

**LISBURN & CASTLEREAGH CITY COUNCIL**

**Minutes of the Remote Meeting of the Environmental Services Committee held on Wednesday, 3 November, 2021 at 6:00 pm**

**PRESENT IN CHAMBER:**

Councillor A P Ewing (Chairman)

Councillor C McCready (Vice-Chairman)

Deputy Mayor  
Councillor T Mitchell

Alderman J Baird

Councillors N Anderson, S Eastwood, A Givan, M Gregg,  
S Lee, H Legge and R McLernon

**PRESENT IN REMOTE LOCATION:**

The Right Worshipful the Mayor  
Alderman S Martin

Alderman M Henderson MBE

Councillors S Lowry, A McIntyre and S Skillen

**OTHER MEMBERS IN REMOTE LOCATION:**

Aldermen D Drysdale and J Tinsley

Councillors U Mackin and A Swan

**IN ATTENDANCE:**

**In Chamber:**

Director of Environmental Services  
Head of Service (Building Control)  
Head of Service (Environmental Health)  
Head of Service (Waste Management and Operational Services)  
IT Officer  
Technician  
Member Services Officers

**In Remote Location:**

Head of Parks & Amenities  
Environmental Health Manager (Health & Safety and Cemeteries Administration)

**Commencement of the Meeting**

At the commencement of the meeting, the Chairman, Councillor A P Ewing, welcomed those present to the remote meeting of the Environmental Services Committee, which was being live streamed to enable members of the public to hear and see the proceedings.

At this point, the Member Services Officer read out the names of the Elected Members and Officers in attendance at the meeting.

The Chairman, Councillor A P Ewing, stated that, whilst the meeting was being live streamed, unauthorised recording was not permitted, as per the Council's Standing Orders. He asked that mobile phones be put on silent or switched off for the duration of the meeting and proceeded to outline the evacuation procedures in the case of an emergency.

1. Apologies

It was agreed to accept an apology for non-attendance at the meeting on behalf of Alderman S P Porter.

2. Declarations of Interest

There were no declarations of interest.

3. Report from Head of Service (Waste Management and Operational Services)

3.1 Consultation for the Reduction of Single-Use Plastic Beverage Cups and Food Containers

Members were provided with a copy of a letter dated 18 October, 2021 from the Department of Agriculture, Environment and Rural Affairs (DAERA) seeking responses to the above consultation, the closing date for submission of which was 17 December, 2021.

It was proposed by Councillor A Givan, seconded by Alderman J Baird and agreed to recommend that:

- (a) Members forward any comments they had on the consultation to the Head of Service no later than 10 November, 2021 for inclusion in the Council response; and
- (b) delegated authority be granted to the Environmental Services Committee at its December meeting to consider and approve the draft response.

4. Report from Head of Service (Building Control)

4.1 Committee for Agriculture, Environment and Rural Affairs – Call for Evidence and Views on the Climate Change Bill No.2

Members having been provided with a copy of a response to the above consultation, the closing date for submission of which had been 30 September, 2021, it was proposed by Councillor N Anderson, seconded by Councillor A Givan and agreed to recommend that retrospective approval be given to this response.

4.2 Department of Finance – Consultation Proposals for Amendment of Technical Booklet Guidance to Part R (Access to and Use of Buildings) - Changing Places Toilet Provision

Members having been provided with a copy of a response to the above consultation, which had been amended since the October meeting of the Committee and subsequently submitted to the Department, it was proposed by Councillor M Gregg, seconded by Councillor N Anderson and agreed to recommend that retrospective approval be given to this response.

5. Report from Head of Service (Environmental Health)

5.1 Lisburn City Centre Seasonal Car Parking

During consideration of this item of business, The Right Worshipful the Mayor, Alderman S Martin, and Alderman D Drysdale joined the meeting (6.14 pm), as did Councillor A Swan (6.17 pm).

Further to information provided in the Head of Service's report, it was proposed by the Deputy Mayor, Councillor T Mitchell, seconded by Alderman J Baird and agreed to recommend that Members note that there would be free parking within the Council Off Street Car Parks in Lisburn City Centre on each Saturday in December 2021 and that this would be established as an annual concession as part of the Council's support of local businesses.

It was further proposed by Councillor C McCready, seconded by Councillor N Anderson and agreed to recommend that, for this year only, given the difficulties that had been faced by retailers during the pandemic, the free parking also be extended to each of the Saturdays in January.

5.2 Lisburn & Castlereagh City Council Draft Cemetery Strategy

Members were provided with a copy of the Draft Cemetery Strategy, together with a copy of the Screening Document and Rural Needs Impact Assessment.

Councillor U Mackin placed on record this thanks to Officers for having addressed several matters he had raised at the last meeting of the Committee. The Chairman, Councillor A P Ewing, stated that Councillor A Gowan had asked that his thanks to Officers also be recorded.

It being noted that delegated authority had been granted to the Committee at this meeting to consider the Draft Cemetery Strategy, it was proposed by Councillor A Givan, seconded by Councillor N Anderson and agreed that this be approved.

Following discussion, it was further proposed by Councillor A Givan, seconded by Councillor N Anderson and agreed to recommend that:

- (a) the 'Procedures for Arranging Interments and Associated Monumental Works and Cemeteries Rules and Regulations 2021/22' be amended to reflect that there would be no burials on 25-27 December, 2021, but burials would be carried out on 28 December, 2021; and

5.2 Lisburn & Castlereagh City Council Draft Cemetery Strategy (Contd)

- (b) the section of the existing policy relating to resident rates be amended to reflect that former residents of this Council area who had to move to a care facility outside of the area would be considered a resident if they had not been living in the care facility any longer than 120 months (10 years) since last residing in the Council area, subject to necessary screening being undertaken, and the 120 month time period being reviewed at an appropriate time.

5.3 People at Risk Partnership Agreement between Northern Ireland Fire & Rescue Service and Lisburn & Castlereagh City Council

Members having been provided with a copy of a People at Risk Partnership Agreement between Northern Ireland Fire & Rescue Service and Lisburn & Castlereagh City Council, it was proposed by Councillor S Lowry, seconded by Councillor S Skillen and agreed to recommend that approval be given for the Director of Environmental Services to sign this Agreement.

6. Any Other Business

6.1 Contactless Payment for Car Parking  
Councillor C McCready

Councillor C McCready enquired if there was a facility to make contactless payments in the car parks for which the Council had responsibility. The Head of Service (Environmental Health) advised that motorists could download the JustPark app and make payments in that way. The Head of Service also advised that the contract that had been in place for managing the Off Street Car Parks when responsibility for car parking was transferred to councils was due to end in 2022. A working group representing all 11 councils had been set up to look at various options in respect of car parking and contactless payments would be one of the options being explored.

6.2 Pest Control Service  
Councillor S Eastwood

Alderman J Tinsley joined the meeting during consideration of this item of business (7.00 pm).

Councillor S Eastwood having raised an issue in relation to out-of-hours Pest Control Service in respect of constituents living in social housing, Officers suggested that this matter should be considered "in committee".

"In Committee"

It was proposed by Councillor M Gregg, seconded by Councillor S Eastwood and agreed that this matter be considered "in committee", in the absence of members of the press and public being present.

The live-stream was paused at this point (7.01 pm).

6.2 Pest Control Service (Contd)  
Councillor S Eastwood

The Head of Service (Environmental Health) responded to comments by Councillor Eastwood. It was agreed that this matter be forwarded to the Lisburn & Castlereagh Housing Liaison Forum for consideration, it being noted that the next meeting of that Forum was Monday, 8 November, 2021.

Resumption of Normal Business

It was proposed by Councillor M Gregg, seconded by Councillor H Legge and agreed to come out of committee and normal business was resumed. The livestream was resumed at 7.08 pm.

The Chairman, Councillor A P Ewing, thanked those present for their attendance. He also reminded Members that the December meeting of the Committee would commence at the earlier time of 5.30 pm in order to facilitate attendance at Christmas Switch-On events that evening.

There being no further business, the meeting was terminated at 7.09 pm.

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Mayor/Chairman