

## **LISBURN & CASTLEREAGH CITY COUNCIL**

Minutes of the proceedings of Leisure and Community Development Committee meeting of Lisburn & Castlereagh City Council, held in the Island Civic Centre, Lisburn, BT27 4RL, on Thursday, 3 September 2015 at 5.30 pm

<b>IN THE CHAIR:</b>	Alderman S P Porter
<b>PRESENT:</b>	The Right Worshipful the Mayor, Councillor RT Beckett
Aldermen	J Tinsley
Councillors	N Anderson, B Bloomfield, J Gallen, A Givan, J Gray MBE, V Kamble, H Legge, A McIntyre, T Morrow, R Walker
<b>IN ATTENDANCE:</b>	Director of Leisure & Community Services Head of Service (Parks and Amenities) Head of Service (Sports Services) Assistant Director of Leisure Services (Cultural & Community Services) Peace Manager Committee Secretary

### **COMMENCEMENT OF MEETING**

The Chair welcomed Members and Officers to the meeting of the Leisure and Community Development Committee.

#### **1. APOLOGIES**

It was agreed to accept apologies from the Deputy Mayor, Councillor A Redpath, Alderman WA Leathem, Alderman S Martin and Councillor R Butler and Councillor S Skillen.

#### **2. DECLARATIONS OF INTEREST**

The Chairman invited Members to declare any Conflicts of Interest they might have in relation to the business of the meeting and reminded them of the requirement to complete Declaration of Interest forms in this regard, which had been provided at the meeting.

A Declaration of Conflict of Interest form was submitted in respect of the following item:

- Councillor H Legge in Item 4.10.4: Ballybeen Improvement Group: Lands at Craigleith/Brookland – Proposed Pitch Development, on the basis that she was a Member of the Ballybeen Improvement Group Committee

### **3. MINUTES**

#### **3.1 MINUTES OF THE LEISURE AND COMMUNITY DEVELOPMENT COMMITTEE MEETING HELD ON 2 JUNE 2015**

It was agreed that the Minutes of the Leisure and Community Development Committee meeting held on 2 June 2015, as adopted by the meeting of Council held on 23 June 2015, be confirmed and signed.

#### **3.2 MINUTES OF THE SPECIAL LEISURE AND COMMUNITY DEVELOPMENT COMMITTEE MEETING HELD ON 15 JUNE 2015**

It was agreed that the Minutes of the Special Leisure and Community Development Committee meeting held on 2 June 2015, as adopted by the meeting of Council held on 23 June 2015, be confirmed and signed.

### **4. REPORT FROM THE DIRECTOR OF LEISURE & COMMUNITY SERVICES**

The Director advised that, in the absence of Mr Ryan Black, Head of Service (Cultural & Community Services), Ms Niamh O'Carolan, Peace Manager, was in attendance to advise on cultural and community matters. He also indicated that, following his recent illness, Mr Ryan Black was making a good recovery and hoped to return to work in approximately 6 weeks. The Director advised that Mr Robert McKnight, Assistant Director (General Services), had left the Council under the severance scheme on 20 August 2015.

#### **Items for Decision:**

#### **4.1 ELECTION OF NORTHERN IRELAND MUSEUMS COUNCIL CHAIR**

Members considered correspondence from the NIMC Director regarding the retirement of the Chair and the election of a new Chair. Members were provided with papers outlining the election process and including statements from two Board Members who had indicated they wished to be considered for the position. It was noted that the deadline for receipt of postal ballots was 21 September 2015.

It was proposed by Alderman J Tinsley, seconded by Councillor A McIntyre and agreed that it be recommended that, in its position as a museum member of NIMC, the Council vote for Professor Elizabeth Crooke, University of Ulster.

#### **4.2 FORMER HILDEN PRIMARY SCHOOL: PROPOSED COMMUNITY USE**

Members were reminded that Lisburn City Council had previously agreed to pursue the acquisition of the former Hilden Primary School from the Education Authority [formerly the South Eastern Education & Library Board] with a view to it being developed for community and social economy use. The redevelopment of the listed building would be undertaken through a partnership between the Council and the local community, possibly by means of a development trust, and potentially seeking funding assistance through an application to the likes of the Heritage Lottery Fund.

The Director of Leisure and Community Services reported that the former Education and Library Board had agreed to a freehold transfer and Land & Property Services had confirmed the freehold valuation at £80,000.

It was agreed that it be recommended that the Council accept the valuation by Land and Property Services and agree to the acquisition of the former Hilden Primary School on this basis, with the matter being passed to the Corporate Services Committee to progress.

#### **4.3 FORMER DERRIAGHY PRIMARY SCHOOL: POSSIBLE COMMUNITY USE**

Members were reminded that Lisburn City Council had been engaged in negotiations with the former South Eastern Education & Library Board [SEELB] about a possible lease of part of the former Derriaghy Primary School for community use. Following ongoing discussions with SEELB and its successor, the Education Authority, the Council had now been asked if it would be willing to take freehold ownership of that part of the facility it was interested in from the perspective of community use and in anticipation the Education Authority may proceed to dispose of the remaining portion of the school and site.

The Director of Leisure and Community Services reported that a valuation had been requested from Land & Property Services but had not yet been received. It was agreed to defer consideration of this matter to a future meeting when the Land and Property Services valuation was available.

#### **4.3 DEPARTMENT OF CULTURE ARTS & LEISURE: ACCREDITATION OF OUTDOOR ADVENTURE ACTIVITY PROVIDERS**

Members considered correspondence received from the Department of Culture, Arts and Leisure recommending that the Council recognise the benefits of the “Adventuremark” accreditation and use those organisations that have demonstrated their commitment to the safe provision of Outdoor Adventure Activities.

It was agreed that it be recommended that Council accept the recommendation from the Department of Culture Arts and Leisure regarding recognition of the Adventuremark accreditation. .

#### **4.4 DEPARTMENTAL PLAN**

The Director of Leisure and Community Services reported that, due to the absence through illness of the Head of Service [Cultural & Community Services], the production of the departmental plan had been slightly delayed. In an effort to meet overall timescales Members were asked to consider agreeing to a Special Meeting later this month to consider the Draft Departmental Plan.

The Director also indicated that he would wish to bring a report on Good Relations Resource Profiling to the special meeting.

After discussion, it was agreed that the Chairman and Director would liaise to consider whether a special meeting of the Committee was necessary or whether the business could be deferred to the Committee’s meeting in October.

#### **4.5 SOCIAL INVESTMENT FUND: FORMATION OF SELECT LIST**

It was noted that this matter was dealt with in the Director’s confidential report to be considered later in the meeting.

#### **Items for Noting**

#### **4.6 CULTURE AND IDENTITY GRANTS**

It was reported that, following confirmation at the June Committee that a Culture and Identity Grant Programme for 2015-16 would be mounted, a grants scheme based on the former Lisburn City Council Scheme had been advertised in local newspapers.

The Committee noted arrangements for the scheme including a workshop for potential applicants to be held in the Bradford Court Offices on 9 September 2015. It was also noted that the closing date for applications was 21 September 2015 and it was intended to bring a report on the proposed awards of grants to the Committee’s meeting in October.

#### **4.7 MUSEUM AUTUMN PROGRAMME**

The Irish Linen Centre & Lisburn Museum's printed autumn 2015 programme of exhibitions, talks and events was circulated to Members at the meeting. The Director of Leisure & Community Services reported on ongoing events and exhibitions relating to World War One themes.

The Assistant Director of Leisure Services (Cultural & Community Services) advised that a major travelling exhibition, the Quaker Tapestry Exhibition on 11-26 September 2015, was being brought to Lisburn and Northern Ireland for the first time at considerable expense by the Lisburn Monthly Meeting of the Religious Society of Friends (Quakers).

The Assistant Director advised that the exhibition would involve additional opening hours, i.e. Sunday 13 September 1pm-5pm and Thursday 17 and Thursday 24 September late night until 9.00pm. It was noted that all Members of the Leisure and Community Development Committee had been invited to the exhibition launch on Thursday 10 September 2015 at 7.30pm

The Chair commended the Assistant Director of Leisure (Cultural and Community Services) and his team on a recent event commemorating the anniversary of the Battle of the Boyne. He urged Members to support museum events and in particular the launch of the Quaker Tapestry Exhibition

#### **4.8 REPORT OF MR ROSS GILLANDERS, HEAD OF SERVICE [PARKS & AMENITIES]**

##### **4.8.1 REQUEST FROM LISBURN DISTRICT LOL NO 6 TO USE COUNCIL PARKS**

Members were advised that a request has been received from the District Secretary of Lisburn District LOL No 6 for permission to hold the South Antrim Combine's 'Twelfth' celebrations in 2016 as follows:

Assembly and dispersal point – Wallace Park  
Demonstration Field – Queen Elizabeth II Playing Fields (Ballymacoss)  
Tuesday 12 July 2016

Alderman Tinsley referred to the Annual Co Antrim Royal Black Perceptory Parade which had been held in Lisburn on Saturday 29 August 2015 and he commended the Council on the excellent organisation around the event. The Chair concurred with Alderman Tinsley's comments.

It was agreed that it be recommended that Council approve the request to use Wallace Park and Queen Elizabeth II Playing Fields (Ballymacoss) as the assembly/dispersal points and demonstration field respectively on Tuesday 12 July 2016.

#### **4.8.2 REQUEST TO PLACE A VENDING VAN AT BILLY NEILL SOCCER CENTRE OF EXCELLENCE**

It was reported that, during the summer, a request had been received from a party interested in operating a vending van at Billy Neill Soccer Centre of Excellence. The request had been considered by the Director in consultation with the Chairman and it had been agreed to trial the proposal on a pilot basis.

Members were advised that the vending van had been permitted to trade on the first 3 Saturdays of the new football season (15, 22 and 29 August) subject to all health and safety and compliance issues being in place. The Head of Service (Parks and Amenities) indicated that the trader wished to extend the trial to include the first 3 Saturdays in September. He advised that, subject to consideration of a report on the success or otherwise of the pilot, there might be scope for the Council to seek “Expressions of Interest” through public advert on a longer term basis.

In response to Members’ queries, The Head of Service advised that the vending van had limited impact on the Council’s income from vending machines within the Centre.

It was agreed that it be recommended that Council retrospectively approve the pilot arrangement to trade from a vending van at Billy Neill Soccer Centre of Excellence on the 3 Saturdays in August and agree to extend the pilot to the first 3 Saturdays in September subject to all health and safety and compliance issues being in place. It was also agreed that a report would be brought to a future meeting of the Committee on longer term opportunities.

#### **4.8.3 REPORT ON PARK LIFE EVENTS PROGRAMME IN WALLACE PARK**

Members had been provided with a summary of the Park Life Programme, which had been delivered in Wallace Park over the summer months.

The Right Worshipful the Mayor referred to difficulties incurred by bandsmen who had to carry heavy instruments from the car park rather than being allowed to transport them by car to the bandstand. The Head of Service (Parks and Amenities) undertook to look at this issue when considering arrangements for any future Park Life events.

It was agreed to recommend that the Council agree in principle to host and develop 'Park Life' events in Wallace Park in the summer of 2016 and to extend the programme to Moat Park in the Castlereagh area, with an appropriate increase in the budget to support this while at the same time applying to other available sources of funding, support or assistance.

#### **4.8.4 REPORT ON ANTI SOCIAL BEHAVIOUR**

The Head of Service reported that two recent site meetings had been convened with Elected Members, residents, staff and other agencies to address anti- social behaviour at Johnston Park, Glenavy, and at Queen Elizabeth II Playing Fields on Limetree Ave. Members were provided with copies of the site meeting reports.

Members were advised that a combination of tactics would be employed which would collectively assist in addressing the issue. Since the site meeting, rock armour had been installed to restrict access by motorbikes. Members were advised of details and costs of the following recommendations:

##### Johnston Park

- Installation of a 2.4m gate across the lane way
- Side gates on residents' properties – possible funding from PCSP

##### Queen Elizabeth II Playing Fields

- Installation of 4 x park benches
- Installation of 3m fencing the length of the pitches – planning permission required
- Installation of a Mosquito device

They noted that, while there was currently no budget to implement the recommendations, Officers could be tasked with identifying a budget either in the current financial year or as part of the estimates for next year.

After discussion, it was proposed by Alderman J Tinsley, seconded by Councillor N Anderson and agreed to recommend

- (a) that the Council agree in principle to support the measures to address anti-social behaviour at Johnston Park and Queen Elizabeth II Playing Fields.
- (b) That officers be asked to identify a possible budget for the works as part of the estimates process for next year and that they also liaise with other agencies, e.g. NIHE, Ulidia, PCSP, to investigate possible

funding options, which might enable the progression of works at Johnston Park in the current financial year.

- (c) That the Council progress a planning application for installation of fencing at Queen Elizabeth II Playing Fields.

#### **4.8.5 CREWE UTD FC – ANNUAL FORMAL DINNER**

The Head of Service (Parks and Amenities) reported that Crewe Utd. FC had indicated that their annual formal dinner would be held this year on Saturday 10 October 2015.

It was agreed that it be recommended that, as in previous years, the Council take a table for 10 persons, place an advert in the programme and also host a buffet lunch on the Saturday for the delegation from Warrington.

#### **Items for Noting**

#### **4.8.6 UEFA EUROPEAN WOMEN'S UNDER 19 CHAMPIONSHIP**

Members were advised that the UEFA Executive Committee had awarded the Irish Football Association host status for the UEFA European Women's Under 19 Championship final tournament in 2017. Members noted that, while full details and assessments of the pitches available had not yet been undertaken, it was hoped that some of the matches would be played at Billy Neill Soccer Centre of Excellence.

#### **4.8.7 GREEN FLAG AWARD TO WALLACE PARK**

The Head of Services reported that, on 23 July 2015, the environmental charity, Keep Northern Ireland Beautiful, had awarded the prestigious Green Flag Award to a record 43 green spaces across Northern Ireland, one of which was Wallace Park. It was hoped that Moira Demesne would achieve a similar accolade in the near future.

#### **4.8.8 ULSTER GRAND PRIX BIKE WEEK**

The Head of Services reported that the Ulster Grand Prix had begun on Monday 3 August 2015 with a successful Classic Car and Bike Rally involving 154 vehicles and the event had raised £1,010 for the Mayor's Charity, the Mary Peters' Trust.

It was noted that a more detailed post event report on the UGP itself and future plans would be brought to the Committee in October.

The Chair referred to the fact that, in the absence due to illness of the Assistant Director of Leisure (General Services), the Head of Service

(Parks and Amenities) had at short notice undertaken co-ordination of the Council's input into the UGP with great success.

#### **4.9 REPORT OF MR BRENDAN COURTNEY, HEAD OF SERVICE [SPORTS SERVICES]**

##### **4.9.1 LAGAN VALLEY LEISUREPLEX: FINANCIAL IMPLICATIONS OF HOSTING THE IRISH NATIONAL SWIMMING CHAMPIONSHIPS**

Members were reminded that Lagan Valley LeisurePlex had on previous occasions hosted the Irish National Short Course Swimming Championships. It was noted that Swim Ireland had other potential venues for the Championships, including the Aurora Centre in Bangor.

The Head of Services (Sports Services) outlined details of the Championships and the benefits for the Council area hosting the event.

Members considered correspondence from Swim Ireland stating that they would be prepared to hold the next four championships in Lagan Valley LeisurePlex on condition that the facility was provided free of charge and that a number of equipment upgrades were initiated to meet the requirements of FINA, the governing body of swimming. It was reported that the requested works would cost in the region of £30,000.

Members were advised that some of the works requested by Swim Ireland had already been identified by Council staff as requiring to be included in the on-going repairs and renewals programme.

It was agreed to recommend that the Council agree to carry out the proposed upgrade works on the understanding that Lagan Valley LeisurePlex would host the Irish Short Course Championships for at least the next 4 years (2015-18).

##### **4.9.2 GOLFING UNION OF IRELAND: ULSTER BRANCH REQUEST TO USE ABERDELGHY GOLF COURSE FOR PIERCE PURCELL SHIELD (ULSTER QUALIFYING) SUNDAY 8 MAY 2016**

It was agreed that it be recommended that the Council accede to the request from the Ulster Branch Golfing Union of Ireland to use Aberdelghy Golf Course on Sunday 8 May 2016 as a qualifying venue for the Pierce Purcell Shield.

##### **4.9.3 SPONSORSHIP AGREEMENT LISBURN & CASTLEREAGH CITY COUNCIL (DUNDONALD INTERNATIONAL ICE BOWL) AND BELFAST GIANTS ICE HOCKEY TEAM**

Members were provided with a proposed sponsorship agreement between Lisburn & Castlereagh City Council [Dundonald International Ice Bowl] and the Belfast Giants. It was noted that there was a small change in the long-standing agreement to reflect a reduction in the number of bookings due to the fact that the Giants had not availed of all their bookings in previous years.

It was agreed that it be recommended that the Council approve the proposed sponsorship agreement between Lisburn & Castlereagh City Council (Dundonald International Ice Bowl) and the Belfast Giants.

#### **4.9.4 SALTO NATIONAL GYMNASTICS CENTRE – EXTENSION**

Members noted that Lisburn City Council had previously agreed to assist Salto in a potential funding application to DCAL and/or Sport NI and to provide financial support up to a maximum of £5,000 to assist development costs, including the production of an economic appraisal as well as additional support in the form of provision of identified lands subject to detailed legal advice

The Head of Service (Sports Services) reported that, following completion of the business case, the project was being considered by DCAL, which had requested confirmation of Lisburn & Castlereagh City Council support, given the new legal entity of the Council.

It was agreed that it be recommended that the Council confirm its support for the proposed extension to Salto National Gymnastics Centre, and subject to legal agreement, to the provision of identified land to facilitate the development on the Lagan Valley LeisurePlex site

#### **4.9.5 LAGAN VALLEY LEISUREPLEX: CLOSURE OF LEISURE POOL – 1-4 SEPTEMBER 2015**

Members noted that, due to a number of essential maintenance works required in the Leisure pool area, the Leisure pool would be closed on 1-4 September 2015.

#### **4.9.6 DUNDONALD LEISURE PARK: CARAVAN PARK AWARD OF 4 PENNANT AA RATING**

It was noted that, following a recent inspection by the AA, the caravan park at Dundonald International Ice Bowl had been upgraded from a 3 Pennant to a 4 Pennant facility. Members were provided with a copy of the report which had awarded a score of 80%, reflecting the cleanliness and excellent presentation of the facility.

#### **4.9.7 NI ELECTORAL OFFICE REQUEST TO USE KILMAKEE ACTIVITY CENTRE AS A POLLING STATION – LOCAL ASSEMBLY ELECTIONS – 5 MAY 2016**

Members noted a request from the NI Electoral Office to use Kilmakee Activity Centre as a Polling Station for the 2016 Assembly Elections on 5 May 2016.

#### **4.9.8 RESURGAM TRUST: SOCIAL INVESTMENT FUND 'TRANSITIONS' SUPPORT PROJECT**

It was noted that Resurgam Trust had been awarded the contract for lead and accountable partner to oversee the 'Transitions' Support Project on behalf of Early Intervention Lisburn, a multi-body representative group on which the Head of Service (Sports Services) currently represented the Council.

The Head of Service (Sports Services) provided details about the work of the Trust in tackling educational underachievement. He reported that the project had total funding of £513,000 over 2.5 years and Resurgam Trust would lead in the areas of Old Warren, Hilden, Hillhall, Lambeg and Tonagh.

#### **4.9.9 GOLF PROFESSIONAL CASTLEREAGH HILLS GOLF COURSE: PGA IRELAND AWARD**

Members noted that the resident PGA Professional based at Castlereagh Hills Golf Course, who was employed directly by the Council, had been nominated for the Toby Sunderland Award 2014, an award given to a PGA Member who had made an outstanding effort to assist and support those in life less fortunate than ourselves.

It was reported that the Golf Professional had attended the PGA Captains Reception on the eve of the 144<sup>th</sup> Open Championships at St Andrews and had received the regional award, 'PGA in Ireland Award' together with a cheque for £250 which had been donated to the Mayor's Charity. The Right Worshipful the Mayor indicated his intention to host an informal reception to acknowledge the Golf Professional's achievement.

#### **4.9.10 BRUCE MULLIGAN CUP: INTER-COUNCIL GOLF COMPETITION**

Members were advised that, in previous years, Castlereagh Borough Council and North Down Borough Council had competed in an annual golf competition for the Bruce Mulligan Cup, with the venue rotating between the two Council areas. The competition had involved Elected

Members, staff and retired staff and had been followed by a meal hosted by the 'home' Council.

The Head of Service (Sports Services) reported that an approach had been received from Ards & North Down Borough Council in relation to this year's event, which was due to take place at Castlereagh Hills Golf Course on a suitable date during the last week of September.

Members noted and agreed arrangements for the Council to host the Bruce Mulligan Cup at the Castlereagh Hills Golf Course.

#### **4.9.11 REQUEST FROM NI BOWLING ASSOCIATION TO AVAIL OF LAGAN VALLEY BOWLING CLUB AS HOST VENUE FOR THE NORTHERN IRELAND BOWLING CLUB AS HOST VENUE FOR THE NIBA CUP SEMI-FINAL**

Members were advised that a request had been received during the summer from NIBA to use the facilities at Lagan Valley Bowling Club to host its cup semi-final on Thursday 2 July. Members noted that the request had been approved under delegated authority by the Director of Leisure & Community Services.

#### **4.10 REPORT OF MR RYAN BLACK, HEAD OF SERVICE [COMMUNITY & CULTURAL SERVICES]**

##### **4.10.1 UPDATE ON HALLOWEEN EVENT: TWILIGHT NIGHTS**

Members were advised that Lisburn City Council's Arts Service had organised an annual major Halloween event in Wallace Park entitled 'Twilight Night', which was exceptionally popular and had been oversubscribed. This year it was proposed to run the event over two days, 29 and 30 October 2015, with the first evening being limited to an opportunity to view the sound and light features, with the fireworks display and entertainment taking place on Friday 30 October.

It was proposed that the event would be free on Thursday 29 October from 6.00-9.00 pm and, on Friday 30 October from 7.00-9.00 pm, there would be a cost of £1 per wristband with a maximum of 6 per person. Wristbands would be on sale at the Island Arts Centre and Dundonald International Ice Bowl from 21 October 2015.

It was reported that all costs associated with the event were as included within the current 2015/2016 Arts Service budget. In line with arrangements in previous years, It was agreed to recommend that Council agree that all proceeds from the distribution of wristbands be donated to the Mayor's Charity.

#### **4.10.2 NI PENSIONERS PARLIAMENT: REQUEST TO ESTABLISH A LISBURN & CASTLEREAGH PENSIONERS PARLIAMENT**

Members were advised that Ages Sector Platform, on behalf of the NI Pensioners Parliament, had asked the Council to consider establishing a Lisburn & Castlereagh Pensioners' Parliament. The Head of Service [Cultural & Community Services] had met with representatives of Ages Sector Platform to discuss the matter and Members were provided with subsequent correspondence outlining their proposals. It was noted that the estimated cost of hosting a parliament in the Council area was £2,000. It was reported that the Council had been invited to attend the 2015 Northern Ireland Pensioners Parliament in Belfast on 24 - 25 September 2015

It was agreed to recommend that the Council defer a decision on the issue pending the Chair or his nominee attending the forthcoming Parliament in Belfast. The Chair stated that he would be unable to attend the Parliament and would nominate a replacement.

#### **4.10.3 SOCIAL ENTERPRISE NI: ANNUAL CONFERENCE “BUILDING BETTER SUPPLY CHAINS” AND AWARDS 2015 – DUNADRY HOTEL, 22 OCTOBER 2015**

Members were provided with details of Social Enterprise NI's Annual Conference in the Dunadry Hotel on 22 October 2015. It was noted that the cost of attendance was £269.90 per delegate.

It was agreed that it be recommended that the Council nominate the Chair or his nominee to attend the conference.

#### **4.10.4 BALLYBEEN IMPROVEMENT GROUP: LANDS AT CRAIGLEITH/BROOKLANDS – PROPOSED PITCH DEVELOPMENT: REQUEST TO ATTEND AS A DELEGATION**

Members were provided with correspondence received from Ballybeen Improvement Group in regard to the possible development of a 3G Pitch and associated facilities on Council owned land at Craigleith/Brooklands and providing an update on the Group's application to the Big Lottery Spaces & Places Programme. It was noted that the Group's proposal had previously been considered by Castlereagh Borough Council.

Members considered the Group's request for a letter of support from the Council to reaffirm its willingness to lease lands at Craigleith/Brookland. The Group also sought agreement for a delegation to attend a meeting of the Leisure & Community Development Committee to make a presentation on the proposals.

It was noted that the Council had recently appointed Consultants to carry out an audit of pitch provision and produce a related strategy.

It was agreed that it be recommended

- (a) that the Council accede to the request from Ballybeen Improvement Group for a delegation to attend a meeting of the Leisure & Community Development Committee to make a presentation in relation to the Group's proposals.
- (b) That the Council provide a letter of support to the Group in respect of the project.

#### **4.10.5 PEACE III**

##### **4.10.5.1 ACCOUNTS**

Members noted that the Peace III Accounts had been approved at the meeting of the Governance & Audit Committee on 26 June 2015, and the relevant Committee Minute had subsequently been ratified by Council.

##### **4.10.5.2 RETROSPECTIVE APPROVAL**

It was reported that the Department of Finance & Personnel had carried out a verification visit in respect of the Peace III Programme 2014-2015 and two projects had been selected for audit. Arising from the audit, it was noted that, in relation to the Greater Dunmurry Positive Relations Project, a £10,000 increase had been offered to the project as an additional resource but, while this had been detailed in a Letter of Offer; due to an oversight, it had not been formally recorded as approved by the Peace Partnership or the Statutory Joint Council at the time. In light of this the Department of Finance & Personnel had recommended that retrospective approval be sought in this regard.

It was agreed that it be recommended that the Council give retrospective approval to the resource allocation of £10,000 from the Peace III Programme to the Greater Dunmurry Positive Relations Project.

##### **4.10.5.3 DISALLOWED COSTS**

Members were advised that, at the conclusion of the Peace III Programme (total expenditure approximately £3.8 million), there

were net costs of £6,985.41 ultimately disallowed by the Special European Union Programmes Body [SEUPB].

It was agreed that it be recommended that Council approve payment to cover the net disallowed costs of £6,985.41 arising from the Peace III Programme

#### **4.10.6 ADVICE SERVICES**

Members were reminded that, at the meeting of the Shadow Leisure & Community Services Committee in December 2014, decisions had been taken on interim delivery arrangements through Service Level Agreements for the delivery of Advice Services for the period 1 April 2015 – 30 September 2015. These arrangements were pending the preparation of a tender for the provision of advice services for a 3 year period.

It was reported that there had been a delay in pulling together the appropriate tender document and it was consequently recommended that the Service Level Agreements referred to above and involving Lisburn CAB and Advice Services NI be extended for a further six months, i.e. from 1 October 2015 – 31 March 2016. Members were asked to note that each organisation had received respective payment of £59,792.00 and £21,997.50 for the period up to 30 September 2015 and that the next six months' payments on the same basis would be payable from 1 October 2015.

It was agreed to extend the Service Level Agreements with Lisburn CAB and Advice NI on the same basis for a further six months from 1 October 2015 – 31 March 2016 and that the tender documentation for the provision of advice services from 1 April 2016 be considered at the Committee's meeting in November.

#### **4.10.7 QUEEN'S AWARD FOR VOLUNTARY SERVICE**

It was reported that correspondence has recently been received from Volunteer Now detailing information on the above scheme and requesting that the Council promote the scheme in the new Council area.

It was agreed that the following groups be nominated for the categories specified [subject to the agreement of each group]:

Category – Community

Resurgam Community Development Trust

Category – Social Welfare[Faith]

Lisburn Community Church Community Trust

Category – Education

Ballybeen Women’s Group

Category - Older People

Moira Friendship Group

Category - Arts

Lisburn Community Circus

**Items for Noting**

**4.10.8 ISLAND ARTS CENTRE: “WORLD HOST” ACCREDITATION**

It was noted that Island Arts Service had achieved “World Host” accreditation on 22 June 2015.

**4.10.9 COMMUNITY SUPPORT GRANT SCHEME: APPEALS**

It was reported that six community organisations had submitted appeals against their unsuccessful applications to the Community Grant Scheme and all six appeals had been upheld. Members noted that the applications had subsequently been scored by officers, and the following resulting awards made under delegated authority.

Name of Group	2015/2016		
	Eligible Amount (£)	Score Award (%)	2015/2016 Grant Aid (£)
Brookmount Cultural & Education Society	3,500.00	70	2,450
Larchfield Community Development Association	2,125.00	60	1,275
Lisburn City Church Community Trust	5,500.00	70.5	3,878
Logic	5,500.00	69.5	3,823
Pound Bridge & District Community Association	5,500.00	61	3,355
The Round Tower Rural Arts, Culture & Ed Soc.	5,000.00	52	2,600
		<b>TOTAL</b>	<b>£17,382</b>

#### **4.10.10 CHARITY COMMISSION NI: REGISTRATION REQUIREMENT**

Members noted a detailed report on the registration requirements for the Charity Commission NI and the steps being taken by Council staff to work with local community and voluntary sector groups to make them aware of the changes and support them through the registration process.

#### **4.10.11 PEACE IV UPDATE**

Members were provided with and noted a copy of an email from the Programme Manager within the Special European Union Programmes Body providing an update in regard to Peace IV.

#### **4.10.12 ARTS GRANT AND BURSARY SCHEMES**

##### Arts Grant Scheme:

Members noted that in the first round of the Council's Arts Grant Scheme for projects to be delivered between August – October 2015, the assessment panel had made the following recommendations:

Ballyoran Community & Arts Group [Memory Quilt ] - £1,722  
 Community Circus, Lisburn [Circus You Nite] - £1,195  
 R Space [Monthly Event Programme] - £1,275  
 Fusion Theatre [Sunshine on Leith] - £2,420  
 Harmony Hill Craft Group [Annual Programme] - £1,000  
 Felt Makers North [ Workshop] - £829  
 R McConville [YMTH Summer Project in Plymouth] - £1,300

##### Arts Bursary Scheme

Members noted that, with regard to applications from individual artists under the Tyrone Guthrie & John Hewitt bursary schemes, the assessment panel had made the following recommendations:

<b>JOHN HEWITT BURSARY</b>	
<b>Artist</b>	<b>Award recommended</b>
Shirley Bork	£350
<b>TYRONE GUTHRIE</b>	
Johanna Leech	£500

Emma Hawthorne	£500
Helen Lavery	£500

## 5. CONFIDENTIAL REPORT BY THE DIRECTOR OF LEISURE & COMMUNITY SERVICES

The Director advised that the items contained in his confidential report would be dealt with “In Committee” and outlined the reason for each item listed in the Confidential report, as follows:

Item 5.1: Confidential due to information relating to the financial or business affairs of any particular person (including the Council holding that information)

Item 5.2: Confidential for reason of information relating to individuals

Item 5.3: Confidential due to information relating to the financial or business affairs of any particular person (including the Council holding that information)

### In Committee

It was proposed by Councillor A McIntyre, seconded by Councillor N Anderson and agreed that the items in the Confidential Reports be considered ‘In Committee’ in the absence of members of the press and public.

### Items for Decision:

#### 5.1 SOCIAL INVESTMENT FUND SUPPORTED PROJECTS TO RE-DEVELOP WEST LISBURN COMMUNITY CENTRE AS A YOUTH CENTRE, AND THE EXTENSION TO LAGANVIEW ENTERPRISE CENTRE: FORMATION OF A SELECT LIST OF CONTRACTORS TO TENDER FOR CONSTRUCTION WORKS.

Members were provided with a report and recommendation in regard to the formation of a Select List of Contractors to undertake the above works. It was agreed to accept the recommendations in respect of the Select List of Contractors to undertake the above works.

#### 5.2 REQUESTS TO UNDERTAKE WORK OUTSIDE OF THE COUNCIL

In line with the requirements of the Revised Code of Conduct for Employees, Members considered requests received from the Council officers to undertake work outside of the Council.

It was agreed to recommend that the Council accede to the requests detailed in the Director's report.

### **Items for Noting**

#### **5.3 TENDER FOR THE APPOINTMENT OF A PLAY DEVELOPMENT CONSULTANT TO UNDERTAKE AN AUDIT OF ALL COUNCIL PLAY AREAS**

Members noted the award of the contract for the Playability Audit of all Council Children's Play Areas to Playboard Northern Ireland, being the most economically advantageous tender received.

### **Out of Committee**

It was proposed by Councillor A McIntyre, seconded by Councillor N Anderson and agreed that the Committee come "Out of Committee".

## **6. ANY OTHER BUSINESS**

### **6.1 REPRESENTATION ON SPORT LISBURN & CASTLEREAGH**

The Chair stated that at a previous meeting a query had been raised regarding the Council's representation on Sport Lisburn and Castlereagh and it had been agreed to bring the matter back to Committee for consideration. He reminded Members that the Council already had two representatives on Sport Lisburn and Castlereagh and the issue was whether the Council should request an additional representative on the body who would be from the Castlereagh area of the Council.

In response to queries by the Right Worshipful the Mayor, Councillor RT Beckett, and Councillor J Gray, the Council's current representatives on Sport Lisburn and Castlereagh, as to whether they should declare in interest in this issue, the Chair and the Director advised that the two Members had no personal interest by virtue of being appointed as the Council's representatives.

After discussion it was agreed that there was no necessity to request an additional representative on Sport Lisburn and Castlereagh.

### **6.2 THANK YOU AND GET WELL LETTERS**

It was agreed to recommend that the Council

- (a) Write a letter to Mr Robert McKnight, former Assistant Director of Leisure (General Services) wishing him every success in the future and thanking him for his contribution to the Council.

- (b) Send a Get Well card to Mr Ryan Black, Head of Service (Cultural and Community Services) wishing him a speedy recovery.

There being no further business, the meeting ended at 7.10 pm.

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Chair

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Date