



June 23rd, 2025

**TO: The Right Worshipful the Mayor and Members
of Lisburn & Castlereagh City Council**

A meeting **of Lisburn & Castlereagh City Council** will be held on **Tuesday, 24th June 2025**
at **7:00 pm** in the Council Chamber for the transaction of the business on the undernoted
agenda.

DAVID BURNS
CHIEF EXECUTIVE
LISBURN & CASTLEREAGH CITY COUNCIL

Agenda

1.0 BUSINESS OF THE RIGHT WORSHIPFUL THE MAYOR

 *Mayor & Deputy Mayor Engagements for June Council 2025.pdf*

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2.0 APOLOGIES

3.0 DECLARATIONS OF MEMBERS' INTERESTS

- (i) conflict of interest on any matter before the meeting (Members to confirm the specific item)
- (ii) pecuniary or non-pecuniary interest (Member to complete disclosure of interest form)

 *Disclosure of Interests form Sept 24.pdf*

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4.0 COUNCIL MINUTES

4.1 Council Meeting held - 27 May 2025

 *MM 27.05.2025 Draft Minutes for Adoption.pdf*

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4.2 Annual Meeting of Council - 6 June 2025

 *AM 06.06.2025 Draft Minute for adoption.pdf*

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5.0 MATTERS ARISING

6.0 DEPUTATIONS

(None)

7.0 BUSINESS REQUIRED BY STATUTE

7.1 Signing of Legal Documents

- Lisburn and Castlereagh City Council and PlotBox, The ECOS Centre, Kernohans Lane, Ballymena BT43 7QA – PlotBox Renewal Agreement

- Lisburn and Castlereagh City Council and Gamma Network Solutions Limited, The Scalpel, 18th Floor, 52 Street, London EC3M 7AF – Contract for Mobile Voice and Data Services

- Lisburn and Castlereagh City Council and Pump Haul Limited, 44 Wateresk Road, Dundrum, Newcastle BT33 0NW – Contract for the Haulage of Residual, Green and Street Sweeping Wastes

from Council Household Recycling Centres (Ref: T25/25-009)

- Lisburn and Castlereagh City Council and Bryson Recycling Limited, Belfast Road, Central Park, Mallusk, Newtownabbey BT36 4FS – Contract for the Provision of a Kerbside Sort Service for the Collection and Recycling of Multi-Materials (including Food Waste) from Households within the Lisburn and Castlereagh City Council Area (Ref: T24/25-032)

8.0 ADOPTION OF MINUTES OF COMMITTEES

8.1 Communities & Wellbeing Committee - 3 June 2025

For Approval

📎 *CWC 03 06 2025 DRAFT Minute for adoption.pdf*

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8.2 Environment & Sustainability Committee - 4 June 2025

For Approval

📎 *ESC 04 06 2025 Minutes for Adoption.pdf*

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8.3 Regeneration & Growth Committee - 5 June 2025

For Approval

📎 *RGC 05 06 2025 Draft Minutes for Adoption.pdf*

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8.4 Corporate Services Committee - 11 June 2025

For Approval

📎 *CSC 11 06 2025 DRAFT Minute for Adoption.pdf*

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8.5 Governance & Audit Committee - 12 June 2025

📎 *G A 12.06.2025 Draft Minutes for Adoption.pdf*

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8.6 Planning Committee - 12 May 2025

For Noting

📎 *PC 12.05.2025 - Ratified Minutes.pdf*

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9.0 REPORT FROM CHIEF EXECUTIVE

9.1 Community Investment Fund Phase 4 – Outcomes Report


For Decision

📎 *Item 1 [Com] Community Investment Fund - Outcomes Report.pdf*

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📎 *Table of Applications CIF 2025_.pdf*

Page 87

 **Update to Community Investment Fund - Phase 4 screening.pdf** **Page 88**


 **Rural Needs Impact Assessment - Community Investment Fund - Phase 4.pdf** **Page 108**

9.2 Summer arrangements for Council Business

For Decision

 **Council Report re Summer Arrangements for Council Business 17.6.25.pdf** **Page 117**

9.3 Requirement to Enter into a Section 76 Planning Agreement ref Planning Application LA05/2022/0033/F

 **FINAL Section 76 report - Full Council LA05 2022 0033F (002) CFR.pdf** **Page 119**

 **Appendix 1a Section 76 - Quarterlands - Final Agreement - 16.04.2025_Redacted (2).pdf** **Page 122**

 **Appendix 1b - Plan 1 - Schedule 2 - Site (1) (3).pdf** **Page 137**

 **Appendix 1c - Plan 2 - S76 1250 14 Social Housing (1) (3).pdf** **Page 138**

9.4 Gallipoli - 110th Anniversary Pilgrimage

For Decision

 **Council 240624 Gallipoli 110th anniversary.pdf** **Page 139**

 **Gallipoli Tour (1) (1) (003).pdf** **Page 141**

10.0 REPORTS FROM MEMBERS ON BOARDS

(None)

11.0 REPORTS ON DECISIONS SUBJECT TO THE RECONSIDERATION PROCEDURE

(None)

12.0 NOTICES OF MOTION

12.1 No. 1 on the subject of Expanding Belfast Bike Scheme in the name of Councillor Pat Catney

 **Notice of Motion Belfast Bike Scheme.pdf** **Page 142**

12.2 No 2 on the Subject of Civil Unrest in the name of Councillor N Trimble

 **NoM No 2 Civil Unrest.pdf** **Page 143**

13.0 CONFIDENTIAL BUSINESS

(None)

14.0 ANY OTHER BUSINESS

MAYOR'S ENGAGEMENTS FOR FULL COUNCIL MEETING

Saturday 7th June

Mayor to attend Centenary Celebration of Belfast Royal Observer Corps Association, Thiepval Barracks

Tuesday 10th June

Mayor to visit Live Life at the allotments in Ballymacash, as they record footage for the production of their short movie about Live Life

Wednesday 11th June

Mayor to attend Home Start Annual General Meeting, Bow Lane, Lisburn

Thursday 12th June

Mayor to attend Lisburn Chamber of Commerce Presidents Lunch, Lisburn Golf Club

Friday 13th June

Mayor to attend 'Tea & Newspapers' and 'Knit and Natter' as part of Loneliness Awareness Week Libraries NI, Lisburn City Library

Mayor to attend Lisburn Half Marathon Bombing Memorial Service, Market Place

Saturday 14th June

Mayor to attend Tractor Run, Ballycarrickmaddy Primary School

Mayor to visit Ballymacash Community Centre for 'Ballymacash does Vinted'

Mayor to visit Bluebell Stadium for Motoneuron Day

Mayor to attend North of Ireland Tennis, Open Tennis Championships, Downshire Tennis Club

Mayor to attend Hillsborough Boys Junior Football Club, Senior Awards Evening, Crowne Plaza Hotel, Belfast

Monday 16th June

Mayor to visit Mencap Centre to speak with staff and children at the start of Learning Disability Week

Tuesday 17th June

Mayor to welcome Deputy First Minister & Junior Minister Reilly to TBUC Engagement Forum, LVI

Mayor to attend Mencap Conference for Learning Disability Week, Stormont

Mayor to attend Live Life Residential Week Dinner, to showcase the importance of providing respite services and as part of Learning Disability Week, Carlingford

Wednesday 18th June

Mayor to attend LCCC Eco-Schools Awards Event, St Patrick's Parochial Hall, Lisburn

Mayor to visit Stepping Stones as part of Learning Disabilities Week, Seymour Street

Mayor to attend LCCC Half Marathon and Fun Run, LVLP

Thursday 19th June

Mayor to attend Probus Club 50th Anniversary Lunch, Lisburn Golf Club

Mayor to host reception for Lisburn Ladies Rugby Club, in recognition of the clubs recent success on winning the Suzanne Fleming Shield, LVI

Friday 20th June

Mayor to attend Parkview Special School to speak with the teachers and pupils as part of learning disabilities week

Mayor to visit Four G, as part of Learning Disabilities Week, Ballyoran Activity Centre

Mayor to attend to present prizes at George Best Community Cup, Billy Neill MBE Country Park

Mayor to host Pond Park Primary School P7 netball team, in recognition of their success at the Northern Ireland Finals, LVI

DEPUTY MAYOR'S ENGAGEMENTS FOR FULL COUNCIL MEETING**Saturday 14th June**

Deputy Mayor to attend photo call for RSPBANI - Lisburn & Castlereagh Pipe Band Championships, Moira Demesne

LISBURN & CASTLEREAGH CITY COUNCIL

MEMBERS DISCLOSURE OF INTERESTS

1. Pecuniary Interests

The Northern Ireland Local Government Code of Conduct for Councillors under Section 6 requires you to declare at the relevant meeting any pecuniary interest that you may have in any matter coming before any meeting of your Council.

Pecuniary (or financial) interests are those where the decision to be taken could financially benefit or financially disadvantage either you or a member of your close family. A member of your close family is defined as at least your spouse, live-in partner, parent, child, brother, sister and the spouses of any of these. Members may wish to be more prudent by extending that list to include grandparents, uncles, aunts, nephews, nieces or even close friends.

This information will be recorded in a Statutory Register. On such matters **you must not speak or vote**. Subject to the provisions of Sections 6.5 to 6.11 of the Code, if such a matter is to be discussed by your Council, **you must withdraw from the meeting whilst that matter is being discussed**.

2. Private or Personal Non-Pecuniary Interests

In addition you must also declare any significant private or personal non-pecuniary interest in a matter arising at a Council meeting (please see also Sections 5.2 and 5.6 and 5.8 of the Code).

Significant private or personal non-pecuniary (membership) interests are those which do not financially benefit or financially disadvantage you or a member of your close family directly, but nonetheless, so significant that could be considered as being likely to influence your decision.

Subject to the provisions of Sections 6.5 to 6.11 of the Code, you must declare this interest as soon as it becomes apparent and **you must withdraw from any Council meeting (including committee or sub-committee meetings) when this matter is being discussed**.

In respect of each of these, please complete the form below as necessary.

Pecuniary Interests

Meeting (Council or Committee - please specify and name):

Date of Meeting: _____

Item(s) in which you must declare an interest (please specify item number from report):

Nature of Pecuniary Interest:

Private or Personal Non-Pecuniary Interests

Meeting (Council or Committee - please specify and name):

Date of Meeting:

Item(s) in which you must declare an interest (please specify item number from report):

Nature of Private or Personal Non-Pecuniary Interest:

Name:

Address:

Signed:

Date:

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*If you have any queries please contact David Burns, Chief Executive,
Lisburn & Castlereagh City Council*

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LISBURN & CASTLEREAGH CITY COUNCIL

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Minutes of the Monthly Meeting of Council held on Tuesday 25 March, 2025 at 7:00 pm

PRESENT IN CHAMBER:

The Right Worshipful the Mayor
Councillor K Dickson

Aldermen J Baird, A G Ewart MBE, O Gawith, M Gregg,
A Grehan, H Legge, A McIntyre, S P Porter, and J Tinsley

Councillors J Bamford, D Bassett, R T Beckett, S Burns,
P Catney, D J Craig, A P Ewing, J Gallen, A Givan, A Gowan,
J Harpur, B Higginson, G Hynds, J Lavery BEM, S Lowry,
U Mackin, A Martin, G McCleave, C McCready, M McKeever,
N Parker, G Thompson and J Tinsley

PRESENT REMOTELY:

Alderman S Skillen
Councillor C Kemp

IN ATTENDANCE:

Lisburn & Castlereagh City Council

Chief Executive
Director of Finance and Corporate Services
Director of Leisure and Community Wellbeing
Director of Organisation Development and Innovation
Director of Regeneration and Growth
Acting Director of Environmental Services
Corporate Communications Manager
Member Services Officers (CR & EW)
Technician
IT Officer

Commencement of the Meeting

At the commencement of the meeting, The Right Worshipful the Mayor, Councillor K Dickson, welcomed those present to the meeting of Council which was being livestreamed to enable members of the public to hear and see the proceedings. The Mayor pointed out that, should the meeting go into committee to consider confidential business, any members of the press and the public in attendance would be required to leave the Council Chamber for the duration of those matters.

The Chief Executive outlined the evacuation procedures in the case of an emergency. The Right Worshipful the Mayor requested that all mobile phones be put on silent or switched off for the duration of the meeting and pointed out that, in accordance with the Council's Standing Orders, whilst the meeting was being live-streamed, unauthorised recording was not permitted.

Alderman S Skillen joined the meeting at 7.02 pm.

Prayers

The Right Worshipful the Mayor expressed condolences to the following:

- David Grimshaw, Plant Manager at LVI, on the death of his mother, Margaret; and
- Elaine Woods, Administration Manager in Environmental Health, on the death of her mother, Iris.

The Right Worshipful the Mayor advised that his Chaplain, Rev S Reain-Adair, was unable to be present this evening. He invited Councillor A Martin to address the meeting and say a prayer, during which he also remembered the Grimshaw and Woods families.

At this stage, The Right Worshipful the Mayor, Councillor K Dickson, advised that Councillor N Eaton had resigned from the Council to pursue studies in the Netherlands. He stated that it had been a pleasure working with Nancy over the past 2 years and wished her well for the future.

On behalf of their parties, Councillor P Catney, Councillor N Trimble, Councillor B Higginson, Alderman A McIntyre and Councillor G McCleave paid tribute to former Councillor Eaton, who had served on Council since 2023. Specific mention was made of her having been Vice-Chair of the Corporate Services Committee for the last year and having represented the Council with great respect and dignity at the Somme. Members wished her well for her studies in the Netherlands.

1. Business of The Right Worshipful the Mayor

1.1 Mayor's Engagements

The Council noted a number of engagements attended by The Right Worshipful the Mayor, Councillor K Dickson, and the Deputy Mayor, Councillor R Carlin, since the last meeting of Council.

2. Apologies

It was agreed to accept apologies for non-attendance at the meeting on behalf of the Deputy Mayor, Councillor R Carlin, and Councillors D Lynch, T Mitchell and R McLernon.

3. Declarations of Interest

There were no declarations of interest made at this point.

During the meeting, the following declarations of interest were made in respect of item 14.10 "DAERA Public Consultation on the Proposed Nutrients Action Programme for 2026-2029":

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3. Declarations of Interest (Contd)

- Councillor A Gowan as he owned farmland; and
- Councillor A Martin as he owned land.

At the conclusion of the meeting, a declaration of interest form was submitted by Alderman J Baird in respect of this item as he was a farmer and landowner.

4. Council Minutes

4.1 Council Meeting – 29 April, 2025

It was proposed by Alderman J Baird, seconded by Alderman J Tinsley and agreed that the minutes of the meeting of Council held on 29 April, 2025 be confirmed and signed.

5. Matters Arising

There were no matters arising.

6. Deputations

There were no deputations.

7. Business Required by Statute

(i) Signing of Legal Documents

It was proposed by Alderman J Tinsley, seconded by Alderman A Grehan and agreed that the following legal documents be signed at the meeting:

- Lisburn and Castlereagh City Council and Studyseed CIC, 27 Lurgan Road, Moira, BT67 0LX – Award Letter to Studyseed CIC as the supplier to deliver the Gamified Essential Skills Learning Programme (T24/25-038);
- Lisburn and Castlereagh City Council and W J MacAulay, 90 Magherahamlet Road, Ballynahinch, BT24 8JZ – Contract for Replacement of Section of Boundary Wall at Moira Demesne;
- Lisburn and Castlereagh City Council and Garden Escapes (Ireland) Ltd, 43C Ballycreen Road, Ballynahinch, BT24 8UB – Contract for T24/25-031 Tender for Play Area Refurbishments;
- Lisburn and Castlereagh City Council and Phillips Contracts (DPK) Ltd, 76 Killyleagh Road, Downpatrick, BT30 9BN – Contract for T24/25-033 Tender for Drumbo Trim Trail;
- Lisburn and Castlereagh City Council and Clive Richardson Ltd, 54 Derrymacoose Road, Portadown, BT62 1LY - Contract for T24/25-039 Tender for Replacement Synthetic Carpet at Maghaberry Community Centre;

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(i) Signing of Legal Documents (Contd)

- Lisburn and Castlereagh City Council and Kelly McEvoy & Brown, 46-48 Main Street, Castlewellan, BT31 3DJ – Contract for T24/25-043 Tender for Provision of Castle Gardens Toilet Refurbishment Project;
- Lisburn and Castlereagh City Council and South Eastern Health and Social Care Trust, Lagan Valley Island, Lisburn BT27 4RL – Tenancy at Will relating to a Car Park at Lagan Valley LeisurePlex;
- Lisburn and Castlereagh City Council and Housing Rights, Skainos Centre, 239 Newtownards Road, Belfast, BT4 1AF – Contract for the Housing Mediation Service (in connection with Landlord Registration);
- Lisburn and Castlereagh City Council and Housing Rights, Skainos Centre, 239 Newtownards Road, Belfast, BT4 1AF – Contract for the Landlord Advice Helpline Service (in connection with Landlord Registration);
- Lisburn and Castlereagh City Council and Cranmore Consulting Ltd, 73 Church View, Holywood, BT18 9LN – Contract for Build, Installation, Development, Maintenance and Support for the NI Landlord Registration Scheme (T23/24-036); and
- Lisburn and Castlereagh City Council and Heron Bros. Limited (Contractor), 2 St Patrick's Street, Draperstown, BT45 7AL and Toromont Industries Ltd, doing business as CIMCO Refrigeration (Sub-Contractor), 1551 Corporate Drive, Burlington, Ontario, Canada L7L 6M3 – Novation of Ice Contract – Employer to Contractor relating to Dundonald International Ice Bowl Ice Package and Associated Works.

8. Adoption of Minutes of Committees

Regeneration and Growth Committee

1 May, 2025

Proposed by Alderman A Grehan

Seconded by Alderman A G Ewart

Communities and Wellbeing Committee

6 May, 2025

Proposed by Councillor D J Craig

Seconded by Alderman H Legge

At this point Councillor D J Craig stated that Mrs A McCann, Head of Communities, would be taking up a new role within the Council on 1 June, 2025. On behalf of the Communities and Wellbeing Committee, he paid tribute to the excellent work she had carried out in the Communities Unit and had no doubt that she would do likewise in the Department she was moving to.

Page 258, Item 5.4

Park Life Programme 2025

Councillor J Gallen asked that Castlereagh East be amended to Castlereagh South.

Environment and Sustainability Committee

7 May, 2025

Proposed by Councillor G Hynds

Seconded by Alderman J Baird

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Corporate Services Committee

14 May, 2025

Proposed by Councillor N Trimble

Seconded by Councillor J Harpur

Councillor N Trimble pointed out that the Corporate Service Committee minutes remained subject to the call-in procedure until 10.00 am on 29 May, 2025.

Planning Committee

7 April, 2025

The minutes of the Planning Committee meeting of 7 April, 2025 had been circulated for noting only as these minutes had been agreed at the subsequent meeting of the Planning Committee on 12 May, 2025. It was proposed by Alderman M Gregg, seconded by Councillor S Burns and agreed that their contents be noted.

9. Report from Chief Executive

9.1 Requirement to Enter into a Section 76 Planning Agreement for Planning Application LA05/2022/0447/F

The Chief Executive and the Chair of the Planning Committee, Alderman M Gregg, reminded Members that the Section 76 Planning Agreements on the agenda had been developed in line with policy and reflected the conditions already agreed by the Planning Committee. The only purpose of presenting them to Council was to get approval for signing and sealing.

It was proposed by Alderman M Gregg, seconded by Councillor D Bassett and agreed that approval be granted to the signing and sealing of the above agreement by the Mayor and Chief Executive.

It was noted that the report referred to three affordable housing units rather than four; however, the Section 76 Agreement was correct.

9.2 Requirement to Enter into a Section 76 Planning Agreement for Planning Application LA05/2021/1007/F

It was proposed by Alderman M Gregg, seconded by Councillor D Bassett and agreed that approval be granted to the signing and sealing of the above agreement by the Mayor and Chief Executive.

9.3 Requirement to Enter into a Section 76 Planning Agreement for Planning Application LA05/2023/0598/F

It was proposed by Alderman M Gregg, seconded by Councillor D Bassett and agreed that approval be granted to the signing and sealing of the above agreement by the Mayor and Chief Executive.

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9.4 Requirement to Enter into a Section 76 Planning Agreement for Planning Application LA05/2024/0100/F

It was proposed by Alderman M Gregg, seconded by Councillor D Bassett and agreed that approval be granted to the signing and sealing of the above agreement by the Mayor and Chief Executive.

9.5 Requirement to Enter into a Section 76 Planning Agreement for Planning Application LA05/2022/0033/F

A number of Members' queries were addressed by the Director of Regeneration and Growth in relation to:

- the plans presented to the Planning Committee when this application was being considered and that which were included in the Agreement;
- the company that had brought the Agreement forward;
- the tripartite nature of the Agreement; and
- the affordable housing unit identified at site 14 on the plan, which was one of the largest properties in the development, how it would fall within the affordable housing threshold, the potential for it be purchased other than through co-ownership and the potential for it to be purchased initially through co-ownership but co-ownership bought out at a later date and the property sold on for a much higher price.

The Chair of the Planning Committee, Alderman M Gregg, suggested that the possible loophole in relation to the potential for purchasing an affordable housing unit and selling it on at a later date for a much higher price was something that should be considered when the Local Development Plan was being revised or as soon as possible.

Following discussion, it was proposed by Alderman M Gregg, seconded by Councillor D J Craig and agreed that clarification be sought on this Section 76 Planning Agreement before it was issued with the planning decision and that the Council write to Mr D Wilson in Co-Ownership, Mrs G Long in the Northern Ireland Housing Executive and Mr D Polley in the Department for Communities to seek clarification on the position of affordable housing within the Council's Local Development Plan, whether this issue was a loophole that could be exploited and if there was a way to ensure that affordable housing was delivered as per the policy.

10. Reports from Members on Boards

There were no reports from Members on Boards.

11. Reports on Decisions Subject to the Reconsideration Procedure

There were no reports on decisions subject to the reconsideration procedure.

12. Notice of Motion

There were no Notices of Motion.

13. Confidential Business

There was no confidential business.

14. Any Other Business

14.1 Brooklands Primary School
Councillor S Lowry

Councillor S Lowry commended Brooklands Primary School in respect of the successful VE Day events it had arranged. She further put on record her congratulations to the school on having been nominated as Best Primary School. The Right Worshipful the Mayor, Councillor K Dickson, concurred with Councillor Lowry's comments.

14.2 Replacement of LED Street Lighting
Councillor D J Craig

It was proposed by Councillor D J Craig, seconded by Councillor U Mackin and agreed that a letter sent to the Department for Infrastructure expressing concern at the replacement of LED lighting witnessed at 4 separate locations. Councillor Craig stated that this was unnecessary given that it had only been in place for 2 years and was at a huge cost to public purse, especially when the Department did not have the funds to address potholes and drainage issues.

14.3 Feasibility Study for New Lough Moss Leisure Centre
Councillor J Gallen

In response to a query by Councillor J Gallen, the Director of Leisure and Community Wellbeing advised that the process for the development of the feasibility study for the new Lough Moss Leisure Centre had commenced but had not yet concluded. When a definitive timeline for completion of the feasibility study was known, the Director agreed to advise Members of the Castlereagh South District Electoral Area.

There was a slight pause in the meeting at this stage to allow some technical difficulties to be resolved.

14.4 Planting of Wildflower Seeds in Carryduff Park
Councillor J Harpur

Councillor J Harpur expressed his thanks to The Right Worshipful the Mayor, Councillor K Dickson, as well as staff from the Parks & Amenities Team, for their recent visit to Carryduff Park when local primary school children had been

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14.4 Planting of Wildflower Seeds in Carryduff Park (Contd)
Councillor J Harpur

planting wildflower seeds as part of a wider biodiversity initiative in the area. The Mayor agreed that this had been a very enjoyable afternoon and he too thanked the staff in the Parks & Amenities Team.

14.5 Incident at Liverpool FC Premier League Victory Parade
Alderman S P Porter

Alderman S P Porter referred to the success of Liverpool FC in having won the Premier League and the tragic incident that had occurred at the recent Victory Parade. He was thankful that there had not been any fatalities and wished those injured a speedy recovery. On behalf of the Council and the many football fans in the community, Alderman Porter proposed that The Right Worshipful the Mayor, Councillor K Dickson, write to the Mayor of Liverpool and to Liverpool FC expressing the Council's thoughts and prayers for those involved and congratulating the Club on its success in winning the League. Councillor S Lowry, who had been in attendance at the Parade, echoed the sentiments expressed by Alderman Porter and seconded his proposal, which was agreed.

14.6 Fair Trade Tea and Coffee
Councillor N Trimble

Councillor N Trimble referred to the recent light-up of Lagan Valley Island for World Fair Trade Day. On the back of PR for that event, it had been pointed out that the tea and coffee available at Lagan Valley Island was not a fair trade offering and Councillor Trimble asked that this matter be considered by Officers.

14.7 VE Day Celebrations
Alderman J Tinsley

Alderman J Tinsley referred to the many VE Day celebrations that had taken place across the Council area, both official Council events and those arranged by community groups. He put on record his thanks to all the groups that had opened up their facilities for events. The Council events had been fantastic and put the Council in good stead.

14.8 Veteran Life: Untold Stories of the People Behind the Uniform
Alderman J Tinsley

Alderman J Tinsley put on record his thanks to the staff at the Irish Linen Museum, including former employee Dr Collette Brownlee, who had been instrumental in compiling the above book, which had launched a few weeks ago. This had taken an amazing amount of work with veterans, families and children. The book had attracted very positive feedback, including from the Defence Minister's Office in London.

14.9 Balmoral Show
Alderman J Tinsley

Alderman J Tinsley commented on the success of the Balmoral Show this year, at which the Council had an impressive stand.

Alderman A Grehan stated that Balmoral Show had been outstanding and had showcased the Council well. Staff had done an exceptional job and were to be commended.

Councillor P Catney also commended the transport to and from the Balmoral Show provided by Translink.

The Right Worshipful the Mayor, Councillor K Dickson, stated that he too had attended Balmoral Show. There had been very positive feedback from local businesses.

14.10 DAERA Public Consultation on the Proposed Nutrients Action Programme for 2026-2029
Alderman J Tinsley

Alderman J Tinsley referred to the above public consultation currently being undertaken by the Department of Agriculture, Environment and Rural Affairs (DAERA) and stated that it had caused serious concerns for farmers right across the country, but particularly in this Council area. There were 30 deeply concerning measures being proposed by the Agricultural Minister which, if implemented, would impact every farm, whether a large or small holding. Alderman Tinsley outlined the concerns and stated that farmers were already under immense pressure, with rising costs, TB, mental health and safety issues and the threat of new inheritance tax changes. Alderman Tinsley proposed that the Council write to the Minister opposing the proposals and asking for meaningful engagement with the industry to find workable alternatives. This was seconded by Councillor C McCready.

Alderman A Grehan stated that the Alliance Party would not be supporting the proposal by Alderman J Tinsley.

Councillor N Trimble stated that it was his understanding that the public consultation was still ongoing and it would normally be the case that the Council would not take a corporate decision, but rather individual parties would make their own response to the consultation. Alderman A Grehan concurred with Councillor Trimble.

The proposal by Alderman J Tinsley, seconded by Councillor C McCready, was put to the meeting and, on a recorded vote being taken, was declared 'lost', the voting being as follows:

In favour: Councillor R T Beckett, Councillor S Burns, Councillor D J Craig, Alderman A Ewart, Councillor A P Ewing, Councillor A Givan, Councillor B Higginson, Councillor G Hynds, Councillor J Laverty, Councillor C McCready, Alderman S P Porter, Alderman S Skillen and Alderman J Tinsley (13)

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14.10 DAERA Public Consultation on the Proposed Nutrients Action Programme for 2026-2029 (Contd)
Alderman J Tinsley

Against: Councillor J Bamford, Councillor D Bassett, Councillor P Catney, The Right Worshipful the Mayor, Councillor K Dickson, Councillor J Gallen, Alderman O Gawith, Alderman M Gregg, Alderman A Grehan, Councillor J Harpur, Councillor C Kemp, Councillor S Lowry, Councillor G McCleave, Alderman A McIntyre, Councillor M McKeever, Councillor N Parker and Councillor G Thompson (16)

Abstain: Alderman J Baird, Councillor A Gowan, Alderman H Legge, Councillor U Mackin, Councillor A Martin and Councillor N Trimble (6)

14.11 Abolitionist Frederick Douglass
Councillor P Catney

In response to comments by Councillor P Catney regarding a Notice of Motion he had brought previously regarding Abolitionist, Frederick Douglass, the Chief Executive confirmed that a report on this matter was to be considered at the meeting of the Communities and Wellbeing Committee on 3 June, 2025.

There being no further business for consideration, the meeting was terminated at 8.09 pm.

Mayor

AM 06.06.2025

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LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of the Annual Meeting of Lisburn & Castlereagh City Council held in the Council Chamber, Island Civic Centre, The Island, Lisburn, on Friday 7 June, 2024 at 1.00 pm

PRESENT IN COUNCIL: CHAMBER

The Right Worshipful the Mayor
Councillor K Dickson (Outgoing)
Alderman A Grehan (Incoming)

Deputy Mayor
Councillor R Carlin (Outgoing)
Alderman H Legge (Incoming)

Aldermen A G Ewart MBE, O Gawith, M Gregg, A McIntyre,
S P Porter and J Tinsley

Councillors J Bamford, D Bassett, R T Beckett, S Burns,
P Catney, D J Craig, A P Ewing, A Givan, B Higginson,
G Hynds, C Kemp, J Lavery BEM, S Lowry, D Lynch,
U Mackin, B Magee, A Martin, T Mitchell, M McKeever,
R McLernon, N Parker, G Thompson and N Trimble

PRESENT REMOTELY:

Alderman S Skillen

Councillor A Gowan

IN ATTENDANCE:

Lisburn & Castlereagh City Council

Chief Executive
Director of Environmental Health
Director of Finance and Corporate Services
Director of Leisure and Community Wellbeing
Director of Organisation Development and Innovation
Director of Regeneration and Growth
Member Services Officers (CR, CH and BS)
Technician
IT Officer

Rev S Reain-Adair, Mayor's Chaplain

Commencement of Meeting

At the commencement of the meeting, The Right Worshipful the Mayor (Outgoing), Councillor K Dickson, welcomed those present to the Annual Meeting of Council which was being live-streamed to enable members of the public to both hear and see the proceedings.

The Outgoing Mayor, Councillor K Dickson, requested that all mobile phones be put on silent or switched off for the duration of the meeting and pointed out that, in accordance with the Council's Standing Orders, whilst the meeting was being live-streamed, unauthorised recording was not permitted.

The Chief Executive outlined the evacuation procedures in the case of an emergency.

1. Business of The Right Worshipful The Mayor

Councillor R McLernon arrived to the meeting at 1.03 pm.

The Right Worshipful the Mayor (Outgoing), Councillor K Dickson, welcomed his Mayor's Chaplain, Rev S Reain-Adair to the meeting. Before leading Members in prayer, Rev Reain-Adair thanked Councillor Dickson for having afforded him the opportunity to be Mayor's Chaplain for the past year, which had been a real honour. He commended the Mayor for his commitment, tireless efforts and dedication throughout the year. Rev Reain-Adair also expressed his appreciation to other Elected Members, with whom he had had positive and encouraging conversations. He wished Members well for the year ahead, as well as the Chief Executive and the entire Council team.

Councillor Dickson stated that it had been a pleasure to have Rev Reain-Adair with him on his Mayoral journey. He had been a great support throughout the year.

At this stage, Rev Reain-Adair left the top table and took a seat in the public gallery.

2. Apologies

It was agreed to accept apologies for non-attendance at the meeting on behalf of Alderman J Baird and Councillors J Gallen, J Harpur, G McCleave and C McCready.

3. Declarations of Interest

There were no Declarations of Interest made.

4. Minutes of Annual Meeting held on 7 June, 2024

The minutes of the Annual Meeting of Council held on 7 June, 2024, as adopted and signed at the Meeting of Council held on 25 June, 2024, were noted.

5. Election of Members to Positions of Responsibility 2025/2026

5.1 Election of Mayor 2025/2026

Councillor A Gowan left, and returned to, the meeting during consideration of this item of business (1.24 pm and 1.34 pm respectively).

The Right Worshipful the Mayor (Outgoing), Councillor K Dickson, began by referring to what he had said at last year's Annual Meeting about feeling humbled

5.1 Election of Mayor 2025/2026 (Contd)

to be taking on the role of Mayor and that it was the greatest privilege of his life so far. He stated that he felt the same way today. He was grateful for having carried out the role of Mayor for the last year, for all the events he had had the pleasure of attending or hosting and for representing the place he called home.

Over the course of the year, Councillor Dickson had had the opportunity to visit every corner of the Council area and met with community groups, schools, local businesses, faith organisations and many individuals. The commitment of people to improving the lives of others had left a lasting impression on him.

Councillor Dickson spoke of the themes he had set out for his year in Office. As the youngest First Citizen to have taken on the role of Mayor, empowering young people had been a huge priority for him. He had enjoyed having many school groups into the Council over the year. Councillor Dickson was proud of the work he had done throughout the year with the eco-schools in the area.

Councillor Dickson highlighted a number of significant events throughout the year, such as the Mayor's Parade and D-Day and VE-Day commemorations. He had been incredibly proud to represent the Council at those events and thanked Council staff involved in their organisation.

Councillor Dickson expressed a number of thanks. First of all, he thanked his family and friends for their patience, encouragement and love throughout the year. He thanked his Alliance Party colleagues for placing their trust in him to serve in the role of Mayor and for their support during the year, as well as his colleagues from other political parties. Councillor Dickson paid tribute to the Outgoing Deputy Mayor, Councillor R Carlin, for his support and also the Members of his Mayor's Charity Committee for their support in raising funds for his Mayoral Charity, Emerge Counselling Services. He extended too his thanks to Samantha and the team at Emerge. Councillor Dickson thanked the Chief Executive and Corporate Management Team, his Chaplain, Rev Reain-Adair and the staff in the Mayor's Office for their support and guidance throughout the year. Lastly, he thanked all the staff at Lagan Valley Island for their hard work behind the scenes, which had not gone unnoticed.

Finally, Councillor Dickson, wished his successor well in the role of Mayor for the forthcoming year and looked forward to offering his support.

On behalf of their parties, a number of Members paid tribute to the Outgoing Mayor, namely Alderman A McIntyre, Alderman J Tinsley, Alderman H Legge, Councillor D Bassett and Councillor P Catney. Reference was made to Councillor Dickson's, hard work and dedication and the fact that he had been the youngest Mayor of the Council so far. His focus on the environment was not only timely, but forward thinking, and he had delivered on the ambition he set out last year for his Mayoral Charity.

At this point, Alderman A McIntyre, advised that a video had been made of young people who wanted to thank the Outgoing Mayor, Councillor K Dickson. The video, comprising children from the eco-schools in the Council area was shown and Councillor Dickson thanked those involved.

5.1 Election of Mayor 2025/2026 (Contd)

The Deputy Mayor (Outgoing), Councillor R Carlin, congratulated Councillor Dickson for having had a fantastic Mayoral year. He had gone to all parts of the Council area and interacted with people from all communities. Councillor Carlin stated that it had been a privilege to serve as Deputy Mayor for the past year. He commented on the many groups he had hosted throughout the year, such as martial arts groups, drama groups, community groups. The groups did excellent work and the help they received from the Council was much appreciated. Lastly, Councillor Carlin extended best wishes to the incoming Mayor and Deputy Mayor.

On behalf of their parties, a number of Members paid tribute to the Outgoing Deputy Mayor, namely Alderman A McIntyre, Alderman J Tinsley, Alderman H Legge, Councillor P Catney and Councillor D Lynch. Members thanked Councillor Carlin for his contribution and for having supported the Mayor throughout the year.

At this point, The Right Worshipful the Mayor (Outgoing), Councillor K Dickson, declared the offices of Mayor and Deputy Mayor vacant. Councillor Dickson and Councillor Carlin removed their Chains of Office and Councillor Carlin vacated his seat at the top table.

The Outgoing Mayor having sought nominations for the position of Mayor of Lisburn & Castlereagh City Council for 2025/26, Alderman A McIntyre (Nominating Officer for APNI) stated that it gave him great pleasure in nominating Alderman A Grehan. He had known Alderman Grehan for 15 years and she was so many things to her colleagues – a friend, a mentor, a sounding board. Councillor McIntyre spoke of her leadership skills and how hard she worked in her local community. This proposal was seconded by Alderman M Gregg and agreed. Alderman Gregg stated that Alderman Grehan was an asset to the Alliance Party and to her constituents for whom she worked so hard and he wished her well for the year ahead.

The Outgoing Mayor, having declared Alderman A Grehan elected as Mayor for 2025/26, handed over his Chain of Office and vacated his seat at the top table.

The Right Worshipful the Mayor, Alderman A Grehan, took her seat at the top table and signed the Declaration of Office.

The Right Worshipful the Mayor, Alderman A Grehan, began by thanking her Alliance Party colleagues for putting her forward to take on the office of Mayor. She stated that she could not be more excited and honoured, as well as a little emotional, to be stepping into this new role in a place she cared so much about, where she had lived, worked and raised her family.

Alderman Grehan paid tribute to the Outgoing Mayor, Councillor K Dickson, for the work he had done throughout his Mayoral year and stated that he had set a high bar which she would do her best to match. She went on to thank her constituents, some of whom were present in the public gallery. Alderman Grehan had worked tirelessly in her DEA and enjoyed every challenge. She thanked her constituents for their trust over the last decade and stated that she was still there for them, would still be visible and was more committed than ever.

5.1 Election of Mayor 2025/2026 (Contd)

The Right Worshipful the Mayor, Alderman A Grehan, paid tribute to deceased former Elected Members, Seamus Close and Ivan Davis, who had supported and encouraged her in her early days in Council. She thanked Trevor Lunn MLA who had encouraged her to become an Elected Member and played an important role in getting her started in local politics. Alderman Grehan spoke of past Mayor, Betty Campbell, who was a dear friend, and she acknowledged Freeman of the City, Jim Dillon, whose knowledge and experience in Council meetings had been invaluable.

The Right Worshipful the Mayor, Alderman A Grehan, stated that she looked forward to working with her colleagues from all political parties to get the best for all constituents. Over the years, she had seen that parties working collectively brought about positive results and she stated that, as the new Mayor, she would be there for each and every one of her colleagues.

Alderman Grehan advised that her theme for the year ahead would be 'Inclusivity for Disability; a City that Sees Everyone'. This was about understanding empathy and creating a culture where people with disabilities were not just included but celebrated; it was about asking who was missing from table and how they would be brought on. The Council had already made significant progress but Alderman Grehan believed there was still more that could be done together, as Councillors, to ensure that everyone was seen.

Alderman Grehan was proud to advise that her Mayoral Charity would be Action Cancer, focussing on breast cancer awareness and screening. One in 7 women would be diagnosed with the disease in their lifetime and this impacted on so many families within the community. Alderman Grehan elaborated on how funds raised would support Action Cancer.

The Right Worshipful the Mayor, Alderman A Grehan, thanked her family. As a hard-working single mother, she gave a special thanks to her children, Ellie, Matt and Jack, whom she was extremely proud of. Alderman Grehan came from a humble, working-class family. She knew that her late mother, father and brother would be so proud of her today.

On behalf of their parties, a number of Members congratulated the Incoming Mayor, namely Alderman J Tinsley, Alderman H Legge, Councillor P Catney and Councillor R Carlin. Members wished Alderman Grehan well for the year ahead and commended both her chosen charity and her theme for the year.

At this stage, a video of pupils from Parkview School wishing 'Mayor Amanda' well for her Mayoral year was played. Alderman Grehan thanked the pupils for this.

5.2 Election of Deputy Mayor 2024/2025

Councillor A Gowan left, and returned to, the meeting during consideration of this item of business (1.47 pm and 1.55 pm respectively).

5.2 Election of Deputy Mayor 2024/2025 (Contd)

The Right Worshipful the Mayor, Alderman A Grehan, sought nominations for the position of Deputy Mayor for the ensuing year 2025/2026.

Alderman H Legge (Nominating Officer for UUP) nominated herself for the position of Deputy Mayor of Lisburn & Castlereagh City Council for 2025/65. This proposal was seconded by Councillor T Mitchell and agreed. Councillor Mitchell congratulated The Right Worshipful the Mayor, Alderman A Grehan, on having been nominated to the role of Mayor and wished both her and Alderman Legge well for the year ahead.

The Right Worshipful the Mayor, Alderman A Grehan, handed over the Deputy Mayoral Chain. The Deputy Mayor, Alderman H Legge, took her seat at the top table and signed the Declaration of Office.

The Deputy Mayor, Alderman H Legge, stated how delighted she was to have been selected by her party to serve as Deputy Mayor for a second time. This was a great honour and she intended to carry out her duties to the best of her ability and, at all times, in the best interests of the Council.

Almost 8 years ago, Alderman Legge had been nominated as Deputy Mayor and, at that time, her mother and father had been in the public gallery when she had spoken about her upbringing and the love and support she had received from them both. Throughout that year, her parents had continued to support her and her father had accompanied her to a number of engagements. Sadly, her father had recently passed away and this had left a huge hole in her family. However, his presence was still felt and always would be. Alderman Legge stated that both her and her mother were very much supported by her husband, Denis, and her son, Stephen, for which she was very thankful.

The Deputy Mayor stated that she was very pleased to be sharing the top table with her colleague and friend, Alderman Grehan. She was committed to supporting the Mayoral charity and would promote it and encourage others to do the same. She stated that she looked forward to getting involved in the great work undertaken in the community and assisting wherever she could. Alderman Grehan was the first female Mayor of Lisburn & Castlereagh City Council and this was the first time a female Mayor and Deputy Mayor had served together. The Deputy Mayor thanked her colleagues for their support and encouraged them to get involved to make the year ahead great for everyone.

On behalf of their parties, a number of Members congratulated the Incoming Deputy Mayor, namely Alderman J Tinsley, Alderman A McIntyre, Councillor P Catney and Councillor R Carlin. They wished her well in her new role and looked forward to working with her.

5.3 Election of Chairs and Vice-Chairs for 2025/2026

Arising from the nominations made by the Nominating Officers, the following appointments of Chairs and Vice-Chairs for 2025/2026 were agreed on a proposal made by Alderman J Tinsley and seconded by Alderman A McIntyre:

5.3 Election of Chairs and Vice-Chairs for 2025/2026 (Contd)

(i) Planning Committee

Chair Alderman J Tinsley
Vice-Chair Councillor G Thompson

(ii) Governance & Audit Committee

Chair Councillor D Lynch

(iii) Communities and Wellbeing Committee

Chair Councillor T Mitchell
Vice-Chair Councillor A Givan

(iv) Environment and Sustainability Committee

Chair Alderman O Gawith
Vice-Chair Councillor S Burns

(v) Regeneration and Growth Committee

Chair Councillor C Kemp
Vice-Chair Councillor J Harpur

(vi) Corporate Services Committee

Chair Councillor B Higginson
Vice-Chair Councillor J Bamford

6. Election of Members to Committee Positions 2025/2026

Arising from the nominations made by the Nominating Officers, the following nominations for membership of Standing Committees for 2025/2026 were agreed on a proposal made by Alderman J Tinsley and seconded by Alderman A McIntyre:

6.1 Planning Committee

Councillor D J Craig
Councillor U Mackin
Councillor S Burns
Alderman O Gawith
Alderman M Gregg
Councillor N Trimble
Councillor A Martin
Councillor D Bassett
Councillor P Catney

6.2 Governance & Audit Committee

Alderman S P Porter
 Councillor S Burns
 Councillor D J Craig
 Councillor A P Ewing
 Alderman J Tinsley
 Councillor J Bamford
 Councillor S Lowry
 Councillor B Magee
 Councillor M McKeever
 Alderman O Gawith
 Councillor R McLernon
 Councillor A Martin
 Councillor D Bassett
 Councillor J Gallen

It was noted that The Right Worshipful the Mayor, Councillor A Grehan, and the Deputy Mayor, Alderman H Legge, were ex-officio Members of the above Committee.

6.3 Communities and Wellbeing Committee

Alderman S Skillen
 Councillor R T Beckett
 Councillor B Higginson
 Councillor D J Craig
 Councillor S Lowry
 Alderman A McIntyre
 Councillor K Dickson
 Councillor C Kemp
 Councillor G Thompson
 Councillor N Trimble
 Councillor R Carlin
 Councillor G McCleave
 Councillor J Gallen

It was noted that The Right Worshipful the Mayor, Councillor A Grehan, and the Deputy Mayor, Alderman H Legge, were ex-officio Members of the above Committee.

6.4 Environment and Sustainability Committee

Councillor A Givan
 Councillor C McCready
 Alderman S Skillen
 Councillor A Gowan
 Councillor B Magee
 Councillor M McKeever
 Councillor N Parker
 Councillor J Bamford
 Councillor R McLernon

6.4 Environment and Sustainability Committee (Contd)

Alderman J Baird
Councillor D Basset
Councillor P Catney
Councillor G Hynds

It was noted that The Right Worshipful the Mayor, Councillor A Grehan, and the Deputy Mayor, Alderman H Legge, were ex-officio Members of the above Committee.

6.5 Regeneration and Growth Committee

Alderman A G Ewart
Councillor A Gowan
Councillor U Mackin
Councillor J Lavery
Councillor C McCready
Alderman M Gregg
Alderman A McIntyre
Councillor K Dickson
Alderman J Baird
Councillor T Mitchell
Councillor A Martin
Councillor D Lynch
Councillor J Gallen

It was noted that The Right Worshipful the Mayor, Councillor A Grehan, and the Deputy Mayor, Alderman H Legge, were ex-officio Members of the above Committee.

6.6 Corporate Services Committee

Alderman S P Porter
Alderman A G Ewart
Councillor R T Beckett
Councillor J Lavery
Councillor A P Ewing
Alderman M Gregg
Councillor J Harpur
Councillor K Dickson
Councillor N Parker
Councillor N Trimble
Councillor R McLernon
Councillor R Carlin
Councillor G McCleave

It was noted that The Right Worshipful the Mayor, Councillor A Grehan, and the Deputy Mayor, Alderman H Legge, were ex-officio Members of the above Committee.

7. Lisburn & Castlereagh Policing & Community Safety Partnership (PCSP)
Chair 2025/2026

In accordance with the Justice (NI) Act 2011 under which the position of Chair of the Policing & Community Safety Partnership was rotated in turn by each of the four largest parties represented on the Council immediately after the last local general election, it was noted that the Chair of the Lisburn & Castlereagh PCSP for 2025/2026 was a UUP Member.

Alderman H Legge, Nominating Officer for UUP, advised that Councillor A Martin would be Chair of the Lisburn & Castlereagh PCSP for 2025/2026. This information was noted.

At the conclusion of the meeting, The Right Worshipful the Mayor, Alderman A Grehan, thanked those present for their attendance and, there being no further business for consideration, the meeting concluded at 2.05 pm.

Mayor

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of Meeting of the Communities & Wellbeing Committee held remotely and in the Council Chamber, Island Civic Centre, The Island, Lisburn on Tuesday 3rd June 2025 at 6.00 pm.

PRESENT IN COUNCIL CHAMBER (COMMITTEE):

Councillor J Craig (Chair)
Alderman H Legge (Vice-Chair)
Aldermen A Grehan and A McIntyre
Councillors D Bassett, T Beckett, B Higginson, C Kemp, S Lowry, G McCleave, T Mitchell and G Thompson

PRESENT IN A REMOTE LOCATION (COMMITTEE)

Alderman S Skillen

OTHER MEMBERS OF COUNCIL PRESENT IN COUNCIL CHAMBER

Councillors P Catney and G Hynds

OTHER MEMBERS OF COUNCIL PRESENT IN A REMOTE LOCATION

Alderman J Tinsley
Councillor A Givan

IN ATTENDANCE:

Director of Leisure & Community Wellbeing
Head of Sports Services
Acting Head of Communities
Acting Head of Parks & Amenities
Community Development & Resources Manager
Member Services Officers (RN & EW)

The Chair welcomed all present to the meeting and reminded Members that the meeting would be audio recorded unless the item on the agenda was to be considered under confidential business. Unauthorised recording was not permitted, as per 8.5 of the Council's Standing Orders. Mobile phones were to be turned off or on silent mode for the duration of the meeting.

The Chair gave a particular welcome to Mrs Sally Courtney and Mr Neil Thompson who had recently been appointed as Acting Head of Communities and Acting Head of Parks & Amenities respectively and wished them well in their new posts. The Chair also welcomed Ms Victoria Jackson, the Community Development & Resources Manager, who was in attendance to support on a number of the reports.

The Director of Leisure & Community Wellbeing outlined the evacuation procedures in the case of an emergency. The Chair asked that any Member entering or leaving the meeting alert the Member Services Officer accordingly so that this might be accurately reflected in the minutes.

1. Apologies

Apologies for non-attendance at the meeting were accepted and recorded on behalf of Alderman P Porter and Councillor J Gallen.

The Member Services Officer read out the names of those persons who were present at the meeting, both in the Chamber and on a remote basis.

2. Chair's Business

2.1 Thanks of Chair

The Chair, Councillor J Craig, expressed his thanks to his Vice-Chair, Alderman H Legge, and the Members of the Communities & Wellbeing Committee for their assistance, co-operation and support during his year as Chair of the Committee. It had been a busy year, and a lot of business had been transacted. Councillor Craig had considered it a privilege to have been entrusted with the chairmanship of the Committee.

The Chair also expressed his thanks to the Director of Leisure & Community Wellbeing and all the officers associated with the Committee who had been very helpful and informative over the course of the year.

Finally the Chair wished the incoming Chair and the Committee all the best for the 2025/2026 year.

Alderman H Legge, Vice-Chair, thanked the Chair, Councillor J Craig, for his support during the year and placed on record, her party's thanks for the manner by which Councillor Craig had conducted the business of the Committee. These comments were echoed by a number of the Members present.

2.2 Booking system for Leisure activities

The Chair, Councillor J Craig, referred to problems which had arisen the previous day in regard to the booking system for leisure activities at the Lagan Valley LeisurePlex and other centres. This booking system was operated by a third-party leisure management system, and it was bookings for the Summer Activity Scheme and for the Swim Camp that had been most affected. Registration for those schemes had opened the previous day also.

The Head of Sports Services explained the background to the issues that had arisen and outlined the remedial measures which were being put in place to address them. The Head of Service gave an assurance that staff were working tirelessly to resolve the issues and address the problems and were making contact with all those who had made bookings. In the meantime, the booking facility for the schemes had been temporarily paused. Furthermore the problems had been escalated to the software company.

Alderman J Tinsley joined the meeting on a remote basis during this item.
(6.10 pm)

3. Declarations of Interest

The Chair invited Members to declare any interests they might have in relation to the business of the meeting and reminded them of the requirement that they complete Declaration of Interest forms in this regard which had been provided with the papers for the meeting, and which were also available in the Chamber.

The following Declarations of Interest were made:-

Item 3.1 of Report of Head of Communities – “Community Facilities Fund 2025/2026 – Outcome of Assessment”

- Alderman A Grehan – Member of the board of Ballymacash Rangers Football Club. Would be leaving the meeting for this item.
- Councillor C Kemp – Member of the Committee of St Joseph's GAC. Would be leaving the meeting for this item.
- Councillor T Mitchell – Shareholder in Ballymacash Sports Academy. Pecuniary Interest. Would be leaving the meeting for this item.
- Alderman S Skillen - Member of Ballybeen Improvement Group. Pecuniary Interest. Would be leaving the meeting for this item.
- Alderman S Skillen. Interest in Crosspoint Church and Dundonald Purple Vine LOL 1056. (Assisted them with their applications.) Would be leaving the meeting for this item.
- Alderman J Tinsley – Involved in a number of the organisations and assisted them with their applications. Would be leaving the meeting for this item

3. Declarations of Interest (Continued)

Item 3.2 of Report of Head of Communities – “Good Relations – Project Support Fund”

- Councillor T Mitchell – Shareholder in Ballymacash Sports Academy. Pecuniary Interest. Would be leaving the meeting for this item.
- Alderman S Skillen - Member of Ballybeen Improvement Group. Pecuniary Interest. Would be leaving the meeting for this item.
- Alderman S Skillen – Interest in Dundonald Orange Lodge and RISE. (Assisted them with their applications.) Would be leaving the meeting for this item.

Prior to consideration of the reports referred to above, Members left the meeting as follows:-

- Councillors C Kemp and T Mitchell left the Chamber at 6.15 pm.
- Alderman A Grehan left the Chamber at 6.16 pm.
- Aldermen S Skillen and J Tinsley left the Meeting on a remote basis at 6.16 pm.

During the course of the Meeting, Councillor B Higginson declared an interest in the following item and left the meeting for its duration:-

- Item 5.1 of the Confidential Report from the Director of Leisure & Community Wellbeing – “Killynure Community Facility – Update report on Carryduff Primary School 3G Sports Pitch Development”. Pecuniary Interest.

4. Report on Communities’ Unit’s items of business

4.1 DEA Investment Plan – Communities Facilities Fund 2025/2026

In addition to the narrative report, Members had been provided with the following:-

- a table of outcomes of assessment under the Communities Facilities Fund;
- the Equality screening document;
- the Rural Needs Impact Assessment document.

The Director reported on the above Fund in terms of its objectives, the number of applications received during the application process, and the outcome thereof.

4.1 DEA Investment Plan – Communities Facilities Fund 2025/2026 (Continued)

There had been considerable interest in the Fund, and in fact it had been oversubscribed. To address this oversubscription, the Committee was invited to consider two options to address this.

It was proposed by Councillor B Higginson, seconded by Alderman H Legge and unanimously agreed that:-

- the Director's report and the outcome of the assessment process be noted;
- based on the weighted score following assessment, the 62 successful applications be awarded the amount deemed eligible of £607,010.51 and in order to address the shortfall of £67,010.51, that amount be supported through the DEA Programme underspend, it being noted that no other programmes would be adversely impacted by the allocation of this underspend to the CFF applicants;
- unsuccessful applicants receive feedback, support and signposting from Officers.

It was proposed by Councillor B Higginson, seconded by Councillor T Beckett and unanimously agreed that – in order to allow for recipients to plan their works perhaps over the summer months - Letters of Offer be issued to the successful applicants in advance of Council ratification on the 24th June 2025, but pointing out that the decision remained subject to that ratification.

Alderman A Grehan and Councillor C Kemp returned to the Chamber after this item of business had concluded. (6.27 pm)

4.2 Good Relations Project Support Fund

In addition to the narrative report, Members had been provided with a table of outcomes of assessment under the Good Relations Project Support Fund.

The Director reported on the above Fund in terms of its objectives, the number of applications received during the application process, and the outcome thereof.

It was proposed by Councillor S Lowry, seconded by Alderman H Legge and unanimously agreed to recommend that:-

- the Director's report and the outcome of the assessment process be noted;

4.2 Good Relations Project Support Fund (Continued)

- based on the weighted score following assessment, the 17 successful applications be awarded the amount deemed eligible of £25,908.00 and in order to address the shortfall of £908.00, that amount be found from existing community budgets;
- unsuccessful applicants receive feedback and support from Officers as required.

Councillor T Mitchell returned to the Chamber after this item of business had concluded. (6.29 pm)

4.3 Frederick Douglass Memorial

The Notice of Motion in the name of Councillor P Catney as adopted by the Council on the 26th March 2024 was set out in the Director's report.

One of the decisions in regard to the Notice of Motion was that the Council resolve to undertake a feasibility study, including planning considerations, and other options, and costings for further review by Members, to erect a statue or memorial in Market Square (Lisburn), adjacent to First Lisburn Presbyterian Church, in commemoration of Frederick Douglass's address there in 1845.

The Director's report outlined the discussions and investigations which Council officers had taken in regard to the above decision.

It was proposed by Alderman H Legge, seconded by Councillor D Bassett and unanimously agreed to recommend that - subject to the requisite approvals of the Kirk Session of First Lisburn Presbyterian Church and the Dromore Presbytery of the Presbyterian Church in Ireland:-

- a contractor be procured for the design, manufacture and installation of a stained-glass window in First Lisburn Presbyterian Church and in partnership with that Church, it being noted that the Committee would wish for the window to be visible and accessible to the public;
- a draw-down of £25,000 from Reserves be approved so as to fund the project in the event of alternative sources of funding not being available.

Councillor P Catney – Proposer of the Notice of Motion – spoke in favour of the commemorative stained-glass window and thanked the Chair of the Committee, the Director and other officers for their work undertaken so far on this matter. Councillor Catney stated that the commemoration to Frederick Douglass would enhance the tourism potential of Lisburn.

Alderman S Skillen returned to the meeting on a remote basis during discussion of this item. (6.32 pm)

4.4 Aberdelghy Golf Course

Councillor P Catney advised that he had joined the Aberdelghy Golf Club within the past year. Councillor Catney commended staff for the way in which the course was maintained and considered it to be a challenging course and a great asset within the Council area.

Councillor P Catney left the Chamber at 6.40 pm.

5. Report on Parks & Amenities Unit's items of business

5.1 Request to use Council Parks & Open Spaces

In addition to the narrative report, the following had been provided:-

- communication dated the 5th May 2025 from the Ministry of Defence requesting permission to use part of the Billy Neill Country Park to train young RAF Air Cadets on the safe use of drones;
- Equality screening document.

The training would be provided by a qualified licenced operator two or three evenings per month and would be with the agreement of Council officers to ensure no displacement of existing users.

It was proposed by Alderman H Legge, seconded by Alderman A McIntyre and unanimously agreed to recommend that - subject to compliance with the usual booking requirements such as the provision of adequate insurance cover and the necessary risk assessments:-

- the request from the Ministry of Defence for the use of the Billy Neill Country Park two or three evenings a week for training in the safe use of drones be acceded to;
- the Bye-Laws be set aside so as to enable the above-mentioned events to progress.

6. Any Other Business – Non-Confidential

6.1 Junior Orange Parade – Wallace Park, Lisburn - 31st May 2025 Councillor G Hynds

Councillor G Hynds referred to the Junior Orange parade in Wallace Park, Lisburn and was hopeful that it would have brought an increase in business in Lisburn.

6.2 River Lagan at Millbrook Walk – Provision of Bin
Councillor G Hynds

Councillor G Hynds sought an update on the installation of a bin at the above location,

An officer from Parks & Amenities would revert to Councillor Hynds on this matter.

6.3 Wallace Park – Lighting
Councillor G Hynds

Councillor G Hynds drew attention to the fact that the lights in Wallace Park, Lisburn were off in the evenings.

This would be investigated and an officer from Parks & Amenities would revert to Councillor Hynds on this matter.

6.4 Derriaghy Football Club – Changing Accommodation
Councillor G Hynds

Councillor G Hynds sought an update as to when works to the changing accommodation at Derriaghy Football Club were scheduled for completion.

An officer from Sports Services would revert to Councillor Hynds on this matter.

6.5 Officer Contacts
Councillor G Hynds

Councillor G Hynds sought an up-to-date list of key contacts within the Council.

The Director noted this for appropriate action.

6.6 Health & Wellbeing event – “Lisburn & Castlereagh Health Summit”
Councillor G Thompson

Councillor G Thompson commended the Officers for the excellent health and wellbeing event which the Council had hosted the previous week.

Alderman J Tinsley returned to the meeting on a remote basis. (6.47 pm)

7. Confidential Report from Director of Leisure & Community Wellbeing

The reasons for confidentiality were as set out in the agenda, ie:-

7.1 Killynure Community Facility - Carryduff Primary School
3G Sports Pitch Development

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information).)

Redacted report to be available following ratification by Council on the 24th June 2025.

7.2 Museum Exterior Lighting Project

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information).)

Redacted report to be available following the procurement process.

7.3 Lagan Valley Regional Park

(Confidential for reason of information related to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter between the council or a government department and employees of, or office holders under, the Council.)

Redacted report will never become available.

7.4 Moir Community Shed

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information).)

Redacted report to be available in October 2025.

7.5 Seasonal Bedding

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information).)

Redacted report to be available in October 2025.

7.6 Parks Nursery Stock

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information).)

Redacted report to be available in October 2025.

7.7 Chemical Tanks Replacement at Lagan Valley LeisurePlex

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information).)

Redacted report to be available following procurement process.

7.8 Half Marathon Business Cases

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information)).

Redacted report to be available following procurement process.

In Committee

It was proposed by Councillor S Lowry, seconded by Alderman A McIntyre and agreed that the Confidential Report of the Director be considered "in Committee". (Recording was paused at this stage in proceedings. The press member left the meeting and there were no public present. (6.50 pm)

Councillor G McCleave left the Chamber. (6.51 pm)

7.1 Killynure Community Facility - Carryduff Primary School 3G Sports Pitch Development

Councillor B Higginson declared an interest in this item of business and left the Chamber for its duration. (6.51 pm)

Presented by Director of Leisure & Community Wellbeing.

In addition to the narrative report, the Equality screening document had been provided. A report in regard to the above item was also being taken to the Regeneration & Growth Committee at its meeting to be held on the 5th June 2025.

The Director responded to Members' questions.

It was proposed by Alderman S Skillen, seconded by Alderman A Grehan and agreed to recommend that:-

- subject to a revision of the wording contained in the "Finance & Resource Implications" section of the report so as to remove any ambiguity about the funding of the project, the Director's report on this item be noted;
- the request to seek to extend the longstop agreement with Choice Housing be noted.

During discussion of this item:-

- Councillor G McCleave returned to the Chamber at 6.58 pm;
- Alderman A McIntyre left and returned to the Chamber at 7.00 pm and 7.02 pm respectively.

Councillor B Higginson returned to the Chamber after the conclusion of this item. (7.07 pm)

7.2 Museum Exterior Lighting Project

Presented by the Director of Leisure & Community Wellbeing.

In addition to the narrative report, the Business Case for the “Irish Linen Centre & Lisburn Museum Exterior Lighting Replacement Project” had been provided.

The Director responded to Members’ questions.

It was proposed by Councillor T Mitchell, seconded by Councillor D Bassett and agreed to recommend that:-

- the report on the Museum Exterior Lighting Project be noted;
- the Business Case for the “Irish Linen Centre & Lisburn Museum Exterior Lighting Replacement Project” be approved, and
- Option 3 as contained in the Business Case be accepted and be progressed by means of a tender process.

The Director agreed to request Procurement to share information with the Committee as to the procedure followed in obtaining estimated costs for this project.

7.3 Lagan Valley Regional Park

Presented by the Director of Leisure & Community Wellbeing.

In addition to the narrative report, the following had been provided:-

- Service Level Agreement dated 1st April 2018 between Lagan Valley Regional Park Limited and Lisburn and Castlereagh City Council;
- Equality screening document.

It was proposed by Councillor D Bassett, seconded by Councillor S Lowry and agreed to recommend that:-

- the report on this matter be noted;
- a formal review of the Service Level Agreement and of the governance of Lagan Valley Regional Park be approved;
- the development of a new business model that closer reflects the current funding status of Lagan Valley Regional Park be approved.

7.4 Moira Community Shed

Presented by the Director of Leisure & Community Wellbeing.

In addition to the narrative report, the following had been provided:-

- Updated Business Case for the Moira Community Shed;
- Equality screening document.

It was proposed by Councillor G Thompson, seconded by Alderman H Legge and agreed to recommend that:-

- the report on the Moira Community Shed be noted; and
- the updated Business Case be approved.

7.5 Seasonal Bedding

Presented by the Director of Leisure & Community Wellbeing.

In addition to the narrative report, the Equality screening document had been provided.

It was proposed by Alderman H Legge, seconded by Councillor B Higginson and agreed to recommend that:-

- the report on Seasonal Bedding be noted; and
- the tender evaluation award criteria be approved.

7.6 Parks Nursery Stock

Presented by the Director of Leisure & Community Wellbeing.

In addition to the narrative report, the Equality screening document had been provided.

It was proposed by Councillor D Bassett, seconded by Councillor B Higginson and agreed to recommend that:-

- the report on Nursery Stock, Herbaceous Plants and Shrubs be noted; and
- the tender evaluation award criteria be approved.

7.7 Chemical Tanks Replacement at Lagan Valley LeisurePlex

Presented by the Head of Sports Services.

In addition to the narrative report, the Business Case for the “Replacement of Chemical Tanks at Lagan Valley LeisurePlex” had been provided.

It was proposed by Alderman A McIntyre, seconded by Councillor B Higginson and agreed to recommend that:-

- the report on the Chemical Tanks replacement at the Lagan Valley LeisurePlex be noted;
- the Business Case for the Replacement of Chemical Tanks at Lagan Valley LeisurePlex be approved; and
- Option 3 as contained in the Business Case be accepted and be progressed by means of a tender process.

7.8 Half Marathon Business Cases

Presented by the Head of Sports Services.

In addition to the narrative report, the following had been provided:-

- Business Case for Half Marathon Medals and T-Shirts;
- Business Case for Half Marathon Traffic Management;
- Business Case for Half Marathon Event Management;
- Events calendar screening document.

It was proposed by Councillor T Mitchell, seconded by Alderman A McIntyre and agreed to recommend that:-

- the report on the Half Marathon business cases be noted;
- the business cases for the following be approved:-
 - Half Marathon Medals and T-Shirts;
 - Half Marathon Traffic Management;
 - Half Marathon Event Management;
- for each of the Business Cases referred to above, Option 2 as contained therein be accepted and be progressed by means of a tender process.

8. Any Other Business – Confidential

No other business of a confidential nature was raised.

Resumption of Normal Business

It was proposed by Councillor T Mitchell, seconded by Councillor D Bassett and agreed to come “out of Committee”. Normal business and the audio recording were resumed. (7.19 pm)

9. Any Other Business

Dealt with under Item 6.

There being no further business, the meeting concluded at 7.20 pm.

MAYOR/CHAIR

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of Meeting of the Environment and Sustainability Committee held in the Council Chamber, Island Civic Centre, on Wednesday 4 June 2025 at 6.02 pm

PRESENT IN CHAMBER:

Councillor P Catney (Chair)

Councillor G Hynds (Vice-Chair)

Aldermen J Baird, O Gawith, A McIntyre, S Skillen and J Tinsley

Councillors J Bamford, S Burns, A Gowan, B Magee, G McCleave, C McCready, M McKeever, R McLernon and N Parker

IN ATTENDANCE:

Director of Environmental Services
Head of Service (Environmental Health, Risk & Emergency Planning)
Head of Service (Waste Management & Operational Services)
Head of Service (Building Control & Sustainability)
Acting Head of Service (Portfolio, IT & Commercialisation)
Member Services Officers (CH, EW)

Commencement of the Meeting

The Chair, Councillor P Catney, welcomed those present to the meeting and advised that it would be audio recorded unless the item on the agenda was to be considered under confidential business. The Chair stated that unauthorised recording was not permitted, as per the Council's Standing Orders. The Chair asked that mobile phones be put on silent or switched off for the duration of the meeting.

In accordance with the Protocol for Remote Meetings, the Chair asked that those attending via zoom to ensure that the meeting could not be seen or heard by any other person at their remote location when confidential business was being considered. The Chair proceeded to outline the evacuation procedures in the case of an emergency.

The Chair expressed sincere thanks to Mr R Harvey for his dedicated service as Acting Director of Environmental Services over the past two years, and to Mrs S Courtney for her valued support during this time. He welcomed Councillors J Bamford and B Magee to the meeting, offering congratulations on their appointments. Congratulations were also extended to Mrs A McCann on her appointment as Director of Environmental Services, with best wishes for her success. The Chair acknowledged the support of Vice-Chair, Councillor G Hynds over the past year and concluded by thanking the Committee for their support during his term as Chair.

Councillor N Parker, on behalf of the Alliance group, thanked the Chair for his work during a challenging year, acknowledged Mrs S Courtney's dedication in covering Mr Harvey's role, welcomed Mr Harvey back as Environmental Health, Risk and Emergency

Planning Head of Service and extended a warm welcome to Mrs McCann in her new role as Director of Environmental Services.

The Vice-Chair, Councillor G Hynds expressed his appreciation to the Chair, commending his dignified handling of challenging situations, his integrity, and his commitment to honesty, which he deeply respected.

1. Apologies

An apology was received on behalf of The Right Worshipful the Mayor, Councillor K Dickson.

2. Declarations of Interest

There were no Declarations of Interest.

3. Report by Head of Service (Building Control and Sustainability)

3.1 LCCC Sustainability Strategy & Climate Action Plan including Consultation Outcomes and Summary

Councillor A Gowan briefly left the meeting during consideration of this item of business (6.07 pm) returning (6.09 pm).

The Head of Building Control and Sustainability's report provided a review of the LCCC Sustainability Strategy and Climate Action Plan 2025-2029, developed following a public consultation. It was noted that the Strategy aimed to guide the Council's climate ambitions, aligning with broader Net Zero goals by 2050. Key actions included promoting sustainability, reducing emissions, and integrating with other Council strategies.

The Committee had been provided with links in respect of the following:

- report on the development of a draft LCCC Sustainability Strategy and Climate Action Plan presented at the Environment & Sustainability Committee, 9 January 2025;
- the 'walkthrough' digital presentation of the draft LCCC Sustainability Strategy and Climate Action Plan; and
- project initiation request for works at Altona Deport presented at the Environment and Sustainability Committee, 5 March 2025.

Copies of the final LCCC Sustainability Strategy and Climate Action Plan, along with the Strategy's Public Consultation Report, Equality Screening, and Rural Needs Impact Assessment, were circulated for Members' consideration. The Head of Service addressed a number of questions raised by the Committee in relation to the report.

In response to a request from several Members regarding the inclusion of dog waste bags at all parks/villages (Dog Waste Stations)—an idea suggested during the public consultation—the Head of Service confirmed that all consultation

3.1 LCCC Sustainability Strategy & Climate Action Plan including Consultation Outcomes and Summary (Cont'd)

suggestions had been captured and would be forwarded to the relevant teams for consideration.

Following lengthy discussion, it was proposed by Councillor M McKeever, seconded by Vice-Chair Councillor G Hynds, and agreed to recommend that the LCCC Sustainability Strategy and Climate Action Plan 2025-2029 be approved for public launch.

The Chair, Councillor P Catney, advised that Any Other Business would be considered at this point in the meeting.

4. Any Other Business (Agenda Item 5.0 refers)

4.1 Abandoned Dog Alderman S Skillen

In response to questions from Alderman S Skillen regarding the welfare of the abandoned dog, the Chair advised that he and the Vice-Chair, Councillor G Hynds, had visited the kennels that afternoon. Although they did not see the dog, they were informed that he receives weekly social training, is walked regularly, well-fed, and cared for.

The Director of Environmental Services supported the Chair's comments regarding the care of the dog at the kennels. Members noted that further comment could not be made on this matter as legal proceedings are ongoing. The court sitting on Friday, 30 May 2025, had been held to determine the applicant's standing in the case, with outcomes expected on Friday, 13 June 2025.

Alderman S Skillen thanked the Chair for his efforts on this issue over the past several months, and the Chair, in turn, expressed his appreciation for Alderman Skillen's work on the matter.

The Vice-Chair, Councillor G Hynds concurred with the comments made by the Chair and expressed regret that they were unable to see the dog on their visit to the kennels.

Councillor G Hynds stated that he was dismayed by the entire situation including receipt of the legal advice and issues with transparency and the operation of the council.

Referring to Part 8, Section 48 of the Local Government Act (Northern Ireland) 2014, Councillor G Hynds highlighted that councillors had the power to request documentation relating to the activities or decisions of Council officers. He noted that his request was rejected. If that position was to remain, he formally requested that the rejection be provided in writing, along with the reasons for doing so and the legal advice previously cited as the basis for blocking his original proposal.

4.1 Abandoned Dog (Cont'd)

In response to Councillor G Hynds' comments regarding transparency and Council operations, the Director of Environmental Services stated that the Council operated on the principles of openness and transparency at all stages of its work, including through Council and Committee meetings. Information that could be shared publicly was made available, and in this specific case, Members had been kept informed through briefings, emails, and direct engagement with officers.

The Director noted that Frequently Asked Questions were available on the Council's website which had been regularly updated and included the most recent developments following the court hearing on Friday.

Regarding access to legal advice, the Director clarified that it was her understanding that Members had been offered the opportunity to view the advice in person. As the information was legally privileged, it could not be shared publicly. However, Members were welcome to re-engage with officers should they wish to pursue this offer.

In response to the Director's comments, Councillor G Hynds, reiterated that he had verbally requested sight of the legal advice used to block his original proposal.

The Head of Service for Environmental Health, Risk and Emergency Planning reminded Councillor G Hynds that Members had previously been invited to speak with him directly should they wish to view the legal advice which led to the proposal in question not being heard at Committee. He noted that, to date, Councillor Hynds had not availed of this opportunity.

4.2 Bin Strategy Councillor C McCready

In response to several questions raised by Members regarding the outcome of the Department of Agriculture, Environment and Rural Affairs (DAERA) Waste Strategy Consultation, the Head of Service for Waste Management and Operational Services confirmed that DAERA had not yet published the consultation results, and no publication date had been advised.

4.3 Roadside Verge Grass Cutting - Mr R Bradley Chair, Councillor P Catney

The Chair, Councillor P Catney, requested that officers consider how best to progress a request made by Mr R Bradley regarding the cutting of a roadside verge on the Saintfield Road. Councillor P Catney noted that while the Department for Infrastructure (DfI) cited road safety and sight lines as the reason for the cut, his own observations aligned with Mr. Bradley's view that sight lines were not an issue. He also questioned the timing of the cut in May, given DfI's stated aim to support biodiversity through reduced cutting. Councillor P Catney highlighted Mr Bradley's expertise and passion for biodiversity, noting his professional background in managing nature reserves and urged DfI to follow best practice to maximise biodiversity and community benefit.

5. Confidential Report by the Director of Environmental Services (Agenda Item 4.0 refers)

The Chairperson, Councillor P Catney, advised that the confidential report items would be dealt with “In Committee” due to containing information relating to the financial or business affairs of any particular person (including the Council holding that information).

“In Committee”

It was proposed by Alderman S Skillen, seconded by Alderman J Baird, and agreed that the following matters be considered “in Committee,” in the absence of members of the press and public being present.

The member of the press and public seated in the public gallery left the Council Chamber (7.02 pm).

5.1 Carryduff Waste Recycling Centre Update
(Report will never be made available)

Councillor G McCleave left the meeting (7.12 pm) returning at 7.17 pm).

Councillor A Gowan and Councillor C McCreedy left the meeting during consideration of this item of business (7.15 pm).

Alderman A McIntyre left the meeting during consideration of this item of business (7.15 pm).

Councillor N Parker left the meeting during consideration of this item of business (7.15 pm).

Officers responded to various comments and questions raised by Members in relation to the report. Following discussion, it was agreed that the updated report be noted.

5.2 Carryduff Waste Recycling Centre Tender Evaluation Criteria
(Redacted report and associated appendices will be made available 1 July 2025)

Alderman S Skillen left the meeting during consideration of this item of business (7.22 pm).

Presented by the Head of Service for Waste Management and Operational Services. It was proposed by Alderman J Baird, seconded by Councillor M McKeever, and agreed to recommend that evaluation award criteria as outlined in the Officers report be approved.

5.3 Procurement of a Digital Depot IT system

(Redacted report and appendices 5 & 6 will be made available following Council ratification, appendix 4 will never be made available)

Alderman J Baird briefly left the meeting during consideration of this item of business (7.34 pm) returning (7.36 pm).

Councillor N Parker returned to the meeting during consideration of this item of business (7.27 pm).

Alderman A McIntyre returned to the meeting during consideration of this item of business (7.29 pm).

Councillor R McLernon left the meeting during consideration of this item of business (7.32 pm).

Following the presentation of the report, the Head of Service for Waste Management and Operational Services responded to questions raised by Members. Further to discussion, it was proposed by Councillor G Hynds, seconded by Alderman J Baird, and agreed to recommend that the following be approved:

- the business plan at Appendix 4 of the report for a new route optimisation system;
- the progression and appointment of a suitable contractor through G cloud 14;
- the creation of a temporary post at PO2 to lead on project implementation; and
- virement of revenue funding from Waste Operations to IT budgets to support future contract costs.

5.4 Procurement of a Garage Inspection Pit

(Redacted report will be made available 1 July 2025, appendix 7 will never be made available)

It was proposed by Vice-Chair, Councillor G Hynds, seconded Councillor S Burns, and agreed to recommend that the procurement of the inspection pit be approved.

Resumption of Normal Business

It was proposed by Councillor M McKeever, seconded by Councillor G McCleave, and agreed to come out of Committee and normal business was resumed.

The Chair, Councillor P Catney concluded the meeting by extending his best wishes to the incoming Chair of the Environment and Sustainability Committee, noting that the position would be held by a Member of the Alliance Party. He also offered his support to the incoming Chair.

There being no further business, the meeting ended at 7.40 pm.

Chairperson

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of Meeting of the Regeneration & Growth Committee held in the Council Chamber, Island Civic Centre, The Island, Lisburn and in remote locations on Thursday, 5 June 2025 at 6.02 pm

**PRESENT IN
THE CHAMBER:**

Alderman A Grehan (Chairperson)

Alderman A G Ewart MBE (Vice Chairperson)

Aldermen J Baird and M Gregg

Councillors C Kemp, U Mackin, A Martin, T Mitchell, C McCready and N Parker

**REMOTE
ATTENDANCE:**

Councillors J Gallen, J Lavery BEM and D Lynch

OTHER MEMBERS:

Councillor G Hynds and Councillor B Higginson (Chamber)

IN ATTENDANCE

Director of Regeneration & Growth

Head of Economic Development

Head of Assets

Member Services Officers (BS and EW)

IT Officer

Commencement of Meeting

The Chairperson, Alderman A Grehan, extended a welcome to all present at the June meeting of the Committee which, she stated, was her last meeting as Chairperson. The Chairperson also reminded those present that the meeting was being audio recorded unless the item was being considered under confidential business. The Chairperson also outlined the evacuation procedures in the case of an emergency.

1. **Apologies**

It was agreed to accept apologies for non-attendance on behalf of The Right Worshipful the Mayor, Councillor K Dickson, and Councillors A Gowan and J Harpur.

2. **Declarations of Interest**

During the course of the meeting Alderman M Gregg and Councillors A Martin and B Higginson declared a non-pecuniary interest in respect of item 6.3 Castle Street Former Car Park – Procurement Abandonment and Proposed Way Forward in view of their membership of the Planning Committee.

3.0 Report of Head of Economic Development

The Vice Chairperson, Alderman A G Ewart, entered the meeting 6.05 pm.

3.1 NI Housing Executive (NIHE) Social Investment Strategy 2025-2030

The Head of Economic Development's report highlighted the background and key issues in connection with the NIHE's Social Investment Strategy 2025-2030. The proposed three interlinked strategic priorities were set out in the Officer's report.

The Head of Economic Development reminded Members that as agreed at the previous meeting of the Committee, individual Elected Members would provide the Head of Economic Development and/or the Head of Communities with any comments for inclusion in the Council's response to the above-mentioned consultation.

In this regard a copy of the Council's response which had been submitted by the 16th May 2025, had been appended to the Officer's report for retrospective approval.

It was proposed by the Vice Chairperson, Alderman A G Ewart, seconded by Councillor T Mitchell, and agreed that the response to the NIHE Social Investment Strategy 2025–2030 be approved retrospectively.

3.2 Business Development Collaboration Programme 2025-2026

The Head of Economic Development's report highlighted the background and key issues in connection with the Council's annual Business Development Collaboration programme, which aligned with the Council's strategic objectives to engage a wide range of stakeholders, including businesses, business networks, and government bodies.

The specific aims of the collaboration programme and the projects planned for 2025/2026 were detailed in the report circulated. An activity report outlining further detail on a number of projects planned for this programme had been appended to the Officer's report. It was noted that Officers may identify additional relevant projects, initiatives, or events that may emerge during 2025–2026.

In response to comments from a Member, the Director of Regeneration & Growth clarified the recommendation in regard to the Council's representation at a number of planned events, as set out in the above-mentioned activity report, namely; that a maximum of two Elected Members would be nominated to attend. namely; the Chairperson and the Vice Chairperson, and/or their nominee(s).

The Head of Economic Development responded to further questions from Members in connection with:

3.2 Business Development Collaboration Programme 2025-2026 (Cont'd)

- the Northern Ireland - Netherlands (NI-NL) Trade Development initiative, it being noted that the Committee had previously approved the Council's participation in this initiative.
- the criteria in respect of the energy-related planned projects as listed at key issue no. 3 in the Officer's report.
- costs in respect of the planned events and specifically the cost of membership of the Northern Ireland Chamber of Commerce. The Head of Economic Development undertook to provide specific costs to the Member concerned
- the annual NI-NL trade dinner. The Head of Economic Development advised that previously the annual trade dinner had alternated between the Netherlands and Northern Ireland.

It was proposed by Alderman M Gregg, seconded by the Vice Chairperson, Alderman A G Ewart, and agreed to recommend that the the annual Business Collaborative programme of activities for 2025-2026 as outlined in the Officer's report and the appended document, be agreed.

3.3 Enterprise Lisburn Castlereagh Programme 2025-2026

The Head of Economic Development's report highlighted the background and key issues in connection with the Council's Enterprise Lisburn Castlereagh Programme 2025/2026.

The Officer's report detailed the undernoted proposed development of targeted projects:

- Empowering Youth Entrepreneurship
- Facilitating an Entrepreneur Support Network
- Supporting Female Entrepreneurship
- Supporting Purpose-Driven and Social Enterprises at Pre-Start and Early Stages

A copy of a full breakdown for the proposed 'Enterprise Lisburn Castlereagh Programme' for 2025-2026 had been appended to the Officer's report.

The Head of Economic Development reported that a joint funding proposal had been received from Young Enterprise NI (YENI) and the local commercial sector to support the development of youth entrepreneurship across the Lisburn and Castlereagh City Council area. A document highlighting the 'Pathways to Succeed' initiative by YENI had been also appended to the Officer's report.

The Committee also had been provided with a copy of a final report in connection with the Lisburn & Castlereagh City Council's Blast Off Programme (2024/2025) which had aimed at engaging with 300 stage 3 pupils from across the Council area.

3.3 Enterprise Lisburn Castlereagh Programme 2025-2026 (Cont'd)

The Head of Economic Development responded to questions from the Committee in connection with:

- any provision within the Enterprise Lisburn Castlereagh Programme for pupils with Special Educational needs and those non-academic pupils who had more practical skills, and
- the possibility of working with The Princes Trust. The Head of Economic Development undertook to discuss with the Economic Development team the matter of the Council working with The Princes Trust and to report back to the Member directly.

It was proposed by Alderman J Baird, seconded by Councillor C Kemp, and agreed to recommend that the Enterprise Lisburn Castlereagh Programme for 2025-2026, as outlined in the report, including a contribution of £12,600 to YENI, be agreed.

4. Report by Head of Assets

4.1 Glenavy Bus Shelter

The Head of Assets outlined the background and key issues in connection with a new bus shelter in Glenavy which had been proposed at Crumlin Road, Glenavy, as part of the Small Settlements Regeneration Programme. The Department for Communities (DfC) had confirmed that this bus shelter installation would meet the funding objectives of the overall programme, which was designed to address the regeneration needs of rural villages.

The Head of Assets highlighted a number of key issues in relation to the adoption of the bus shelter by the Department for Infrastructure on behalf of Translink, it being noted that the land adoption would cease should the bus shelter be removed and was exclusively transferred for the use of a bus shelter.

It was proposed by Councillor C Kemp, seconded by Councillor J Gallen, and agreed to recommend that the Council agrees to allow DfI on behalf of Translink to adopt the four square metres of land to enable the bus shelter to be installed as outlined in the report and the appended map.

In response to a request from Councillor J Gallen that a similar bus shelter be considered country-bound close to Millennium Integrated Primary School, the Head of Economic Development advised that the Small Settlements Programme offered funding towards projects in rural areas and therefore alternative funding would need to be sourced. The Director of Regeneration & Growth also addressed the Committee on this matter and advised that whilst it was unfortunate that there was not currently a funding programme that would fit a bus shelter in the Millennium Primary School area, there were new

4.1 Glenavy Bus Shelter (Cont'd)

programmes coming forward all the time. The Director advised that he would bring a report to the Committee on the alternative funding programmes when they come forward.

5. Any Other Business

5.1 Appreciation & Thanks to the Chairperson Vice Chairman, Alderman A G Ewart

The Vice Chairman, Alderman A G Ewart, put on record his thanks and appreciation to the Chairperson, Alderman A Grehan, for all her efforts throughout the past year. Alderman Ewart welcomed the fact that both the Chairperson and he had worked well together as a team, and wished her well for her next endeavours.

Councillor C Kemp also expressed thanks to the Chairperson for her efforts and commitment during the past year and stated that it had been a great year overall for the Regeneration & Growth Committee.

At a later point in the meeting Alderman J Baird, also congratulated the Chairperson on her successful term of office, also wished to congratulate the Economic Development team for their excellent stand at Balmoral Show. He looked forward to the evaluation report coming to Committee in the near future.

Councillor J Gallen, having congratulated the Chairperson for her hard work during the past year, stated that she had been an excellent ambassador for the Council. Councillors D Lynch and T Mitchell wished to be associated with the sentiments expressed in regard to the efforts of the outgoing Chairperson.

Councillor T Mitchell also expressed appreciation in regard to the Fred Funk retail shop having opened in Lisburn City Centre.

5.2 Belfast Region Tourism Partnership (B RTP) – Annual Performance Summary by Visit Belfast Councillor U Mackin

Councillor U Mackin, having also thanked the Chairperson for her chairmanship during the past year, enquired about the above item of business which had been provided on the Committee's Information & Correspondence Schedule this month. Councillor Mackin asked why this item of business had not been included on the agenda for that evening's meeting in view of the importance of this piece of work.

Councillor Mackin raised concern that there had been a total of 760,000 enquiries through the Tourism Partnership but only 14,000 of the enquiries had been specific to the Lisburn and Castlereagh Council area. Councillor Mackin enquired as to what consideration had been given to improving the number of enquiries relating to this Council area.

5.2 Belfast Region Tourism Partnership (B RTP) – Annual Performance Summary
by Visit Belfast (Cont'd)

The Head of Economic Development acknowledged that this issue was a challenge for the Council and stated that given the relative contributions from the other member councils involved in the B RTP, the figures in the Annual Performance Summary report should be considered in relative balance. He assured the Committee the Tourism team continued to engage with Visit Belfast on these issues.

5.3 Highlights of the Year – Regeneration & Growth Committee
Chairperson, Alderman A Grehan

The Chairperson, Alderman A Grehan, having thanked Members for their sentiments of congratulations and good wishes, proceeded to highlight a number of the Economic Development, Asset and Planning projects that she had been involved in during her term of office. The Chairperson wished to convey how proud she was to have been involved in all the projects and initiatives during the year and thanked the Vice Chairperson, Alderman A G Ewart, for his on-going support during the year,.

In concluding the Chairperson conveyed sincere thanks to the Director of Regeneration & Growth, the Head of Economic Development, the Head of Planning & Capital Development and the Head of Assets, and their teams of Officers, for their hard work and commitment during the year.

5.4 Speed Ramps in Aghalee
Councillor C Kemp

Councillor G Hynds left the meeting at 6.46 pm.

Councillor C Kemp raised an issue in regard to speed ramps that had been installed through the Small Settlements grant scheme last year in Aghalee. Councillor Kemp expressed dissatisfaction on the lack of communication from the Council's Planning Enforcement Unit on this matter and also in regard to the lack of progress to date. Councillor Kemp also raised concern that the road in question had not been adopted until now and enquired where that left this Council in terms of liability during that time.

During his response, the Director of Regeneration & Growth advised that he had spoken with DfI regarding the adoption process and also had been in contact with the contractors on this issue to raise the Council's concerns.

5.5 Ramp at entry to Aghalee
Councillor C Kemp

Councillor Kemp raised concern in regard to the ramp at the entry to Aghalee from Aghagallon. Councillor Kemp asked that this matter be looked into again. She also referred to previous engagement with DfI in regard to adequate signage but nothing had been forthcoming.

5.5 Ramp at entry to Aghalee (Cont'd)

Councillor G Hynds returned to the meeting at 6.49 pm.

The Director of Regeneration & Growth acknowledged the concerns raised by Councillor Kemp and undertook to look into this local matter.

6. Confidential Report from Director of Regeneration & Growth

The Chairperson, Alderman A Grehan, advised that confidential reports were required to be considered under confidential business due to containing information relating to the financial or business affairs of any particular person (including the Council holding that information).

In Committee

It was proposed by Councillor T Mitchell, seconded by Councillor U Mackin, and agreed that the Confidential Reports be considered "in Committee" in the absence of press or members of the public. The audio recording was paused at this stage in proceedings.

6.1 BRCD Destination Royal Hillsborough (Redacted report to be published October 2025)

The Committee noted an update report by the Director of Regeneration & Growth in connection with the BRCD Destination Royal Hillsborough project.

The Director of Regeneration & Growth responded to a number of questions from the Committee on key issues arising from the report.

The Director of Regeneration & Growth undertook to bring a further report to Committee in due course in connection with a revised business case which would take account of two other projects within the Royal Hillsborough Programme.

Councillor C McCready left the meeting at 7.02 pm.

It was agreed that the update report on Destination Royal Hillsborough be noted.

6.2 Carryduff Primary School 3G Sports Pitch Development (Redacted report to be published March 2026)

The Committee considered a report by the Director of Regeneration & Growth in connection with an in principle joint agreement for the development of a new 3G sports pitch at Carryduff Primary School

A copy of the Heads of Terms in relation to the Lease agreement had been appended to the Officer's report.

6.2 Carryduff Primary School 3G Sports Pitch Development (Cont'd)

The Director of Regeneration & Growth responded to a comment raised by a Member relating to a key issue outlined in the report and also provided clarification to another Member on a separate matter.

Councillor U Mackin left the meeting at 7.13 pm.

It was proposed by Councillor J Gallen, seconded by the Vice Chairperson, Alderman A G Ewart, and agreed to recommend that the Heads of Terms as outlined in the appended document for the new pitch development be agreed and that solicitors be instructed to negotiate the requisite legal agreements.

6.3 Castle Street Former Car Park - Procurement Abandonment and Proposed Way Forward (Redacted report to be published following Council Meeting in June 2026)

Alderman M Gregg, Councillor A Martin and Councillor B Higginson left the meeting at this point having declared an interest in this item of business in view of their membership of the Planning Committee (7.14 pm).

The Director of Regeneration & Growth's report outlined the background and key issues in connection with the procurement, abandonment and proposed way forward of Castle Street former car park. A copy of the associated development brief had been appended to the Officer's report.

The Director responded to questions from two Members on issues arising from the report and provided clarification thereon.

Councillor N Parker left the meeting at 7.23 pm.

It was proposed by the Vice Chairperson, Alderman A G Ewart, seconded by Alderman J Baird, and agreed to recommend that the abandonment of the current procurement exercise be agreed and a new procurement exercise be released to the open market as outlined in the Director's report.

The Director of Regeneration & Growth undertook to provide further clarity to the Committee on the issues raised by Members.

Councillor D Lynch left the meeting during consideration of this item and Alderman M Gregg and Councillor A Martin returned to the meeting at 7.26 pm.

6.4 Call Off Framework Agreement for Provision of Electrical Services, Reactive and Project Works to Council Facilities Tender Evaluation Criteria
(Redacted report to be published July 2025)

This report was presented by the Head of Assets.

The Director of Regeneration & Growth's report outlined the background and key issues in connection with the tender evaluation criteria for the Call Off Framework Agreement for the provision of electrical services, reactive and project works to Council facilities.

The Head of Assets responded to questions from two Members in connection with the above-mentioned tender evaluation criteria. The Director of Regeneration & Growth also provided clarification on the issues raised.

It was proposed by Alderman J Baird, seconded by Alderman M Gregg, and agreed to recommend that the tender evaluation award criteria as outlined in the Officer's report be agreed.

It was also agreed to recommend on a proposal by Alderman M Gregg, seconded by Councillor C Kemp, that a report be prepared for the Committee's consideration on the subject of the development of a Social Value Policy.

7. Any Other Confidential Business

7.1 Members' Workshop on Car Park Strategy 16th June 2025 5.00 pm
Chairperson, Alderman A Grehan

The Chairperson drew Members' attention to the workshop on the Council's Car Park Strategy which was scheduled for Monday 16 June 2025 at 5 pm, it being noted that further information would be issued to Members in due course.

7.2 Thanks to Committee
Director of Regeneration & Growth

Director of Regeneration & Growth, on behalf of his team of Officers, expressed thanks to the Chairperson, Vice Chairperson and all Members of the Committee for their support and scrutiny throughout the past year.

Resumption of Normal Business

It was proposed by Alderman M Gregg, seconded by Councillor C Kemp, and agreed to come out of Committee and normal business was resumed.

Conclusion of Meeting

The Chairperson thanked everyone for their attendance and there being no further business for consideration the meeting was concluded at 7.39 pm.

Chairperson

DRAFT

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LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of Meeting of the Corporate Services Committee held remotely and in the Council Chamber, Island Civic Centre, The Island, Lisburn on Wednesday 11th June 2025 at 6.30 pm.

PRESENT IN COUNCIL CHAMBER (COMMITTEE):

Councillor B Higginson (Chair)
Councillor J Bamford (Vice-Chair)
Aldermen A Ewart MBE and M Gregg
Councillors T Beckett, K Dickson, A Ewing, J Harpur, J Lavery BEM, G McCleave and R McLernon

PRESENT IN A REMOTE LOCATION (COMMITTEE)

The Right Worshipful The Mayor
Alderman A Grehan
Councillor N Parker

OTHER MEMBERS OF COUNCIL PRESENT IN COUNCIL CHAMBER:

Councillor G Hynds

OTHER MEMBERS OF COUNCIL PRESENT IN a REMOTE LOCATION:

Alderman A McIntyre

IN ATTENDANCE:

Director of Finance & Corporate Services
Director of Organisation Development & Innovation
Head of Assets
Head of Corporate Communications & Administration
Head of Finance
Head of Human Resources & Organisation Development
Member Services Officers (RN & BS)

Commencement of Meeting

The Chair, Councillor B Higginson, welcomed those present to the meeting, in particular those Members who had not previously served on the Corporate Services Committee. The Chair advised that – after the conclusion of the business of the meeting – the Director would make a brief presentation on the Terms of Reference of the Committee.

The meeting would be audio recorded unless the item on the agenda was to be considered under confidential business. Unauthorised recording was not permitted, as per 8.5 of the Council's Standing Orders. Mobile phones were to be turned off or on silent mode for the duration of the meeting. Members attending remotely were asked to keep their cameras on. Finally, the Chair asked that any Member entering or leaving the meeting alert the Member Services Officer accordingly so that this might be accurately reflected in the minutes.

The Director of Finance & Corporate Services outlined the evacuation procedures in the case of an emergency.

During the housekeeping announcements, the following Members joined the meeting on a remote basis:-

- Alderman A McIntyre and Councillor N Parker at 6.32 pm;
- The Right Worshipful The Mayor, Alderman A Grehan, at 6.34 pm.

1. Apologies

Apologies for non-attendance at the meeting were accepted and recorded on behalf of the Deputy Mayor, Alderman H Legge; Alderman P Porter, Councillor R Carlin and the Chief Executive.

2. Declarations of Interest

The following Declaration of Interest was made:-

- Councillor J Bamford – Declaration of Interest in Item 3.2 of Report of Head of Human Resources and Organisation Development – “Workforce Reports”. Husband is an employee of Lisburn & Castlereagh City Council. Non-Pecuniary interest. Would be leaving the meeting for this item.

3. Chair's Business

The Chair, Councillor B Higginson, was aware that The Right Worshipful The Mayor, Alderman A Grehan, had an item which she would wish to raise under Any Other Business. As the Mayor had other matters to attend to later in the meeting, the Chair invited the Mayor to speak on her item of business at this point in the meeting.

3.1 Learning Disability Week (16th – 22nd June 2025) Illumination of Council building

The Right Worshipful The Mayor, Alderman A Grehan, referred to Learning Disability Week which takes place from the 16th – 22nd June 2025. The Mayor would wish for the Council building to be lit in purple on the 17th June 2025 to mark Learning Disability Week.

The Chair, Councillor B Higginson, advised that the Mayor had not had an opportunity to raise this matter prior to taking up position. Whilst the request fell outside of the Illuminations Policy as the dates of the commemorative week did not permit it to go to Council, he considered the illumination to be important and therefore sought agreement for it to proceed.

It was proposed by The Right Worshipful The Mayor, Alderman A Grehan, seconded by Councillor K Dickson and agreed that the Council building be lit in purple on the 17th June 2025 to mark Learning Disability Week from the 16th to the 22nd June 2025.

The Right Worshipful The Mayor, Alderman A Grehan, left the meeting on a remote basis at the conclusion of this item. (6.37 pm)

4. Report of Head of Human Resources & Organisation Development

4.1 Equality Annual Progress Report 2024/2025

In addition to the narrative report, the following had been provided in regard to the year, 1st April 2024 – 31st March 2025:-

- Draft Annual Progress Report on Public Authority Statutory Equality and Good Relations Duties;
- LCCC Equality Action Plan (2021-2025);
- Disability Action Plan (2021-2025).

The Head of Service responded to questions posed by Members.

The following actions were agreed:-

- the Head of Corporate Communications & Administration would provide Councillor K Dickson with the date of the last review of the Communications' methods and policies, together with the findings thereof;
- a review of the Communications' policies so as to provide for alternative text on images, and also to reflect on future developments in the communications' field;

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4.1 Equality Annual Progress Report 2024/2025 (Continued)

- the Director of Finance & Corporate Services would speak with the Director of Environmental Services about a review of the policy on bi-lingual signs and revert back to Councillor G McCleave accordingly.

It was proposed by Councillor K Dickson, seconded by Councillor J Lavery and agreed to recommend that the Draft Annual Progress Report on Public Authority Statutory Equality & Good Relations Duties for 2024/2025 be approved.

During this item:-

- The Head of Finance left the meeting and returned to the Chamber. (6.38 pm and 6.40 pm respectively).
- The Head of Corporate Communications & Administration entered the Chamber. (6.40 pm)

Councillor J Bamford left the Chamber at the conclusion of this item. (6.41 pm)

4.2 Workforce Reports

Reports on the undernoted topics in relation to Council staff across all Departments had been provided with the report and their contents duly noted.

- Attendance Management Report for period ended 31st March 2025;
- Recruitment reports – (i) Advert & Selection; and (ii) Appointments;
- Workforce Profile.

The Head of Service highlighted the improvement in the number of average working days lost but stressed that this remained a work in progress.

The Head of Service responded to Members' questions.

Councillor J Bamford returned to the Chamber after this item had concluded. (6.46 pm)

5. Report of Head of Corporate Communications & Administration

5.1 Review of Civic Policies

The Head of Service advised that the Council's Policy on Invitations to Civic Functions, Visits and Council Events had been developed in consultation with a Members' Focus Group, the membership of which being detailed in the report. The Mayoral Protocol had also been reviewed and the need for a Civic Events Policy had been identified.

5.1 Review of Civic Policies (Continued)

In addition to the narrative report, the following had been provided:-

- Draft Civic Events Policy;
- Draft Civic Representation Procedures;
- Draft Mayoral Protocol.

In furtherance of a decision at the previous meeting of Committee, the following documents had also been provided for comparative purposes between the existing and proposed policies:-

- Current Policy on Invitations to Civic Functions, Visits & Council Events;
- Current advisory note on Office of Mayor;
- Current advisory note on Mayoral Chains;
- Current guidance on Use of Mayoral Vehicle;
- Current Policy on Invitations to Civic Functions, Visits & Council Events with highlighted changes;
- Current advisory note on Office of Mayor with highlighted changes;
- Equality Screening document.

The Head of Service apologised for the anomalies in the colour coding and explained the amendments as requested at the previous meeting. The Head of Service responded to Members' questions.

Councillor K Dickson had just prior to the meeting, given notification to Members of the Committee and the Officers of changes that he would wish to have made. Alderman A Ewart also asked for an amendment.

It was proposed by Councillor K Dickson seconded by Councillor A Ewing and agreed to recommend that - subject to the following amendments - the Draft Civic Events Policy; the Draft Civic Representation Procedures and the Draft Mayoral Protocol, be approved:-

New Civic Events Policy:

"Additional invitations may be issued in consultation with the Mayor and Chief Executive" to be replaced by "Additional invitations may be issued following agreement by both the Mayor and Chief Executive".

New Civic Representation Procedures

- (i) "Additional invitations may be issued in consultation with the Mayor, Chair and Chief Executive or relevant director, as appropriate" to be replaced by "Any additional invitations must be agreed upon by the Mayor, Chair, and either the Chief Executive or relevant director, as appropriate".

5.1 Review of Civic Policies (Continued)

New Civic Representation Procedures (Continued)

- (ii) Item 3.1 – A rewording of the 3rd paragraph and an inclusion as to who (Mayor or Chairman) decides if it is appropriate for the Chair to have a role in any particular Corporate/Civic Event.

5.2 2025 Anniversaries Programme Update

Members noted the update in regard to the 2025 anniversaries programme. The report covered the VE Day 80 commemoration on the 8th May 2025 and a draft of the commemorations planned for VJ Day 80 on the 15th August 2025.

The Head of Service responded to Members' questions and outlined some of the events as far as was possible at this stage.

Councillor J Harpur referred to the schools' programme at the Irish Linen Centre/Lisburn Museum as part of the VE 80 commemorations. Due to the transport which had been provided by the Council, pupils from St Joseph's Primary School in Carryduff had been able to attend. Councillor Harpur welcomed this and expressed his thanks for the provision of the transport.

5.3 Royal British Legion Festival of Remembrance 2025 Assembly Buildings, Belfast – Saturday 25th October 2025

In addition to the narrative report, copy of a letter from the Royal British Legion had been provided. The letter outlined the event and invited the Council to sponsor an advertisement in the souvenir programme.

The Head of Service responded to questions about the advertisement.

It was proposed by Alderman M Gregg, seconded by Councillor R McLernon and agreed to recommend that – as in previous years – the Council sponsor a half page advertisement in the 2025 RBL Festival of Remembrance programme at a cost of £500.00.

The sponsorship did not include tickets for the event which were not yet on sale either. Details would be reported to the September 2025 meeting of Council at which time representation at the event and the purchase of tickets would be considered.

The Director of Organisation Development & Innovation and the Head of Human Resources & Organisation Development left and returned to the Chamber during presentation of this item at 6.59 pm and 7.00 pm respectively.

5.4 Service for the Day of Reflection
St Anne's Cathedral, Belfast - Saturday 21st June 2025

In addition to the narrative report, copy of a letter received on the 19th May 2025 from the Dean of Belfast and the Leader of the Corrymeela Community in regard to a Service for the Day of Reflection being held in St Anne's Cathedral on the 21st June 2025 had been provided.

It was proposed by Councillor J Bamford, seconded by Alderman M Gregg and agreed that the attendance of any Member who wished to attend the Service for the Day of Reflection be approved, noting that Members' vouched expenditure would be reimbursed accordingly.

6. Any Other Business – Non-Confidential

6.1 "Blue Bridge" at Hilden
Councillor G Hynds

Councillor G Hynds sought an update on the ownership of the "Blue Bridge" at Hilden and also enquired as to remedial works to it.

The Head of Assets confirmed that the owner of the "Blue Bridge" had not yet been identified but that discussions with stakeholders were ongoing. It would be the intention of all concerned that the bridge be maintained in a safe condition. Council officers were in consultation with stakeholders about such maintenance.

7. Confidential Report from Director of Finance & Corporate Services

The reasons for confidentiality were as set out in the agenda, ie:-

7.1 Report on Tender Awards

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information).)

Redacted report to be available following ratification by Council on the 24th June 2025 and the signing of the contracts.

7.2 Single Tender Action – End of Year Position 2024/2025

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information).)

Redacted report to be available following ratification by Council on the 24th June 2025.

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7.3 Management Accounts (Draft) – Period 12 of 2024/2025

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information)).

Redacted report to be available following ratification by Council on the 24th June 2025.

In Committee

It was proposed by Councillor A Ewing, seconded by Councillor J Bamford and agreed that the Confidential Report of the Director be considered “in Committee”. (Recording was paused at this stage in proceedings, and the member of the press left the meeting. There were no members of the public present.) (7.05 pm)

7.1 Report on Tender Awards

Presented by the Head of Assets.

Tender reports and a summary of the tenders awarded had been provided with the narrative report. Also provided was tabular information in regard to those contracts for which financial increases had been requested during the 2024/2025 financial year.

The Head of Assets responded to Members' questions.

It was proposed by Councillor K Dickson, seconded by Alderman A Ewart and agreed to recommend that the tenders awarded in regard to the following contracts, together with the attendant tender reports, be noted:-

- T24/25-057 - The Manufacture & Delivery of Street Nameplates for LCCC;
- T24/25-046 - Display Feature Maintenance Contract.

It was further agreed on the Proposal made by Councillor K Dickson and seconded by Alderman A Ewart to recommend that the signing and sealing of the Tender documents be approved.

The information in regard to those contracts for which financial increases had been requested during the 2024/2025 financial year was noted.

7.2 Single Tender Action – End of Year Position 2024/2025

Presented by the Head of Assets.

In addition to the narrative report, a schedule of contracts awarded under the Single Tender Award process for the financial year 2024/2025 was provided and duly noted. Members' attention was drawn to the fact that the number of STAs had reduced significantly during the last three financial years.

7.3 Management Accounts (Draft) – Period 12 of 2024/2025

Presented by the Head of Finance.

The draft Management Accounts for the period ending the 31st March 2025, together with an extensive narrative report by way of explanation, were provided and duly noted.

Alderman M Gregg referred to ongoing vacancies and the operational difficulties for the servicing of meetings which this was causing. The Director of Finance & Corporate noted these comments for investigation.

In regard to the Estimates for 2026/2027, Members' briefings would be held in the near future.

The Director of Finance & Corporate Services agreed to revert back to Councillor J Lavery about the number of Section 76 cases attributable to the entry for legal costs in the draft Management Accounts.

8. Any Other Business – Confidential

No other business of a confidential nature was raised.

Resumption of Normal Business

It was proposed by Councillor J Harpur, seconded by Councillor A Ewing and agreed to come "out of Committee". Normal business and the recording were resumed. (7.23 pm)

9. Any Other Business

9.1 Thanks to Officers

The Chairman, Councillor B Higginson, referred to this being the last meeting of the Corporate Services Committee at which Cara McCrory (Director of Finance & Corporate Services) and Frances Byrne (Head of Corporate Communications & Administration) would be attending as both were leaving the Council's employment to take up other posts.

9.1 Thanks to Officers (Continued)

The Chair wished Cara and Frances all the best for the future and thanked them for their service and contribution to the workings of the Council. These comments were endorsed by other Members present.

Cara and Frances responded accordingly.

Finally the Chair thanked those present for their attendance, wished them a pleasant time over the summer recess and – there being no further business – the meeting concluded at 7.26 pm.

After the meeting was pronounced as closed, the Director of Finance & Corporate Services made a short presentation by means of Shared Screen on the Terms of Reference of the Corporate Services Committee.

MAYOR/CHAIR

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LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of Meeting of the Governance and Audit Committee held in the Council Chamber and Remote Locations on Thursday, 12 June, 2025 at 6:00 pm

PRESENT IN CHAMBER:

Councillor D Lynch (Chair)
Mr E Jardine (Independent Member and Vice-Chair)
Aldermen O Gawith and J Tinsley
Councillors J Bamford, D Bassett, S Burns, D J Craig, A P Ewing, B Magee, A Martin, M McKeever, R McLernon

PRESENT IN REMOTE LOCATION:

Alderman S P Porter
Councillor J Gallen

OTHER MEMBERS PRESENT IN CHAMBER:

Councillor G Hynds

IN ATTENDANCE:

Chief Executive
Director of Organisation Development and Innovation
Director of Finance and Corporate Services
Head of Human Resources and Organisation Development
Head of Environmental Health
Head of Sports Services
Internal Audit Manager (remotely)
Performance Improvement Officer
IT Officer
Member Services Officers (CR and CH)

Northern Ireland Audit Office:

Mr R Ross (remotely)

RBCA

Mr B Stewart (remotely)

Commencement of the Meeting

The Chair, Councillor D Lynch, welcomed those present to the meeting. He pointed out that, unless the item on the agenda was considered under confidential business, this meeting would be audio recorded. In accordance with the Protocol for Remote Meetings, the Chair asked that those attending via zoom ensure that the meeting could not be seen or heard by any other person at their remote location when confidential business was being considered.

Councillors D J Craig and A P Ewing arrived to the meeting at 6.02 pm.

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The Chair, Councillor D Lynch asked that mobile phones be put on silent or switched off for the duration of the meeting. The Director of Organisation Development and Innovation outlined the evacuation procedures in the case of an emergency.

1. Apologies

Alderman J Tinsley arrived to the meeting at 6.03 pm.

It was agreed to accept apologies for non-attendance at the meeting on behalf of The Right Worshipful the Mayor, Alderman A Grehan, and Councillor S Lowry.

2. Declarations of Interest

There were no declarations of interest.

At this point, the Chair, Councillor D Lynch, extended a welcome to Mr R Ross, Northern Ireland Audit Office, and Mr B Stewart, RBCA.

3. Report from the Performance Improvement Officer

3.1 Customer Care Feedback – Quarter 4 2024/25

Councillor J Gallen left the meeting at 6.03 pm.

Members were provided with, and noted the contents of, a copy of a dashboard report showing compliments and complaints during Quarter 4 of 2024/25.

Councillor M McKeever enquired about the stage 2 complaint that was upheld and the Performance Improvement Officer agreed to provide him with information on this.

3.2 Performance Improvement Objectives, Case Studies & Associated KPIs – 4th Quarter Review (2024/25)

Councillor J Gallen rejoined the meeting during consideration of this item of business (6.09 pm).

Members were provided with a copy of:

- (a) a quarterly monitoring document (covering January to March 2025) on all projects that demonstrated improvement against the 2024/25 Performance Improvement Objectives, including the relevant Performance Improvement KPIs. An additional section was included detailing some case studies and customer feedback that had demonstrated improvement during Quarter 3; and
- (b) details of the KPI results for the period January to March 2025.

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3.2 Performance Improvement Objectives, Case Studies & Associated KPIs – 4th Quarter Review (2024/25) (Contd)

A number of Members' queries having been addressed by the Performance Improvement Officer, it was agreed that the contents of the reports be noted.

In response to comments by Mr E Jardine as to whether the heading of KPI 234 could be worded differently, the Performance Improvement Officer agreed to liaise with the Head of Planning & Capital Development regarding this matter and report back at the next meeting.

3.3 Corporate Plan KPIs – Quarter 4 2024/25 All Directorates

Mr R Ross, Northern Ireland Audit Office, joined the meeting during consideration of this item of business (6.14 pm).

Members were provided with a copy of a summary report, as well as a more detailed report, detailing the Q4 2024/25 Corporate Plan KPIs. A number of queries having been addressed by the Director of Finance and Corporate Services, it was agreed that the contents of the reports be noted.

3.4 Corporate Plan KPIs – 2025/26

It was proposed by Councillor D J Craig, seconded by Councillor M McKeever and agreed to recommend that the Corporate Plan KPIs for 2025/26 be approved.

3.5 Consultation Report on the Draft Performance Improvement Objectives 2025/26

It was proposed by Councillor A P Ewing, seconded by Councillor J Bamford and agreed to recommend that the consultation report on the draft performance improvement objectives for 2025/26 be approved.

3.6 Draft Performance Improvement Plan 2025/26

It was proposed by Councillor M McKeever, seconded by Councillor D Bassett and agreed to recommend that the draft Performance Improvement Plan for 2025/26 be approved.

3.7 Review of Customer Service Guidelines

A number of queries having been addressed, it was proposed by Councillor D Bassett, seconded by Alderman J Tinsley and agreed that the Customer Service Guidelines 2025 be approved.

The Director of Organisation Development and Innovation responded to comments by Councillor M McKeever around the possibility of including more detail around the voicemail system.

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Mr E Jardine referred to there having been 7 agenda items relating to performance improvement and suggested the possibility of consolidating performance improvement-related reports to avoid duplication.

4. Report from the Environmental Health Manager (Acting)

4.1 Corporate Risk Register

In the absence of the Environmental Health Manager (Acting), her report was presented by the Head of Environmental Health.

This report provided an update in respect of the quarterly review of the Corporate Risk Register.

Members agreed to note the contents of the Corporate Risk Dashboard.

5. Report by Internal Audit Manager

5.1 NIAO – Effective Audit and Risk Assurance Guidelines

Members were provided with, and noted the contents of, a copy of the NIAO Effective Audit and Risk Assurance Guidelines.

Prior to the consideration of confidential business, the Chair, Councillor D Lynch, asked if Members had any non-confidential items of Any Other Business to raise, which they did not.

6. Confidential Business

The matters contained in the confidential report would be dealt with “In Committee” due to containing information relating to the financial or business affairs of any particular person (including the Council holding that information).

“In Committee”

It was proposed by Councillor A P Ewing, seconded by Councillor J Bamford and agreed that the following matters be considered “in committee”, in the absence of members of the press and public being present.

The following Officers left the meeting at 6.31 pm: Head of Environmental Health, Head of Human Resources and Organisation Development, Head of Sports Services and Performance Improvement Officer.

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6.1 Report by Internal Audit Manager

6.1.1 Internal Audit Annual Report FY2024/25

(Report would be made available following ratification by Council)

It was proposed by Councillor M McKeever, seconded by Councillor D Bassett and agreed to recommend that the Internal Audit Annual Report for 2024/25 be approved.

6.1.2 Internal Audit Progress Report

(Report would be made available following ratification by Council)

Members were provided with, and noted the contents of, a copy of an Internal Audit Progress Report summarising internal audit work and progress against the Operational Plan since the last meeting of the Committee on 13 March, 2025. A copy of any internal audit reports referred to in the progress report were also provided in full on Decision Time for Members' information.

6.1.3 Chief Executive's Statement of Assurance October 2024 – March 2025

(Report would never be made available)

Members were provided with, and noted the contents of, a copy of the Chief Executive's Statement of Assurance October 2024 – March 2025.

The Chief Executive arrived to the meeting at 6.37 pm.

6.1.4 Self Evaluation Questionnaire

(Report would never be made available)

The Internal Audit Manager provided an update to Members in relation to forthcoming governance and audit training.

It was proposed by Councillor D Bassett, seconded by Councillor R McLernon and agreed to recommend that the report on the findings of the self evaluation questionnaire be approved.

It was proposed by Councillor J Gallen and seconded by Alderman O Gawith that, in the next Council mandate, there be 2 Independent Members on the Governance and Audit Committee. Discussion followed, during which other Members commented that they would welcome more information in order that an informed decision could be made. The Director of Organisation Development and Innovation pointed out that such a change would require a review of the Committee's Terms of Reference. Councillor Gallen stated that he was content for a report to be presented to a future meeting for consideration and this was agreed.

Prior to the conclusion of confidential business, the Chair, Councillor D Lynch, asked if Members had any confidential items of Any Other Business to raise, which they did not.

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At this stage, a number of Members referred to the fact that this was the last Governance and Audit Committee meeting at which the Director of Finance and Corporate Service would be in attendance before she left the Council's employment. They paid tribute to the service she had given to the Council and wished her well for the future.

Resumption of Normal Business

It was proposed by Councillor A P Ewing, seconded by Councillor D J Craig, and agreed to come out of committee and normal business was resumed.

There being no further business, the meeting was terminated at 6.50 pm.

Mayor/Chairman

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LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of Planning Committee Meeting held in the Council Chamber and in Remote Locations on Monday, 12 May, 2025 at 10.06 am

PRESENT IN CHAMBER:

Alderman M Gregg (Chair)
Councillor S Burns (Vice-Chair)
Aldermen O Gawith and J Tinsley
Councillors D Bassett, P Catney, D J Craig, U Mackin, A Martin, G Thompson and N Trimble

IN ATTENDANCE:

Director of Regeneration and Growth
Head of Planning & Capital Development
Senior Planning Officers (MB, PMcF and GM)
Member Services Officers (CR and CH)
Mr B Martyn (Cleaver Fulton Rankin)

Commencement of Meeting

At the commencement of the meeting, the Chair, Alderman M Gregg, welcomed those present to the Planning Committee. He pointed out that, unless the item on the agenda was considered under confidential business, this meeting would be audio recorded. He went on to outline the evacuation procedures in the case of an emergency.

1. Apologies

There were no apologies.

2. Declarations of Interest

Alderman O Gawith declared an interest in respect of planning application LA05/2023/0932/F, given that he had spoken to both the owner of the pigeon sheds and an objector to the proposal. He had expressed no opinion but would leave the Council Chamber during consideration of this application.

3. Minutes of Meeting of Planning Committee held on 7 April, 2025

It was proposed by Councillor A Martin, seconded by Councillor D J Craig and agreed that the minutes of the meeting of Committee held on 7 April, 2025 be confirmed and signed.

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4. Report from the Head of Planning & Capital Development

4.1 Schedule of Applications

The Chair, Alderman M Gregg, advised that there were 6 local applications on the schedule for consideration at the meeting.

4.1.1 Applications to be Determined

The Legal Advisor, Mr B Martyn, highlighted paragraphs 43-46 of the Protocol for the Operation of the Lisburn & Castlereagh City Council Planning Committee which, he advised, needed to be borne in mind when determinations were being made.

At this stage, the Chair, Alderman M Gregg, advised that a late written representation had been received this morning, a few minutes before 10.00 am, in respect of the first application on the schedule (LA05/2023/0950F) and it was necessary to go 'into committee' to receive legal advice on this matter.

"In Committee"

It was proposed by Councillor D Bassett, seconded by Councillor G Thompson and agreed to go 'into committee' to consider this matter. Those members of the public and press in attendance left the meeting (10.14 am).

Legal advice was provided by the Legal Advisor in respect of the late representation received.

Resumption of Normal Business

It was proposed by Alderman J Tinsley, seconded by Councillor D Bassett and agreed to come out of committee and normal business was resumed (10.23 am).

The Chair, Alderman M Gregg, advised that the late written representation submitted this morning would be accepted, but the meeting would be adjourned at this stage to afford Members and those in attendance at the meeting in objection to the proposal the opportunity to read and absorb its contents.

Adjournment of Meeting

The meeting was adjourned at 10.25 am.

Resumption of Meeting

The meeting was resumed at 10.40 am.

The Head of Planning & Capital Development confirmed that, having read the content of the late written representation, it did not raise any new issues that would require Officers to withdraw the application from the schedule for further reports to be drawn up. Officers were content for the application to proceed to be considered by the Committee.

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- (i) LA05/2023/0950/F – Retrospective change of use from Class A1 Shop to Café for the sale of food or drink for consumption on the premises at Unit 1 Emerson House, 14b Ballynahinch Road, Carryduff

Councillor P Catney arrived to the meeting during consideration of this item of business (10.46 am).

The Senior Planning Officer (MB) presented the above application as outlined within the circulated report.

The Committee received:

- Mr G Rolston, accompanied by Mrs A Ewing, in order to speak in opposition to the application; and
- Councillor T Mitchell, accompanied by Mr A Ewing, in order to speak in opposition to the application.

Councillor U Mackin queried whether he had received a written representation from Mr and Mrs Ewing, as referred to by Councillor Mitchell in his speaking note. To afford Members time to review an email submission by Mr and Mrs Ewing that had been circulated to Members on Friday afternoon, the Chair, Alderman M Gregg, advised that the meeting would be adjourned for a short time.

Adjournment of Meeting

The meeting was adjourned at 11.11 am.

Resumption of Meeting

The meeting was resumed at 11.16 am.

A number of Members' questions were responded to by the above speakers.

The Committee received Mr C Lockhart BL, accompanied by Mr M Gilchrist, in order to speak in support of the application and a number of Members' queries were addressed.

A number of Members' queries were responded to by Planning Officers and Mr A Moore, NI Water, who was in attendance remotely.

Debate

During debate:

- Alderman J Tinsley referred to the difficulties associated with retrospective planning applications. Should the recommendation of the Planning Officer to refuse permission be upheld, 15 people would be notified they would lose their jobs. However, the Committee could not ignore the fact that the whole area was under severe pressure with the treatment works. If the timeline for completion of upgrades was only 2 months, a solution may be able to be found, but it was expected to be 18 months. This was a difficult position but the Committee had to take account of evidence provided by the statutory body;

- (i) LA05/2023/0950/F – Retrospective change of use from Class A1 Shop to Café for the sale of food or drink for consumption on the premises at Unit 1 Emerson House, 14b Ballynahinch Road, Carryduff (Contd)
- Councillor N Trimble stated that the evidence from NI Water was compelling and the Committee could not step outside policy. There was evidence to suggest this application was contrary to policy WM2. Councillor Trimble was of the opinion that the car parking at the site was not great. The evidence given to the Committee suggested that there had been an impact caused by this. Parking to the rear of the café or shop was not clear and the access was narrow. On the basis of policy WM2, Councillor Trimble stated that he was in support of the recommendation of the Planning Officer to refuse planning permission;
 - Alderman O Gawith stated that he concurred with comments made and was in support of the recommendation of the Planning Officer to refuse planning permission;
 - Councillor D J Craig stated that this application was a prime example that planning did have an impact on peoples' lives. The decision of the Committee would have an impact on businesses and peoples' jobs. That difficulty had not been brought about by Planning Officers, but by those who had proceeded in the hope that planning approval would be granted. NI Water had pointed out the massive difficulties with regard to sewerage in this area. Calculations had been done and an engineer's report completed. As a result of the overall sewerage system, NI Water could not approve this application. This was incredibly unfortunate for this business but the Committee had to make decisions based on facts and on the advice of statutory consultees. Councillor Craig was reluctantly in support of the recommendation of the Planning Officer to refuse planning permission;
 - Councillor U Mackin stated that he sympathised with the business, which was working in a very difficult environment, but a risk had been taken without full planning approval in place and it had come unstuck. NI Water had been clear. A study had been carried out which was more concrete than just an opinion. Councillor Mackin was in support of the recommendation of the Planning Officer to refuse planning permission; and
 - the Chair, Alderman M Gregg, stated that the Council, the Committee and himself personally wanted to see successful businesses, but they needed to comply with policy. He was not in favour of retrospective applications, particularly when there were responses from statutory consultees indicating insufficient capacity and non-compliance. There was a comprehensive response from NI Water, as well as issues raised by DfI regarding car parking. Given that NI Water had programmes in place over the next 18 months, Alderman Gregg stated that the landlord may have some issues to resolve during that period. He was in support of the recommendation of the Planning Officer to refuse planning permission.

Vote

On a vote being taken, it was agreed to adopt the recommendation of the Planning Officer to refuse planning permission, the voting being:

- (i) LA05/2023/0950/F – Retrospective change of use from Class A1 Shop to Café for the sale of food or drink for consumption on the premises at Unit 1 Emerson House, 14b Ballynahinch Road, Carryduff (Contd)

In favour: Councillor S Burns, Councillor D J Craig, Alderman O Gawith, Councillor U Mackin, Councillor A Martin, Alderman J Tinsley, Councillor G Thompson, Councillor N Trimble and the Chair, Alderman M Gregg (9)

Against: (0)

Abstain: Councillor D Bassett (1)

It was noted that, as he not been present for the entirety of consideration of this application, Councillor P Catney did not participate in the vote.

Adjournment of Meeting

The Chair, Alderman M Gregg, declared the meeting adjourned at this point for a comfort break (12.05 pm).

Resumption of Meeting

The meeting was resumed at 12.12 pm.

- (ii) LA05/2021/1007/F – Residential development consisting of one detached dwelling, two semi-detached dwelling and eight apartments in two blocks (a total of eleven residential units) plus associated site work including sewerage treatment plant and new access onto Comber Road on land to rear of 7-23 Ferndene Park, Dundonald

The Senior Planning Officer (MB) presented the above application as outlined within the circulated report.

The Committee received Mr C Caves to speak in opposition to the application and a number of Members' queries were responded to.

A number of Members' queries were responded to by Mr Young, on behalf of the applicant.

Debate

During debate:

- Councillor N Trimble stated that he had not heard enough to change his mind from the last time this proposal had been presented to the Committee. His concerns were in relation to the blocks of flats being incredibly high. The proposed floor level was already significantly raised in respect of the road and the footpath and the flats to the boundary hedge were an addition

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- (ii) LA05/2021/1007/F – Residential development consisting of one detached dwelling, two semi-detached dwelling and eight apartments in two blocks (a total of eleven residential units) plus associated site work including sewerage treatment plant and new access onto Comber Road on land to rear of 7-23 Ferndene Park, Dundonald (Contd)

to that. The concerns he had raised last time related to the significant overbearing nature and overlooking onto houses on the opposite side of the road. Given that there was no change to that situation, Councillor Trimble was not in support of the recommendation of the Planning Officer to approve planning permission;

- Councillor U Mackin stated that he had voted again granting planning permission the last time this proposal had been presented to the Committee and he had not heard anything that changed his opinion;
- Alderman O Gawith stated that he considered this to be an overbearing development. Having attended the previous site visit, he was not in support of the recommendation of the Planning Officer to approve planning permission; and
- the Chair, Alderman M Gregg, stated that when the proposal had been before the Committee previously he had not been in support of granting approval due to the overbearing nature of the apartments and their proximity to the road. They were entirely not in keeping with the local character anywhere in the area. The sites given as examples were 1.5km away and none were as close to a strategic road, or any road, as the proposed properties would be. In addition to the overbearing nature, there was a refusal from NI Water due to incomplete waste water impact assessment. He stated that the Committee would be entirely within its remit to uphold the refusal by NI Water, albeit there was a recommendation from the Planning Officer to grant approval, subject to a negative condition. Alderman Gregg did not consider that negative condition to be strong enough.

Vote

On a vote being taken, it was agreed to adopt the recommendation of the Planning Officer to grant planning permission, the voting being:

In favour: Councillor D Bassett, Councillor S Burns, Councillor P Catney, Councillor A Martin, Alderman J Tinsley and Councillor G Thompson (6)

Against: Councillor D J Craig, Alderman O Gawith, Councillor U Mackin, Councillor N Trimble and Chair, Alderman M Gregg (5)

Abstain: (0)

Adjournment of Meeting

The Chair, Alderman M Gregg, declared the meeting adjourned at this point for lunch (1.03 pm).

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Resumption of Meeting

The meeting was resumed at 1.38 pm.

- (iii) LA05/2023/0932/F – Two pigeon sheds (retrospective and amended scheme) at 21 Little Wenham, Moira

Having declared an interest in this application, Alderman O Gawith left the meeting when it was being considered (1.39 pm).

The Senior Planning Officer (PMcF) presented the above application as outlined within the circulated report.

Mr G Tumelty was in attendance to answer any Members' questions but no questions were asked.

There were no queries put to Planning Officers.

Debate

During debate:

- Councillor D J Craig commended Planning Officers for their efforts in relation to this planning application with the redesign of the sheds, their location and how they were now built. There had been huge improvements, not only to environmental friendliness, but for the pigeons themselves. It was good to see a resolution had been found and Councillor Craig was in support of the recommendation of the Planning Officer to approve planning permission;
- Councillor A Martin concurred with the sentiments expressed by Councillor Craig; and
- the Chair, Alderman M Gregg, stated that this was the reason the Committee could defer applications – so resolutions could be found. He welcomed this application coming back with the changes made.

Vote

Having considered the information provided within the report of the Planning Officer, the Committee agreed unanimously to adopt the recommendation to approve this application.

Alderman O Gawith returned to the meeting (1.51 pm).

- (iv) LA05/2023/0666/F – Change of use of Day Care Nursery (Class D1(b)) to residential dwelling (Class C1(a)) at the former Little Crickets Day Care, 2 Furze Road, Glenavy, Crumlin

The Senior Planning Officer (MB) presented the above application as outlined within the circulated report.

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- (iv) LA05/2023/0666/F – Change of use of Day Care Nursery (Class D1(b)) to residential dwelling (Class C1(a)) at the former Little Crickets Day Care, 2 Furze Road, Glenavy, Crumlin (Contd)

The Committee received:

- Mrs C Millar in order to speak in support of the application;
- Councillor C Kemp, in order to speak in support of the application; and
- having submitted a late request for speaking rights and this having been accepted by the Chair, Councillor G McCleave spoke in support of the application.

A number of Members' queries were addressed by the speakers.

A number of Members' queries were responded to by Planning Officers.

Debate

During debate:

- Councillor P Catney stated that he had sympathy with the applicant in trying to change the use of the building. He had asked if the building had genuinely been put on the market to try to find its value or a new use, but he did not consider that had been demonstrated to him. The application was contrary to COU4 and, if approved, would open the floodgates for that type of development and what defined vernacular in the countryside. Councillor Catney was in support of the recommendation of the Planning Officer to refuse planning permission;
- Alderman O Gawith stated that he sympathised with the applicant. He had not heard anything today that would lead him to believe this would fit with the definition of vernacular. He referred to a comment made about a potential exception for something being brought back as more than one dwelling, which the applicant may wish to take note of. As this application was for conversion to a single dwelling, Alderman Gawith was in support of the recommendation of the Planning Officer to refuse planning permission;
- Councillor N Trimble concurred with the previous speakers. The application was not compliant with COU4 and was not a vernacular building. He did not consider there was significant evidence to compel the Committee to set aside planning policy. Councillor Trimble was in support of the recommendation of the Planning Officer to refuse planning permission;
- Councillor U Mackin stated that he had sympathy with the applicant. He referred to the examples given in the report of vacant properties within village settings where it had been difficult to bring them back into use. If there were difficulties turning a property in a village setting into something commercially viable, there would much less chance of this in the countryside. It would not be possible or easy to realise a sale. That being the case, this would lead to a situation where there was a relatively new building that would turn into a derelict site. In 100 years' time, it would be referred to as a vernacular building because it was used as a play school. That did not make sense to Councillor Mackin. Criteria a-e in COU4 could

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- (iv) LA05/2023/0666/F – Change of use of Day Care Nursery (Class D1(b)) to residential dwelling (Class C1(a)) at the former Little Crickets Day Care, 2 Furze Road, Glenavy, Crumlin (Contd)

be met but the Committee was hidebound by policy over what made common logical sense. Councillor Mackin stated that he would abstain from voting on this application;

- Councillor D J Craig stated that he was frustrated by this application. He agreed with Councillor Mackin that criteria a-e of COU4 could be met but it did not meet the definition of the word vernacular. The property was not 100 years old. This was a fundamental problem with definitions in this policy. If everything was to be defined by its age and how it had been in a community, the Committee would become unstuck time and time again with buildings such as this. Whilst forced to follow policy, the policy did not make any sense. Policy would condemn this building to be derelict for a long period of time as, given its location and the other facilities available locally, it would not become a viable business. Councillor Craig stated that he would abstain from voting on this application; and
- the Chair, Alderman M Gregg, stated that, in his opinion, there had been a way that this application potentially could have been approved. However, that was closed with the definition in the Justification and Amplification, ie. “vernacular buildings are those that reflect the local folk tradition and are typical of a common type of building in a particular locality”. That closed out the opportunity of this property being repurposed as a single dwelling. Similar to Alderman Gawith, he noted that there was an exception in the policy that would allow for a building to be converted for multiple dwellings and, in that exception, the word vernacular was not used. Alderman Gregg had sympathy with the applicant but was constrained by policy. He was in support of the recommendation of the Planning Officer to refuse planning permission.

Vote

On a vote being taken, it was agreed to adopt the recommendation of the Planning Officer to refuse planning permission, the voting being:

In favour: Councillor S Burns, Councillor P Catney, Alderman O Gawith, Councillor A Martin, Alderman J Tinsley, Councillor G Thompson, Councillor N Trimble and Chair, Alderman M Gregg (8)

Against: (0)

Abstain: Councillor D Bassett, Councillor D J Craig and Councillor U Mackin(3)

Adjournment of Meeting

The Chair, Alderman M Gregg, declared the meeting adjourned at this point for a comfort break (3.04 pm).

Councillor D Bassett left the meeting during the comfort break.

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Resumption of Meeting

The meeting was resumed at 3.11 pm.

- (v) LA05/2022/0799/O – Site for replacement dwelling with retention of old dwelling as domestic store on lands 25 metres east of 16 Drumcill Road, Lisburn

The Senior Planning Officer (PMcF) presented the above application as outlined within the circulated report.

The Committee received Mr N Coffey to speak in support of the application and a number of Members' queries were addressed.

Prior to questions being put to Planning Officers, it was proposed by Alderman O Gawith that this application be deferred for a site visit to take place. This was seconded by Councillor U Mackin and, on a vote being taken, agreed, the voting being 7 in favour and 3 against.

- (vi) LA05/2023/0064/F – Two storey replacement dwelling on a farm with garage on land 120m south of 4 Corrstown Road, Upper Ballinderry, Lisburn

The Senior Planning Officer (GM) presented the above application as outlined within the circulated report.

The Chair, Alderman M Gregg, advised that there had been two registered speakers for this application, but both had withdrawn their requests.

A number of Members' queries were responded to by Planning Officers.

Debate

During debate:

- Councillor A Martin stated that there was an opportunity to build closer to the buildings off the existing lane. He did not consider this application met policy and was in support of the recommendation of the Planning Officer to refuse planning permission.

Vote

Having considered the information provided within the report of the Planning Officer, the Committee agreed unanimously to adopt the recommendation to refuse this application.

Councillor N Trimble left the meeting at this point (3.56 pm).

4.2 Quarter 3 Statistical Bulletin – October to December 2024

Members were provided with a copy of the Quarter 3 Statistical Bulletin, covering the period October to December 2024. It was proposed by Councillor P Catney, seconded by Alderman O Gawith and agreed that this be noted

4.3 Statutory Performance Indicators – March 2025

Members were provided with information in relation to statutory performance indicators for March 2025. It was proposed by Councillor A Martin, seconded by Councillor G Thompson and agreed that this information be noted.

4.4 Appeal Decision – LA05/2022/0236/O

It was proposed by Councillor U Mackin, seconded by Councillor P Catney and agreed that the report and decision of the Planning Appeals Commission in respect of the above appeal be noted.

4.5 Appeal Decision – LA05/2022/0883/O

It was proposed by Councillor U Mackin, seconded by Councillor P Catney and agreed that the report and decision of the Planning Appeals Commission in respect of the above appeal be noted.

4.6 Appeal Decision – LA05/2022/0958/O

It was proposed by Councillor U Mackin, seconded by Councillor P Catney and agreed that the report and decision of the Planning Appeals Commission in respect of the above appeal be noted.

4.7 Appeal Decision – LA05/2022/1058/O

It was proposed by Councillor U Mackin, seconded by Councillor P Catney and agreed that the report and decision of the Planning Appeals Commission in respect of the above appeal be noted.

4.8 Appeal Decision – LA05/2023/0174/O

It was proposed by Councillor U Mackin, seconded by Councillor P Catney and agreed that the report and decision of the Planning Appeals Commission in respect of the above appeal be noted.

4.9 Appeal Decision – LA05/2021/0946/O

It was proposed by Councillor U Mackin, seconded by Councillor P Catney and agreed that the report and decision of the Planning Appeals Commission in respect of the above appeal be noted.

Councillor U Mackin welcomed the fact that, in respect of all of the above appeals, the decision of the Planning Committee had been upheld by the Planning Appeals Commission. This demonstrated the level of thoroughness that was given to applications and Councillor Mackin commended Planning Officers for this.

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- 4.10 Pre-application Notice (PAN) for the demolition of existing retail warehouse, erection of discount foodstore, building for leisure use, drive through café, drive through restaurant, and associated parking, landscaping and site works at former Homebase site, 3 Upper Galwally, Belfast

It was proposed by Councillor G Thompson, seconded by Councillor P Catney and agreed to note the information on the content of the Pre-application Notice and that it be submitted in accordance with the relevant section of the legislation and related guidance.

- 4.11 Pre-application Notice (PAN) for an application under Section 54 of the Planning Act NI 2011 to develop Phase 11 of Baronsgrange without compliance with conditions 16 and 19 of planning permission Y/2009/0160/F to provide a bus service instead of bus passes as required by condition 19 and replace it with bus infrastructure related to the new bus service at Baronsgrange development at Comber Road, Carryduff

It was proposed by Councillor P Catney, seconded by Alderman O Gawith and agreed to note the information on the content of the Pre-application Notice and that it be submitted in accordance with the relevant section of the legislation and related guidance.

- 4.12 Notification by Telecommunication Operator(s) of Intention to Utilise Permitted Development Rights

It was proposed by Alderman J Tinsley, seconded by Councillor P Catney and agreed to note from the report, information regarding notification by telecommunication operators of intention to utilise Permitted Development Rights at a number of locations in the Council area.

Alderman J Tinsley stated that a neighbouring resident of one of the locations listed had concerns about it. The Head of Planning & Capital Development advised that the person should raise their concerns directly with the operator and also write to the Council so the Enforcement Unit could check to ensure the operator was in compliance with regulations.

- 4.13 Correspondence to Chief Executive in respect of Developer Contributions for Wastewater Infrastructure - Consultation

It was proposed by Alderman O Gawith, seconded by Councillor G Thompson and agreed that the contents of the above correspondence be noted.

5. Any Other Business

5.1 Date of Next Meeting

The Chair, Alderman M Gregg, advised that the next meeting of the Committee would be held on Monday, 2 June, 2025.

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Conclusion of the Meeting

At the conclusion of the meeting, the Chair, Alderman M Gregg, thanked those present for their attendance.

There being no further business, the meeting was terminated at 4.11 pm.

Chair/Mayor

Committee:	Council
Date:	24 June 2025
Report from:	Chief Executive

Item for:	Decision
Subject:	Community Investment Fund Phase 4 – Outcomes Report

1.0	<u>Background</u>										
1.1	In 2019 the Council consulted on Connect – Invest – Transform, a proposed Investment Plan of up to £250m across our Council area over 10 years. This plan followed the framework of the Community Plan and subsequent principles of sustainable development, equality and participation.										
1.2	In May 2021, Council agreed to take forward one of the priority schemes proposed in the Investment Plan, namely the need for a capital Community Investment Fund. This fund would span across community, sporting and interest groups with a view to providing match funding towards new or revitalised community facilities. It aims to modernise what we do and how we do it by strategically targeting investment along with key partners and those who share our vision.										
1.3	The total budget allocated to the CIF from the commencement of the programme is £3,450,000 which includes the committed expenditure from the previous 3 phases of £1,945,445. The remaining amount is currently £1,504,555.										
2.0	Community Investment Fund – Phases 1-3 <p>Council has approved seven applications in phases 1-3 of this programme. One of the projects is complete, one is under construction and a further one is currently at procurement stage. The unavoidable delay in obtaining approval for the councils Local PEACEPLUS Action Plan, where 3 projects are awaiting confirmation of funding, has meant there has been a delay in demonstrating confirmation of match funding for CIF. These projects should progress at pace once PEACEPLUS approval is confirmed.</p>										
2.1	Community Investment Fund – Phase 4 <p>The timeline for submission of applications, assessments, approvals and notifications for Phase 4 of CIF were as follows:</p> <table border="1"> <thead> <tr> <th>Date</th><th>Activity</th></tr> </thead> <tbody> <tr> <td>Thursday 12 May 2025</td><td>Open call for application form submissions</td></tr> <tr> <td>Wednesday 4 June 2025</td><td>Closing date for application form submissions</td></tr> <tr> <td>w/c Monday 9 June 2025</td><td>Assessment of application form submissions</td></tr> <tr> <td>Tuesday 24 June 2025</td><td>Recommendations from the application call presented to council for approval</td></tr> </tbody> </table>	Date	Activity	Thursday 12 May 2025	Open call for application form submissions	Wednesday 4 June 2025	Closing date for application form submissions	w/c Monday 9 June 2025	Assessment of application form submissions	Tuesday 24 June 2025	Recommendations from the application call presented to council for approval
Date	Activity										
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w/c Monday 9 June 2025	Assessment of application form submissions										
Tuesday 24 June 2025	Recommendations from the application call presented to council for approval										

June/July 2025	Notification to applicants re: outcome following ratification by full council
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2.2 15 applications were received by the deadline on the 4 June 2025. They were assessed in line with eligibility criteria coupled with an assessment against feasibility, deliverability, affordability and sustainability. A pass mark was set at 70%. The assessment panel comprised of an interdepartmental officers' group. A copy of the applicants' eligibility and scores are attached for Members information at **Appendix 1**.

3.0 **Outcomes of Assessment**

3.1 Following the assessment, it is recommended that the top 4 scoring applicants commence as partners under Phase 4 CIF subject to due diligence processes:

- 1 **Live Life Wellbeing Centre** (Lisburn South) - Council investment of £350k for Phase 2 of the reconfiguration and renovation capital costs to create a multiuse space which will meet the needs of people with learning disability to provide a strong community social value programme;
2. **Seymour Hill & Conway Residents Association** (Lisburn North) - Council investment of £350k for the construction of a new community hub on the lands adjacent to Tolerton Sports Zone;
3. **Lisburn Recreation and Community Hub** (Lisburn South) - Council investment of £310k for:
 - new parameter fencing
 - new path and walkway
 - construction of floodlighting to serve the existing sports pitch
 - creation of new car parking
4. **St Joseph's GAC Glenavy** (Killultagh) - Council investment of £350k for:
 - refurbishment and modernisation of existing club house
 - construction of new club rooms and ancillary facilities
 - construction of new multi-use strength and conditioning training facility.

3.2 If it is agreed to support the four applications detailed above, an overall total investment by Council of £1,360,000 would be required. This can be met from the remaining amount previously allocated to CIF with a balance of £144,555 towards any future phases. This would bring the total investment across the 4 phases to date to £3,305,455.

3.3 The total match funding investment by the four partners to realise the completion of the above-named projects equates to a further £2.99m.

3.4 The review of the Community Investment Fund acknowledged that whilst balanced investment is encouraged, it must be based on evidenced need and therefore not all DEA's may secure investment from this fund; however, they will be appropriately supported and signposted. Taking the 4 phases together, the breakdown by DEA of projects supported would be as follows:

DEA	Community Investment Fund Grant Recipient
Castlereagh South	1
Castlereagh East	0
Downshire East	1
Downshire West	1
Lisburn North	1
Lisburn South	4
Killultagh	3

3.5 The remaining unsuccessful applicants will continue to be supported by Council Officers, who will deliver feedback to organisations and seek ways to support them in pursuance of their aims to develop a capital project.

4.0 **Recommendation**

It is recommended that the council agrees:

- Live Life Wellbeing Centre, Seymour Hill & Conway Residents Association, Lisburn Recreation & Community Hub and St Jospeh's GAC become the Council's partner projects under the Community Investment Fund Phase 4 offering a total match funding of £1,360,000;
- Letters of Offer 'In Principle' are issued to the proposed partner projects with the due diligence arrangements and timelines clearly stated in the terms and conditions; and
- A process is incepted for the unsuccessful applicants to provide feedback and support as required.
-

5.0 **Finance and Resource Implications**

£1,360,000 from the Council's Community Investment Fund

6.0 **Equality/Good Relations and Rural Needs Impact Assessments**

6.1	Has an equality and good relations screening been carried out?	Yes
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This will be part of the programme

6.2	Brief summary of the key issues identified and proposed mitigating actions <u>or</u> rationale why the screening was not carried out	
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6.3	Has a Rural Needs Impact Assessment (RNIA) been completed?	Yes
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This will be part of the programme.

6.4	Brief summary of the key issues identified and proposed mitigating actions <u>or</u> rationale why the screening was not carried out.	
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Appendices:

Appendix 1 Table of Outcomes

Community Investment Fund (CIF) 2025 - Phase 4

RANKING	GROUP	DEA	PROJECT TITLE	AMOUNT REQUESTED FROM CIF	SCORE
1	Live Life Wellbeing Centre & Social Enterprise	Lisburn South	Live Life WellBeing - Grove Activity Centre Capital Development Project	£350,000	85
2	Lisburn Recreation & Community Hub	Lisburn South	Lisburn Recreation and Community Hub Development Project	£310,000	80
2	Seymour Hill and Conway Residents Association	Lisburn North	Seymour Hill Community Hub	£350,000	80
2	St Joseph's GAC, Glenavy	Killultagh	St Joseph's Community Support Hub	£350,000	80
5	Holy Trinity Parish Church, Drumbo	Downshire East	Creation of New Community Space at Ballylessen	£275,000	70
6	Ballybeen Womens Centre	Castlereagh East	Ballybeen Women's Centre Family and Health Hub	£350,000	60
6	Lisburn Racquets Club	Lisburn North	Lisburn Racquets Club Capital Facility Upgrade	£225,000	60
8	Ballypitmave Community Development Limited	Killultagh	Ballypitmave Soccer Pitch Project	£151,000	50
8	Lisburn Golf Club	Downshire West	Access for All	£259,000	50
8	SEN Space	Lisburn North	Meeting the Need: Expanding our Services to Support the Lisburn Community	£175,000	50
11	Seymour Street Methodist Church	Lisburn North	Building on Firm Foundations	£165,000	45
12	Ballybeen Improvement Group	Castlereagh East	Phase 2 Ballybeen Community Sports Hub	£350,000	35

	Ballymacash Craft Group	Lisburn South	Expanding of cabin	£6,900	Ineligible - costs do not meet the minimum funding threshold
	Salto Gymnastics Centre	Lisburn South	Roof Replacement	£100,000	Ineligible - costs do not meet the minimum funding threshold
	The Advantage Foundation	Castlereagh South	Ravine Nature Reserve	£150,800	Ineligible - eligible costs do not meet the minimum funding threshold

Lisburn & Castlereagh City Council

Section 75 Equality and Good Relations Screening

Part 1. Activity/Policy Scoping

Information about the activity/policy

Community Investment Fund – Phase 4

In 2019 the Council consulted on Connect – Invest – Transform, a proposed Investment Plan of up to £250m across our Council area over 10 years. This plan followed the framework of the Community Plan and subsequent principles of sustainable development, equality and participation.

In May 2021, Council agreed to take forward one of the priority schemes proposed in the Investment Plan, namely the need for a capital Community Investment Fund. This fund, would span across community, sporting and interest groups with a view to providing match funding towards new or revitalised community facilities. It aims to modernise what we do and how we do it by strategically targeting investment along with key partners and those who share our vision.

Since that time, Community Investment Fund – Phase 1 & Phase 2 Pilot Extension have concluded with 3 groups awarded funding. A review has been undertaken and a number of amendments agreed.

Community Investment Fund – Phase 3 was agreed by Council in February 2024. The upper limit available to an applicant has been raised by £100k to £350k with a minimum of 50% match funding being a mandatory pre-requisite. Four organisations were awarded funding under Phase 3 in June 2024 totalling £1.275m

Community Investment Fund – Phase 4 was re-opened for applications in May 2025 with the same terms and conditions as Phase 3.

Please attach copy of the activity/policy to this document.

Insert Links:

LCCC 10 Year Investment Plan

[LCCC Investment Programme 2019 .pdf \(lisburncastlereagh.gov.uk\)](#)

CIF Report to Full Council 27th April 2021

CIF Report to Corporate Services Committee February 2024 to agree implementation of Phase 3

CIF Report to Community Wellbeing Committee in June 2024 where 4 projects were approved.

LCCC Community Plan

https://www.lisburncastlereagh.gov.uk/uploads/general/Community_Plan_2017-2032_EMAIL.pdf

Is this activity/policy

An existing policy?		A revised policy?	x	A new policy?	
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What are the intended aims/outcomes the activity/policy is trying to achieve?

A total of £2.850 million has been allocated to Community Investment Fund as part of the full programme Phase 1-3.

The aim of Phase 4 delivery of the programme is to further embed a co-design approach to community funding so that the funding allocated will have maximum benefit to citizens and will make a significant contribution to council objectives.

The aim of the funding overall is to enable community organisations to deliver projects which will benefit citizens and contribute to LCCC corporate objectives as set out in our key strategic documents which include the Community Plan, 10 Year Investment Plan and corporate plan.

Are there any expected benefits to the Section 75 categories/groups from this activity/policy? If so, please explain.

The Phase 4 fund will be open to all eligible organisations within the LCCC area. The ultimate beneficiaries of the funding will depend on who the successful organisation is and on the detail of their proposal.

This funding opportunity is not being targeted at any particular Section 75 group but in scoring applications, cognisance will be taken of who the beneficiaries of any capital investment are likely to be.

Who initiated or wrote the activity/policy?

Director of Leisure & Community Wellbeing

Who owns and who implements the activity/policy?

Lisburn & Castlereagh City Council owns the project. It will be delivered by a cross departmental team comprising Leisure & Community Wellbeing, Regeneration & Growth & Organisational Development & Innovation.

Implementation factors

Are there any factors which could contribute to/detract from the intended aim/outcome of the activity/policy/decision?

If yes, are they

Financial?		Legislative?		Other?	X
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If other, please detail below

The success of the Phase 4 Community Investment Programme is dependent on expressions of interest being received for relevant quality proposals. It is anticipated that there is potentially a limited number of eligible community organisations that will apply as there is a specific timeframe on the opening and closing of the application call as well as those in a position to manage a major capital project.

Main stakeholders affected

Who are the internal and external stakeholders (actual or potential) that the activity/policy will impact upon?

Staff	N/A
Service Users	Potentially as beneficiaries of the successful applicant
Other Public Sector Organisations – please list	Not quantifiable at this point
Voluntary/Community/Trade Unions – please list	N/A
Other, e.g. Elected Members – please list	Elected members in the selected area will be involved

Other documents/activities/policies with a bearing on this activity/policy

Name of document/activity/	Who owns or implements document/activity/policy?
1 LCCC Community Plan	LCCC https://www.lisburncastlereagh.gov.uk/uploads/general/Community Plan 2017-2032 EMAIL.pdf

2 LCCC DEA Investment Programme	LCCC
3 LCCC Corporate Plan	LCCC Corporate plan and ambitions 2024/2028 - Lisburn & Castlereagh (liscburncastlereagh.gov.uk)
4 LCCC 10 Year Investment Plan	LCCC

The above would include both internal and external documents/activities/policies.

If there is a web-link/link to any of the above, please provide details.

Available evidence

What evidence/information (both qualitative and quantitative) have you gathered to inform this activity/policy? Specify details for each of the Section 75 categories.

In developing this Phase 4 Community Investment Fund, we have looked at a wide range of publications and plans and models for community infrastructure funding to ensure as open an environment as possible for individuals & groups who may wish to apply. There has been widespread previous consultation on how the community sector would like to be funded and this has been considered in developing this project. We have also looked at what other councils are doing in terms of the roll out of similar investment plans. Learning and experience from the pilot has informed the roll-out of this phase across all DEAs in the council area.

Most up to date NISRA population data from Census 2021 (published 22/09/22) [Lisburn and Castlereagh Census Data](#)

Section 75 Category	Details of evidence/information		
Religious Belief	NI Census 2021	N. Ireland (%)	LCCC (%)
	Catholic	42.3	23.9
	Protestant and Other Christian	37.7	48.7
	Other	17.3	1.8
	No Religion	17.3	24.1
	Not Stated	1.6	1.4
Political Opinion	The Local Government Election in May 2023 demonstrated the following weighting in the Borough's political opinion. Note: only 52% of those eligible submitted a vote.		

	<table><tr><th>DUP (%)</th><th>Alliance (%)</th><th>UUP (%)</th><th>SF (%)</th><th>SDLP (%)</th><th>Ind (%)</th></tr><tr><td>35</td><td>32.5</td><td>15</td><td>10</td><td>5</td><td>2.5</td></tr></table>	DUP (%)	Alliance (%)	UUP (%)	SF (%)	SDLP (%)	Ind (%)	35	32.5	15	10	5	2.5									
DUP (%)	Alliance (%)	UUP (%)	SF (%)	SDLP (%)	Ind (%)																	
35	32.5	15	10	5	2.5																	
Racial Group	<table><tr><th>NI Census 2021</th><th>N. Ireland (%)</th><th>LCCC (%)</th></tr><tr><td>White</td><td>96.6</td><td>96.07</td></tr><tr><td>Irish Traveller</td><td>0.01</td><td>0.07</td></tr><tr><td>Other/Not Recorded</td><td>3,39</td><td>3.86</td></tr></table>	NI Census 2021	N. Ireland (%)	LCCC (%)	White	96.6	96.07	Irish Traveller	0.01	0.07	Other/Not Recorded	3,39	3.86									
NI Census 2021	N. Ireland (%)	LCCC (%)																				
White	96.6	96.07																				
Irish Traveller	0.01	0.07																				
Other/Not Recorded	3,39	3.86																				
Age	<table><tr><th>NI Census 2021</th><th>N. Ireland (%)</th><th>LCCC (%)</th></tr><tr><td>0-15</td><td>19%</td><td>20.2%</td></tr><tr><td>16-39</td><td>31%</td><td>28.9%</td></tr><tr><td>40-64</td><td>32%</td><td>33.3%</td></tr><tr><td>65+</td><td>17%</td><td>17.6%</td></tr></table>	NI Census 2021	N. Ireland (%)	LCCC (%)	0-15	19%	20.2%	16-39	31%	28.9%	40-64	32%	33.3%	65+	17%	17.6%						
NI Census 2021	N. Ireland (%)	LCCC (%)																				
0-15	19%	20.2%																				
16-39	31%	28.9%																				
40-64	32%	33.3%																				
65+	17%	17.6%																				
Marital Status	<p>For the 16+ population in relation to marital and civil partnerships: 30.65% single; 53.78% married; 0.10% same sex partnership; 3.27% separated; 5.52% divorced; 6.68% widowed.</p> <table><tr><th>NI Census 2021</th><th>N. Ireland (%)</th><th>LCCC (%)</th></tr><tr><td>Single</td><td>38</td><td>33.07</td></tr><tr><td>Married</td><td>43</td><td>51.4</td></tr><tr><td>Civil Partnership</td><td>0.3</td><td>0.19</td></tr><tr><td>Separated</td><td>4</td><td>3.1</td></tr><tr><td>Divorced</td><td>6</td><td>5.9</td></tr><tr><td>Widowed</td><td>6</td><td>6.2</td></tr></table>	NI Census 2021	N. Ireland (%)	LCCC (%)	Single	38	33.07	Married	43	51.4	Civil Partnership	0.3	0.19	Separated	4	3.1	Divorced	6	5.9	Widowed	6	6.2
NI Census 2021	N. Ireland (%)	LCCC (%)																				
Single	38	33.07																				
Married	43	51.4																				
Civil Partnership	0.3	0.19																				
Separated	4	3.1																				
Divorced	6	5.9																				
Widowed	6	6.2																				

	NI Census 2021	N. Ireland (%)	LCCC (%)
	Straight or heterosexual	90.04	91.36
	Gay or lesbian	1.17	1.21
	Bisexual	0.75	0.69
	Other sexual orientation	0.17	0.15
	Prefer not to Say	4.58	3,72
	Not Stated	3.30	2.87
Men & Women Generally	2021 Census Information - The population of the LCCC Council Area is 49% male and 51% female.		
Disability	<p>In the 2021 Census, 50,121 disabilities or residents with 1 or more long-term health conditions were reported within the 149,107 residents' population in the Lisburn & Castlereagh City Council area that are over 16.</p> <p>66.84% of the council area reported they experienced no condition. In 2021, 3% of the eligible population in the council area were claiming Disability Living Allowance, 7% were claiming Personal Independent Payments and 3% were claiming Attendance Allowance.</p>		
Dependants	<p>2021 Census Information – Lisburn & Castlereagh City Council is just slightly above the mid – point Northern Ireland in relation to dependent children in household between ages of 0 - 4; 5 – 9; 10 – 14 but is in bottom position in relation to children & young adults aged 15 – 19 years.</p> <p>In 2021, of the 60,143 households in the Lisburn & Castlereagh City council area 14.4% (8,661) had dependent children; 10.98% of the population on average provide unpaid care, with 3.4% providing in excess of 50 hours per week.</p>		

Mid-Year Population Estimates 2019 & 2021 – District Electoral Areas

DEA	Population - Census 2019	% 2019	Population Census 2021	% 2021
Killultagh	21450	14.6	22,013	14.8
Downshire West	17110	11.6	17,190	11.5
Lisburn North	23050	15.7	23,449	15.7
Lisburn South	23610	16.0	24,321	16.3
Downshire East	16720	11.3	16,746	11.2
Castlereagh South	24010	16.3	23,488	15.8
Castlereagh East	20860	14.2	21,899	14.7
	146,810		149,106	100

Source: NISRA/NINIS

Needs, experiences and priorities

Taking into account the information referred to above, what are the different needs, experiences and priorities of each of the following categories, in relation to the particular activity/policy/decision? Specify details for each of the Section 75 categories.

Section 75 Category	Details of needs/experiences/priorities
Religious Belief	Given the nature of the funding stream, projects that have some impact on the needs, experiences, and priorities of those that hold religious beliefs may be considered for funding.
Political Opinion	Given the nature of the funding stream, projects that have some impact on the needs, experiences, and priorities of those that hold political opinions may be considered for funding.
Racial Group	There is some evidence from DfC to suggest that asylum seekers and migrant workers are more reliant on benefits or are employed in low-paid jobs, so access to community funding may have a disproportionate benefit on these groups in terms of the needs & priorities.

	<p>There is also evidence from the TEO that identifies language issues as a potential barrier to usage of services and the accessing of grant funding by new migrants and asylum seekers. Those aspects of the Community Investment Fund – Phase 4 that concern language and literacy, and those that deal with accessibility to services may need to pay particular regard to these needs when individual screening is conducted on any resultant policies.</p>
Age	<p>In respect of grant aid, there is evidence from Government generally and DfC more specifically to suggest that the skills and experience required to access grant aid and to navigate an online environment are not as well developed within an older age group as they may be in others. Differences in educational attainment across the years may also pose a particular difficulty to older people's ability to get their needs and priorities across in a manner commensurate with the stated grant criteria.</p> <p>There is also some anecdotal evidence from DoF and the Charity Commission for NI that poor design of grant aid portals can be a barrier to people who have limited knowledge or experience of the use of online tools in terms of clearly stating their needs and priorities.</p> <p>This has previously been identified as being a long-standing issue for a range of Section 75 identities but one which has particular relevance to those whose experience was gained prior to the commencement of the digital age.</p> <p>The Community Investment Fund – Phase 4 outlines further developments in these areas where appropriate. Actions already outlined within the Community Investment Fund – Phase 4 will however see improvements implemented to these areas and are likely to have a positive benefit to people of all ages</p>
Marital Status	<p>No additional needs identified that won't be covered in the programme.</p>
Sexual Orientation	<p>No additional needs identified that won't be covered in the programme.</p>
Men & Women Generally	<p>There is evidence to suggest that gender has some relevance to provision of grants and grant aid more generally.</p>

	<p>Actions already outlined within the plan will however see improvements implemented to these areas and are likely to have a positive benefit to men and women generally.</p>
Disability	<p>There is evidence to suggest that disability has some relevance to provision of some grants & grant aid more generally. In respect of grant provision DfC suggest that a lack of online skills, experience and/or verbal communication patterns pose a particular difficulty to disabled peoples' ability to put forward their needs and priorities in such a way as to be able to access grants and grant aid.</p> <p>There is also some anecdotal evidence from DoF and the Charity Commission for NI that poor design of grant aid portals can be a barrier to people who have disabilities. This has previously been identified as being a long-standing issue for a range of Section 75 identities but one which has particular relevance to those with disabilities.</p> <p>Overall, there is evidence to suggest that those aspects of the Community Investment Plan - Phase 4 which deal with the communication, provision and monitoring of grants and grant aid may need to pay particular regard to these factors when individual screening is conducted on any resultant policies.</p> <p>Actions already outlined within the Community Investment Fund – Phase 4 and the Corporate Plan 2024 – 2028, will however see improvements implemented to these areas and are likely to have a positive benefit to people with disabilities.</p>
Dependants	<p>There is no evidence to suggest that having dependants has a specific relevance to the provision of the council's Community Investment Plan – Phase 4.</p>

Part 2. Screening questions

- 1 What is the likely impact on equality of opportunity for those affected by this activity/policy, for each of the Section 75 equality categories? (minor/major/none*)

Section 75 Category	Details of activity/policy impact	Level of impact (minor/major/none*)
Religious Belief	The Community Investment Fund priorities aim at improving opportunities for enhanced access to grants, and to developing a network of mutually dependant groups across the council area, including groups bound by religious belief, all of which have a role to play in removing barriers and creating opportunities for interaction for S75 people to mix positively and build relationships beyond their own identity groups.	Minor
Political Opinion	The Community Investment Fund priorities aim at improving opportunities for enhanced access to grants, and to developing a network of mutually dependant groups across the council area, all of which have a role to play in removing barriers and creating opportunities for interaction for S75 people to mix positively and build relationships beyond their own identity groups.	Minor
Racial Group	<p>As noted in the previous section, racial group may have some relevance – particularly in respect of accessing grants and grant aid across different racial communities.</p> <p>Provision of accessible information and language difficulties can be a common barrier to understanding and successfully accessing grants and grant aid across time. Those aspects of the Community Investment Fund – Phase 4, which concern accessibility to information and provision of information in different formats and languages, may need to pay particular regard to these factors when individual screening is conducted on particular policies.</p>	Minor
Age	As noted in the previous section, there are some issues identified relating to accessing information and the skill and experience levels necessary posing particular challenges to older people, especially those with age related impairments such as vision and hearing loss. Those issues	Minor

	<p>highlighted in the previous section in relation to disability will also apply to older people since a greater proportion of this cohort will have access issues.</p> <p>There are also a range of issues relating to access to transport, to attend information events, progress and other meetings, and award ceremonies.</p> <p>Overall, there is evidence to suggest that those aspects of the Community Investment Fund – Phase 4 which concern the needs of older people particularly, should pay particular regard to these factors when individual screening is conducted on the respective policies.</p>	
Marital Status	This strategy is not expected to have any impact on people with different marital status.	None
Sexual Orientation	This strategy is not expected to have any impact on people with different sexual orientation.	None
Men & Women Generally	This strategy is not expected to have any impact on men and women more generally.	None
Disability	<p>As noted in the previous section, there are issues relating to access and poor design of new online portals as well as more traditional application formats, posing particular challenges to disabled people and those with mobility impairments.</p> <p>There are also a range of issues relating to access to transport, to attend information events including alternative means of transport, which have a particular relevance to those who are disabled.</p> <p>Disabled people make use of public & alternative transport means significantly less than the general population due to a range of barriers including physical accessibility of vehicles and transport facilities, lack of provision of accessible travel information, and inconsistencies in service levels.</p> <p>Overall, there is evidence to suggest that those aspects of the Community Investment Fund – Phase 4, which concern access to grants and grant aid for disabled people and those with mobility issues generally may need to pay</p>	Minor

	particular regard to these factors when individual screening is conducted on the respective policies.	
Dependants	This strategy is not expected to have any impact on those with dependants generally.	None

- 2 Are there opportunities to better promote equality of opportunity for people within the Sec 75 equality categories?

Section 75 Category	IF Yes, provide details	If No, provide details
Religious Belief	The Community Investment Fund – Phase 4 has been designed to support groups seeking aid as well as improving access to grant aid for community and other groupings infrastructure within the council area. It will improve connectivity across the community and deepen the links between the council and its residents, which in turn will have a positive impact on social inclusion, integration, and good relations. Good community communications across the council area, in particular, has a role to play in removing barriers and creating opportunities for interaction and engagement between communities, including those who fall within each of the S75 categories. Further equality screenings will result from the Community Investment Fund – Phase 4 and these will inform the detail of any opportunities to better promote equality of opportunity for those within Section 75 categories.	Minor positive impact
Political Opinion		
Racial Group		
Age		
Marital Status		
Sexual Orientation		
Men & Women Generally		
Disability		
Dependants		

- 3 To what extent is the activity/policy likely to impact on good relations between people of different religious belief, political opinion or racial group?
(minor/major/none* - see Appendix 1)

Good Relations Category	Details of activity/policy impact	Level of impact (minor/major/none*)
Religious Belief	The Community Investment Fund – Phase 4 will stimulate communication and the development of communication networks across different groups by providing an incentive for each to cooperate and at least partially, to rely on each other. This will have a positive impact on social inclusion, integration, and good relations. Access to grants and grant aid has a role to play in removing barriers and creating opportunities for interaction and engagement between communities, including those with and without religious and/ or political beliefs, and those from differing racial groups.	Minor positive impact
Political Opinion		
Racial Group		

- 4 Are there opportunities to better promote good relations between people of different religious belief, political opinion or racial group?

Good Relations Category	IF Yes, provide details	If No, provide details
Religious Belief	Yes - the Community Investment Fund – Phase 4 is an illustration of how the council can help enhance the lives of all communities through our services. The funds investment priorities aim at improving opportunities for enhanced access to grants, and to developing a network of mutually dependant groups across the council area, all of which have a role to play in removing barriers and creating opportunities for interaction for S75 people to mix positively and build relationships beyond their own identity groups. As programmes roll forward individual screening will be carried out as required	
Political Opinion		
Racial Group		

Additional considerations

Multiple identity

Provide details of data on the impact of the activity/policy on people with multiple identities. Specify relevant Section 75 categories concerned.

The Community Investment Fund – Phase 4 rules will apply to all internal council actors and external groups involved in the processing & receiving of grants and grant aid with a throughput which has yet to be determined, but which will build on Phase 1-3 of the programme. Therefore, there should be no impact on people with multiple identities.

Part 3. Screening decision

There are 3 screening decision outcomes, as noted below.

Choose only 1 of these and provide reasons for your decision outcome and ensure evidence is noted/referenced for any decision outcome reached.

Screening Decision Outcome - Options	Reasons/Evidence
Option 1 Screen out without mitigation	
Option 2 Screen out with mitigation	It is considered that it is not necessary to carry out a full equality impact assessment on this pilot programme. This is because the scheme has been developed as the result of widespread community consultation and is open to all eligible community organisations in the area. No adverse impacts have been identified as a result of this screening. However, should any issues arise at a later stage, further consideration can be given.
Option 3 Screen in for a full EQIA	

Mitigation (Relevant to Option 2)

When the public authority concludes that the likely impact is 'minor' and an equality impact assessment is not to be conducted, the public authority may consider mitigation to lessen the severity of any equality impact, or the introduction of an alternative policy to better promote equality of opportunity or good relations.

Can the activity/policy/decision be amended or changed or an alternative activity/policy introduced to better promote equality of opportunity and/or good relations?

If so, give the **reasons** to support your decision, together with the proposed changes/amendments or alternative activity/policy.

This is Phase 4 of a programme which has implemented the lessons learned from three previous phases. To ensure there is representative take up across the community, the funding opportunity will be promoted widely, and a significant level of support will be provided to prospective applicants if necessary to ensure equality of opportunity in the application process.

Timetabling and prioritising (Relevant to Option 3) - Not applicable

Factors to be considered in timetabling and prioritising activities/policies for equality impact assessment.

If the activity/policy has been '**screened in**' for equality impact assessment, then please answer the following questions to determine its priority for timetabling the equality impact assessment.

On a scale of 1-3, with 1 being the lowest priority and 3 being the highest, assess the activity/policy in terms of its priority for equality impact assessment.

Priority criterion	Rating
Effect on equality of opportunity and good relations	
Social need	
Effect on people's daily lives	
Relevance to a public authority's functions	
Total Rating Score	N/A

Is the activity/policy affected by timetables established by other relevant public authorities? No

If yes, please provide details.

N/A

Part 4. Monitoring

Public authorities should consider the guidance contained in the Commission’s Monitoring Guidance for Use by Public Authorities (July 2007).

The Commission recommends that where the activity/policy has been amended or an alternative policy introduced, the public authority should monitor more broadly than for adverse impact (See Benefits, P.9-10, paras 2.13 – 2.20 of the Monitoring Guidance).

Effective monitoring will help the public authority identify any future adverse impact arising from the activity/policy which may lead the public authority to conduct an equality impact assessment, as well as help with future planning and activity/policy development.

Who will undertake and sign-off the monitoring of this activity/policy and on what frequency?

Please give details below:

The pilot project will be subject to ongoing evaluation to inform the proposed wider funding programme.

Will be undertaken by:	Frequency (eg. Annually):
Name & Position/Job Title:	
Community Investment Fund, Programme Board	Monthly
Will be signed-off by:	
Louise Moore, Director Community Health & Wellbeing (SRO)	

Part 5 - Approval and authorisation

Screened by:	Position/Job Title	Date
	Colin McKenna Programme Co-ordinator, Portfolio Office	1/05/2025
	Annie Wilson	
	Equality Officer	
Approved by:	Angela McCann	1/05/2025
	Director	

Note: A copy of the Screening Template, for each activity/policy screened should be 'signed off' and approved by a senior manager responsible for the activity/policy, made easily accessible on the public authority's website as soon as possible following completion and made available on request.

Appendix 1

Major impact:

- a) The policy is significant in terms of its strategic importance;
- b) Potential equality matters are unknown, because, for example, there is insufficient data upon which to make an assessment or because they are complex, and it would be appropriate to conduct an equality impact assessment in order to better assess them;
- c) Potential equality and/or good relations impacts are likely to be adverse or are likely to be experienced disproportionately by groups of people including those who are marginalised or disadvantaged;
- d) Further assessment offers a valuable way to examine the evidence and develop recommendations in respect of a policy about which there are concerns amongst affected individuals and representative groups, for example in respect of multiple identities;
- e) The policy is likely to be challenged by way of judicial review;
- f) The policy is significant in terms of expenditure.

Minor impact

- a) The policy is not unlawfully discriminatory and any residual potential impacts on people are judged to be negligible;
- b) The policy, or certain proposals within it, are potentially unlawfully discriminatory, but this possibility can readily and easily be eliminated by making appropriate changes to the policy or by adopting appropriate mitigating measures;
- c) Any asymmetrical equality impacts caused by the policy are intentional because they are specifically designed to promote equality of opportunity for particular groups of disadvantaged people;
- d) By amending the policy there are better opportunities to better promote equality of opportunity and/or good relations.

No (none) impact

- a) The policy has no relevance to equality of opportunity or good relations;
- b) The policy is purely technical in nature and will have no bearing in terms of its likely impact on equality of opportunity or good relations for people within the equality and good relations categories.

Appendix 2

The following documentation (as a minimum) should be available to support the screening outcome decision:

- A written copy of the activity/policy in question;
- The screening template duly completed with the screening decision made explicit;
- All evidence utilised/referenced to support the screening decision to be available.

Appendix I - Rural Needs Impact Assessment (RNIA) Template

SECTION 1 - Defining the activity subject to Section 1(1) of the Rural Needs Act (NI) 2016

1A. Name of Public Authority.

Lisburn & Castlereagh City Council

1B. Please provide a short title which describes the activity being undertaken by the Public Authority that is subject to Section 1(1) of the Rural Needs Act (NI) 2016.

Community Investment Fund Phase 4 – 2025 – 2026 - This policy is concerned with investment of over £1 million contribution to successful applicants across the council area. It is a further phase of two initial pilot phases and a full phase awarding over £1,945,455 to 7 local groups.

1C. Please indicate which category the activity specified in Section 1B above relates to.

Developing a	Policy <input type="checkbox"/>	Strategy <input type="checkbox"/>	Plan <input type="checkbox"/>
Adopting a	Policy <input type="checkbox"/>	Strategy <input type="checkbox"/>	Plan <input type="checkbox"/>
Implementing a	Policy <input type="checkbox"/>	Strategy <input type="checkbox"/>	Plan <input type="checkbox"/>
Revising a	Policy <input type="checkbox"/>	Strategy <input type="checkbox"/>	Plan <input checked="" type="checkbox"/>
Designing a Public Service	<input type="checkbox"/>		
Delivering a Public Service	<input type="checkbox"/>		

1D. Please provide the official title (if any) of the Policy, Strategy, Plan or Public Service document or initiative relating to the category indicated in Section 1C above.

Community Investment Fund – Phase 4

1E. Please provide details of the aims and/or objectives of the Policy, Strategy, Plan or Public Service.

This policy is concerned with investment of £3.3 million throughout each of the seven District Electoral Areas of Council with a Phase 4 release exceeding £1m.

1F. What definition of 'rural' is the Public Authority using in respect of the Policy, Strategy, Plan or Public Service?

Population Settlements of less than 5,000 (Default definition).

☒

Other Definition (Provide details and the rationale below).

☐

A definition of 'rural' is not applicable.

☐

Details of alternative definition of 'rural' used.

N/A

N/A

Rationale for using alternative definition of 'rural'.

Reasons why a definition of 'rural' is not applicable.

N/A

SECTION 2 - Understanding the impact of the Policy, Strategy, Plan or Public Service

2A. Is the Policy, Strategy, Plan or Public Service likely to impact on people in rural areas?

Yes ☒ No ☐ If the response is **NO** GO TO Section **2E**.

2B. Please explain how the Policy, Strategy, Plan or Public Service is likely to impact on people in rural areas.

The programme will focus on local concerns as well as continue to address the legacy of Covid 19 and pro-actively support communities going forward. The programme will impact equitably in both rural and urban areas within the Council area and specifically within the 7 DEA areas identified below, many of which have a rural/urban mix.

DEA	Population Census 2019	% 2019	Population Census 2021	% 2021
Killultagh	21,450	14.6	22,013	14.8
Downshire West	17,110	11.6	17,190	11.5
Lisburn North	23,050	15.7	23,449	15.7
Lisburn South	23,610	16.0	24,321	16.3
Downshire East	16,720	11.3	16,746	11.2
Castlereagh South	24,010	16.3	23,488	15.8
Castlereagh East	20,860	14.2	21,899	14.7

Source: NISRA/NINIS

2C. If the Policy, Strategy, Plan or Public Service is likely to impact on people in rural areas differently from people in urban areas, please explain how it is likely to impact on people in rural areas differently.

It is not envisaged that the plan will advertently impact on people in rural areas differently from people in urban areas.

2D. Please indicate which of the following rural policy areas the Policy, Strategy, Plan or Public Service is likely to primarily impact on.

Rural Businesses	<input checked="" type="checkbox"/>
Rural Tourism	<input checked="" type="checkbox"/>
Rural Housing	<input checked="" type="checkbox"/>
Jobs or Employment in Rural Areas	<input checked="" type="checkbox"/>
Education or Training in Rural Areas	<input checked="" type="checkbox"/>
Broadband or Mobile Communications in Rural Areas	<input checked="" type="checkbox"/>
Transport Services or Infrastructure in Rural Areas	<input checked="" type="checkbox"/>
Health or Social Care Services in Rural Areas	<input checked="" type="checkbox"/>
Poverty in Rural Areas	<input checked="" type="checkbox"/>
Deprivation in Rural Areas	<input checked="" type="checkbox"/>
Rural Crime or Community Safety	<input checked="" type="checkbox"/>
Rural Development	<input checked="" type="checkbox"/>
Agri-Environment	<input checked="" type="checkbox"/>
Other (Please state)	<input type="text"/>

If the response to Section 2A was YES GO TO Section 3A.

2E. Please explain why the Policy, Strategy, Plan or Public Service is NOT likely to impact on people in rural areas.

The focus of the Community Investment Fund is to ensure that there is balanced investment, subject to need, throughout the Council area with a specific focus to respond to the needs and demands identified by each of the 7 DEA areas to take in both urban and rural considerations equitably.

SECTION 3 - Identifying the Social and Economic Needs of Persons in Rural Areas

3A. Has the Public Authority taken steps to identify the social and economic needs of people in rural areas that are relevant to the Policy, Strategy, Plan or Public Service?

Yes ☒ No ☐ If the response is **NO** GO TO Section **3E**.

3B. Please indicate which of the following methods or information sources were used by the Public Authority to identify the social and economic needs of people in rural areas.

Consultation with Rural Stakeholders	<input type="checkbox"/>	Published Statistics	<input type="checkbox"/>
Consultation with Other Organisations	<input type="checkbox"/>	Research Papers	<input type="checkbox"/>
Surveys or Questionnaires	<input checked="" type="checkbox"/>	Other Publications	<input type="checkbox"/>
Other Methods or Information Sources (include details in Question 3C below).			<input type="checkbox"/>

3C. Please provide details of the methods and information sources used to identify the social and economic needs of people in rural areas including relevant dates, names of organisations, titles of publications, website references, details of surveys or consultations undertaken etc.

LCCC Corporate Plan 2024 – 2028
LCCC Departmental Plans
LCCC Investment Plan
LCCC Equality Scheme
LCCC Community Plan 2017 – 2032

According to the L&CCC Local Rural Development Strategy (2016), just under half of the population (47.2%) in the L&CCC area live in rural areas and the population forecast is set to grow by 8,300 residents between 2018-2032 (0.4% per annum, twice that of the NI equivalent). L&CCC's population growth outlook between 2018-2032 on average will be 1.65% making it the third highest across NI districts and 0.35 points above the NI rate.

3D. Please provide details of the social and economic needs of people in rural areas which have been identified by the Public Authority?

The Interim Local Rural Development Strategy (2016) has identified the following as key areas.

Rural Businesses
Rural Tourism
Jobs or Employment in Rural Areas
Education or Training in Rural Areas
Poverty in Rural Areas
Deprivation in Rural Areas
Rural Development
Agri-Environment

If the response to Section 3A was **YES** GO TO Section 4A.

3E. Please explain why no steps were taken by the Public Authority to identify the social and economic needs of people in rural areas?

N/A

SECTION 4 - Considering the Social and Economic Needs of Persons in Rural Areas

4A. Please provide details of the issues considered in relation to the social and economic needs of people in rural areas.

As previously identified in Section 2B, the Scheme proposed will have a positive impact on the local rural business community and the Council area as a whole.

According to the Interim Local Area Plan (2019), approximately 85% of the total population of the council area reside in settlements and 15% outside settlements in the rural area.

In 2023, 58% of businesses were based in rural area in Northern Ireland. The business base in the region as a whole is predominantly small to medium enterprises with a dominance of micro business. In terms of businesses located only in rural areas, 94% are defined as micro (having less than 10 employees). Agriculture plays a more important role in the economy of NI than is the case in the rest of the UK, it generates a higher proportion of total GVA (Gross valued added) in the economy and accounts for a higher proportion of our employment. Furthermore 78% of the total NI land area is in agricultural use. Rural businesses located in NI have particular challenges and need specific solutions e.g. the slow uptake of agriculture and rural enterprises in NI with regards to innovation, whilst 14% of tourism expenditure takes place in rural areas (compared with 86% in urban) are further examples of challenges facing the small rural businesses in Northern Ireland.

In 2021 there were 5,170 VAT/PAYE registered businesses in the L&CCC area (NISRA). The close proximity to Belfast puts the L&CCC area in an advantageous position whereby the population density is a way to generate an increase in sales and revenue.

Considering that almost half of the L&CCC district is rural, the regeneration of the LCCC area, is a key priority for the Council whom over the next 10 years will continue to invest in regeneration initiatives.

SECTION 5 - Influencing the Policy, Strategy, Plan or Public Service

5A. Has the development, adoption, implementation or revising of the Policy, Strategy or Plan, or the design or delivery of the Public Service, been influenced by the rural needs identified?

Yes ☒ No ☐ If the response is **NO** GO TO Section **5C**.

5B. Please explain how the development, adoption, implementation or revising of the Policy, Strategy or Plan, or the design or delivery of the Public Service, has been influenced by the rural needs identified.

The Council's Community Plan 2017-2032 has been given due consideration when developing this Community Investment Fund along with engagement by the council's Senior Management Team with Heads of Service and Elected Members during July and August 2020 with a view to the consideration of measures that would assist recovery from the Covid-19 Pandemic. There was a comprehensive review of the Phase 1 and Phase 2 pilot extension which was presented to the CSC in February 2024. This informed the decision to agree the recommendations for the implementation of this Phase 3 programme. This also included, importantly, contact with and feedback from local communities, both urban and rural.

The subsequent list of activities/projects that was compiled by urban and rural stakeholders across the DEAs (see table below) ensured that each DEA would benefit from relevant activities/projects and that in the main these should be quick delivery, short-term projects of (relatively) low value. The necessity of this approach it was considered would deal with local concerns as well as continue to address Covid 19 and pro-actively support communities going forward.

Mid-Year Population Estimates 2021 – District Electoral Areas

DEA	Population Census 2019	% 2019	Population Census 2021	% 2021
Killultagh	21,450	14.6	22,013	14.8
Downshire West	17,110	11.6	17,190	11.5
Lisburn North	23,050	15.7	23,449	15.7
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Castlereagh South	24,010	16.3	23,488	15.8
Castlereagh East	20,860	14.2	21,899	14.7

Source: NISRA/NINIS

If the response to Section **5A** was **YES** GO TO Section **6A**.

5C. Please explain why the development, adoption, implementation or revising of the Policy, Strategy or Plan, or the design or the delivery of the Public Service, has NOT been influenced by the rural needs identified.

N/A

SECTION 6 - Documenting and Recording

6A. Please tick below to confirm that the RNIA Template will be retained by the Public Authority and relevant information on the Section 1 activity compiled in accordance with paragraph 6.7 of the guidance.

I confirm that the RNIA Template will be retained and relevant information compiled.

☒

Rural Needs Impact Assessment undertaken by:	Colin McKenna
Position/Grade:	Programme Co Ordinator
Division/Branch	Portfolio Office
Signature:	<i>Colin McKenna</i>
Date:	29 May 2025
Rural Needs Impact Assessment approved by:	Angela McCann
Position/Grade:	Head of Communities
Division/Branch:	Communities
Signature:	Angela McCann
Date:	29 May 2025

Committee:	Council Meeting
Date:	24 June 2025
Report from:	Chief Executive

Item for:	Decision
Subject:	Summer Arrangements for Council Business

1.0 **Background**

1. In line with previous years, there are no scheduled Committee meetings, with the exception of Planning, over the July and August summer months.
2. Previously Members determined not to have a July Council meeting, given the lack of business and the traditional July holiday period for Members and staff alike. In addition, there are no known order of business to be determined for the month of July.
3. The Council governance arrangements provides for emergency arrangements should there be a need to respond to an unforeseeable event. Such events are subsequently reported to Council as required and dealt with financially within the agreed revenue, reserves, R&R and capital budgets.

Key Issues

1. Our communities and businesses will continue to conduct their enterprises and support functions over the summer period. These include plans for expansion and repurposing involving Planning applications. Some of these require to be considered by the Planning Committee using their delegated function. The latter will be facilitated by continuing the Planning Committee throughout July and August as per the normal schedule.
2. Associated with the above are Planning related Section 76 developer agreements which have to be presented to Council for signing and sealing. Following the five agreements presented to Council last month there are no anticipated agreements mature enough to present to the July Council. Nor is it anticipated that any such agreements will be advanced due to the legal professions' planned holiday period. Any such agreements will be facilitated at a future Council meeting.
3. Through the Community and Wellbeing Committee in May which was subsequently endorsed by Council last Month, our PEACEPLUS Action Plan was agreed. Within this programme a number of the recipients of PEACEPLUS are also part funded by other funding partners. Consequently, so as not to risk delaying these projects, and specifically to meet their funding partner requirements, it is recommended contingency arrangements are put in place over the summer period to facilitate any Council decisions which may need to be enacted to support this programme. Given that the in principle decisions are in place supporting these projects, it is proposed delegated authority be given to the Mayor, Chair and Vice Chair of the relevant

	<p>Committee, in conjunction with the Chief Executive, to sign off on requisite agreements. All such particulars will be presented retrospectively to Council.</p> <p>4. Members have been briefed on new emerging funded programmes and progress on the Works Programme, including the Capital Programme, which may require variations of contracts or new funding contracts to be signed. It is further proposed the appropriate Director, in consultation with the requisite Chair and Vice Chair, be given delegated authority over the summer months allowing these programmes to be advanced where funding has been agreed or contingency sums exist in the capital programme against committed projects. An updated Capital Programme is planned to be presented to the September Corporate Services Committee., this would summarise any variations agreed.</p> <p>5. By exception, Members have previously held special Committees over the summer period. These can be arranged within the terms of the Council's Constitution and Standing Orders where there is a necessity to do so. At this point there is no known new items of business that will require such arrangements.</p>	
2.0	<p><u>Recommendation</u></p> <p>It is recommended that Members agree to delegated authority being granted as outlined in the report up to 20th August 2025, with all decisions reported back to Committee in September.</p>	
3.0	<p><u>Finance and Resource Implications</u></p> <p>There are no resource or financial implications associated with the purposed arrangements as all decisions will be required to be in line with previously agreed programme, reserves or revenue budgets.</p>	
4.0	<p><u>Equality/Good Relations and Rural Needs Impact Assessments</u></p>	
4.1	Has an equality and good relations screening been carried out?	No
4.2	Each project, programme or policy will have its own Equality Screen already prepared and agreed.	
4.3	Has a Rural Needs Impact Assessment (RNIA) been completed?	No
4.4	The arrangements are regardless of rural or urban environment Each project, programme or policy will have its own rural needs assessment already prepared and agreed.	

Appendices:	None
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Committee:	Council Meeting
Date:	24 th June 2025
Report from:	Chief Executive

Item for:	Decision
Subject:	Requirement to enter into a Section 76 planning agreement for planning application LA05/2022/0033/F

1.0	<p><u>Background</u></p> <ol style="list-style-type: none"> Section 76 (1) of the Planning Act (Northern Ireland) 2011 (the Act) provides that any person with an estate in land may enter into an agreement with the relevant authority to: <ul style="list-style-type: none"> Facilitate or restrict the development or use of land in any specified way; Require specified operations or activities to be carried out in, on, under or over land; Require the land to be used in a specified way; Require a sum or sums to be paid to the planning authority or to a Northern Ireland government department on specified date/dates or periodically. A previous report to full Council in May was withdrawn at the request of the former Mayor to allow a number of queries raised by Elected Members on the application of affordable housing policy in this Council Area to be addressed. The previous Chair of the Planning Committee in making his proposal sought assurance that there is no loophole in the affordable housing policy and requested officers to seek advice from the Department for Communities (DfC), the NIHE and Co-ownership. A separate update has been circulated to Members in advance of the meeting and is included on the Council's Information and Correspondence Schedule in respect of the queries raised and the responses received. It provides understanding of the different affordable housing products available within the definition of affordable housing. It further explains the role of Housing Associations and others with oversight in the delivery of these products in ensuring that the policy as designed delivers affordable housing in the Council area. Members are reminded that the purpose of the report and agenda item is solely to seek approval to apply the seal of the Council to the agreement in accordance with legislation and the Council's standing orders. It is not an opportunity to revisit the planning decision and it is distinguishable from any query Members may have as regards the alignment of the Council's policy and/or the potential for the exploitation of that policy. <p><u>Key Issues</u></p>
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1. It was resolved at a meeting of the Planning Committee on 14 October 2024 to grant planning permission for the erection of 17 dwellings comprised of a mix of fifteen detached and two semi-detached dwellings with associated parking, landscaping, site works and access arrangements on lands between 58 and 66 Quarterlands Road, northeast of 54b-c & 56 Quarterlands Road, north of 7-12 Rural Cottages and southeast of 4-7 Zenda Park, Drumbeg.
2. The recommendation presented was subject to the developer entering into a Section 76 planning agreement to ensure that adequate provision is made for affordable housing as an integral part of the development in accordance with Policy HOU10 of the Lisburn and Castlereagh City Council Local Development Plan.
3. The developer covenants with the Council at Schedule One to:
 - provide a minimum of four Residential Units situated in the Affordable Housing Area as Affordable Housing in accordance with Policy HOU10 of the Lisburn & Castlereagh City Council Local Development Plan 2032 Plan Strategy.
 - Prior to Occupation of the 10th Residential Unit permitted by the Planning Permission require a minimum of four Affordable Housing Residential Units to be available for occupation.
4. The wording of the covenant at Schedule One is consistent with the recommendation in the planning report that was agreed by the Planning Committee.
5. A copy of the Agreement is attached (**see Appendix**) and is also to be entered into under Article 8 of the Local Government (Miscellaneous Provisions) (Northern Ireland) Order 2002 and Section 79 of the Local Government Act (Northern Ireland) 2014 and all other enabling powers must also accord with the Strategic Planning Policy Statement for Northern Ireland.
6. Under the Planning Act (NI) 2011 the Agreement must be sealed by the Council under the Council's constitution the signing of legal documents and the affixing of the corporate seal is delegated to the Chief Executive.

2.0 **Recommendation**

It is recommended that the Council consider the above and that approval be granted to the signing and sealing of this Agreement by the Mayor and Chief Executive.

3.0 **Finance and Resource Implications**

The Developers shall pay to the Council on completion of this Deed the legal costs of the Council incurred in the negotiation, preparation and execution of this Deed. The Developers shall also pay to the Council on completion of this Deed a fee as a contribution towards the Council's costs of monitoring the implementation of this Deed.

4.0 **Equality/Good Relations and Rural Needs Impact Assessments**

4.1	Has an equality and good relations screening been carried out?	N/A
4.2	This a legal agreement necessary for a planning decision. The policies that informed the decision have been subject to EQIA screening.	
4.3	Has a Rural Needs Impact Assessment (RNIA) been completed?	N/A
4.4	This a legal agreement necessary for a planning decision. The policies that informed the decision have been subject to RNIA screening.	

Appendices:	APPENDIX 1a – Section 76 Agreement APPENDIX 1b – Plan 1 – Site of lands at Quarterlands Road APPENDIX 1c – Plan 2 – Affordable Housing Area
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DATED THE DAY OF 2025

Between

LISBURN AND CASTLEREAGH CITY COUNCIL (1)

AND

QUARTERLANDS ROAD LTD (THE DEVELOPER) (2)

AND

[REDACTED]
[REDACTED]
[REDACTED] (THE LAND OWNERS) (3)

SECTION 76 AGREEMENT

CONTENTS

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THIS DEED is dated 2024

PARTIES

- (1) **Lisburn and Castlereagh City Council** of Lagan Valley Island, Lisburn, Co. Antrim, BT27 4RL (the **Council**);
- (2) **Quarterlands Road Ltd** of [REDACTED] (the **Developer**);
- (3) [REDACTED] (the **Land Owners**).

the Council, Developer and Land Owners being each a **Party** and together the **Parties**.

BACKGROUND

- (A) [REDACTED] are the registered owners of the land in Folio DN186079, County Down.
- (B) [REDACTED] are the registered owners of the land in Folio 21775, County Down.
- (C) [REDACTED] is the owner of the land in Folio 40831, County Down. The other registered owners [REDACTED]. This folio is now owned by the remaining joint owner [REDACTED] who is the same person as [REDACTED] (named herein). She is registered on folio 21775 as [REDACTED] which is her full name. She is the sole owner of all of the lands comprised in Folio 40831, by virtue of the rules of survivorship.
- (D) The Affordable Housing Area is located in Folio 21775, County Down.
- (E) The Council is the Local Planning Authority for the purposes of the Act for the area in which the Site is situated.
- (F) Quarterlands Road Ltd has made the Application and is proposing to carry out the Development.
- (G) The Council having regard to the provisions of the Local Development Plan and to all other material considerations resolved at its meeting on 14th October 2024 that Planning Permission should be granted for the Development subject to the prior completion of this Deed.

THIS DEED WITNESSES:

2. INTERPRETATION

1. In this Deed (including the Background) the following expressions shall have the following meanings:

Act: Planning Act (Northern Ireland) 2011.

Affordable Housing: means housing that is provided outside of the general market for those whose needs are not met by the market. Affordable housing which is funded by Government must remain affordable or alternatively there must be provision for the public subsidy to be repaid or recycled in the provision of new affordable housing and includes any of:

- a) Social Rented Housing;
- b) Intermediate Housing for Sale;

- c) Intermediate Housing for Rent.

Affordable Housing Area: means the area shown edged blue on Plan 2 in Schedule 3 (being situated within Folio 21775

Affordable Housing Area Permission: means the full planning permission granted under planning permission reference number LA05/2022/0033/F.

Application: the application for full planning permission submitted to the Council and allocated reference number LA05/2022/0033/F for the Development including any subsequent planning applications submitted under section 54 of the Act in relation to the Site.

Available for Occupation: means together the following:

- a) available for Occupation; and
- b) the issuance of a Building Regulations Completion Certificate pursuant to the Building Regulations (Northern Ireland) 2012 (as amended)

Certificate of Practical Completion: means confirmation from a duly authorised architect that the property, or any part thereof, is capable of being used for the purpose for which Planning Permission has been granted.

Commencement of Development: means the carrying out in relation to the Development on the Site of any material operation pursuant to the Planning Permission in accordance with Section 63 (2) (a) of the Act But disregarding for the purposes of this deed and for no other purpose, the following operations:

- demolition works;
- site clearance;
- ground investigations;
- site survey works;
- temporary access construction works;
- archaeological investigation; and
- erection of any fences and hoardings around the Property.

Commence, Commences, and Commenced shall be construed accordingly.

Developer: Quarterlands Road Ltd.

Development: in accordance with the Application, the erection of 17 dwellings in a mix of 15 no. detached and 2 no. semi-detached dwellings with associated parking, landscaping, site works and access arrangements from Quarterlands Road.

Intermediate Housing for Rent: means housing delivered by a Registered Housing Association that is made available at a cost lower than private market rent but higher than social rented housing rent, usually at a set percentage below prevailing local market rent and usually only made available to prospective tenants based on the household's total income or the proportion of the total income likely to be spent on housing costs.

Intermediate Housing for Sale: means shared ownership housing provided through a Registered Housing Association (for example, the Co Ownership Housing Association) in order to help households who can afford a small mortgage, but that are not able to afford to buy a property outright. The property is split between part ownership by the householder and part social renting from the Registered Housing Association. The proportion of property ownership and renting can vary depending on householder circumstances and preferences;

Monitoring Fee: means £1,750 being the fee payable to the Council towards its reasonable and proper costs in monitoring compliance with this Deed.

Occupation: means with respect to the Residential Units, to beneficially occupy but not including occupation by persons engaged in construction fitting out or decoration or occupation as a showroom or sales office for advertising or display purposes or occupation in relation to site security and management of the Property. "Occupied" shall be construed accordingly.

Planning Permission: means the grant of planning permission for the Development.

Plan 1: the plan showing the Site and attached hereto at Schedule 2.

Plan 2: the plan showing the Affordable Housing Area and attached hereto at Schedule 3.

Residential Unit: a building or part of a building intended for use as a separate dwelling in the occupation of one household and which shall include, without prejudice to the generality for the foregoing, an apartment, a maisonette, a semi-detached dwelling, a town house or terrace property or a detached dwelling house.

Site: lands at Quarterlands Road, Drumbeg shown edged red on Plan 1.

Social Rented Housing: means housing provided at an affordable rent by a Registered Housing Association; that is, one which is registered and regulated by the Department for Social Development as a social housing provider. Social rented accommodation should be available to households in housing need and is offered in accordance with the Common Selection Scheme, administered by the Northern Ireland Housing Executive, which prioritises households who are living in unsuitable or insecure accommodation.

3. CONSTRUCTION OF THIS DEED

1. Where in this Deed reference is made to any clause, paragraph or schedule or recital such reference (unless the context otherwise requires) is a reference to a clause, paragraph or schedule or recital in this Deed.
2. Words importing the singular meaning where the context so admits include the plural meaning and vice versa.
3. Words of the masculine gender include the feminine and neuter genders and words denoting actual persons include companies, corporations and firms and all such words shall be construed interchangeable in that manner.
4. Wherever there is more than one person named as a party and where more than one party undertakes an obligation all their obligations can be enforced against all of them jointly and severally unless there is an express provision otherwise.

5. Any reference to an Act shall include any modification, extension or re-enactment of that Act for the time being in force and shall include all instruments, orders, plans regulations, permissions and directions for the time being made, issued or given under that Act or deriving validity from it.
6. References to any party to this Deed shall include the successors in title to that party and to any person deriving title through or under that party save for the purchasers of the Residential Units within the Affordable Housing Area and the Site and in the case of the Council the successors to its respective statutory functions.
7. The headings and contents list are for reference only and shall not affect construction.

4. LEGAL BASIS

This Deed is made pursuant to Section 76 of the Act and all other enabling powers.

5. CONDITIONALITY

1. This Deed shall come into effect immediately upon the execution of this Deed, all obligations contained within this Deed shall come into effect and bind the Affordable Housing Area from the date of Commencement of Development.

6. THE DEVELOPER'S COVENANT

The Developer covenants with the Council as set out in Schedule 1.

7. THE COUNCIL'S COVENANT

1. The Council hereby covenants to consider and determine any matters arising out of this Deed as soon as is reasonably practicable.
2. Once the decision notice is granted, the Council also covenants to discharge any planning conditions which have been complied with by the Developer as soon as possible upon receiving notice of same from the Developer.

8. MISCELLANEOUS

1. The Developer shall pay to the Council on or before the date of completion of this Deed the reasonable and proper legal costs of the Council together with all disbursements incurred in connection with the advice to the Council relating to this deed and the drafting, negotiation, preparation and execution of this Deed.
2. The Developer shall pay to the Council on or before the completion of this Agreement the Monitoring Fee of £1,750 as a contribution towards the Council's costs of monitoring the implementation and compliance of this Deed.
3. No provisions of this Deed shall be enforceable under the Contracts (Rights of Third Parties) Act 1999.

4. This Deed shall be registered in the Statutory Charges Register against the Affordable Housing Area by the Council in accordance with Section 245 of the Act.
5. Insofar as any clause or clauses of this Deed are found (for whatever reason) to be invalid illegal or unenforceable then such invalidity illegality or unenforceability shall not affect the validity or enforceability of the remaining provisions of this Deed.
6. This Deed shall cease to have effect (insofar only as it has not already been complied with) if the Planning Permission shall be quashed, revoked or otherwise withdrawn or (without the consent of the Developer) it is modified by any statutory procedure or expires prior to the Commencement of Development pursuant to Section 63 of the Act.
7. No person shall be liable for any breach of the provisions of this Deed after it shall have parted with its entire interest in the Site or the Affordable Housing Area but without prejudice to liability for any subsisting breach arising prior to parting with such interest.
8. Nothing in this Deed shall prohibit or limit the right to develop any part of the Site in accordance with a planning permission (other than the Planning Permissions) granted (whether or not on appeal) after the date of this Deed.
9. Nothing contained or implied in this Deed shall prejudice or affect the rights discretions powers duties and obligations of the Council under all statutes by-laws statutory instruments orders and regulations in the exercise of their functions as a local authority.
10. The Developer warrants that no person or company other than the Developer and Land Owners have any legal or equitable interest in the Site or the Affordable Housing Area.

9. NOTICES

1. Any notice or consent required or permitted under this Deed shall be in writing and shall be sent by first class registered post, hand delivery or fax.
2. There shall be no right to serve notices or consents by email but if a party chooses to do so and the other parties agree email may be used.
3. Unless otherwise notified by one party to the other in writing from time to time, for the purposes of this clause the parties' contact details are as follows:

Council

Addressed to: The Head of Service for Planning & Capital Development

Address: The Council's Civic Headquarters, Lagan Valley Island, Lisburn, Co. Antrim, BT27 4RL

Email: Conor.Hughes@lisburncastlereagh.gov.uk

Developer

Addressed to: [REDACTED] – Quarterlands Road Ltd

Address: [REDACTED]

Email: [REDACTED]

4. Subject to Clause 8.5 below any such notice, consent or other document shall be deemed to have been duly received:
 - (a) if despatched by first class, registered post – 48 hours from the time of posting to the relevant party (excluding the period from 5pm on a Friday to 8am on a Monday); or
 - (b) if despatched by hand delivery – at the time of actual delivery; or
 - (c) if despatched by email – 24 hours after the time of the despatch (excluding the period from 5pm on a Friday to 8am on a Monday).
5. In proving service by post it will be sufficient (unless any relevant part of the postal service is affected by industrial action) to prove that the envelope containing the notice was duly stamped addressed and posted to the addresses specified at the beginning of the Deed. In proving service by email it shall be sufficient to prove that it was properly address and dispatched to the email address specified in clause 9.3.
6. A party shall not attempt to prevent or delay the service on it of a notice under this Deed.

10. WAIVER

No waiver (whether expressed or implied) by the Council or the Developer of any breach or default in performing or observing any of the covenants terms or conditions of this Deed shall constitute a continuing waiver and no such waiver shall prevent the Council or the Developer from enforcing any of the relevant terms or conditions or for acting upon any subsequent breach or default.

11. CHANGE IN OWNERSHIP

The Developer agrees with the Council to give the Council immediate written notice of any change in ownership of any of its interests in the Site occurring before all the obligations under this Deed have been discharged such notice to give details of the transferee's full name and registered office (if a company or usual address if not) together with the area of the Site purchased by reference to a plan if only part of the Site is being transferred provided that this clause shall not apply to the sale of individual Residential Units within the Site.

12. DELIVERY

The provisions of this Deed (other than this clause which shall be of immediate effect) shall be of no effect until this Deed has been dated.

13. GOVERNING LAW AND JURISDICTION

1. This Deed and any disputes or claims arising out of or in connection with its subject matter or formation (including non-contractual disputes or claims) are governed by and construed in accordance with the law of Northern Ireland.

2. The parties irrevocably agree that the courts of Northern Ireland have exclusive jurisdiction to settle any dispute or claim that arises out of or in connection with this Deed or its subject matter or formation (including non-contractual disputes or claims).

IN WITNESS WHEREOF this Deed has been executed by the Parties on the date stated at the beginning of it.

Schedule 1 Planning Obligations

The Developer covenants with the Council as follows:

1. AFFORDABLE HOUSING

- 1.1 A minimum of four Residential Units situated in the Affordable Housing Area shall be provided as Affordable Housing in accordance with Policy HOU10 of the Lisburn & Castlereagh City Council Local Development Plan 2032 Plan Strategy.
- 1.2 Prior to Occupation of the 10th Residential Unit permitted by the Planning Permission a minimum of four Affordable Housing Residential Units shall be Available for Occupation.

2. NOTIFICATION

- 2.1 The Developer Covenants with the Council to notify the Council of any of the following:
- 2.2 To give the Council immediate written notice of any change in ownership of any of its interest in the Site which must give details of the transferee's full name and registered office (if a company or usual address if not), together with details of the date and nature and extent of the interest disposed of;
- 2.3 The Commencement of Development at the Site by serving a written notice at least 7 Working Days prior to the Commencement of Development.
- 2.4 The Completion of Development and to provide the Council with a Certificate of Practical Completion in respect of the Affordable Housing at the Site within 10 Working Days of its issue.
- 2.5 The Occupation Date of each of the Affordable Housing Residential Units at the Site within 10 Working Days of its occurrence along with evidence demonstrating that each of the Affordable Housing Residential Units has been provided as Affordable Housing.

Schedule 2 Plan 1

Schedule 3 – Plan 2

The Common Seal of **Lisburn and Castlereagh City Council** was affixed hereto in the presence of:

The Mayor of Lisburn and Castlereagh City Council

Chief Executive of Lisburn and Castlereagh City Council

Executed as a Deed by Quarterlands Road Ltd by
[REDACTED] acting as a director in the
presence of:

Director

Signature _____

Name:

Address:

Occupation:

Executed as a Deed by

[Redacted signature block]

Acting by their attorney

Witness -----

Executed as a Deed by

[Redacted signature block]



jim ireland
ARCHITECTS Ltd.

Moss Studio,
18 Moss Road, Ballinaskeagh,
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BT32 5EF

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m: 07870 565 423
e: Jimireland34@aol.com

Proposed residential development at vacant site 70M to the northeast and east
of 56 & 58 Quarterlands Road, Drumbeg, Lisburn

PLAN 1

Scale 1:1250



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Proposed residential development at vacant site 70M to the northeast and east
of 56 & 58 Quarterlands Road, Drumbeg, Lisburn

PLAN 2

Scale 1:1250

Committee:	Full Council
Date:	24 th June 2024
Report from:	David Burns, Chief Executive

Item for:	Decision
Subject:	Gallipoli – 110 th Anniversary Pilgrimage

1.0	<u>Background and Key Issues</u>	
1.1	This August marks the 110 th anniversary of the landings of the 10 th (Irish) Division at Suvla Bay on the Gallipoli peninsula during the first World War. The Division was the first volunteer division from both communities across Ireland and first to see action. Some 3,500 soldiers lost their lives in the short time of occupation. Of just over 100 Lisburn men to fight in this battle, almost 50 were killed.	
1.2	Correspondence received from The Dalariada Cultural and Historical Society indicates their intention to plan a commemorative tour to Gallipoli in October 2025 and has invited this Council to be represented (See Appendix 1). A deposit of £500 per person is required by 31 July. In preparation for the pilgrimage, the Council's Museum team could research further the history of Lisburn men in Gallipoli with a view to the tour providing an opportunity to enhance the information held within our archives.	
1.3	Recognising the contribution Lisburn made to the first World War, in accordance with the Council's policy on invitations to civic functions, visit and events, it is proposed that the Mayor, the Chair of Corporate Services and the Chief Executive (or his representative) attend this pilgrimage. Costs can be met from uncommitted reserves.	
2.0	<u>Recommendation</u>	
	It is recommended that the Council agrees to representation at the Gallipoli pilgrimage.	
3.0	<u>Finance and Resource Implications</u>	
	The tour cost for 3 attendees is estimated at £4,950 and subject to Euro conversion rates. There may be a supplement for twin room under occupation. These costs can be met from uncommitted reserves should there be no budget underspend at financial year end.	
4.0	<u>Equality/Good Relations and Rural Needs Impact Assessments</u>	
4.1	Has an equality and good relations screening been carried out?	Yes
4.2	Brief summary of the key issues identified and proposed mitigating actions <u>or</u> rationale why the screening was not carried out As per Council's policy on invitations to civic functions, visits and events.	
4.3	Has a Rural Needs Impact Assessment (RNIA) been completed?	No

4.4	<p>Brief summary of the key issues identified and proposed mitigating actions <u>or</u> rationale why the screening was not carried out.</p> <p>This is an invitation to a commemorative event and therefore not relevant to RNIA screening.</p>	
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Appendices:	Appendix 1 – Correspondence from Dalaradia Cultural and Historical Society
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Dalaradia Cultural and Historical Society @ The Whitehouse , 28-34 Whitehouse Park, BT37 9SQ

whitehouseseni21@gmail.com 02890 801690

10 June, 2025

The Chief Executive
Each County Council
Northern Ireland
Southern Ireland

Dear Sir/Madam,

Commemoration of the 110th Anniversary of the 10th (Irish) Division's actions on the Gallipoli Peninsula

This August marks the 110th anniversary of the landing of the 10th (Irish) Division at Suvla Bay on the Gallipoli peninsula during the First World War. The Division was the first volunteer Division to be raised throughout Ireland from both communities and the first to see action. The Division served only a few weeks on the peninsula but suffered some 3,500 casualties.

We would like to commemorate this important common Anniversary by inviting each Council in Ireland and Northern Ireland to be represented on a special commemorative Tour to Gallipoli and participate in an Act of Remembrance. The Tour will visit the major battle sites and war cemeteries on the peninsula and experience the history and culture of Turkey.

We are anticipating the Tour being organised for 13 – 18 October, 2025 with flights departing and returning to Dublin. We cannot finalise an itinerary and price until we get a feel for final numbers but we estimate the cost to be in the region of £ 1,650 (E 1,800) to include all travel, hotel accommodation in twin rooms, and most meals.

We would cordially invite your Council to be represented on this unique pilgrimage to honour those from our communities who volunteered for service and to assist the process of reconciliation on our island. It would greatly assist our planning if you could respond by 31 July, 2025 with a deposit of £ 500 or E 500 per person nominated.

Yours faithfully,

Robert Williamson
Chair

From: Councillor Pat Catney <Pat.Catney@lisburncastlereagh.gov.uk>
Sent: 21 May 2025 12:36
To: David Burns <David.Burns@lisburncastlereagh.gov.uk>
Cc: Councillor John Gallen <John.Gallen@lisburncastlereagh.gov.uk>
Subject: Expanding Belfast bikes.

Good afternoon, David I trust you are well I would like to get the below notice listed for the next Council meeting. Thank you Patrick

This Council:

Notes the success of the Belfast City Council public hire bike scheme which has operated for almost a decade in our neighbouring district;

Recognises that active travel links, like other transport connections, can traverse the boundaries of Council districts and connect people and communities;

Acknowledges that as part of its recent tender process for an operator of it's public hire bike scheme, Belfast City Council included an option for expanding the scheme to neighbouring districts; and

Agrees to engage with Belfast City Council to scope out the potential for co-operation in expanding the scheme to areas in our district that form natural connections to neighbourhoods in the Belfast district.

Patrick Catney



From: Councillor Nicholas Trimble <Nicholas.Trimble@lisburncastlereagh.gov.uk>
To: David Burns <David.Burns@lisburncastlereagh.gov.uk>
Subject: Notice of motion

Hi David

That this council condemns the recent violence and civil unrest in Ballymena and across parts of Northern Ireland and acknowledges the great efforts and risks taken by the PSNI to restore law and order.

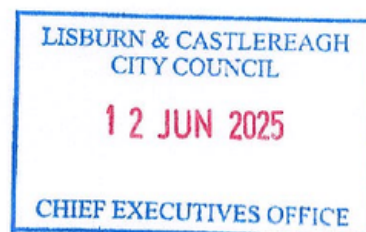
This council recognises that a cornerstone of British culture and values is the welcoming and integrating of immigrants into our shared rich heritage.

This Council has in place up to date contingency planning arrangements to enable swift liaison with the PSNI and other partners in emergency situations within our area and will continue to promote safe communities where people of every background or persuasion can feel safe; and will aim to provide assistance, where possible, to people from any background through our well established community networks.

ENDS

Many thanks

Nicky



②