

**LISBURN & CASTLEREAGH CITY COUNCIL**

**Minutes of the Remote Monthly Meeting of Council held on Tuesday 27 September, 2022 at 7:00 pm**

**PRESENT IN CHAMBER:**

The Right Worshipful the Mayor  
Councillor S Carson

Deputy Mayor  
Councillor M Guy

Aldermen J Baird, W J Dillon MBE, D Drysdale,  
A G Ewart MBE, O Gawith, A Grehan, S Martin and J Tinsley

Councillors R T Beckett, D J Craig, A P Ewing, A Givan,  
A Gowan, M Gregg, S Hughes, J Lavery BEM, H Legge,  
C McCready, R McLernon, U Mackin, T Mitchell,  
Jenny Palmer, John Palmer, S Skillen, A Swan and N Trimble

**PRESENT IN REMOTE LOCATION:**

Alderman S P Porter

Councillors N Anderson, R Carlin, F Cole, J Gallen, S Lee,  
J McCarthy, G McCleave, A McIntyre, S Mulholland

**IN ATTENDANCE:**

Lisburn & Castlereagh City Council

Chief Executive  
Director of Finance and Corporate Services (remote)  
Director of Leisure and Community Wellbeing (remote)  
Director of Service Transformation  
Head of Service (Building Control)  
Member Services Officers  
Technician  
IT Officer

Reverend R Higginson, Mayor's Chaplain

**Commencement of the Meeting**

At the commencement of the meeting, the Chief Executive outlined the evacuation procedures in the case of an emergency. The Right Worshipful the Mayor, Councillor S Carson, welcomed those present to the remote meeting of Council which, in line with Local Government (Coronavirus) (Flexibility of District Council Meetings) Regulations (NI) 2020, was being live streamed to enable members of the public to hear and see the proceedings.

The Member Services Officer read out the names of the Elected Members and Officers in attendance at the meeting.

The Right Worshipful the Mayor requested that all mobile phones be put on silent or switched off for the duration of the meeting and pointed out that, in accordance with the Council's Standing Orders, whilst the meeting was being live-streamed, unauthorised recording was not permitted.

### Prayers

The Right Worshipful the Mayor, Councillor S Carson, expressed condolences in relation to the following bereavement:

- Mrs Steffney Anita Preston, mother of Uel Preston, Duty Officer.

Councillor N Anderson joined the meeting at this point (7.05 pm).

The Right Worshipful the Mayor, Councillor S Carson, welcomed his Chaplain, Reverend Roger Higginson, Lisburn Free Presbyterian Church, to the meeting. Reverend Higginson gave an address during which he too remembered the Preston family.

At this point, The Right Worshipful the Mayor, Councillor S Carson, thanked Reverend Higginson for his attendance and he left the meeting (7.12 pm).

## 1. Business of The Right Worshipful the Mayor

### 1.1 Mayor's Engagements

The Council noted a number of engagements attended by The Right Worshipful the Mayor, Councillor S Carson, since the last meeting of Council.

## 2. Apologies

It was agreed to accept apologies for non-attendance at the meeting on behalf of Alderman M Henderson MBE, Councillor S Lowry and the Director of Environmental Services.

## 3. Declarations of Interest

There were no declarations of interest expressed at this point in the meeting. During the meeting, the following declaration of interest was expressed:

- Alderman A Grehan in respect of Item 14.1 "Northern Ireland Housing Executive – Contingency Plans", in light of here being a member of the Northern Ireland Housing Executive (NIHE) Board.

Following the meeting, the following declarations of interest were submitted:

3. Declarations of Interest (Contd)

- Alderman J Baird in respect of Item 4.1.1 (ii) of the Planning Committee minutes of 8 August, 2022 “Planning Application LA05/2021/1151/F – Removal of Condition 2 (agricultural occupancy condition) from previous grant of planning permission S/2005/0619/F on land 180m south east of 127 Saintfield Road, Lisburn; and
- Councillor S Skillen in respect of Item 7.1 “Signing of Legal Documents”, given that she was a member of the Health and Wellbeing Group at the Ballybeen Improvement Group.

4. Council Minutes

It was proposed by Councillor M Gregg, seconded by Councillor A Givan and agreed that the minutes of the meeting of Council held on 23 August, 2022 be confirmed and signed.

It was proposed by Councillor H Legge, seconded by Councillor T Mitchell and agreed that the minutes of the special meeting of Council held on 10 September, 2022 be confirmed and signed, subject to:

Page 515, Councillor H Legge

- Third line, the word Diamond to be replaced by the word Platinum; and
- Second sentence to be amended to read “She stated that this role had enabled her to appreciate the great affection for Her Majesty throughout the Council area and it had been a true highlight for her to mark the outstanding reign of the Queen”.

It was proposed by Councillor M Gregg, seconded by Alderman J Tinsley and agreed that the minutes of the special meeting of Council held on 20 September, 2022 be confirmed and signed.

5. Matters Arising

Special Council Meeting – 10 September, 2022

The Right Worshipful the Mayor, Councillor S Carson, paid tribute to all Council Officers who had been involved in Operation Shamrock following the death of Her Majesty Queen Elizabeth II. When the call had been received about the Queen’s passing, the Council was in full implementation mode within minutes. An incredible number of staff had worked in various capacities (within the contact centre in Royal Hillsborough, in Command meetings in LVI, etc). The Council had demonstrated its ability to work well as a team to deliver the hugely significant and detailed Operation Shamrock Plan, alongside the Northern Ireland Office. The Mayor requested that the Chief Executive convey to all those involved, the Council’s thanks for their efforts during which had been a challenging and unprecedented time in our history.

6. Deputations

There were no deputations.

7. Business Required by Statute(i) Signing of Legal Documents

It was proposed by Councillor J Laverty, seconded by Alderman J Tinsley and agreed that the following legal document be signed at the meeting:

- Lisburn and Castlereagh City Council and Neil Shields, David Livingstone, James Cheshire, Richard SJ McIlhatton, Tanya Hughes, Craig Mullan, Paul Maxwell and Glenn Maxwell as Trustees of Ballybeen Improvement Group (s), Unit 7 Enler Complex, Craigleith Drive, Ballybeen BT16 2QP – Lease and SLA in respect of Ballybeen Sport & Wellbeing Hub.

8. Adoption of Minutes of Committees**Development Committee****1 September, 2022**

Proposed by Alderman A G Ewart  
Seconded by Alderman A Grehan

**Leisure and Community Development Committee****6 September, 2022**

Proposed by Councillor A McIntyre  
Seconded by Councillor A Gowan

**Environmental Services Committee****7 September, 2022**

Proposed by Councillor M Gregg  
Seconded by Councillor C McCready

**Governance and Audit Committee****8 September, 2022**

Proposed by Councillor Jenny Palmer  
Seconded by Alderman J Baird

**Special Development Committee****21 September, 2022**

Proposed by Alderman A G Ewart  
Seconded by Alderman A Grehan

Alderman A G Ewart pointed out that, as the special meeting had only taken place on 21 September, these minutes were still subject to the call-in process.

**Special Governance and Audit Committee****22 September, 2022**

Proposed by Alderman D Drysdale  
Seconded by Councillor Jenny Palmer

The Chairman of the Governance and Audit Committee, Alderman Drysdale, pointed out that, as the special meeting had only taken place on 22 September, the minutes were still subject to the call-in process. Standing Order 14.1 stated that "Minutes of meetings of a Committee held less than five clear days before

the meeting of the Council shall not be submitted to that meeting for approval. This may be disapplied where a Committee considers the matter to be of extreme urgency and records such in its minutes". The special meeting of the Governance and Audit Committee was necessitated on 22 September as reports were not available before that date.

Councillor S Lee left the meeting at this point (7.24 pm).

### **Planning Committee**

**8 August, 2022**

The minutes of the Planning Committee meeting of 8 August, 2022 had been circulated for noting only as these minutes had been agreed at the subsequent meeting of the Planning Committee on 5 September, 2022. It was proposed by Alderman J Tinsley, seconded by Councillor John Palmer and agreed that their contents be noted.

9. Report from Chief Executive

There were no reports from the Chief Executive.

10. Reports from Members on Boards

10.1 Knockagh Monument Joint Committee

Councillor John Palmer, as one of the Council's representatives on the Knockagh Monument Joint Committee, advised that an event was being planned for 7 October, 2022 to mark the centenary of the laying of the foundation stone of the Knockagh Monument. He understood that attendance would be limited, with each council being represented by its Mayor and its nominees on the Knockagh Monument Joint Committee. The Right Worshipful the Mayor, Councillor S Carson, confirmed that he had received an invitation to this event earlier in the day.

11. Reports on Decisions Subject to the Reconsideration Procedure

There were no reports on decisions subject to the reconsideration procedure.

12. Notice of Motion

There were no Notices of Motion.

13. Confidential Business

There was no confidential business.

14. Any Other Business

14.1 Northern Ireland Housing Executive – Contingency Plans  
Councillor D J Craig

Alderman A Grehan declared an interest in this item of business and left the meeting during its consideration.

Councillor D J Craig stated that, for 9 months, this Council area had been left without any contractor to carry out work on NIHE properties. This had led to a situation whereby people were unable to be allocated NIHE properties at this time and there was now a significant delay, exacerbating the housing crisis that already existed in the area. Councillor Craig proposed that, in advance of the special meeting of Council on 18 October, 2022, at which NIHE representatives would be in attendance, a letter be sent to the Executive asking what its contingency plans were should a contractor go into liquidation, how it would handle that situation and how quickly they could get another contractor in place. This proposal was seconded by Councillor Jenny Palmer and agreed.

The Right Worshipful the Mayor, Councillor S Carson, asked that if Members had any further questions they wished to be addressed by the NIHE representatives at the special meeting of Council on 18 October, that these be conveyed to the Chief Executive's office in order that the NIHE could be made aware of these in advance of the meeting.

Conclusion of the Meeting

At the conclusion of the meeting, The Right Worshipful the Mayor, Councillor S Carson, thanked those present for their attendance.

There being no further business for consideration, the meeting was terminated at 7.34 pm.

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Mayor