

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of the Monthly Meeting of Council held in the Island Civic Centre, The Island, Lisburn, on Tuesday, 26 September, 2017 at 7:01 pm

PRESENT:

The Right Worshipful the Mayor
Councillor T Morrow

Deputy Mayor
Councillor H Legge

Aldermen W J Dillon MBE, D Drysdale, A G Ewart MBE,
T Jeffers, W A Leathem, S Martin, S P Porter and J Tinsley

Councillors N Anderson, J Baird, R T Beckett,
B Bloomfield MBE, S Carson, D J Craig, A P Ewing, J Gallen,
O Gawith, A Givan, J Gray MBE, A Grehan, V Kamble,
J McCarthy, A McIntyre, U Mackin, B Mallon, T Mitchell,
J Palmer, L Poots, C Quinn, A Redpath, S Skillen, N Trimble
and R Walker

IN ATTENDANCE:

Lisburn & Castlereagh City Council

Chief Executive
Director of Service Delivery (Non-Regulated)
Director of Service Delivery (Regulated)
Director of Service Support
Director of Service Transformation
Lead Head of Planning & Building Control
Head of Marketing and Communications (Ms A Goddard)
Member Services Officer
Attendance Clerk

Commencement of the Meeting

At the commencement of the meeting, The Right Worshipful the Mayor, Councillor T Morrow, welcomed those present to the meeting, following which the Chief Executive outlined the evacuation procedures in the case of an emergency.

Councillor S Scott arrived to the meeting at this point (7.03 pm).

Councillor Morrow requested that all mobile phones be switched off or put on silent for the duration of the meeting.

Prayers

The Right Worshipful the Mayor, Councillor T Morrow, expressed condolences in respect of the recent death of:

Prayers (Contd)

- Mrs Beatrice Montgomery, mother of Raymond and Clifford Montgomery, who were employees in the Council's Grounds Maintenance Section;
- Mrs Betty Beggs, mother of Mrs Gillian Savage, who was an employee in the Council's Technical and Estates Section; and
- Mr Billy Girvin, father of Councillor A Girvin.

The Right Worshipful the Mayor, Councillor T Morrow, reminded Members that his theme for his Mayoral year was 'Lisburn/Castlereagh is a place where everyone is welcome' and, therefore, he had decided to invite different people to open each Council meeting. Councillor Morrow welcomed to the meeting the Very Rev. Dermot McCaughan, St Patrick's Parish Church, Lisburn. At the invitation of Councillor Morrow, Rev McCaughan addressed the Council and said a prayer, during which he too remembered the bereaved families referred to by the Mayor.

At this stage, a fire alarm sounded. The Council Chamber was evacuated and the meeting was adjourned (7.11 pm).

At 7.19 pm, the meeting was reconvened. Councillors N Anderson and L Poots arrived to the meeting at this stage. Rev McCaughan did not return to the meeting.

1. Business of The Right Worshipful the Mayor

Alderman W A Leathem (7.20 pm), Councillor R Walker (7.22 pm) and Councillor S Skillen (7.25 pm) returned to the meeting during consideration of this item of business. Councillor A Grehan left, and returned to, the meeting during consideration of this item of business (7.25 and 7.26 pm respectively).

The Right Worshipful the Mayor, Councillor T Morrow, outlined the engagements he had attended during the month as follows:

- RAFA Lisburn Wings Week Launch;
- Laganview Community Gym Resurgam Annual Fun Run;
- Duck Derby at Lagan Valley LeisurePlex;
- Launch of Hilden Brewery Beer and Music Festival Weekend;
- Annahilt Nursing Home to celebrate the 102nd birthday of one of its residents;
- Reception for Northern Ireland Commonwealth Games Baton Relay Team at Lagan Valley LeisurePlex;
- Atlas Farewell Coffee Morning Fundraiser;
- SERC Graduation Ceremony in the Waterfront Hall;
- Hilden Community Association Annual Family Fun Day;
- Lord Mayor's Installation Dinner;
- Drumbeg Parish Church Service;
- Flag Raising Ceremony for Merchant Navy Day;
- Moira Friendship Group Open Morning;

1. Business of The Right Worshipful the Mayor (Contd)

- Secretary of State’s Garden Party at Hillsborough Castle, attended by HRH Prince Harry. Councillor Morrow stated that Councillor M Tolerton had been present at the Garden Party, but had since become very ill. He extended the best wishes of the Council to Councillor Tolerton for her recovery;
- Art Exhibition by Moneyreagh Community Association at Island Arts Centre;
- Fusion Theatre Production of Starlight Express;
- Handover of Framed Armed Forces Covenant;
- Local Government Awards Celebration Event for staff;
- 60th Anniversary Morning for past pupils of Lisnagarvey High School;
- Moira Calling Festival;
- Stoneyford Community Association Family Fun Day;
- Service of Rededication and Thanksgiving by the Bishop of Connor at St Colman’s Parish Church in Dunmurry;
- Launch of Peace IV Event;
- Lisburn Chamber of Commerce Barbeque Event at Yellow Door;
- Meeting with long service employees at Star Instruments, one of whose members of staff had worked for the company for 50 years and continued to work there three days per week;
- Annual Prize and Award Presentation at St Patrick’s Academy;
- Mayor’s Charity Bag Pack at Tesco, Lisburn, at which over £1,200 had been raised. Councillor Morrow thanked all those who had helped out at this event, especially Councillor A Grehan;
- Business Ladies’ Event at Café Vic-Ryn;
- Reception for the two charities he was supporting during his Mayoral year;
- Royal Visit at Abernethy Butter;
- MacMillan Coffee Morning at Laganview Enterprise Centre; and
- Official Opening Event for the new Lisburn office of the Council of the Catholic Maintained School Sector.

At this stage, The Right Worshipful the Mayor, Councillor T Morrow, thanked the Deputy Mayor, Councillor H Legge, for having attended a number of events on his behalf during the last month, as follows:

- Beating Retreat and Awards Ceremony at Thiepval Barracks;
- Toastmasters’ Club Meeting;
- Speech Day at Friends’ High School;
- Service at Christ Church to celebrate the 60th anniversary of Lisnagarvey High School;
- Battle of Britain and Polish Airforce Involvement in World War II at the Ulster Aviation Society;
- Official Opening of West Lisburn Community Resource Centre;
- Reception for African-Caribbean Sports Forum NI;
- Attended the funeral of Councillor A Girvin’s father; and
- Launch of new Bassett’s Store on Hillsborough Road.

2. Apologies

It was agreed to accept apologies for non-attendance at the meeting on behalf of Aldermen M Henderson MBE and G Rice MBE and Councillors A Girvin, B Hanvey and M Tolerton.

At this stage, Alderman W A Leathem, on behalf of Councillor M Tolerton, expressed sincere thanks and appreciation to those Elected Members, from all political parties, who had sent cards, texts and best wishes during her recent period of illness.

3. Declarations of Interest

Councillor D J Craig declared an interest in respect of:

- Item 6.2.1 on page 765 of the Development Committee minutes of 6 September, 2017 and Item 5.5.12 of the Leisure and Community Development Committee minutes of 5 September, 2017 'Youth Council', in light of him being a Board Member of the Education Authority; and
- Item 9.10 'Autism NI', in light of his honorary membership of Autism NI.

Councillor A P Ewing also submitted a declaration of interest form after the meeting in respect of:

- Item 6.3.5 of the Development Committee minutes of 6 September, 2017 'Strategic Revitalisation Project – Update and Request for Council Contribution', in view of his employer, Alan Brown Insurance Company Limited, being situated within the area of the Lisburn Public Realm Scheme;
- Item 5.1.3 of the Corporate Services Committee minutes of 12 September, 2017 'South Eastern Health & Social Care Trust – Efficiencies', in light of his membership of the South Eastern Local Commissioning Group.

4. Council Minutes

It was proposed by Councillor N Anderson, seconded by Alderman T Tinsley and agreed that the minutes of the meeting of Council held on 22 August, 2017 be confirmed and signed.

5. Matters Arising

There were no matters arising.

6. Deputations

There were no deputations.

7. Business Required by Statute

(i) Signing of Legal Documents

On a proposal by Councillor O Gawith, seconded by Alderman T Jeffers, it was agreed that the following legal documents be signed at the meeting:

- Belfast City Council, City Hall, Belfast, and Lisburn and Castlereagh City Council – Memorandum of Understanding with respect to the implementation of an agreed cemetery subsidy for grave purchases and interments therein for residents of Lisburn and Castlereagh City Council wishing to use the cemetery services at Dundonald, Knockbreda or Roselawn Cemeteries; and
- Lisburn and Castlereagh City Council with Tony Patterson Sportsgrounds Limited of 49 Ballynahinch Road, Saintfield, BT24 7ND – Contract relating to the upgrade of one natural grass pitch to sand carpet construction.

8. Adoption of Minutes of Committees

It was agreed that the minutes and recommendations of the undernoted meetings be adopted, subject to any changes recorded below:

Leisure and Community Development Committee

5 September 2017

Proposed by Alderman J Tinsley

Seconded by Councillor R Walker

Page 733, Item 5.5.3

Lisburn & Castlereagh Housing Forum/Working Group

At the request of Alderman S P Porter, it was agreed that the Terms of Reference for the Lisburn & Castlereagh Housing Forum/Working Group be referred back to the Leisure and Community Development Committee for consideration to ensure that these included the requirement for sharing of information, particularly between the Northern Ireland Housing Executive and various Housing Associations, when tenants were being rehoused.

Environmental Services Committee

6 September 2017

Proposed by Alderman T Jeffers

Seconded by Councillor J Gray

Councillor J Gray, on behalf of herself and the Chairman of the Environmental Services Committee, Alderman T Jeffers, expressed congratulations to Hillsborough Village on winning the Large Village category again in this year's Britain in Bloom Awards and to Moira for coming third in its category. Councillor Gray congratulated the community groups in both villages, as well as the staff in the Council's Environmental Services Department, for the hard work they carried out in both locations. The Right Worshipful the Mayor, Councillor T Morrow, echoed these sentiments.

Page 746, Item 4.1

Preliminary Expenditure Application (PEA) and Financial Appraisal for the Proposed Erection of a Garden of Reflection – Princess Diana Memorial Park

Councillor U Mackin placed on record his appreciation to the Directors and the Chairmen of the two Committees involved in getting the above project to the stage which it was at. Having sought an indication of the timeline for completion of this project, the Director of Service Delivery (Regulated) advised that the PEA and Financial Appraisal had to be completed and, at this stage, the request was to secure financial provision in the estimates for delivery next year. There was a procurement process and design process to be completed and, on completion of these, it was anticipated that the project would be delivered next financial year.

Development Committee

6 September 2017

Proposed by Alderman A G Ewart

Seconded by Councillor A P Ewing

Capital Projects Committee

12 September 2017

Proposed by Alderman D Drysdale

Seconded by Alderman S P Porter

Corporate Services Committee

12 September 2017

Proposed by Councillor S Carson

Seconded by Councillor C Quinn

Page 797, Item 5.1.1

War Memorials – Policy for Inscription of Names

Councillor A McIntyre arrived to the meeting during consideration of this item of business (7.38 pm).

Councillor S Carson encouraged any Members who were aware of names that required to be added to the war memorials to notify Council Officers accordingly.

Councillor Carson referred to the fact that next year marked the centenary of the signing of the Armistice on 11 November. He stated that he had had discussions with the British Legion locally and advised that there were some major plans for the active remembrance and the service that the British Legion hosted every year and which the Council was part of. Plans were currently in their infancy. Councillor Carson proposed that a Working Group be set up through the Corporate Services Committee to consider specifically the remembrance commemorations of 2018, working alongside the British Legion. This proposal was seconded by Alderman J Tinsley and agreed.

Special Governance and Audit Committee

25 September 2017

The Chairman of the Governance and Audit Committee, Councillor A Grehan, provided a verbal update in relation to the items considered at the above special meeting, as follows:

(a) Performance Improvement Report 2016/17

The Council's Performance Improvement Officer took Members through the Performance Improvement Report 2016/17, after which it was agreed that it be approved.

(b) Lisburn & Castlereagh City Council Report to those Charged with Governance

Mrs Colette Kane from the Northern Ireland Audit Office was in attendance and provided a verbal report. Several questions from Members were responded to, after which it was agreed that the above Report be approved with the caveat that, as Council Officers had not yet had an opportunity to provide a response, a Traffic Light Report in response to recommendations should be produced in due course.

(c) Lisburn & Castlereagh City Council Statement of Accounts for the Year Ended 31 March, 2017

Mrs Kane provided a verbal report, after which it was agreed that the Statement of Accounts be accepted and signed by the Chairman and Chief Executive.

It was proposed by Councillor A Grehan, seconded by Councillor J Baird and agreed that the verbal report in relation to the special meeting of the Governance and Audit Committee held on 25 September, 2017 be accepted.

Special Development Committee

25 September 2017

The special meeting of the Development Committee had taken place in order to consider the Local Development Plan Preferred Options Paper feedback, post-public consultation. The Chairman of the Committee, Alderman A G Ewart, verbally advised that Members had received a detailed breakdown of the public responses to the Preferred Options Paper in respect of the Local Development Plan in a Public Consultation Report. There were 30 key issues which followed the agreed themes in the consultative form. Members noted the response and would have regard for same when balancing all the factors which would determine the Council's Plan Strategy and planning policy contained within it. The next stage would involve the Member Workshops where consideration to the responses on the Preferred Options Paper would be incorporated into the policy discussions. At the special meeting, it had been agreed that (a) the Consultation Report on the Preferred Options Paper would be published on the Council's website; and (b) that any additional comments from Members should be provided to the Principal Planning Officer by close of business on Friday, 29 September.

It was proposed by Alderman A G Ewart, seconded by Councillor A P Ewing and agreed that the verbal report in relation to the special meeting of the Development Committee held on 25 September, 2017 be accepted.

For Noting

Planning Committee

7 August 2017

Special Planning Committee

21 August 2017

The minutes of the Planning Committee meeting of 7 August, 2017 and the special Planning Committee meeting of 21 August, 2017 had been circulated for noting only as these minutes had been agreed at the subsequent meeting of the Planning Committee on 4 September, 2017. It was proposed by Councillor L Poots, seconded by Councillor N Trimble and agreed that their contents be noted.

9. Report from Chief Executive

It was agreed that the reports and recommendations of the Chief Executive be adopted, subject to any decisions recorded below.

Items for Decision

9.1 Low Power Wide Area Network (LPWAN) for the Northern Ireland Region

Councillor T Mitchell left the meeting at this point (7.43 pm).

The Chief Executive reported that, following a presentation by Invest NI on 11 September, 2017 (copy of which Members had been provided with), Ulster University would lead on a bid through Catapult Digital to create a LPWAN across the Northern Ireland region. This network would allow low intensity data transfer from smart devices to a central repository, as outlined in correspondence provided to Members. The network would then be made available to Small Medium Enterprises (SMEs) to drive innovation. The bid had opened on 22 August and was due to close on 29 September. The Chief Executive set out in her report, the key issues associated with LPWAN.

It was proposed by Councillor C Quinn, seconded by Councillor O Gawith and agreed that the Council support the LPWAN initiative being led by Invest NI in so far as:

- (a) providing £10k capital investment;
- (b) use of Council premises to host the transmitter/receiver stations, as appropriate;
- (c) providing innovation opportunity amongst small businesses within the Council area; and
- (d) collaboration with all 11 councils in developing the challenge ideas/business cases to test the network.

9.2 Hope 4 ME & Fibromyalgia – Council’s Request for Meeting

Members were provided with a copy of a letter dated 1 September, 2017 from the Permanent Secretary and HSC Chief Executive in relation to the Council’s

9.2 Hope 4 ME & Fibromyalgia – Council’s Request for Meeting (Contd)

concerns regarding the inadequate and disappointing responses to its Notice of Motion on the subject of ME and Fibromyalgia and the request for a meeting to be organised with Department of Health Officials, Council Members and representatives from the Hope 4 ME organisation.

Alderman W A Leathem stated that it was unfortunate that the Permanent Secretary was not prepared to meet with the Council. The vacuum created by the lack of an Executive was impacting on the thousands of patients who suffered from ME and fibromyalgia. Whilst not wanting to make this matter a political one, Alderman Leathem stated that he had sat on the All-Ireland Language Body for nine years and language, to him, was important in its own spectrum. However, when it affected health, commerce, infrastructure and education, it was irrelevant. When the Notice of Motion on the subject of ME and Fibromyalgia had first been raised, it had received cross-party support within the Council and Alderman Leathem hoped that this would still be the case. Having stated his dissatisfaction with the response received from the Permanent Secretary, Alderman W A Leathem proposed that the Council write to the Secretary of State seeking a meeting with him on this issue. This proposal was seconded by Alderman S P Porter and agreed. A number of Members from various political parties confirmed that their parties were still in support of this Notice of Motion.

9.3 National Association of Councillors Conference and AGM
3-5 November, 2017 – Mercure Hotel, Glasgow

Members were advised that an NAC conference (which would encompass the AGM) was to be held from 3-5 November, 2017 at the Mercure Hotel, Glasgow. The conference subject was Emergency Services and Emergency Planning and the programme, which had been received earlier in the day, was circulated to those Members present at the meeting. The estimated cost of a Member’s attendance being £682.29, it was proposed by Alderman J Tinsley, seconded by Councillor J Baird and agreed that any of the Council’s representatives on the National Association of Councillors wishing to attend the above conference and AGM be permitted to do so.

9.4 Belfast Region City Growth Deal – Elected Members Meeting

Alderman D Drysdale left the meeting during consideration of this item of business (8.00 pm), as did Councillor S Skillen (8.01 pm).

Members were advised that, following a meeting in regard to the Belfast Region City Growth Deal, it had been agreed that a political meeting be held on 28 September, 2017 from 9.30-11.30 am for up to 10 Elected Members from each of the Council areas listed in the Chief Executive’s report. This matter had been considered by the Party Group Leaders’ Forum on 12 September and it was agreed that the Chairmen of each Committee, together with the Party Group Leaders, or their nominees, attend the meeting on 28 September. It was proposed by Councillor A McIntyre, seconded by Councillor O Gawith and agreed that approval be given to Members’ attendance at this meeting.

9.4 Belfast Region City Growth Deal – Elected Members Meeting (Contd)

Following comments by Councillor S Carson, the Chief Executive agreed to provide those Members attending the meeting on 28 September with a further copy of the KPMG presentation in relation to the above matter. The Chief Executive also stated that she would be happy to speak in advance of the meeting to any Members attending if they so wished.

9.5 Atlanta Trade Development Programme
14-16 October, 2017

Members were reminded of the successful civic delegation to Atlanta and Berrien County in May 2017 and the follow-on trade mission planned to take place in October 2017. Plans for the trade mission had now been finalised, with six companies due to participate in this from 14-16 October, 2017. A requirement having arisen for an appropriate Council Officer to accompany the six companies during this trip, it was proposed by Councillor J Gallen, seconded by Councillor A Grehan and agreed that approval be given to a Council Officer attending the trade mission.

9.6 LDP Planning Policy Review Workshops

The Chief Executive reported that, on adoption of the Plan Strategy, the Department's Planning Policy Statements (PPSs) would cease to have effect, in so far as they were relevant to the Council area. As part of the preparation of the Preferred Options Paper, Officers had reviewed the current operational planning policy, as set out in the Department's PPSs, and a Planning Strategy for Rural Northern Ireland. Members were advised that there was a requirement to agree a suite of relevant and appropriate PPSs in support of the Plan Strategy and the Local Development Plan (LDP) for Lisburn & Castlereagh City Council.

A key requirement of achieving 'soundness' of the Plan was to show how the Council had taken account of policy and guidance issued by the Department. As part of the preparation of the draft Plan Strategy, new planning policy would be drafted. It was important for Officers to engage with Elected Members in the preparation of new planning policy to ensure a thorough understanding of the policy context for decision-making and to ensure there was no conflict with the thrust of regional policy. It was proposed by Councillor J Gallen, seconded by Alderman A G Ewart and agreed that three Planning Policy Review Workshops be held, as outlined in the Chief Executive's report, to seek Members' views on the current planning policies before drafting of new policy commenced, subject to the time of the workshops being amended to 5.00 – 7.00 pm. An open invitation would be extended to all Members to be in attendance at these workshops.

9.7 Northern Ireland Water Annual Suppliers' Day
2 November, 2017

Members were notified of email correspondence dated 19 September 2017 from Northern Ireland Water advising of a forthcoming Suppliers' Day event being held on 2 November at 61 Milltown Road, Antrim. This event would provide an opportunity to meet the Procurement Team, who would go through the tenders

9.7 Northern Ireland Water Annual Suppliers' Day
2 November, 2017 (Contd)

available. It was proposed by Councillor J McCarthy, seconded by Councillor A Grehan and agreed that any Members wishing to attend this event, advise the Member Services Unit accordingly.

Items for Noting

9.8 Health & Safety of Tower Block and Apartment Accommodation in the
Lisburn & Castlereagh City Council Area

Members were provided with a copy of a letter dated 23 August, 2017 from the Northern Ireland Housing Executive (NIHE) in response to the Council's representations seeking written assurances with regard to the safety of the tower block and apartment accommodation in the Lisburn & Castlereagh City Council area. The letter made reference to Whincroft House, which was in Braniel and, therefore, part of the Belfast City Council area. Lisburn & Castlereagh City Council did not have any NIHE blocks which were affected. It was proposed by Alderman W J Dillon, seconded by Councillor J Baird and agreed that the contents of this correspondence be noted.

9.9 Lisburn Courthouse

Members were provided with a copy of a letter dated 11 September, 2017 from the Northern Ireland Courts and Tribunals Service (NICTS) in response to the Council's representations regarding Lisburn Courthouse and the offer to work with the Department, through the Public Realm Scheme, to carry out some work to enhance the present appearance of the Court building. It was noted that NICTS officials would welcome a meeting with Council Members to explore the Council's proposals to work with it in respect of the building. It was proposed by Alderman W J Dillon, seconded by Councillor J Baird and agreed that arrangements be made for a meeting to be progressed accordingly.

9.10 Autism NI

Members were reminded that, at the last meeting of Council, it had been agreed that liaison take place with Autism NI to ascertain the implications to the Council of it becoming an Autism Impact Award Champion and if there would be any costs involved. The Director of Service Delivery (Non-Regulated) was currently preparing a report on this matter for presentation to the October meeting of Council. It was proposed by Alderman W J Dillon, seconded by Councillor J Baird and agreed that this information be noted.

9.11 Local Full Fibre Networks – Regional Gigabit Voucher Scheme

Members were provided with:

- (a) a copy of an email dated 25 August, 2017 from the Chief Executive of Belfast City Council in relation to information and assurances sought by this Council with regard to Local Full Fibre Networks – Regional Gigabit Voucher; and

- (b) a copy of an email dated 30 August, 2017 from Local Full Fibre Networks (LFFN) Culture Team regarding the Expression of Interest for the LFFN Programme to notify Council that, following such Expression of Interest, an invitation for full application to the Challenge Fund would be issued in due course.

It was proposed by Alderman W J Dillon, seconded by Councillor J Baird and agreed that the contents of the above correspondence be noted.

9.12 Reporting of Planning Enforcement Cases

Members were advised that, currently, the notification of Planning Enforcement cases were reported for noting, under confidential business, to the Planning Committee under delegated authority which had been granted to the Planning Enforcement Team. These cases would now also be reported to the Environmental Services Committee on the same basis, with effect from 1 October, 2017. It was proposed by Alderman W J Dillon, seconded by Councillor J Baird and agreed that this information be noted.

9.13 Public Bodies Annual Report for Northern Ireland 2015/16

Members were advised that the Public Bodies Annual Report for Northern Ireland 2015/16, which included information on Departmental contact details, Departmental Policy, Activity and Future Plans and Public Body Membership as at 31 March, 2016 was available online, as detailed in the Chief Executive's report. It was proposed by Alderman W J Dillon, seconded by Councillor J Baird and agreed that this information be noted.

Additional Report

9.14 Every Body Active 2020
Outreach, Capacity Building and Small Grants 2017/2018
Letter of Offer

The Council had previously received and accepted a Letter of Award under the above programme from Sport NI in the sum of £42,456. Members were provided with a copy of correspondence dated 20 September, 2017 from Sport NI advising that, as part of its Every Body Active 2020 Programme, it was prepared to make available development and financial assistance in the revised sum of £49,110 to enable the Council to implement a small grants programme aligned to the established outcomes of its Community Plan. This additional in-year funding, amounting to £6,654 was ring-fenced for projects supporting increased participation among people with a disability. It was proposed by Alderman J Tinsley, seconded by Councillor J Gray and agreed that the Letter of Offer be accepted.

10. Reports from Members on Boards

There were no reports from Members on Boards.

11. Reports on Decisions Subject to the Reconsideration Procedure

There were no reports on decisions subject to the reconsideration procedure.

12. Notice of Motion

There were no Notices of Motion.

13. Confidential Business

It was agreed that the reports and recommendations of the Chief Executive be adopted, subject to any decisions recorded below.

The Right Worshipful the Mayor, Councillor T Morrow, advised that the matters contained in the confidential report and additional confidential report would be dealt with "In Committee" due to containing information (a) in relation to which a claim to legal professional privilege could be maintained in legal proceedings; and (b) relating to the financial or business affairs of any particular person (including the Council holding that information).

"In Committee"

It was proposed by Councillor J McCarthy, seconded by Councillor N Anderson and agreed that the items in the confidential report and additional confidential report be considered "in committee", in the absence of members of the press and public being present.

Items for Decision

13.1 Deed of Agreement Pursuant to Section 76 of the Planning Act (Northern Ireland) 2011 between Lisburn and Castlereagh City Council and Ms Catharine Hynes and Mr James Hynes for Location 80m SE of 30 Quarterland Road, Dundrod, Crumlin

Having noted information set out in the Chief Executive's report and having been provided with a copy of the above Deed of Agreement, it was proposed by Councillor C Quinn, seconded by Councillor A Grehan and agreed that approval be granted to the signing and sealing of the above Deed of Agreement by The Right Worshipful the Mayor, Councillor T Morrow, and the Chief Executive.

13.2 Deed of Agreement Pursuant to Section 76 of the Planning Act (Northern Ireland) 2011 between Lisburn and Castlereagh City Council and Mr Robert Wilson and Mrs Ruth Wilson for Location North-East of No 59 Windmill Road, Hillsborough

Having noted information set out in the Chief Executive's report and having been provided with a copy of the above Deed of Agreement, it was proposed by Alderman W J Dillon, seconded by Councillor L Poots and agreed that approval be granted to the signing and sealing of the above Deed of Agreement by The Right Worshipful the Mayor, Councillor T Morrow, and the Chief Executive.

Item for Decision

13.3 Public Realm Scheme – Lisburn City Centre

Members were provided with a copy of a letter dated 5 September, 2017 from the Equality Commission for Northern Ireland containing the Commission's Investigation Report in relation to the above matter and the Chief Executive provided in her report a current update regarding this matter. It was proposed by Councillor N Trimble, seconded by Councillor O Gawith and agreed that this information be noted.

Additional Confidential Report

13.4 Advertising of Planning Applications and Public Notices for the Planning Unit

The Chief Executive having set out in her report, details of a tender exercise undertaken for the advertising services required by the Planning Unit, it was proposed by Councillor N Anderson, seconded by Alderman W J Dillon and agreed that the contract for this service be awarded as outlined in the Chief Executive's report.

Resumption of Normal Business

It was proposed by Councillor A McIntyre, seconded by Councillor A P Ewing and agreed to come out of committee and normal business was resumed.

14. Any Other Business

14.1 60th Anniversary of Lisnagarvey High School
Alderman S P Porter

It was proposed by Alderman S P Porter, seconded by Councillor D J Craig and agreed that The Right Worshipful the Mayor, Councillor T Morrow, host a reception to mark the 60th anniversary of Lisnagarvey High School.

14.2 175th Anniversary of Christ Church
Alderman S P Porter

It was proposed by Alderman S P Porter, seconded by Councillor A McIntyre and agreed that, through the Corporate Services Committee, a reception be held to celebrate the 175th anniversary of Christ Church, Lisburn.

14.3 Reinstatement of Roads and Footpaths Following Work by Utility Companies
Alderman S P Porter

Alderman S P Porter advised that he had been contacted by a resident of the Mornington development in Lisburn regarding the reinstatement of footpaths and roads following work that had been carried out. Whilst the matter had been brought to his attention by a resident of Mornington, this was something that

14.3 Reinstatement of Roads and Footpaths Following Work by Utility Companies (Contd)
Alderman S P Porter

occurred in all parts of the Council area. He stated that companies should be reinstating roads and footpaths using the same materials, in the same colour, as were used originally in order that the reinstated surface blended with the existing surface. It was proposed by Alderman Porter, seconded by Councillor A Grehan and agreed that the Council write to DFI Roads (a) asking what its policy was in relation to reinstatement of roads and footpaths following work by utility companies; and (b) asking if DFI Roads considered it right and proper for reinstatement to take place that did not blend with the original surfaces.

Discussion took place during which the following points were made by Members:

- the onus was on utility companies to reinstate roads and footpaths to the same condition and using the same materials as the original surfaces, but there was a failing on the part of DFI Roads to undertake enforcement to ensure that companies who received permission to carry out work left road and footpath surfaces as they found them;
- residents of Mornington were not notified or consulted with prior to recent work being carried out and access to houses was blocked by contractors. On future occasions, such consultation should be undertaken with residents;
- there should be a requirement for utility companies to apply for planning permission to undertake work on roads and footpaths; and
- utility companies should carry out work with due care and diligence to ensure no damage was caused to residents in the vicinity of where work was being done.

14.4 South Eastern Health and Social Care Trust Meeting
Councillor A McIntyre

Councillor A McIntyre apologised for having arrived late to the meeting; he had been in attendance at a meeting of the South Eastern Health and Social Care Trust. He advised that an invitation had been extended by the Chief Executive of the Trust for any individual Members or Party Groups to meet with the Trust.

14.5 Congratulations to Drummer, Allister Brown
Councillor A Redpath

On behalf of Councillor T Mitchell, who had left the meeting earlier, it was proposed by Councillor A Redpath, seconded by Councillor J Baird and agreed that a letter of congratulations be sent to Mr Allister Brown who had recently set a new Guinness World Record. Mr Brown and his four teammates had completed the longest drumming marathon by a team, drumming in unison for 100 hours. The aim of the event had been to raise awareness and generate funds for UNICEF's Children Under Attack cause.

14.6 World Mental Health Day – 10th October, 2017
Lighting Up of Council Buildings in Purple
Councillor N Anderson

Councillor N Anderson welcomed the decision taken by the Corporate Services Committee at its meeting held on 12 September, 2017 to light its offices purple on World Mental Health Day.

14.7 Death of Mr Hugh Munro
Councillor N Anderson

It was proposed by Councillor N Anderson, seconded by Councillor L Poots and agreed that the Council send a letter of condolence to the family of Mr Hugh Munro, who had passed away recently. Mr Munro had carried out a lot of community work in Carryduff.

It was agreed that the meeting go 'In Committee' at this stage in order to consider a confidential matter.

"In Committee"

It was proposed by Councillor D J Craig, seconded by Councillor J McCarthy and agreed that the following verbal item be considered "in committee", in the absence of members of the press and public being present.

All Council Officers, with the exception of the Chief Executive, left the meeting at this point (8.30 pm).

14.8 Staffing Matter
Councillor D J Craig

At the request of Councillor D J Craig, a staffing matter was discussed at this time.

Resumption of Normal Business

It was proposed by Councillor C Quinn, seconded by Councillor A McIntyre and agreed to come out of committee and normal business was resumed.

The Director of Service Delivery (Non-Regulated), Lead Head of Planning & Building Control, Head of Marketing and Communications, Member Services Officer and Attendance Clerk returned to the meeting at this point (8.41 pm).

14.9 Carryduff GAC
Councillor J Gallen

It was proposed by Councillor J Gallen, seconded by Councillor C Quinn and agreed that a letter of congratulations be sent to Carryduff GAC, whose Senior Ladies Team had recently won the Down Senior Ladies 2017 Football Championships and was the first team in the history of Carryduff GAC to secure a Senior County Football title.

MM 26.09.2017

There being no further business for consideration, the meeting was terminated at 8.42 pm.

Mayor