

# Agenda

## 2.0 DECLARATION OF MEMBERS' INTERESTS

- (i) Conflict of Interest on any matter before the meeting (Members to confirm the specific item)
- (ii) Pecuniary and non-pecuniary interest (Member to complete the Disclosure of Interest form)

📄 *Disclosure of Interests form.pdf*

*Not included*

## 1.0 APOLOGIES

## 3.0 REPORT OF DIRECTOR OF LEISURE & COMMUNITY WELLBEING

### 3.1 Notice of Motion - Anti-Poverty Strategy

*For Decision*

📄 *Notice of Motion - Anti-Povert Strategy 03.04.928.pdf*

*Page 1*

## 4.0 REPORT OF HEAD OF COMMUNITIES

### 4.1 Community Bursary Scheme

*For Decision*

📄 *Community Bursary Scheme 09040937.pdf*

*Page 4*

### 4.2 D-Day - Grant Funding

*For Decision*

📄 *D Day Grant Funding 0304941.pdf*

*Page 7*

📄 *Appendix 1 Table of Outcomes .pdf*

*Page 8*

### 4.3 Arts Grants

*For Decision*

📄 *Arts Grants 03041409.pdf*

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📄 *Appendix 1 Arts Organisations .pdf*

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📄 *Appendix 2 Individual Artist .pdf*

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📄 *Appendix 3 Making Art in the Community 2.pdf*

*Page 16*

📄 *Appendix 4 Young Artist of the Year.pdf*

*Page 20*

Appendix 5 Tyrone Guthrie Award .pdf Page 21

Appendix 6 John Hewitt Summer School .pdf Page 22

## 5.0 REPORT OF ACTING HEAD OF PARKS AND AMENITIES

### 5.1 Lisburn Féile - Use of Wallace Park

*For Decision*

Lisburn Feile 2603 1757 (1).pdf Page 23

Appendix Lisburn Feile booking (1).pdf Page 25

## 6.0 ANY OTHER BUSINESS - NON-CONFIDENTIAL

## 7.0 CONFIDENTIAL REPORT OF DIRECTOR OF LEISURE & COMMUNITY WELLBEING

### 7.2 Static Attendants - Contract Variation

*For Noting*

Hi-tech Security Sevices contract termination Confidential 9 April 2024.pdf Not included

### 7.1 Hanging Baskets Contract

*For Decision*

Hanging baskets Confidential Report 9 April 2024 1650.pdf Not included

## 8.0 ANY OTHER BUSINESS - CONFIDENTIAL

|                     |                                     |
|---------------------|-------------------------------------|
| <b>Committee:</b>   | Communities & Wellbeing             |
| <b>Date:</b>        | 9th April 2024                      |
| <b>Report from:</b> | Director of Community and Wellbeing |

|                  |  |
|------------------|--|
| <b>Item for:</b> | Decision                                 |
| <b>Subject:</b>  | Notice of Motion – Anti-Poverty Strategy |

## 1.0 **Background and Key Issues**

1.1 At the meeting of the Council on 26th March, the following notice of motion, which was moved by Councillor C Kemp, was referred to the Committee for consideration, in accordance with Standing Order 16.1.

### 1.2 **Anti-Poverty Strategy**

*"This Council recognises that poverty is a pervasive issue across Northern Ireland. The Department for Communities reported in October 2023 that 60,000 children were living in absolute poverty – and 1 in 4 children are living in relative poverty.*

*The Council acknowledges the high cost of living – particularly fuel, housing, essential goods, childcare and transport, combined with a low wage economy have created particularly dire economic conditions for many. This combined with the austerity budget of 23/24 has had devastating consequences for the most vulnerable in society.*

*The Council recognises that the Assembly still does not have an Anti-Poverty Strategy "based on objective need" – almost 20 years after the St. Andrew's agreement placed a legal requirement on the Executive to enact a Strategy. The Council commits to supporting the call by the Equality Coalition, NI Anti-Poverty Network (NIAPN), Barnardo's and others for the creation and implementation of an Anti-Poverty Strategy based on objective need to be a priority for the Northern Ireland Executive.*

*The Council will:*

*1. Invite a representative from NIAPN or the Equality Coalition to present to the council about the key asks for an anti-poverty strategy'*

*2. Endorse the recommended vision for the anti-poverty strategy: "Northern Ireland is an equal society where poverty and its impacts are eradicated, and that respects, protects, promotes and fulfils the rights of those at risk of poverty to ensure they achieve their aspirations."*

*3. Increase the visibility of the council's anti-poverty action plans, including the resources available to those within the council area experiencing poverty."*

## 2.1 **Recommendation**

The Committee is requested to consider the notice of motion and take such action thereon as may be determined.

## 3.1 **Finance and Resource Implications**

Implications are unknown at this stage of any agreed process.

4.1

**Equality/Good Relations and Rural Needs Impact Assessments**

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| Has an equality and good relations screening been carried out?   | No  |
| Brief summary of the key issues identified and proposed mitigating actions <b>or</b> rationale why the screening was not carried out<br>This is a new matter before the Committee and such assessments will be carried out in due course.  | N/A |
| Has a Rural Needs Impact Assessment (RNIA) been completed?   | No  |
| Brief summary of the key issues identified and proposed mitigating actions <b>or</b> rationale why the screening was not carried out.<br>This is a new matter before the Committee and such assessments will be carried out in due course. | N/A |

**Appendices:** None.





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| <b>Committee:</b>   | Communities & Wellbeing |
| <b>Date:</b>        | 9 April 2024            |
| <b>Report from:</b> | Head of Communities     |

|                  |                          |
|------------------|--------------------------|
| <b>Item for:</b> | Decision                 |
| <b>Subject:</b>  | Community Bursary Scheme |

1.0 **Background and Key Issues**

The DEA Local Investment Programme 2024/25 was recommended for approval and agreed at the March meeting of Council. It included a proposal for a Community Bursary Scheme which aims to support individuals with access to progression routes for education (community development), sport, music, language and/or cultural activities. There is a budget of £25k available which includes £5k from the Communities (Community Development) Bursary Scheme. This amalgamated fund will broaden the reach and permit increased access to individuals, on a competitive basis, who are not part of constituted groups to benefit from financial assistance within the eligibility framework of the Scheme. It is proposed that this Scheme will open for applications in May/June and will continue, on a rolling basis within the financial year or until the fund is exhausted, whichever is soonest.

**Community Bursary Scheme – Guidance Notes**

1.1 **What is the Community Bursary Scheme?**

The Community Bursary Scheme is a fund to support individuals who live in the Council area and/or are members of formally governed community and voluntary organisations to access routes to community development/education, sports, music, language and/or culture opportunities. In addition, this Scheme may provide financial assistance towards the cost of representation of individuals competing at local, national and international level within the context of sport, music, language and/or culture.

Investing in individuals and/or members of local community/voluntary groups who represent grassroots organisations within the community and voluntary sector is essential to build and sustain a community that is rich in culture and heritage, promoting social inclusion and addressing diversity in the LCCC area. This fund aims to assist local individuals/members of groups to:

- Increase participation opportunities in sport, music, language and/or culture activities;
- Enrich the sporting, music, language and/or cultural abilities among individuals in the Council area;
- Participate, in line with the eligibility criteria on the local, regional, national and international stage, placing LCCC 'on the map';
- Increase capacity amongst volunteers in the community and voluntary sector through access to education applicable to the remit of the group; and
- Improve sustainability of the community and voluntary sector by supporting the development of its members.

**Principles/Values of the Community Bursary Scheme**

Successful applicants will be required to demonstrate the following in their application to ensure the principles/values of the Scheme are met:

- How your participation will contribute to either your personal development or have wider community benefit;
- Address broader community issues such as isolation, access to services, social exclusion; and
- Promotion of community cohesion through participation in sport, music, language and/or cultural activities.

### **How much is available?**

The Community Bursary Scheme has £25,000 available. Applicants can apply for financial assistance of up to 50% of the total cost of an activity or a maximum of £1,000, whichever is the lesser. There is no minimum amount requirement. Only one application per individual will be considered in any 24 month rolling period.

### **Who is eligible to apply for financial assistance?**

The Community Development Bursary Scheme is open to individuals or members of local community/voluntary organisations who live or are based in the Lisburn & Castlereagh City Council area that meet the following criteria:

- In the case of minors, have parental/guardian permission;
- Have confirmation of enrolment; and
- Organisational applicants should be not-for-profit with a governing document and a bank account in the name of the organisation.

### **Examples of what we will fund:**

Types of areas we can fund include (but not restricted to):

- Accredited training opportunities;
- Educational courses;
- Accredited language tuition and courses;
- Accredited music tuition and courses; and
- Contribution towards representation of an individual or member of a community/voluntary organisation at local, national or international level in the field of sport, music, language and/or culture.

### **What we will not fund:**

Types of areas we will not fund include (but not restricted to):

- Private businesses/commercial /statutory/regional sector organisations.
- Contribution request towards commercial endeavours
- Retrospective payments or the repayment of loans
- Individuals living outside of Lisburn & Castlereagh City Council area
- Costs, or part thereof, that are already covered by other funding or income sources including from Lisburn & Castlereagh City Council
- Training/opportunities which is related to the promotion of religion or political parties

Members should note that additional criteria may be introduced should demand outstrip the amount of funding available. This will be clearly set out in any guidance notes issued when this Community Bursary Scheme is announced.

The financial support available through this Scheme may not cover all costs associated with the requirements of the individual or member of a community/voluntary organisation for the development of or participation in a particular activity. Where this is the case, the criteria will

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|     | <p>require the applicant to cover any shortfall from their existing resources and provide proof of funds. Match funding will not be a pre-requisite for the submission of applications.</p> <p>Any application to this Scheme will not be means tested. All successful applicants will be required to submit a feedback form illustrating the difference the financial assistance has made and participate in a short video for promotional purposes. This will be shown to the committee at the end of the year, using an outcomes based accountability approach.</p>  |     |
| 2.0 | <p><b><u>Recommendation</u></b></p> <p>It is recommended that the committee agrees:</p> <ul style="list-style-type: none"> <li>the content of the paper in regard to the Community Bursary Scheme and outline guidance notes which will be launched in May/June 2024;</li> <li>to delegate authority to the Head of Communities, in consultation with the Chairman and Vice Chairman of the Communities &amp; Wellbeing Committee, to approve applications received on an ongoing basis as they are received within the cycle of the fund;</li> <li>all applicants and the outcome of the decisions will be placed on the Noting Schedule in the month in which the applications are assessed, or as soon as thereafter.</li> </ul> |     |
| 3.0 | <p><b><u>Finance and Resource Implications</u></b></p> <p>£25,000 from the DEA Local Investment Programme</p>   |     |
| 4.0 | <p><b><u>Equality/Good Relations and Rural Needs Impact Assessments</u></b></p>   |     |
| 4.1 | Has an equality and good relations screening been carried out?  | Yes |
| 4.2 | <p>Brief summary of the key issues identified and proposed mitigating actions <b><u>or</u></b> rationale why the screening was not carried out</p> <p>No mitigating actions required – this Scheme will be open and accessible to everyone across the City Council area.</p>  |     |
| 4.3 | Has a Rural Needs Impact Assessment (RNIA) been completed?  | Yes |
| 4.4 | <p>Brief summary of the key issues identified and proposed mitigating actions <b><u>or</u></b> rationale why the screening was not carried out.</p> <p>No mitigating actions required.</p>  |     |

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| <b>Appendices:</b> |  |
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| <b>Committee:</b>   | Communities & Wellbeing |
| <b>Date:</b>        | 9 April 2024            |
| <b>Report from:</b> | Head of Communities     |

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| <b>Item for:</b> | Decision         |
| <b>Subject:</b>  | D Day Grant Fund |

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| 1.0 | <p><b><u>Background and Key Issues</u></b></p> <p>Council agreed to develop and implement, as part of its overall D Day Programme, a small grant fund to allow local groups to apply for financial assistance to undertake community initiatives.</p> <p>This grant has an upper threshold amount of £500 with an overall budget of £35,000, agreed by Council against this element of the programme.</p> <p>The grant opened for applications on 6 March 2024 and closed on 25 March 2024.</p> <p><b><u>Outcome</u></b></p> <p>There were a total of 47 applications received and assessed against the eligibility criteria on a pass or fail basis.</p> <p>All applications were deemed successful with a total amount of £23,400 awarded.</p> |     |
| 2.0 | <p><b><u>Recommendation</u></b></p> <p>It is recommended that the committee agrees to fund the successful applicants who applied for D Day events as an integral part of the overall programme.</p>  |     |
| 3.0 | <p><b><u>Finance and Resource Implications</u></b></p> <p>£23,400 from the overall D Day Programme budget</p>  |     |
| 4.0 | <p><b><u>Equality/Good Relations and Rural Needs Impact Assessments</u></b></p>  |     |
| 4.1 | Has an equality and good relations screening been carried out?   | Yes |
| 4.2 | Brief summary of the key issues identified and proposed mitigating actions <u>or</u> rationale why the screening was not carried out   |     |
| 4.3 | Has a Rural Needs Impact Assessment (RNIA) been completed?   | Yes |
| 4.4 | Brief summary of the key issues identified and proposed mitigating actions <u>or</u> rationale why the screening was not carried out.  |     |

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| <b>Appendices:</b> | <b>Appendix 1 Table of Outcomes D Day Grant Applications</b> |
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## D-Day Grant Scheme

| Applicant Group                                | DEA               | Detail of programme / project costs  | Event Details          | Amount |
|--|-------------------|--|------------------------|--------|
| 1 <sup>st</sup> Hillhall Scouts                | Downshire East    | D-Day themed camp for youth members of Scouts                                      | TBC                    | £500   |
| Anahilt & Magheraconluce Community Association | Downshire East    | Tea Party, entertainment   | 4th June 2024          | £500   |
| Atlas Womens Centre                            | Lisburn North     | D Day Quiz, Afternoon Tea & Garden Party for 60 attendees                          | 5th June 2pm-4pm       | £500   |
| Baillies Mills Accordion Band                  | Downshire East    | Church service followed by afternoon tea with music                                | Sunday 2nd June        | £500   |
| Ballinderry War Memorial Hall                  | Killultagh        | Refreshments, entertainment, historical talk                                       | Saturday 1st June      | £500   |
| Ballybeen Men's Motavational Group             | Castlereagh East  | Historical talk, films, tea party, decorations, tour of Somme Museum               | Thursday 6th June      | £500   |
| Ballybeen Women's Centre                       | Castlereagh East  | D-Day themed Community Event (for children), historical talk and lunch (for women) | 7th June 10am - 12noon | £500   |
| Ballyoran Community & Arts Group               | Castlereagh East  | D-Day themed tea party, entertainment and historical talk                          | Thursday 6th June      | £500   |
| Beechland Community Group                      | Lisburn South     | Tea dance and refreshments   | Thursday 6th June      | £400   |
| Carryduff Retirement Group                     | Castlereagh South | Community lunch, speakers, entertainment   | Friday 7th June        | £500   |
| Damask Community Outreach                      | Lisburn North     | Afternoon tea, films, entertainment  | 4th June               | £500   |
| Deramore Community Group                       | Downshire West    | D-Day themed BBQ, display of WW2 memorabilia, guest speaker, music and films       | 8th June 2024          | £500   |

|   |                  |  |                                |      |
|---|------------------|--|--------------------------------|------|
| Derriaghy District LOL No.11                | Lisburn North    | Remembrance service and a D-Day Gala Concert                               | 22nd June 2024 at 7:30pm       | £500 |
| Dromara Community Group                     | Downshire East   | Afternoon tea, family fun day and entertainment                            | 8th June 2pm - 4pm             | £500 |
| Dromara Local History Group                 | Downshire East   | Refreshments, historical talk, lighting of a beacon                        | Friday 7th June at 7.30pm      | £500 |
| Drumlough Community Association             | Downshire West   | D-Day themed commemorative tea party                                       | Saturday 1st June              | £500 |
| Drumlough True Blues LOL423                 | Downshire West   | D-Day Film, historical talk, refreshments                                  | Wednesday 5th June             | £500 |
| Dunbeg, Ashvale & Kilwarlin Community Group | Downshire West   | Historical talk, school choirs and entertainment, refreshments             | Saturday 8th June - 11am - 4pm | £500 |
| Dundonald Angling Club Ltd.                 | Castlereagh East | Evening BBQ, musical entertainment   | 8th June at 6.30pm             | £500 |
| Dundonald Womens Institute                  | Castlereagh East | Celebration Event with refreshments and activities                         | 3rd June 2024                  | £500 |
| Dungoyne Football Club                      | Castlereagh East | 10 Facts about Football in the Second World War programme for young people | Friday 7th June                | £500 |
| Halftown Residents Association              | Downshire West   | Tea Dance  | 7th & 10th June                | £500 |
| Hilden Community Association                | Lisburn North    | Tea Dance  | 6th June                       | £500 |
| Hillhall Community Resource Centre          | Downshire East   | Community Event and Refreshments   | Friday 31st May 6pm-8pm        | £500 |
| Hillsborough Fort Guard                     | Downshire West   | Historical talk, school choirs and entertainment, refreshments             | Saturday 8th June - 11am - 4pm | £500 |
| Hillsborough Old Guard                      | Downshire West   | Historical talk, school choirs and entertainment, refreshments             | Saturday 8th June - 11am - 4pm | £500 |
| Hillsborough Working Together               | Downshire West   | Historical talk, school choirs and entertainment, refreshments             | Saturday 8th June - 11am - 4pm | £500 |
| Hillstreet Residents Group                  | Lisburn North    | Community Event with Afternoon Tea   | TBC                            | £500 |
| Irwins True Blues                           | Downshire East   | 1940's Afternoon Tea   | 8th June 2pm - 5pm             | £500 |

|  |                   |  |                                 |                |
|--|-------------------|--|---------------------------------|----------------|
| Killynure Community Association                | Castlereagh South | Tea Party, film screening and fun day  | Saturday 8th June - 11am - 4pm  | £500           |
| Lanaway Rural Development and Cultural Society | Killultagh        | Photo exhibition, tea party and Act of Remembrance   | 31st May at 7.15pm              | £500           |
| Lisburn Chess Club                             | Lisburn South     | D-Day themed Event and refreshments  | 1st June                        | £500           |
| Lisburn Congregational Church                  | Downshire West    | Commeration Event with refreshments  | Sunday 9th June - 11.30am - 2pm | £500           |
| Lisburn PSP                                    | Lisburn North     | Tea dance  | 7th June                        | £500           |
| Lisburn Temperance Junior                      | Downshire East    | Historical talks and exhibitions   | 31st May                        | £500           |
| Lisburn BMX Club                               | Lisburn North     | BBQ, Community Event, Commemorative track race   | 2nd June - TBC                  | £500           |
| Lisburn Elim Church                            | Lisburn North     | Community Tea Dance  | 8th June                        | £500           |
| Maghaberry Community Association               | Killultagh        | D-Day themed guest speaker, refreshments, entertainment  | 8th May                         | £500           |
| Magheragall Parish Church                      | Killultagh        | Celebratory Event with refreshments  | Sunday 30th June                | £500           |
| Moorcroft Rural Community Association          | Castlereagh South | D-Day themed family BBQ and entertainment  | TBC                             | £500           |
| Old Warren Community Association               | Lisburn South     | Tea dance  | 8th June                        | £500           |
| Poundbridge & District Community Association   | Downshire East    | D-Day movie event, decorations, refreshments   | 7th June at 7.30pm              | £500           |
| Ravarnet Community Network                     | Downshire East    | Community tea party and film screening   | 6th June                        | £500           |
| Resurgam Trust                                 | Lisburn South     | Afternoon tea and arts workshop for older people   | 3rd June                        | £500           |
| Resurgam Youth Initiative                      | Lisburn South     | D Day Disco, art project and refreshments  | 7th June 12noon - 2pm           | £500           |
| Royal Hillsborough RBL                         | Downshire West    | Historical talk, school choirs and entertainment, refreshments   | Saturday 8th June - 11am - 4pm  | £500           |
| Ulster New Zealand Trust                       | Killultagh        | Anniversary Event with Afternoon Tea, entertainment and audi-visual content with public and volunteers | 7th June - afternoon            | £500           |
| <b>Total</b>                                   |                   |  |                                 | <b>£23,400</b> |

| District Electoral Area | Number of Applicants |
|-------------------------|----------------------|
| Castlereagh East        | 6                    |
| Castlereagh South       | 3                    |
| Downshire East          | 10                   |
| Downshire West          | 10                   |
| Killultagh              | 5                    |
| Lisburn North           | 8                    |
| Lisburn South           | 5                    |
| <b>Total</b>            | <b>47</b>            |



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| <b>Committee:</b>   | Communities & Wellbeing |
| <b>Date:</b>        | 9 April 2024            |
| <b>Report from:</b> | Head of Communities     |

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| <b>Item for:</b> | Noting  |
| <b>Subject:</b>  | Arts Grants as follows: (1) Arts Organisation (2) Individual Artist (3) Making Art in Communities Grant Scheme (4) Tyrone Guthrie Bursary (5) John Hewitt Summer School Bursary 2024/25 |

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| 1.0 | <p><b><u>Background and Key Issues</u></b></p> <p>Members are advised that the following Arts Grants were opened in November and closed for applications in December alongside the Community Support Grant Scheme and Community Festivals Funding:</p> <ol style="list-style-type: none"> <li>1. Arts Organisations</li> <li>2. Individual Artist</li> <li>3. Making Art in Communities Grant Scheme</li> <li>4. Tyrone Guthrie Bursary</li> <li>5. John Hewitt Summer School Bursary</li> </ol> <p>There is an agreed revenue budget of £30,000 across the 5 different Schemes which are approved under delegated authority in line with the Scheme of Delegation given their individual value below the £10,000 threshold.</p> <p><b><u>Purpose of the Grants</u></b></p> <ol style="list-style-type: none"> <li>1. The Arts Organisation Grants Scheme is to support constituted Arts Organisations based or working in the council area to undertake non-profit making arts-based events, projects or related activities.</li> <li>2. The Individual Artist Grants Scheme is to support individuals who reside or are based and deliver services in the council area. They must be involved in amateur and/or professional arts and deliver arts events, projects or related activities with the exception of specialist training to enhance professional development.</li> <li>3. The Making Art in Communities Scheme is to support constituted community organisations based in the council area to use arts-based activities to raise community awareness about issues, including health promotion, environment and sustainability, urban renewal, rural revitalisation, cultural planning, community strengthening, social inclusion and cultural diversity.</li> </ol> |
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|     | <p>4. The Tyrone Guthrie Centre Bursary allows two artists to spend one all-inclusive week each at the prestigious Tyrone Guthrie Centre, County Monaghan.</p> <p>5. John Hewitt International Summer School Residency Award enables a local writer to spend a week at the popular summer school in Armagh enjoying a varied programme of talks, readings, and workshops led by an array of internationally renowned writers and speakers.</p> <p>Attached at <b>Appendices 1-6</b> are the Table of Outcomes detailing the awards to each of the applicants in line with agreed budget of £30,000 across the 5 different award categories.</p> |     |
| 2.0 | <p><b><u>Recommendation</u></b></p> <p>It is recommended that the committee notes the outcome of the decision for the respective arts grants as detailed in this paper.</p>   |     |
| 3.0 | <p><b><u>Finance and Resource Implications</u></b></p> <p>The full costs of the grants across the 5 categories is £29,237.77.</p>   |     |
| 4.0 | <p><b><u>Equality/Good Relations and Rural Needs Impact Assessments</u></b></p>   |     |
| 4.1 | Has an equality and good relations screening been carried out?  | Yes |
| 4.2 | Brief summary of the key issues identified and proposed mitigating actions <b><u>or</u></b> rationale why the screening was not carried out   |     |
| 4.3 | Has a Rural Needs Impact Assessment (RNIA) been completed?  | Yes |
| 4.4 | Brief summary of the key issues identified and proposed mitigating actions <b><u>or</u></b> rationale why the screening was not carried out.  |     |

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| <b>Appendices:</b> | <b>Appendix 2 Table of Outcomes - Arts Grants</b> |
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### LCCC Arts Grants Scheme 2024/25 Arts Organisations

| Group                                   | DEA            | Score         | Eligible Requested Amount(£) | Eligible Amount Requested Based On Weighted Score (£) | Name & Date of Project  | Reason for Ineligibility   |
|---|----------------|---------------|------------------------------|---|---|--|
| <b>ELIGIBLE</b>                         |                |               |                              |   |   |  |
| Lisnagarvey Operatic & Dramatic Society | Downshire East | 77            | £3,000.00                    | £2,310.00   | Musical Theatre Production, Guys & Dolls, 16 - 20 April 2024 (Towards professionals musicians & set/props & costume hire)   |  |
| Hillsborough Arts Society               | Downshire West | 74            | £3,000.00                    | £2,220.00   | At the Heart of Our Community, 1 April 2024 - 31 March 2025 (Towards monthly artist demonstrations, annual exhibition, school art competition, have a go days & Hillsborough Castle community access group) |  |
| Lagan Valley Patchwork Guild            | Downshire West | 74            | £2,705.00                    | £2,001.70   | Lagan Valley Patchwork Guild Programme, April 2024 - March 2025, (Towards monthly workshops and hosting an open day)  |  |
| <b>INELIGIBLE</b>                       |                |               |                              |   |   |  |
| Flute Band Association of NI            | Downshire East | 0             | £2,075.00                    | £0.00   | "Own Choice" public and contest performances, (Two Showcase Events) Feb 24 - Feb 25   | Ineligible - application did not demonstrate how it benefited people in the LCCC area. |
| Hilden Community Association            | Downshire West | 0             | £1,800.00                    | £0.00   | Re-Imaging, Wall Mural, July & August 2024  | Ineligible as not a constituted Arts Organisation                                      |
| Drumlough Community Association         | Downshire West | 0             | £1,140.00                    | £0.00   | Crafts (Jewellery, flower arranging, origami, feltmaking & Christmas decorations), Sept - Nov 24  | Ineligible as not a constituted Arts Organisation                                      |
| <b>TOTAL MAXIMUM BUDGET £10,000</b>     |                | <b>TOTALS</b> | <b>£13,720.00</b>            | <b>£6,531.70</b>                                      |   |  |
| Castlereagh East                        | 0              |               |                              |   |   |  |
| Castlereagh South                       | 0              |               |                              |   |   |  |
| Downshire East                          | 1              |               |                              |   |   |  |
| Downshire West                          | 2              |               |                              |   |   |  |
| Killultagh                              | 0              |               |                              |   |   |  |
| Lisburn North                           | 0              |               |                              |   |   |  |
| Lisburn South                           | 0              |               |                              |   |   |  |
|   | <b>3</b>       |               |                              |   |   |  |



| LCCC Arts Grants Scheme 2024/25 Individual Artist |                   |               |                              |   |  |   |
|---|-------------------|---------------|------------------------------|---|--|---|
| Group   | DEA               | Score         | Eligible Requested Amount(£) | Eligible Amount Requested Based On Weighted Score (€) | Name & Date of Project   | Reason for Ineligibility  |
| <b>ELIGIBLE</b>                                   |                   |               |                              |   |  |   |
| Clinton Kirkpatrick                               | Downshire East    | 63            | £3,000.00                    | £1,890.00   | Create new collection of work for exhibition and collaborate with a playwright. April 24 - March 25.   |   |
| Therese Gorman                                    | Downshire East    | 61            | £2,950.94                    | £1,800.07   | Mindful Makes with Porcelain Pieces (Design & researching porcelain jewellery & delivery community workshops in this artform in LCCC area). April - July 24.   |   |
| Grainne Kietly                                    | Lisburn North     | 58            | £3,000.00                    | £1,740.00   | Coasting (Creating new ceramic collection in landscape colours). May - Dec 24.   |   |
| Anushiya Sundaralingam                            | Castlereagh South | 51            | £3,000.00                    | £1,530.00   | Payanam' (Journey) (Creating new body of work in Arcadia, Derry,visual art, linking upbringing of Sri Lanka and moving to & living in Northern Ireland for 40 years) with exhibition in R-Space, Lisburn. April 24 - January 25. |   |
| Joe McStravick                                    | Downshire West    | 51            | £3,000.00                    | £1,530.00   | The Anxiety Monster (Writing, directing & producing a film exploring anxiety). April - Sept 2024.  |   |
| Andrea McCullough- Alderdice                      | LCCC Area         | 51            | £3,000.00                    | £1,530.00   | Clay in Schools Programme (10 LCCC Primary Schools). May 24 - March 25.  |   |
| <b>INELIGIBLE</b>                                 |                   |               |                              |   |  |   |
| Lewis Andrew Mathieson                            | Castlereagh East  | 0             | £3,000.00                    | £0.00   | Sympatheia [Working Title] (Development of new DJ music album with photography shoot & PR campaign), 1/4/2024 & 30/10/2024 [Writing & Production] 28/2/2025 [Release]  | Applicant did not meet threshold score in section 4. So unable to continue scoring. |
| Cherie Craig                                      | Downshire West    | 0             | £1,450.00                    | £0.00   | Cherie Craig Art Painting Classes, 6 week sessions, Spring, Summer, Autumn 2024  | Applicant did not meet threshold score in section 4. So unable to continue scoring. |
| <b>TOTAL MAXIMUM BUDGET €10,000</b>               |                   | <b>TOTALS</b> | <b>£22,400.94</b>            | <b>£10,020.07</b>                                     |  |   |
| Castlereagh East                                  | <b>0</b>          |               |                              |   |  |   |
| Castlereagh South                                 | <b>1</b>          |               |                              |   |  |   |
| Downshire East                                    | <b>2</b>          |               |                              |   |  |   |
| Downshire West                                    | <b>1</b>          |               |                              |   |  |   |
| Killultagh  | <b>0</b>          |               |                              |   |  |   |
| Lisburn North                                     | <b>1</b>          |               |                              |   |  |   |
| Lisburn South                                     | <b>0</b>          |               |                              |   |  |   |
| LCCC Area   | <b>1</b>          |               |                              |   |  |   |
|   | <b>6</b>          |               |                              |   |  |   |

## LCCC Arts Grants Scheme 2024/25 Making Art In Communities (MAC)

| Group  | DEA                          | Score | Eligible Requested Amount(£) | Eligible Amount Requested Based On Weighted Score (£) | Name & Date of Project  |
|--|------------------------------|-------|------------------------------|---|---|
| <b>ELIGIBLE</b>  |                              |       |                              |   |   |
| <b>Annahilt &amp; Magherconluce Community Association</b>  | Downshire East               | 88    | £1,500.00                    | £1,320.00   | Anahilt Together Workshops, (Art, Woodcraft & wreath making) Sept 24 - March 25   |
| <b>Parent Teacher Association, Friends' School Lisburn</b> | Lisburn North                | 84    | £1,500.00                    | £1,260.00   | Friends' School Lisburn 250 Sam McBratney Garden, (Design & Create an Interactive Outdoor Learning Space) April 24 - March 25         |
| <b>Karma Kalakendram</b>                                   | Downshire East/Lisburn North | 79    | £1,500.00                    | £1,185.00   | Rhythms of Recovery (Indian Classical Dance, Chinese Classical Dance & Scottish Hyland Dance Workshops & Showcase), April 24 - Feb 25 |
| <b>Drumlough Community Association</b>                     | Downshire East               | 64    | £1,000.00                    | £640.00   | Crafts, (Jewellery, flower arranging, origami, feltmaking & Christmas decorations) Sept - Nov 24                                      |
| <b>Hillhall Regeneraton Group</b>                          | Downshire East               | 58    | £1,150.00                    | £667.00   | Community Mind Set through Arts for Mental Health, (Diamond Painting) April - Dec 24  |
| <b>Ballymacash Regeneration Network</b>                    | Lisburn South                | 56    | £1,500.00                    | £840.00   | Ballymacash Community Crafty, (Monthly adults class & quarterly young people sessions) April 24 - March 25                            |

|   |                  |               |                   |                  |  |
|---|------------------|---------------|-------------------|------------------|--|
| (Dunbeg, Ashvale and Kilwarlin) DAK Community Group | Downshire West   | 56            | £1,500.00         | £840.00          | Community Art and Information Calendars (Art Class & Photography sessions), April 24 - January 25  |
| Live Life Social Enterprises                        | Lisburn South    | 56            | £1,500.00         | £840.00          | Pottery and Ceramics in the Community, April - August 24   |
| Stoneyford Community & Youth Association            | Killultagh       | 55            | £1,500.00         | £825.00          | Making Art in the Community, (Pottery, family crafts & childrens art club) April - Dec 24          |
| Moneyreagh & District Community Association         | Castlereagh East | 55            | £1,500.00         | £825.00          | Pottery Course, April 24 - March 25  |
| Ballymacash Neighbourhood Community Craft Group     | Lisburn South    | 56            | £1,150.00         | £644.00          | Young & Old Together, (Acrylic Painting, Clay molding, decoration & painting workshops) Jan/Feb 25 |
| <b>TOTAL MAXIMUM BUDGET £10,000</b>                 |                  | <b>TOTALS</b> | <b>£15,300.00</b> | <b>£9,886.00</b> |  |
| Castlereagh East                                    | 1                |               |                   |                  |  |
| Castlereagh South                                   | 0                |               |                   |                  |  |
| Downshire East                                      | 3                |               |                   |                  |  |
| Downshire West                                      | 1                |               |                   |                  |  |
| Killultagh  | 1                |               |                   |                  |  |
| Lisburn North                                       | 1                |               |                   |                  |  |
| Lisburn South                                       | 3                |               |                   |                  |  |
| Downshire East/Lisburn North                        | 1                |               |                   |                  |  |
|   | <b>11</b>        |               |                   |                  |  |





| LCCC Arts Grants Schemes 2024-25 Young Artist of the Year Award (YAOTY) |   |               |                           |   |                                |
|---|---|---------------|---------------------------|---|--------------------------------|
| Name of Individual  | DEA   | Score         | Eligible Amount Requested | Name & Date of Project  | Reason for Ineligibility       |
| <b>AWARDED</b>  |   |               |                           |   |                                |
| Caitlin Murphy  | Downshire West  | Pass          | £1,000.00                 | Showcase of work at the Future Icons Selects (acclaimed craft collective) during London Craft Week during May 2024.                     |                                |
| <b>NOT AWARDED</b>  |   |               |                           |   |                                |
| Frasier Hickland  | Downshire East  | 0             | £0.00                     | Vienna Opera Academy from July 8 – 20, 2024   |                                |
| Maya Todd   | Bangor East & Donaghadee (Ards & North Down Brough Council) | 0             | £0.00                     | Creation of Large Scale Body of Work (Purchase Linen yarn, Irish Wool & Seaweed Yarn & Research Trip to London Museums for Inspiration) | Not residing in the LCCC area. |
| <b>TOTAL MAXIMUM BUDGET £1,000</b>                                      |   | <b>TOTALS</b> | <b>£1,000.00</b>          |   |                                |
| Castlereagh East  | 0   |               |                           |   |                                |
| Castlereagh South   | 0   |               |                           |   |                                |
| Downshire East  | 0   |               |                           |   |                                |
| Downshire West  | 1   |               |                           |   |                                |
| Killultagh  | 0   |               |                           |   |                                |
| Lisburn North   | 0   |               |                           |   |                                |
| Lisburn South   | 0   |               |                           |   |                                |
| Bangor East & Donaghadee (Ards & North Down Brough Council)             | 0   |               |                           |   |                                |
|   | 1   |               |                           |   |                                |

| LCCC Arts Grants Schemes 2024-25 Tyrone Guthrie Regional Bursary Scheme  |                           |   |   |
|--|---------------------------|---|---|
| Group  | Eligible Amount Requested | Name & Date of Project  | Reason for Ineligibility  |
| <b>AWARDED</b>   |                           |   |   |
| Claire McGarrity   | £400.00                   | Artist will work on a collection of short stories portraying, local , contemporary Irish society for submission to relevant publications throughout NI and ROI.   |   |
| Lucy Mulholland  | £400.00                   | Applicant is an early career artist. She possesses an artistic CV demonstrating prolific practice throughout studies and since graduating in 2022 including past exhibitions and awards. The artist will use time at Tyrone Guthrie centre to research new print making methods, sculptural prints and 2/3 dimensions that can be applied to future work. |   |
| <b>NOT AWARDED</b>   |                           |   |   |
| Dawn Mitchell  | £0.00                     | Create a new body of work (on organza inspired by plants and weeds through the seasons) for a future exhibition.  | Applicant did not give sufficient information or detailed description of how they would like to use time at TG. |
| <b>TOTAL MAXIMUM BUDGET £800 (Bursary paid direct to Tyrone Guthrie)</b> | <b>£800.00</b>            |   |   |
| Castlereagh East   | 0                         |   |   |
| Castlereagh South  | 0                         |   |   |
| Downshire East   | 0                         |   |   |
| Downshire West   | 0                         |   |   |
| Killultagh   | 0                         |   |   |
| Lisburn North  | 0                         |   |   |
| Lisburn South  | 0                         |   |   |
|  |                           |   |   |
|  |                           |   |   |

## LCCC Arts Grants Scheme 2024/25 John Hewitt International Summer School

| Group   | DEA           | Score    | Eligible Requested Amount(£) | Name & Date of Project   |
|---|---------------|----------|------------------------------|--|
| Claire McGarrity  | Lisburn South |          | £1,000.00                    | Artist submitted high quality CV and past published work. Artist will use opportunity to attend JHSS to meet other like-minded writers, hear from other successful writers and gain knowledge of a broad range of techniques and schools of thought. |
| <b>TOTAL MAXIMUM BUDGET £1,000 (paid directly to John Hewitt Summer School)</b> |               | TOTALS   | £1,000.00                    |  |
| Castlereagh East  |               | 0        |                              |  |
| Castlereagh South   |               | 0        |                              |  |
| Downshire East  |               | 0        |                              |  |
| Downshire West  |               | 0        |                              |  |
| Killultagh  |               | 0        |                              |  |
| Lisburn North   |               | 0        |                              |  |
| Lisburn South   |               | 1        |                              |  |
|   |               | <u>1</u> |                              |  |





|                     |  |
|---------------------|--|
| <b>Meeting:</b>     | Community and Wellbeing Committee        |
| <b>Date:</b>        | 9 April 2024                             |
| <b>Report from:</b> | Acting Head of Service Parks & Amenities |

|                  |   |
|------------------|---|
| <b>Item for:</b> | Decision                                    |
| <b>Subject:</b>  | Use of Wallace Park - Lisburn Feile Request |

|     |  |
|-----|--|
| 1.0 | <p><b><u>Background</u></b></p> <p>A request has been received from Lisburn Feile (<b>Appendix 1</b>) for the use of Wallace Park from 12pm – 3pm on Friday 26<sup>th</sup> July 2024 to hold an intergenerational cultural family fun-day event. The event will entail some live music, cultural dancing, DJ, food stalls, arts/crafts, amusement ride, interactive entertainers and a petting farm.</p>        |
| 1.1 | <p>The organisers advise that an application for funding has been submitted to The Executive Office (TEO). If funding is successful, Lisburn Feile aim to erect a stage for the live music entertainment on the football pitch. The multi-cultural event would be free of charge and open to everyone, with the intention of promoting respect and understanding of different cultures that make up Lisburn.</p> |
| 1.2 | <p>As would be consistent with requests to use our open spaces for large scale events it is brought before Members for consideration. Anticipated numbers for the event are estimated at 1000 people.</p>  |
| 1.3 | <p>This event was held last year and feedback from the event organisers advised that the event was well attended and enjoyed by all.</p>   |
| 1.4 | <p>If minded to support this request the organisers will then be required to engage with the Safety Advisory Group (SAG) and comply with all usual booking requirements including the provision of insurance and risk assessments.</p>   |
| 2.0 | <p><b><u>Recommendations</u></b></p> <p>It is recommended that Members consider and approve;</p> <ol style="list-style-type: none"> <li>1. To grant Lisburn Feile use of Wallace Park on the 26<sup>th</sup> July 2024 and;</li> <li>2. allow for set up and take down, advising users of the times</li> </ol>   |

|     |   |     |
|-----|---|-----|
|     | 3. provide some small infrastructure items, under the infrastructure policy   |     |
| 3.0 | <b><u>Finance and Resource Implications</u></b>   |     |
| 4.0 | <b><u>Equality/Good Relations and Rural Needs Impact Assessments</u></b>  |     |
| 4.1 | Has an equality and good relations screening been carried out?  | Yes |
| 4.2 | Brief summary of the key issues identified and proposed mitigating actions <b>or</b> rationale why the screening was not carried out.<br><br>All Council open spaces are welcoming to those from a S.75 background. | N/A |
| 4.3 | Has a Rural Needs Impact Assessment (RNIA) been completed?  | No  |
| 4.4 | Brief summary of the key issues identified and proposed mitigating actions <b>or</b> rationale why the screening was not carried out.<br><br>Wallace Park is an open space which is accessible within Lisburn City. | N/A |

|                    |  |
|--------------------|--|
| <b>Appendices:</b> | Appendix 1. Lisburn Feile booking request form |
|--------------------|--|



LISBURN & CASTLEREAGH CITY COUNCIL

Leisure & Community Wellbeing

Parks & Amenities

Outdoor Events Booking Request Form

Booking details (Please complete in Block Capitals)

1. **Venue and Address** (please specify the location of the proposed event)

Wallace Park,  
Fort Hill,  
Lisburn.  
BT27 4AN

2. **Date and Time** (please specify the proposed date and time of the event)

Friday 26<sup>th</sup> July 2024 from 12-3pm.

3. **Describe the proposed Event in as much detail as possible** (please describe the event; anticipated numbers attending etc)

Following our successful event last year at Wallace Park, Lisburn Feile would like to continue with this event as part of our Feile programme 26th July - 2nd August 2024. We would like to request the use of Wallace Park for an intergenerational, cultural family event open to the public. The Lisburn Feile team would require access to the park earlier that morning to allow for setting up the event. This event will have the same activities and format as the previous year. We plan to use inflatables, a carousel amusement ride for infants, Live music, face painters, interactive entertainers, petting farm, food village, etc. This year we have applied for funding from TEO to erect a stage for live music acts with a sound system. We hope to have confirmation on this by May/June. If we haven't been successful then we can use the band stand as we did last year. We will provide the necessary risk assessment, evidence of insurance cover from all participating. We anticipate approx. 1000 people to attend this event. We will be meeting with community police and local organisations to provide support for additional carparking.

4. **Purpose of proposed Event** (Social, Recreational, Private Party, Fund Raising, Commercial etc)

Social, recreational open to all the public you will be using the park. The activities will be free, the only cost will be if people wish to purchase food from a vendor.

5. **Facilities Required** (please specify what exactly you require eg is it a grassed area on which to hold an event; approx. how much space; or is it a function room for an internal event)

We would like to make use of grass area at Wallace Park. Happy to arrange a site visit with council staff to confirm exact location.

6. **Your Details**

**Organisation** (Organisation/Club/Team etc. If it a private booking go directly to 'Applicant's Contact Details')

|                                   |  |
|-----------------------------------|--|
| <b>Organisation Name</b>          | Lisburn Feile  |
| <b>Commercial / Profit Making</b> | No   |
| <b>Charity</b>                    | No (if Yes please provide NI Charity Commission Registration Number) |
| <b>Community Group</b>            | Yes  |

**Applicant's Contact Details**

|                      |               |
|----------------------|---------------|
| <b>Name</b>          | NAME REDACTED |
| <b>Address</b>       |               |
| <b>Email Address</b> |               |
| <b>Mobile Number</b> |               |

7. **Safety Advisory Group.** If your event booking is approved then it is a requirement of the Council that you notify S.A.G (Safety Advisory Group) of your event. The link below provides you access to the necessary forms:

<https://www.lisburncastlereagh.gov.uk/business/health-safety-at-work/event-safety>

8. **Insurances and Risk Assessments.** If your event booking is approved then you may be required to provide Public and if relevant Employers Liability insurance to the Council Insurance Officer. You will also be asked to provide a Risk Assessment for the event.

9. **Contact.** Please email this form to [event.request@lisburncastlereagh.gov.uk](mailto:event.request@lisburncastlereagh.gov.uk) once completed. Your request will be considered and you shall be contacted shortly to advise on availability and costs. No booking has been made until such times as this has been clarified and confirmed by the Council in email.

You are advised NOT to make any commitments re your event until such time as your request has been approved and confirmed.

10. **Privacy Notice.**

#### **Your Personal Data:**

##### **What we need**

Lisburn & Castlereagh City Council is the 'Controller' of the personal data that you provide to us. We only collect basic personal data, this does not include any special types of information, it does however include name, address, email etc.

##### **Why we need it**

We need to know your basic personal data in order to proceed with your event booking. We will not collect any personal data from you we do not need in order to provide and oversee this service to you.

##### **What we do with it**

All personal data that we process is processed by our staff in the UK however for the purposes of IT hosting and maintenance this information is located on servers within the European Union. No 3rd parties have access to your personal data unless the law allows them to do so. We have a Data Protection regime in place to oversee the effective and secure processing of your personal data.

##### **How long we keep it**

We are required under UK law to keep your basic personal data (name, address, contact details) in line with Lisburn & Castlereagh City Council Retention and Disposal Policy after which time it will be destroyed.

##### **What are your rights?**

If at any point you believe the information we process on you is incorrect you may request to see this information and even have it corrected or deleted. If you wish to raise a complaint on how we have handled your personal data, you can contact our Data Protection Officer who will investigate the matter. If you are not satisfied with our response or believe we are processing your personal data not in accordance with the law you can complain to the Information Commissioner's Office (ICO). The Council Data Protection Officer can contact at **[data.protection@lisburncastlereagh.gov.uk](mailto:data.protection@lisburncastlereagh.gov.uk)**

Full details of can be found on the Lisburn & Castlereagh City Council website:

**[www.lisburncastlereagh.gov.uk](http://www.lisburncastlereagh.gov.uk)**