

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of the Meeting of the Environmental Services Committee held in the Island Civic Centre, The Island, Lisburn, on Wednesday, 4 September 2019 at 5:30 pm

PRESENT

Alderman J Baird (Chairman)

The Right Worshipful the Mayor, Councillor A Givan

Aldermen T Morrow and J Tinsley

Councillors S Eastwood, AP Ewing, J Craig, O Gawith, M Gregg, S Lee, C McCready, R McLernon, T Mitchell and S Skillen

OTHER MEMBERS:

Aldermen A Ewart, A Grehan and WJ Dillon

Councillors N Anderson, U Mackin and A Swan

IN ATTENDANCE

Director of Environmental Service

Head of Service (Building Control)

Head of Service (Environmental Health)

Head of Service (Waste Management and Operations)

Member Services Officer

Commencement of Meeting

The Chairman, Alderman J Baird, welcomed Members to the September meeting of the Environmental Services Committee.

The Chairman then proceeded to outline the evacuation procedures in the case of an emergency.

1. **Apologies**

Apologies for non-attendance were received on behalf of Alderman P Porter.

2. **Declarations of Interest**

The Chairman invited Members to declare any Conflicts of Interest they might have in relation to the business of the meeting and reminded them of the requirement to complete Declaration of Interest forms in this regard, which had been provided at the meeting. There were no Declarations of Interest.

(Councillor AP Ewing arrived at 5.32 pm)

3. Report from the Director of Environmental Services

3.1 Environmental Services Annual Departmental Plan 2019/2020

The Committee was provided with copy of the Environmental Services Annual Departmental Plan 2019/2020 detailing the departmental objectives and priorities covering the period 2019/2020.

It was proposed by Alderman J Tinsley, seconded by Councillor R McLernon, and agreed to recommend that Council approve the Environmental Services Annual Departmental Plan 2019/2010.

(Alderman A Grehan arrived at 5.34 pm)

3.2 Performance Reports 2019/2020 – Quarter 1 (April, May and June 2019)

The Committee was provided with copy of Performance Reports for 2019/2020. In response to Members' queries, the Head of Building Control advised regarding enforcement of planning approval conditions and the Head of Environmental Health advised regarding entertainment licence applications by schools.

It was proposed by Councillor JD Craig, seconded by Alderman J Tinsley, and agreed to recommend that Council note the following performance reports, copies of which had been provided to Members:

- Affordable Warmth Scheme (1 April – 30 June 2019)
- Building Control applications – full plan applications and regularisation certificates (1 April – 30 June 2019)
- Department of Finance (DoF) – Completion Notice Ready report to Land & Property Services - (1 April – 30 June 2019)
- Departmental Risk Register - quarterly review up until 30 June 2019
- Dog Control Statistics – 1 April 2019 to 30 June 2019
- Illegal Dumping Outcomes – 1 April 2019 to 30 June 2019
- KPI Performance Summary (1 April 2019 – 30 June 2019)
- Licensing Statistics – 1 April 2019 to 30 June 2019
- Planning Enforcement Statistics – 1 April 2019 – 30 June 2019
- Refuse Collection & Illegal Dumping Data – 1 April 2019 to 30 June 2019
- Trading Accounts: (Period 1 – April) (Period 2 – May) and (Period 3 – June)

4. Report from the Head of Service (Building Control)

4.1 Street Naming – off Dromore Road, Hillsborough

The Committee was advised that AMS Capital Limited had proposed the street name for a development of 3 dwellings off Dromore Road, Hillsborough.

The Committee had been provided with a copy of the development layout.

4.1 Street Naming – off Dromore Road, Hillsborough (Contd)

It was proposed by Councillor M Gregg, seconded by Councillor T Mitchell, and agreed that the street name, Charlottes Court, be allocated to the proposed development of 3 dwellings off Dromore Road, Hillsborough.

4.2 Street Naming – off Saintfield Road, Lisburn

The Committee was advised that Beechview Developments had proposed the street name for a development of 7 dwellings off Saintfield Road, Lisburn.

The Committee had been provided with a copy of the development layout.

It was proposed by Councillor O Gawith, seconded by Alderman T Morrow, and agreed that the street name, Primrose Mews, be allocated to the proposed development of 7 dwellings off Saintfield Road, Lisburn.

4.3 Affordable Warmth Scheme – Service Level Agreement

The Committee was provided with copy of correspondence from the Department for Communities setting out the terms of the Affordable Warmth Scheme together with copy of an updated Service Level Agreement between the Council and the Department.

In response to Members' queries, the Head of Building Control clarified the process designated by the Department to promote participation in the Affordable Warmth Scheme. He advised that it was a targeted scheme and he undertook to provide Members with information regarding the targeted postal code areas specified by the Department.

It was proposed by Councillor O Gawith, seconded by Councillor S Skillen, and agreed to recommend that Council agree that the Chief Executive sign the Service Level Agreement with the Department for Communities for the delivery of the Affordable Warmth Scheme.

5. Report from the Interim Head of Service (Environmental Health)

5.1 Dog Control Orders

The Committee was provided with the following documents:

- Copy of the previous report, appendices and minute reference from the Committee's meeting in November 2018 relating to the introduction of Dog Control Orders
- An update report relating to the implementation of the Dog Control Orders.
- Copy draft Dog Control Orders covering the following areas:
 - The Dogs Exclusion (Lisburn and Castlereagh) Order 2019
 - The Dogs on Leads (Lisburn and Castlereagh) Order 2019
 - The Dogs on Leads by Direction (Lisburn and Castlereagh) Order 2019

5.1 Dog Control Orders (Contd)

In response to Members' comments, the Head of Environmental Health advised on the consultation with the public that had preceded the drafting of the Orders and, arising from that consultation process, the rationale for restricting dogs from tennis courts and playing fields at specific periods of the year. He also indicated that the list of play areas within the schedule was the present complement of parks and that the order allowed for the potential of additional parks in the future.

It was proposed by Alderman J Tinsley, seconded by Alderman T Morrow, and agreed to recommend that Council approve the following draft Dog Control Orders to be ratified and sealed at full Council and enacted on 1 December 2019.

- The Dogs Exclusion (Lisburn and Castlereagh) Order 2019
- The Dogs on Leads (Lisburn and Castlereagh) Order 2019
- The Dogs on Leads by Direction (Lisburn and Castlereagh) Order 2019

5.2 Dog Pound Kennelling Arrangements

The Committee was provided with copy report and minute reference from its meeting in January 2019 when tendering for a third party dog pound facility to kennel stray and unwanted dogs impounded by the Council's Dog Control Service was considered and approved.

In response to Members' queries, the Head of Environmental Health provided further clarification regarding the tendering process.

The Committee noted the update report in relation to the Council Dog Pound Kennelling arrangements which would be progressed by tender.

6. Report from the Head of Service (Waste Management and Operational Services)

6.1 Live Here Love Here/Keep NI Beautiful (KNIB)

It was proposed by Councillor O Gawith, seconded by Alderman T Morrow, and agreed to recommend that Council approve the attendance of representatives of KNIB at the November meeting of the Committee in order to give a presentation on the work undertaken across the Province and in particular in the Lisburn and Castlereagh City Council area and to seek the Council's continued support.

6.2 Updated Waste Collection Policies

The Committee was provided with copies of the Council's reviewed and updated Waste Collection Policies. Discussion arose regarding charges for second brown bins and food composters and the Head of Waste Management and Operational Services outlined the background and rationale for these charges.

It was proposed by Councillor O Gawith, seconded by Councillor JD Craig, and agreed as follows:

6.2 Updated Waste Collection Policies (Contd)

- to recommend that Council approve the reviewed and updated waste collection policies
- that Officers be asked to bring back a report to Committee regarding the cost and service implications of providing free of charge second brown bins and food composters.

(Councillor N Anderson arrived at 6.11 pm)

6.3 CIWM NI Conference 2019

It was proposed by Councillor JD Craig, seconded by Councillor O Gawith, and agreed to recommend that Council approve attendance by the Chair and Vice-Chair, or their nominees, at the CIWM NI conference entitled 'The Future for Plastics?' taking place on 24 October 2019 in the Titanic Centre Belfast.

6.4 Kerbside Pilot Update

The Committee was provided with an update report on the Kerbside Pilot Project and noted confirmation that Resource Futures had been awarded the contract for the monitoring and evaluation of the pilot areas through the Council's collaborative agreement with WRAP.

The Committee was also provided with and noted copy of the governance chart relating to the management of the overall project by the recently established Kerbside Project Board.

"In Committee"

It was proposed by Councillor S Lee, seconded by Councillor M Gregg, and agreed that the following matters be considered "in committee", in the absence of members of the press and public.

7. Confidential Business

It was agreed that the report and recommendations of the Director of Environmental Services be adopted, subject to any decisions recorded below.

The Chairman, Alderman J Baird, advised that the matters contained in the confidential report would be dealt with "In Committee" for the following reasons:

Item 7.1: Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information)

Item 7.2: Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information)

7. Confidential Business (Contd)

Item 7.3: Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information)

Item 7.4: Confidential due to information relating to the financial or business affairs of the organisation concerned (including the Council holding that information)

Item 7.5: Confidential for reason of information in relation to which a claim to legal professional privilege could be maintained in legal proceedings

Item 7.6: Confidential for reason of information in relation to which a claim to legal professional privilege could be maintained in legal proceedings

Item 7.7 Confidential for reason of information relating to any individual; information which is likely to reveal the identity of an individual; and information in relation to which a claim to legal professional privilege could be maintained in legal proceedings

7.1 Cemeteries Review of Grave Opening Fees for Former Lisburn & Castlereagh City Council Residents now residing Outside the Council Boundary due to Caring Requirements

The Committee considered a report outlining options for a review of grave opening fees for cemeteries in the Council area in relation to persons who were formerly resident within the LCCC area but who now resided outside it due to caring requirements.

It was proposed by Councillor JD Craig, seconded by Councillor T Mitchell, and agreed to recommend that officers bring back to Committee a further report providing information on the potential cost implications of removal or extension of proof of residency periods and on residency categorisations.

(Alderman A Ewart arrived at 6.29 pm)

7.2 Cemeteries – Future Cemetery Provision

The Committee was provided with copy report in relation to the future provision of cemeteries within the Council area together with copy of the Preliminary Expenditure Application as considered and approved at Corporate Management Team on 6 August 2019.

It was proposed by Councillor JD Craig, seconded by Alderman J Tinsley, and agreed to recommend that Council approve the progression of the appointment of an Integrated Consultancy Team (ICT) to inform the needs of cemetery provision for Lisburn & Castlereagh City Council.

(Councillor S Lee left the meeting at 6.31 pm and returned at 6.34 pm)

7.3 HR Go - Services provided at the Council Household Waste Recycling Centres (HWRC) by HR Go

The Committee noted the update in respect of the staffing arrangements at the Council's HWRCs following the termination of its contract with the Council by HR Go with effect from 16 August 201

7.4 Municipal Waste Disposal Contract Extension

It was proposed by Alderman T Morrow, seconded by Councillor O Gawith, and agreed to recommend that Council approve the extension of the Municipal Waste Disposal Contracts (Lot 1 and Lot 2) by up to six months, the precise length to be determined once there was clarity regarding forthcoming legal proceedings.

(Alderman WJ Dillon arrived at 6.41 pm)

7.5 Ongoing Legal Proceedings/Noise Complaint

It was proposed by Councillor O Gawith, seconded by the Right Worshipful the Mayor, Councillor A Givan, and agreed to note an update in relation to the ongoing legal proceedings/noise complaint.

7.6 Ongoing Sewerage Complaint Investigation in the Drumbo area of Lisburn

The Committee was provided with copy and noted a report in relation to the ongoing sewerage complaint investigation in the Drumbo area of Lisburn,

Councillor U Mackin outlined the background to this matter and commended the Director of Environmental Services and her team for securing a proposed resolution mentioning in particular the contribution made by the Council's Environmental Health Manager, Mr Donal McLaughlin.

It was proposed by Councillor JD Craig, seconded by Councillor AP Ewing, and agreed to recommend that

- Council approve the proposed mechanism for delivering the NIW scheme as outlined in the report
- to avoid any further delay, officers be authorised to proceed with the issue to residents of letters and commitment agreement forms
- the Committee record its thanks to the Director of Environmental Services and her team for achieving a successful proposal and potential outcome to this matter.

(Alderman A Grehan left at 6.49 pm)

7.7 Planning Enforcement – Cases with court proceedings for September 2019

The Committee noted information on planning enforcement cases with court proceedings for September 2019.

Resumption of Normal Business

It was proposed by Councillor T Mitchell, seconded by Councillor S Skillen, and agreed to come out of committee and normal business was resumed.

8. Any Other Business

8.1 Repair Cafe – Councillor O Gawith

At the request of Councillor O Gawith, the Director of Environmental Services undertook to investigate the feasibility of establishing a repair café in the Council area and to report back to Committee in this regard.

8.2 Issue of Petroleum Licences – Councillor M Gregg

In response to a query by Councillor M Gregg, the Environmental Health Manager advised that the renewal of petroleum licences was not automatic and that, on receipt of an application, the Council consulted with appropriate agencies prior to issuing a renewal.

There being no further business, the meeting was terminated at 6.57 pm.

Mayor/Chairman