

**LISBURN & CASTLEREAGH CITY COUNCIL**

**Minutes of the proceedings of the Development Committee Meeting of Lisburn & Castlereagh City Council held in the Island Civic Centre, Lisburn, BT27 4RL on Wednesday, 6 June 2018 at 7.00 pm**

**PRESENT:**

Alderman A G Ewart MBE, Chairman

Deputy Mayor, Councillor H Legge

Aldermen W J Dillon MBE, W A Leathem and S Martin

Councillors J Baird, S Carson, J Gallen, A Grehan,  
U Mackin, T Mitchell and S Skillen

**IN ATTENDANCE:**

Lisburn & Castlereagh City Council

Director of Service Transformation  
Principal Planning Officer  
Community Planning Manager  
Head of Economic Development  
Member Services Officer

Lisburn Commerce Against Crime

Ms J Crockett, Manager

**Commencement of Meeting**

The Chairman, Alderman A G Ewart, welcomed Members to the June meeting of the Development Committee.

The Chairman proceeded to outline the evacuation procedures in the case of an emergency.

The Chairman reminded everyone to ensure mobile phones were turned off or on silent mode for the duration of the meeting and stated that should any Member require to leave the meeting to notify the Members Services Officer in order that their departure could be recorded accurately in the minutes.

1. Apologies

It was agreed to accept an apology for non-attendance at the meeting on behalf of Alderman D Drysdale and Councillors A P Ewing, A Givan and M H Tolerton.

## 2. Declarations of Interest

The Chairman invited Members to declare any Conflicts of Interest they might have in relation to the business of the meeting and reminded them of the requirement that they complete Declaration of Interest forms in this regard, which had been provided at the meeting.

Councillor T Mitchell declared an interest in Item 5.3.4 Made in Lisburn Castlereagh in view of a family member being Chair of the Lisburn Area Learning Communities.

## 3. Minutes

It was proposed by Alderman W J Dillon, seconded by Councillor A Grehan, and agreed that the Minutes of the meeting of Committee held on 2 May 2018, as adopted by the Council at its meeting on 22 May 2018 be confirmed and signed.

### Confidential Business

It was agreed that item 5 on the agenda, Confidential Business, be considered at that point in the meeting in order to accommodate the deputation from Lisburn Commerce Against Crime (Item 4 of the Confidential Report refers) who was in attendance at the meeting.

## 4. Confidential Report by the Director of Service Transformation

The Chairman, Alderman A G Ewart, advised that items 4.1 – 4.6 in the Confidential Report (Items) were required to be considered “In Committee” due to containing information relating to the financial or business affairs of any particular organisation(s) concerned (including the Council holding that information):

- 4.1 Lisburn Square Market – Negotiations with Marcol
- 4.2 Belfast Region City Deal: Project Cost Validation
- 4.3 Bridge Street Regeneration Proposal
- 4.4 Review of the CCTV System: Update
- 4.5 Lisburn Linkages Public Realm Scheme: Integrated Supply Team – Tender Report
- 4.6 Rural Village Regeneration – Dromara Destroyers Tribute Garden: Tender Report

Item 4.7, Rolling Year Absence Figures for the Service Transformation Department, was Confidential due to containing information which was likely to reveal the identity of an Individual(s).

It was proposed by Councillor J Gallen, seconded by Alderman W A Leathem, and agreed that the Confidential Business be considered “In Committee” in the absence of press or members of the public.

It was proposed by Councillor J Gallen, seconded by Councillor S Skillen, and agreed that the Confidential report and recommendations of the Director of Service Transformation be adopted subject to any decisions recorded below.

“In Committee”

Items for Decision

4.1 Review of the CCTV System: Update

Further to the report to the Committee at its Meeting in May 2018 the Committee had been furnished with a further update on the continued work to review the Lisburn Castlereagh Public CCTV provision.

The Chairman, Alderman A G Ewart, extended a welcome, on behalf of the Committee, to Ms J Crockett, Manager, Lisburn Commerce Against Crime, who was in attendance at the meeting to address any questions from Members in relation to the operation of LCAC.

The Director of Service Transformation and the Head of Economic Development addressed the meeting on a number of issues that were required to be considered going forward.

A discussion ensued during which Ms Crockett responded to questions from the Committee in relation to a number of operational, governance and budgetary issues for LCAC.

Ms Crockett agreed to provide the documentation regarding the Retail Strategy to the Committee.

Councillors J Baird and T Mitchell arrived to the meeting at 7.40 pm, having been in attendance at the earlier meeting of the Environmental Services Committee.

Councillor A Grehan expressed thanks to the work of Ms J Crockett in her role as Manager of LCAC.

The Chairman thanked Ms Crockett for her contribution following which Ms Crockett left the meeting (7.54 pm).

It was proposed by Alderman W A Leathem, seconded by Councillor A Grehan, and agreed to recommend that:

- a) the update report in relation to the Review of CCTV Services be noted,
- b) the recommendation as outlined in the Director’s report be agreed,
- c) the action plan be considered again in September 2018 (using the ‘traffic light’ reporting format) which would facilitate a full economic appraisal in line with the Council’s Accounting Manual
- d) the economic appraisal be presented to the Development Committee in November 2018.

#### 4.1 Review of the CCTV System: Update (Cont'd)

- e) Consideration be given to inviting the new Board of LCAC to a future meeting of the Committee.

#### 4.2 Lisburn Square Market – Negotiations with Marcol

The Director of Service Transformation updated the Committee on the discussions that had taken place since the previous meeting of the Committee regarding the on-going negotiations with the owners of Lisburn Square, The Marcol Group.

The Committee had been furnished with a paper outlining draft proposals relating to revised Smithfield Square Market Operations.

The Director also reported verbally on the outcome of a telephone call he had received from Marcol earlier that day regarding the offer from Marcol which included legal costs in relation to the removal of the covenant from the lease and which would allow the Council control of the entire market stalls.

It was proposed by Councillor A Grehan, seconded by Councillor U Mackin, and agreed that the update by the Director on the Lisburn Market Square be noted and that the offer from Marcol be accepted.

#### 4.3 Belfast Region City Deal: Project Cost Validation

The Director reported on the recent Joint Chief Executives meeting on 18 May 2018 in relation to the Belfast Region City Deal's initiative, in particular the requirement to undertake an independent review and validation of projects costs which would inform the economic assessment to be undertaken by KPMG as part of the overall City Deal process. It was noted that there would be other pieces of specialist work in order to progress and inform the emerging Belfast Region City Deal proposition.

The Director reported that a pre-briefing session on the Belfast Region City Deal Projects had been arranged for Members on 13 June 2018 at 5.00 pm. A report on further proposals around City Deal in relation to Hillsborough would be also considered at the Special Meeting of the Committee at 7.00 pm on 13 June 2018.

The Director responded to questions from Councillor U Mackin in regard to the Council's contributions to the City Deal proposition.

It was proposed by Councillor U Mackin, seconded by Councillor T Mitchell, and agreed to recommend that:

- a) the Committee agrees to contribute to the Belfast Region City Deal project cost validation work on an apportionment basis as outlined in the Director's report,

#### 4.3 Belfast Region City Deal: Project Cost Validation (Cont'd)

- b) the Council approves all expenditure to date on the Belfast Region City Deal, and any further contributions which the Council was required to make in order to progress and finalise the Belfast Region City Deal proposition, and
- c) the Director update the Committee on a month by month basis as required in relation to Council costs in connection with the City Deal projects.

#### 4.3 Bridge Street Regeneration Proposal

The Committee had been furnished with a copy of a letter from The Resurgam Trust seeking further funding for a project they were developing on Bridge Street.

The Committee noted from the Director's report a number of issues relating to the above-mentioned project.

The Director responded to questions regarding this matter from Alderman W J Dillon and Alderman S Martin.

It was proposed by Alderman W A Leathem, seconded by Councillor T Mitchell, and agreed to recommend that:

- a) the Committee supports a formal approach to DfC to meet all or part of Resurgam Trust's requested funding,
- b) the Council seeks a legal opinion on the issues outlined in the Director's report, and
- c) a further report be tabled to the Council's Leisure and Community Development Committee and Development Committee in due course.

#### Items for Noting

#### 4.4 Lisburn Linkages Public Realm Scheme: Integrated Supply Team – Tender Report

The Committee had been furnished with a copy of the tender report relating to the appointment of the Integrated Supply Team (IST) for the construction of the Lisburn Linkages Public Realm Scheme.

It was agreed to recommend that the Committee notes the tender report and the recommendation to appoint the Most Economically Advantageous Tender, as outlined.

#### 4.5 Rural Village Regeneration – Dromara Destroyers Tribute Garden: Tender Report

The Committee had been furnished with a copy of the tender report for the construction of the Dromara Destroyers Tribute Garden.

The Deputy Mayor, Councillor H Legge, welcomed the above Rural Village Regeneration project.

It was agreed to recommend that the Committee notes the tender report and the recommendation to appoint the Most Economically Advantageous Tender to deliver the construction of the Dromara Destroyers Tribute Garden, as outlined.

#### 4.7 Rolling Year Absence Figures for the Service Transformation Department

The Committee had been furnished with, and noted the content of, a table showing rolling year absence figures for the Service Transformation Department to 30 April 2018 together with a table showing the monthly absence figures.

It was agreed to come out of Committee and normal business was resumed.

#### Resumption of Normal Business

### 5. Report by the Director of Service Transformation

It was proposed by the Deputy Mayor, Councillor H Legge, seconded by Councillor T Mitchell, and agreed that the report and recommendations of the Director of Service Transformation be agreed subject to any decisions recorded below.

Councillor J Baird left the meeting at 8.34 pm.

#### 5.1 Report by Principal Planning Officer (LDP)

It was agreed that the recommendations of the Principal Planning Officer be agreed subject to any decisions recorded below.

##### 5.1.1 New Tree Consent Form and TPO Information for Publication on Council Website

The Principal Planning Officer (LDP) outlined the Council's responsibility for the making and enforcing of Tree Preservation Orders (TPOs), it being noted that TPOs may be used to protect trees, groups of trees or woodlands, which added to the character and appearance of an area.

The Committee had been furnished with a copy of a new 'Tree Consent Form' which allowed the public to make a formal request to the Council in relation to the above matters. Also, circulated was a paper containing additional TPO information to inform the public in

#### 5.1.1 New Tree Consent Form and TPO Information for Publication on Council Website (Cont'd)

relation to TPOs, consent to carry out works to protected trees, dead or dying trees and finally trees in conservation areas.

It was proposed by Councillor T Mitchell, seconded by Councillor S Skillen, and agreed to recommend that the new Tree Consent Form and related information be approved and that the documents be uploaded to the Council's website.

#### 5.1.2 Response to Armagh Banbridge & Craigavon Borough Council Preferred Options Paper

The Principal Planning Officer (LDP) reported that the Council had welcomed the opportunity to provide comment on the production of the Preferred Options Paper (POP) published by Armagh City, Banbridge and Craigavon Borough Council (ABC) in March 2018. A copy of the Council's response to ABC Council had been furnished to the Committee.

The Principal Planning Officer (LDP) advised that the Strategic Objectives of the POP were identified under three main pillars of sustainable development - Social, Economic and Environment, and that this Council had been fully supportive of establishing close working relationships with neighbouring Councils on cross-cutting issues and in addition broadly supported the following:-

- a) the approach adopted towards housing allocation,
- b) the review of employment land and its future deliverability within the plan period, and
- c) the need for balanced communities via social/affordable housing strategies

It was noted that Officials on behalf of the Council had provided brief comment on the other options provided in the POP under the differing themes. The briefing outlined specifically that ABC Council were intending to retain existing operational policies and review others to tailor those to meet the specific needs of the Borough Council, this was in line with this Council's approach.

It was agreed to recommend that the Council's response to the POP published by Armagh City, Banbridge and Craigavon Borough Council be approved.

#### Items for Noting

#### 5.1.3 Update on Review of Local Development Plan Work Programme

The Principal Planning Officer (LDP) reported that the purpose of the above review (previously presented to the Committee in March 2018) was to update Members on the progress of the Local Development Plan focusing on work completed and proposed work primarily focused on the Plan Strategy.

### 5.1.3 Update on Review of Local Development Plan Work Programme (Cont'd)

Details of each stage of the review were outlined in the Report circulated, namely:

- review LDP Post Preferred Options (Quarter 2-4 2017):
- Proposed Programme of LDP Works (Quarter 1 2018 to Quarter 1 2019):
- Proposed work post publication of the draft Plan Strategy 2019 onwards:

A further detailed report on the LDP Work Programme also had been circulated to the Committee.

The Principal Planning Officer (LDP) advised that the Committee would be fully informed at each stage of the LDP process with the final decision on when to submit the Plan Strategy for IE resting with them upon being content with the Plan Strategy document and the accompanying evidence based documents.

It was agreed that the content of the report on the LDP Work Programme be noted.

### 5.1.4 Tree Preservation Order (Provisional) Governors Road

The Principal Planning Officer (LDP) reported receipt of a request from DfI Roads in relation to the disposal of lands at the junction of Governors Road and Hillsborough Road. The site had been subsequently surveyed by an arboriculturist on behalf of the Council, as it had been recognised the high amenity value that this site currently provided within the City Centre. Of the 20 trees surveyed on the site 9 are deemed worthy of TPO protection.

The Principal Planning Officer (LDP) advised following review and consideration of the above-mentioned survey, it had been recognised that the said trees offered significant amenity value at this location. Therefore in line with legislation a provisional TPO had been issued on 8<sup>th</sup> May 2018. Land owners and neighbours had been informed and a notice placed on the site for the provisional TPO period of six months, it being noted that any representations received during this period would be considered prior to confirmation of the TPO.

The Principal Planning Officer responded to a question from Councillor S Carson in relation to the notification to residents of the above-mentioned provisional TPO. Councillor Carson undertook to provide further details regarding his query to the Principal Planning Officer.

The Committee had been furnished with a copy of the provisional TPO and the Tree Survey Schedule in relation to Governors Road, the contents of which were noted.

The Principal Planning Officer left the meeting (8.30 pm).

Councillor A Grehan left the meeting (8.31 pm).

## 5.2 Report by Community Planning Manager

It was agreed that the report and recommendations of the Community Planning Manager be adopted subject to any decisions recorded below.

### Items for Decision

#### 5.2.1 The Commissioner for Older People (COPNI)

The Community Planning Manager reported that at a recent meeting with COPNI, the Director of Service Transformation, the Director of Leisure and Community Wellbeing and the Community Planning Manager, it had been discussed that there was a need for all agencies to promote awareness surrounding the needs of older people, and particularly in Lisburn and Castlereagh given our demographic. It had been highlighted that COPNI could assist in engagement exercises for the delivery of public services which included older people and could also investigate public bodies where there was an alleged failure to provide adequately.

It was noted that a number of suggestions had been discussed on how to make this Council more 'older people friendly' and COPNI had offered to be a critical friend providing third party endorsement of our processes, whether it was engagement or policy development. Some of the discussion also had centred on providing Dementia Awareness training, particularly for front line staff in the first instance, rolling out to all staff and then to local businesses who would have the option to hold an Age Friendly or Older Person Friendly charter. The Alzheimer's Society was able to provide some of this training, including 'train the trainer' training free of charge. It was suggested therefore that these possibilities were examined further with the Alzheimer's Society and the Council's HR Unit.

It was proposed by Councillor S Carson, seconded by Councillor S Skillen, and agreed to recommend the further investigation of potential training with the Alzheimer's Society and the Council's HR Unit be approved.

#### 5.2.2 CLEAR Programme

Councillor A Grehan returned to the meeting at 8.39 pm.

The Community Planning Manager reported that the CLEAR (Community Learning Environmental Awareness Responsibility) Programme had been generated in Ards and North Down Borough Council (ANDBC) based on the facilities available at the RADAR (Risk Avoidance Danger Awareness Resource) Centre in Belfast. A number of departments had worked collaboratively to design an educational initiative aimed at year 8 pupils on the issues of most concern to their local residents. This included dog fouling/safety, littering, household recycling, sustainability, bio-diversity and good citizenship. The programme that had been developed by RADAR to address these topics was now available for other interested parties.

### 5.2.2 CLEAR Programme (Cont'd)

The Community Planning Manager advised that ANDBC had funded the project using £50,000 of the Recycling Community Investment Fund (RCIF) and had been held over three weeks. Young people (1413 in total) had participated from 12 of the 14 schools across their area. Evidence had showed a 92% increase in knowledge among the pupils. Part of the programme had been to follow up with the families of year 8 pupils to encourage them to sign an Environmental Family Pledge and for every one returned, the schools had received a bursary to support their commitment to the environment.

It was acknowledged that there was a resource implication for officers to liaise with schools, to arrange the bookings and transport and keep records of the achievements. However, having spoken to other service areas in the Council it was clear that this project could help to achieve a number of outcomes in the Community Plan and Corporate Plan.

The Community Planning Manager advised that the project had been discussed at the Council's CMT and that the budget could be met across all Council Departments.

Councillor J Baird returned to the meeting at 8.40 pm.

The Director responded to questions from Councillor U Mackin in connection with the funding of the above initiative.

It was agreed to recommend that in order to show sustainable results the CLEAR Programme be rolled out in Lisburn and Castlereagh on a year on year basis with successive year 8 pupils at an estimated cost of £30,000 with no bursaries.

It was noted that this Programme had the potential to become a valuable part of the Council's overall package of measures to promote and sustain protection of both the local and wider environments.

### Items for Noting

#### 5.2.3 Community Plan Action Plan

The Community Planning Manager reported that the Community Plan Action Plan had been submitted to the Department for Communities (DfC) for approval after it had been ratified at the Strategic Community Planning Partnership in March 2018. It was noted that DfC had confirmed that it was content with the detail in the Action Plan as there had been representatives from DfC involved the whole way through the process and the necessary endorsement had been ongoing.

The Community Planning Manager reported that a launch of the Action Plan had been arranged for 11 June 2018 in the Island Hall from 1.00 pm - 3.30 pm to which everyone who had been involved in the process had been invited, as well as all the MLAs and MPs

### 5.2.3 Community Plan Action Plan (Cont'd)

who serve this Council area. DfC had asked for a participative role at the event to celebrate the Council's success and to promote the importance of community planning more widely.

A copy of the draft agenda had been circulated to the Committee for information.

It was agreed that the update on the Community Plan Action Plan be noted.

### 5.2.4 University of Ulster Community Fellowship

The Community Planning Manager reported that the Ulster University was keen to work in partnership with local Councils to launch the Community Fellowship programme. The programme would work with 11 'fellows' from the third sector and representatives from the University to engage in professional development and to contribute to the design of community-based education focussing on local needs. Potential fellows would apply for the position and one from each Council area would be selected based on the quality of the application submitted. It was envisaged that fellows would be in post by September 2018.

The Committee had been furnished with a copy of the draft job description and person specification.

It was noted that the University was also offering a mentoring service where academics and students would partner the Council on a range of projects such as research, support for vulnerable groups such as children in care partnered with the social work department, murals and craft projects in schools with the art department, speech and language projects with the speech therapy department and locality planning with the town planning department.

It was agreed that the recruitment and appointment of a Community Fellow for Lisburn and Castlereagh and the links to the University for support with a range of projects as necessary, be noted.

### 5.2.5 Carnegie UK Trust Embedding Wellbeing in Northern Ireland

The Community Planning Manager reminded the Committee that a report had been brought to last month's Committee in connection with the Carnegie UK Trust Embedding Wellbeing in Northern Ireland programme. It was noted that the Trust was keen to continue its work in Northern Ireland and believed that working with stakeholders at local government level presented a significant opportunity to support the Council to bridge the gap between the aspirations for Northern Ireland and the outcomes for local people.

### 5.2.5 Carnegie UK Trust Embedding Wellbeing in Northern Ireland (Cont'd)

The Community Planning Manager reported that the Council had received notification that its Expression of Interest submitted on behalf of the Community Planning Partnership had been successful. A copy of the letter of offer had been circulated to the Committee.

It was agreed that the Council's successful bid for the Carnegie UK Trust Embedding Wellbeing in Northern Ireland be noted.

At this point in the Meeting Alderman W A Leathem thanked the Community Planning Manager for her efforts during the past year.

Alderman W A Leathem drew Members' attention to the National Performance Framework Conference which was taking place on 11 & 12 June 2018 in Edinburgh, Scotland. Alderman Leathem stated that he had requested the Community Planning Manager to email the details of this event to all Members of the Development Committee for information.

Councillor T Mitchell left the meeting (8.58 pm)

The Community Planning Manager left the meeting at 9.00 pm.

### 5.3 Report by Head of Economic Development

It was proposed by Alderman W J Dillon, seconded by Councillor J Baird, and agreed that the report and recommendations of the Head of Economic Development be adopted subject to any decisions recorded below.

#### Achievements of the Development Committee 2017/2018

Prior to conducting the business of the report of the Head of Economic Development, the Chairman, Alderman A G Ewart, outlined the notable achievements of the Development Committee during the past year.

The Director circulated to Members two documents detailing the above achievements of the Committee: Development Committee Achievements 2017/2018 and Business as Usual Highlights 2017/2018.

The Chairman having commended all the achievements of the Committee, encouraged the Committee to remain focused on supporting the existing rate base. The Chairman stated that there were a number of on-going issues that would be taken forward in 2018/2019.

The Chairman thanked the Head of Economic Development and his staff for their efforts throughout the year. The Chairman also commended the Director of Service Transformation for his efforts and support since taking up his new post in June 2017.

## Achievements of the Development Committee 2017/2018 (Cont'd)

The Chairman also thanked the Committee Members for their input and support during the year and wished the Development Committee continued success next year under its new Chairman.

Councillor A Grehan wished to thank the Director and Head of Economic Development for their support and commitment during the year, and also commended the Chairman for the achievements this year.

Alderman S Martin also expressed thanks and appreciation to the Chairman who had chaired many difficult issues throughout the year. He also commended the Chairman on his excellent networking skills and various events.

Alderman Leathem proposed and it was agreed unanimously that the paper of achievements be circulated in a report at the Special Development Committee on 13 June 2018.

Councillor T Mitchell returned to the meeting at 8.53 pm.

### Items for Decision

#### 5.3.1 Inward Investment Activity London

The Committee had been furnished with a paper detailing the highlights from the 'Treasured Opportunities' Dinner at the Tower of London and the 'Invest Lisburn Castlereagh Networking event' at Westminster.

The Head of Economic Development reported that the Council's Food and Drink Development Programme which consisted of 8 participants had co-incided with both of these events. A detailed evaluation report of the trade mission to London had been furnished to the Committee also.

The Head of Economic Development advised that an update on this investment promotion activity had been provided to those Members who had participated in the various London based meetings and events on the 8<sup>th</sup> May. This debrief outlined initial wins, together with short term and long term leads as a result of hosting these events and additional meetings in London.

It was noted that one of the significant short term leads identified was through UKTelehealth, a major GB Health Company UK who, following the events in London, had decided to work with Inspire Business Centre to host their next meditech conference in La Mon Hotel & Country Club, a first for Northern Ireland. As a direct output of the Westminster event, it was proposed that the Council sponsors the development of this local conference at a total cost of £3,000 through the 'Invest Lisburn Castlereagh' brand, with input into the project steering committee from the Economic Development Unit and

### 5.3.1 Inward Investment Activity London (Cont'd)

Tourism Development staff. A detailed report would be presented at the September meeting of the Development Committee to confirm the date of the conference and outline the conference schedule and attendees in more detail, as well as anticipated economic impacts.

The Head of Economic Development also outlined in his report a number of additional investment promotion initiatives which, following discussion with the Corporation of London, included an option for the Council to host the next GB based inward investment networking event at the Mansion House, official residence of the Lord Mayor of London or other prestigious venue in London in Spring 2019 with an 'Invest Lisburn Castlereagh Networking event' at Westminster every other year, ie 2020.

It had been suggested that opportunities existed for similar project activity to take place in Dublin in the years following 2020 and further reports would be presented in this regard in due course.

It was agreed to recommend that:

- a) the update report on Inward Investment Activity by The Head of Economic Development be noted,
- b) the proposed way forward for the Council's Inward Investment Programme, as outlined above, be approved, and
- c) the Committee agrees to support the UKTelehealth meditech conference later this year up to a maximum of £3,000 in terms of sponsorship.

Alderman W J Dillon commended the Director of Service Transformation and the Head of Economic Development and his team in regard to the two major investment events in London in April 2018. The Chairman, Alderman A G Ewart, wished to be associated with the sentiments expressed by Alderman W J Dillon.

### 5.3.2 Meeting with Chinese Delegation to Explore Investment and Trade Opportunities in Foshan, China - Liverpool, June 2018

The Head of Economic Development reported that following the Council's successful meeting in London with locally based Chinese Consultant China Connections and China Holidays, the largest and longest running tour operator in the UK, an invite had been extended to the Council to meet with the Deputy Head of Foshan Council of International Trade, the Technology Bureau and Head of Chamber of Commerce at the World Economic Forum for FDI, Liverpool on 12 June 2018.

### 5.3.2 Meeting with Chinese Delegation to Explore Investment and Trade Opportunities in Foshan, China - Liverpool, June 2018 (Cont'd)

The Committee had been furnished with a report identifying the potential for inward investment, with particular interest in Lisburn Castlereagh's tourism, hotel and leisure offering. It was noted that once these commercial links had been built, the case for an accompanying trade mission to the City of Foshan would be presented as part of the Council's overall trade development programme.

It was agreed to recommend that:

- a) the Council accepts the invitation to meet with with the Deputy Head of Foshan Council of International Trade, the Technology Bureau and Head of Chamber of Commerce whilst attending the World Economic Forum for FDI in Liverpool, UK, and
- b) the Chairman and Vice Chairman of the Development Committee attend this meeting, along with appropriate officer representation.

### 5.3.3 MIPIM and Investment Events 2018/2019

The Head of Economic Development reported that despite the 2017 MIPIM Investment event proving to be a useful platform to engage with potential investment contacts, benefiting from sharing best practice with representatives from other Local Authorities and Government Agencies, it had been noted in December 2017's report to the Development Committee that there had been less delegates year on year attending. The Head of Economic Development advised that Officers were of the opinion that it may be the case that other exhibitions and conferences could deliver similar or better outputs than MIPIM UK.

The Committee had been furnished with a report detailing other opportunities to exhibit/attend MIPIM UK and alternative exhibitions in 2018 with detailed costings and comparisons.

It was agreed to recommend that as the Council continued to showcase Lisburn Castlereagh as a strategic location for doing business and to maximise the Economic Development Unit's budget, the Council attends the following trade shows in Summer/Autumn 2018 as delegates in the first instance. This would allow the Council to research the most advantageous shows and to explore the potential to fund an enhanced Council presence at these exhibitions in the following year (2019/2020).

- World Economic Forum for FDI, Liverpool, 11<sup>th</sup>-13<sup>th</sup> June 2018
- Completely Retail Marketplace, London, UK, 24<sup>th</sup> September 2018
- Expo Real in Munich, Germany 8<sup>th</sup>-10<sup>th</sup> October 2018
- MIPIM, London, UK, 17<sup>th</sup>-18<sup>th</sup> October 2018

### 5.3.3 MIPIM and Investment Events 2018/2019 (Cont'd)

It was also agreed to recommend that the Chairman and Vice Chairman of the Committee, or their nominees, attends these events in the first instance, along with appropriate officer representation and that the Council organises individual meetings around the events mentioned above to maximise attendance and generate further leads.

### 5.3.4 Made in Lisburn Castlereagh

The Head of Economic Development reminded the Committee that following the success of the first 'Made in Lisburn Castlereagh' event, which took place on 13<sup>th</sup> June 2017 it had been agreed at a meeting of the Development Committee on the 6<sup>th</sup> September 2017 that the Council would:

- co-ordinate a 'Made in Lisburn & Castlereagh' event in 2018, with some revising of the event to reflect key lessons learned and recommendations made by the participating companies, and
- act as the main sponsor of the event at a total cost of £15,000, with match funding sourced from participating companies and sponsorship.

The Head of Economic Development reported that since then the Council had been approached by the local Lisburn Area Learning Communities to assist with funding their annual STEM schools conference which attracted 800+ local secondary school pupils.

Given one of the key objectives of the 'Made in Lisburn Castlereagh' event was to engage with local schools to promote local career opportunities, it was proposed to work with Learning Communities to host a larger 'Made in Lisburn Castlereagh' exhibition linking in with all local post primary schools, and neighbouring Council schools, as well as STEM based skills, in order to attract an older school audience who are approaching employment.

It was agreed to recommend that:

- a) the Council hosts a larger scale 'Made in Lisburn Castlereagh' event on Wednesday 24<sup>th</sup> October 2018 at Lagan Valley LeisurePlex, with an enhanced budget of an additional £5,000 to support the integration of the Lisburn Area Learning Communities STEM event (total budget of £20,000 proposed), and
- b) the Council works in partnership with Lisburn Area Learning Communities to increase the number of schools participating in 'Made in Lisburn Castlereagh' through integration of the planned STEM event with an additional budget of £5,000 as outlined.

### 5.3.5 Northern Ireland Chamber of Commerce – President’s Annual Lunch and President’s Banquet 2018

The Head of Economic Development reminded the Committee that it had been agreed at the meeting of the Council in May 2017 that the Council would become a Corporate Member of the Northern Ireland Chamber of Commerce to maximise networking and investment opportunities as part of the Council’s overall inward investment programme.

The Committee had been furnished with a summary of additional high profile sponsorship options with the opportunity for to be a supporting sponsor once again for the next Northern Ireland Chamber Presidents Banquet, which was taking place at the Belfast Waterfront in November 2018 at a total cost of £6,000 + VAT.

It was agreed to recommend that a

- a) the Council agrees to become supporting sponsor for the Northern Ireland Chamber Presidents Banquet in November 2018, at a total cost of £6,000 + VAT,
- b) the Chairman and Vice Chairman of the Development Committee again host the table at the event which is part of the overall sponsorship package, with invited guests and business associates, and
- c) in order to support the Council’s current membership and relationship with the Chamber of Commerce, the Chairman and Vice Chairman of the Development Committee, along with Chief Executive, accepts the Chamber’s invitation to the President’s Annual Lunch on 15 June 2018 in Belfast, at a cost of £60 per person + VAT.

### 5.3.6 Local Government Transferring Functions Proposed Pilot Initiative – Youth Entrepreneurship

The Head of Economic Development reported that following on from the transfer of economic development powers and budget from regional to local government in April 2015, it had been agreed that the Council would develop a number of pilot business support initiatives specifically focused on the following marginalised groups: Female Entrepreneurship, Youth Entrepreneurship and Social Enterprise.

The Head of Economic Development advised that in order to reach out to both primary and post primary sectors within the Lisburn and Castlereagh City Council area the Council had been in discussions with Young Enterprise NI to develop tailor made options for Youth Entrepreneurship activity support.

The Committee had been furnished with a paper outlining the Digital Youth Programme, the aim of which was to inspire young people to consider business start-up as a potential career pathway, and to make connections between skills and employability. The Proposed Pilot

### 5.3.6 Local Government Transferring Functions Proposed Pilot Initiative – Youth Entrepreneurship (Cont'd)

would deliver a Digital Youth Programme and a Global Entrepreneurship Week Event aimed at Primary Schools.

It was agreed to recommend that Young Enterprise NI carry out the Pilot Initiatives as detailed in the Officer's report, at an agreed budget of £22,000.

### 5.3.7 DfC Urban Regeneration Project: Environmental Improvements

The Head of Economic Development reported that a regeneration project was proposed which would involve the improvement of vacant sites and back lands across the City Centre to improve the attractiveness of some approaches and pedestrian routes. This would further strengthen the work that is due to commence on the Lisburn Linkages Public Realm Scheme which would upgrade the main streetscapes across the same area.

It was noted that one aspect of the project included potential for a 'pocket park' type area within a vacant site at an agreed location in the City Centre which would be a 'meanwhile' use until development might take place in the future but would also drive footfall and increase dwell times in that area.

The Head of Economic Development reported that the Department for Communities (DfC) had agreed to consider a funding bid for 50% of the total cost of the work which was estimated to be £68,000.

It was agreed to recommend that the delivery of the proposed Lisburn City Centre Pocket Park and Environmental Improvements Project by the Council be approved and that a contribution of £34,000 be made by the Council and a funding request submitted to DfC for the remaining £34,000 required for the project.

### 5.3.8 Holiday World Dublin

The Head of Economic Development reminded the Committee that Holiday World Dublin, had taken place at the RDS from 26-28 January 2018. The Show had been attended by the Chairman, Alderman A G Ewart and Vice Chairman, Councillor A P Ewing, together with the Tourism Development Officer, Veronica Kearney.

The Head of Economic Development advised that Holiday World Dublin provided an opportunity to network with tour operators bringing inbound traffic to Ireland.

The Head of Economic Development having outlined the cost for a stand at Holiday World Dublin, reported that it may be appropriate to share a stand with Historic Royal Palaces in the context of the Hillsborough Tourism Masterplan. It was noted that Officers would investigate this opportunity and provide a further report to the Committee if appropriate.

### 5.3.8 Holiday World Dublin (Cont'd)

It was agreed to recommend that the Council takes a stand at Holiday World Dublin at a cost of £1,536 plus VAT at the 2019 Holiday World Dublin, and that the Chairman and Vice-Chairman attend plus two Officers.

### 5.3.9 NI Tourism Awards

The Head of Economic Development reported that the annual NI Tourism Awards had been staged at the Europa Hotel, Belfast on Thursday 24 May, 2018. Correspondence for the ticket sales to attend the event had been released after the May Development Committee, and the Chairman had taken the decision to take a table at the event, with a report to be brought to June's Committee meeting. The cost for a table of ten was £650 + VAT.

The Head of Economic Development reported that three businesses from Lisburn & Castlereagh City Council area, had been shortlisted for an award including Ulster Grand Prix, Streamvale Open Farm, and Parsons Nose, as follows:

- The Tourism Entrepreneur of the Year title was awarded to Chris Wilson from Streamvale Open Farm.
- Parsons Nose in Hillsborough were commended in Northern Ireland Food and Drink Experience of the Year.
- Ulster Grand Prix were commended in the Best International Experience.

It was agreed that the cost to the Council in taking a table for ten people at the 2018 NI Tourism Awards at a cost of £650 + VAT be approved retrospectively.

### 5.3.10 NI Food and Drink 2019

The Head of Economic Development reminded the Committee that at the March 2018 Development Committee meeting the Lisburn & Castlereagh Food and Drink, Branding and Events' Campaign 2019 report was noted. The Committee had agreed to develop a programme of activity to market and promote the existing portfolio of food and drink events, and organise a one off celebration event at the end of summer 2019.

The Head of Economic Development reported that Officers had been in discussion with third party event organisers to explore options for branding and promotion of the existing portfolio of events within the Council area. From the recently launched LCCC Tourism Strategy 2018 - 2022 growing the speciality food sector and establishing the area as a culinary destination was considered a priority.

The Committee had been furnished with a copy of a report from the Council's Tourism Supervisor who had attended BELFEAST, on 25 March 2018, with a number of observations for consideration.

### 5.3.10 NI Food and Drink 2019 (Cont'd)

It was noted that Tourism Officers had also been looking at other best practice Food and Drink events for the Council to attend which included:

- Portavogie Sea Food Festival, 11 August 2018, 12 noon – 5pm
- Urban Orchard, Food & Cider Markets – Afternoon food market, 23 September, 2018, Armagh, 12noon to 5pm
- A Taste of West Cork, 7 – 16 September 2018
- The Big Grill, Herbert Park, Dublin, 16-19 August, 2018

It was agreed to recommend that the Chairman and/ or Vice Chairman and/or officer representation at each of the above listed events be approved, it being noted that estimated cost of a Member's attendance at each event had been provided in the report circulated and that the costs would be met from the budget set aside from the Tourism Development budgets to build up the LCCC Food and Drink programme.

The Head of Economic Development also indicated that the use of consultants may also be required to develop the marketing and publicity plan for the LCCC campaign that will also be accommodated within the agreed budget.

### 5.3.11 NI Tourist Guide Familiarisation Trip

The Committee had been furnished with a copy of correspondence from NI Tourist Guide Association (NITGA) seeking to visit Lisburn & Castlereagh as part of a familiarisation trip on Saturday 22 September.

The Head of Economic Development reported that NITGA had been formed in 1992 to represent NI's professional guides – all full members are Blue Badge Guides or National Guides accredited by the Institute of Tourist Guiding in London or Failte Ireland. Full members were qualified for Coaching, Walking, Religious and Site-specific tours.

It was noted that the NITGA guides were employed as coach guides and would be escorting coach parties from cruise ships and other local, national and international tour operators to Hillsborough Castle (reopening this summer). The guides were keen to learn what else Lisburn & Castlereagh area had to offer in terms of tourism/visitor experiences.

A proposed itinerary had been developed by local guide Alan Clarke, with a request for Council to make a small contribution towards the overall costs of the familiarisation trip. Total cost is expected to be £675, with a request for Council to contribute £250 to cover the coach hire or lunch costs. The familiarisation trip would ultimately assist the Blue Badge Guides to help promote the City of Lisburn and Castlereagh with better knowledge and awareness of the tourism product offering.

### 5.3.11 NI Tourist Guide Familiarisation Trip (Cont'd)

It was agreed to recommend that the Committee contributes £250 towards the lunch costs of the NITGA familiarisation trip on 22 September 2018, building stronger links with the NI Tourist Guide Association.

### 5.3.12 Evaluation of EU Erasmus + Age Friendly Communities Project

The Head of Economic Development reminded the Committee that in August 2017 the Council had received a letter of offer for €297,735 (£270,787) under the EU Erasmus+ Programme to deliver a project entitled 'Age Friendly Communities'. The project aimed to support SMEs, Retailers and Service Delivery Agents to improve product/service delivery that better met the needs of older people. The project would be delivered within the Council area and in tandem in designated areas within Denmark, Poland, Spain and Republic of Ireland.

The Committee noted from the Officer's report the key outputs from the above project.

The Head of Economic Development reported that whilst the Council would manage the administration of the grant of €297,735 (£270,787), the actual proportion of the grant awarded directly to the Council to deliver the project locally was €57,766 (circa £52,500).

As part of the funding contract the Council was obliged to contract a third party to undertake a mid-term evaluation and final evaluation of the impact of the project outcomes. After a procurement exercise RSM UK had been selected to undertake this assignment at a cost of £14,000. The Erasmus + grant contribution towards this cost will be £6,574 and it was proposed that the Council met the £7,426 shortfall in funding in order to meet overall grant contractual obligations.

It was agreed to recommend that the Council meets the £7,426 shortfall in funding to meet the full costs (£14,000) of contracting RSM UK to undertake a mid-term evaluation and final evaluation of the aforementioned Age Friendly Communities project.

The Head of Economic Development undertook to provide further detail on the projects associated with the Age Friendly Communities Project to Councillor A Grehan.

### 5.3.13 EU Erasmus+ Age Friendly Communities Project Partner Meetings

The Head of Economic Development reported that a requirement of EU Erasmus + Age Friendly Communities project outlined in the previous item was to host and attend partnership meetings to discuss programme progress against identified targets and identify new actions to be taken on a biannual basis.

The EU Erasmus+ programme only funded staff attendance at these meetings as they were operational in nature and related to project management discussions. It was anticipated that there would be a role for Elected Members at the Programme Launch or

### 5.3.13 EU Erasmus+ Age Friendly Communities Project Partner Meetings (Cont'd)

Programme Completion stages, and further reports would be provided to the Committee in this regard.

The Committee noted the following Partnership meetings that had been scheduled for the duration of the programme:

October 2018 – Szczecin, Poland  
 February 2019 – Galway, Republic of Ireland  
 June 2019 – Andalusia, Spain

It was agreed to recommend that Officer attendance from the Rural Development Team at all the aforementioned partnership meetings linked to progression of the EU Erasmus+ funded Age Friendly Communities project be approved.

### 5.3.14 EU Erasmus+ Showcase Events – Mainstreaming Student Entrepreneurship Project & Regional Apprenticeship Alliances for SMEs Project

The Head of Economic Development reminded the Committee that in September 2016 the Council had received a letter of offer for €220,688 (circa £193,416) under the EU Erasmus+ Programme to deliver a project entitled 'MASTER' – Mainstreaming Student Entrepreneurship. The project aimed to work with vocational training delivery agents to increase the opportunities for students to learn practical skills linked to running their own business, and thus promote enterprise across the Council area.

It was noted that whilst the Council would manage the administration of the grant of €220,688 (£193,416), the actual proportion of the grant awarded directly to the Council to deliver the project locally was €55,712 (circa £47,600). The Council would work in partnership with other similar delivery agents based in Denmark, Holland, Republic of Ireland and Spain in order to share best practice.

The Committee also noted that the Council also had received a second letter of offer in September 2016 for €48,314 (circa £41,400) under the EU Erasmus+ Programme to deliver a project entitled 'RAISE' – Regional Apprenticeship Alliances for SMEs. The project would aim to increase the capacity of local SMEs to improve apprenticeship uptake.

The Head of Economic Development reported that it was proposed that up to 15 businesses would be assisted to complete an assessment/self-evaluation of their business and explore the benefits of employing apprenticeships to their organisation, gain a better understanding of the steps required to become an apprentice employer and gain the skills required to manage the apprenticeship process from recruitment to on the job training and supervision, quality control and administration. It was noted that the Council would also work in partnership with other similar delivery agents based in Poland, Spain, Holland and France in order to share best practice.

5.3.14 EU Erasmus+ Showcase Events – Mainstreaming Student Entrepreneurship Project & Regional Apprenticeship Alliances for SMEs Project (Cont'd)

The Head of Economic Development reported that an EU showcase event to promote the Mainstreaming Entrepreneurship project would be held in Brussels on Tuesday 12 June 2018 and that another EU Showcase event to promote the Regional Apprenticeship Alliances for SMEs project would be held in Brussels on Wednesday 20 June 2018.

As part of a further contractual obligation it was proposed that the national showcase of both projects be held on Friday 24 August 2018 at Lagan Valley Island, Lisburn, and hosted by the Chairman and Vice Chairman of the Development Committee. It was envisaged that invites would be circulated to local enterprise support organisations and representatives from the Further and Higher Education Sector in particular, Members of the Development Committee and NI Members of the European Parliament (MEPs).

It was agreed to recommend that the national showcase of the Mainstreaming Student Entrepreneurship project and the Regional Apprenticeship Alliances for SMEs project be held on Friday 24 August 2018 at Lagan Valley Island as outlined above.

5.3.15 International Trade Development Programme 2018-19

The Head of Economic Development reminded the Committee of the Council-led International Trade Development Programme and its key role in supporting and encouraging local companies to explore new international markets. The overall aim of these Council-led programmes was to identify local companies that had the potential to develop new export sales and progress to further support from Invest Northern Ireland where appropriate.

The Head of Economic Development advised that potential existed for strengthening Lisburn Castlereagh SME growth through increased international trade as well as maximising opportunities post Brexit. Building on the success of the 2017-18 Trade Programme, the 2018-19 Programme would create more awareness about international trade as an essential component to achieving economic development.

A number of key geographic locations had been identified as having the potential to gain new customers and profitable new markets, ranging from GB, the Netherlands, China and Canada.

The Committee had been furnished with a copy of a full report detailing a proposed programme of international trade activity.

It was agreed to recommend International Trade Development Programme and individual programme budgets, as outlined in the report circulated, be agreed.

### 5.3.16 European Union: ERDF Investment for Growth and Jobs Programme (2014-2020) – Update Report

The Head of Economic Development reminded the Committee that a report which had been brought to the Development Committee at its meeting in April 2018 which provided an overview of the EU ERDF funding stream, the Investment for Growth & Jobs Programme (2014-2020). It had been agreed at that time that the Council should seek to maximise this drawdown where possible.

To this end the Economic Development Unit had developed, and was continuing to develop, a number of new business development projects to draw down as much as possible of the available £1.41 million of ERDF match funding for the Lisburn & Castlereagh City Council area. It was noted that all applications needed to be submitted by June 2018 in order to be assessed by Invest NI.

The report provided to the April Meeting of the Committee also had outlined the enhanced administrative and monitoring requirements which came with administering the ERDF Funding, and it had been agreed that a report would be brought to a future meeting of the Committee outlining options for internal staff resources which needed to be allocated to the overall ERDF programme management and administration should the projects be successful, to ensure successful delivery and conditions of funding from Invest NI were met.

The Committee had been furnished with a report setting out a number of options as to how the ERDF funded project could be resourced by the Council once delivery of the projects commenced. The Head of Economic Development advised that a further report would be brought to Committee once the total number of successful projects were known.

It was agreed that:

- a) the update report on the ERDF Investment for Growth and Jobs Programme be noted, and
- b) a further report be brought back to the Committee in order that a decision be made as to the best way the ERDF projects should be resourced internally should they be successful in securing ERDF Funding.

### 5.3.17 European Union: ERDF Investment for Growth and Jobs Programme (2014-2020) – Economic Appraisal

The Head of Economic Development reminded the Committee that at the meeting of the Development Committee in April 2018, the Committee had agreed to match fund the EU ERDF Investment for Growth & Jobs Programme (2014-2020) up a maximum of £392,514 for Council-led ERDF applications (current and new) put forward by the Economic Development Unit to Invest NI for funding under the EU Investment for Growth & Jobs Programme 2014-2020, for activity to 31<sup>st</sup> December 2022, and subject to a positive Economic Appraisal.

### 5.3.17 European Union: ERDF Investment for Growth and Jobs Programme (2014-2020) – Economic Appraisal (Cont'd)

The Committee had been furnished with a copy of an Economic Appraisal in respect of the ERDF Investment for Growth and Jobs Programme (2014-2020) which had been prepared in accordance with the Council's Accounting Policy and which had been approved through the Council's Financial Services.

It was agreed to recommend that the positive Economic Appraisal for match funding for Council-led ERDF applications (current and new) put forward by the Economic Development Unit to Invest NI for funding under the EU Investment for Growth & Jobs Programme 2014-2020, for activity to 31<sup>st</sup> December 2022, be agreed.

### 5.3.18 Review of Lisburn Castlereagh City Council's Good Governance Scheme for Third Party Organisations

The Head of Economic Development reminded that Committee that the Economic Development Unit had a protocol in place to seek to ensure that good corporate governance was adhered to in the delivery of Council funded Economic Development projects, in particular those which were delivered through third party delivery agents and not for profit organisations.

The Head of Economic Development reported that given that the scheme had been developed a number of years ago, it was proposed that the Good Governance Scheme for Third Parties be now updated. Professional advice would be procured to review the current governance policies and procedures and to make recommendations for strengthening governance. In particular, consideration should be given to making the implementation of good governance in Council funded projects a condition of the Letter of Offer on projects led by third parties and not for profit delivery agents, thereby minimising the risk to the Council when funding future projects. It was noted that it was estimated that this piece of work would cost in the region of £3,000.

The Director of Service Transformation responded to questions from Councillor J Baird in relation to the Council's Good Governance Scheme.

It was agreed to recommend that a review of the Council's Good Governance Scheme as detailed above, be commissioned at a maximum cost of £3,000.

### 5.3.19 North East Economic Corridor Proposal – Request for Council Nominee

The Head of Economic Development reported that the Council had been approached by Belfast City Council to nominate an appropriate Officer from the Economic Development Unit to represent the Council on a new Steering Group which was being established to develop and deliver a conference with a focus on economic opportunities along the North Eastern Economic Corridor. The Steering Group would also work to identify and develop collaborative projects which had economic and strategic merit to be delivered in collaboration with Councils along the corridor.

### 5.3.19 North East Economic Corridor Proposal – Request for Council Nominee (Cont'd)

It was noted that Belfast City Council had commenced discussions with other Councils from along the North Eastern Economic Corridor and, as well as the proposed conference which was being planned for October/November 2018, there was also a study being developed into a potential High Speed Rail Project between Belfast and Dublin that Arup were completing (draft document due beginning of June).

The Head of Economic Development reported that Dublin City Council had suggested the need for a collective study to analyse the real economic opportunities along the corridor and to potentially frame the content of the planned conference. The indicative timescale for agreeing and completing the North Eastern Economic Corridor Study was four months. The strategic context to this was provided by the Irish *National Development Plan 2040* and the *Belfast Region City Deal*.

It was agreed to recommend that an appropriate Officer from the Economic Development Unit be nominated to represent the Council on a new Steering Group which was being established to develop and deliver a conference with a focus on economic opportunities along the North Eastern Economic Corridor.

### 5.3.20 Shopfront Improvement Grant Scheme: Update and next Phase

The Head of Economic Development reminded the Committee that a Council wide Shopfront Improvement Grant Scheme had been delivered during the last financial year which had been supported with a contribution from the Department for Communities (DfC) through Urban Regeneration.

The Committee had been furnished with a summary on the delivery of the Shopfront Improvement Grant Scheme to date which included before and after images demonstrating the positive visual impact of the work.

The Head of Economic Development reported that at a recent meeting with DfC officials they had advised that there was an opportunity to bid for further funding to extend the current scheme. There were currently expressions of interest submitted through the scheme with a works value of £110,000 which could progress if additional funding was made available. The value of the grant contribution was set at 70% so a need for £77,000 had been identified. DfC had advised that they could consider a contribution of £50,000 depending on a contribution from Council of £27,000 being agreed.

### 5.3.20 Shopfront Improvement Grant Scheme: Update and next Phase (Cont'd)

It was agreed to recommend that:

- a) the success of the Shopfront Improvement Grant Scheme to date be noted, and
- b) given the success of the current scheme, the Council submits a request to the Department for Communities for £50,000 to enable the scheme to be extended to meet current demand.

### Items for Noting

#### 5.3 21 Rural Village Regeneration - Update information

The Committee had been furnished with and noted the content of a full update on the Rural Village Regeneration scheme which included timelines on the projects being delivered across the five villages involved in the scheme.

It was noted that work continued on site in the villages of Drumbo and Stoneyford on significant environmental improvement projects. Within the village of Dromara the delivery of the Dromara Destroyers Tribute Garden was due to take place during the coming months. Final plans had also been developed for the second project in Dromara based at the Lagan Park site.

Also, a masterplan concept had been developed along with the community in Aghalee and projects prioritised for progression through to delivery. In Glenavy plans were progressing on the development of an environmental improvement scheme in the centre of the village.

It was agreed that the update on the regeneration projects being delivered through the NI Rural Development Programme be noted.

#### 5.3.22 MJ Local Government Awards: Best Council Services Team Nomination – Celebration Event

As reported previously the Council's City Centre Management team had been shortlisted in the category 'Best Council Services Team' in the MJ Local Government Awards with the official awards ceremony due to take place at the end of June 2018.

The Head of Economic Development reported that In light of the success of being shortlisted in these UK wide awards which were highly regarded across the Local Government sector, a proposal had been made to host a celebration event. This would provide an opportunity to showcase the work of the team, and also the wider Council, that was delivered in support of the City Centre.

Given the Council's work over the past two years to develop the Lisburn City Centre Stakeholder Partnership, it was proposed this event would involve all City Centre

### 5.3.22 MJ Local Government Awards: Best Council Services Team Nomination – Celebration Event (Cont'd)

stakeholders being invited along to a drop in reception on Tuesday 19 June 2018 from 1.00 pm to 3.00 pm in Market Square, Lisburn.

It was agreed that the date of the City Centre Management Award Nomination Celebration event on Tuesday 19 June 2018 be noted.

### 5.3.23 Northern Ireland Business Start Up Programme (NIBSUP)

The Committee had been provided with, and noted the content of, an update report on the Northern Ireland Business Start Up Programme (NIBSUP) which outlined the Council's performance against jobs promoted for the first month of the new financial year.

### 5.3.24 Property Agents' Forum

The Head of Economic Development reminded the Committee that as part of the Council's Inward Investment Programme, and to support regeneration and realisation of the City Centre Masterplan, it was agreed that a Property Agents' forum would be established.

The first meeting of the Forum had taken place on 23 May 2018 at Lagan Valley Island. Up to 20 local and national agents had participated in the Forum to help inform local decision making, and to identify and service new inward investment enquiries into the City.

The Property Forum would act as a platform to share information on key investment and regeneration initiatives such as the City Centre Masterplan, the Local Development Plan and the recently published Lisburn Castlereagh Investment Guide.

It was agreed that the update on the Property Agents' Forum be noted and also the proposals that were being developed for a future Developers' Forum, with an appropriate report to Committee being brought forward in due course.

## 5.4 Correspondence received from the Department for Infrastructure

### 5.4.1 Proposed 'No Waiting at Any Time' Restrictions – Clonevin Park, Lisburn

The Committee had been furnished with a correspondence received from the Department for Infrastructure, Eastern Division, regarding proposed 'No Waiting at Any Time' restrictions at Clonevin Park, Lisburn.

It was agreed that the proposed 'No Waiting at Any Time' restrictions at Clonevin Park, Lisburn, be noted there being no comment from Members present at the meeting.

#### 5.4.2 Speed Limit – B178 Hillsborough Road, Moneyreagh

The Committee had been furnished with correspondence received from the Department for Infrastructure, Eastern Division, regarding change of speed limit on the B178 Hillsborough Road, Moneyreagh, due to housing development.

It was agreed that the proposal regarding change of speed limit on the B178 be noted, there being no comment from Members present at the meeting.

#### Items for Noting

#### 5.5 Department for Infrastructure

##### 5.5.1 The Pond Park Road and Beanstown Road, Lisburn (Stopping-Up) Order (NI) 2018

The Committee had been furnished with and noted the content of correspondence received from the Department for Infrastructure, regarding the publishing of information relating to the above.

##### 5.5.2 Abandonment of Public Rights-of-Way at Carnreagh, Lisburn

The Committee had been furnished with and noted the content of correspondence received from the Department for Infrastructure, regarding the publishing of information relating to the above.

##### 5.5.3 The Station Road, Moira (Abandonment) Order (NI) 2018

The Committee had been furnished with and noted the content of correspondence received from the Department for Infrastructure, enclosing statutory rule and associated map in relation to the above.

##### 5.5.4 The Hillsborough Road, Moneyreagh (Abandonment and Stopping-Up) Order (NI) 2018

The Committee had been furnished with and noted the content of correspondence received from the Department for Infrastructure, enclosing statutory rule and notice in relation to the above.

#### 5.6. Department for Infrastructure: Roadway Adoption Certificates

The Committee had been furnished with and noted the content of copies of Roadway Adoption Certificates and associated maps from the Department for Infrastructure for the following areas: Hawtree Park, Old Dundonald Road & Wanstead Road, Ballantine Gardens and Millreagh Drive and Avenue

#### 5.7 Budget Report

The Committee had been furnished with and noted the content of a summary Budget Report for Service Transformation for the year to 31 March 2019 as at 30 April 2018.

## Additional Report by the Director of Service Transformation

It was proposed by Councillor J Gallen, seconded by Councillor A Grehan, and agreed that the Additional Report and recommendations of the Director of Service Transformation be agreed subject to any decisions recorded below.

### Item for Decision

#### 5.8 Heathrow Logistics Hub

The Committee had been furnished with a copy of an email from Anne Donaghy, Chief Executive of Mid & East Antrim Borough Council, in relation to a proposal to host a dinner for representatives from Heathrow when they were in Northern Ireland for the Heathrow Business Summit on the 20 June 2018 in Belfast.

Also circulated to the Committee was a copy of a presentation which had been given by Mid & East Antrim Borough Council at a recent workshop, and which provided an overview of the Single Northern Ireland Proposition - the agreed scope of works on behalf of the participating councils and key next steps.

Participating Councils had been asked for a contribution to the dinner on the 19 June 2018, as well as providing a list of key invitees from their respective areas.

It was proposed by Alderman W A Leathem, seconded by Councillor T Mitchell, and agreed to recommend that the correspondence from Mid & East Antrim Council and the Heathrow Hub presentation be noted

#### 5.9 Outcome of INTERREG North West Europe Programme – Support for Social Entrepreneurs (SuNSE)

The Head of Economic Development reported that the Council had been offered grant of €173,182.20 over a 3.25 year programme period (September 2018 – December 2021) to develop an INTERREG North West Europe Programme being led by the Highlands & Islands Enterprise.

A copy of the above proposal had been furnished to the Committee which aimed to increase social entrepreneurship opportunities within the Council area by piloting a range of diverse business support models.

It was noted that the Council would have the opportunity to partner with economic development organisations from France, Holland, Switzerland and the Republic of Ireland as part of an overall grant offer of €2,976,163.14 to be shared amongst all partners.

The investment of €173,182.20 would constitute 60% of the proposed costs to deliver the programme within the Council area, and to secure this funding the Council would be obliged to match fund the remaining 40% (€115,454.80) of the proposed costs totalling €288,637 as follows:

## 5.9 Outcome of INTERREG North West Europe Programme – Support for Social Entrepreneurs (SuNSE) (Cont'd)

September 18 – March 2019 – €17,762  
 April 2019 – March 2020 – €35,524  
 April 2020 – March 2021 – €35,524  
 April 2021 – December 2021 – €26,644.80

The total investment of €288,637 would consist of €109,380 salary costs and €179,257 for related administration, travel and project related capital investments.

The Head of Economic Development reported that the Council would be expected to consider signing the terms and conditions of grant (yet to be received) by the date of the meeting of full Council in July 2018 whereby it was also expected that an internal financial appraisal of the potential €115,454.80 Council investment would also be considered for approval.

It was agreed that the report on the INTERREG North West Europe Programme be noted.

## 6. Any Other Business

### 6.1 Apology for Non Attendance – Councillor A Givan Alderman W A Leathem

Alderman W A Leathem conveyed an apology on behalf of Councillor A Givan who had not been in attendance at the meeting that evening due to the lengthy discussion on the LCAC item at the beginning of the meeting. Councillor Givan, being a member of the Board of LCAC had intended to join the meeting after consideration of the LCAC item. However the discussion had lasted for one hour 15 minutes.

### 6.2 Planning Portal Director of Service Transformation

The Director of Service Transformation advised Members that he intended to bring an update report on the progress of the Planning Portal to the June Meeting of Council.

The Director provided the Committee with a brief overview of the cost to implement and administer the Planning Portal as well as issues that were required to be addressed.

Comments were noted from Councillor J Baird and Alderman W J Dillon in respect of the issues raised.

### 6.2 Thanks to Chairman and Vice Chairman of the Committee Director of Service Transformation

The Director of Service Transformation extended thanks to the Chairman, Alderman A G Ewart, the Vice Chairman, Councillor A P Ewing, and the entire Committee for their commitment and support throughout the year.

6.2 Thanks to Chairman and Vice Chairman of the Committee  
Director of Service Transformation (Cont'd)

The Chairman, Alderman A G Ewart, reciprocated the thanks of the Director and proceeded to wish the new Chairman of the Committee every success for 2018/2019.

There being no further business the meeting terminated at 9.27 pm.

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Mayor/Chairman