

Non Statutory Charging Scheme

From April 1st 2026

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| Property Certificate (10 Year Search) | £100.00 |
| Property Certificate (Follow Up Search to 1973) | £43.00 |
| Property Certificate (Full Search to 1973) | £135.00 |
| Property Certificate (Specified 10 Year Search) | £100.00 |
| Confirmation of Exemption from making a Building Control Application | £40.00 |
| Stamped Certified Copy of Completion Certificate | £40.00 |
| Photocopy of Original Approval or Completion Certificate for homeowner | No Charge |
| F4AA Letter (Completion before 1994) | £40.00 |
| Additional/Revised stamped set of 'Approved' Plans | £40.00 |
| Postal Numbering Certificate | £40.00 |
| Confirmation of Address Letter | No Charge |
| Review / file retrieval of Current / Archived Records (GDPR Authorisation Required) | £40.00 |
| Provision of Specification Notes for EPC (GDPR Authorisation Required) | £40.00 |
| Request to Withdrawn an Application (After Validation and before NONE issue) | £40.00 |
| VAT Exemption Letter (for HMRC) | £40.00 |
| Copies of Archived Drawings as per Publication Scheme | A0 - £3.00 A1 - £2.50 A2 - £2.00 |