

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of the Meeting of the Leisure and Community Development Committee held in the Island Civic Centre, The Island, Lisburn, on Wednesday 11 April 2018 at 5.30pm

PRESENT:

Alderman J Tinsley (Chairman)

The Right Worshipful The Mayor
Councillor T Morrow

The Deputy Mayor
Councillor H Legge

Aldermen WA Leathem, S Martin and S P Porter

Councillors N Anderson, R B Bloomfield MBE, J Gallen, A Givan, J Gray MBE, A Grehan and T Mitchell

OTHER MEMBERS:

IN ATTENDANCE:

Director of Leisure & Community Wellbeing
Head of Service (Cultural & Community Services)
Head of Service (Parks & Amenities)
Head of Service (Sports Services)
Member Services Officers (2)

Commencement of Meeting

The Chairman of the Committee, Alderman J Tinsley, extended a welcome to all present and he then proceeded to outline the evacuation procedures in the case of an emergency.

The Chairman asked that any Member entering or leaving the meeting alert him accordingly so that the Member Services Officer might accurately reflect arrival and departure times in the minutes.

1. **Apologies**

Apologies for non-attendance at the meeting were accepted and recorded on behalf of the Vice-Chairman, Councillor R Walker, Alderman M Henderson MBE and Councillor RT Beckett,

2. **Declarations of Interest**

The Chairman, Alderman J Tinsley, invited Members to declare any Interests they might have in relation to the business of the meeting and reminded them of the requirement that they complete Declaration of Interest forms in this regard which had been provided at their places.

2. Declarations of Interest (Contd)

The following Declarations of Interest were made at this stage:

- Alderman WA Leathem declared an interest in Item 5.4.3 'Community Festival Fund: Consideration of Allocation Method and Awards for 2018/2019' on the basis that he had been Involved with Aghalee District LOL No 2's application
- Councillor J Gray, Alderman WA Leathem and Alderman S Martin declared an interest in Item 5.4.16 'Carryduff Community Hub – Update' on the basis that they were Board Members of Libraries NI

During the course of the meeting, the following Declarations of Interest were made:

- Councillor A Grehan declared an interest in Item 5.4.2 'Citizens Advice Bureau NI: Correspondence in relation to Future Funding' on the basis that she was a Board Member of CAB Lisburn & Castlereagh
- Councillor H Legge declared an interest in Item 5.1 ' Ballybeen Women's Centre: Redevelopment' on the basis that she had provided a letter of support for redevelopment of Ballybeen Women's Centre
- Councillor H Legge declared an interest in Item 5.4.15 'Seeding Grant Application – Dundonald Ladies Group' on the basis that she was a supporter and casual advisor to Dundonald Ladies Community Group

3. Minutes

It was proposed by Councillor A Givan, seconded by Alderman S Martin, and agreed that the minutes of the meeting of the Leisure and Community Development Committee held on 6 March 2018 as adopted by the Council at its meeting on 27 March 2018 be confirmed and signed.

4. Presentations

4.1 IFA – Grassroots Football Development Officer Update

The Chairman, Alderman J Tinsley, welcomed Mr Phil Melville, IFA Grassroots Development Officer who gave a powerpoint presentation outlining the IFA's 'Let Them Play' youth strategy. He highlighted the main key work areas in which he was involved, the threats and issues that were being faced and, finally, plans for future activities and possible developments.

Following his presentation, Mr Melville responded to Members' questions which covered a range of issues including:

- Parental/family attendance at morning U8-U11 matches impacting on the level of participation in senior matches later in the day
- The difficulties of very young players participating in matches during adverse weather condition
- The possibility of converting more grass pitches to 3G pitches and the potential to provide at least one covered pitch to provide weather protection

4.1 IFA – Grassroots Football Development Officer Update (Contd)

- The development of female participation
- Improving access to football activities for disabled children

The Chairman thanked Mr Melville for his presentation and he left the meeting at 6.00 pm

4.2 Dundrod and District Motor Cycle Club – Funding of the Ulster Grand Prix Bike Week

The Director of Leisure and Community Wellbeing advised that the presentation by Dundrod and District Motor Cycle Club would be deferred until the May meeting of the Committee to allow officers to continue discussions with the Club.

5. Report from the Director of Leisure & Community Wellbeing

It was proposed by Councillor N Anderson, seconded by Alderman SP Porter, and agreed that the main report and recommendations of the Director of Leisure & Community Wellbeing be adopted, subject to any decisions recorded below.

Items for Decision

5.1 Ballybeen Women's Centre: Redevelopment

The Committee was provided with copy correspondence from Ballybeen Women's Centre regarding the development of a fit for purpose centre with assistance from the Department of Communities. The correspondence included a request that the Council act as Lead Delivery Partner on behalf of the Centre carrying out the procurement, management of the capital build process and associated financial management responsibilities.

Discussion took place regarding the capacity of the Council to allocate staffing resources to such third party projects and the potential creation of a precedent in this regard. It was noted that, given the timescale, the provision of support would be through the Council's Transformation Department and it was agreed the Director should have further consultation with the Director of Service Transformation before either the Development Committee or Leisure & Community Development Committee further considered the request.

Item for Noting

5.2 Departmental Budget Report

Members noted the Departmental Budget Report for the Period 1st April 2017 to 31st March 2018 setting out the position as at 28th February 2018.

5.3 Report from the Head of Service (Parks & Amenities)

It was proposed by Councillor J Gray, seconded by Councillor T Mitchell, and agreed that the report and recommendations of the Head of Service (Parks & Amenities) be adopted, subject to any decisions recorded below.

5.3.1 Request from Lisburn Ladies Golf Club

It was agreed to recommend that Council do not accede to a request from Lisburn Golf Club to supply and maintain two flower planters on either side of the golf club entrance door on the basis that this would set a precedent in regard to other sports clubs and organisations within the Council area which could not be sustained by the Grounds Maintenance section.

5.3.2 Seymour Hill (River Road Play Park)

The Committee was advised that the lease to progress the MUGA at Seymour Hill had now been signed by all parties and the second phase involved the signing over of the new play park to the Council on a lease prepared by the Council's solicitors, copy of which had been provided for Members' information.

It was agreed to recommend that Council approve the River Road Play Park Lease to be signed by the Mayor and Chief Executive.

5.3.3 Ballymacash Rangers Lease

Members were reminded that it had previously been agreed to review the leases associated with a number of football clubs. Following consultation with solicitors, a lease had been agreed for a further 25 years at Rushmore Drive, copy of which had been circulated to Members. It was noted that the lease would be in the name of Ballymacash Sports Academy with Ballymacash Rangers being a sub tenant holding the alcohol licence.

It was agreed to recommend that Council approve the lease with Ballymacash Sports Academy to be signed by the Mayor and Chief Executive.

5.3.4 Santos FC Lease

Members were reminded that it had previously been agreed to review the leases associated with a number of football clubs. Following consultation with solicitors, a lease had been agreed for 3 years at the Scout Field in Carryduff.

It was agreed to recommend that Council approve the Lease with Santos FC to be signed by the Mayor and Chief Executive.

5.3.5 Moira Junior Colour Run

The Committee was advised that a request had been received from Jog Moira for permission to hold a Junior Colour Run in Moira Demesne on 27th June 2018 and that that Council support the event by meeting the costs for hire of necessary equipment (barriers, toilets and bins).

It was agreed to recommend that Council agree to the request from Jog Moira for Council to support the event by meeting costs associated with infrastructure to stage a Junior Colour Run in Moira Demesne on 27 June 2018.

5.3.6 Proposed Closure Periods for the Cemetery Administration Office and Burials Service 2018-2019

It was agreed to recommend that Council approve the proposed closures for the Cemetery Administration Office and burials services in 2018-2019, a list of which had previously circulated for Members' information.

5.3.7 Awards

The Committee noted the following recent award successes of the Parks & Amenities Unit:

- a. The Grounds Maintenance Section received a 'Commendation' in the 2018 MJ Achievement Awards in the 'Workforce Transformation category'.
- b. The CSAW Programme had been short listed for an award in the NI Maternal Mental Health Conference Awards in the Peer Support (Group) category. The final was to be held on 3 May 2018 at Riddell Hall, Stranmillis and would be attended by the Vice- Chair, Councillor R Walker.

5.3.8 Op BANNER – 50th Anniversary

The Committee noted an update report on progress by the NI Veterans Association in planning the 50th anniversary parade to mark Op BANNER. Members were advised that officers were meeting again with the event organisers and a further update on progress would be provided.

5.3.9 Bleacher Seating

Members were advised that the bleacher seating owned by the Council had recently been inspected and tested by an independent structural engineer and part of the seating had failed the safety tests. Given the particular location of the fail and the possibility that other fails could occur, it was noted that the seating would be taken out of service.

In response to Members' comments, it was agreed that a further report would be brought back to Committee outlining the recent usage of the seating by Council and other groups and the costs involved in either purchasing replacement seating or alternatively hiring seating as and when required.

5.4 Report from the Head of Service (Cultural & Community Services)

It was proposed by Alderman S Martin, seconded by Councillor N Anderson, and agreed that the report and recommendations of the Head of Service (Cultural & Community Services) be adopted, subject to any decisions recorded below.

Items for Decision:

5.4.1 2018 Linen Biennale: R-Space – Request for Financial Assistance

The Committee was advised that a request for financial assistance had been received from R-SPACE, Lisburn in respect of the planned inaugural Linen Biennale Festival 2018 to run from August – October 2018. It was noted that the festival would be promoted locally, regionally and internationally with the majority of events taking place within the Lisburn & Castlereagh area and culminating in an international conference at Lagan Valley Island from 2 – 4 October 2018.

It was noted that the proposed financial support would be up to a maximum of £15,000 and would be split between Cultural and Tourism budgets on an equal basis. Members were reminded that the Committee had been granted delegated authority to consider this issue and that it would be considered on the same basis by the Development Committee.

It was agreed to approve a financial contribution of £7,500 from the Cultural & Community Services budget, subject to the Development Committee recommending approval of the remaining £7,500 contribution.

5.4.2 Citizens Advice Bureau NI: Correspondence in relation to Future Funding

The Committee had been provided with copy correspondence received from the Chief Executive of Citizens Advice NI in regard to future central government funding of the organisation.

Officers provided clarification regarding provision of central funding for CAB and arrangements for funding local advice services. In response to a query regarding difficulties in contacting CAB, Councillor A Grehan explained the current demands on the service being created by the introduction of universal credit. The Head of Service (Cultural & Community Services) undertook to investigate email or other contact arrangements with CAB for Council Members

It was proposed by Alderman WA Leathem, seconded by Alderman SP Porter, and agreed to recommend that Council write to the Permanent Secretary for the Department for Communities seeking an explanation for the delay and requesting that the letter of offer in respect of CAB funding for the current financial year be issued as a matter of urgency.

5.4.3 Community Festival Fund: Consideration of Allocation Method & Awards for 2018 / 2019.

Members were advised that, following the Council's decision to re-open the Community Festival Fund scheme with an extended deadline of 22 March 2018, a total of 32 applications had been received.

Members noted that the total available funding for the scheme was £57,000, which was subject to a 50% contribution from the Department for Communities, in regard to which it was noted that confirmation of an award to the Council for 2018/19 was still awaited. A report was tabled at the meeting outlining the applications received, level of grant applied for, assessment scoring and 4 options for dealing with a potential overspend.

5.4.3 Community Festival Fund: Consideration of Allocation Method & Awards for 2018 / 2019 (Contd).

Arising from Members' comments and queries regarding the assessment process, the Head of Service (Cultural & Community Services) indicated that a presentation would be brought to a future Committee meeting explaining the assessment process.

Following discussion it was proposed by Councillor A Givan, seconded by Alderman SP Porter and agreed to recommend that Council adopt Option 2 which involved an overall reduction of 28% in grant allocation to minimize any potential overspend.

It was further agreed to recommend that Council write to the Permanent Secretary of the Department for Communities pointing out that the delay in issuing a letter of offer placed the Council at risk in that it was processing the Community Festival Fund in the absence of confirmation of the level of Departmental funding.

5.4.4 "In Flanders Fields" Museum – Centennial Commemorations of the First World War.

Members were provided with copy correspondence received from the Coordinator of the In Flanders Fields Museum regarding arrangements for the final commemorative weekend of its First World War centennial commemorations which would include the development of an art installation entitled 'empty chairs', as a visual representation of the loss the war left in homes of families.

It was agreed to recommend that, as requested by the In Flanders Field Museum, the Council purchase a wooden chair and cover the costs for it to be shipped to Belgium, where it would form part of the exhibition as a representation of the journey travelled and the lives lost in the war.

In response to comments by Alderman WA Leathem, the Head of Service (Cultural and Community Services) undertook to investigate whether it would be possible to use timber from trees felled on Council land in the construction of the chair and whether, following the centennial commemorations, the chair could be returned and placed on permanent exhibition in Lisburn Museum.

5.4.5 St Patrick's GAC: Correspondence

Members were provided with copy correspondence from St Patrick's GAC requesting the opportunity to attend a future Committee meeting to present its proposal to develop a 'Community Hub' at Kirkwood Roads. It was agreed to defer a decision on receiving this presentation pending a meeting between the club and the Chairman, along with Council officers.

5.4.6 Rural Development Funding – Basic Services Match Funding

Members were reminded that the Council had previously agreed to provide up to £12,250 match funding for any groups who secured funding under the Rural Development Funding.

5.4.6 Rural Development Funding – Basic Services Match Funding (Contd)

Members were advised that that following applications had been considered under the Rural Development Basic Services Programme and, where relevant, letters of offer had been issued with a condition being the requirement for a % match funding contribution from the Council:

Organisation	Project	Rural Development Funding	Council Match Funding
Glencare Community Group	Refurbishment of St.Clares Community Hall	£50,000	£3,413.83
Halftown Residents Association.	Refurbishment of community hall and equipment costs	£7,500	£500
Dromara Connect	Renovation of hall for community use.	£50,000	£2,922.98
TOTAL		£107,500	£6,836.81

Members were provided with copy of a formal letter of offer arising from the Council's application in respect of Moneyreagh Community Centre and noted that the Council was required to provide match funding of £19,646.18, which has been included as part of the Council's separate capital provision.

It was agreed to recommend that Council approve the match funding contribution to the 3rd party organisations as detailed in the table above together with the match funding contribution in the sum of £19,646.18 in respect of the Council's Moneyreagh Community Centre application.

5.4.7 Developing Place, Sharing Space Fund (Maghaberry)

Members noted the applications received for the pilot scheme and the assessment panel recommendations as follows:

Recommended for approval:

Group	Project	Assessment Score	Requested amount	Recommendation
Maghaberry Community Association	Facility & Equipment upgrade	67	£9893	Approved
Yung –Gi Taekwondo	Sports Development Project	58	£9893	Approved
Church on the Hill, Maghaberry	Café Style Community Hub	60.5	£50,000	Approved
Maghaberry Elm Church	Car Park development	41	£39,600	Approved
TOTAL			£109,386	

5.4.7 Developing Place, Sharing Space Fund (Maghaberry) (Contd)

Applications deemed ineligible:

Group	Project	Assessment Score	Requested amount	Notes
Maghaberry True Blues LOL 86	Toilet improvement and activities.	12	£10,000	Did not meet the required pass mark of 40%
Parent Teacher Association, Maghaberry	Outdoor Learning Hub	79	£49,145	Required planning and statutory approvals not currently in place to enable this project to proceed within the timescale.

Members noted that the total fund available under this scheme was £106,000 and current approved grants represented an over commitment of £3,386. Members considered the following two options to deal with the over-commitment:

1. Proceed with the over commitment with a view that some groups might underspend on their allocation when the final claims were submitted and processed but note that this was a financial risk to the Council)
2. Reduce successful allocations by 3% to bring the total awards in line with available budgets.

It was agreed in principle to proceed with Option 1 subject to obtaining legal advice regarding a potential precedent created if the Council was to agree to top up the funding.

5.4.8 Community Support Programme 2018/2019

Members were provided with copy of the Council's Letter of Offer for 2018 -2019 from the Department for Communities under the Department's Community Support Programme. It was noted that, while the offer represented an overall increase of over £2,000, the contribution to Community Support had been reduced, while the contribution to advice services had increased.

It was agreed to recommend that Council agree to accept the Letter of Offer from the Department for Communities under the Community Support Programme.

5.4.9 Special European Union Programmes Body [SEUPB] - Peace IV Programme: Re-Bid Submission

Members were provided with copy correspondence received from the SEUPB in regard to the Council's rebid for money under the Peace IV Programme and noted that £164,573.79 had been approved arising from the rebid submission, representing 100% of the requested rebid total.

It was agreed to recommend that Council note the correspondence from the SEUPB and accept the rebid allocation made under the Peace IV Programme.

5.4.10 Lisburn & Castlereagh Local Peace IV Partnership – Minutes of Meeting

It was agreed to recommend that Council approve the Minutes of Lisburn & Castlereagh Local Peace IV Partnership's meeting of 20th March 2018, copy of which had been provided for Members' information, subject to amendment at Item 1 Apologies of Councillor Redpath's political affiliation to UUP rather than DUP.

Items for Noting

5.4.11 Department for Communities: Letter of Variance – Community Support General 2017-18

Members were provided with copy of a Letter of Variance from the Voluntary & Community Division within the Department for Communities offering the Council an additional £13,201.19 of grant assistance from the Department's Community Support Programme for the period from 1st April 2017 to 31st March 2018.

Members noted that, as the additional funding had to be utilised within the 2017/2018 financial year, the Chief Executive had accepted the Letter of Variance on behalf of the Council.

5.4.12 Report on the Return to 'Civvy' Street Conference – 22nd march 2018

Members were provided with copy and noted a report following the attendance of Council representatives at the Return to Civvy Street Conference 2018.

Councillor A Givan referred to the fact that the Council had signed up to the Armed Forces Covenant and agreed an associated Action Plan and suggested that the Council should seek to implement the recommendations contained within the report on the conference. Reference was also made to a forthcoming meeting between the Chairman, Alderman J Tinsley, and the Veterans Champion for NI and to the possibility of partnership working with other statutory agencies within the Community Planning process.

In response to Members' comments on this issue, The Director of Leisure and Community Well Being indicated that officers would bring an update report on this matter to the June meeting of the Committee.

5.4.13 Pride of Place 2018

The Committee noted that, following the Council decision to participate in this year's Pride of Place Awards, a working group consisting of the Mayor, Chair and Vice Chair had agreed the Council's nominations for the Pride of Place Awards 2018 as follows:

Neighborhood
Community Wellbeing
Community Tourism

Maghaberry Community Association
Ballybeen Men's Motivational Group
Sunflowerfest

5.4.14 Lisburn & Castlereagh Housing Forum

Members were provided with copy and noted the minutes of the Lisburn & Castlereagh Housing Forum meeting held on 24th October 2017.

5.4.15 Seeding Grant Application – Dundonald Ladies Group

The Committee noted that, following receipt of an application to the seeding grant scheme, funding of £200 for Dundonald Ladies Group had been approved by the Head of Service (Cultural & Community Services) under the Council's scheme of delegation.

5.4.16 Carryduff Community Hub - Update

The Committee noted an update report in respect of Carryduff Community Hub outlining progress in respect of securing temporary facilities to be located at lands to the rear of Carryduff Library as well as the development of a longer term community hub solution.

5.4.17 Sir Richard Wallace – Bicentenary Programme Update

Members were reminded of the Council's decision to progress, through the Wallace Working Group, a programme of activities to officially mark the Bicentenary of the birth of Sir Richard Wallace.

The Committee noted an update report outlining a range of activities and events that had been confirmed and agreed including the following:

- Programme launch with the Mayor's Parade on 12th May 2018, incorporating a Sir Richard Wallace theme.
- Soft launch of the Sir Richard Wallace Exhibition at the Irish Linen Centre & Lisburn Museum on 21st May 2018.
- Family fun day programme agreed for 11am-2pm on Saturday 23rd June at Wallace Park.
- Wallace Musical Concert – 23rd June, 7.00-9:30pm, headlined by Peter Corry with guests Anuna, Belfast School of Performing Arts, Wallace High School and more.
- Commission of an original artwork piece by Jason McKinstry to mark the anniversary, with limited edition prints available for sale.
- Update of the Wallace Walking Tour Programme to be launched by the council's Tourism section.
- A Sir Richard Wallace Bicentenary marketing and promotional campaign throughout the city during the period May – December 2018

Verbal Item

5.4.18 Royal Wedding Community Fund

Members were advised that the deadline for applications to the Royal Wedding Community Fund had been 9 February 2018. One funding application received prior to the deadline had been rejected due to the fact that it had not been fully completed.

The Head of Service (Cultural and Community Services) reported that the failed application had been revised and resubmitted after the deadline. It was agreed to recommend that Council do not consider the application on the basis that it was received after the expiry of the application period.

5.5 Report from the Head of Service (Sports Services)

It was proposed by Councillor N Anderson, seconded by Councillor A Givan, and agreed that the report and recommendations of the Head of Service (Sports Services) be adopted, subject to any decisions recorded below.

5.5.1 HEROS 2018 – Formal Request for Ice Time at Dundonald International Ice Bowl

Members were provided with copy of a formal request for assistance from 'Beyond Walls' for the HEROS Programme in Dundonald International Ice Bowl and it was agreed that Council provide a similar level of support as in previous years.

5.5.2 Irish Footballs Association – Grassroots Development

Following the presentation by the IFA Grassroots Development Officer earlier in the meeting, the Director of Leisure and Community Wellbeing updated Members on progress in implementing the Council's pitches strategy.

Alderman WA Leathem left the meeting at 6.55 pm

5.5.3 Proposed Junior Parkrun – Lough Moss Leisure Centre

Members were advised that Moira Demesne had been one of the first Junior Parkrun venues in Northern Ireland and Sports Development staff, working with Parkrun UK, had identified Lough Moss Leisure Centre as another potential Junior Parkrun site

It was agreed to recommend that Council approve the payment of an affiliation/registration fee of £3,000 to Parkrun UK with a view to the first Junior Parkrun at Lough Moss Lough Moss Leisure Centre taking place in late May/early June.

5.5.4 Hillsborough Boys Festival of Football – Request for Financial Assistance

Members were provided with copy correspondence from Hillsborough Boys Football Club requesting financial assistance and the use of facilities for the Festival of Football on 11th-12th August 2018.

It was agreed to recommend that Council grant at cost Hillsborough Boys FC the use of the Football Factory, Lisburn Recreation Centre and associated facilities over the weekend 11th/12th August 2018 as well as a contribution of £1,000 to offset costs incurred in their hosting of the 2018 Festival of Football.

At the request of Alderman SP Porter, it was agreed that the club be asked to recognise the Council's contribution in any promotional material.

5.5.5 Lisburn 2gether Special Olympics Club – National Games Dublin June 2018

Members were provided with copy correspondence from the Chairperson of Lisburn 2Gether Special Olympics Club requesting Council support for the 10 athletes and 2 coaches from the Club selected to attend the National Games in Dublin on 14th – 17th June 2018.

It was agreed to recommend that Council make a contribution of £2,000 to Lisburn 2Gether Special Olympics Club to offset costs in relation to members attending the National Games in Dublin June 14th – 17th 2018.

At the suggestion of Alderman S P Porter, it was further agreed to recommend that the Mayor and the Chair send a joint letter to the club congratulating the members on their success in being selected for the games and that a reception be held for the athletes and coaches before they leave for the games. The Right Worshipful the Mayor, Councillor T Morrow, indicated that he would be happy to provide the reception as suggested.

Councillor T Mitchell left the meeting and Alderman WA Leathem returned to the meeting at 7.01 pm

Item for Noting

5.5.6 Sports Services Facilities – Closure Dates 2018/2019

Members were provided with copy and noted the closure dates for Sports Services facilities in 2018/19.

6. Confidential Report from the Director of Leisure & Community Wellbeing

The Chairman advised that the reasons for confidentiality were as set out in the agenda, ie:-

- Presentation by the Dundrod and District Motorcycle Club on the funding of the Ulster Grand Prix Bike Week (confidential due to information

6. Confidential Report from the Director of Leisure & Community Wellbeing (Contd)

relating to the financial or business affairs of any particular person - including the Council holding that information)

- Recruitment of Frontline Posts (confidential due to information which is likely to reveal the identity of an individual)
- Aberdelghy Golf Course: Tender Report – Appointment of Contractor to Collect Green Fees and Undertake Associated Duties (confidential due to information relating to the financial or business affairs of any particular person - including the Council holding that information)
- Christmas Lights Switch On Event; Tender for the Provision of Entertainment (confidential due to information relating to the financial or business affairs of any particular person - including the Council holding that information)
- Sports Services: Tender for the Provision of Cleaning Materials (confidential due to information relating to the financial or business affairs of a particular person - including the Council holding that information)
- Appointment of a Consultant In Relation to Works at Aberdelghy and Castlereagh Hills Golf Courses: Tender Report (confidential due to information relating to the financial or business affairs of any particular person - including the Council holding that information)
- Procurement of Grounds Maintenance Equipment for Grass Cutting and the Cemeteries (confidential due to information relating to the financial or business affairs of any particular person - including the Council holding that information)
- Absence Report (confidential due to information which is likely to reveal the identity of an individual)

“In Committee”

It was proposed by Councillor N Anderson, seconded by Alderman S Martin, and agreed that the confidential report of the Director of Leisure & Community Wellbeing be considered “in Committee”, in the absence of members of the press and public.

It was agreed that the confidential report and recommendations of the Director of Leisure & Community Wellbeing be adopted, subject to any decisions recorded below and other items noted:-

Items for Decision

6.1 Presentation by the Dundrod and District Motorcycle Club on the Funding of the Ulster Grand Prix Bike Week

Members noted that this item had been dealt with earlier in the meeting at Item 4.2 above.

6.2 Recruitment of Frontline Posts

It was agreed to recommend that, in the interests of maintaining service quality, Council approve that the recruitment of identified frontline posts should be on a permanent basis, subject to further consideration of the Corporate Services Committee.

Items for Noting

6.3 Aberdelghy Golf Course: Tender Report – Appointment of Contractor to Collect Green Fees and Undertake Associated Duties

The Committee was provided with copy of the tender report and noted the award of the tender for the appointment of a contractor to collect green fees and undertake associated duties as set out in the report.

6.4 Christmas Lights Switch-on Event; Tender for the Provision of Entertainment

The Committee was provided with copy of the tender report and noted the award of the tender for the provision of entertainment for the Christmas Lights Switch-on Event as set out in the report.

6.5 Sports Services: Tender for the Supply of Cleaning Materials

The Committee was provided with copy of the tender report and noted the award of the tender for the supply of cleaning materials to Sports Services as set out in the report.

6.6 Appointment of a Consultant In Relation to Works at Aberdelghy and Castlereagh Hills Golf Courses: Tender Report

The Committee was provided with copy of the tender report and noted the award of the tender for the appointment of a Consultant in relation to works at Aberdelghy and Castlereagh Hills Golf Courses as set out in the report.

The Head of Service (Sports Services) confirmed a further report on the potential works would be furnished to the Committee in due course.

6.7 Procurement of Grounds Maintenance Equipment for Grass Cutting and the Cemeteries

The Committee was provided with copy of the tender report and noted the award of the tender for the procurement of grounds maintenance equipment for grass cutting and the cemeteries as set out in the report.

6.8 Departmental Absence Report

Members noted the information provided detailing the most recent rolling report on Departmental absenteeism.

In response to a query by Councillor N Anderson, the Director of Leisure and Community Well Being indicated that he would bring a further report to the next Committee meeting providing an analysis of absenteeism within the Department.

Verbal Report

6.9 Moneyreagh Community Centre

The Head of Service (Cultural and Community Services) provided a report on staffing and other issues impacting upon service delivery at Moneyreagh Community Centre and responded to Members' queries.

"Resumption of Normal Business"

It was proposed by Alderman S Martin, seconded by Councillor N Anderson, and agreed to come out of committee and normal business was resumed.

Councillor B Bloomfield left the meeting at 7.16 pm

7. Any Other Business

7.1 Land at Colby Park
Councillor J Gallen

It was proposed by Councillor J Gallen, seconded by Councillor N Anderson, and agreed to recommend that Council obtain legal advice to ascertain ownership of land adjacent to Colby Park and report back to Committee in this regard.

7.2 Dromara Community Centre
Councillor J Gray

Councillor J Gray advised that the Dromara Community Centre usually applied for Community Festival funding but were unable to complete the application in time for this year's deadline. She advised that the festival would start off with a charity vintage car run and sought support from the Council in the provision of black bags and bins to facilitate the clean up after the event.

It was agreed to recommend that Council support the event as requested.

7.3 Magheragall Parish Church Vintage Fair
Alderman WA Leathem

At the request of Alderman WA Leathem, it was agreed to recommend that Council support Magheragall Parish Church Vintage Fair on 26 May 2018 with the provision of crowd barriers and bins.

7.4 Lagan Valley Drum Association
Alderman WA Leathem

At the request of Alderman WA Leathem, it was agreed to recommend that Council support Lagan Valley Drumming Association hosting an event on 26 May 2018 with the provision of crowd barriers and bins.

There being no further business, the meeting concluded at 7.23 pm.

Mayor/Chairman