

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of the proceedings of the Development Committee Meeting of Lisburn & Castlereagh City Council held in the Island Civic Centre, Lisburn, BT27 4RL on Wednesday, 1 February 2017 at 7.00 pm

PRESENT:

Councillor U Mackin, Chairman

The Right Worshipful the Mayor
Councillor B Bloomfield MBE

Deputy Mayor, Alderman S Martin

Aldermen W J Dillon MBE and A G Ewart

Councillors S Carson, A P Ewing, J Gallen,
O Gawith, A Givan, A Grehan, H Legge, T Mitchell
and S Scott

IN ATTENDANCE:

Lisburn & Castlereagh City Council

Lead Head of Planning & Building Control
Lead Head of Development
Head of Building Control
Member Services Officer

Hillsborough Oyster Festival Committee

Mr Andrew Wilson
Mr Kevin Thomas

Commencement of Meeting

The Chairman, Councillor U Mackin, welcomed Members to the February meeting of the Development Committee and reminded everyone to ensure mobile phones were turned off or on silent mode for the duration of the meeting.

The Chairman stated that should any Member require to leave the meeting to notify the Members Services Officer in order that their departure could be recorded accurately in the minutes.

1. **Apologies**

It was agreed to accept apologies for non-attendance at the meeting on behalf of Alderman D Drysdale, Councillors P Catney and M H Tolerton, and the Chief Executive.

2. Declarations of Interest

Councillor S Carson entered the Meeting at 7.02 pm.

The Chairman invited Members to declare any Conflicts of Interest they might have in relation to the business of the meeting and reminded them of the requirement that they complete Declaration of Interest forms in this regard, which had been provided at the meeting.

A Declaration of Interest form was completed by Councillor H Legge in respect of the following items in view of her membership of the Board of the Northern Ireland Housing Executive:

- Department for Communities – Affordable Warmth Scheme (Item 5.2.1.5)
- Northern Ireland Housing Conference 22 March 2017 Belfast (Item 5.2.3)
- Consultation on the Department for Communities Proposals to Amend Current Housing Legislation and Policy (Item 5.2.4)

3. Minutes

It was proposed by Alderman W J Dillon, seconded by Alderman A G Ewart, and agreed that the Minutes of the meeting of Committee held on 4 January 2017, as adopted by the Council at its meeting on 24 January 2017, be confirmed and signed.

4. Presentation by Hillsborough International Oyster Festival Committee

The Lead Head of Development reported that representatives of the Hillsborough Oyster Festival Committee were in attendance in order to present to the Committee proposals for the 25th Anniversary of Hillsborough Oyster Festival to be held in September 2017 and to request that the Council consider an increased contribution of £20,000 towards the 25th Anniversary event.

The Lead Head of Development reminded the Committee that the original request for funding from the Oyster Festival Committee had been considered by the Committee at its meeting in December 2016. A copy of the original funding request from the Hillsborough Oyster Festival had been furnished to the Committee together with a copy of the proposed City Promotion budget allocations for 2017-2018 which outlined agreed levels of support for events to date.

Prior to receiving the deputation to the Meeting the Lead Head of Development responded to questions from the Committee in regard to a number of sponsorship issues and other financial matters in respect of the Hillsborough Oyster Festival event, it being noted that should sponsorship from the Northern Ireland Tourist Board be forthcoming there was the potential for the Council's contribution to be reduced.

4. Presentation by Hillsborough International Oyster Festival Committee (Cont'd)

The Chairman, Councillor U Mackin, extended a welcome to Mr Andrew Wilson and Mr Kevin Thomas, of the Hillsborough Oyster Festival Committee.

Mr Wilson thanked the Committee for the opportunity to make their presentation and with the aid of PowerPoint Mr Wilson and Mr Thomas commenced the presentation with an overview of an analysis of the 2016 Festival.

In regard to the 25th Anniversary event in September 2017 Mr Thomas discussed the proposals for new events and the way forward for the Festival weekend which included a banquet event, a gourmet food fair and a live concert. In addition to the traditional Oyster Eating competition, there were plans for a new 'Oyster Opening' event which would be the first time this event would take place outside Sweden.

Mr Thomas outlined a number of facts and figures in respect of the economic impact of the 2016 Festival. He also discussed the social media review and the substantial amount raised for charities by the Festival over the past 24 years, it being noted that over £26,000 had been raised for the Cystic Fibrosis Trust in 2016.

At the conclusion of the presentation Mr Wilson and Mr Thomas responded to a number of questions from the Committee. The following issues were raised by the Committee during the question and answer Session:

- clarification on the shortfall in income and expenditure in the region of £15,000 in respect of the 2016 Festival, including the reporting of the figure in respect of the £5.00 admission fee
- detail on the breakdown of running costs in respect of the 2016 Festival
- the current position with Historic Royal Palaces (HRP) in regard to their request for a fee for the erection of the Festival Marquee, it being noted that the fee for the Marquee was excessive

It was noted that in regard to a number of questions on financial issues in connection with the 2016 Festival Mr Wilson confirmed that it would have been better had the Treasurer attended also.

The Chairman, Councillor U Mackin, thanked Mr Wilson and Mr Thomas for their presentation following which they left the meeting (7.48 pm).

A further discussion ensued following which it was proposed by Councillor J Gallen, seconded by Councillor O Gawith and agreed to recommend that:

- a decision in regard to the Council's contribution to the Hillsborough Oyster Festival's 25th Anniversary event be deferred pending further detailed information on the issues raised during the question and answer session
- the Festival Organising Committee be asked to bring back further detail in regard to their proposals to improve the Festival this year, and

4. Presentation by Hillsborough International Oyster Festival Committee (Cont'd)

- a further report on this matter be brought back to Committee in due course, with a recommendation thereon.

It was also agreed to recommend on a proposal by Councillor A Givan that the Council writes to Historic Royal Palaces (HRP) to convey the financial difficulties being experienced by the Hillsborough Oyster Festival in this it's 25th Anniversary year and to request that HRP consider any support they could offer this year in order to ensure the 25th Anniversary event was a success.

5. Reports by the Lead Head of Planning & Building Control and the Lead Head of Development

5.1 Report by Lead Head of Development

it was agreed that the report and recommendations of the Lead Head of Development be adopted subject to any decisions recorded below.

Items for Decision

5.1.1 City Promotions Budget

5.1.1.1 Hillsborough Oyster Festival Presentation

It was noted that the above presentation had been received earlier in the Meeting (Item 4 refers).

5.1.1.2 Moira Calling – Presentation

The Lead Head of Development reminded the Committee of its decision at its Meeting in January 2017 to receive a presentation by 'Brown Lemonade' in connection with a request for increased funding from the Council towards the Moira Calling event.

It was noted that the organisers of the event had stated that they were working on some community and corporate partnerships which they would be keen to include in their presentation once confirmed and for this reason the organisers would be keen to present to the Committee at a later date.

It was agreed to recommend that the presentation by 'Brown Lemonade' in relation to the Moira Calling event be received at a future Meeting of the Committee.

5.1.1.3 Northern Ireland Speed Weekend

The Lead Head of Development advised the Committee that the organisers of the Northern Ireland Speed Weekend did not propose to repeat the event in 2017, and reported that the indicative allocation of £5,000 attached to this event had therefore been added to the overall City Promotion budget contingency amount.

5.1.1.3 Northern Ireland Speed Weekend (Cont'd)

It was agreed to recommend that the City Promotion budget re-allocation as outlined by the Lead Head of Development, be agreed.

5.1.2 Visit Belfast Sponsorship Opportunities

The Lead Head of Development reminded the Committee that a Service Level Agreement existed between Lisburn and Castlereagh City Council and Visit Belfast, covering a range of core services and which provided for an annual membership fee, with funding being split into two payments based on successful six monthly evaluations.

The Lead Head of Development reported that a number of further sponsorship options had been offered to buy in additional marketing support including presence in the Belfast Welcome Centre, and/or the two airport VICs managed by Visit Belfast, namely: Belfast International Airport and the George Best Belfast City Airport.

The Committee had been provided with a number of options for additional 'in-store' promotions that would better promote and showcase the local product and service.

It was noted that the Council had availed of the 'Silver Partnership information island within the Belfast Welcome Centre at a cost of £5,000 per annum. The Tourism Development Manager was recommending that the Council considers the sponsorship option at the two airport VICs managed by Visit Belfast at a cost of £10,000 per annum which would be in addition to the contribution via the Service Level Agreement.

The Lead Head of Development responded to questions and concerns from the Committee in regard to a number of issues in connection with the Council's Service Level Agreement with Visit Belfast.

Councillor A Grehan suggested that Council staff be made aware of the Council's efforts to promote the Lisburn & Castlereagh area as a tourist destination via the agreement with Visit Belfast, requesting that staff when coming through the Belfast Airports check out the availability of promotional literature and provide feedback to the Council's Tourism Unit.

It was proposed by Alderman A G Ewart, seconded by Councillor A Givan and agreed to recommend that a decision in regard to the sponsorship option at the two airport VICs managed by Visit Belfast at a cost of £10,000 per annum be deferred pending a presentation by Visit Belfast in regard to an update on the Council's Service Level Agreement at a cost of £30,000 per annum.

In response to questions from Councillor S Carson the Lead Head of Development agreed to look into the success, or otherwise, of the promotional tourism activities of Antrim and Newtownabbey Council, this Council having taken a promotional stand at the recent Holidayworld Dublin event.

5.1.3 Lisburn & Castlereagh - Shared Workspace Project

The Lead Head of Development reported that as part of the Civic Visit to Cork County Council in September 2016, the Council had visited a successful Council-run Shared Space initiative, the E-Centres project, which was a professional office space that had been established by Cork County Council in partnership with local business organisations and enterprise agencies.

The Committee had been furnished with a copy of a report which outlined the proposal for a similar Shared Workspace Project in the Lisburn & Castlereagh City area which would be established on a pilot basis with City Centre Management, and working with other agencies such as South Eastern Regional College, Lisburn Enterprise Organisation and Inspire Business Centre to identify potential new entrepreneurs, start-ups, and established businesses who may require the use of office space on this basis. Details of indicative costings and management arrangements were also detailed in the above-mentioned report.

It was proposed by Councillor T Mitchell, seconded by Alderman A G Ewart, and agreed to recommend that the Committee supports the establishment of a Shared Workspace Project, the Lisburn Castlereagh Business Zone, on a 12 month pilot basis with further reports being brought to the Committee as the project progressed.

5.1.4 City Centre Masterplan Review

The Lead Head of Development reminded the Committee that the Lisburn City Centre Masterplan, which had been funded by the (then) Department for Social Development, and developed jointly with the former Lisburn City Council, had been published in 2010.

It was proposed by Alderman W J Dillon, seconded by Alderman A G Ewart, and agreed to recommend that the City Centre Masterplan review be procured publicly in order that its content be updated to reflect current economic circumstances and opportunities. It was also noted that the activity on the Council's Car Parking strategy, when started, would feed into the Masterplan Review work programme, as well as an analysis of options for the future of the Tuesday Market.

5.1.5 City Centre Hotel Project – Economic Appraisal

The Lead Head of Development reported that work continued on bringing forward the City Centre Hotel Project and that in line with the Council's Accounting Manual, an Economic Appraisal required to be completed.

The Lead Head of Development responded to questions from Alderman A G Ewart and Alderman W H Dillon in regard to the 'Expressions of Interest' exercise which was part of the overall procurement exercise in relation to the City Centre Hotel Project.

5.1.5 City Centre Hotel Project – Economic Appraisal (Cont'd)

The Lead Head of Development stated that the Council had a requirement to adhere to the Council's Accounting Manual.

Alderman A G Ewart left the meeting at 8.25 pm and returned at 8.30 pm.

The Lead Head of Planning and Building Control left the meeting at 8.30 pm.

Councillor S Scott left the meeting at 8.33 pm.

It was proposed by Councillor J Gallen, seconded by Councillor A Givan, and agreed to recommend that the completion of the Economic Appraisal in regard to the City Centre Hotel Project be procured publicly.

Items for Noting

5.1.6 Hillsborough Steering Group Committee

The Committee had been furnished with and noted the content of the minutes of the most recent Steering Committee which had taken place on 14 December 2016.

5.1.7 Northern Ireland Business Start-Up Programme – Update

The Lead Head of Development reminded the Committee that the Council was leading on the delivery of the new Council-led Northern Ireland Business Start-Up Programme (NIBSUP).

An update report on the NIBSUP had been circulated to the Committee, the content of which was noted.

5.1.8 Budget Report – Development

The Committee had been furnished with a summary budget report for Development for the year to 31 March 2017 as at 31 December 2016.

It was agreed that the budget report as at 31 December 2016 be noted.

5.2 Report by Lead Head of Planning and Building Control

It was agreed that the report and recommendations of the Lead Head of Planning & Building Control be adopted subject to any decisions recorded below:

5.2.1 Report by Head of Building Control

Items for Decision

5.2.1.1 Street Naming off Hulls Lane, Knockmore, Lisburn

The Head of Building Control reported that Loral Developments had proposed the name for a development that consisted of 18 dwellings off Hulls Lane, Knockmore Road, Lisburn.

A copy of the development layout had been circulated to the Committee for Members' information.

It was proposed by Councillor O Gawith, seconded by Councillor T Mitchell, and agreed to recommend that the names 'Hulls Avenue' and 'Hulls Court' which met the requirements of the Council's Street Naming Policy in that 'Hulls' was an existing name that was used in the locality be allocated to the proposed development of 18 dwellings off Hulls Lane, Knockmore, Lisburn, there being no objections to this proposal having been received from consultees.

5.2.1.2 Street Naming off Ballynahinch Road, Lisburn

The Head of Building Control reported that McCready Architects had proposed the name for a development that consisted of 4 dwellings at 305 Ballynahinch Road, Lisburn.

A copy of the development layout had been circulated to the Committee for Members' information.

It was proposed by Councillor O Gawith, seconded by Councillor A Givan, and agreed to recommend that the name 'Thorndale View' which met the requirements of the Council's Street Naming Policy in that 'Thorndale' was an existing name that was used in the locality be allocated to the proposed development of 4 dwellings at 305 Ballynahinch Road, Lisburn, there being no objections to this proposal having been received from consultees.

Items for Noting

5.2.1.3 Building Control Applications – Full Plan Applications and Regularisation Certificates

The Committee noted the undernoted information in regard to the Full Plan Applications 'Approved' and Regularisation Certificates issued in accordance with the powers delegated for the Months of October, November and December 2016.

5.2.1.3 Building Control Applications – Full Plan Applications and Regularisation Certificates (Cont'd)

Month	Full Plan Approvals	Regularisation Certificates
October 2016	133	56
November 2016	97	68
December 2016	130	67

5.2.1.4 Department of Finance – Completion Notice Ready Report to Land and Property Services

The Committee noted the undernoted information in regard to Completion Notice Ready Reports for the months of October to December 2016 returned to the Department of Finance and Personnel, Land and Property Services, in relation to the number of properties that had been identified as having reached Occupiable Status.

Month	Completion Notice Ready
October 2016	85
November 2016	55
December 2016	51

5.2.1.5 Department for Communities – Affordable Warmth Project

The Deputy Mayor, Alderman S Martin, arrived to the meeting during consideration of this item of business (8.35 pm).

The Committee noted the undernoted information in regard to visits by Home Assessment Officers within the Council's Building Control Service for the months of July to December 2016:

Month	Home Visits Carried Out	Completed and Eligible Referrals to NIHE (after financial checks)	'Make the Call'
July 2016	197	38	20
August 2016	277	45	34
September 2016	222	50	14
October 2016	224	46	23
November 2016	86	46	24
December 2016	52	46	33

The Head of Building Control responded to questions and comments from Councillor A Grehan in regard to the Affordable Warmth Scheme, including:

5.2.1.5 Department for Communities – Affordable Warmth Project (Cont'd)

- the targets set by the Department for Communities for the months of October, November and December 2016 and number of successful applications compared to targets set
- the number of home visits that had dropped significantly in the past two months - funding for the Affordable Warmth Scheme for 2017/2018, and
- the eligibility criteria which capped household income at £20,000.

The Head of Building Control having welcomed the issues raised by Councillor A Grehan regarding the Affordable Warmth Scheme, informed the Committee that the number of Home Assessment Officers had reduced from four to two in the past two months as a direct result of Scheme funding cuts by the Department. The Lead Head of Building Control also gave an overview of the Council's input to the Scheme and indicated that the Council awaited detail of the Scheme funding for 2017/2018 from the Department.

Councillor S Scott and the Lead Head of Planning & Building Control returned to the meeting (8.40 pm).

It was proposed by Councillor A Grehan, agreed to recommend that the Head of Building Control conveys the concerns raised in connection with the Affordable Warmth Scheme to the Minister for Communities, in particular seeking clarification around the funding for Home Assessment Officers in Lisburn & Castlereagh City Council, and also asking that the current review of the Scheme being undertaken by the Department indicate any criteria amendments which may assist delivery to the most needy in the Council area.

Councillor H Legge, the Council's representative on the Board of the Northern Ireland Housing Executive (NIHE), stated that she would welcome and take any Council comments to the next meeting of the NIHE Board that would assist in the Scheme delivery.

Comments were noted from Councillor S Carson in regard to a conversation he had had with an individual who had carried out work under the Affordable Warmth Scheme but had not received payment from the NIHE until well beyond the 6-8 week payment period.

5.2.2 Department for Infrastructure

5.2.2.1 Proposed Waiting Restrictions – Clonevin Park, Lisburn

The Committee had been furnished with a copy of a letter dated 6 January 2017 and plan received from Transport NI regarding the introduction of waiting restrictions in Clonevin Park, Lisburn.

Councillor S Carson welcomed the proposal to introduce waiting restrictions in Clonevin Park, Lisburn, and at the request of Councillor S Carson, the Lead Head of Planning & Building Control agreed to liaise with Transport NI Eastern Division, regarding the need to introduce waiting restrictions at the opposite end of Clonevin Park also.

It was proposed by Councillor S Carson, seconded by Councillor A Givan, and agreed to recommend that the proposal by Transport NI in connection with waiting restrictions at Clonevin Park, Lisburn, be noted.

5.2.2.2 Proposed Waiting Restrictions – Cairnshill Drive, Belfast

The Committee had been furnished with a copy of a letter dated 17 January 2017 and plan received from Transport NI regarding the introduction of waiting restrictions in Cairnshill Drive, Belfast.

It was agreed to recommend on a proposal by Councillor S Carson, seconded by Councillor A Givan, that the proposal by Transport NI in connection with waiting restrictions at Cairnshill Drive, Belfast, be noted, there being no comments from Members present.

5.2.3 Northern Ireland Housing Conference Wednesday, 22 March 2017 Titanic Belfast

The Committee had been furnished with details of the above Housing conference which was being organised by Agenda NI.

It was proposed by Alderman A G Ewart, seconded by Alderman W J Dillon, and agreed to recommend that the Council be not represented at the above event.

5.2.4 Consultation on the Department for Communities Proposals to Amend Current Housing Legislation and Policy

The Lead Head of Planning and Building Control advised that a consultation had been issued by the Department for Communities regarding their proposals to amend current housing legislation and policy so as to facilitate a reversal of the recent decision by the Office for National Statistics (ONS) to classify Registered Social Housing Providers in Northern Ireland as public sector bodies. It was noted that a copy of the consultation document could be accessed on the Department for Communities' website.

5.2.4 Consultation on the Department for Communities Proposals to Amend Current Housing Legislation and Policy (Cont'd)

It was agreed to recommend that Members consider the consultation paper and respond with any comments to the Lead Head of Planning & Building Control by close of business on Monday 6 February 2017 to enable the Council to make a response thereon.

Items for Noting

5.2.5 Department for Infrastructure

5.2.5.1 A1 Hillsborough Road between Hillsborough Roundabout and Pantridge Link

The Committee had been furnished with and noted the content of information dated 5 January 2017 received from Transport NI in response to the Council's query regarding traffic congestion in this area.

5.2.5.2 Request for Additional Accessible /Blue Badge Parking Bay at Green Hill Lambeg, Lisburn

The Committee had been furnished with and noted the content of information dated 16 January 2017 received from Transport NI in response to the Council's query requesting an additional accessible/blue badge parking bay at Green Hill, Lambeg, Lisburn.

5.2.5.3 The Former Derriaghy Road, Lisburn (Abandonment) Order (NI) 2017 – S R 2017 No 21

The Committee had been furnished with and noted the content of a copy of a letter dated 19 January 2017, statutory rule and map in regard to the above Abandonment Order.

5.2.6 Legacy Planning Applications

The Committee had been furnished with and noted the content of a report on the progress of dealing with legacy planning applications from 21 November 2016.

The Chairman, Councillor U Mackin, commended the Lead Head of Planning & Building Control and his team of Officers in progressing this project.

The Lead Head of Planning & Building Control responded to concerns raised by Alderman W J Dillon in regard to a particular planning application which had been in the planning process for a considerable length of time, and undertook to look into this matter and report back to Alderman Dillon.

5.2.6 Legacy Planning Applications (Cont'd)

The Lead Head of Planning & Building Control stated that any Member with concerns about a planning application to advise him as soon as possible in order that he could look into the issues concerning the application in question.

5.2.7 Budget Report – Building Control

The Committee had been furnished with a copy of a summary Budget Report for Building Control for the year to 31 March 2017 as at 31 December 2016.

It was agreed that the Budget Report as at 30 November 2016 be noted.

Verbal Matter

5.2.8 Unauthorised Sand Extraction, Lough Neagh – Enforcement Notice by Department – Section 139, Planning (Northern Ireland) Act 2011

The Lead Head of Planning & Building Control reminded the Committee that the above matter had been considered previously by the Governance & Audit Committee at its meetings in May and June 2015, the Planning Committee at its meeting in July 2016, and subsequently the Development Committee in December 2016.

The Lead Head of Planning & Building Control reported receipt of correspondence dated 31 January 2017 from the Department for Infrastructure's Strategic Planning Division seeking a position from the Council in relation to the above-mentioned Enforcement Notice by the Department.

It was proposed by Councillor H Legge, seconded by Alderman W J Dillon, and agreed to recommend that the Council notes the correspondence from the Strategic Planning Division of the Department for Infrastructure, and accordingly does not submit a Statement of Case in this regard.

Additional Report by the Lead Head of Development

5.2.9 Reforming of the Rating System, Rates Rethink, Spurring Economic Growth - Consultation by the Department of Finance (Closing Date: 16 February 2017)

The Lead Head of Development reminded the Committee that the Council had provided input into a call for Evidence on the Non Domestic Rating System as part of a consultation exercise which had been carried out by the Department of Finance earlier in November 2016. The key recommendations that had been included in the summary response had been outlined in the report by the Lead Head of Development.

5.2.9 Reforming of the Rating System, Rates Rethink, Spurring Economic Growth - Consultation by the Department of Finance
(Closing Date: 16 February 2017) (Cont'd)

The Lead Head of Development agreed to seek clarification regarding the reference to the term 'ability to pay' which was contained in the last bullet point of the above-mentioned key recommendations.

The Lead Head of Development advised that the Department of Finance had now issued a further consultation exercise on the proposed changes which they wished to take forward to the NI Rating System. Details of the proposed measures were set out in the Lead Head's report, it being noted that the full consultation report was available on the Department of Finance's website.

It was agreed to recommend that the Committee considers the Reforming the Rates Consultation by the Department of Finance and provides feedback to the Economic Development Unit by 6 February 2017, it being noted that Corporate Services Department was leading on the overall response on behalf of the Council.

5.2.10 GPR Survey – Hillsborough

The Lead Head of Development reported that as part of the upcoming capital works planned by Phoenix Natural Gas it was necessary for them to carry out a Ground Penetrating Radar (GPR) Survey in Hillsborough Village. The Committee noted that as part of the preparation for the Hillsborough Public Realm work the Council was also required to carry out a GPR survey.

It was proposed by Alderman A G Ewart, seconded by Councillor O Gawith, and agreed to recommend that in order to minimize disruption to the village centre, and to avoid duplication of expenditure, the Council contributes 50% of the cost of a Ground Penetrating Radar (GPR) Survey in Hillsborough Village Centre, at a cost of £4,331.00 + VAT. It was noted that the work would be carried out jointly with the Council and Phoenix Gas and the costs shared accordingly.

6. Confidential Business

6.1 Reports by the Lead Head of Planning & Building Control and Lead Head of Development

The Chairman, Councillor U Mackin, reported that the items in the Confidential reports were required to be considered "In Committee" for the reasons outlined as follows:-

6.1 Reports by the Lead Head of Planning & Building Control and Lead Head of Development (Cont'd)

- Item 7.1.1 Rolling Year Absence Figures (Building Control) – Confidential due to information likely to reveal the identity of an individual(s)
- Item 7.2.1 Lisburn Square – Change to Deed – Confidential due to information relating to the financial or business affairs of the organisation concerned
- Item 7.2.2 Rolling Year Absence Figures (Economic Development) – Confidential due to information likely to reveal the identity of an individual(s)
- Item 7.2.3 Car Park Strategy – Award of Tenders - Confidential due to information relating to the financial or business affairs of the organisation concerned

It was proposed by Councillor T Mitchell, seconded by Councillor A P Ewing, and agreed that the confidential business be considered “In Committee” in the absence of the press or members of the public.

“In Committee”

6.1. Report by the Lead Head of Planning & Building Control

6.1.1 Rolling Year Absence Figures for Building Control

Councillor S Scott left the meeting at 9.13 pm.

The Committee had been furnished with a report on the rolling absence figures for Building Control and Director’s Administration team for the period 1 April 2015 to 30 November 2016.

Councillor H Legge commended the absence levels for the Directors Administration team for this period which showed a zero absence rate.

It was agreed that the Rolling Year Absence report as at 30 November 2016 be noted.

6.2 Confidential Reports from Lead Head of Development

Item for Decision

6.2.1 Lisburn Square – Change to Deed

Councillor S Scott returned to the meeting (9.15 pm).

The Lead Head of Development reminded the Committee that the previous year the Lisburn Square market had been combined with the Council’s Tuesday Market at

6.2.1 Lisburn Square – Change to Deed (Cont'd)

Smithfield Square with operations being managed by the Council under an interim arrangement.

The Committee had been furnished with the following documentation in connection with the change of Deed relating to Lisburn Square:

- correspondence dated 31 August 2016 from the Council to the new owners of Lisburn Square, Marcol Limited
- the response from Marcol Limited to the Council dated 28 September 2016, and
- a summary report outlining the current position in regard to the possible change to the Deeds relating to Lisburn Square which required the consideration of the Committee going forward.

Councillor J Gallen returned to the meeting (9.17 pm).

The Right Worshipful the Mayor, Councillor B Bloomfield, left the meeting at 9.19 pm and returned at 9.21 pm.

Following discussion it was proposed by Councillor A P Ewing, seconded by Councillor A Givan, and agreed to recommend that the Council's solicitors enter into negotiations with Marcol's solicitor in regard to the offer as set out in Marcol's correspondence dated 28 September 2016, and that further reports be brought back to the Committee in due course.

Item for Noting

6.2.2 Rolling Year Absence Figures for the Director's Administration Team and Economic Development

The Committee had been furnished with a table showing rolling year absence figures for the Director's Administration Team and Economic Development for the period 1 April 2015 to 30 November 2016.

It was agreed that the Rolling Year Absence report as at 30 November 2016 be noted.

Additional Confidential Report by Lead Head of Development

Item for Decision

6.2.3 Car Park Strategy – Award of Tender

The Committee had been furnished with a copy of a report on the opening of tenders for the delivery of a Car Park Strategy, assessment of the tenders and a recommendation on the preferred tender submission.

Alderman W J Dillon left the meeting at 9.30 pm.

The Lead Head of Development responded to questions from Councillor O Gawith in regard to the tender process for the Car Park Strategy.

It was proposed by Councillor O Gawith, seconded by Councillor J Gallen, and agreed to recommend that AECOM be appointed to deliver the Council's Car Park Strategy, this being the most economically advantageous tender received.

It was proposed by Councillor H Legge, seconded by Councillor S Carson, and agreed to come out of Committee and normal business was resumed.

Resumption of Normal Business

7. Any Other Business

7.1 March Meeting of the Committee – Change of Date Chairman, Councillor U Mackin

The Chairman, Councillor U Mackin, reminded the Committee that the date of the March Meeting of the Committee had been changed to Wednesday, 8 March 2017 in view of the Assembly Elections taking place the week prior.

7.2 NI-NL Trade Dinner, Amsterdam, 26 January 2017 The Right Worshipful the Mayor, Councillor B Bloomfield

The Right Worshipful the Mayor, Councillor B Bloomfield, commended the organisation of the recent trade visit to Amsterdam and asked that the Lead Head of Development conveys his thanks and appreciation to the Economic Development Officer, Patricia Mallon, for her efforts in ensuring a successful event.

There being no further business for consideration the meeting terminated at 9.35 pm.

Mayor/Chairman