

**LISBURN & CASTLEREAGH CITY COUNCIL**

**Minutes of the proceedings of the Development Committee Meeting of Lisburn & Castlereagh City Council held in the Island Civic Centre, Lisburn, BT27 4RL on Thursday, 12 April 2018 at 5.30 pm**

**PRESENT:** Alderman A G Ewart MBE, Chairman  
  
The Right Worshipful the Mayor  
Councillor T Morrow  
  
Deputy Mayor, Councillor H Legge  
  
Aldermen W J Dillon MBE, W A Leathem and S Martin  
  
Councillors J Baird, A P Ewing, J Gallen, A Givan, A Grehan,  
U Mackin, T Mitchell and S Skillen

**OTHER MEMBER:** Alderman J Tinsley

**IN ATTENDANCE:** Lisburn & Castlereagh City Council  
  
Director of Service Transformation  
Principal Planning Officer  
Head of Economic Development  
Community Planning Manager  
Member Services Officer

**Commencement of Meeting**

The Chairman, Alderman A G Ewart, welcomed Members to the April meeting of the Development Committee and proceeded to outline the evacuation procedures in the case of an emergency.

The Chairman reminded everyone to ensure mobile phones were turned off or on silent mode for the duration of the meeting and stated that should any Member require to leave the meeting to notify the Members Services Officer in order that their departure could be recorded accurately in the minutes.

1. **Apologies**

It was agreed to accept an apology for non-attendance at the meeting on behalf of Alderman D Drysdale and Councillor S Carson.

## 2. Declarations of Interest

The Chairman invited Members to declare any Conflicts of Interest they might have in relation to the business of the meeting and reminded them of the requirement that they complete Declaration of Interest forms in this regard, which had been provided at the meeting.

There were no conflicts of interest declared at the meeting.

## 3. Minutes

It was proposed by Councillor T Mitchell, seconded by the Deputy Mayor, Councillor H Legge, and agreed that the Minutes of the meeting of Committee held on 7 March 2018, as adopted by the Council at its meeting on 27 March 2018 be confirmed and signed.

It was proposed by Councillor J Baird, seconded by Alderman S Martin, and agreed that the Minutes of the Special Meeting of Committee held on 21 March 2018, as adopted by the Council at its meeting on 27 March 2018 be confirmed and signed.

## 4. Report by the Director of Service Transformation

It was agreed that the report and recommendations of the Director of Service Transformation be agreed subject to any decisions recorded below.

### 4.1 Report by Principal Planning Officer (LDP)

It was proposed by Alderman W J Dillon, seconded by Councillor A Givan, agreed that the recommendations of the Principal Planning Officer be agreed subject to any decisions recorded below.

#### 4.1.1 Letter to DfI Requesting Clarification on Contents of Plan Strategy Versus Local Policies Plan

The Principal Planning Officer (LDP) reminded the Committee that further to the previous meeting of the Metropolitan Area Spatial Working Group, the five Councils involved in this Group had agreed to write to the Department for Infrastructure seeking urgent clarification on those matters which the Department for Infrastructure now considered needed to be addressed at the Plan Strategy Stage. These included specific detail regarding designations/boundary lines that should be brought forward and mapped at Plan Strategy beyond those details set out in Departmental Development Plan Practice Notes 7 and 8.

A copy of the letter which had been issued to DfI from Members of the Metropolitan Area Spatial Working Group, dated 16 March 2018, had been furnished to the Committee.

It was agreed that the content of the above-mentioned correspondence be noted.

#### 4.1.2 Response to DfI re Draft Plan Preparation Checklist

The Principal Planning Officer (LDP) reminded Members that at the March 2018 Development Committee that DfI had recently forwarded to the Council a draft entitled Plan Preparation Checklist. This was a self-assessment tool but placed significant emphasis on the individual Council to have a sound Plan. It set out procedural tests and coherence and effectiveness tests in relation to soundness referring the Council to “Development Plan Practice Note 06 “Soundness.” There were also four further sections which focused on:

- Survey and Evidence Gathering
- Timetable and Statement of Community Involvement
- Preferred Options Paper
- Development Plan Document

The Principal Planning Officer (LDP) reported that the LDP team had considered this draft Preparation Checklist and found it to be lacking in the requisite detail necessary to outline each stage of the Plan process, ie Plan Strategy and Local Policies Plan. This placed additional burden on the Local Development Plan Team as the Council was faced with certain issues beyond its control while also placing significant additional burdens of evidence gathering and assessment on the team.

A copy of the Council’s response to the DfI Plan preparation Checklist had been furnished to the Committee.

It was agreed that the Council’s response to the Department on the above matter be noted.

#### 4.1.3 Letter to DfI Transport Planning & Modelling Unit re Production of the Transport Strategy and Impact on LDP

Further to recent meetings with the Department for Infrastructure (DfI) Transport & Modelling Unit who were responsible for preparation of the Transport Strategy and subsequent Transport Plan for the LDP, a copy of a letter from the Council dated 23 March 2018 requesting further information and clarification on the alignment of the two processes, had been furnished to the Committee.

The Principal Planning Officer (LDP) reported that the Department had previously provided an indicative timetable for publication of their Transport Strategy, however they indicated that slippage had occurred and no further indication of alignment had been given to Councils. The delivery of the Transport Strategy to support the Council’s Plan Strategy was critical, and further clarification on this aspect had been sought given that it was intended to provide cover for five Councils in the Belfast Metropolitan Area, all of whom were at different stages in terms of their LDP preparation.

It was agreed that the content of the letter to DfI Transport & Modelling Unit be noted.

#### 4.1.4 Update on Lough Neagh Forum

The Principal Planning Officer (LDP) reported that the third joint meeting of the Lough Neagh Forum had been held on Thursday 22<sup>nd</sup> March 2018. The meeting had been hosted by Mid Ulster Council and attended by all member Councils, the Department for Infrastructure, statutory bodies and other interested parties.

The Principal Planning Officer (LDP) outlined a number of matters that had been discussed at the above-mentioned meeting.

The Principal Planning Officer (LDP) advised that full minutes of the meeting would follow and that Lough Neagh Development Trust were to be requested to attend the discussion forum.

It was agreed that the update on the Lough Neagh Forum Meeting be noted.

#### Verbal Item

##### 4.1.5 Guidance Note LDP

The Principal Planning Officer (LDP) reported that at a previous training event on 15 November 2017 re Soundness and the LDP, an issue had been raised in terms of some of the technical details contained within the Guidance Note (and level of detail to be included within the draft Plan Strategy). The Principal Planning Officer (LDP) had since met with Councillor U Mackin to consider the matter further, and recently received further guidance from the Department for Infrastructure in particular the recommendation in relation to including or excluding the call-for-sites.

The Principal Planning Officer (LDP) stated that a further Guidance Note would be presented to the Committee in due course.

#### 4.2 Report by Community Planning Manager

It was agreed that the report and recommendations of the Community Planning Manager be adopted subject to any decisions recorded below.

#### Items for Decision

##### 4.2.1 Launch of the Community Plan Action Plan

The Community Planning Manager reported that the Strategic Community Planning Partnership (SCPP) had met on Thursday 22 March 2018 to discuss the Partnership Agreement and the Draft Action Plan. The partners had been supportive of the work to date and had showed continuing commitment to the process.

It was noted that following additional comments both documents had been adopted and that the Partnership Agreement would be recirculated to all partners, incorporating the

#### 4.2.1 Launch of the Community Plan Action Plan (Cont'd)

suggested changes, to be signed and returned to the Community Planning Manager as a mark of their commitment to the process.

The Community Planning Manager reported that the partners also had agreed to proceed with the Draft Action Plan and to promote the implementation of the actions within their own organisations. It had been agreed that an Equality Impact Assessment was necessary to ensure no one section of the community was benefitting to the detriment of any other.

The Community Planning Manager advised that the Draft Action Plan would now be submitted to the Department for Communities (DfC) for comment after the final design by the Council's Marketing & Communications Unit.

The Director of Service Transformation reported that there had been some debate around the inclusion of the Armed Forces Covenant in the Community Plan Action Plan and confirmed that the Armed Forces Covenant was now included in the Action Plan.

The Community Planning Manager reported that the out-going Chair of the SCPP, Alderman William Leathem, had suggested that to mark the success and level of commitment there should be an official launch of the Action Plan. It was proposed therefore to hold such an event in the Island Hall with an invitation list to include all Members, officers involved in the process, statutory partners, support partners, community and voluntary groups and members of the public who had given their time to influence and shape the final Community Plan and Action Plan. It was further proposed to have a number of key speakers to follow on from the speeches made at the launch of the Community Plan in May 2017 identifying how important the community planning process would be to improving people's lives.

It was proposed by Councillor T Mitchell, seconded by the Deputy Mayor, Councillor H Legge, and agreed to recommend that the hosting of the launch of the Community Plan Action Plan by the Council on a date to be confirmed, be approved.

It was agreed also that the adoption of the Partnership Agreement, the Action Plan and the continued commitment to the process, be noted.

#### 4.2.2 Health and Well-Being Fare

The Community Planning Manager reported that in recognition of many of the health and well-being issues experienced and suffered by Members, staff, partner agencies and the public, it was proposed to host a Health and Well-being Fare over two days in September 2018 which would comprise of a number of stalls and information points highlighting and identifying a range of support and therapies to help to alleviate a variety of health issues as well as absenteeism in the workplace. It was noted that a number of partners had shown interest in the idea and were keen to be involved.

#### 4.2.2 Health and Well-Being Fare

The Community Planning Manager advised that it was proposed that the Health and Well-being Fare was located in the Island Hall on a Sunday afternoon aimed at local people, through to the following Monday aimed at local businesses, schools, SERC and partner agencies. Further information would be brought to Development Committee as the project progressed, it being noted that a proposal would be taken to the Corporate Services Committee for approval in the first instance.

It was agreed to recommend that, subject to approval by the Corporate Services Committee, the Council hosts a Health and Well-being Fare in September in partnership with a range of agencies and health care specialists, as outlined above.

#### Verbal Matter

#### 4.2.3 Youth Council Update

The Community Planning Manager updated the Committee in regard to the on-going work of the Youth Council.

The Community Planning Manager also reminded the Committee that as a number of partners had pooled their resources last year, Education Authority had been able to dedicate a member of staff to develop the Youth Council. This post was funded mainly by small contributions from a number of agencies, it being noted that most of the agencies had agreed to commit the same amount as the previous year to allow the work with the Youth Council to continue. To date PSNI had contributed towards the Youth Council, and further funding was expected from Good Relations, PCSP Peace IV, and Education Authority.

#### 4.2.4 Pre-Consultation Event on Work, Health and Wellbeing Framework

The Community Planning Manager reported that the Department for Communities had suggested the Council hosts a half-day workshop on skills development and employability, which would be funded and facilitated by the Department. It was envisaged that all Members of Council would be invited, as well as the partner agencies, health providers and Council Officers. A further report on this workshop would be brought before the Committee in May Meeting for approval.

The Director asked the Community Planning Manager to give Members early notification of all forthcoming events.

In response to a question from Councillor J Gallen, the Community Planning Manager stated that the above-mentioned workshop would be a stand-alone event but there would also be a number of cross cutting themes similar to the aforementioned Health & Well-being Fare.

#### 4.2.4 Pre-Consultation Event on Work, Health and Wellbeing Framework (Cont'd)

The Director responded to a question from Councillor J Baird in relation to the involvement of SMEs in the above Community Planning initiatives. The Director discussed the fact that there were still areas of deprivation across the Council that required to be addressed.

Alderman W A Leathem stated that at a recent Community Planning Partnership lunch, the importance of recognising and thanking the volunteers involved in the various consultation workshops, had been emphasised. Alderman Leathem stated that the most recent Community Planning meeting had been one of the most positive and harmonious partnership meetings to date and extended thanks to the Director and Community Planning Manager for their efforts thereon.

The Director also extended thanks and appreciation to the Community Planning Manager for her efforts to date.

The Community Planning Manager and the Principal Planning Officer left the meeting at 5.43 pm.

#### 4.3 Report by Head of Economic Development

It was agreed that the report and recommendations of the Head of Economic Development be adopted subject to any decisions recorded below.

##### Items for Decision

#### 4.3.1 EU European Union: ERDF Investment for Growth and Jobs Programme (2014-2020) – Update Report

The Head of Economic Development, having referred to the importance of the above-mentioned source of EU match funding for Local Economic Development activity delivered through local Councils in Northern Ireland, advised that the Department for the Economy (DfE) was responsible for the funding which was administered by Invest Northern Ireland (INI). Each local Council had been given a notional match funding allocation from the European Regional Development Fund (ERDF) which would be match-funded by Councils and, where relevant, Invest NI.

Councillor A Grehan left the meeting, and returned again, during consideration of this item at 5.47 pm and 5.49 pm respectively.

The Committee had been furnished with a copy of a report detailing the 11 Council allocations, with the allocation of €1,591,548 (circa £1,421,025 in sterling) for Lisburn & Castlereagh City Council highlighted. The Head of Economic Development advised that Local economic development projects could be match-funded at a rate of 60% of total costs funded from the ERDF, with additional match-funding provided by INI (20%) and the Councils (20%).

#### 4.3.1 EU European Union: ERDF Investment for Growth and Jobs Programme (2014-2020) – Update Report (Cont'd)

The Committee had also been furnished with an overview of the current and new business development projects and Council match funding commitment being proposed by the Economic Development Unit in order to draw down match funding from ERDF and Invest NI. The overview also set out a number of key ERDF programme criteria and monitoring requirements which the Council would need to meet in order to successfully draw this match funding down, and a proposal for the Economic Development Unit to review its current projects and prioritise ERDF projects for delivery up to the 31<sup>st</sup> December 2022.

The Director of Service Transformation responded to concerns raised by Alderman W J Dillon regarding the approach of Invest NI in relation to the ERDF Investment for Growth and Jobs Programme.

It was proposed by Alderman W J Dillon, seconded by Councillor J Gallen, and agreed to recommend that based on the information circulated to the Committee that:

- a) in order to maximise the Council ERDF allocation of €1,591,548 (£1,421,025 sterling) Council match funding be approved up to a maximum of £392,514 (given that £81,161 was agreed previously for NI Business Start Up Programme) against a total maximum gross spend of up to £2,368,375 for Council-led ERDF applications.
- b) projects to be delivered as part of the EU Investment for Growth & Jobs Programme (2014-2020) be given priority by the Economic Development Unit, with a review of the current programme of activity in the Business Solutions team undertaken and prioritisation of key projects identified, with a further report presented to the Committee at a later date.
- c) the content of the reports circulated be noted, including the Invest NI criteria, which the Council must meet in order for ERDF projects to be approved.

It was noted that a further report on the proposed projects to be taken forward for this ERDF Programme would be brought to the Committee in due course.

#### 4.3.2 Northern Ireland Female Entrepreneurship Challenge

The Head of Economic Development reminded the Committee that Female Entrepreneurship was a transferred function to Councils as part of the review of Public Administration in 2015 and that to date the Council had supported a dedicated female Entrepreneurship network which met quarterly, and two Female Entrepreneurship Boot camps.

The Head of Economic Development reported that an opportunity had arisen for the Council to participate in a new initiative, 'The Northern Ireland Female Entrepreneurship Challenge', which would be a new collaboration between the 11 Councils, Invest NI and Women in Business NI (WIB) to promote and support female enterprise in a consistent approach throughout Northern Ireland. WIB was committing £200,000 of funding to the

#### 4.3.2 Northern Ireland Female Entrepreneurship Challenge (Cont'd)

project and had approached the 11 Councils and Invest NI to provide match funding of the same level to this initiative as detailed in their proposal, a copy of which had been furnished to the Committee.

The Head of Economic Development reported that the average cost for each Council would be £6,060 per year, for up to three years, based upon achievement of outputs in the first year, and subject to all match funding being secured.

The Head of Economic Development advised that this initiative was an opportunity for Councils to once again take the lead in local economic development in Northern Ireland and deliver on their transferred functions remit through the development of an innovative first for Northern Ireland collaborative solution. The project would also enable Councils to continue to stimulate and support local entrepreneurship in their areas, and would complement the work already being undertaken as part of the Northern Ireland Business Start Up Programme (NIBSUP), through providing a pipeline of referrals to support achievement of Council statutory job targets through start up activity, as well as referrals to Council projects funded through the EU Investment for Growth & Jobs Programme.

The Head of Economic Development also reported that in addition it was proposed that the NIBSUP Central Services Delivery Unit, with a primary remit to manage the NIBSUP, would also now oversee the management of the 'Northern Ireland Female Entrepreneurship Challenge' at no additional cost to the participating Councils.

It was proposed by the Deputy Mayor, Councillor H Legge, seconded by Councillor S Skillen, and agreed to recommend that:

- a) the Committee supports the new Northern Ireland Female Entrepreneurship Challenge as outlined above, at a total cost of £6,060 per year, for up to a maximum of three years, based upon achievement of outputs in the first year and subject to all match funding being in place, and
- b) the proposal that the NIBSUP Central Services Delivery Unit would also now oversee the management of the 'Northern Ireland Female Entrepreneurship Challenge' at no additional cost to the participating Councils, be noted.

#### 4.3.3 Lisburn City Centre Christmas Festival Proposal

The Head of Economic Development reminded the Committee that it had been agreed that the Council's City Centre Management team would lead on the development of a proposal to deliver a new programme of events and initiatives using the theme of 'light' in Lisburn City Centre during the Christmas period 2018.

The Committee had been furnished with a copy of a full proposal including estimated costings for this activity for consideration. The proposal included the creation of a bespoke interactive LED light installation in the heart of the City Centre, giant lantern characters, a 3D sphere Christmas tree alongside a strong programme of animation activities.

#### 4.3.3 Lisburn City Centre Christmas Festival Proposal (Cont'd)

The Head of Economic Development provided the Committee with a PowerPoint presentation on the Light Festival proposal which detailed a number of examples of other similar festivals from places such as Kuwana City, Japan; Houston, Texas and Reykjavik City, Iceland.

It was noted that the potential to develop and reinforce this theme as part of other Council activities during the same period would be investigated across all Departments. It was anticipated that the programme could grow year on year in the city centre, but also on a citywide basis. The existing programme of Market Square events would be maximised over the Christmas period to complement and reinforce the impact of this new proposal.

Further reports will be brought to Council following development of the full proposed programme of activity.

A discussion ensued during which the Head of Economic Development responded to a number of comments from Members in support of the Light Festival proposal and also in relation to local businesses supporting this initiative in order to ensure its success. It was also noted that there would be opportunities for churches to come on board also.

It was proposed by Alderman W A Leathem, seconded by Councillor A Givan, and agreed to recommend that

- a) a 'Light' Festival in Lisburn City Centre in December 2018 at a total cost of up to £250,000 be agreed,
- b) further design options be brought to a future meeting of the Committee for consideration,
- c) the Light Festival initiative be included in the Council's capital investment programme as the lighting installations could be re-used and included in future events and Christmas festivals.

#### 4.3.4 Linen Biennale Festival 2018

The Head of Economic Development reported that correspondence had been received from the proprietors of R-Space Gallery, Castle Street, Lisburn outlining plans to stage a new cultural event in Lisburn City Centre in October 2018, focused around the Linen Heritage.

The Committee had been furnished with a copy of the application for funding from R Space Gallery, with funding support requested from the Council. The total cost of the festival was £77,829, with funding secured from the Arts Council (£30,000) and British Council (£5,000), with an application pending through the Council's Arts Grant Scheme (£3,000). The Head of Economic Development reported that there was a funding shortfall of £16,829.

#### 4.3.4 Linen Biennale Festival 2018

The Head of Economic Development advised that within the new LCCC Tourism Strategy 2018 – 2022, an area for focus was the ‘Refinement’ theme – building on assets the Council had in place already. With this in mind, the new Tourism Strategy went further to state that the Council should encourage the development of an enhanced cultural offering within the Lisburn Historic Quarter, that included the development of a hotel, the ongoing development of R-Space Gallery at The Linen Rooms, and their plans to launch an international Linen Biennale in 2018. Other areas within this area for development included the renewal of the Irish Linen Centre and Lisburn Museum, working with SERC on the arts and creative sector, and a greater focus on the literature, photography and film.

It was proposed by Councillor T Mitchell, seconded by Councillor A Givan, and agreed to recommend that based on the information contained within the above-mentioned application form and the cited benefits from both a tourism and cultural perspective:

- a) the Council supports the application up to a maximum award of £15,000 towards the new event, and
- b) with benefits crossing over tourism and cultural aspects, 50% be funded through the Culture & Community Services Unit within the Leisure and Well Being Department (£7,500) and the remaining 50% from the Tourism Development Budget from the Tourism Development Budget.

#### Items for Noting

#### 4.3.5. Lisburn and Castlereagh City Business Awards 2018

The Head of Economic Development updated the Committee in regard to the Lisburn & Castlereagh City Business Awards Gala event that had taken place on Friday 23rd March at the La Mon Hotel. This event had a record numbers of attendees (373), high levels of interest from participant companies, and a popular new category ‘Best Family Business.’

It was noted that the Council had acted as main sponsor for the event at a total cost of £10,000, with all other costs being covered by sponsorship across 16 award categories.

The Chairman, Alderman A G Ewart, paid tribute to the success of the Business Awards event and in particular to the efforts of the Economic Development Officer, Mrs P Mallon, and the Project Support Officer, Ms L Jardine.

Councillor A Grehan also commended the above event.

The Director thanked The Head of Economic Development for the motivation and leadership displayed by the team in staging such an event.

It was agreed that the update report on the Lisburn and Castlereagh City Business Awards 2018 be noted.

#### 4.3.6 Google's Digital Garage Event

The Head of Economic Development reported that the Economic Development Unit was partnering with The Digital Garage – a digital skills training platform from Google, as well as the Department of Finance and Department for Communities, to host an event in Lagan Valley Island to a range of audiences with the aim of 'embracing digital'.

This free half day event would be held on Thursday 26th April 2018 in the Island Hall and aimed to promote the benefits of being online, free digital training and services, internet security, innovative digital marketing, business trending and use of analytics. Breakout sessions would be held on topics such as Digital Skills & Online Employment as well as Know Your Business with Data.

It was noted that the agenda would include an opening and welcome from The Right Worshipful the Mayor, Councillor T Morrow, and Chairman of the Committee, Alderman A G Ewart, along with keynote speakers from Google and representatives from Department for Finance, Department for Communities and Libraries NI. A copy of the briefing for the event had been furnished to the Committee.

It was agreed that the report on the Digital Garage event be noted.

#### 4.3.7 General Data Protection Regulations (GDPR) Update

The Head of Economic Development updated the Committee in regard to the new GDPR legislation which would be introduced in May 2018, it being noted that the Council must be able to demonstrate compliance by 25th May 2018.

Connected to this, the Council's Information Governance Manager (Data Protection Officer, DPO) had completed the necessary Council wide audits and produced a new Data Protection Policy for consideration. The Committee had been furnished with a copy of an email correspondence from the DPO, which set out a timeline for the Council and a series of steps to be taken to ensure full compliance by the date in question.

It was agreed that the update on GDPR be noted.

The items for noting were proposed by Councillor A Grehan and seconded by Councillor A Givan.

### 4. Report by the Director of Service Transformation (Continued)

#### 4.4 Correspondence received from the Department for Infrastructure

##### 4.4.1 Provision of an Accessible/Disabled Parking Bay at 16 Gleneagles Gardens, Dundonald

The Committee had been furnished with a copy of correspondence dated 28 February 2018 from the Department for Infrastructure with regard to the provision of an accessible/disabled parking bay at 16 Gleneagles Gardens, Dundonald.

#### 4.4.1 Provision of an Accessible/Disabled Parking Bay at 16 Gleneagles Gardens, Dundonald (Cont'd)

It was agreed to recommend that the proposal by the Department in connection with the provision of an accessible/Disabled Parking Bay at 16 Gleneagles Gardens, Dundonald, be noted, there being no comments from Members present at the meeting.

#### 4.4.2 Provision of an Accessible/Disabled Parking Bay at 13 Dunoon Park, Dundonald

The Committee had been furnished with a copy of correspondence dated 7 March 2018 from the Department for Infrastructure with regard to the provision of an accessible/disabled parking bay at 13 Dunoon Park, Dundonald.

It was agreed to recommend that the proposal by the Department in connection with the provision of an accessible/Disabled Parking Bay at 13 Dunoon Park, Dundonald, be noted, there being no comments from Members present at the meeting.

#### Items for Noting

#### 4.5 Department for Infrastructure: Roadway Adoption Certificates

The Committee had been furnished with, and noted the content of, a copy of a Roadway Adoption Certificate at Millreagh Avenue.

#### 4.6 Budget Report

The Committee had been furnished with and noted the content of the summary Budget Report for Service Transformation for the year to 31 March 2018 as at 28 February 2018.

Alderman S Martin left the meeting.

Prior to consideration of the Confidential Report, the Director of Service Transformation responded to a question from Councillor A Redpath who had requested clarification as to why the item on the Car Parking Strategy Update had been included in the Confidential Report.

### 5. Confidential Report by the Director of Service Transformation

It was agreed that the Confidential report and recommendations of the Director of Service Transformation be adopted subject to any decisions recorded below.

The Chairman, Alderman A G Ewart, advised that the business in the confidential report was required to be considered "In Committee" due to the following reasons:

- 5.1 Heathrow Hub – Northern Ireland Proposition  
Confidential due to containing information relating to the financial or business affairs of any particular organisation(s) concerned (including the Council holding that information)
- 5.2 Car Park Strategy – Final Draft - Confidential due to containing information relating to the financial or business affairs of any particular organisation(s) concerned (including the Council holding that information)
- 5.3 Belfast Region City Deal – Update  
Confidential due to containing information relating to the financial or business affairs of any particular organisation(s) concerned (including the Council holding that information)
- 5.4 Partnership Working with Antrim and Newtownabbey Borough Council on Crematorium Proposal - Confidential due to containing information relating to the financial or business affairs of any particular organisation(s) concerned (including the Council holding that information)
- 5.5 Forthcoming Westminster and Tower of London Events – Update - Confidential due to containing information relating to the financial or business affairs of any particular organisation(s) concerned (including the Council holding that information)
- 5.6 Rolling Year Absence Figures for the Service Transformation Department  
Confidential due to containing information which is likely to reveal the identity of an individual

It was proposed by Councillor A Givan, seconded by Councillor J Gallen, and agreed that the Confidential Business be considered “In Committee” in the absence of press or members of the public.

“In Committee”

### Items for Decision

#### 5.1 Heathrow Hub – Northern Ireland Proposition

The Committee had been furnished with a copy of email correspondence dated 21 March 2018 together with a copy of the presentation from Mid and East Antrim Borough Council that was aimed at lobbying Heathrow to accept that there should be a Northern Ireland single bid for a Heathrow Hub.

The Director of Service Transformation elaborated on a number of issues in connection with the proposal for a Northern Ireland single bid for a Heathrow Hub, and responded to questions and concerns from the Committee.

It was proposed by Councillor J Gallen, seconded by The Right Worshipful the Mayor, Councillor T Morrow, and agreed to recommend that:

### 5.1 Heathrow Hub – Northern Ireland Proposition (Cont'd)

- a) the update on the Heathrow Hub - Northern Ireland Proposition be noted, and
- b) the Committee agrees in principle to support the option of supporting a Northern Ireland Regional solution with a commitment of £10,000 towards consultancy in lobbying Heathrow so as to avoid any nugatory expenditure, subject to all stakeholders making an equal contribution and requisite conditions being met.

### 5.2 Car Park Strategy Final Draft

The Director of Service Transformation reminded the Committee that the Council had been working with traffic consultants AECOM to develop a Car Park Strategy in relation to the Council's off street car parks across the Council area. At a previous Development Committee meeting a representative from AECOM had presented the initial findings of the scoping work and research. From this, and further consultation, a draft Strategy and Action Plan had been produced. On 22 February 2018 a Members' Workshop had been held at which the draft strategy and proposals were presented and discussed.

The Committee had been furnished with an updated draft strategy report which had taken account of points raised by those in attendance at the above-mentioned Workshop.

The Director stated that it was proposed that the final draft was released for final consultation subject to further input from Members. Following this consultation the report would be presented to the Committee for final agreement and finalised for publication.

At the outset Councillor A Redpath thanked the Officers in Economic Development Unit for progressing the consultations and workshop.

A discussion ensued during which concerns were raised by a number of Members of the Committee in relation to the proposed charging structure and on a show of hands it was agreed to recommend that the updated draft strategy report be approved for consultation with statutory agencies and public, subject to further consideration being given to the proposed charging structures.

Councillor A Redpath left the meeting at 7.20 pm and returned again at 7.22 pm.

### 5.3 Belfast Region City Deal – Update

The Director of Service Transformation updated the Committee in relation to the Belfast Region City Deal initiative.

The Director reported that a number of further meetings had taken place in relation to the City Deal led by Belfast City Council with discussions focusing on the development of the Draft Industrial Strategy and Skills Development Framework.

The Director also reported receipt of an invoice from Catapult Future Cities in respect of Lisburn & Castlereagh City Council's proportional contribution to the Digital Strategy of the

### 5.3 Belfast Region City Deal – Update (Cont'd)

Belfast Region City Deal Proposition which had been procured by Belfast City Council on behalf of the six contributing Councils.

The Committee had been furnished with a number of detailed documents in regard to the Belfast Region City Deal initiative, including a Draft Framework Document on Employability and Skills, a summary of the feedback on the Industrial Strategy form the various partners and a summary of the overall Programme Update for March 2018.

It was agreed that the update on the Belfast Region City Deal be noted.

The Director advised that further updates of Belfast Region City Deal progress would be brought to the Capital Development Committee for consideration.

### 5.4 Partnership Working with Antrim and Newtownabbey Borough Council on Crematorium Proposal

The Director of Service Transformation reminded the Committee of its previous discussion in respect of the proposal from Antrim and Newtownabbey Borough Council for crematorium services. In line with Members' views copy of correspondence from the Council dated 23 March 2018 to Antrim & Newtownabbey Borough Council had been circulated to the Committee which indicated that this Council would not be making an 'in principle' decision at this stage. The Director advised that a further update would be brought to Committee as discussions progressed.

It was agreed that the content of the Council's response to Antrim and Newtownabbey Borough Council and the update report by the Director be noted.

### 5.5 Forthcoming Westminster and Tower of London Events – Update

The Director of Service Transformation updated the Committee in relation to the forthcoming Westminster and Tower of London events as part of the Council's ongoing Investment Programme activities, on 17 and 18 April 2018 at the Tower of London (with Historic Royal Palaces) and Westminster, respectively.

The Committee had been furnished with a detailed update report together with attendee lists for both events.

It was agreed that the updated report on the Westminster and Tower of London Events be noted.

### 5.6 Rolling Year Absence Figures for the Service Transformation Department

The Committee had been furnished with, and noted the content of, a table showing rolling year absence figures for the Service Transformation Department to 28 February 2018 together with a table showing the monthly absence figures.

Verbal Matters5.7 Lisburn Commerce Against Crime (LCAC) Review and Future Funding – Update Report

Further to the Committee's decision at its Special Meeting on 21 March 2018 in respect of Council funding to LCAC, it was agreed, at the request of Councillor A Grehan, that an update report on this matter be brought to the next meeting of the Committee, for further consideration.

5.8 Lisburn Square Market Fees – Update Report

Further to the Committee's decision at its Special Meeting on 17 January 2018 in respect of the Lisburn Square Market Fees issue, it was agreed, at the request of Councillor A Grehan, that an update report on this matter be brought to the next meeting of the Committee, for further consideration.

It was proposed by Councillor A Redpath, seconded by Councillor A P Ewing, and agreed to come out of Committee and normal business was resumed.

Resumption of Normal Business6. Any Other Business6.1 Lisburn City Centre Public Realm Work  
Alderman W A Leathem

The Director of Service Transformation responded to comments from Alderman W A Leathem regarding the dirty appearance of the new public realm work in the City Centre. The Director reported that this matter had been raised with the Director of Environmental Services, and a new item of cleaning equipment had been ordered.

There being no further business the meeting terminated at 7.28 pm.

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 Mayor/Chairman