

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of the Meeting of the Environmental Services Committee held in the Island Civic Centre, The Island, Lisburn, on Wednesday, 2 October 2019 at 5:30 pm

PRESENT

Alderman J Baird (Chairman)

The Right Worshipful the Mayor, Councillor A Givan

The Deputy Mayor, Councillor J McCarthy

Aldermen M Henderson MBE, T Morrow, SP Porter and J Tinsley

Councillors J Craig, S Eastwood, AP Ewing, , O Gawith, M Gregg, S Lee, C McCready, R McLernon, T Mitchell and S Skillen

OTHER MEMBERS:

IN ATTENDANCE

Chief Executive
Head of Service (Building Control)
Head of Service (Environmental Health)
Head of Service (Parks and Amenities)
Waste Policy and Development Manager
Member Services Officer

Commencement of Meeting

The Chairman, Alderman J Baird, welcomed Members to the October meeting of the Environmental Services Committee.

The Chairman then proceeded to outline the evacuation procedures in the case of an emergency.

1. **Apologies**

Apologies for non-attendance were received on behalf of the Director of Environmental Services and the Head of Service (Waste Management and Operational Services)

(Councillors J Craig, C McCready and T Mitchell arrived at 5.31 pm)

2. Declarations of Interest

The Chairman invited Members to declare any Conflicts of Interest they might have in relation to the business of the meeting and reminded them of the requirement to complete Declaration of Interest forms in this regard, which had been provided at the meeting. There were no Declarations of Interest.

(Councillor M Gregg arrived at 5.32 pm and Councillor R McLernon arrived at 5.33 pm)

3. Report from the Head of Service (Building Control)

3.1 Street Naming – off Lurgan Road, Moira

The Committee was advised that Mayfair Homes (NI) Ltd had proposed the street name for a development of 32 dwellings off Lurgan Road, Moira.

The Committee had been provided with a copy of the development layout.

It was proposed by the Deputy Mayor, Councillor J McCarthy, seconded by Councillor O Gawith, and agreed that the street name, Moira Gate, be allocated to the proposed development of 32 dwellings off Lurgan Road, Moira.

4. Report from the Head of Service (Environmental Health)

4.1 Christmas Off-Street Car Parking Arrangements

It was proposed by Alderman J Tinsley, seconded by Councillor T Mitchell, and agreed to recommend that Council approve free of charge off-street car parking for each Saturday in December as part of the Christmas campaign, subject to this being an integral element of the overall Christmas campaign for 2019 as approved by the Development Committee.

(Alderman M Henderson and Councillor AP Ewing arrived at 5.34 pm)

4.2 Off-Street Car Parking Arrangements – Christmas Switch On

The Committee noted that this year's 'Christmas Switch On' was scheduled for Thursday 21 November 2019 and were advised regarding arrangements for the event.

It was proposed by Alderman J Tinsley, seconded by Councillor O Gawith, and agreed to recommend that Council approve the closure of Smithfield Car Park (or other alternative and suitable site) on Wednesday 20 November 2019 at 6.00pm and all day on Thursday 21 November 2019 to facilitate attractions and entertainment as part of the Christmas lights switch on.

Councillor O Gawith referred to an offer by the owners of Graham Street Car Park in a previous year to support the event by provision of free parking and facilitating a charity collection and officers undertook to investigate this further.

(Alderman SP Porter arrived at 5.36 pm; the Head of Service (Parks and Amenities) left at 5.38 pm)

“In Committee”

It was proposed by Councillor J Craig, seconded by Alderman M Henderson, and agreed that the following matters be considered “in committee”, in the absence of members of the press and public.

5. Confidential Business

It was agreed that the report and recommendations of the Director of Environmental Services be adopted, subject to any decisions recorded below.

The Chairman, Alderman J Baird, advised that the matters contained in the confidential report would be dealt with “In Committee” for the following reasons:

Item 5.1: Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information)

Item 5.2: Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information)

Item 5.3: Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information)

Item 5.4: Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information)

Item 5.5: Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information)

Item 5.6: Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information)

Item 5.7: Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information)

Item 5.8: Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information)

5.1 Affordable Warmth Scheme Update

The Committee was provided with copy and it was proposed by Councillor J Craig, seconded by Alderman J Tinsley and agreed to recommend that Council note an update report setting out the context of the Affordable Warmth Scheme and including information in relation to eligibility criteria, etc.

5.2 Cemeteries Management Information System

It was proposed by Alderman M Henderson, seconded by Councillor J Craig, and agreed to recommend that Council approve financial provision to be included in the 2020/2021 Estimates for the procurement of a Management Information System for Cemeteries Administration.

5.3 Cemeteries Review of Grave Opening Fees for Former Lisburn & Castlereagh City Council Residents now residing Outside the Council Boundary due to Caring Requirements

The Committee was provided with copy of the report considered at its meeting on 4 September 2019 and also received additional information relating to the review of burial rates for those residents who had to move into a caring facility outside the Council area but had previously been a Lisburn & Castlereagh City Council resident.

(Councillor T Mitchell left the meeting at 5.55 pm and returned at 5.58 pm)

During discussion on this issue, the Chief Executive indicated that a particular case that had fallen outside the current discounted rate would be reviewed and the family would be advised accordingly.

It was proposed by the Right Worshipful the Mayor, Councillor A Givan, seconded by Councillor M Gregg, and agreed to recommend that Council approve Option 2 as outlined in the officer's report.

5.4 Communications Plan – Introduction of the Preferred Waste Collection Model in Lisburn & Castlereagh City Council 2020

The Committee was provided with copy of a Communications Plan in relation to the introduction of the Preferred Waste Collection Model.

The Waste Policy and Development Manager responded to queries and comments by Members regarding the Communications Plan including information for householders with special needs and provision of progress reports to Committee. It was noted that a Members Workshop on the Kerbside Pilot was being held on 15 October 2019 and further information on planned communications with householders could be included in that workshop.

It was proposed by Alderman T Morrow, seconded by Alderman M Henderson and agreed to recommend that Council note the Communication Plan in relation to the introduction of the Preferred Waste Collection.

5.5 Household Waste Recycling Centres Opening Times

During discussion on this matter, Members raised a number of issues regarding management of the Council's Household Waste Recycling Centres and the Chief Executive advised that these matters would be included in a further report to Committee.

It was proposed by Councillor J Craig, seconded by Councillor C McCready, and agreed to recommend that Council approve the review of site opening hours at Household Waste Recycling Centres and give delegated authority to the Committee at its meeting in November to progress and implement these once identified and evaluated.

5.6 Northern Ireland Waste Forum

The Committee was provided with copy of a report by the Northern Ireland Waste Forum on Strategic Waste Management Update.

It was proposed by Councillor T Morrow, seconded by Alderman M Henderson, and agreed to recommend that Council note the contents of the report, endorse the actions of Officers to date and approve the payment of £2,182 towards the SIB commissioned work with further reports being brought back in due course.

5.7 Updated Waste Collection Policies

Members were reminded that the Committee had considered this matter at its meeting in September and had requested further information on a number of issues. A detailed report was provided outlining policies and cost factors relating to the provision of home composters, additional brown bins and additional landfill disposal capacity.

(Alderman J Tinsley left the meeting at 6.49 pm and returned at 6.50 pm)

It was proposed by Alderman SP Porter and seconded by Alderman J Tinsley that it be recommended that Council approve the policies as presented to the Committee in September 2019.

The Deputy Mayor proposed that on request householders should be allowed an additional brown bin free of charge. The Chair ruled that the Deputy Mayor's proposal was a direct negative of the proposal currently before the meeting.

When the original proposal was put to the meeting, 3 Members indicated on a show of hands that they opposed the proposal. The Chair declared the proposal carried by a majority of the Committee.

5.8 Request for Delegated Authority to the Environmental Services Committee November 2019

It was proposed by Councillor AP Ewing, seconded by the Deputy Mayor, Councillor J McCarthy, agreed to recommend that Council grant delegated

5.8 Request for Delegated Authority to the Environmental Services Committee
November 2019 (Contd)

authority to the Environmental Services Committee at its meeting in November 2019 in relation to the consideration and approval of the financial appraisal for the Altona Depot refurbishment.

Resumption of Normal Business

It was proposed by Councillor AP Ewing, seconded by Alderman SP Porter, and agreed to come out of committee and normal business was resumed.

6. Any Other Business

There were no items of any other business.

There being no further business, the meeting was terminated at 6.58 pm.

Mayor/Chairman