

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of the Meeting of the Leisure and Community Development Committee held in the Island Civic Centre, The Island, Lisburn, on Tuesday, 5th September 2017 at 5.30 pm

PRESENT:

Alderman J Tinsley (Chairman)

The Right Worshipful the Mayor
Councillor T Morrow

Deputy Mayor
Councillor H Legge

Aldermen W A Leathem, S Martin and S P Porter

Councillors R T Beckett, J Gray MBE, A Grehan,
T Mitchell, A McIntyre, C Quinn and R Walker

IN ATTENDANCE:

Head of Service (Cultural & Community Services)
Head of Service (Parks & Amenities)
Head of Service (Sports Services)
Head of Service (Economic Development)
Member Services Officer

Commencement of the Meeting

The Chairman of the Committee, Alderman J Tinsley, welcomed all present to the meeting.

The Chairman asked that any Member entering or leaving the meeting alert him accordingly so that the Member Services Officer might accurately reflect arrival and departure times in the minutes.

1. Apologies

Apologies for non-attendance at the meeting were accepted and recorded on behalf of Alderman M Henderson MBE; Councillors N Anderson, R B Bloomfield MBE, and S Skillen; and the Director of Service Delivery (Non-Regulated).

2. Declarations of Interest

The Chairman invited Members to declare any Interests they might have in relation to the business of the meeting and reminded them of the requirement that they complete Declaration of Interest forms in this regard which had been provided at their places.

2. Declarations of Interest (Continued)

The following Declarations of Interest were made:-

- Alderman J Tinsley – Item 3 of Report of Head of Service (Parks & Amenities) – “Dundonald - CCTV/Security”. (Director of Lisburn Commerce Against Crime)
- Alderman J Tinsley – Item 5 of Report of Head of Service (Cultural & Community Services) – “Community Transport”. (Director of Lagan Valley Rural Transport)

Alderman Tinsley advised Members that he would vacate the chair for consideration of the above items which would be dealt with by the Vice-Chairman, Councillor R Walker.

3. Minutes

It was agreed that the minutes of the meeting of the Leisure and Community Development Committee held on the 6th June 2017 as adopted by the Council at its meeting held on the 27th June 2017 be confirmed and signed.

The Head of Service (Parks & Amenities) clarified an issue in relation to the tender report for Grass Pitch Construction at the Billy Neill Soccer Centre of Excellence which had been raised at the meeting of Council held on the 22nd August 2017.

4. Hillsborough Forest Park - Proposals

The Chairman of the Committee welcomed the Head of Service (Economic Development) to the meeting. The Head of Service was in attendance to update on the Council’s proposed plans for the tourism development and management of Hillsborough Forest Park.

With the aid of PowerPoint, the Head of Service made his presentation which addressed the following:-

- strategic context of the proposals
- existing site conditions
- various activities, facilities and interpretation panels for the Forest, a number of which included ideas from the study visits to Grizedale, Whinlatter, and Slieve Gullion Forest Parks
- Masterplan of the Hillsborough Forest project
- Visitor Centre proposals
- potential restoration of existing premises
- analysis of the existing access points to Hillsborough Forest Park
- consultation process to date
- summary of costs for potential projects

4. Hillsborough Forest Park – Proposals (Continued)

- project timescales
- decisions of Development Committee at its special meeting held on the 24th July 2017
- next steps.

Councillor A McIntyre and Alderman S Martin entered the meeting during the presentation (5.37 pm and 5.41 respectively).

The Chairman, Alderman J Tinsley, thanked the Head of Service for his presentation and advised that the matter would be revisited later in the meeting.

5. Report from the Director of Service Delivery (Non-Regulated)

In the absence of the Director of Service Delivery (Non-Regulated), his report was presented by the Head of Service (Cultural & Community Services).

It was proposed by Councillor A McIntyre, seconded by Alderman S Martin and agreed that the report and recommendations of the Director of Service Delivery (Non-Regulated) be adopted, subject to any decisions recorded below.

5.1 Department for Communities
Match Funding Contribution toward Resurgam Community
Development Trust 2017-18

The Director referred to a decision in 2016-17 whereby a contribution of £27k as match funding toward a Department for Communities Innovation Fund award to the Resurgam Community Development Trust had been approved.

Members were advised that the Department for Communities had extended the project's funding at the same level into 2017-18 and had again requested a Council matching contribution at a similar level. Provision for such a contribution had been made in the 2017/2018 Estimates. In addition, the Community Development Trust would again be contributing £35k from its own resources toward the project.

Members also noted that Council officers from both Leisure & Community Development and Economic Development had met regularly with Departmental officials and also representatives from the Resurgam Community Development Trust to monitor progress against the agreed outcomes of the project.

It was agreed to recommend that - subject to acceptance by the Resurgam Community Development Trust of a formal Letter of Offer from the Council – the release of £27k assistance as a matching contribution to the award from the Department for Communities be approved.

5.1 Department for Communities
Match Funding Contribution toward Resurgam Community
Development Trust 2017-18 (Continued)

Given that the 2017/2018 financial year was six months in, it was agreed that - subject to Council ratification on the 26th September 2017 - the decision as referred to above be expedited as a matter of urgency, ie that:-

- the Department for Communities be advised of the Council's decision;
- the Finance Unit of Corporate Services be asked to expedite the release of funding;
- Resurgam Community Development Trust be advised of the Council's decision.

5.2 4 G Pitch Provision, Moira
Correspondence from Trevor Lunn MLA

It was agreed to recommend that the content of a letter dated the 2nd August 2017 from Trevor Lunn MLA in regard to the provision of a 4G Pitch in Moira be noted and that a report being prepared by Officers in this regard be awaited. Copy of the Director's interim response was also noted.

5.3 Departmental Budget Report

It was agreed to recommend that the Departmental budget report for the period ending the 31st July 2017 be noted.

5.4 Report from the Head of Service (Parks & Amenities)

It was proposed by Councillor C Quinn, seconded by Councillor A McIntyre and agreed that the report and recommendations of the Head of Service (Parks and Amenities) be adopted, subject to any decisions recorded below.

5.4.1 Hillsborough Forest Park – Proposals

A discussion in regard to the proposals for Hillsborough Forest Park took place.

It was agreed that the undernoted comments be formally conveyed to the Head of Service (Economic Development):-

- the importance of some guarantee of external funding;
- smaller scale projects with minimum financial input and ongoing; maintenance/staffing costs would be preferable at the outset;
- if the proposals did in fact proceed, they should be phased;
- a good water quality of the lake was important;
- the management of the facilities was likely to be multi-departmental across the Council.

The Head of Service (Economic Development) was thanked for his informative presentation and he left the meeting. (6.15 pm)

5.4.2 Crewe United FC: Annual Formal Dinner 2017

Members had been provided with copy of a letter dated the 19th July 2017 from Crewe United FC inviting the Council to take a table at its Annual Formal Dinner being held in the Maldron Hotel, Aldergrove on the 7th October 2017. A table for 10 persons would cost £400.00. The club had further requested that the Council consider taking an advertisement in the dinner brochure at a cost of £75.

It was agreed to recommend that:-

- up to a maximum of 10 persons, ie one table, attend the above dinner, the Council to be responsible for the payment of the tickets for the dinner;
- Members of Committee be asked to indicate if they wished to attend the dinner and the table of 10 be filled on a “first come, first served” basis;
- in the event of less than 10 persons wishing to attend the dinner, then that number be so accommodated;
- the Council take an advertisement in the Dinner brochure at a cost of £75.00.

5.4.3 Dundonald – CCTV/Security

The above item of business was conducted by the Vice-Chairman of the Committee, Councillor R Walker, the Chairman – Alderman J Tinsley – having declared an interest in this item.

The Head of Service reported on an inter-agency/local business meeting which he had attended on the 2nd August 2017 to explore options for CCTV coverage in Dundonald village so as to monitor anti-social behaviour, particularly in Moat Park.

Members had been provided with a draft proposal showing how one PTZ camera mounted on a mast within PSNI Dundonald could cover most of the at-risk area, in one particular half of the Council’s facility at Moat Park, details of which being included in the proposal and duly noted.

The camera would have a live feed into the LCAC operations room in PSNI Lisburn and would be actively monitored from that location.

The working estimate to install the system and secure links would be £23.5k with ongoing annual monitoring and maintenance costs thereafter. Proposals regarding funding were ongoing.

5.4.3 Dundonald – CCTV/Security (Continued)

It was agreed to recommend that:-

- the proposal to install a CCTV camera in PSNI Dundonald, which would cover areas of Dundonald Village and Moat Park be supported;
- engagement – in principle - be supported so as to progress the above proposal by Lisburn City Watch with the inclusion of a percentage Council contribution.

The Chairman – Alderman J Tinsley – resumed the Chair.

5.4.4 Moira Demesne – Realignment of Kerb Entrance

The Head of Service reported receipt of a request from a member of the public to realign the entrance kerbing to Moira Demesne as he perceived it to create a bottle neck and potential accident risk for those entering and leaving the facility. The specific request was for a section of kerbing and grass outside the gates to be taken back and cut in half diagonally, so as to allow cars to turn in. A photograph of the location had been appended to the report.

Arising from a site meeting with the Head of Parks & Amenities and a subsequent site viewing by the Director of Service Delivery (Non-Regulated), the Head of Service reported that:-

- other than this one complaint, there had been no demonstration of demand or requests for a realignment from any other residents;
- on the practical demonstration that had been staged:-
 - the exiting vehicle did not appear to cause the vehicle awaiting entry, the creation of a major obstruction to main street traffic;
 - the vehicle awaiting entry had ample room to move off the main road if it chose;
 - the vehicle awaiting entry also had the ability to allow a pause in the main road traffic, thus enabling the exiting vehicle to do so safely.

In addition to the above it was considered that – from an aesthetic perspective – the alignment as requested would detract from the overall appearance for the site entrance.

As the complainant had not been satisfied with the Officers' investigations, the issue was being brought to Committee for consideration.

It was agreed to recommend that the kerb layout remain as at present and that no realignments be carried out.

5.4.5 Comber Greenway - Linkage to Moat Park

The Head of Service referred to a recent meeting organised by the Department for Infrastructure (Cycling Unit) which had been attended by the following in order to discuss the further development of the Comber Greenway, and in particular the difficulties being experienced by Greenway users crossing the Grahamsbridge Road, Old Dundonald Road, Comber Road junction:-

- Elected Members from the Castlereagh East Electoral Area;
- Officials from Roads NI Eastern Division;
- Representatives of Sustrans;
- Head of Parks & Amenities.

As part of this process, the Council had been asked to consider adjustments to the Moat Park path network to link up with a new crossing, which would run through Moat Park and onto the Ulster Hospital and the planned Belfast Rapid Transport development on the Newtownards Road.

The meeting also discussed the European funded CHIPS programme (Cycle Highways Innovation for Smarter People Transport & Spatial Planning), which attempts to address air pollution levels through sustainable transport and engagement with local businesses to encourage workplace involvement and incentives to customers such as the 'Park and Ride' scheme.

It was agreed to recommend that the scheme proposed by the Department of Infrastructure Cycling Unit at the above location be supported in principle, such a scheme involving Council improvements to the path networks through Moat Park so as to provide improved linkages to the Comber Greenway, Belfast Rapid Transport development on the Newtownards Road and the Ulster Hospital.

The Committee noted that there were no new maintenance issues created by the scheme and indeed the work to the paths would complement a health & safety project to shore up an eroding river bank.

5.4.6 One Path Initiative - Sustrans

Members were aware that – in conjunction with Belfast City Council, Ards & North Down Borough Council, and the Department for Infrastructure – the Council had agreed to work with Sustrans to promote the One Path Initiative designed to encourage harmony between cyclists and pedestrians on main cycle routes. This One Path initiative focused solely on the Comber Greenway.

Given the success of the scheme, Officers were keen to progress to Stage 2 which included face to face engagement events, the production of a communication template, on-path signage, and a One Path Greenway Festival planned for a weekend in summer 2018. A proposal for the continuation of the One Path Initiative in 2017-18 had been provided, the cost per Council being in the region of £5,142 which was a continuation of provision from the 2016/2017 Estimates.

5.4.6 One Path Initiative – Sustrans (Continued)

The output of the One Path Initiative had been applied across the Council area, most recently in the decision to remove the cycle segregation line in Wallace Park to create a shared use space. The Initiative also sought to improve signage to the Greenway which would encourage a more active lifestyle and ultimately improved health benefits.

It was agreed to recommend that the continuation of the One Path Initiative in 2017-18 at a cost of £5,142 be approved in the 2018/2019 financial year Estimates.

It was further agreed that the situation in Wallace Park be reviewed in 12 months' time to ensure that the removal of the cycle segregation at that location was not proving detrimental to or putting the safety of any users at risk.

5.4.7 Wallace Park – Tennis Fundamentals

The Head of Service reported receipt of a request from Tennis Fundamentals, the Council's tennis operating partner in Wallace Park, seeking agreement to:-

- a revised pricing structure, the current one being in place for five years;
- a reduction in the opening hours on Sundays from 10am - 5pm to 2pm - 5pm.

It was agreed to recommend that:-

- the revised pricing structure for the provision of tennis in Wallace Park by Tennis Fundamentals be approved;
- the reduced opening hours on Sundays be approved.

5.4.8 Green Flag Awards

Members noted that Green Flag status had been awarded to both Wallace Park and Castle Gardens. The Deputy Mayor and the Chairmen of both the Leisure & Community Development Committee, and the Environmental Services Committee, had received the awards at a ceremony held in Bangor on 27th July 2017.

In his report, the Head of Service outlined the aims and objectives of the Green Flag Award Scheme which is managed under licence from the UK Government Department for Communities and Local Government (DCLG) by Keep Britain Tidy and which sets the benchmark standard for the management of recreational outdoor spaces across the United Kingdom and around the world.

It was hoped that applications for Moat Park and Moira Demesne would also be submitted in 2018 and that the Allotments would be considered for 2019.

5.4.9 Ulster Grand Prix 2017

Members noted detail of attendance and participation at the following events which had been held during Ulster Grand Prix Bike Week in the lead-up to Ulster Grand Prix Race Day, the 12th August 2017.

- Monday 7th August 2017 - Lisburn Old Vehicle Club Classic Car and Bike Rally at LVI/Paddock.
- Tuesday 8th August 2017 - Dromara Destroyers 'ride out' and Q&A Session at Dromara/Paddock.

The following publications were available at the meeting for collection:-

- "Ulster Grand Prix Bike Week Programme (6th – 12th August 2017)"
- "Ulster Road Racing in Focus", Issue 60 Summer 2017.

The Chairman considered that a reception should be held to recognise those persons who had given long-time service to the organisation of the Ulster Grand Prix. The Right Worshipful The Mayor, Councillor T Morrow, indicated his willingness to host such a reception. The Head of Service (Parks & Amenities) would work along with the Mayor on this matter.

5.4.10 Everybody Active 2020

Members noted that the Council's submission for a Sport NI Everybody Active 2020 grant towards further development of the walking and cycling trails at the Billy Neill area had been successful in reaching Stage 2 of the process, ie the development of a business case that would investigate the project's viability. The potential grant on offer was £120,000.

5.4.11 Vandalism – Wallace Park

Members noted that two separate acts of vandalism had been directed at the CCTV cameras in Wallace Park during July 2017 and that there was an intention to seek restitution.

5.4.12 Park Life Programme

In his report, the Head of Service outlined the aims and objectives of the Park Life Programme which had operated for seven years in Wallace Park and two years in Moat Park. The completion of the outdoor stage in Moat Park would be a welcome addition to the delivery of the Park Life Programme in subsequent years.

It was agreed to recommend that the evaluation report prepared by the Events Officer in regard to the 2017 events in both Wallace Park and Moat Park be noted.

5.4.13 Christmas Tree “Switch On” Ceremony & Other Forthcoming Events

The Committee noted forthcoming events and official openings as follows:-

- Christmas Tree “Switch On” Ceremony, Lisburn – Thursday 16th November 2017.
- Official opening of Billy Neill Cycle Hub.
- Official opening of the Moat Park Event Space.

The Committee noted that the Christmas Tree Switch On in Lisburn had been passed to Parks & Amenities to deliver. Proposals for this event and changes to the previous years’ format were detailed in the report.

Members expressed concern that the parade was no longer proposed for the Christmas Tree Switch-On and – arising therefrom – the Head of Service agreed to reconsider proposals for the event and to report back to Committee at its next meeting.

The Right Worshipful The Mayor, Councillor T Morrow, left the meeting. (6.42 pm)

Item Reported Verbally

5.4.14 Facility Enhancements

Illustrations of the following facility enhancements which were about to be introduced were displayed at the meeting:-

- Duncan’s Dam – Fencing;
- Tactile maps for the visually impaired at Moat Park, Wallace Park, Moira Demesne and Castle Gardens;
- Murals at Moat Park;
- Detailed plans for the Sensory Garden at Moira Demesne.

The Sustrans Annual Review 2016/2017 was also available for Members to peruse.

5.5 Report from the Head of Service (Culture & Community Services)

It was proposed by the Deputy Mayor, Councillor H Legge, seconded by Councillor T Mitchell and agreed that the report and recommendations of the Head of Service (Culture & Community Services) be adopted, subject to any decisions recorded below.

5.5.1 Ravarnet Christmas Tree – Request for Support

The Head of Service reported receipt of a request from Ravarnet Community Network seeking Council support in providing the necessary infrastructure for the erection and lighting of a donated tree within the Ravarnet area.

Members were advised that the “Christmas Switch-On Policy” adopted in 2015 for a three-year period provided a framework for the Council’s involvement in the provision, erection, infrastructure support, decoration and financial costs for “switch-on events” at 19 agreed locations across the Council area. Ravarnet was not one of the agreed sites contained within the policy. Any deviation from the policy prior to review could present equality challenges from other areas not currently provided for under the policy and/or might set a precedent for similar requests in the future. In addition, the Head of Service verbally reported that the timescale for Christmas 2017 may not allow for necessary permissions to be obtained from NIE in relation to electric installations.

It was agreed to recommend that:-

- the current policy position in regard to Switch-On events be maintained and, accordingly, support from within the current policy be not provided to the Ravarnet Community Network;
- the Director be asked to explore funding through a discretionary grant to the Ravarnet Community Network in relation to Christmas celebrations surrounding the donated tree for the 2017 season.

5.5.2 Policy for the Provision of Satellite Community Centres

Members were advised of the policy for the “Provision of Satellite Community Centres” which had been adopted by the former Lisburn City Council and which provided a framework for the development of Community Centres throughout the Council area. The basis of the policy included:-

- That the Council would provide a satellite community centre within each District Electoral Area, through a collection of external and Council funding.
- That the Council would work with an identified local community/voluntary sector body to establish the facility, formulate a management agreement and leasing arrangements for the building moving forward.
- That the Council would provide ongoing financial assistance, reviewed annually, up to a maximum of £25,000 to support with running and staffing costs associated with the facility.

A number of centres had been established under the policy but it was recognised that - resulting from the formation of the new Council, changes in Council boundaries and the establishment of new District Electoral Areas - the policy would benefit from review.

5.5.2 Policy for the Provision of Satellite Community Centres Continued)

The policy review would also take into consideration the following factors;

- Other community buildings in Council ownership but leased to 3rd parties for community use.
- Current Community Centre/Hub development projects.
- Future Community Centre/Hub development needs.

It was agreed to recommend that a review of the policy for the “Provision of Satellite Community Centres” be supported with a further recommendation report and draft policy being presented to a future meeting of the Committee.

5.5.3 Lisburn & Castlereagh Housing Forum/Working Group

In furtherance of a previous decision, the Head of Service reported that he had been working alongside Empowering Communities to update the terms of reference and to agree a date, time and agenda for first meeting. Copies of the draft Terms of Reference and draft Agenda were provided with the report.

Empowering Communities had secured membership representation from all relevant parties within the local area. To complete the group membership in line with the composition previously agreed by Council, five Elected Members were required from the Leisure & Community Development Committee. Such nominations were sought from each of the political parties.

It was agreed to recommend that:-

- the updated Terms of Reference for the Lisburn & Castlereagh Housing Forum/Working Group be approved, subject to the amendment of the number of Elected Member representation from five to eight;
- the format of the agenda for the Lisburn & Castlereagh Housing Forum/Working Group be approved, subject to a revision of the time which should accommodate more attendees;
- the Elected Member nominations to serve on the Lisburn & Castlereagh Housing Forum/Working Group be on the basis of:-
 - Four members of the DUP;
 - One member from each of the other political parties represented on the Council;
 - If any party wished to surrender its place or one of its places to an Independent Member(s), that be acceptable;
 - The matter of Member nomination being left with the Nominating Officers to report back to the Head of Service (Cultural & Community Services);
 - The importance of each District Electoral Area being represented on the Housing Forum/Working Group being recognised.

5.5.3 Lisburn & Castlereagh Housing Forum/Working Group
(Continued)

It was further agreed that the membership be reviewed after a period of operation to ensure that such membership was addressing the objectives of the Forum/ Working Group.

Councillor A McIntyre left the meeting. (6.59 pm)

5.5.4 Lands at Ballybeen Square

Members were advised that the undernoted areas of land at Ballybeen had been identified by Officers as being possibly surplus to requirements and therefore as suitable parcels of land for disposal and development:-

- site of the former Ballybeen Activity Centre;
- site of Ballybeen Play area.

Location plans for the two sites had been provided with the report and the backgrounds to the possible disposals were detailed therein.

It was agreed to recommend that:-

- lands at Ballybeen Activity Centre be declared as surplus to requirements and – through the Corporate Services Committee – their disposal be progressed in line with legislation and based on a current and up-to-date valuation;
- the lease for the Ballybeen Play Area land be surrendered back to the Northern Ireland Housing Executive;
- the re-location and re-development of the Ballybeen play area to Council land adjacent to Dungoyne Community Centre be agreed.

5.5.5 Community Transport

The above item of business was conducted by the Vice-Chairman of the Committee, Councillor R Walker, the Chairman – Alderman J Tinsley – having declared an interest in this item.

Further to the meeting of Committee held on the 2nd May 2017, the Head of Service reported that plans by the Driver & Vehicle Agency to issue new guidelines around the current legislation regarding automatic D1 entitlement and the interpretation of hire or reward had been deferred from “immediate effect” to the current indication of the 1st January 2018 for the formal issue of guidance subject to Ministerial sign-off.

5.5.5 Community Transport (Continued)

Members noted that - should the new interpretation be implemented, the implication for the Council's Community Transport Scheme would involve approximately 15 individuals (based on current registrations) from the Community/Voluntary sector and approximately 10 staff within Leisure & Community Services. This PCV Category D1 (Minibus) Training had been costed at approximately £900 per person.

It was agreed to recommend that:-

- the DVA position be monitored through the Council's Corporate Management Team;
- Officers prepare options to deal with the new guidance as it may apply to the Council's Community Transport Scheme, it being noted that additional provision in the 2018-2019 Draft Estimates may be required;
- the staff training element be referred to the Corporate Services Committee for consideration as to cost and the implications for staff and service delivery across the wider organisation.

The Chairman – Alderman J Tinsley – resumed the Chair.

5.5.6 Peace IV Programme

5.5.6 (a) Letter of Offer

Members were aware that the Council was in receipt of its formal letters of offer from the SEUPB totalling £2,536,662.

As a result of a number of disallowed programmes, the offer total was £164,575 less than the Council's submitted action plan. However the SEUPB had advised that this short fall could be rebid for. Members were provided with the rebid areas as agreed by the Peace IV Partnership on the 10th August 2017.

The Partnership had also recommended a change to the delivery mechanisms of some of the projects from "tender" delivery to "partner direct delivery". Details of the delivery of all Peace IV programmes were provided with the report.

It was agreed to recommend that:-

- the rebid areas as agreed by the Peace IV Partnership on the 10th August 2017 be endorsed;
- the delivery mechanisms of some of the projects from "tender" delivery to "partner direct delivery" be agreed.

5.5.6 (b) Peace IV Launch

Members noted that the official launch of the Lisburn & Castlereagh Peace IV Programme was scheduled for Thursday 14th September 2017 at 10.30 am in the Island Hall. Official invitations had been issued. The format of the launch was detailed in the report.

5.5.6 (c) Minutes of Meeting - 15th June 2017

It was agreed to recommend that the minutes of the meeting of the Peace IV Partnership be adopted, together with the recommendations contained therein.

Councillor A McIntyre re-entered the meeting. (7.01 pm)

5.5.7 Arts Grants & Bursaries

Members were advised that:-

- by its closing date - 13 applications had been received under the Council's Arts Grant Scheme for projects taking place between August – October 2017;
- by its closing date of 26th May 2017, four applications had been received under the Council's Individual Artists Scheme.

Members noted the schedule of recommendations in regard to the grant allocations as determined by the Arts Grant Assessment Panel and that - in accordance with the Council's Scheme of Delegation - the Head of Cultural and Community Services had accepted the recommendations from the Panel. Award and rejection letters had been issued accordingly.

5.5.8 Community Festival Fund Appeals 2016/2017

Members noted that the Council's Appeals Panel for Community Festivals Fund 2016/17 had made the following recommendations. Under the Scheme of Delegation, the Director had upheld the Appeals and groups had been notified accordingly.

Name of Group	Amount Requested	Score	Award Recommended
Community Circus Lisburn	£3500	69	£3220
Railway Street Ulster British Society	£3475	49	£3197
LCC Community Trust	£3500	60	£3220

5.5.9 Good Relations Grants 2017/2018

Members were reminded that the Good Relations Grant Fund had been established to support community relations and culturally diverse projects and that it was open to Community/Voluntary Groups engaged in the delivery of programmes/initiatives which focused on reconciliation and cultural diversity.

In his report, the Head of Service expanded on the aims and objectives of the Fund. The Good Relations programme is 75% funded by the Executive Office (previously known as the Office of the First Minister and Deputy First Minister (OFMDFM)).

Applications for the 2017/2018 scheme (available to download or at the Bridge Community Centre) had opened on the 29th June 2017 and by the closing date of 12 noon on the 28th July 2017, 14 applications had been received.

It was agreed to recommend that the allocations table as presented by the Assessment Panel and which detailed awards under the 2017/2018 Good Relations Grant scheme be noted. One application had failed to meet the required pass mark and was therefore deemed ineligible for funding, however a mechanism for appeal under the agreed appeals policy was in existence.

In line with the Council's Scheme of Delegation, the Head of Cultural & Community Services had accepted the recommendations from the Assessment Panel.

Alderman W A Leathem advised that he would consult with persons/groups who previously would have made application for funding under the Cultural Identity Grant scheme to ascertain if they had in fact made application for funding under the new grant scheme.

5.5.10 Advice Action Plan

Members noted that the 2017/18 Action Plan for the Northern Ireland Advice Strategy had been published by the Department for Communities and was available at <https://www.communities-ni.gov.uk/publications/advising-supporting-empowering-strategy>.

5.5.11 Museum & Heritage Service – Update

It was agreed to recommend that the following update in relation to the Museum & Heritage Service be noted:-

5.5.11 Museum & Heritage Service – Update (Continued)**AUTUMN TALKS**

Date	Topic	Speaker
Tuesday 3 October	<i>“Review the Revisionist”.</i>	Michael Jackson
Monday 9 October	<i>“A Man for All Seasons” (1966).</i>	Film
Tuesday 10 October	<i>“The Battle of Messines” Why it Still Matters Today</i>	Philip Orr
Wednesday 11 October	<i>“The Reformation in Ireland”.</i>	Dr Henry Jefferies
Monday 23 October	<i>“Reformed Always to be Reformed: The Reformation, Then and Now”</i>	Professor McMaster
Tuesday 24 October	<i>“Luther and his Legacy</i>	Reverend Dr Martyn Cowan
Friday 27 October	<i>“The Irish contribution to the Great War - Belgium”</i>	Piet Chielens,
Saturday 28 October	<i>Open Workshop.</i>	Piet Chielens and Annick Vandenbilcke,

EXHIBITIONS

Date	Topic
11 th October 2017 at 1.00 pm	Quincentenary of the Reformation, 31 October 1517

TELEVISION

Programme	Broadcaster
Business programme On local cotton manufactures.	TV3
Victorian Britain. Professor Alice Roberts, formerly of Time Team and Coast, spent two days with museum staff being filmed for a new series. Museum staff explained about the history of linen production, staff demonstrated hackling, spinning, card cutting and handloom weaving. The show will air nationally in 2018.	Channel 4

DONATIONS

Artefacts
Several Lisburn Borough Guidebooks & Ulster Railways Histories.
A rare copy of the 1906 Lisburn Standard.

5.5.12 Youth Council

The Head of Service reported extensively on the formation of a Youth Council in terms of participating agencies, contract and funding. Recruitment of the Youth Council was due to begin in early autumn and would be handled by the Education Authority for Northern Ireland (EANI).

It was noted that the EANI had acknowledged that this was the first time in Northern Ireland that this type of partnership approach to developing a youth council, by pooling resources and skills, had been piloted and given its success so far, could be replicated in other Council areas.

5.5.12 Youth Council (Continued)

It was anticipated that the Youth Council would be in place by November 2017. A celebratory launch in the Council Chamber – to which all Members of Council would be invited - would be widely promoted as a showcase project for Lisburn and Castlereagh.

It was agreed to recommend that:-

- the report on the formation and launch of the Youth Council be noted;
- the use of the Chamber and the hosting of the launch of the Youth Council in November 2017 be noted.

The Head of Service's report on this matter would also be presented to the Development Committee on the 6th September 2017.

5.6 Report from the Head of Service (Sports Services)

It was proposed by Councillor C Quinn, seconded by Alderman S Martin and agreed that the report and recommendations of the Head of Service (Sports Services) be adopted, subject to any decisions recorded below.

5.6.1 The Glass Box Ltd
Potential Padel Facility at Lagan Valley LeisurePlex

Further to the report to the meeting of Committee on the 2nd May 2017, the Head of Service advised that:-

- an area of green space adjacent to the site originally proposed by the Glass Box Ltd for a Padel facility, ie adjacent to the Football Factory at Lagan Valley LeisurePlex, had been identified by Officers;
- the site originally proposed by the Glass Box Ltd for a Padel facility, ie adjacent to the Football Factory at Lagan Valley LeisurePlex, was under consideration by Officers with a view to creating a designated Coach Parking area. A report would be presented to the Committee in due course.

The Head of Service considered that the proposal of the Glass Box Ltd was worthy of Members' consideration.

It was agreed to recommend that representatives from The Glass Box Ltd be invited to the October meeting of the Leisure & Community Development Committee to make a presentation on the proposal for a Padel facility at Lagan Valley LeisurePlex.

5.6.2 International Day for Older Persons

As an integral element of the Council's Active Ageing Programme, a number of free activity sessions had been offered in October 2016 across Sports Services' facilities.

It was agreed to recommend that Sports Services' facilities host a number of free activity sessions in October 2017 to mark the 2017 International Day for Older Persons.

5.6.3 Financial Assistance
Participation in County Antrim NI Super Cup Squad

Members were aware that the Council had already agreed to provide financial assistance to members of the County Antrim's Super Cup Team in 2017. Subsequent to its decision, the Council had been informed of another player from the Council's area who had been selected to represent the County Antrim Team.

The Committee noted that - in line with the earlier requests and under delegated authority – the Director of Service Delivery (Non-Regulated) had approved assistance of £100.00.

5.6.4 Bruce Mulligan Golf Cup
Ards & North Down Borough Council –v-
Lisburn & Castlereagh City Council

Members noted an update on arrangements for the Bruce Mulligan Golf Cup which, following its postponement due to inclement weather, would be hosted by Ards & North Down Borough Council at Carnalea Golf Club on Friday, 29th September 2017.

Members were invited to participate in the overall Lisburn & Castlereagh City Council team.

5.6.5 Irish National Short Course Swimming Championships
Lagan Valley LeisurePlex
13th - 17th December 2017

Members were aware that Lagan Valley LeisurePlex had hosted the Irish National Short Course Swimming Championships for a number of years.

Given the success of the Championships, Swim Ireland had decided to extend the 2017 Championships by one day to facilitate the increase in competitors wishing to take part. This extension would increase the economic benefit to the Council area as visiting swimmers, coaches and officials would require an additional night's accommodation.

It was agreed to recommend that Lagan Valley LeisurePlex's hosting of the Irish National Short Course Swimming Championships from the 13th to 17th December 2017 be noted.

6. Confidential Reports from the Director of Service Delivery (Non-Regulated)

In the absence of the Director of Service Delivery (Non-Regulated), his confidential reports were presented by the Head of Service (Cultural & Community Services).

It was agreed that the confidential reports and recommendations of the Director of Service Delivery (Non-Regulated) be adopted, subject to any decisions recorded below.

The matters contained in the confidential report would be dealt with “in Committee” due to containing information (i) which related to the financial or business affairs of any particular person (including the Council holding that information) and (ii) which related to individuals.

“In Committee”

It was proposed by Councillor J Gray, seconded by Councillor A McIntyre and agreed that the following matters be considered “in Committee”, in the absence of members of the press and public being present.

6.1 Former Derriaghy Primary School: Outline Business Case

Presented by Head of Service (Cultural & Community Services).

In furtherance of previous decision, Members had been provided with an Outline Business Case in regard to the former Derriaghy Primary School premises.

It was agreed to recommend that:-

- Option 4 of the Outline Business Case be accepted as the Preferred Option;
- the Council's consultant be asked to progress the project in line with the Outline Business Case recommendations, and through the preparation of a full Economic Appraisal, this work having been included as stage 2 of the brief when the consultant had been appointed;
- the procurement of a Planning Consultant be approved, such a consultant to:-
 - produce a Site Development Planning Appraisal
 - provide a Preferred Concept Design & Development Plan to include Indicative Cost Estimates to inform the Business Case
 - prepare a Marketing Strategy including Development Brief to assist the Council in taking the project to market in line with Council agreed objectives established in the Preferred Concept Design.

6.2 Financial Appraisal for Tender
DJ Services at Dundonald International Ice Bowl

Presented by Head of Service (Sports Services).

It was agreed to recommend that the financial appraisal for the provision of DJ Services at Dundonald International Ice Bowl be approved.

6.3 Proposed Agreement between Lisburn & Castlereagh City Council and
Belfast Giants Ice Hockey Club for the Use of Ice Time at Dundonald
International Ice Bowl 2017-2018

Presented by Head of Service (Sports Services).

It was agreed to recommend that the contract for the use of facilities at Dundonald International Ice Bowl by the Belfast Giants Ice Hockey Club be approved.

6.4 Catering Contract – Castlereagh Hills Golf Club

Presented by Head of Service (Sports Services).

In line with the Operating Agreement sealed at the July 2017 meeting of Council, Members noted that Stephen Gray trading as No 19 was providing catering services at Castlereagh Hills Golf Club.

6.5 Redevelopment of islandartscentre.com Website

Presented by Head of Service (Cultural & Community Services).

An additional confidential report as prepared by the Director of Service Delivery (Non-Regulated) had been made available on SharePoint earlier that day and was also tabled at the meeting.

Members had been provided with a copy of a Tender Evaluation Report in respect of the above. Members noted the award of the contract, as outlined in the Director's additional report for the Redevelopment of the islandartscentre.com website.

6.6 Award of Tender for the Provision of
Static Attendants at Sports Pavilions and Parks

Presented by the Head of Services (Parks & Amenities).

Members had been provided with a copy of a Tender Evaluation Report in respect of the above. Members noted the award of the contract, as outlined in the Director's report for the Provision of Static Attendants at Sports Pavilions and Parks.

6.7 Departmental Absenteeism Report

Presented by Head of Service (Cultural & Community Services).

Members were provided with, and noted the contents of, the Departmental absenteeism report as at the 31st July 2017.

The Head of Service (Parks & Amenities) outlined factors which could impact on absenteeism figures as from October 2017.

Additional Report

6.8 Redevelopment of islandartscentre.com Website

Dealt with under Item 6.5.

It was proposed by Councillor A McIntyre, seconded by Councillor T Mitchell and agreed to come "out of Committee" and normal business was resumed.

7. Any Other Business

7.1 Reception for Gateway Lisburn
Alderman S P Porter

Alderman S P Porter asked that consideration be given to the hosting of a reception for Gateway Lisburn to include their carers and volunteer helpers.

It was agreed that the Chairman of the Committee would host a reception for Gateway Lisburn and that the Head of Service (Cultural & Community Services) would organise this reception in consultation with the Chairman.

There being no further business, the meeting was terminated at 7.16 pm.

Mayor/Chairman