



26 September 2019

Chairman: Alderman J Baird
Vice-Chairman: Alderman T Morrow

Aldermen: M Henderson MBE, S P Porter and J Tinsley

Councillors: S Eastwood, A Ewing, J Craig, O Gawith, M Gregg, S Lee,
C McCready, R McLernon, T Mitchell and S Skillen

Ex Officio: The Right Worshipful the Mayor, Councillor A Givan
Deputy Mayor, Councillor J McCarthy

The monthly meeting of the **Environmental Services Committee** will be held in the **Cherry Room, Island Civic Centre, The Island, Lisburn, on Wednesday 2 October 2019, at 5.30 pm**, for the transaction of business on the undernoted agenda.

Please note that hot food will be available prior to the meeting from 5.00 pm.

You are requested to attend.

David Burns
Chief Executive
Lisburn & Castlereagh City Council

Agenda

1. Apologies
2. Declarations of Interest
3. Report by the Head of Service (Building Control)
 - 3.1 Street Naming off Lurgan Road, Moira
4. Report by the Head of Service (Environmental Health)
 - 4.1 Christmas Off-Street Car Parking Arrangements
 - 4.2 Off-Street Car Parking Arrangements – Christmas Switch On
5. Confidential Report from the Director of Environmental Services

Members are requested to go to the Confidential folder on Sharepoint to access the Environmental Services Committee confidential report.

- 5.1 Affordable Warmth Scheme
(confidential due to information relating to the financial or business affairs of any particular person [including the Council holding that information])
- 5.2 Cemeteries Management Information System
(confidential due to information relating to the financial or business affairs of any particular person [including the Council holding that information])
- 5.3 Cemeteries Review of Grave Opening Fees for Former Lisburn & Castlereagh City Council Residents now residing Outside the Council Boundary due to Caring Requirements
(confidential due to information relating to the financial or business affairs of any particular person [including the Council holding that information])
- 5.4 Communications Plan – Introduction of the Preferred Waste Collection Model in Lisburn & Castlereagh City Council 2020
(confidential due to information relating to the financial or business affairs of any particular person [including the Council holding that information])
- 5.5 Household Waste Recycling Centres Opening Times
(confidential due to information relating to the financial or business affairs of any particular person [including the Council holding that information])
- 5.6 Northern Ireland Waste Forum
(confidential due to information relating to the financial or business affairs of any particular person [including the Council holding that information])
- 5.7 Updated Waste Collection Policies
(confidential due to information relating to the financial or business affairs of any particular person [including the Council holding that information])

5.8 Request for Delegated Authority to the Environmental Services
Committee November 2019
(confidential due to information relating to the financial or business affairs
of any particular person [including the Council holding that information])

6. Any Other Business

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To: Members of Lisburn & Castlereagh City Council

Environmental Services Committee

2nd October 2019

Report from:

Head of Service - Building Control

Item for Decision

TITLE: 3.1 Street Naming – Off Lurgan Road, Moira

Background and Key Issues:

Mayfair Homes (NI) Ltd has proposed the street name for a development of 32 dwellings off Lurgan Road, Moira. The proposal for the street name is:

- **Moira Gate (1st Preference)**
- **Reilystown Manor (2nd Preference)**

The development layout is attached in **Appendix 1 BC** for Members information. This request meets with the requirements of the Council's Street Naming Policy in that the name proposal is in keeping with the settlement limits of Moira and have a link with the locality of Reilystown on historic maps of the area.

The Building Control Service received one objection to the second preference name from an Elected Member of the relevant District Electoral Area. No objection to either preference from Royal Mail Address Management Team.

Recommendation:

It is recommended that Members approve that the street name Moira Gate be allocated to this proposed development of 32 dwellings off Lurgan Road, Moira.

Finance and Resource Implications:

N/A

Screening:

Equality and Good Relations

No

Environmental Impact Assessment

No

Rural Impact Assessment

No

SUBJECT TO PLANNING APPROVAL:

No

If Yes, "This is a decision of this Committee only. Members of the Planning Committee are not bound by the decision of this Committee. Members of the Planning Committee shall consider any related planning application in accordance with the applicable legislation and with an open mind, taking into account all relevant matters and leaving out irrelevant consideration".

APPENDICES:

Appendix 1 BC - Development layout map

HAS IT BEEN SUBJECT TO CALL IN TO DATE?

No

If Yes, please insert date:

Environmental Services Committee

2nd October 2019

Report from:

Head of Service - Environmental Health

Item for Decision

TITLE: 4.1 Christmas Off-Street Car Parking Arrangements

Background and Key Issues:

Members may recall that in previous years 2016 to 2018 the Environmental Services Committee agreed that as part of the overall Christmas Campaign, off-street car parking charges would be waived in line with recommendations from the Development Committee.

In previous years the recommendation adopted was that free parking would be available in all paid off-street car parks on all Saturdays during the month of December. This year there are 4 Saturdays in December, 3 before Christmas and one after which if approved, would displace income in the region of £2,500 per Saturday totalling £10,000.

In anticipation of Members' approval, the income for 2019/2020 Off-Street Car Parking was reduced by £10,000 at the Estimates stage. This was subsequently carried forward into the 2019/2020 budget.

Recommendation:

It is recommended that Members approve free of charge off-street car parking for each Saturday in December as part of the Christmas campaign, subject to this being an integral element of the overall Christmas campaign for 2019 as approved by the Development Committee.

Finance and Resource Implications:

None. Provision was made at the Estimates stage for a reduction in income of £10,000 for the 2019/2020 financial year.

Screening:

Equality and
Good Relations

No

Environmental
Impact
Assessment

No

Rural
Impact
Assessment

No

SUBJECT TO PLANNING APPROVAL:

No

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APPENDICES:

None

HAS IT BEEN SUBJECT TO CALL IN TO DATE?

No

If Yes, please insert date:

Environmental Services Committee

2nd October 2019

Report from:

Head of Service - Environmental Health

Item for Decision

TITLE: 4.2 Off-Street Car Parking Arrangements – Christmas Switch On

Background and Key Issues:

This year's 'Christmas Switch On' is scheduled for Thursday 21 November 2019.

This event has become increasingly popular each year and the number of people attending has increased significantly.

In an attempt to reduce the demand on the Public Realm space at the front of the Irish Linen Centre, Leisure Services have requested if Smithfield Car Park can be used to facilitate attractions and entertainment which people can enjoy on the night of the "switch on".

This area is situated along the 'Christmas Light Parade' route which will allow the public to see Santa in the parade and also provide a less busy area for the younger children and those who require reduced sensory input.

The car park needs to be secured on the night of Wednesday 20 November 2019 from 6.00pm to ensure that it is free from parked vehicles and to allow for set-up the next day. The structures will be dismantled after the event so that normal parking will be available on Friday 22 November 2019.

Initial feedback from traders would indicate that they would be adverse to the closure of the car park on Thursday 21st November. However it is hoped that any concerns raised through City

Centre Management can be allayed through a future site meeting and a clear explanation of the proposed plan.

Recommendation:

It is recommended that Members approve the closure of Smithfield Car Park (or other alternative and suitable site) on Wednesday 20 November 2019 at 6.00pm and all day on Thursday 21 November 2019 to facilitate attractions and entertainment as part of the Christmas lights switch on.

Finance and Resource Implications:

If approved, the loss of income by closing Smithfield Car Park on Thursday 21 November 2019 would be in the region of £200.

Screening:

Equality and Good Relations

No

Environmental Impact Assessment

No

Rural Impact Assessment

No

SUBJECT TO PLANNING APPROVAL:

No

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APPENDICES:

None

HAS IT BEEN SUBJECT TO CALL IN TO DATE?

No

If Yes, please insert date:

