



February 23rd, 2024

**TO: The Right Worshipful the Mayor and Members
of Lisburn & Castlereagh City Council**

A meeting **of Lisburn & Castlereagh City Council** will be held on **Tuesday, 27th February 2024 at 7:00 pm** in the Council Chamber and remote locations for the transaction of the business on the undernoted agenda.

For those Members attending this meeting remotely, the Zoom details are included in the Outlook invitation that has been issued.

DAVID BURNS
CHIEF EXECUTIVE
LISBURN & CASTLEREAGH CITY COUNCIL

Agenda

1.0 BUSINESS OF THE RIGHT WORSHIPFUL THE MAYOR

📄 *Mayor and Deputy Mayor Engagements for Council Meeting February 2024.pdf*

Page 1

2.0 APOLOGIES

3.0 DECLARATIONS OF MEMBERS' INTERESTS

- (i) conflict of interest on any matter before the meeting (Members to confirm the specific item)
- (ii) pecuniary or non-pecuniary interest (Member to complete disclosure of interest form)

4.0 COUNCIL MINUTES

4.1 Meeting of Council - 23 January 2024

📄 *MM 23.01.2024 Draft Minutes for Adoption.pdf*

Page 3

4.2 Special Meeting of Council (NI Water) - 29 January 2024

📄 *(S) Council 29 01 2024 Draft Minutes for Adoption.pdf*

Page 10

4.3 Special Meeting of Council (to Strike the Rate) - 8 February 2024

📄 *(S) Council 08.02.2024 Rates- Draft Minutes for Adoption.pdf*

Page 13

4.4 Special Meeting of Council (Confidential Matter) 8 February 2024

📄 *Special Council 08 02 2024 6.45 pm Draft Minutes for Adoption.pdf*

Page 16

4.5 Special Meeting of Council (Confidential Matter) 14 February 2024

📄 *Special Council 14 02 2024 Draft Minutes for Adoption.pdf*

Page 19

5.0 MATTERS ARISING

6.0 DEPUTATIONS

(None)

7.0 BUSINESS REQUIRED BY STATUTE

7.1 Signing of Legal Documents

For Approval

- Lisburn and Castlereagh City Council and Workforce Training Services, 465 Antrim Road, Belfast BT15 3BP – F23/24-012 – Award Letter to deliver the Transport Academy
- Lisburn and Castlereagh City Council and R&M Greenkeeper Limited, Unit C1, Kilcronagh Business Park, Cookstown, Co Tyrone BT80 9HG – Contract for Provision of a Haulage Service for Residual and Green Wastes from Council Household Recycling Centres (Ref: STA23/24-023)
- Lisburn and Castlereagh City Council and R&M Greenkeeper Limited, Unit C1, Kilcronagh Business Park, Cookstown, Co Tyrone BT80 9HG – Contract for Provision of a Haulage Service for Residual and Green Wastes from Council Household Recycling Centres (Ref: STA23/24-023)
- Lisburn and Castlereagh City Council and Chemical Treatment Services (Ireland) Ltd, 40 Railway Street, Lisburn BT28 1XP – T23/24-011 PMM 24 – Contract for Planned Preventive Maintenance for Water Features Lisburn and Castlereagh City Council and The Education Authority, 40 Academy Street, Belfast BT1 2NQ – Contract for Development Agreement and Licence for Works at Laurelhill Community College

8.0 ADOPTION OF MINUTES OF COMMITTEES

8.1 Regeneration & Growth Committee - 1 February 2024

[RGC 01 02 2024 Draft Minutes for Adoption.pdf](#)

Page 23

8.2 Communities & Wellbeing Committee - 6 February 2024

[CW 060224 draft minutes for adoption.pdf](#)

Page 30

8.3 Environment and Sustainability Committee - 7 February 2024

[ESC 07.02.2024 Draft Minutes for Adoption.pdf](#)

Page 35

8.4 Corporate Services Committee - 14 February 2024

[CSC 14 02 2024 Draft minute for Adoption.pdf](#)

Page 40

8.5 Planning Committee - 8 January 2024 (for noting)

[PC 08.01.2024 - Minutes for noting.pdf](#)

Page 52

9.0 REPORT FROM CHIEF EXECUTIVE

(None)

10.0 REPORTS FROM MEMBERS ON BOARDS

(None)

11.0 REPORTS ON DECISIONS SUBJECT TO THE RECONSIDERATION PROCEDURE

(None)

12.0 NOTICES OF MOTION

(None)

13.0 CONFIDENTIAL BUSINESS

(None)

14.0 ANY OTHER BUSINESS

MAYOR'S ENGAGEMENTS FOR FULL COUNCIL MEETING

Thursday 18th January

Mayor to host informative evening for local churches with 'Open Doors', Lagan Valley Island

Friday 19th January

Mayor to meet with Dromara Football Club on prospects for the Club

Mayor to host reception for Hillsborough Royal British Legion to recognise their volunteers effort during the Poppy Appeal

Wednesday 24th January

Mayor to host the Pupil Council from Ballymacash Primary School

Thursday 25th January

Mayor to attend Handover of Sherriff's Event, Montalto Estate

Mayor to attend FSL250 Launch Event, Friends School, Lisburn

Friday 26th January

Mayor to attend Holocaust Memorial Day, Lagan Valley Island

Tuesday 30th January

Mayor to host reception for the new High Sheriff for Co Down, Ms Suzanne Wild

Mayor to host reception for Larchfield Community Association

Wednesday 31st January

Mayor to host reception for Girls Friendly Society from Christ Church, Lisburn

Friday 2nd February

Mayor to attend Waitangi Day, Ballance House

Mayor to attend Irish Cup match, Ballymacash vs Glentoran

Tuesday 6th February

Mayor to attend dinner as part of the Tour Operators Familiarisation Trip, Royal Hillsborough

Thursday 8th February

Mayor to host reception for Lagan Valley Regional Park, Investing in Volunteers Accreditation

Mayor to attend Road Safe NI Schools Quiz, Lagan Valley Leisureplex

Mayor to host Granshaw Boys Brigade to recognise their volunteering efforts

Friday 9th February

Mayor to meet with Lisburn Chess Club to discuss upcoming plans

Mayor to host retirement reception for PSNI Constable Ricky Taylor, providing over 20 year's service to the Council

Tuesday 13th February

Mayor to meet with Connected Minds Youth to discuss opportunities to be part of the Council's Youth Council

Mayor to host reception for Rock Bowling Club in recognition of their Club's All Ireland successes

Thursday 15th February

Mayor to host reception for retiring Principal of Laurelhill Community College, Mr James Martin

Friday 16th February

Mayor to host service to remember the victims and families of the La Mon atrocity

MM 23.01.2024

3

LISBURN & CASTLEREAGH CITY COUNCIL**Minutes of the Hybrid Monthly Meeting of Council held on Tuesday 23 January, 2024 at 7:00 pm****PRESENT IN CHAMBER:**

The Right Worshipful the Mayor
Councillor A Gowan

Deputy Mayor
Councillor G McCleave

Aldermen A G Ewart MBE, O Gawith, M Gregg, A Grehan,
H Legge and J Tinsley

Councillors D Bassett, R T Beckett, P Burke, S Burns,
P Catney, D J Craig, K Dickson, N Eaton, A P Ewing,
A Givan, B Higginson, G Hynds, C Kemp, P Kennedy,
J Lavery BEM, C McCready, A McIntyre, M McKeever,
R McLernon, U Mackin, A Martin, T Mitchell, G Thompson
and N Trimble

PRESENT IN REMOTE LOCATION:

Councillor S Lowry

IN ATTENDANCE:

Lisburn & Castlereagh City Council

Chief Executive
Director of Finance and Corporate Services
Director of Leisure and Community Wellbeing
Director of Organisation Development and Innovation
Director of Regeneration and Growth
Acting Director of Environmental Services
Member Services Officers
Technician
IT Officer

Mr D Roberts, Mayor's Chaplain

Commencement of the Meeting

At the commencement of the meeting, The Right Worshipful the Mayor, Councillor A Gowan, wished everyone a happy and healthy New Year. He welcomed those present to the meeting of Council which was being live streamed to enable members of the public to hear and see the proceedings. He pointed out that, should the meeting go into committee to consider confidential business, any members of the press and the public in attendance would be required to leave the Council Chamber for the duration of those matters.

The Member Services Officer read out the names of the Elected Members and Officers in attendance at the meeting.

The Chief Executive outlined the evacuation procedures in the case of an emergency.

MM 23.01.2024

4

The Right Worshipful the Mayor requested that all mobile phones be put on silent or switched off for the duration of the meeting and pointed out that, in accordance with the Council's Standing Orders, whilst the meeting was being live-streamed, unauthorised recording was not permitted.

Prayers

The Right Worshipful the Mayor, Councillor A Gowan, welcomed his Chaplain, Mr D Roberts, to the meeting. Mr Roberts gave an address and said a prayer. The Right Worshipful the Mayor thanked Mr Roberts for his attendance and he left the meeting (7.11 pm).

Councillor C McCreedy left the meeting (7.11 pm).

1. Business of The Right Worshipful the Mayor

1.1 Mayor's Engagements (00:12:19)

The Council noted a number of engagements attended by The Right Worshipful the Mayor, Councillor A Gowan, and the Deputy Mayor, Councillor G McCleave, since the last meeting of Council.

2. Apologies (00:12:27)

It was agreed to accept apologies for non-attendance at the meeting on behalf of Aldermen J Baird, M Guy, S P Porter and S Skillen and Councillors R Carlin, J Gallen and N Parker.

3. Declarations of Interest (00:12:56)

There were no declarations of interest.

4. Council Minutes (00:13:28)

It was proposed by Alderman J Tinsley, seconded by Councillor G Hynds and agreed that the minutes of the meeting of Council held on 19 December, 2023 be confirmed and signed.

It was proposed by Councillor A Givan, seconded by the Deputy Mayor, Councillor G McCleave, and agreed that the minutes of the special meeting of Council held on 15 January, 2024 be confirmed and signed.

Councillor C McCreedy returned to the meeting (7.13 pm).

5. Matters Arising (00:14:08)

There were no matters arising.

MM 23.01.2024

5

6. Deputations (00:14:19)

There were no deputations.

7. Business Required by Statute(i) Signing of Legal Documents (00:14:22)

It was agreed that the following legal documents be signed at the meeting:

- Lisburn and Castlereagh City Council and Idox Software Limited, Contracts Team – 1st Floor, 72 Gordon Street, The Grosvenor Building, Glasgow G1 3RS – STA 22/23-075 – Framework Agreement with LCCC for the provision of iDox Software (Licensing and Support); and
- Lisburn and Castlereagh City Council and Ulster Supported Employment and Learning (USEL), 182-188 Cambrai Street, Belfast BT13 3JH – Contract for Collection, transportation, recycling and/or recovery of mattresses from Council Household Recycling Centres (Ref STA23/24-026)

8. Adoption of Minutes of Committees (00:14:46)**Communities and Wellbeing Committee****2 January, 2024**

(00:14:50)

Proposed by Councillor R T Beckett

Seconded by Councillor B Higginson

Environment and Sustainability Committee**3 January, 2024**

(00:15:24)

Proposed by Alderman J Tinsley

Seconded by Alderman M Gregg

Regeneration and Growth Committee**4 January, 2024**

(00:15:54)

Proposed by Councillor J Laverty

Seconded by Councillor T Mitchell

Corporate Services Committee**10 January, 2024**

(00:16:19)

Proposed by Alderman O Gawith

Seconded by Councillor A P Ewing

Planning Committee**4 December, 2023**

(00:16:50)

The minutes of the Planning Committee meeting of 4 December, 2023 had been circulated for noting only as these minutes had been agreed at the subsequent meeting of the Planning Committee on 8 January, 2024. It was proposed by Alderman M Gregg, seconded by Councillor U Mackin and agreed that their contents be noted.

MM 23.01.2024

6

9. Report from Chief Executive (00:17:16)9.1 Consideration of a Business Case for City Centre Management Relocation to the Museum (00:17:23)

It was proposed by Councillor T Mitchell, seconded by Councillor G Hynds and agreed that authority be delegated to the Regeneration and Growth Committee to consider the business case and approve the progression of the work relating to the relocation of City Centre Management offices to the Lisburn Museum, as outlined in the report.

10. Reports from Members on Boards (00:18:00)

There were no reports from Members on Boards.

11. Reports on Decisions Subject to the Reconsideration Procedure (00:18:04)

There were no reports on decisions subject to the reconsideration procedure.

12. Notice of Motion (00:18:10)12.1 Electric Vehicle Charging (00:18:13)

A copy of the following Notice of Motion in the name of Alderman M Gregg, had been circulated to Members with the notice convening the meeting:

“That this Council recognises the problem with Electric Vehicle car charging specific to Northern Ireland, both for homeowners restricted to on-street parking and also with the limited availability of our public charging network; and that this council write to the Department for Infrastructure separately on both issues:

1. to ask the Department for Infrastructure to initiate a trial of gully channel and/or overhead street solutions to enable safe cable crossing of a public footpath, and to ask for a consultation with disability sectors on this; and
2. to ask the Department for Infrastructure to investigate extending permitted development planning laws to include Electric Vehicle infrastructure under permitted development and standard Utility street licences”.

The Notice of Motion was proposed by Alderman M Gregg and seconded by Councillor T Mitchell.

MM 23.01.2024

7

12.1 Electric Vehicle Charging (Contd)

The Right Worshipful the Mayor, Councillor A Gowan, advised that the above Notice of Motion would be referred to the Regeneration and Growth Committee for consideration.

12.2 Further Closure of Banks in the LCCC Area (00:19:39)

A copy of the following Notice of Motion in the name of Councillor D J Craig, had been circulated to Members with the notice convening the meeting:

“That this Council expresses concern at the proposed closure of further banks that serve residents in the Lisburn Castlereagh City Council area. Ulster banks latest list of branch closure compounds the impact of continual branch closures by all the major banks, which is impacting negatively on our residents, undermining the principle of accessible banking services for all in our communities.

We further resolve to write to all major banks in Northern Ireland expressing our opposition to any further bank closures”.

The Notice of Motion was proposed by Councillor D J Craig and seconded by Councillor A McIntyre.

Councillor D J Craig stated that this issue had been raised with him locally by people who were frustrated by the continual closure of banks in the Council area. Having researched this matter, Councillor Craig advised that in the period between 1986 and 2023, 61% of all bank branches in the UK had closed and 72% of all building society branches. This had negatively impacted on many groups in the community, in particular those who were disabled, older people, residents in rural areas and small businesses. Councillor Craig reported on the results of a number of surveys that had been conducted with those groups.

Councillor Craig acknowledged that the Government had made some efforts to try to stem bank closures. When considering the Bill that preceded the Financial Services and Markets Act, the Government had indicated amendments that required the Financial Conduct Authority to seek reasonable provision of free cash access services for those with current accounts. Amendments also required the Government to include its policy on free cash access services for current accounts of personal customers on the policy statement.

In 2023, the Financial Conduct Authority had introduced stringent rules around closures to ensure customers were listened to. There had been an effort made to introduce banking hubs. Whilst banking hubs were beneficial for those communities that had been left with no bank branches in their locality and reaction to them had been generally very positive, they had been very slow to be rolled out. There were only 31 currently in operation throughout the UK and only 1 of those was in Northern Ireland.

MM 23.01.2024

8

12.2 Further Closure of Banks in the LCCC Area (Contd)

Despite all efforts, high street bank closures in Northern Ireland had accelerated. Cash points too had disappeared from many villages. As well as the groups mentioned earlier, this also had an impact on those less well-off in communities, given the cost implications of having to travel to access banking facilities.

In seconding the proposal, Councillor A McIntyre also referred to the groups mentioned by Councillor Craig who had been disadvantaged by bank closures. He voiced his sympathy for bank staff affected and, especially in light of the current cost-of-living crisis, hoped that they would be able to be redeployed. Councillor McIntyre also commented on difficulties faced by community groups and charities who required double signatures to carry out various banking transactions. Whilst post offices had been put forward as an alternative to local bank branches, there was no guidance on how they would deal with such situations. Councillor McIntyre referred in particular to Royal Hillsborough – the Danske Bank branch had now closed, the post office was temporarily closed and there were only 2 cash machines in local shops. Alternatives required to be explored.

A number of other Members spoke in support of the Notice of Motion, namely Councillors P Catney, P Burke, N Trimble and A Givan. Reference was made to the need for legislation, the negative effect of bank closures on shops and businesses in towns and cities and the need for banks to maintain a physical presence in communities, the absence of which had the potential to impact on people's mental health.

Councillor Givan asked that the letter being sent to the major banks, as outlined in the proposal, also request that consideration be given to the provision of free cash withdrawals from ATMs to reduce the burden on those who budgeted with cash.

In concluding, Councillor D J Craig thanked Members for supporting his Notice of Motion. He reiterated that the Financial Services and Markets Act did seek the reasonable provision of free cash access services but agreed that the letter to major banks incorporate the issue referred to by Councillor Givan.

The Notice of Motion proposed by Councillor D J Craig and seconded by Councillor A McIntyre was unanimously agreed.

13. Confidential Business (00:46:22)

There was no confidential business.

MM 23.01.2024

9

14. Any Other Business (00:46:26)14.1 Solidarity with Armed Forces (00:46:32)
Councillor G Hynds

Councillor G Hynds stated that the Armed Forces had always been hugely welcomed, supported and thanked by the people of Lisburn and trusted that would always be the case, especially when they came under threat, as had happened recently. He asked that The Right Worshipful the Mayor write on behalf of the Council expressing continued support for Armed Forces members, their families and the staff in Thiepval Barracks. Councillor Gowan agreed as Mayor to send a letter conveying the Council's thoughts and solidarity with those serving in Thiepval Barracks as they faced ongoing threat.

Conclusion of the Meeting

At the conclusion of the meeting, The Right Worshipful the Mayor, Councillor A Gowan, thanked those present for their attendance.

There being no further business for consideration, the meeting was terminated at 7.48 pm.

Mayor

(S) Council 29.01.2024

10

LISBURN & CASTLEREAGH CITY COUNCIL**Minutes of the Special Meeting of the Council held in the Island Civic Centre on Monday 29th January 2024 at 6.00pm****PRESENT IN CHAMBER:**Deputy Mayor
Councillor G McCleave

Aldermen A Grehan and J Tinsley

Councillors D Bassett, P Catney, D J Craig, B Higginson,
G Hynds, P Kennedy, U Mackin, A Martin and C McCready**PRESENT IN REMOTE LOCATION:**

Alderman M Gregg

Councillors P Burke, S Burns, K Dickson, N Eaton,
A P Ewing, J Gallen, A Givan, J Lavery BEM, A McIntyre,
R McLernon, N Parker and G Thompson**IN ATTENDANCE:**Lisburn & Castlereagh City CouncilActing Director of Environmental Services
Member Services Officers
Technician
IT Officer**Commencement of the Meeting**

Councillor R McLernon joined the meeting remotely (6.02 pm).

At the commencement of the meeting, The Deputy Mayor, Councillor G McCleave, welcomed those present to the Special Meeting of Council. For the purpose of the livestream the Member Services Officer read out the names of those Members in attendance at the meeting.

The Deputy Mayor stated that, whilst the meeting was being live streamed, unauthorised recording was not permitted, as per the Council's Standing Order 8.5.

The Deputy Mayor asked that mobile phones be turned off or put on silent for the duration of the meeting. The Director of Environmental Services outlined the evacuation procedures in the case of an emergency.

1. **Apologies** ()

Apologies for non-attendance were recorded on behalf of The Right Worshipful, the Mayor, Councillor A Gowan, Aldermen O Gawith, M Guy and P Porter, Councillors T Beckett, R Carlin, C Kemp and Chief Executive, Mr D Burns.

Alderman M Gregg joined the meeting remotely (6.04 pm).

2. Declarations of Interest ()

There were no declarations of Interest.

3 Northern Ireland Water ()

Councillor D Bassett left the meeting at 6.09 pm, returned at 6.13 pm and left the meeting (6.37 pm).

Councillor P Burke joined the meeting remotely (6.10 pm).

Councillor C McCready left the meeting (6.35 pm).

Alderman J Tinsley left the meeting (6.38 pm).

Councillor G Hynds left the meeting at 6.40 pm, returned at 6.42 pm and left the meeting (7.04 pm).

Alderman A Grehan left the meeting (6.46 pm).

Councillor J Gallen left the meeting remotely (6.48 pm).

Councillor B Higganson left the meeting at 7.06 pm and returned (7.07 pm).

The Deputy Mayor reminded the Council that the meeting had been convened to enable representatives of Northern Ireland Water to present their investment plans, challenges, and development constraints, specifically those for the Council area. Accordingly, he welcomed the following representatives to the meeting:

- Dr Stephen Blockwell - Head of Investment Management, Engineering and Sustainability Directorate
- Mr Mark Mitchell – Head of Capital Delivery, Infrastructure Delivery Directorate

Dr Blockwell provided an overview of the organisation's investment plan, known as PC21 (Price Control 2021-2027), which aimed to deliver wastewater services and capital infrastructure across Northern Ireland. It was reported that the third year of the PC21 plan had a funding shortfall of £49 million and that Northern Ireland Water estimated an overall shortfall of £953 million over the next 3 years of the six-year price control period.

Regarding proposed work within the Council area, the officials referred to a number of planned schemes. Specifically, the £9 million base maintenance investment to the Lisburn wastewater treatment works; upgrades to the Dromara wastewater treatment works, and to the Mill Road and Knockbracken Storm overflows, which were programmed to be delivered within the PC21 period, subject to statutory approvals and funding. The Council was also provided with an overview of the feasibility study which is currently being undertaken in respect of a proposed new wastewater treatment works within the Lisburn West area. Officials further outlined a number of actions which had been taken at a tactical level to work with Developers to accommodate development where possible in the face of the capacity constraints currently faced by Northern Ireland Water.

Dr Blockwell provided details of the Fats, Oil and Grease (FOG) Campaign and requested that Council support raising awareness of the environmental harm and damage caused by fats, oil and grease on NI Water assets and the environment. It was reported that the 'Stop & Think – Not in the Sink' message encouraged everyone to dispose of FOG appropriately, and businesses to ensure their grease traps worked correctly.

(S) Council 29.01.2024

12

Officials requested that Council considered imposing requirements for grease management systems to be in place and maintained when issuing planning approvals, and to consider opportunities for wider regulation as part of Food Hygiene inspections, to ensure businesses implement FOG management systems.

The Deputy Mayor then invited questions from Members in respect of the presentation. During discussion, a number of matters were clarified in relation to: action taken on the recent Blue Green Algae crisis, length of time discussions had been ongoing with central government in relation to wastewater capacity constraints in NI, timeline for wastewater impact assessments and at what point of the assessment process were developers permitted to proceed with site builds, standards required for developer led treatment works solutions to be adopted by NI Water, lack of capacity at Drumbeg Treatment Works, Timeline for Dromara Treatment Works upgrade (subject to funding), and timeline for Knockbracken Storm Overflow works (subject to funding).

The following undertakings were noted in response to Members' questions:

- In response to questions from Councillor S Burns, regarding new businesses in Dundonald within a business park having applied for change of use and NI Water had recommended a wastewater impact assessment, Dr Blockwell advised that they had increased capacity within the team due to demand and undertook to confirm the current timescale for completion of the engineers report.
- In response to a question from Councillor J Lavery, regarding development in Dundonald, Dr Blockwell undertook to confirm the current timescale for completion of the engineer wastewater impact assessment reports.
- Councillor D J Craig referred to storm drain issues identified for the new social housing schemes planned for the Moyes flats. Officials advised that colleagues had a meeting planned in the near future with the Northern Ireland Housing Executive and agreed to add this issue to the agenda for that meeting.

The Deputy Mayor, Councillor G McCleave, thanked the officials for their presentation.

There being no further business the special meeting concluded at 7.08 pm.

Deputy Mayor

(S) MM 08 02 2024 6.00 pm

13

LISBURN & CASTLEREAGH CITY COUNCIL**Minutes of Special Meeting of the Council held in the Council Chamber and in Remote Locations on Thursday, 8 February 2024 at 6.02 pm****PRESENT IN CHAMBER:**

The Right Worshipful The Mayor
Councillor A Gowan

Deputy Mayor
Councillor G McCleave

Aldermen J Baird, A G Ewart MBE, O Gawith, M Gregg,
A Grehan, M Guy, S P Porter and J Tinsley

Councillors D Bassett, R T Beckett, S Burns, R Carlin,
D J Craig, K Dickson, N Eaton, A P Ewing, A Givan,
B Higginson, G Hynds, C Kemp, P Kennedy, S Lowry,
U Mackin, A Martin, C McCready, A McIntyre,
M McKeever, R McLernon, N Parker, G Thompson and
Rt Hon N Trimble

PRESENT IN REMOTE LOCATION:

Alderman H Legge, Councillors P Burke, J Gallen and
T Mitchell

IN ATTENDANCE IN CHAMBER:

Chief Executive
Director of Finance & Corporate Services
Head of Finance
Member Services Officers (BS & EW)
IT Officer
Technician

Commencement of the Meeting

At the commencement of the meeting, The Right Worshipful the Mayor, Councillor A Gowan welcomed those present to the special meeting of Council, which had been convened to consider recommendations in connection with the striking of the district rate for 2024/2025. The special meeting was being live-streamed to enable members of the public to hear and see the proceedings.

The Chief Executive outlined the evacuation procedures in the case of an emergency.

At this point, the Member Services Officer read out the names of the Elected Members and Officers in attendance at the meeting.

1. **Apologies** (00:03:10)

It was agreed that an apologies for non-attendance at the meeting be accepted on behalf of Alderman S Skillen and Councillors P Catney and J Lavery BEM.

(S) MM 08 02 2024 6.00 pm

14

2. Declarations of Interest (00:03:28)

There were no declarations of interest.

Alderman M Guy joined the meeting at 6.05 pm.

3. Special Corporate Services Committee – 24 January, 2024 (00:04:10)

It was proposed by Alderman O Gawith, seconded by Councillor A P Ewing, and agreed that the minutes of the special meeting of the Corporate Services Committee held on 24 January, 2024 be confirmed and signed.

4. Report by the Chief Executive (00:04:58)

4.1 District Rate and Draft Estimates of Income and Expenditure for 2024/2025 (00:05:09)

Members had been provided with a copy of the Draft Estimates of Income and Expenditure for 2024/2025 for the various departments of the Council.

The Right Worshipful the Mayor invited the Chairman of the Corporate Services Committee, Alderman O Gawith, to address the Council.

At the outset Alderman Gawith referred to the ongoing cost of living crisis and stated that with this in mind the Council had taken the decision to freeze prices for the Council's leisure services, car parks and a number of other corporate services for the coming year.

Alderman Gawith acknowledged the many financial pressures being experienced by ratepayers which, he stated, also affected the council. He advised that the council also recognised the challenges being faced by Central Government and the Council had been impacted already by reduction in funding. Despite this, the Council had made every effort to keep the proposed rate rise below the rate of inflation which was currently sitting at 4%.

Alderman Gawith referred to the important role of the Council in delivering vital services which, he stated, were second to none in terms of quality, efficiency and value for money. The Council also had an important role in turning key plans in the area into reality.

Alderman Gawith having referred to the Council's ambitious capital investment plans for 2024/2025 which totalled £128 million highlighted a number of the areas of planned expenditure which included:

- £29.7m on a range of capital projects, including the new Dundonald International Ice Bowl, two new sports pitches in Lisburn and Carryduff, as well as the former Hilden Primary School which was being transformed into a tea room and childcare facility.

(S) MM 08 02 2024 6.00 pm

15

4.1 District Rate and Draft Estimates of Income and Expenditure for 2024/2025 (Cont'd)

- £14.5m on disposal of waste and recycling services
- £6.4m on maintaining leisure and community centres
- £5.5m on the upkeep of the council's award-winning parks and green spaces
- £2.7m on street cleansing and public spaces
- £2m on protecting public health
- £1.7m on overseeing planning and building control

Councillor Gawith having outlined the recommendations in connection with the striking of the district rate commended the efforts of Members, the Chief Executive, Directors and all Officers who had participated in the estimates process, enabling the Council to keep the rate increase below the rate of inflation.

It was proposed by Alderman O Gawith, seconded by Councillor A P Ewing, and agreed unanimously that:

- (a) approval be given to the strategies and related policies contained within the estimates documents; and
- (b) the district rate for the financial year 2024/2025 be set at 0.3658% for domestic properties and 25.6984% for non-domestic properties.

A number of Members, on behalf of their respective political parties, as well as the Vice Chairman of the Corporate Services Committee paid tribute to the Chief Executive, Directors and Officers who had worked hard over a number of months to ensure a rate rise below the rate of inflation for 2024/2025.

5. Any Other Business (00:13:38)

5.1 Condolences to Alderman S Skillen (00:13:42)

The Right Worshipful the Mayor, Councillor A Gowan, on behalf of the Council, expressed deepest sympathy to Alderman S Skillen on the very recent and sudden passing of her mother and asked everyone to keep Alderman Skillen and her family in their thoughts and prayers at this difficult time.

Conclusion of the Meeting

At the conclusion of the meeting, The Right Worshipful the Mayor, Councillor A Gowan, also wished to convey his thanks to all Members, the Chief Executive and his team of Officers for their efforts throughout the estimates process.

The Right Worshipful the Mayor thanked those present for their attendance and there being no further business, the Special Meeting concluded at 6.16 pm.

Mayor

LISBURN & CASTLEREAGH CITY COUNCIL**Minutes of Special Meeting of the Council held in the Council Chamber and in Remote Locations on Thursday 8th February 2024 at 6.45 pm****Privileged and Confidential****Created for the purpose of obtaining legal advice/in contemplation of litigation****PRESENT IN CHAMBER:**

The Right Worshipful The Mayor
Councillor A Gowan

Deputy Mayor, Councillor G McCleave

Aldermen J Baird, A G Ewart MBE, O Gawith, M Gregg,
A Grehan, M Guy, S P Porter and J Tinsley

Councillors D Bassett, R T Beckett, S Burns, R Carlin,
D J Craig, K Dickson, N Eaton, A P Ewing, A Givan,
B Higginson, G Hynds, C Kemp, P Kennedy, S Lowry,
U Mackin, A Martin, C McCready, A McIntyre,
M McKeever, R McLernon, N Parker, G Thompson and The
Hon N Trimble

PRESENT IN REMOTE LOCATION:

Councillors P Burke, J Gallen, J Lavery BEM and T Mitchell

IN ATTENDANCE IN CHAMBER:

Director of Finance & Corporate Services
Head of Human Resources & Organisation Development
Legal Adviser from Arthur Cox LLP

Commencement of Meeting

At the outset of proceedings, The Right Worshipful the Mayor, Councillor A Gowan, welcomed everyone to the Special Meeting which had been convened to consider a confidential matter.

At this point, the Member Services Officer read out the names of the Elected Members and Officers in attendance at the meeting.

The Director of Finance and Corporate Services proceeded to outline the evacuation procedures in the case of an emergency.

The Right Worshipful the Mayor stated that, although the meeting was being live-streamed, unauthorised recording was not permitted, as per 8.5 of the Council's Standing Orders. The Chairman also reminded everyone to ensure that mobile phones were turned off or on silent mode for the duration of the meeting.

1. Apologies (00:02:20)

An apology for non-attendance at the meeting was accepted and recorded on behalf of Alderman S Skillen and Councillor P Catney.

2. Declarations of Interests (00:02:44)

The Right Worshipful the Mayor reminded Members to declare any interests they might have in relation to the business of the meeting and reminded them of the requirement that they complete a Declaration of Interest form.

There were no Members' declarations of interest declared at the meeting.

3. Suspension of Standing Order – Section 27.1 to Agree suspension of Standing Order no. 4 - Five days at least before a meeting of the Council, a Committee or Sub Committee, section (1) notice of the time and place of the intended meeting shall be published at the offices of the Council and on the Council's website (00:03:33)

It was proposed by Alderman J Tinsley, seconded by Councillor N Trimble, and agreed that, as permitted under Standing Order 27.1, standing order no. 4 be suspended in order to consider a confidential matter at short notice.

4. Confidential Report by the Director of Finance & Corporate Services (00:04:08)

(Confidential for reason of information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Council or a Government Department and employees, or office holders under, the Council.)

"In Committee"

It was proposed by Councillor D J Craig, seconded by Alderman J Baird, and agreed that the confidential business be considered "in Committee." (The live-stream was paused at this stage in proceedings.)

The Member Services Officers and the technician left the meeting at this point (6.50 pm).

The Director of Finance & Corporate Services provided a verbal briefing to Members on the background and key issues relating to a confidential matter.

During the meeting a member of the Council's legal team also joined the briefing.

Members raised a number of questions which were responded to during the briefing.

It was agreed that the Director's briefing, including the next steps, be noted.

Conclusion of the Meeting

There being no further business, the Special Meeting concluded at 8.35 pm.

Mayor

DRAFT

LISBURN & CASTLEREAGH CITY COUNCIL**Minutes of Special Meeting of the Council held in the Council Chamber and in Remote Locations on Thursday 14th February 2024 at 5.00 pm****Privileged and Confidential****Created for the purpose of obtaining legal advice/in contemplation of litigation****PRESENT IN CHAMBER:**

The Right Worshipful the Mayor
Councillor A Gowan

Aldermen J Baird, A G Ewart MBE, O Gawith, A Grehan,
M Guy, S P Porter and J Tinsley

Councillors D Bassett, P Catney, D J Craig, K Dickson,
N Eaton, A P Ewing, A Givan, B Higginson, G Hynds,
C Kemp, H Legge, A Martin, A McIntyre,
and The Hon N Trimble

PRESENT IN REMOTE LOCATION:

Deputy Mayor, Councillor G McCleave
Alderman M Gregg and Councillors P Burke, S Burns,
R Carlin, J Gallen, P Kennedy, S Lowry, C McCready,
N Parker and G Thompson

IN ATTENDANCE IN CHAMBER:

Director of Finance & Corporate Services
Head of Human Resources & Organisation Development
Legal Adviser from Arthur Cox LLP
Legal Adviser - Barrister-at-Law

Commencement of Meeting

At the outset of proceedings, The Right Worshipful the Mayor, Councillor A Gowan, welcomed everyone to the Special Meeting which had been convened to consider a confidential matter.

At this point, the Member Services Officer read out the names of the Elected Members and Officers in attendance at the meeting.

The Director of Finance and Corporate Services proceeded to outline the evacuation procedures in the case of an emergency.

The Right Worshipful the Mayor stated that, although the meeting was being live-streamed, unauthorised recording was not permitted, as per 8.5 of the Council's Standing Orders. The Chairman also reminded everyone to ensure that mobile phones were turned off or on silent mode for the duration of the meeting.

1. Apologies

An apology for non-attendance at the meeting was accepted and recorded on behalf of Alderman S Skillen and Councillors R T Beckett, J Lavery BEM, U Mackin, M McKeever, T Mitchell and R McLernon.

2. Declarations of Interests

The Right Worshipful the Mayor reminded Members to declare any interests they might have in relation to the business of the meeting and reminded them of the requirement that they complete a Declaration of Interest form.

There were no Members' declarations of interest declared at the meeting.

3. Suspension of Standing Order – Section 27.1 to Agree suspension of Standing Order no. 4 - Five days at least before a meeting of the Council, a Committee or Sub Committee, section (1) notice of the time and place of the intended meeting shall be published at the offices of the Council and on the Council's website

It was proposed by Councillor D J Craig, seconded by Councillor N Trimble, and agreed that, as permitted under Standing Order 27.1, standing order no. 4 be suspended in order to consider a confidential matter at short notice.

4. Confidential Report by the Director of Finance & Corporate Services

(Confidential for reason of information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Council or a Government Department and employees, or office holders under, the Council.)

The legal advisers joined the meeting (5.06 pm).

"In Committee"

It was proposed by Alderman J Baird, seconded by Alderman A G Ewart, and agreed that the confidential business be considered "in Committee" for the reason outlined regarding the nature of the confidential report. (The live-stream was paused at this stage in proceedings.)

The Member Services Officers and the technician left the meeting at this point (5.06 pm).

The Director of Finance & Corporate Services presented a paper outlining key issues pertaining to an on-going negotiation. The Director, the Head of Human Resources & Organisation Development and the legal advisers responded to a number of questions from Members on issues arising from the Director's paper.

During the meeting the following Members joined or left the meeting:

- Alderman M Guy entered at 5.14 pm
- Alderman H Legge left at 5.26 pm and re-entered at 5.38 pm
- Councillor A P Ewing entered the meeting at 5.39 pm.

A discussion ensued during which Councillor G Hynds proposed an amendment to the recommendation which was seconded by Councillor P Catney. At the request of Councillor Hynds a recorded vote was taken. The proposal in the name of Councillor Hynds was declared 'lost', the voting being as follows:

In favour: Councillor P Catney, Councillor J Gallen and Councillor G Hynds
(3)

Against: Alderman J Baird, Councillor D Bassett, Councillor P Burke, Councillor S Burns, Councillor R Carlin, Councillor D J Craig, Councillor K Dickson, Councillor N Eaton, Alderman A G Ewart, Councillor A P Ewing, Alderman A Gawith, Councillor A Givan, The Right Worshipful the Mayor, Councillor A Gowan, Alderman M Gregg, Alderman A Grehan, Alderman M Guy, Councillor B Higginson, Councillor C Kemp, Councillor P Kennedy, Alderman H Legge, Councillor S Lowry, Councillor A Martin, Deputy Mayor, Councillor G McCleave, Councillor A McIntyre, Councillor N Parker, Alderman S P Porter, Councillor G Thompson, Alderman J Tinsley and Councillor N Trimble **(29)**

Following discussion, it was proposed by Alderman J Tinsley and seconded by Councillor N Trimble that the recommendation as set out by the Director be accepted. At the request of Councillor Hynds a recorded vote was taken. The proposal in the name of Alderman Tinsley was declared 'carried', the voting being as follows:

In favour: Alderman J Baird, Councillor D Bassett, Councillor P Burke, Councillor S Burns, Councillor R Carlin, Councillor D J Craig, Councillor K Dickson, Councillor N Eaton, Alderman A G Ewart, Councillor A P Ewing, Alderman A Gawith, Councillor A Givan, The Right Worshipful the Mayor, Councillor A Gowan, Alderman M Gregg, Alderman A Grehan, Alderman M Guy, Councillor B Higginson, Councillor C Kemp, Councillor P Kennedy, Alderman H Legge, Councillor S Lowry, Councillor A Martin, Deputy Mayor, Councillor G McCleave, Councillor A McIntyre, Councillor N Parker, Alderman S P Porter, Councillor G Thompson, Alderman J Tinsley and Councillor N Trimble **(29)**

Against: Councillor P Catney, Councillor J Gallen and Councillor G Hynds
(3)

Resumption of Normal Business

It was proposed by Councillor N Trimble, seconded by Alderman A G Ewart, and agreed to come out of Committee.

Conclusion of the Meeting

There being no further business, the Special Meeting concluded at 6.40 pm.

Mayor

DRAFT

LISBURN & CASTLEREAGH CITY COUNCIL**Minutes of Meeting of the Regeneration & Growth Committee held remotely and in the Council Chamber, Island Civic Centre, The Island, Lisburn on Thursday 1st February, 2024 at 6.00 pm****PRESENT IN THE CHAMBER:**

Councillor J Lavery BEM (Chairperson)

Councillor T Mitchell (Vice Chairperson)

Aldermen J Baird, A G Ewart MBE, M Gregg and A Grehan

Councillors K Dickson, U Mackin, A Martin and C McCready

PRESENT IN REMOTE LOCATION:

Deputy Mayor, Councillor G McCleave

Aldermen M Guy and S P Porter

Councillors P Burke, J Gallen and N Parker

OTHER MEMBERS:

Councillor G Hynds (Council Chamber)

IN ATTENDANCE

Director of Regeneration & Growth

Head of Economic Development

Head of Planning & Capital Development

Head of Assets

Acting Head of Parks & Amenities

Member Services Officers (BS and EW)

IT Officer

Commencement of Meeting

The Chairperson, Councillor J Lavery, extended a welcome to all present at the February meeting of the Committee. He reminded those present that the meeting was being audio recorded unless the item was being considered under confidential business.

At this point in proceedings, the Member Services Officer read out the names of the Elected Members in attendance at the meeting.

The Chairperson asked that any Member entering or leaving the meeting advise the Member Services Officer accordingly so that this might be accurately reflected in the minutes.

The Director of Regeneration & Growth outlined the evacuation procedures in the case of an emergency.

Alderman S P Porter joined the meeting remotely at 6.03 pm.

1. Apologies (00:02:44)

Apologies for non-attendance at the meeting were accepted and recorded on behalf of The Right Worshipful the Mayor, Councillor A Gowan.

2. Declarations of Interest (00:03:00)

There were no Declarations of Interest made at this point in the meeting.

Alderman A Grehan entered the meeting at 6.05 pm.

At this point the Chairman extended a welcome to the newly appointed Head of Assets, Leeann Vincent, who was in attendance at her first meeting of the Regeneration & Growth Committee. The Chairman conveyed good wishes to Leeann for her future with Lisburn & Castlereagh City Council.

3. Report of Director of Regeneration & Growth (00:04:40)

3.1 Responsible Reservoir Manager Status (00:04:50)

The Director of Regeneration & Growth outlined the background and key issues regarding a request by the DfI Rivers (the legislative authority) that the Council signs up to Responsible Reservoir Manager agreement in the absence of full implementation of the Reservoirs Act (NI) 2015. It was noted that this agreement would apply to the controlled reservoirs under the Council's jurisdiction located at Duncans Pak and Hillsborough Forest. By signing this agreement the Council would be confirming it would observe the principles of the Reservoirs Act 1975 and/or the Reservoirs Act (NI) 1975 (as applicable) at present.

A copy of the Responsible Reservoir Manager agreement had been circulated to the Committee.

The Director's report highlighted key issues relating to the Council's Local Development Plan and also the Capital programme.

The Head of Planning and Capital Development and the Director responded to questions from Members in connection with:

- planning issues which had been referred to in the report. The Head of Planning & Capital Development discussed the requirement for the Council to engage with Rivers Agency where the policy requires Reservoir Manager status to be in place or in the process of being put in place. He advised that any decision being made on any future planning applications would be treated in the same way. He also highlighted the importance of complying with this policy in order to ensure future development in the inundation areas of the reservoir could be properly considered.

3.1 Responsible Reservoir Manager Status (Cont'd)

- those developments that would be unlocked as a result of the Council signing up to the Responsible Reservoir Manager agreement. The Head of Planning & Capital Development confirmed that he was unaware of any developments impacted but undertook to prepare a report on this matter for the next meeting of the Committee, and
- cost to the Council in respect of signing up to this agreement. The Director advised that all the costs associated with this area of work would be 'costs in kind' such as the weekly inspections by the Parks and Amenities team. He also discussed the capital works associated with Duncan's Dam.

It was proposed by Alderman M Gregg, seconded by Alderman J Baird, and agreed to recommend that the Council agrees to the signing up to Responsible Reservoir Manager Agreement to achieve Responsible Reservoir Manager status.

4. Report of Head of Planning & Capital Development (00:12:06)

4.1 Public Consultation on the Review of the Planning (Development Management) Regulations (00:12:15)

The Head of Planning & Capital Development outlined the background and key issues in connection with the public consultation on the Review of the Planning (Development Management) Regulations (Northern Ireland) 2015.

The Committee had been furnished with a copy of correspondence from the Department for Infrastructure seeking participation in the public consultation process and a copy of the Planning (Development Management) Regulations (Northern Ireland) 2015.

The report also provided a web link providing full details of the Department's public consultation.

The Head of Planning & Capital Development elaborated on the three areas of the Regulations that were being considered, namely; a review of classes of developments, pre-determination hearings and the pre-application community consultation (PACC) process. He also highlighted a number of suggested changes that were not referred to in the consultation and which were being proposed to be included in the consultation response, under 'any other comments.'

The Head of Planning & Capital Development responded to questions and comments from a number of Members in connection with the above consultation, some of which they felt should be incorporated into the Council's response, namely;

4.1 Public Consultation on the Review of the Planning (Development Management) Regulations (Cont'd)

- the importance of obtaining the broadest range of responses to this consultation and also of ensuring the maximum participation in the planning process as possible,
- the benefit of a review of the current threshold of 50 units for major planning applications. The Head of Service discussed the importance of pre-Application Community Consultation (PACC) which assist in informing the public of what developments were coming forward. He was hopeful that there would be a further round of consultation following the outcome of this current consultation.
- a knowledge gap that existed between certain groups and the planners/developers and the fact that the planning system is a difficult system to interact with. The Member expressed concern that this knowledge gap was a significant concern.
- the current practice of publishing the Council's planning lists in the local newspaper and the suggestion that social media may be a more suitable platform for such information to be published.

It was proposed by Alderman M Gregg, seconded by Alderman J Baird, and agreed to recommend that the Council grants delegated authority to Officers to provide comments to the Department for Infrastructure via the Citizen Space website based on the advice set out in the report circulated and taking account of the issues raised by Members, where appropriate.

At the conclusion of the discussion the Head of Planning & Capital Development undertook to bring forward a paper on the issues raised to a future meeting of the Committee. He also agreed to download a copy of the Council's final response to the Department and circulate to Members of the Committee in due course.

4.2 Proposed Abandonment at 62 to 66 Bow Street Lisburn (00:31:58)

The Head of Planning & Capital Development outlined the background and key issues in connection with the proposed abandonment at 62-66 Bow Street Lisburn by the Department for Infrastructure following a request by Danske Bank, the details of which had been outlined in the report circulated. A copy of a related plan had been appended to the Officer's report.

The Head of Planning & Capital Development, in response to a question from a Member advised that as the area of footpath at 62-66 Bow Street had been abandoned, it was up to Danske Bank to make good any works, should the Bank remove the ATM or move away from that location. He indicated that the Council could highlight any particular issues to DfI Roads should the need arise.

4.2 Proposed Abandonment at 62 to 66 Bow Street Lisburn (Cont'd)

It was proposed by Alderman J Baird, seconded by the Vice Chairperson, Councillor T Mitchell, and agreed to recommend that the Council responds to DfI confirming that the Council had no objection, in principle, to the abandonment of the small part of the footpath at the location identified.

5. Any Other Business (00:33:56)

5.1 Information & Correspondence Schedule (00:34:12) Chairperson, Councillor J Laverty

The Chairperson, Councillor J Laverty drew the Committee's attention to the item on this month's Information & Noting Schedule on the subject of the Council's Major Tourism Events 2024.

The Head of Economic Development and the Director responded to a number of questions from the Committee, and also provided clarification in relation to other issues, including the importance of the Committee receiving detailed reports on the evaluation and feedback on such events which would ensure a more complete overview and which would include unsuccessful applications.

It was agreed that the outcome of the 2024 major tourism events assessment be noted.

In order to provide an opportunity for further scrutiny of future programmes, the Director undertook to bring this item of business to the Committee for noting. In addition he agreed that a review of the process and criteria be undertaken and brought back to Committee for consideration.

5.2 Tour Operators' Familiarization Trip (00:34:24) Chairperson, Councillor J Laverty

The Chairperson also highlighted the forthcoming tour operators' familiarisation trip which was taking place the following week which had been organised following the Westminster Investment event in London in September 2023. It was noted that those Members who had attended the Westminster event were invited to participate in this event.

6. Confidential Report from Director of Regeneration & Growth (01:04:39)

The Chairperson advised that the Confidential report items were confidential due to containing information relating to the financial or business affairs of any particular person (including the Council holding that information).

In Committee (01:05:20)

It was proposed by Alderman J Baird, seconded by the Vice Chairperson, Councillor T Mitchell, and agreed that the Confidential Reports be considered “in Committee” in the absence of press or members of the public. The audio recording was paused at this stage in proceedings (7.06 pm).

6.1 Acquisitions and Disposals of Land Interests including Estates Update
(Redacted report to be published following sealing at Council)

The Director of Regeneration & Growth outlined the background and key issues in regard to acquisitions and disposals of land interests and also provided an update on estate matters. The Director and the Acting Head of Parks & Amenities responded to questions from the Committee in relation to one particular land interest.

It was proposed by Alderman J Baird, seconded by Councillor U Mackin, and agreed to recommend that:

- a) the update regarding the purchase of 30 Blaris Road be noted, and the proposal to submit, in parallel with the Contract for Sale, a planning application for the change of use for these lands be agreed,
- b) the draft lease and the associated development agreement for Laurelhill Community College 3G sports pitch be approved, in line with the contents of the report,
- c) the release of an EOI to soccer clubs for pitch 5i at Lough Moss Leisure Centre be noted, and
- d) the matter of the lease of the sports pitch at Saintfield Road, Carryduff be referred back to the Committee for further consideration in light of the discussion that had taken place that evening. It was noted that the Acting Head of Parks & Amenities would have the necessary discussion with the current lease holder meanwhile.

6.2 City Centre Management – Relocation to the Museum
(Redacted report to be published following sealing at Council)

Alderman A Grehan left the meeting at 7.35 pm.

The Head of Economic Development outlined the background and key issues in connection with the relocation of City Centre Management to the Irish Linen Centre/ Lisburn Museum.

It was proposed by the Vice Chairperson, Councillor T Mitchell, seconded by Councillor U Mackin, and agreed that in line with delegated authority granted to the Committee by the Council at its meeting on 23 January 2024 the scheme of works and costs as outlined in the Business Case, as circulated, be agreed.

7. Any Other Confidential Business

7.1 Destination Royal Hillsborough – BRCD Funding

In response to a question from a Member, the Director of Regeneration & Growth discussed the due process and other issues in regard to the Contract for Funding for the Destination Royal Hillsborough initiative. The Head of Planning & Capital Development also addressed the Committee on related planning matters.

7.2 Issue of Correspondence

The Director of Regeneration & Growth responded to questions raised by a Member in regard to a previous decision of the Committee in November 2023 that a letter be issued. The Director advised that the correspondence in question had been approved for issue.

Councillor U Mackin left the meeting at 7.50 pm.

Resumption of Normal Business

It was proposed by Councillor C McCreedy, seconded by Alderman J Baird, and agreed to come out of Committee and normal business was resumed.

Conclusion of Meeting

The Chairperson thanked everyone for their attendance and there being no further business for consideration the meeting was concluded at 7.53 pm.

Chairperson

LISBURN & CASTLEREAGH CITY COUNCIL**Minutes of the Communities & Wellbeing Committee held in the Island Civic Centre, Lisburn, and remotely, on Tuesday 6th February 2024 at 6.00pm**

<u>PRESENT:</u>	Councillor R T Beckett (Chairperson) The Right Worshipful the Mayor, Councillor A Gowan Deputy Mayor Councillor G McCleave Aldermen A Grehan and H Legge; and Councillors D Bassett, D J Craig, N Eaton, B Higginson, S Lowry, A McIntyre, T Mitchell and G Thompson.
<u>PRESENT IN A REMOTE LOCATION:</u>	Alderman S P Porter; Councillors R Carlin and J Gallen.
<u>OTHER MEMBERS IN ATTENDANCE:</u>	Alderman J Tinsley (Zoom); Councillors A Givan (Zoom) and G Hynds.
<u>IN ATTENDANCE:</u>	Director of Leisure and Community Wellbeing Head of Communities Acting Head of Parks and Amenities Head of Sports Services Member Services Officers (BF and EW).

1. Apology

An apology was received on behalf of Alderman S Skillen.

2. Declarations of Interest

There were no declarations of interest.

3.0 Director of Leisure and Community Wellbeing3.1 Crewe United Football Club – 60th Anniversary (2.12)

The Director reported that correspondence had been received from Crewe United Football Club seeking financial support in respect of the club's 60th anniversary.

It was moved by Councillor A McIntyre, seconded by Councillor T Mitchell, and agreed:

1. To place an advertisement in the club's charity brochure at the cost of £100;
2. To approve the attendance of the Chairperson and the Vice-Chairperson at the club's anniversary dinner at a cost of £90; and
3. To meet 50% of the hospitality costs for a reception to be hosted jointly by The Right Worshipful the Mayor and the Committee, which would be approximately £175.

It was noted that invitations seeking Committee representation at future events would continue to be presented for consideration.

4.0 Head of Communities

4.1 Community Support Grants 2024/25 – Outcome of Assessments (3.48)

(Alderman A Grehan and Councillor S Lowry joined the meeting at 18.05)

The Head of Communities reported that, in response to an open call for applications, 81 had been submitted and assessed against pre-agreed criteria, 74 of which had been deemed successful. The total amount eligible for funding, based on the weighted score, had been £278,893, which was more than the original budgeted amount. Accordingly, a 5% reduction had been applied across those amounts and it was recommended that the Committee approve a sum of £265,034 payable to the successful applicants.

The Committee was reminded that the recommended amount had included an agreed uplift of £100k by the Council and a contribution from the Department for Communities of £49,465. However, the DfC amount had yet to be confirmed. The Head of Communities reported that she had received an update from DfC which had indicated that it anticipated that the level of financial support provided to the scheme in previous years would be maintained in 2024/25.

In response to several Members' queries, the Head of Communities gave an overview of the assessment criteria and eligibility for funding and indicated that it would not be prudent to discuss any individual application, given that there was an appeals' mechanism in operation.

Members also raised several issues relating to overall funding cuts and the impact that that were having on and the ability of community groups to operate effectively.

Moved by Councillor D J Craig,
Seconded by Alderman S P Porter,

That the Committee agrees that the successful applicants be awarded the full amount deemed eligible for funding, that being £278,893, and that the Director undertakes to re-examine departmental budgets to identify an additional sum of £13,859 to be allocated to the scheme.

The Director advised that the additional amount proposed, i.e., £13,859, was an unbudgeted figure and it should be considered alongside other budgetary pressures. She advised further that the additional funding should be considered corporately and that she would liaise with colleagues in Corporate Services to have the matter considered in line with other finance-related matters and relevant governance.

After further discussion, the proposal was not put to the Committee, but it was agreed that the successful applicants be allocated the amounts outlined within the report, that being at a 5% reduction, on the understanding that a request for an additional sum of £13,859, be brought to the attention of the Corporate Services Committee.

4.2 Communities Festivals' Fund (36.48)

The Head of Communities informed the Committee that 40 applications had been submitted for support from within the fund, 31 of which had been deemed eligible. The total amount of eligible funding, based on the weighted score, had been £64,783, which exceeded the original budgeted

amount. Accordingly, a 12.1% reduction had been applied and it was recommended that the Committee approve funding in the sum of £57,000. The Committee was reminded that the recommended amount assumed that the Department for Communities would contribute 50% of that figure.

In response to several queries raised by Members, the Head of Communities clarified that the applications had been assessed against pre-agreed criteria and scoring matrix. She highlighted that there existed a finite budget for what was a competitive assessment process. She added that, as part of the overall process, there existed a formal appeals' mechanism and, as such, it would be imprudent to comment on applications that may be considered within that mechanism at a future date.

It was moved by Councillor T Mitchell, seconded by Deputy Mayor Councillor G McCleave, and agreed that the Committee approve the payments under the fund as recommended within the report.

(The Right Worshipful the Mayor and Alderman S P Porter left the meeting at 18.39; Councillor T Mitchell left the meeting at 18.45 and returned at 18.49; and Alderman M Guy left the meeting at 18.51)

4.3 Consultation Response – Antisocial Behaviour (55.51)

It was moved by Councillor A McIntyre, seconded by Councillor T Mitchell, and agreed that the Committee endorse the response to the consultation exercise as set out, subject to the following amendments:

1. In respect of question 14, that the Committee's view was that persons under the age of 18 should not be the subject of antisocial behaviour orders (ASBOs); and
2. In respect of question 17, that the Committee's view was that the standard of proof threshold should be maintained as *beyond reasonable doubt* as opposed to the *balance of probabilities*.

The Committee also noted the comments of Members in relation to the role of the Council in enforcing byelaws relating to the consumption of alcohol in public places.

(Councillor P Catney left the meeting at 19.03)

4.4 Voluntary and Community Sector & Support Policy Framework (1.025.25)

The Committee endorsed a consultation response in the above-mentioned matter, subject to the amendment in respect of question 41 regarding the associated equality screening exercise, in that the Council's response would reflect that the views of younger people should have been considered within the category of age.

4.5 PEACEPLUS Action Plan - Request for Delegated Authority (1.10.18)

It was moved by Councillor D Bassett, seconded by Alderman H Legge, and agreed that the Council, at its meeting on 27th February, be requested to delegate authority to the Committee to approve the PEACEPLUS Local Action Plan at a meeting in March, to enable it to be submitted to the Special EU Programme Body (SEUPB) by the submission date of 28th March.

5.0 Head of Parks and Amenities

5.1 Moira Presbyterian Church (1.12.02)

It was proposed by Councillor G Thompson, seconded by Councillor B Higginson, and agreed that the Committee grant approval to Moira Presbyterian Church to host a religious service at Moira Demesne on Easter Sunday, 31st March. It was agreed also that the relevant byelaw, regarding the hosting of religious services in parks and open spaces, be temporarily set aside for this purpose.

5.2 Lisburn Baptist Church and Railway Street Presbyterian Church (1.12.50)

It was proposed by Councillor S Lowry, seconded by Councillor T Mitchell, and agreed that the Committee grant approval to both Lisburn Baptist Church and Railway Street Presbyterian Church to host separate religious services at Wallace Park on the morning of Easter Sunday, 31st March. It was agreed also that the relevant byelaw, regarding the hosting of religious services in parks and open spaces, be temporarily set aside for those purposes.

6.0 Head of Sports Services

6.1 Lisburn Half Marathon, 10k & Fun Run (1.15.20)

At its meeting on 3rd October, the Committee had approved several changes to the routes for the above-mentioned events. Subsequently, at the Council meeting on 24th October, several issues had been raised regarding the revised route and, accordingly, the minute was referred to the Committee for further consideration. The Head of Sports Services reported that officers had been addressing the matters raised but that some issues remained unresolved. Therefore, he recommended that the Committee amend its decision of 3rd October and agree that there be no change to the routes for the event in 2024.

It was moved by Councillor T Mitchell, seconded by Councillor B Higginson, and agreed that the Committee adopt the recommendation of the Head of Sports Services.

7.0 Any Other Business

7.1 Mr Thomas McCormick (1.17.20)

The Chairperson agreed to liaise with the Mayor's office to convey condolences on behalf of the Committee to Mrs Trisha McCormick and Mr Ta McCormick of the Hilden Community Association on the recent passing of their son, Thomas.

7.2 Lagan Valley Regional Park (1.20.12)

A Member referred to a recent decision of Belfast City Council to approve £21,000 in funding for the Lagan Valley Regional Park, on the basis that Lisburn and Castlereagh Council would match fund that figure. This related to a £42,000 funding cut which had been made by the Department for Infrastructure for the financial year 2023/24.

In response, the Director indicated that she had met with officials from Belfast City Council in this regard and that several areas were being explored. She added that any decision in the matter would be considered by the Committee, or the Corporate Services Committee.

(Councillor J Gallen left the meeting at 19.25)

7.3 Carryduff Greenway (1.21.40)

In response to a Member's question, the Director indicated that she, or the Acting Head of Parks and Amenities, would be content to meet with to discuss the progress achieved to date in respect of the greenway and the next steps in the project.

There being no further business, the meeting ended at 19:25.

Chairperson

LISBURN & CASTLEREAGH CITY COUNCIL**Minutes of the Environment and Sustainability Committee held in the Council Chamber, Island Civic Centre, and remotely, on Wednesday 7 February 2024 at 6pm****PRESENT IN CHAMBER:**

Councillor C McCready (Chairperson)
 Councillor R Carlin (Vice-Chairperson)
 Aldermen J Baird, M Gregg, O Gawith and J Tinsley
 Councillors S Burns, G Hynds, P Kennedy, M McKeever and N Parker

PRESENT IN REMOTE LOCATION:

Deputy Mayor, Councillor G McCleave
 Councillors J Lavery BEM and A McIntyre

IN ATTENDANCE:

In Chamber:
 Head of Service (Building Control and Sustainability) (CD)
 Acting Head of Service (Waste Management and Operational Services) (JK)
 Acting Head of Service (Environmental Health, Risk and Emergency Planning) (SC)
 Member Services Officers

Commencement of the Meeting

At the commencement of the meeting, the Chairperson, Councillor C McCready, welcomed those present to the meeting of the Environment and Sustainability Committee. The Chairperson advised that the meeting would be audio recorded unless the item on the agenda was to be considered under confidential business.

At this point, the Member Services Officer read out the names of the Elected Members and Officers in attendance at the meeting. The Chairperson, Councillor C McCready, stated that, whilst the meeting was being recorded, unauthorised recording was not permitted, as per the Council's Standing Orders. He asked that mobile phones be put on silent or switched off for the duration of the meeting.

In accordance with the Protocol for Remote Meetings, the Chairperson asked that those attending via zoom to ensure that the meeting could not be seen or heard by any other person at their remote location when confidential business was being considered.

The Acting Head of Service for Environmental Health, Risk and Emergency Planning proceeded to outline the evacuation procedures in the case of an emergency.

1. Apologies (00:02:58)

It was agreed to accept apologies for non-attendance at the meeting on behalf of The Right Worshipful the Mayor, Councillor A Gowan, Alderman S Skillen, Councillor P Catney, Councillor R McLernon and the Acting Director of Environmental Services, Mr Richard Harvey.

The Chairperson, Councillor C McCreedy gave condolences to Alderman S Skillen, with thoughts and prayers of the Committee being with her and her family on the sad passing of her mother Aileen.

2. Declarations of Interest (00:03:30)

There were no Declarations of Interest.

3. Report by the Head of Service (Building Control and Sustainability) (00:03:40)

3.1 Climate Change Reporting by Specified Public Bodies – Publication of 'Summary of Responses' to the Consultation and 'Next Steps' (00:03:49)

The Head of Service for Building Control and Sustainability set out in his report information in connection with the Department of Agriculture, Environment and Rural Affairs (DAERA) Summary of Responses to the consultation on 'Climate Change Reporting by Specified Public Bodies – Developing New Regulations'.

It was reported that the Councils response to the original consultation was approved through the Committee in June 2023. Members were provided with a link to the Department website to view the 'Summary of Responses' and 'Next Steps' Report and a link to view the Climate Change Act (NI) 2022.

The Committee agreed that the DAERA Publication of 'Summary of Responses' to the Consultation and 'Next Steps' be noted.

4. Report by the Acting Head of Service (Waste Management and Operational Services) (00:05:38)

4.1 Consultation on Reforming the Producer Responsibility System for Waste Electrical and Electronic Equipment (00:05:48)

Councillor R Carlin entered the meeting (6.06 pm).

The Committee considered a report which provided information in connection with a consultation and Call for Evidence on reforming the Producer Responsibility System for Waste Electrical and Electronic Equipment (WEEE), which had been issued by the Department of Agriculture, Environment and Rural Affairs (DAERA) on 28 December 2023.

4.1 Consultation on Reforming the Producer Responsibility System for Waste Electrical and Electronic Equipment Cont'd

The Committee were provided with a link to access the full consultation document for Members consideration. Members noted that as the consultation closing date was 7 March 2024, there would not be time for any agreed response to be ratified at Full Council on 26 March 2024.

Following discussion, it was proposed by Alderman M Gregg, seconded by Alderman J Baird, and agreed to recommend that:

- Members forward any comments for inclusion in the draft response to the Acting Head of Waste Management and Operational Services no later than Friday 16 February 2024; and
- delegated authority be approved for the March 2024 Environment and Sustainability Committee to agree the draft response for submission.

The Chairperson, Councillor C McCreedy, advised that Any Other Business would be considered at this point in the meeting.

5. Any Other Business (Agenda item 6.0 refers) (00:10:42)

5.1 Street Cleansing Team Appreciation and Litter Issue Councillor N Parker (00:10:48)

Councillor N Parker put on record her appreciation on the excellent service provided by Mr J Knox and the Street Cleansing Team for their recent work in an area which was heavily littered. The Chairperson, Councillor C McCreedy also reiterated his thanks on behalf of the Committee to Mr J Knox and the Street Cleansing Team.

Responding to a concern raised by Councillor N Parker on the increase of litter in the area, the Acting Head of Service for Environmental Health, Risk and Emergency planning advised that the service unit takes part in campaigns such as 'live here love here' and uses CCTV to identify offenders. Consideration would be given to additional posters in hot spot areas and promoted on social media.

5.2 Animal Welfare Councillor G Hynds (00:13:20)

Responding to a query raised by Councillor G Hynds, in relation to Animal Welfare Funding in light of the Executive being operational; the Acting Head of Service for Environmental Health, Risk and Emergency Planning advised that a date in May had been confirmed for the JR to be heard and if communication was not received by DAERA before May then the Council would proceed with the case.

6. Confidential Report by the Acting Director of Environmental Services (Agenda item 5.0 refers) (00:15:26)

The Chairperson, Councillor C McCreedy advised that the confidential report items would be dealt with "In Committee" due to containing information relating to the financial or business affairs of any particular person (including the Council holding that information).

"In Committee"

It was proposed by Councillor M McKeever, seconded by Alderman M Gregg, and agreed that the following matters be considered "in committee", in the absence of members of the press and public being present.

The member of the press seated in the public gallery left the meeting (6.17 pm).

6.1 arc21 Procurement of Waste Transfer, Bulking & Haulage (Agenda item 5.1 refers) (Report will never be made available)

The Acting Head of Service for Waste Management and Operational Services presented this item of business.

It was proposed by Alderman J Baird, seconded by Councillor P Kennedy, and agreed to recommend that delegated authority for the March 2024 Environment and Sustainability Committee be approved, to consider and agree recommendations relating to procurement of waste transfer, bulking & haulage, by arc21 on behalf of the Council.

6.2 Strategic Waste Collaboration (Agenda item 5.2 refers) (Report will never be made available)

The Acting Head of Service for Waste Management and Operational Services presented this item of business. During lengthy discussion Officers responded to a number of comments and questions from the Committee arising from the report.

Councillor G Hynds put on record that he would not be in a position to support the recommendation, as he felt that the post should be funded by Central Government. He further commented on the lateness of the report with it being received by Members only the day prior to the Committee meeting and felt that further information was required before the Committee could make a decision on the matter.

Further to discussion, it was proposed by Alderman M Gregg, seconded by Vice-Chairperson, Councillor R Carlin, and agreed to recommend that:

- the annual payment as outlined in the report, towards the shared Waste Specialist Officer post, to be employed by the Strategic Investment Board (SIB) be approved; and
- an update report be tabled to a future Environment and Sustainability Committee in respect of the number of Councils committed to the project.

Resumption of Normal Business

It was proposed by Alderman J Baird, seconded by the Vice-Chairperson, Councillor R Carlin and agreed to come out of committee and normal business was resumed.

There being no further business, the meeting concluded at 6.49 pm.

Chairperson

DRAFT

CSC 14.02.2024

40

LISBURN & CASTLEREAGH CITY COUNCIL**Minutes of Meeting of the Corporate Services Committee held remotely and in the Council Chamber, Island Civic Centre, The Island, Lisburn on Wednesday 14th February 2024 at 7.00 pm.****PRESENT IN COUNCIL CHAMBER (COMMITTEE):**

Alderman O Gawith (Chair)
 Councillor A Ewing (Vice-Chair)
 The Right Worshipful The Mayor
 Councillor A Gowan
 Aldermen A Ewart MBE, M Guy and H Legge
 Councillors A Givan, B Higginson, C Kemp and
 The Hon N Trimble

PRESENT IN A REMOTE LOCATION (COMMITTEE):

Deputy Mayor
 Councillor G McCleave
 Councillors P Burke, R Carlin, K Dickson and N Eaton

OTHER MEMBERS OF COUNCIL PRESENT IN COUNCIL CHAMBER

Alderman A Grehan
 Councillor B Hynds

IN ATTENDANCE:

Chief Executive (Remote)
 Director of Finance & Corporate Services
 Director of Organisation Development & Innovation
 Director of Regeneration & Growth
 Head of Corporate Communications & Administration
 Head of Finance
 Member Services Officers (RN & BF)

Commencement of Meeting

The meeting had commenced later than scheduled. This was due to a Special Meeting of Council having been convened immediately prior to the Committee meeting.

The Chair welcomed those present to the meeting and advised that it would be audio recorded unless the item on the agenda was to be considered under confidential business.

The names of those Elected Members who were in attendance at the meeting, both in person and on a remote basis, were read out by the Member Services Officer.

The Chair stated that unauthorised recording was not permitted, as per 8.5 of the Council's Standing Orders. The Chair also reminded everyone to ensure that mobile phones were turned off or on silent mode for the duration of the meeting.

The Director of Finance & Corporate Services proceeded to outline the evacuation procedures in the case of an emergency. Finally, the Chair asked that any Member entering or leaving the meeting alert the Member Services Officer accordingly so that this might be accurately reflected in the minutes.

1. Apologies (00:03:08)

Apologies for non-attendance at the meeting were accepted and recorded on Councillors T Beckett and U Mackin; and the Head of Assets.

2. Declarations of Interest (00:03:32)

The Chair invited Members to declare any interests they might have in relation to the business of the meeting and reminded them of the requirement that they complete Declaration of Interest forms in this regard which had been provided with the papers for the meeting and which were also available in the Chamber.

The following Declaration of Interest was made:-

- Councillor A Ewing – Item 6.10 of Confidential Report of Director of Finance & Corporate Services – “Governance in connection with the Transfer of the Landlord Registration Scheme”. (Private Landlord)

3. Report of Chief Executive (00:03:51)

3.1 Community Investment Fund (00:04:01)

In addition to the narrative report, an evaluation of the Community Investment Fund as of January 2024 had been provided. The Chief Executive gave a brief summary of the background, purpose and role of the Community Investment Fund.

It was proposed by Alderman M Guy, seconded by Councillor A Givan and agreed to recommend that:-

- the report of the Chief Executive be noted;
- the pilot process stage of the Community Investment Fund be closed, but with due diligence continuing;
- a further Community Investment Fund be launched with the agreed criteria thereof being as set out in the Chief Executive's report;

3.1 Community Investment Fund (Continued)

- subject to approval of the budget being considered in the Financial Resilience report later in the meeting, the upper limit of the grant from the Community Investment Fund be increased to a maximum of £350k per organisation;
- applications to the Community Investment Fund be accepted only from those organisations that had not previously been recipients of funding from the CIF.

The Chief Executive advised that the launch of the CIF would be April/May 2024 with the confirmed date being reported to the Communities & Wellbeing Committee in due course.

3.2 District Electoral Area (DEA) Local Investment Programme (00:06:54)

In addition to the narrative report, the following had been provided:-

- DEA Local investment Programme – Evaluation report (2022-2023);
- Equality Screening for DEA Investment Plan (2023-2024);
- Rural Needs Impact Assessment for DEA Investment Plan (2022/2023).

The Chief Executive responded to comments about the chronological sequence of events for the reporting of the DEA Local Investment Programme to the Corporate Services Committee and to the Communities & Wellbeing Committee.

It was proposed by Alderman A Ewart, seconded by Alderman M Guy and agreed to recommend that:-

- the report of the Chief Executive be noted;
- the evaluation report of the DEA Local investment Programme (2023-2024) be noted;
- subject to approval of the budget being considered in the Financial Resilience report later in the meeting, the DEA Local Investment Programme for 2024/2025 as outlined in Table 1 of the report, be referred to the Communities & Wellbeing Committee for consideration.

4. Report of Director of Organisation Development & Innovation (00:12:45)

4.1 Corporate Plan (00:12:57)

In addition to the narrative report which referred to the Member and Officer consultation exercises on the Corporate Plan for 2024-2028, the following had been provided:-

- report on the initial findings from the public consultation exercise in regard to the Council's new Corporate Plan (2024-2028);
- draft Corporate Plan for 2024-2028;
- Equality Impact Assessment in relation to the Corporate Plan (2024-2028);
- Rural Needs Impact Assessment in relation to the Corporate Plan (2024-2028)

The Director of Organisation Development & Innovation highlighted the fact that whilst the previous Corporate Plan had been quality and service focused, the new Corporate Plan focussed more on investment and a community investment programme.

It was proposed by Alderman A Ewart, seconded by Alderman H Legge and agreed to recommend that:-

- the findings from the Public Consultation exercise on the new Corporate Plan for 2024-2028 be noted;
- the draft Corporate Plan (final version) be approved.

It was noted that - following approval of the Corporate Plan, Departmental Plans would then be rolled out.

5. Report of Head of Corporate Communications & Administration (00:16:54)

5.1 ABF (Army Benevolent Fund) NI
80th Anniversary Concert by the Band, Bugles.
Pipes & Drums of the Royal Irish Regiment
Belfast Waterfront Hall – Saturday 6th April 2024 (00:17:05)

In addition to the narrative report, the following had been provided:-

- letter dated the 20th January 2024 from the ABF (NI) regarding the above event;
- Council's policy on Invitations to Civic Functions, Visits & Council Events (January 2020);

5.1 ABF (Army Benevolent Fund) NI
80th Anniversary Concert by the Band, Bugles,
Pipes & Drums of the Royal Irish Regiment
Belfast Waterfront Hall – Saturday 6th April 2024 (Continued)

- Equality & Good Relations screening document in regard to the Council's policy on Invitations to Civic Functions, Visits & Council Events (January 2020).

It was proposed by Alderman A Ewart, seconded by Councillor B Higginson and agreed to recommend that:-

- the event referred to above be supported by the purchase of VIP tickets (£66.00 per person) for the following persons, or their nominees:-
 - The Right Worshipful The Mayor
 - the Chair of the Corporate Services Committee
 - the Vice-Chair of the Corporate Services Committee
 - the Veterans' Champion
 - the Chair of the D-Day 80 Working Group;
- the Council be responsible for the payment of any vouched expenditure incurred by the Members (or their nominees) referred to above.

Should any other Member wish to attend the event at their own expense, tickets were available from the Waterfront Hall Box Office or website.

In relation to questions posed by Councillor C Kemp about the Equality & Good Relations screening document for the Council's policy on Invitations to Civic Functions, Visits & Council Events, the Head of Corporate Communications & Administration advised that:-

- she would refer Councillor Kemp's comments to the Equality Officer that "different religious/political groups" (on the Council) as referred to in "Available Evidence" (page 5), should be amended to "different political groups";
- the review of the Council's policy on Invitations to Civic Functions, Visits & Council Events" was underway and would be presented to the Committee in due course.

5.2 Retention & Disposal Schedule (00:20:40)

The Head of Service referred to the decision of the Committee in November 2023 that the draft Retention & Disposal Schedule be approved and be submitted to the Public Records Office for NI for approval.

PRONI had since advised that – due to a backlog of schedules from local authorities – they could not provide a timeline for approval of the Council's schedule. Whilst PRONI had stated that draft schedules should not be implemented before being laid before Assembly, they had advised that local authorities should assess the risk element and decide on what action to take.

Since November 2023, a number of changes to the draft schedule had been requested. A copy of a revised schedule had been provided.

It was proposed by Councillor N Trimble, seconded by Alderman A Ewart and agreed to recommend that:-

- the amendments to the draft Retention & Disposal Schedule be agreed and that the revised draft Schedule be submitted to PRONI for approval;
- in order for the Council to minimise its risk in regard to data preservation and bearing in mind the principles of GDPR, the implementation of the Council's draft Retention & Disposal Schedule be progressed in advance of PRONI approval and it's laying before in the Assembly.

5.3 D-Day 80: 6 June 2024 (00:23:01)

In addition to the narrative report, copies of the undernoted items had been provided:-

- Minutes of meeting of the D-Day Working Group held on the 30th January 2024;
- draft D-Day Programme (as at 12th February 2024), together with associated estimated costs;
- a schedule in regard to options for the lighting of a beacon on the 6th June 2024.

The Head of Service responded to Members' questions in relation to the format of events, estimated budgets and community/business involvement.

5.3 D-Day 80: 6 June 2024 (Continued)

It was proposed by Alderman H Legge, seconded by Councillor A Ewing and agreed to recommend that:-

- the minutes of the meeting of the Working Group held on the 30th January 2024 be noted;
- the draft D-Day 80 Programme and associated estimated costs be agreed;
- the venue for the D-Day 80 beacon lighting be Castle Gardens, Lisburn;
- the progression of the D-Day 80 beacon lighting in Castle Gardens as outlined in the report be agreed.

6. Any other Business – Non-Confidential (00:33:43)

There were no items of a non-confidential nature raised.

7. Confidential Report from Director of Finance & Corporate Services (00:34:20)

The Chair asked that - in line with Item 5.15 of the Protocol and Etiquette for attending meetings on a remote basis – those Members attending the meeting on a remote basis ensure that the meeting could neither be seen nor heard by any other person at those remote locations.

The reasons for confidentiality were as set out in the agenda, ie:-

7.1 Internal Audit

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information).

Redacted report to be available following award of contract.

7.2 Report on Tender Awards

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information).

Redacted report to be available following ratification and signing of contracts.

7.3 Building Resilience

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information).

Redacted report to be available when final financial statements are released.

7.4 Bad Debt Write-Off Request

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information)).

Redacted report to be available after full Council meeting on 27th February 2024.

7.5 Software Licence STA

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information)).

Redacted report to be available after full Council meeting on 27th February 2024.

7.6 VAT claim relating to Leisure activities

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information)).

Redacted report to be available after full Council meeting on 27th February 2024.

7.7 Management Accounts – Period 9 of 2023/2024

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information)).

Redacted report to be available after full Council meeting on 27th February 2024.

7.8 Quarterly Finance Reports – Quarter 3 of 2023/2024

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information)).

Redacted report to be available after full Council meeting on 27th February 2024.

7.9 Recruitment Matter

(Confidential for reason of information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the council or a government department and employees of, or office-holders under, the council.

Redacted report to be available on post-advertisement of the Post.

7.10 Governance in connection with the Transfer of the Landlord Registration Scheme

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information)).

Redacted report to be available once contract has been signed upon completion of the procurement process.

In Committee (00:35:05)

It was proposed by Alderman H Legge, seconded by Councillor C Kemp and agreed that the Confidential Report of the Director be considered "in Committee". (Recording was paused at this stage in proceedings and the member of the press left the Chamber.)

7.1 Internal Audit

Presented by the Chief Executive.

In addition to the narrative report, the Business Case for Internal Audit, together with the following had been provided:-

- details of a discounted audit rate on a daily basis within the private sector;
- a quotation for the provision of Audit Management Services.

During the Chief Executive's presentation of this item, the following Members left the Meeting:-

- The Deputy Mayor, Councillor G McCleave, on a remote basis. (7.36 pm)
- The Right Worshipful The Mayor, Councillor A Gowan, from the Council Chamber. (7.37 pm)

It was proposed by Councillor A Givan, seconded by Councillor N Trimble and agreed to recommend that a Single Tender Action award of contract for the provision of Internal Audit as outlined in the Chief Executive's report be progressed.

7.2 Report on Tender Awards

Presented by the Director of Regeneration & Growth.

It was proposed by Councillor A Givan, seconded by Councillor N Trimble and agreed to recommend that the tenders awarded in regard to the following contracts, together with the attendant tender reports, be noted:-

- T23/24-019 - Digital Academy;
- T23/24-014 – Into Employment Programme;
- T22/23-073 – Tender for the Collection, Transportation & Recycling of Plasterboard from Council Household Recycling Centres;
- T22/23-072 – Tender for the Collection, Transportation, Recycling and/or Recovery of Waste Paints & Aerosols from Council Household Recycling Centres;
- T23/24-008 – Tender for the Collection, Transportation and Recycling of Rubble from Household Recycling Centres.

7.2 Report on Tender Awards (Continued)

It was further agreed to recommend that the signing and sealing of the Tender documents be approved.

7.3 Building Resilience

Presented by the Director of Finance & Corporate Services.

A report on building resilience from a financial perspective had been provided. The Director explained the content thereof and highlighted pertinent issues.

Councillor G Hynds left the Council Chamber during the Director's presentation of this item. (7.42 pm)

It was proposed by Councillor N Trimble, seconded by Councillor A Givan and agreed to recommend that the proposed approach to allocating the underspend relating to 2023/2024 as outlined in the report be approved.

7.4 Bad Debt Write-Off Request

Presented by the Head of Finance.

It was proposed by Councillor A Ewing, seconded by Alderman H Legge and agreed to recommend that the debt as set out in the Head of Finance's report be written off.

7.5 Software Licence STA

Presented by the Head of Finance.

In addition to the narrative report, a Single Tender Action report had been provided.

It was proposed by Alderman M Guy, seconded by Alderman A Ewart and agreed to recommend that the Single Tender Action award of contract for the licence costs of the supplier as detailed in the report for up to 12 months duration, be agreed so as to allow for the implementation of the new finance system to be embedded and for all information to be readily accessible for audit purposes.

7.6 VAT claim relating to Leisure activities

Presented by the Head of Finance.

It was proposed by Alderman H Legge, seconded by Councillor N Trimble and agreed to recommend that:-

- the update in relation to the successful outcome of the legal case relating to leisure VAT be noted;
- any repayments relating to Leisure activities be transferred to the Capital Fund and earmarked to fund Leisure capital projects.

The Head of Service placed on record, the Council's appreciation of the work put into this matter by Mr Edward Patterson during his employment as Director of Finance within Castlereagh Borough Council. Members also expressed thanks to the Head of Finance and her team for their work associated with the matter.

7.7 Management Accounts – Period 9 of 2023/2024

Presented by the Head of Finance.

The Management Accounts for the period ending the 31st December 2023, together with an extensive narrative report by way of explanation, were noted.

Officers responded to Members' questions.

7.8 Quarterly Finance Reports – Quarter 3 of 2023/2024

Presented by the Head of Finance.

The information contained in the narrative report and also in the reports on Repairs & Renewals and DFC Earmarked Reserves were noted.

7.9 Recruitment Matter

Presented by Director of Organisation Development & Innovation.

It was proposed by Councillor N Trimble, seconded by Councillor A Ewing and agreed to recommend that the recruitment process for the post of Director of Environmental Services as set out in the report be commenced.

The Head of Organisation Development & Innovation noted the Elected Member composition of the Shortlisting & Interviewing Panel as agreed by the Committee at the meeting.

CSC 14.02.2024

51

7.10 Governance in connection with the
Transfer of the Landlord Registration Scheme

Presented by the Director of Organisation Development & Innovation.

It was proposed by Alderman H Legge, seconded by Alderman A Ewart and agreed to recommend that the governance structures in relation to the procurement of a new digital system in connection with the transfer of the Landlord Registration Scheme from the Department for Communities to local councils be noted.

8. Any Other Business – Confidential

There was no other confidential business raised.

Resumption of Normal Business

It was proposed by Councillor N Trimble, seconded by Alderman M Guy and agreed to come “out of Committee”. Normal business and audio recording were resumed.

9. Any Other Business

There were no further items raised.

The meeting concluded at 8.08 pm.

MAYOR/CHAIR

PC 08.01.2024

LISBURN & CASTLEREAGH CITY COUNCIL

52

Minutes of Planning Committee Meeting held in the Council Chamber and in Remote Locations on Monday, 8 January, 2024 at 10.00 am**PRESENT IN CHAMBER:**

Alderman M Gregg (Chairman)

Councillor U Mackin (Vice-Chairman)

Aldermen O Gawith and J Tinsley

Councillors D Bassett, S Burns, P Catney, D J Craig, A Martin and N Trimble

IN ATTENDANCE:

Director of Regeneration and Growth
 Head of Planning & Capital Development
 Principal Planning Officer (RH)
 Senior Planning Officers (RT, MB and PMcF)
 Member Services Officers

Mrs K Blair (Cleaver Fulton Rankin) – Legal Advisor

Commencement of Meeting

At the commencement of the meeting, the Chairman, Alderman M Gregg, welcomed those present to the Planning Committee. He pointed out that, unless the item on the agenda was considered under confidential business, this meeting would be audio recorded. He went on to outline the evacuation procedures in the case of an emergency.

1. **Apologies** (00:02:06)

It was agreed to accept an apology for non-attendance at the meeting on behalf of Councillor G Thompson.

At this point, the Member Services Officer read out the names of the Elected Members and Officers in attendance at the meeting.

2. **Declarations of Interest** (00:03:04)

The following declarations of interest were made:

- in respect of planning applications LA05/2021/1245/F and LA05/2019/1077/F, Councillor P Catney stated that, during his time as an MLA, he had met with residents, Roads Service representatives and Translink representatives to discuss these proposals. He was not a Councillor at that time, no decisions had been made, he had expressed no opinions and had not spoken to anyone since;

2. Declarations of Interest (Contd)

- in respect of planning applications LA05/2021/1245/F and LA05/2019/1077/F, Alderman O Gawith stated that he had met and had conversations with applicants, objectors and interested politicians. He had listened to concerns and aspirations but had expressed no opinions.

3. Minutes of Meeting of Planning Committee held on 4 December, 2023 (00:05:23)

It proposed by Alderman J Tinsley seconded by Alderman O Gawith and agreed that the minutes of the meeting of Committee held on 4 December, 2023 be confirmed and signed.

4. Report from the Head of Planning & Capital Development (00:05:57)4.1 Schedule of Applications (00:06:03)

The Chairman, Alderman M Gregg, advised that there were 1 major application and 10 local applications on the schedule for consideration at the meeting. However, at his request, application LA05/2022/1081/F had been removed from the schedule.

4.1.1 Applications to be Determined (00:06:53)

The Legal Advisor, Mrs K Blair, highlighted paragraphs 43-46 of the Protocol for the Operation of the Lisburn & Castlereagh City Council Planning Committee which, he advised, needed to be borne in mind when determinations were being made.

- (i) LA05/2021/1245/F – Proposed Park and Ride facility including tarmacked parking area, landscaping, boundary fencing, CCTV and floodlighting (powered by solar panel array and associated battery storage building), cycle shelter building, storm water retention pond and widening of Station Road to facilitate right hand turning lane into site and footpath provision for pedestrian access to train station. Provision of drop off lay by and turning circle at existing train station car park at lands 65 metres north of (and including) Moira Train Station, Moira (between 4 and 6 Station Road)

and

- (ii) LA05/2019/1077/F – Proposed park and ride car park (126 car parking spaces) and all associated lighting, drainage, landscaping, site access off the A26, pedestrian link to existing Translink car park and all associated site works on Lands adjacent to and south east of Moira Train Station, Station Road, Moira, adjacent to and west of the A26 and between the Belfast to Dublin railway line to the north and the Lagan Navigation Canal to the south (00:08:42)

It was proposed by Councillor P Catney, seconded by Alderman O Gawith and, on a recorded vote being taken, agreed that the above applications be deferred for a site visit, preferably at a busy time of day so that traffic flows could be observed. The recorded vote was as follows:

PC 08.01.2024

54

Vote

In favour: Councillor D Bassett, Councillor S Burns, Councillor P Catney, Councillor D J Craig, Alderman O Gawith and Councillor A Martin
(6)

Against: Councillor U Mackin, Alderman J Tinsley and the Chairman, Alderman M Gregg **(3)**

Adjournment of Meeting

The Chairman, Alderman M Gregg, declared the meeting adjourned at this point (10.15 am) to enable Officers to adjust the schedule and to make contact with speakers for subsequent applications and agree revised timings.

Resumption of Meeting

The meeting was resumed at 10.47 am.

- (iii) LA05/2020/0303/F - Demolition of existing dwelling and construction of a pair of semi-detached houses and 1 row of 4 terraced houses with associated site works and landscaping at 32 Lurgan Road, Moira and adjacent lands north west at Linen Fields, Lurgan Road, Moira (00:13:44)

The Senior Planning Officer (MB) presented the above applications as outlined within the circulated report.

There was no-one registered to speak in respect of this application.

A number of Members' queries were responded to by Planning Officers.

Debate

During debate, Alderman O Gawith welcomed this application and thanked Officers and the developer for having resolved the issue around Affordable Housing.

Vote

Having considered the information provided within the report of the Planning Officer, the Committee agreed unanimously to adopt the recommendation to approve this application.

PC 08.01.2024

55

- (iv) LA05/2023/0078/F – Public realm scheme to resurface all bituminous public footways between the addresses provided on Ballynahinch Road, Anahilt. New roads kerbs to be laid, where applicable. Provision of a puffin crossing adjacent to Anahilt Primary School. Construction of two public use 'on street' contiguous parking bays adjacent to 255 Anahilt Road, Ballynahinch (00:34:10)

The Principal Planning Officer (RH) presented the above application as outlined within the circulated report.

There was no-one registered to speak in respect of this application.

A number Members' queries were responded to by Planning Officers.

Debate

During debate:

- Councillor U Mackin welcomed this application which, he stated, would provide improvement to the roads infrastructure in the area and resolve ongoing problems right along the road, but particularly in front of the primary school; and
- Councillor D J Craig welcomed this application, particularly the provision of a puffin crossing adjacent to the primary school.

Vote

Having considered the information provided within the report of the Planning Officer, the Committee agreed unanimously to adopt the recommendation to approve this application.

- (v) LA05/2023/0345/F – Proposed new public access path from Lagan Towpath to Navigation House adjacent to Blaris Road, Lisburn on Lands to rear of 148 Hillsborough Road, Lisburn and 2 Blaris Court and 5 Blaris Court, Lisburn. The site extends along the Lagan Towpath starting at the access point on Blaris Road and finishing on a line to the rear of Navigation House, 148 Hillsborough Road, Lisburn (00:49:00)

The Senior Planning Officer (PMcF) presented the above application as outlined within the circulated report.

There was no-one registered to speak in respect of this application.

A number of Members' queries were responded to by Planning Officers.

Debate

During debate, Councillor A Martin welcomed this application, which would be a great asset for the users of Navigation House.

PC 08.01.2024

56

- (v) LA05/2023/0345/F – Proposed new public access path from Lagan Towpath to Navigation House adjacent to Blaris Road, Lisburn on Lands to rear of 148 Hillsborough Road, Lisburn and 2 Blaris Court and 5 Blaris Court, Lisburn. The site extends along the Lagan Towpath starting at the access point on Blaris Road and finishing on a line to the rear of Navigation House, 148 Hillsborough Road, Lisburn (Contd)

Vote

Having considered the information provided within the report of the Planning Officer, the Committee agreed unanimously to adopt the recommendation to approve this application.

The Chairman, Alderman M Gregg, advised that report items 4.2 to 4.5 would be considered at this stage.

4.2 Planning Application LA05/2022/0861/F (00:59:52)

The Head of Planning & Capital Development reported that the decision to grant planning permission to the above application, subject to agreement to an affordable housing contribution, had not changed; only the mechanism for securing and processing the agreement had altered.

“In Committee”

It was proposed by the Chairman, Alderman M Gregg, seconded by Councillor D J Craig and agreed to go ‘into committee’ in order that legal advice could be sought on this application. Those members of the public in attendance left the meeting.

Advice was provided by the Legal Advisor in respect of this application.

Councillor P Catney left, and returned to, the meeting (11.36 am and 11.38 am respectively).

Resumption of Normal Business

It was proposed by Alderman J Tinsley, seconded by Councillor P Catney and agreed to come out of committee and normal business was resumed.

It was proposed by Councillor D Bassett, seconded by Alderman O Gawith and agreed that the information set in out in the report in respect of planning application LA05/2022/0861/F be noted.

4.3 Appeal Decision – LA05/2018/0655/F (01:02:32)

It was proposed by Councillor D Bassett, seconded by Councillor P Catney and agreed to note the information set out in the report in respect of the decision of the Planning Appeals Commission regarding the above planning application.

PC 08.01.2024

57

4.4 Notification by Telecommunication Operator(s) of Intention to Utilise Permitted Development Rights (01:04:02)

It was proposed by Councillor D J Craig, seconded by Councillor D Bassett and agreed to note from the report, information regarding notifications by telecommunication operators to utilise Permitted Development Rights at several locations.

4.5 Update Report in Relation to Older Applications (01:05:01)

The Head of Planning & Capital Development set out in his report, an update on progress made in relation to older planning applications. He also provided a further verbal update on the current number of live applications. It was proposed by Councillor U Mackin, seconded by Alderman O Gawith and agreed that this information be noted.

Alderman J Tinsley thanked Officers for their efforts in respect of the progress made in this regard. The Chairman, Alderman M Gregg, concurred with these sentiments.

Consideration of the schedule of applications would now continue.

Adjournment of Meeting

The Chairman, Alderman M Gregg, declared the meeting adjourned at this point (11.50 am) to allow time for the speakers on the next application to arrive.

Resumption of Meeting

The meeting was resumed at 12.15 pm.

(vi) LA05/2022/0883/O – Proposed replacement dwelling at 49c Waterloo Road, Lisburn (01:09:33)

The Senior Planning Officer (PMcF) presented the above application as outlined within the circulated report.

The Committee received:

- Mr G Long, accompanied by Ms L Johnson, in order to speak in support of this application; and
- Mr D Honeyford MLA in order to speak in support of the application.

A number of Members' queries were responded to.

A number of Members' queries were responded to by Planning Officers.

PC 08.01.2024

58

(vi) LA05/2022/0883/O – Proposed replacement dwelling at 49c Waterloo Road, Lisburn (Contd)

During discussion, comments were made regarding a copper beech tree on the site being protected by law. It was proposed by Alderman O Gawith and seconded by Councillor P Catney that the application be deferred to afford the applicant the opportunity to submit a horticultural report on this matter. The proposal was put the meeting and, on a recorded vote being taken, was declared 'lost', the voting being as follows:

Vote

In favour: Councillor D Bassett, Councillor P Catney and Alderman O Gawith **(3)**

Against: Councillor S Burns, Councillor D J Craig, Councillor U Mackin, Councillor A Martin, Alderman J Tinsley and the Chairman, Alderman M Gregg **(6)**

Debate

During debate:

- Alderman O Gawith stated that, whilst he had a certain amount of sympathy with the applicant, having been presented with a proposal with such a tightly drawn curtilage and no consideration being given to an alternative style of building, he was in support of the recommendation of the Planning Officer to refuse planning permission;
- Councillor U Mackin stated that he had sympathy for the applicant, however he considered there was an opportunity to site a replacement dwelling within the curtilage of 49c; therefore, he was in support of the recommendation of the Planning Officer to refuse planning permission;
- Councillor A Martin stated that he too had sympathy for the applicant and suggested that a future application be submitted for a redesigned building on the site of 49c; and
- Councillor P Catney stated that he was not in support of the recommendation of the Planning Officer to refuse planning permission.

Vote

In favour: Councillor D Bassett, Councillor S Burns, Councillor D J Craig, Alderman O Gawith, Councillor U Mackin, Councillor A Martin, Alderman J Tinsley and the Chairman, Alderman M Gregg **(8)**

Against: Councillor P Catney **(1)**

The Chairman, Alderman M Gregg, declared that the recommendation of the Planning Officer to refuse planning permission was 'carried'.

PC 08.01.2024

59

Adjournment of Meeting

The Chairman, Alderman M Gregg, declared the meeting adjourned for lunch (1.15 pm).

Resumption of Meeting

The Chairman, Alderman M Gregg, declared the meeting resumed (1.49 pm).

At this point, the Chairman Alderman M Gregg advised that application LA05/2021/0099/F had been removed from the schedule to allow for exploration of its building control history, following receipt of a late representation.

- (vii) LA05/2022/0106/O – Demolition of all structures on site and erection of 10 detached dwellings and associated site works at lands at 17 Glebe Manor, Annahilt (02:09:53)

Councillor N Trimble arrived at the meeting during consideration of this application (2.17 pm).

The Senior Planning Officer (MB) presented the above application as outlined within the circulated report.

The Committee received:

- Mr G Beattie in order to speak in opposition to the application; and
- Mr W Wallace in order to speak in support of the application.

A number of Members' queries were addressed by the speakers.

A number of Members' queries were responded to by Planning Officers.

Debate

During debate, Councillor D J Craig pointed out that a previous application had been presented to the Planning Committee for rounding-off on the opposite side of the road and, at that time, the Committee had agreed that there would be no further rounding-off in Annahilt. In order to ensure consistency, Councillor Craig stated that he was in support of the recommendation of the Planning Officer to refuse planning permission.

Vote

Having considered the information provided within the report of the Planning Officer, the Committee agreed unanimously to adopt the recommendation to refuse this application.

Not having been present for the entire consideration of this application, Councillor N Trimble did not participate in the vote.

PC 08.01.2024

60

- (viii) LA05/2019/1062/F – Proposed demolition of existing dwelling (no. 104) and erection of residential development consisting of 10 semi-detached dwellings, new access, car parking, landscaping and all associated site works at 104 Pond Park Road, Lisburn (02:42:28)

The Senior Planning Officer (RT) presented the above application as outlined within the circulated report.

The Committee received Mr A Stephens to speak in support of the application. A number of Members' queries were responded to by Mr Stephens.

A number Members' queries were responded to by Planning Officers.

Debate

There was no debate.

Vote

Having considered the information provided within the report of the Planning Officer, the Committee agreed unanimously to adopt the recommendation to approve this application.

- (ix) LA05/2021/0582/F – Development of infill dwelling on lands between 12 and 14 Ballinderry Road, Aghalee (03:04:00)

The Senior Planning Officer (RT) presented the above application as outlined within the circulated report.

The Committee received Mr D Rooney to speak in support of the application. A number of Members' queries were responded to by Mr Rooney.

A number Members' queries were responded to by Planning Officers.

Debate

During debate:

- Councillor N Trimble stated that, whilst he could understand the agent's interpretation of policy wording, he was in support of the recommendation of the Planning Officer to refuse planning permission; and
- Alderman O Gawith stated that, given that the site was not large enough to accommodate two dwellings, he was in support of the recommendation of the Planning Officer to refuse planning permission.

Vote

Abstain: Alderman J Tinsley **(1)**

In favour: Councillor D Bassett, Councillor S Burns, Councillor P Catney, Alderman O Gawith, Councillor U Mackin, Councillor A Martin and the Chairman, Alderman M Gregg **(8)**

PC 08.01.2024

61

- (ix) LA05/2021/0582/F – Development of infill dwelling on lands between 12 and 14 Ballinderry Road, Aghalee (Contd)

Against: Councillor D J Craig (1)

The Chairman, Alderman M Gregg, declared that the Planning Officer's recommendation to refuse the application was 'carried'.

- (x) LA05/2022/1081/F – Infill dwelling and garage between 15 and 15a Crumlin Road, Upper Ballinderry, Lisburn (00:08:15)

As advised earlier in the meeting by the Chairman, Alderman M Gregg, this application had been removed from the schedule at his request.

- (xi) LA05/2021/0099/F – Replacement dwelling and detached garage and retention of existing structure as a store at 30m north west of 730 Saintfield Road, Carryduff (02:09:20)

As advised earlier in the meeting by the Chairman, Alderman M Gregg, this application had been withdrawn from the schedule to allow further consideration of planning history information following receipt of a late representation.

5. Any Other Business (03:31:44)

- 5.1 Planning Applications LA05/2021/1235/F and LA05/2019/1077/F (03:31:50)
Alderman J Tinsley

Alderman J Tinsley referred to the above applications having been deferred earlier in the meeting to allow for a site visit to take place and asked that representatives from Roads Service be requested to attend. The Head of Planning & Capital Development agreed to invite representatives, but pointed out that they could not be compelled to attend the visit.

- 5.2 Date of Future Meetings (03:32:33)
Chairman, Alderman M Gregg

The Chairman, Alderman M Gregg, advised that the next meeting of the Committee would take place on Monday, 5 February, 2024.

The Chairman having pointed out that first Monday in April was Easter Monday and the first Monday in May was May Day, the following dates were agreed for those months:

- 8 April, 2024
- 13 May, 2024

PC 08.01.2024

62

- 5.3 Planning Applications LA05/2021/1235/F and LA05/2019/1077/F
(03:33:00)
Councillor P Catney

In response to comments by Councillor P Catney, the Head of Planning & Capital Development stated that Officers would endeavour to facilitate the site visit at an early date to allow the applications to be reconsidered at the next meeting of the Committee. He further drew Members' attention to the benefit of receiving the presentation on any application before deciding if a site visit was necessary.

Conclusion of the Meeting

At the conclusion of the meeting, the Chairman, Alderman M Gregg, thanked those present for their attendance.

There being no further business, the meeting was terminated at 3.16 pm.

Chairman/Mayor