larger landfill bin will be provided in the following circumstances only:</p> <ul style="list-style-type: none"> • Where there are 6 or more permanent residents, • Where there is a medical condition that causes additional waste to be generated, or • Where there are families with young children in nappies. <p>This recognises that households with younger children in nappies (or elderly residents with incontinence materials) that cause additional waste to be generated should not be negatively impacted by the policy.</p> <p>It is also generally recognised that the likelihood of a person developing a disabling condition can increase with age resulting in a likelihood of more elderly residents potentially having a disabling condition that leads to the generation of additional waste. This has been taken into consideration when developing the policy that allows for additional landfill disposal capacity for households where there is a medical condition that causes additional waste to be generated.</p> <p>Potential equality issues have been identified in relation to older residents with physical or mental</p> |

| | |
|-----------------------|--|
| | <p>health conditions which affect their ability to fully sort materials or to present containers at kerbside for collection.</p> <p>Lisburn City & Castlereagh City Council provides a 'back door' assisted lift refuse collection service conditional to the householder completing an application form accompanied with a supporting letter from their Doctor or medical/care professional confirming that they are medically unfit to present their bin at the nominated collection point. The provision of the backdoor collection to be kept under review. This service involves collection operatives taking the individuals bin from their property, emptying it and returning the bin to the property.</p> |
| Marital Status | N/A |
| Sexual Orientation | N/A |
| Men & Women Generally | <p>Women statistically live longer than men. It is also generally recognised that the likelihood of a person developing a disabling condition can increase with age resulting in a potential likelihood of more elderly females potentially having a disabling condition that leads to the generation of additional waste. This has been taken into consideration when developing the policy that allows for additional landfill disposal capacity for households where there is a medical condition that causes additional waste to be generated.</p> |
| Disability | <p>The policy states that a second/larger landfill bin will be provided in the following circumstances only:</p> <ul style="list-style-type: none"> • Where there are 6 or more permanent residents, • Where there is a medical condition that causes additional waste to be generated, or • Where there are families with young children in nappies. <p>This recognises that households with Disabilities that cause additional waste to be generated should not be negatively impacted by the policy.</p> <p>Lisburn & Castlereagh City Council offers the provision of information in alternative formats on request e.g. braille.</p> <p>It is also generally recognised that the likelihood of a person developing a disabling condition can increase with age resulting in a likelihood of more elderly residents potentially having a disabling condition that leads to the generation of additional waste. This has been taken into consideration</p> |

| | |
|------------|---|
| | <p>when developing the policy that allows for additional landfill disposal capacity for households where there is a medical condition that causes additional waste to be generated.</p> <p>Lisburn City & Castlereagh City Council provides a back door refuse collection service conditional to the householder completing an application form accompanied with a supporting letter from their Doctor or medical/care professional confirming that they are medically unfit to present their bin at the nominated collection point.</p> |
| Dependants | <p>NISRA Statistical Bulletin, 26 March 2015 projects a decrease in the overall number of households within Northern Ireland with children between 2012 and 2037. Lisburn & Castlereagh is however one of the local government districts that are projected to increase in the number of other households with children. It is therefore necessary that the policy addresses provision for households with dependents and/or children in nappies.</p> <p>The policy states that a second/larger landfill bin will be provided in the following circumstances only:</p> <ul style="list-style-type: none"> • Where there are 6 or more permanent residents, • Where there is a medical condition that causes additional waste to be generated, or • Where there are families with young children in nappies. <p>This recognises that households with a larger number of Dependents that cause additional waste to be generated should not be negatively impacted by the policy.</p> |

OTHER EVIDENCE

NISRA Statistical Bulletin, 26 March 2015 projects number of households by household size by area from 2012 to 2037 with the following data available for Lisburn & Castlereagh City Council

| Household Size | 2012 | 2022 | 2037 |
|----------------|--------|--------|--------|
| 1 person | 13,800 | 15,300 | 17,900 |
| 2 persons | 17,500 | 20,100 | 24,200 |
| 3 persons | 9,000 | 9,400 | 9,600 |
| 4 persons | 8,300 | 8,900 | 9,300 |
| 5+ persons | 4,600 | 5,000 | 5,000 |
| Average size | 2.52 | 2.5 | 2.42 |

While this shows an overall decrease in the average number of persons per household over time it does show a slight increase in the number of 5+ person households. Council therefore

recognises that these larger households may require additional landfill waste disposal which this policy recognises.

Needs, experiences and priorities

Taking into account the information referred to above, what are the different needs, experiences and priorities of each of the following categories, in relation to the particular policy/decision? Specify details for each of the Section 75 categories

| Sec 75 Category | Details of needs/experiences/priorities |
|-----------------------|---|
| Religious Belief | N/A |
| Political Opinion | N/A |
| Racial Group | See above regarding provision of promotional materials in alternative languages See above regarding the same service provision for all residents |
| Age | See above regarding assisted lift service, application of contamination policy and provision of additional disposal capacity |
| Marital Status | N/A |
| Sexual Orientation | N/A |
| Men & Women Generally | See above regarding assisted lift service and provision of additional disposal capacity |
| Disability | See above regarding assisted lift service and provision of additional disposal capacity |
| Dependants | See above regarding assisted lift service and provision of additional disposal capacity |

Part 2. Screening questions

1 What is the likely impact on equality of opportunity for those affected by this policy, for each of the Sec 75 equality categories? (minor/major/none)

| Sec 75 Category | Details of policy impact | Level of impact (minor/major/none) |
|-------------------|--------------------------|---|
| Religious Belief | N/A | None |
| Political Opinion | N/A | None |
| Racial Group | | Minor - provision of promotional materials in alternative |

| | | |
|-----------------------|---|--|
| | | languages Minor- provision of the same levels of service for all residents |
| Age | Potential Impact of age causing additional waste recognised and provided for within the Policy with adjustment made accordingly | Minor – application process to avail of larger/additional landfill bin or assisted lift collection as required. Provision to consider application of contamination policy. |
| Marital Status | N/A | None |
| Sexual Orientation | N/A | None |
| Men & Women Generally | Potential impact of women statistically live longer than men and a general recognition that the likelihood of a person developing a disabling condition can increase with age resulting in a potential likelihood of more elderly females potentially having a disabling condition that leads to the generation of additional waste recognised by the Policy. | Minor – application process to avail of larger/additional landfill bin or assisted lift collection as required |
| Disability | Potential Impact of disability causing additional waste recognised and provided for within the Policy with adjustment made accordingly | Minor – application process to avail of larger/additional landfill bin or assisted lift collection as required |
| Dependants | Potential Impact of Dependants causing additional waste recognised and provided for within the Policy with adjustment made accordingly | Minor – application process to avail of larger/additional landfill bin or assisted lift collection as required |

The policy will be implemented in an equitable and proportionate manner across all groups. Consideration has been given to any potential impact on groups with mitigating measures put in place for larger households or households where additional waste is generated as a result of a medical condition, older people, those with dependents, people with a disability and those who do not speak English as their first language and consequently, at this time, it is considered that the mitigation has therefore dealt with any minor impact as noted above.

2 Are there opportunities to better promote equality of opportunity for people within the Sec 75 equality categories?

| Sec 75 Category | IF Yes, provide details | If No, provide details |
|-------------------|-------------------------|------------------------|
| Religious Belief | N/A | N/A |
| Political Opinion | N/A | N/A |

| | | |
|-----------------------|-----|-----|
| Racial Group | N/A | N/A |
| Age | N/A | N/A |
| Marital Status | N/A | N/A |
| Sexual Orientation | N/A | N/A |
| Men & Women Generally | N/A | N/A |
| Disability | N/A | N/A |
| Dependants | N/A | N/A |

As noted above the policy will be applied appropriately across all groups. Therefore, it is considered that presently there is no alternative way to better promote equality of opportunity across the groups.

3 To what extent is the policy likely to impact on good relations between people of different religious belief, political opinion or racial group? (minor/major/none)

| Good Relations Category | Details of policy impact | Level of impact (minor/major/none) |
|-------------------------|--------------------------|------------------------------------|
| Religious Belief | N/A | None |
| Political Opinion | N/A | None |
| Racial Group | N/A | None |

It is considered that, as the policy will be applied across all the groups, that there will be no adverse impact in relation to the three groups noted above.

4 Are there opportunities to better promote good relations between people of different religious belief, political opinion or racial group?

| Good Relations Category | IF Yes, provide details | If No, provide details |
|-------------------------|-------------------------|------------------------|
| Religious Belief | N/A | N/A |
| Political Opinion | N/A | N/A |
| Racial Group | N/A | N/A |

As noted in response to 2 above it is considered that there is no better opportunity to promote good relations due to the policy being applied to all groups in an equitable manner, including the three noted above.

Additional considerations

Multiple identity

Provide details of data on the impact of the policy on people with multiple identities. Specify relevant Section 75 categories concerned.

Council recognises that no individual sits exclusively within just one Section 75 group. Consequently as the policy will be applied across all the groups, with appropriate mitigation measures accounted for within the policies as noted above, there will be no adverse impact in relation to those individuals with multiple identities.

Part 3. Screening decision

If the decision is not to conduct an equality impact assessment, please provide details of the reasons.

The screening decision is that this policy can be screened out as this policy (with mitigation, see below) covers the collection of waste and recognises the needs of the community by provision of amendments in the waste collection service to address these needs.

If the decision is not to conduct an equality impact assessment the public authority should consider if the policy should be mitigated or an alternative policy be introduced.

Mitigation measures have been noted in the body of the screening template as appropriate.

If the decision is to subject the policy to an equality impact assessment, please provide details of the reasons.

N/A

Mitigation

When the public authority concludes that the likely impact is 'minor' and an equality impact assessment is not to be conducted, the public authority may consider mitigation to lessen the severity of any equality impact, or the introduction of an alternative policy to better promote equality of opportunity or good relations.

Can the policy/decision be amended or changed or an alternative policy introduced to better promote equality of opportunity and/or good relations?

If so, give the **reasons** to support your decision, together with the proposed changes/amendments or alternative policy.

As above (see mitigation measures as noted in the body of the screening template)

Timetabling and prioritising

Factors to be considered in timetabling and prioritising policies for equality impact assessment.

If the policy has been '**screened in**' for equality impact assessment, then please answer the following questions to determine its priority for timetabling the equality impact assessment.

On a scale of 1-3, with 1 being the lowest priority and 3 being the highest, assess the policy in terms of its priority for equality impact assessment.

| Priority criterion | Rating |
|--|--------|
| | |
| Effect on equality of opportunity and good relations | |
| Social need | |
| Effect on people's daily lives | |
| Relevance to a public authority's functions | |
| | |
| Total Rating Score | |

Is the policy affected by timetables established by other relevant public authorities?

If yes, please provide details

Part 4. Monitoring

See note above.

Part 5 - Approval and authorisation

| Screened by: | Position/Job Title | Date |
|---------------------|---------------------------------------|-------------|
| Noeleen O'Malley | Waste Policy & Development Manager | 28/6/19 |
| Stephen Malcolm | Equality Officer | 20/8/19 |
| | | |
| Approved by: | | |
| Wilfie Muldrew | Head of Waste Management & Operations | 20/8/19 |

Note: A copy of the Screening Template, for each policy screened should be 'signed off' and approved by a senior manager responsible for the policy, made easily accessible on the public authority's website as soon as possible following completion and made available on request.