

Appendix A – Policy Document

Policy For: Annual Tenders for the Hire of Labour, Plant & Equipment, and Purchase of Materials

Introduction

Annual Tender is a tender that can drawn-off to carry out construction related work for all departments of the council to include both repair and new works. The tender is planned to cover a 3 year period and will generally be for minor works over this timescale.

Why are we doing it?

Annual Tender is one tender with 4 schedules for the hire of labour (tradesmen), plant & equipment, and purchase of materials that can drawn-off to carry out a range of construction related works within the Lisburn & Castlereagh City Council Area to keep council facilities/premises in a good state of repair, to prevent deterioration of council facilities/premises, and to assist in the continuation of service provision across the council. The works carried out under the tender shall be continually monitored over the lifespan of the tender.

Who are we doing it for?

Internal clients acting on behalf of Lisburn & Castlereagh City Council.

Benefits?

To be able to carry out a wide variety minor construction works quickly, without having a go through a separate procurement exercise for each project.

Information about the policy

Annual Tender is one tender with 4 schedules as follows:

AT1 Building Maintenance and Minor Works

AT2 Hire of Plant and Machinery

AT3 Supply, Delivery, Laying of Quarry & Bituminous Bound Materials and Associated Items

AT4 Line Marking