

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of the proceedings of the Development Committee Meeting of Lisburn & Castlereagh City Council held in the Island Civic Centre, Lisburn, BT27 4RL on Thursday, 8 November 2018 at 6.00 pm

PRESENT:

Alderman W A Leathem, Chairman

Deputy Mayor, Councillor A Grehan

Aldermen W J Dillon MBE, D Drysdale, A G Ewart MBE, T Jeffers and S Martin

Councillors J Baird, S Carson, A P Ewing, J Gallen, J Gray MBE, B Hanvey, T Morrow and S Skillen

OTHER MEMBERS:

Councillor A Girvin

IN ATTENDANCE:

Lisburn & Castlereagh City Council

Chief Executive
Director of Service Transformation
Principal Planning Officer (LDP)
Head of Economic Development
LCCC BRCD Co-Ordinator
Member Services Officer

Lisburn Commerce Against Crime

Alderman J Tinsley, Interim Chairman
Councillor A Givan, Board Member
Mr W Holland, Consultant
Mr S Walsh, Board Member
Mr A Anderson, Board Member
Mr E Knox, Board Member
Ms K Marshall, Bow Street Mall Business Manager
Ms J Crockett, LCAC Business Manager

Commencement of Meeting

The Chairman, Alderman W A Leathem, welcomed everyone to the November meeting of the Development Committee, in particular, Mr David Burns, the Council's new Chief Executive who had taken up his role on 1 November 2018.

The Chairman, having outlined the evacuation procedures in the case of an emergency, apologised to Members for the change of date for the Committee meeting which had been rescheduled from the previous week and outlined the reasons which had necessitated this

Commencement of Meeting (Cont'd)

change. The Chairman also apologised for the meeting taking place in the Council Chamber which was necessary due to the usual venue not being available.

The Chairman reminded everyone to ensure mobile phones were turned off or on silent mode for the duration of the meeting and stated that should any Member require to leave the meeting to notify the Members Services Officer in order that their departure could be recorded accurately in the minutes.

1. Apologies

It was agreed to accept an apology for non-attendance at the meeting on behalf of The Right Worshipful the Mayor, Councillor U Mackin, the Head of Planning and Capital Development and the Community Planning Manager.

2. Declarations of Interest

The Chairman invited Members to declare any Conflicts of Interest they might have in relation to the business of the meeting and reminded them of the requirement that they complete Declaration of Interest forms in this regard, which had been provided at the meeting.

Councillor A P Ewing – item 4 Lisburn Commerce Against Crime – in view of his membership of the Board of Lisburn Commerce Against Crime

Councillor J Gray – item 5.3 Lagan Navigation Trust – Proposed New Governance Arrangements with Council - in view of her being a Council nomination to Lagan Navigation Trust.

Councillor A Givan – item 4 Lisburn Commerce Against Crime (LCAC) – in view of his membership of the Board of LCAC.

Alderman W J Dillon - item 5.4 Down Royal Racecourse – in view of his membership of Down Royal Racecourse

During the course of the meeting, under Any Other Business, Councillor S Skillen declared an interest in item 7.1 Social Investment Fund in respect of her then membership of the East Belfast Steering Group.

Declaration of Interest forms were completed accordingly.

3. Minutes

It was agreed that the Minutes of the meeting of Committee held on 4 October 2018, as adopted by the Council at its meeting 23 October 2018 be confirmed and signed.

Matter Arising

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Membership of Lisburn Commerce Against Crime – Councillor A P Ewing

The Chairman, Alderman W A Leathem, advised the Committee that Alderman S Martin, had volunteered to fill the vacant position as the Development Committee's nomination to the Board of LCAC.

It was proposed by Councillor A P Ewing, seconded by Alderman A G Ewart, and agreed to recommend that Alderman S Martin, be appointed as the Development Committee's representative on the Board of LCAC. It was noted that Alderman S Martin's appointment to LCAC would be subject to ratification by full Council at its meeting on 27 November 2018.

The Chairman commended Councillor A P Ewing for his efforts during his time on the Board of LCAC and thanked Councillor Ewing for having agreed to stay in post until the Committee's decision was approved by full Council at its November meeting.

4. Deputation – Lisburn Commerce Against Crime (Item 1.1 of the Confidential Report refers)

The Chairman advised that the Deputation was required to be received to the meeting "in Committee" due to information contained in the report circulated relating to the financial or business affairs of the organisation concerned (including the Council holding that information)).

It was proposed by Alderman A G Ewart, seconded by Councillor J Gray, and agreed that the Confidential Business be considered "In Committee" in the absence of press or members of the public.

Councillor S Skillen arrived to the meeting at 6.08 pm.

Prior to receiving the deputation to the meeting the Chairman, Alderman W A Leathem, advised that the purpose of LCAC being in attendance at the meeting was to receive an update on the Action Plan and associated governance issues. The Economic Appraisal in respect of the provision of CCTV would be considered by the Committee at its Special Meeting held on 21 November 2018 to which all Members of Council would be invited.

The Director of Service Transformation provided Members with a background to the issues under consideration and also reminded the Committee of its decisions taken at its previous meeting in October 2018.

4. Deputation – Lisburn Commerce Against Crime (Cont'd)

The following documentation had been circulated to the Committee:

- a copy of the legal advice entitled "Review of Councillors' Interests within Third Party Organisations"
- final draft of the Economic Appraisal for the provision of public space which contained a number of recommendations for the Committee to consider and included a preferred option going forward
- update reports which had been tabled at the previous meeting of the Committee, and
- a further CityWatch performance update which had recently been supplied by LCAC.

The Chairman extended a welcome to the representatives from LCAC to the meeting.

Alderman J Tinsley, Interim Chairman of LCAC, thanked the Committee for the opportunity to attend the meeting to address the updated Action Plan.

Ms J Crockett, LCAC Business Manager, introduced the following representatives of LCAC to the meeting:

Mr W Holland, Consultant
 Mr S Walsh, Director
 Mr A Anderson, Director
 Mr E Knox, Director
 Ms K Marshall, Bow Street Mall Business Manager

Ms Crockett proceeded to outline an overview of the of the medium term and short term actions as outlined in the updated Action Plan, following which Ms Crockett and Mr Holland responded to questions from the Committee in connection with matters arising from the Action Plan.

The Chairman, Alderman W A Leathem, thanked the deputation for their contribution and also for the efforts of Ms Crockett and the Board of Directors in bringing forward the Action Plan. The Chairman commended all those involved in this piece of valuable work. He also paid tribute to the efforts of the Regeneration and Development Manager and her team for their input also.

The Deputation left the meeting at 6.30 pm.

It was proposed by Councillor S Carson, seconded by Alderman D Drysdale, and agreed to recommend that:

- the reports circulated in respect of the LCAC and the additional information provided by the deputation at the meeting be noted, and

4. Deputation – Lisburn Commerce Against Crime (Cont'd)

- the Economic Appraisal be considered by the Committee at its Special Meeting to be held on 21 November 2018 to which all Members of Council were invited to attend.

5. Confidential Report by the Director of Service Transformation

The Chairman, Alderman W A Leathem, advised that the remaining items contained in the Confidential Report were required to be considered “In Committee” due to the undernoted reasons.

5.1 Public Space CCTV Provision

- 5.1.2 Lisburn Light Festival – CCTV in Bow Street /Market Square (confidential due to containing information relating to the financial or business affairs of the organisation concerned (including the Council holding that information))

5.2 Correspondence from Marcol – Possible Feasibility Study – Island Arts Centre (Confidential due to containing information relating to the financial or business affairs of the organisation(s) concerned (including the Council holding that information))

5.3 Lagan Navigation Trust – Proposed New Governance Arrangements with Council (Confidential due information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Council, or a government department and employees of, or office holders under, the Council).

5.4 Down Royal Racecourse (Confidential due to containing information relating to the financial or business affairs of the organisation concerned (including the Council holding that information))

5.5 Response to Belfast Draft Plan Strategy 2035 (Confidential due to containing information relating to the financial or business affairs of the organisation concerned (including the Council holding that information))

5.6 Knockmore Road, Ballinderry Road Junction Improvements (Confidential due to containing information relating to the financial or business affairs of the organisation concerned (including the Council holding that information))

5.7 Lisburn Public Realm Scheme - Update (confidential due to containing information (a) which is likely to reveal the identity of an individual; (b) relating to the financial or business affairs of any particular person (including the Council holding that information); and (c) in relation to which a claim to legal professional privilege could be maintained in legal proceedings))

5. Confidential Report by the Director of Service Transformation (Cont'd)

- 5.8 Final Report on Urban Capacity Study for LDP (confidential due to containing information relating to the financial or business affairs of the organisation concerned (including the Council holding that information))
- 5.9 Final Report on Retail Capacity Study for LDP (confidential due to containing information relating to the financial or business affairs of the organisation concerned (including the Council holding that information))
- 5.10 Correspondence from Chief Planner & Director of Regional Planning in Respect of Judicial Review Challenges (confidential due to containing information (a) relating to the financial or business affairs of any particular person (including the Council holding that information); and (b) in relation to which a claim to legal professional privilege could be maintained in legal proceedings))
- 5.11 Rolling Year Absence Figures for the Service Transformation Department (confidential due to containing information (a) relating to any individual; and (b) which is likely to reveal the identity of an individual)

It was agreed that the Confidential report and recommendations of the Director of Service Transformation be adopted subject to any decisions recorded below.

Items for Decision

5.1 Public Space CCTV Provision

5.1.1 Lisburn Commerce Against Crime

Dealt with under Item 4 above.

5.1.2 Lisburn Light Festival – CCTV in Bow Street and Market Square

It was agreed to recommend that the proposed way forward regarding the temporary arrangements for CCTV in Bow Street and Market Square as a consequence of the light installations, as outlined in the report circulated, be approved. It was noted that the cost of the temporary arrangements would be met from within the capital finance for the overall Light Festival.

5.2 Correspondence from Marcol – Possible Feasibility Study – Island Arts Centre

The Committee had been furnished with copy correspondence from representatives of Marcol regarding a potential project in Lisburn Square.

A discussion ensued during which the Director responded to a number of comments and questions from in connection with the proposal from Marcol.

5.2 Correspondence from Marcol – Possible Feasibility Study – Island Arts Centre (Cont'd)

Following the discussion it was agreed to recommend that:

- a) a feasibility study be commissioned to test the feasibility of relocating the Island Arts Centre to alternative sites in the City Centre including possible suitable site locations in Lisburn Square,
- b) a meeting be convened to consider the proposal from Marcol and the issues raised by the Committee to be attended by the Chairman and Vice Chairman of the Development Committee, the Chairman and Vice Chairman of the Leisure & Community Development Committee, the Director of Service Transformation and the Director of Leisure & Community Wellbeing, and
- c) a report on this matter be brought to a Special Joint Meeting of the Development Committee and the Leisure & Community Development Committee to be arranged in January 2019.

5.3 Lagan Navigation Trust – Governance Options Going Forward

Further to an update report which was considered by the Committee at its meeting on 4 October 2018 on the review of governance arrangements for Lagan Navigation Trust with the Council, the Committee had been furnished with a paper prepared by the Council's Solicitors outlining options for the Council to consider in relation to the proposed new Governance arrangements between the Council and the Trust.

The Head of Economic Development responded to a questions from Councillor J Baird and Councillor J Gallen in regard to option 3.3 in the report circulated which was proposed as the preferred option for new governance arrangements for Lagan Navigation Trust.

It was proposed by Councillor T Morrow, seconded by Alderman W J Dillon, and agreed to recommend that option 3.3 as detailed in the report circulated, be the preferred way forward for new governance arrangements between the Council and Lagan Navigation Trust.

5.4 Down Royal Race Course

The Director referred to the recent reports in the media in relation to the Down Royal Race Course and reminded the Committee that an invitation had been extended to Down Royal Race Course Management to address the Council's Development Committee at its previous meeting.

The Committee had been furnished with a copy of a draft response that was proposed be sent to the management at Down Royal Racecourse by way of response to an initial correspondence from Down Royal to the Chief Executive which had been previously tabled at full Council. It was agreed to recommend that the draft response to the Down Royal Racecourse be approved.

5.5 Response to Belfast Draft Plan Strategy 2035

The Director having reminded the Committee that the formal consultation period on the Belfast draft Plan Strategy had closed at 5.00 pm on Thursday 15 November 2018, advised that the draft Plan Strategy comprised of a strategic section which included the district profile, policy context, vision, strategic aims and objectives and strategic policies and operational policies transposed from the existing Planning Policy Statements.

It was noted that according to published Departmental guidance, the only basis on which representations could be made must indicate whether the Plan was 'sound' or 'unsound.'

It was agreed that in line with delegated authority granted to the Development Committee by the Council at its meeting on 23 October 2018 that the draft response as outlined in the report circulated be agreed and submitted to Belfast City Council by the stipulated closing date of 15 November 2018.

5.6 Knockmore Road, Ballinderry Road Junction Improvements

Alderman D Drysdale, Alderman T Jeffers, Councillors J Baird, B Hanvey and A Givan, left the meeting at this point in view of their membership of the Council's Planning Committee.

The Director referred to the recent media exposure and the on-going issues in relation to the above-mentioned junction improvements, it being noted that a meeting of the LD1 Steering Group was scheduled for 21 November 2018 at which a more comprehensive update would be given.

It was agreed that to ensure there was no unnecessary delay, and given the importance of the Knockmore Road, Ballinderry Road junction improvement scheme, the Council writes to DfI requesting the work was not impacted by the Christmas Moratorium works within towns and that the Knockmore Road, Ballinderry Road junction be excluded from the Christmas Moratorium on Road Works in and around towns.

Items for Noting

5.7 Lisburn Public Realm Scheme - Update

Alderman D Drysdale and Alderman T Jeffers returned to the meeting during consideration of this item of business.

The Director reminded the Committee that at its meeting in September 2018 correspondence had been noted from the Council's solicitors which set out the recommended way forward with regard to the original Public Realm scheme in the context of the ongoing legal position.

The Committee had been furnished with a further copy of the legal opinion.

5.7 Lisburn Public Realm Scheme – Update (Cont'd)

The Committee noted from the report the indicative legal costs provided by the solicitor for the arbitration phase of the legal proceedings.

The Director responded to questions from Alderman W J Dillon, Councillor J Gallen and the Deputy Mayor, Councillor A Grehan, in relation to the above update report.

It was agreed that the update by the Director in regard to the Lisburn Public Realm Scheme be noted.

Councillors J Baird and B Hanvey returned to the meeting.

5.8 Final Report on Urban Capacity Study LDP

The Committee was reminded that Ove Arup And Partners Ltd had been commissioned to conduct an Urban Capacity Study in relation to the preparation of the Local Development Plan. This study was one of several which together formed the evidence base upon which informed decisions could be taken. It was a source of information which would be relied upon during the independent examination of the Local Development Plan.

The Urban Capacity Study had been prepared in accordance with approved guidance contained in the Strategic Planning Policy Statement for Northern Ireland. The final document had been received by the Council and reviewed by the relevant officers, a copy of which had been furnished to the Committee.

It was agreed that the Urban Capacity Study be noted and that any comments that Members may wish to make in relation to the study be forwarded to the Principal Planning Officer.

It was also noted that the consultants ARUP would give a short presentation in relation to the Urban Capacity Study at a Workshop on Thursday 17th January 2019.

5.9 Final Report on Retail Capacity Study LDP

The Committee was reminded that Ove Arup And Partners Ltd in association with Roderick MacLean Associates Ltd had been appointed to conduct a Retail Capacity Study in relation to the preparation of the Local Development Plan.

The above retail study was one of several studies which together formed the evidence base upon which informed decisions could be taken. It would inform the strategic policy direction for retailing across the council district. This retail study was a source of information which would be relied upon during the independent examination of the Local Development Plan.

The Committee noted details in regard to the consultant's research which had been divided into two sections the Retail Capacity Study and Town Centre Health Checks, copies of both documents having been furnished to the Committee.

5.9 Final Report on Retail Capacity Study LDP (Cont'd)

It was agreed that the Retail Capacity Study be noted and that any comments that Members may wish to make in relation to the study be forwarded to the Principal Planning Officer.

It was also noted that the consultants ARUP/Roderick MacLean Associates Ltd would give a short presentation in relation to the Retail Capacity Study and Town Centre Health Checks at a Workshop scheduled for Thursday 31st January 2019.

The Principal Planning Officer responded to questions from Councillor B Hanvey in regard to opportunities to explore further studies in relation to the retail mix in Carryduff. The Principal Planning Officer advised that the Consultants would be available at both the above-mentioned workshops to answer questions from Members.

5.10 Correspondence from Chief Planner & Director of Regional Planning in Respect of Judicial Review Challenges

The Committee had been furnished with, and noted the content of, a copy of a letter dated 11 October 2018 from the Chief Planner & Director of Regional Planning, Department for Infrastructure, by way of response to representation from the Council in September 2018 in relation to the above subject.

5.11 Rolling Year Absence Figures for the Service Transformation Department

The Committee had been furnished with and noted the content of a table showing rolling year absence figures for the Service Transformation Department to 30 September 2018, together with a report on the monthly absence figures.

Any Other Confidential Business

5.12 Members Appointed to Directors on Outside Bodies Alderman D Drysdale

Alderman D Drysdale emphasised the importance of Members who were appointed as Directors on outside bodies to ensure that appropriate liability insurance was in place.

It was proposed by Alderman D Drysdale, seconded by Alderman W J Dillon, and agreed to come out of Committee and normal business was resumed.

Resumption of Normal Business

6. Report by the Director of Service Transformation

It was agreed that the report and recommendations of the Director of Service Transformation be agreed subject to any decisions recorded below.

6.1 Report by LCCC Belfast Region City Deal Co-Ordinator

It was agreed that the recommendations of the LCCC BTCD Co-Ordinator be agreed subject to any decisions recorded below.

6.1.1 Belfast Region City Deal – LCCC Work Programme

The LCCC BRCD Co-Ordinator reported that after months of collaborative partner working, the final BRCD proposition had been submitted to UK Government and that following the Chancellor's statement on 29 October 2018, a £350m deal for the Belfast Region City Deal had been announced.

The LCCC BRCD Co-Ordinator also reminded the Committee that a relative prioritisation of projects had been agreed for the LCCC area at a Special meeting of Council on 17 September 2018.

The Committee had been furnished with a paper outlining the key elements of the proposed LCCC Work Programme in relation to Belfast Region City Deal which included:

- Hillsborough Tourism Masterplan
- eSERC
- BRCD wider Stakeholder Engagement
- Digital Strategy
- Employability & Skills
- Development of key Growth Sectors

The LCCC BRCD Coordinator highlighted a number of salient points in the above-mentioned Programme of Work.

6.1.1 Belfast Region City Deal – LCCC Work Programme

Comments were noted from Councillor B Hanvey in relation to the importance of having a strategy in place for the Knockbracken Healthcare site which would ensure that opportunities could be availed of as and when they arose.

It was agreed to recommend that the BRCD Work Programme be agreed and progressed, with further update reports to be provided to the Committee in due course.

Alderman W J Dillon commended the results to date in respect of the Council's BRCD submission and paid tribute to the efforts of the Council's BRCD Steering Group and in particular the Director of Service Transformation, the Head of Economic Development and the LCCC BRCD Co-Ordinator.

The Chairman, Alderman W A Leathem, wished to be associated with Alderman W J Dillon's comments.

6.1.2 Belfast Region City Deal (BRCD) Proposal to Attend MIPIM, Cannes on 12 – 15 March 2019 Update

Further to the decision of the Committee in October 2018 that the Council participates in the MIPIM 2019 event in Cannes subject to confirmation that the other BRCD partner Councils were also attending the LCCC BRCD Co-Ordinator reported that the undernoted Councils had responded accordingly:

- Ards & North Down are presenting this proposal to their November Council meeting recommending the £10,000 sponsorship option subject to partner Council participation;
- Antrim and Newtownabbey have agreed to the £10,000 sponsorship option
- Mid & East Antrim have agreed to the £10,000 sponsorship option.
- Newry, Mourne and Down Council have presented a report through their Council to support this event and are still considering the detail on the sponsorship options.

It was noted that a further update report confirming the final partner Council position on attendance at MIPIM would be presented to the Committee in December 2018.

It was agreed that the update report on the proposal to attend MIPIM 2019 be noted

Additional Report

6.1.3 Keynote Seminar on Belfast Region City Deal, 5 December 2018, Belfast

The Committee had been furnished with details of the above-mentioned keynote seminar on the Belfast Region City Deal, taking place on Wednesday 5 December 2018.

It was agreed to recommend that the attendance of the Members on the LCCC BRCD Steering Group, or their nominees, at the BRCD Keynote Seminar be approved, together with appropriate Officers, it being noted that the cost of a Member's attendance was £230 plus travel allowance.

6.2 Report by Principal Planning Officer (LDP)

It was agreed that the recommendations of the Principal Planning Officer be agreed subject to any decisions recorded below.

6.2.1 Revised Timetable for DfI Agreement and Publication of LDP

Alderman A G Ewart left the meeting and returned again during consideration of this item of business.

The Committee had been furnished with a copy of a revised timetable for the remaining stages Council's Local Development Plan which, subject to Council approval, would be

6.2.1 Revised Timetable for DfI Agreement and Publication of LDP (Cont'd)

submitted to the Department for Infrastructure for agreement. This was a requirement of Part 2 of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015.

The Principal Planning Officer (LDP) reported that the position regarding publication of the draft Plan Strategy had evolved considerably post-publication of the Preferred Options Paper, for the reasons outlined in report circulated.

The Director and the Principal Planning Officer responded to comments from Councillor B Hanvey in relation to DfI's Transport Strategy which, he stated, was integral to the LDP process.

It was proposed by the Deputy Mayor, Councillor A Grehan, seconded by Alderman A G Ewart and agreed to recommend that the revised timetable be approved and submitted to the Department for Infrastructure for agreement, in accordance with the requirements of Part 2 of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015.

6.2.2 Updated LDP Work Programme Including Member Workshops

The Principal Planning Officer (LDP) updated the Committee in regard to the current progress regarding the preparation of the Council's Local Development Plan draft Plan Strategy Work Programme, a copy of which had been circulated to the Committee.

The Principal Planning Officer gave a PowerPoint presentation to the Committee on the LDP Work Programme during which she summarised the work programme as follows:

Part 3 - the LDP Work Programme which focused on draft Plan Strategy preparation, including an update on current progress (i.e. Quarter 4 of 2018, Sept-Dec)

Part 4 - the ongoing programme for the preparation and collation of the evidence base

Part 5 - the interrelated Strategies including the draft Transport Strategy, which was prepared by DfI, and were required at the time the Plan Strategy was published, including key dates.

Part 6 - the future work which would be required following submission of the draft Plan Strategy to the DfI for Independent Examination (IE).

The Principal Planning Officer (LDP) reported that a number of final Planning Policy Workshops were scheduled to take place from December 2018 to March 2019. At the request of Councillor J Baird it was agreed that the above-mentioned workshops be scheduled to take place between 5.00 pm and 7.00 pm in order to accommodate those Members who were working elsewhere.

6.2.2 Updated LDP Work Programme Including Member Workshops (Cont'd)

It was agreed that the revised updated Work Programme and in particular the Member Workshops to finalise the policy position between December 2018 and February 2019 be noted.

6.2.3 Strategic Planning Group Minutes

The Principal Planning Officer (LDP) advised that the Strategic Planning Group consisted of senior Departmental Officials and Heads of Planning (or Directors) of local Councils, to act in an oversight capacity regarding issues of key concern. Standard items included environmental compliance; continuous improvement; and the policy context which referred to progress on the Council's LDPs.

The Committee had been furnished with and noted the content of the minutes of the Strategic Planning Group meeting held on 20 September 2018.

The Principal Planning Officer left the meeting.

6.3. Report by Community Planning Manager

It was proposed by Councillor A P Ewing, seconded by Councillor S Carson, and agreed that the report and recommendations of the Community Planning Manager be adopted subject to any decisions recorded below.

In the absence of the Community Planning Manager the Director presented the Community Planning report.

Item for Noting

6.3.1 Carnegie UK Trust International Study Visit To New York

The Committee had been furnished with and noted the content of a report of the Carnegie UK Trust international study visit to New York from 7-11 October 2018 which had been attended by the Chairman and Vice Chairman of the Strategic Community Planning Partnership and the Community Planning Manager (the Chairman of the Strategic Community Planning Partnership being Alderman W A Leathem). The report provided an overview of the content of the study visit and identified the main learning points.

The Director commended the involvement of the Carnegie Trust in the study visit to New York both in terms of their direction and continued engagement with the Council.

The Chairman concurred with the comments by the Director in regard to the valuable work of the Carnegie Trust.

6.4 Report by Head of Economic Development

It was agreed that the report and recommendations of the Head of Economic Development be adopted subject to any decisions recorded below.

Items for Decision

6.4.1 Northern Ireland - Netherlands Trade and Export Society (NI-NL) Annual Trade Dinner 2019

The Head of Economic Development reminded the Committee of the ongoing Netherlands Trade Development Programme, established in 2006 along with Invest NI, Lisburn & Castlereagh City Council and Northern Ireland Trade Consultants (NITC), which continued to deliver market success for participating Lisburn companies. Annual funding of €7,000 for the Society had been approved in June 2018 by the Development Committee.

The Head of Economic Development reported that Council Officers were currently working with the founding members to draw up a new revised joint agreement. The highlight of the NI-NL events calendar was the Annual Trade Dinner that rotated annually between Northern Ireland and the Netherlands and provides an opportunity for business partners to meet in a social setting to maintain and build long-lasting business relationships.

The Head of Economic Development advised that the 13th Annual Trade Dinner would be held in Amsterdam on Thursday 31 January 2019.

It was noted that it had been proposed that a Netherlands Trade Mission would potentially take place during the week starting Monday 28 January 2019 but that following a recent procurement exercise, a supplier had not been identified on this occasion.

It was proposed by Alderman W J Dillon, seconded by Councillor J Baird, and agreed to recommend that the Chairman and/or Vice-Chairman of the Committee or their nominees along with the relevant Officer be nominated to represent the Council at the Annual NI-NL Trade Society Dinner in Amsterdam on Thursday 31 January 2019.

Councillor S Carson left the meeting at 7.41 pm.

6.4.2 Project Partner Meetings – INTERREG North West Europe Programme – Support for Social Entrepreneurs – (SuNSE)

The Head of Economic Development reminded the committee that the Council had agreed previously to accept a grant of €173,182 over a 3.25 year programme period (September 2018 – December 2021) to develop an INTERREG North West Europe Programme being led by the Highlands & Islands Enterprise.

The terms and conditions of grant included a contractual obligation to attend partnership meetings to discuss progress against identified targets and consider new actions to be taken forward. It was noted that the first project initiation meeting for approved projects

6.4.2 Project Partner Meetings – INTERREG North West Europe Programme – Support for Social Entrepreneurs – (SuNSE) (Cont'd)

had taken place on Thursday 4 October 2018 to Friday 5 October 2018 in Lille, France, and the Council had been represented by an Economic Development Officer.

The Head of Economic Development advised that the cost of officer travel and accommodation was included as part of the overall programme costs, of which 60% would be reimbursed via INTERREG funds.

The Committee noted details in regard to Partnership meeting scheduled for the duration of the programme as follows:

Period 1 – September 2018-December 2018
Greenwich, UK

Period 2 – January 2019 – December 2019
Merthyr Tydfil – Wales
Study Visit, TBC
Inverness, Scotland

Period 3 – January 2020-December 2020
Luxembourg
Louvigne, France
Heerlen, Netherlands

Period 4 – January 2021-December 2021
Waterford, Rol
Brussels

It was noted that the above dates had been agreed as an initial schedule of meetings however there may be additional meetings arranged in due course.

It was proposed by Councillor J Gallen, seconded by Councillor B Hanvey and agreed to recommend that the attendance of an appropriate officer from the Economic Development Unit at all the aforementioned partnership meetings and any additional scheduled meetings linked to progression of the EU INTERREG funded Support for Social Entrepreneurs – (SuNSE) project, be approved.

6.4.3 Northern Ireland Chamber of Commerce – Regional Networking Event in the Island Hall – 22 January 2019

Further to the decision of the Committee at its meeting in May 2017, that the Council become a Corporate Member of the Northern Ireland Chamber of Commerce to maximise networking and investment opportunities as part of the Council's overall inward investment programme, it was agreed that the Council hosts the next Northern Ireland Chamber of Commerce regional networking event in the Island Hall on Tuesday 22 January 2019 at a total cost of £1902.50. It was noted that the Northern Ireland Chamber would be

6.4.3 Northern Ireland Chamber of Commerce – Regional Networking Event in the Island Hall – 22 January 2019 (Cont'd)

responsible for securing speakers and the recruitment of attendees with up to 110 business people expected to attend this vibrant and interactive networking event.

6.4.4 Lisburn Chamber Of Commerce Annual Christmas Lunch & Toy Appeal Thursday, 13 December 2018

It was agreed to recommend that the Chairman of the Development Committee host two tables at the Lisburn Chamber of Commerce Annual Christmas Lunch and Toy Appeal Lunch in Lisburn Golf Club on Thursday, 13 December 2018 from 12.30pm to 3.00pm at a total cost of £400.

Councillor S Carson returned to the meeting at 7.42 pm.

6.4.5 Hillsborough Forest – TRPSI Funding

The Head of Economic Development reminded the Committee that a number of potential funding sources for the Hillsborough Forest project had been identified. One source of funding was DAERA's Targeting Rural Poverty and Social Isolation (TRPSI), which may be able to support some of the infrastructural and improvement works outlined in the concept plan.

The Head of Economic Development advised that an application for TRPSI funding had been submitted on Friday 21 September, with a total funding request up to the maximum amount of £500,000, with Council required to provide match funding in the region of up to £200,000.

It was agreed to recommend the potential funding from TRPSI of a maximum £500,000 towards infrastructural improvements for Hillsborough Forest in Phase 1 be noted and that the Committee agrees to consider the details of the offer of funding if and when a letter of offer was received.

The Chairman, Alderman W A Leathem, thanked the Officers in the Economic Development unit for their efforts in securing the above funding for the Hillsborough Forest project.

Comments were noted from Alderman D Drysdale in regard to the similarities of Gunnersbury Park public space outside London which was undergoing a 15 year regeneration programme. Alderman Drysdale felt that it may be worthwhile looking at some elements of that masterplan for the Hillsborough Forest project.

6.4.6 Hillsborough Village Events

The Head of Economic Development reminded the Committee that the Hillsborough Tourism Master Plan had been agreed in November 2015, which included recommendations to stage a series of various events to raise the publicity and profile of

6.4.6 Hillsborough Village Events (Cont'd)

the village from a tourism perspective. A Hillsborough Tourism Master Plan budget to allow new activities including events to be delivered had been agreed.

The Committee had been furnished with a number of evaluation reports of 2018 Hillsborough Farmers Markets which took place on the last Saturday of May, June, July 2018 at the Dark Walk, Hillsborough, following a successful pilot run in 2016, and also 2017.

The Head of Economic Development reported that feedback from the traders that took part had been positive with many wishing to see the market run throughout the year. Feedback from visitors had been positive also.

It was noted from the report that it was proposed that the event is repeated in 2019 and 2020 with a budget of up to a maximum of £14,000 per year for 2 years, from the Hillsborough Tourism Master Plan budget. It was further proposed that a further £2,000 from the same budget be allocated to purchase 5 more Council branded gazebos to assist in management of the event going forward.

The Head of Economic Development reported that a pilot Hillsborough Christmas Market 2018 was also taking place on Friday 14 December as part of the Hillsborough Tourism Master Plan budget. The Hillsborough Christmas Market would play host to a range of family friendly experiences, including food and craft, and would raise awareness of the high quality food and crafts produced locally and throughout Northern Ireland.

The Committee also had been furnished with an evaluation of the 2018 Hillsborough International Festival of Literature and Ideas that was staged from 27 April 2018 – 29 April 2018. This inaugural event created positive profile and publicity to Hillsborough Village as a destination.

The Head of Economic Development responded to comments from Alderman A G Ewart in connection with the Festival of Literature event which he felt did not reflect value for money. The Head of Economic Development referred Members to the criteria for funding towards events which had been agreed by the Committee at its meeting in October 2018, as well as a separate criteria for funding in relation to the Hillsborough events.

In response to further comments from Alderman Ewart, the Director of Service Transformation proposed that further discussion around the Hillsborough events takes place with the Chairman and Vice Chairman of the Committee, along with other Committee Members where appropriate.

It was proposed by Alderman A G Ewart, seconded by Councillor A P Ewing, and agreed that:

- the update report on the Hillsborough Village events be noted,

6.4.6 Hillsborough Village Events (Cont'd)

- the Hillsborough Farmers Market events be repeated in 2019 and 2020 with a budget up to a maximum of £14,000 per year for 2 years, from the Hillsborough Tourism Master Plan budget, and
- a further £2,000 from the same budget be allocated to purchase 5 more Council branded gazebos to assist in management of the event going forward.

Items for Noting

6.4.7 2018 Treat Week – Evaluation

The Committee had been furnished with and noted the content of a post event evaluation for 2018 Treat Week which had been staged across the whole of the Council area, attracting 54 restaurants, cafes and eateries in a collaborative marketing and publicity programme.

The Committee noted from the attached evaluation a number of findings and recommendations that had been made in connection with the above event.

It was also noted that an overarching LCCC Food and Drink report was being developed that would make recommendations for promoting the strong food and drink offering in the Council area, with recommendations for additional events including a celebration style event later in 2019.

It was agreed that the evaluation report on the 2018 Treat Week be noted.

6.4.8 Lisburn Light Festival - Update

The Committee noted an update in regard to the Lisburn Light Festival which was taking place from Thursday 22 November 2018 until 25 January 2019.

The Regeneration and Development Manager provided further information in regard to the Light Festival and drew Members' attention to the 'relaxed nights' during the festival when the lights would be not so bright. A copy of the Festival's promotional brochure was circulated at the meeting.

In response to a question from Councillor J Baird, the Regeneration and Development Manager updated the Committee in regard to the positive support from the local traders to the Light Festival, it being noted that almost 80% of businesses in Bow Street and Market Square had agreed that they would adjust their opening hours to stay open later in the run up to Christmas, and many businesses had planned to open until at least 7pm in November and then to 9pm during December.

It was agreed that the update report on the Light Festival be noted.

6.4.8 Lisburn Light Festival – Update (Cont'd)

The Chairman, Alderman W A Leathem, congratulated the Officers in the Economic Development Unit and in the Lisburn City Centre Management Office, for their efforts in progressing this Light Festival Initiative.

Councillor J Baird left the meeting at 7.55 pm.

Comments were noted from Alderman D Drysdale regarding the importance of the Castlereagh area benefiting from similar initiatives by the Council.

6.4.9 Council of the Year Award – Social Enterprise Awards 2018

The Head of Economic Development reported that Lisburn & Castlereagh City Council had been recognised as 'Council of the Year' at the recent Social Enterprise Annual Awards organised by Social Enterprise NI following an application submitted by the Economic Development Unit. This award had been designed for local Councils that could demonstrate their commitment to the promotion, support and growth of the social enterprise sector.

The Head of Economic Development advised that this Award had been sponsored by the NI Local Government Association (NILGA) and presented to the Deputy Mayor, Councillor Amanda Grehan, at the Awards Gala Dinner Evening on Friday 19 October 2018.

The Committee had been furnished with a copy of correspondence received by The Right Worshipful the Mayor, Councillor U Mackin, from NILGA, congratulating the Council on its achievement.

It was agreed that the above achievement award for support to the social economy sector in Lisburn and Castlereagh be noted.

The Chairman, Alderman W A Leathem, thanked the Deputy Mayor, Councillor A Grehan, and Alderman T Jeffers for having represented the Council at the above-mentioned award ceremony.

6.5 Budget Report

The Committee had been furnished with and noted the content of the summary Budget Report for Service Transformation for the year to 31 March 2019 as at 30 September 2018.

The Director discussed the current over expenditure within the Service Transformation Directorate which was related mostly to Planning and capital funding around the City Deal initiative, the Light Festival initiative and other infrastructure refurbishments.

The Director responded to a questions from Alderman D Drysdale in connection with capital funding for additional CCTV in Moat Park and advised that this matter would be considered at the Special Meeting of the Development Committee on 21 November 2018.

6.6 Correspondence Received from the Department for Infrastructure

6.6.1 Adoption of Streets Under the Private Streets (NI) Order 1980 as Amended – Wellington Park Drive

The Committee had been furnished with, and noted the content of, correspondence from the Department for Infrastructure, Transport NI, Eastern Division, in relation to Wellington Park Drive to state that the street was, in all respects fit and proper to become a public road, there being no comments from Members present at the meeting.

6.6.2 The Pond Park Road and Beanstown Road, Lisburn (Stopping-Up) 2018 S R 2018 No. 178

The Committee had been furnished with a copy of correspondence dated 15 October 2018 from the Department for Infrastructure, Transport Legislation Branch, together with associated map in relation to the proposed Stopping Up at Pond Park Road and Beanstown Road, Lisburn.

It was agreed to recommend that the proposal by the Department regarding the Stopping Up at Pond Park Road and Beanstown Road, Lisburn, be noted, there being no comments from Members present at the meeting.

7. Any Other Business

7.1 Audit Office Report on Social Investment Fund Alderman W J Dillon

Alderman W J Dillon referred to the Northern Ireland Audit Office's report on the Social Investment Fund (SIF) which highlighted a number of serious governance issues around the allocation of substantial amounts of funding through this scheme which had been set up by the Northern Ireland Executive in 2011.

It was proposed by Alderman W J Dillon, seconded by Councillor T Morrow, that the Council writes to the appropriate Department asking for clarification around the substantial amount of funding that had been allocated through the Social Investment Fund.

The Director put on record that the Partnership Board that Councillor S Skillen had referred to when declaring an interest in this matter had since been wound up.

Following comments by the Chairman, Alderman W A Leathem, regarding the manner in which Alderman W J Dillon had raised this matter, the proposal by Alderman W J Dillon was put to the meeting. There being five votes in favour of the proposal and six votes against the proposal fell.

There being no further business the meeting terminated at 8.13 pm.

Mayor/Chairman